



June 20, 2016

Dr. William D. Law, Jr.  
President  
St. Petersburg College  
6021 142nd Avenue N.  
Clearwater, FL 33760-3768

Dear Dr. Law:

Thank you for your letter of November 23, 2015 (received in our office on June 7, 2016) regarding two new certificate programs, effective spring 2016, and the closure of a certificate program, effective fall 2015.

New programs

The institution will offer the new fire officer supervisor certificate program in spring 2016. The program is comprised of current courses in the approved Associate of Science (A.S.) degree program in fire science technology. No new courses will be created and no additional resources are necessary. The certificate program is a repackaging of existing courses and does not appear to be a significant departure from current programs.

**We accept notification and request no further information.**

The institution will offer the new fire fighter / emergency medical technician program in spring 2016. The certificate combines the two currently-offered certificate programs – fire fighter and emergency medical technician – into a single certificate program; these two programs will continue to be offered. The combined certificate program is a repackaging of existing courses and does not appear to be a significant departure from current programs.

**We accept notification and request no further information.**

Program closure

Due to low enrollment and similarity to another certificate program, the institution decided to close the certificate program in interactive web design, effective fall 2015. Students were no longer admitted to the program as of fall 2015, the program's closure date. Approximately 20 students were enrolled in the program as of the closure date. Faculty and staff were notified of the program closure by email and in departmental staff meetings. Students were notified of the closure by email and by academic advisors. Because all courses required in the program will continue to be offered as part of other programs, students will be able to complete their program of study with no disruption. Students will incur no additional costs as a result of the closure. Teach-out agreements with other institutions are not necessary. No faculty or staff members were impacted by the closure. There are no other resource implications.



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For future submissions, please refer to “Procedure Three: Closing a Program, Instructional Site, Branch Campus or an Institution: Teach-out Plans and Teach-out Agreements” in the *Substantive Change for SACSCOC Accredited Institutions – Policy Statement* for all information requirements necessary to approve a program closure.

**The Commission approves the closure of the certificate program in interactive web design and requests no additional information.**

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.  
President

BSW/KWS:efk

cc: Ms. Sabrina Crawford, Executive Director of Institutional Research and Effectiveness  
Dr. Michael S. Johnson