

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, JUNE 15, 2010

EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA

REGULAR MEETING: 8:30 A.M.

(THIS MEETING IS OPEN TO THE PUBLIC.)

PLEASE NOTE: Items contained herein are subject to change during a Board meeting before final Board action.

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Preliminary Matters
 - A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Paula E. Aument, Facilities – Landscape Services, St. Petersburg/Gibbs Campus
 - 2. Ann A. Browne, Purchasing, EpiCenter Services
 - 3. Leneice A. Bryant, Connections, Health Education Center
 - 4. Teddi J. Voytas, Financial Assistance Services, Clearwater Campus
 - 5. Jon W. White, Facilities Planning & Institutional Services, EpiCenter Services
 - B. Introduction of Employees
 - C. Recognition of U.S. Green Building Council's Florida Gulf Coast Chapter Award to St. Petersburg College's Green Team (*Susan M. Reiter*)
- V. Review and Approval of Minutes – Board of Trustees' Meeting of May 18, 2010
- VI. Old Business (items previously considered but not finalized). **NONE**
- VII. Report of New Business from the Board Attorney – Joseph H. Lang
- VIII. Report of New Business from the General Counsel – Sydney H. McKenzie III

IX. Report of New Business from the President

A. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing)

1. Estimated Utility Expenditures for Fiscal Year 2010-2011 Collegewide
2. Renewal of Agreement for Business Travel Management Services
3. Office Supplies Contract with Educational & Institutional Cooperative Services

B. OTHER EXPENDITURES AND CONTRACTS

1. Gregory, Sharer & Stuart, PA – Consultant/Internal Auditing Services

C. GRANTS/RESTRICTED FUNDS CONTRACTS

1. Application/Acceptance
 - a. U.S. State Department – Montgomery Village Rotary Club Foundation, Inc. (Grantee) and B.A.S.R.A. Prosthetics for Life, Inc. – Subcontract for Services
 - b. Early Learning Coalition of Pinellas County, Inc. – School Readiness Program
 - c. Florida Department of Education – College Reach-Out Program Proposal for 2010-11

2. Amendment(s). **NONE**

D. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

1. Disposition of Surplus or Obsolete Property (Survey #530)
2. Request to Advertise for a Construction Manager at Risk for the Ethics and Social Science Building at the Clearwater Campus
3. Amendment to Lease Agreement between St. Petersburg College and National University of Health Sciences (NUHS) for a Lease of Space at the Health Education Center
4. Master Planning Collegewide

E. AGENCY BILLINGS

F. PERSONNEL

1. Personnel Report
2. Renewal of College's Stop Loss Policy
3. Annual Contracts 2010-2011
4. Restricted Funds Listing for FY 2010-2011
5. Adoption of 2010-2011 Salary Schedule

G. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing. NONE

H. CURRICULUM

1. Credit Curriculum
2. Noncredit Curriculum and Fees

I. STUDENT TUITION AND FEES REPORT

X. Other Business – Items of Interest from the Board of Trustees

- Presentation on SPC's Arts Program (*Anne Cooper*)
- Presentation on Upper Division Programs and Accountability Update (*Kay Burniston*)
- Discussion of Proposed Board Presentations

XI. Confirmation of Next Meeting – Scheduled for Tuesday, July 20, 2010, 8:30 a.m. at the EpiCenter, Largo, Florida

XII. Adjournment

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting Tuesday, June 15, 2010, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

***No packet enclosure**

U.S. Green Building Council's Florida Gulf Coast Chapter Award

Synopsis

St. Petersburg College was named “Outstanding Business of the Year” Thursday, April 22, 2010 by the U.S. Green Building Council’s Florida Gulf Coast Chapter, a sustainable building organization whose membership covers 15 counties from Citrus County to Collier County.

The award recognizes a business that demonstrates a commitment to green building initiatives and a culture of sustainability through the services or products it provides and the way in which it conducts day-to-day operations.

The College was awarded this honor due to the efforts of many, highlighting our overall commitment to environmental sustainability.

Some of the initiatives contributing to this honor include:

- Academic programs dedicated to environmentalism, including an AS in Environmental Science Technology and BAS in Sustainability Management
- 25+ environmentally focused Corporate Training certification and continuing education programs
- Active environmental clubs on four campuses
- The two environmentally friendly buildings (LEED- Gold) on the St. Petersburg/Gibbs and Clearwater Campuses
- College-wide recycling programs
- NM (Natural Science & Math) building solar panel installation – student project
- Energy conservation design criteria for all construction projects, green cleaning, Energy Star, native plant efforts, systems operations to maximize energy savings
- Natural Habitat Park/Environmental Center being constructed on the Seminole Campus

Because of the credibility that this award provides, the College has the opportunity to offer the leadership needed to help guide the students, staff and community to a more sustainable future.

**BOARD OF TRUSTEES
 ST. PETERSBURG COLLEGE**

Estimated Utility Expenditures for Fiscal Year 2010-2011 Collegewide

The actual expenditures for utilities for the YTD (Year to Date) Fiscal Year are shown below in Column 1. This is through April 30, 2010. **The Board is requested to authorize the payment of actual invoices, plus any applicable taxes and fees except stormwater, to the respective entity for utility services for the period July 1, 2010 through June 30, 2011, without further Board approval, to include as appropriate any future properties or equipment that may come online for utility expenditures.**

Additional Information:

Items 1-15 in Column 1 reflect actual expenditures through April 30, 2010. Column 2 is the projection for the entire '09-'10 year using the first 10 month's expenditures to project the year's total. Column 3 represents the estimated amount for the '10-'11 year based upon the research by each area.

	(1)	(2)	(3)	(4)	(5)
Utility	Actual YTD Expenditure 7/1/09-4/30/10	Estimated Expenditure 7/1/09-6/30/10	Estimated Expenditure 7/1/10-6/30/11	Difference	Increase
1. Progress Energy Florida, Inc. - electricity	\$ 4,031,532	\$ 5,025,300	\$ 5,062,333	\$ 37,033	1%
2. TECO/Peoples Gas Systems - natural gas	\$ 181,136	\$ 240,640	\$ 240,640	\$ 0	0%
3. Pinellas County - water, sewer, garbage	\$ 96,379	\$ 110,197	\$ 111,009	\$ 812	1%
4. City of St. Petersburg - water, sewer, garbage	\$ 115,665	\$ 137,755	\$ 137,755	\$ 0	0%
5. City of Clearwater - utilities	\$ 178,788	\$ 215,082	\$ 216,667	\$ 1,585	1%
6. City of Pinellas Park - water & garbage	\$ 64,203	\$ 71,603	\$ 71,603	\$ 0	0%
7. City of Tarpon Springs - water	\$ 4,515	\$ 5,421	\$ 5,461	\$ 40	1%
8. City of Largo	\$ 15,243	\$ 18,199	\$ 18,199	\$ 0	0%
9. Waste Management of Pinellas County - garbage	\$ 14,315	\$ 17,185	\$ 17,312	\$ 127	1%
10. Waste Services	\$ 557	\$ 557	\$ 561	\$ 4	1%
11. Petroleum Fuel - College wide	\$ 47,927	\$ 55,384	\$ 56,000	\$ 554	1%
12. Verizon – telephones*	\$ 227,780	\$ 273,335	\$ 101,064	\$(172,271)	-63%
13. Fla. Dept. Management Service - telephones	\$ 16,782	\$ 20,139	\$ 20,139	\$ 0	0%
14. Time Warner Communications	\$ 349,029	\$ 418,435	\$ 486,199	\$ 67,364	16%
15. <u>Bright House Networks***</u>	<u>\$ 2,428</u>	<u>\$ 2,913</u>	<u>\$ 2,581</u>	<u>\$ (332)</u>	<u>11%</u>
	\$ 5,346,280	\$ 6,612,145	\$ 6,547,523	\$ (65,084)	

Fiscal 2011 reflects a one percent increase in cost for all affected utilities based on the additional air conditioned square footage of the Olympia building. (Scheduled completion date is December 2010.)

*Change in phone service provider from Verizon to TW Communications. The “net” savings of the move from Verizon to TW Communications is estimated at approximately \$104K.

William D. Law, Jr., President; Susan M. Reiter, Vice President, Facilities Planning & Institutional Services; and Jim Waechter, Director, Facilities Services, recommends approval of Items 1-11. Doug Duncan, Senior Vice President, Administration/Business & Information Services, recommends approval of Items 12-15.

Board Material Relating to
Agenda Item IX-A.2
Meeting: June 15, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Renewal of Agreement for Business Travel Management Services

Background: In 2007, through a sealed bid Request for Proposal process, the College awarded the contract for business travel management services to Automobile Club of Missouri/AAA Auto Club South. The contract calls for fees ranging from \$13 for online air travel ticket booking to \$23 for utilizing a travel consultant. While the previous service provider (Carlson Wagonlit) quoted fees of \$3 less for the same services, the decision was made to award the contract to AAA believing that their online booking system (Cliqbook) was more user-friendly and additional “lowest fare guarantee” would outweigh the \$3. The latest data (through April 30, 2010) indicates we are now booking over 82% of our travel reservations online vs. the previous vendor where we were at 2%. Total Services fees year-to-date are at \$10,436, or a reduction of 18.3%, vs. the prior year’s same period. This request is for the fourth 1-year renewal, leaving one remaining year available (2011-2012).

Authorization is sought to renew the contract with AAA Auto Club South for Business Travel Management Services for the period of July 1, 2010 through June 30, 2011.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administration/Business & Information Services; Theresa Furnas, Associate Vice President, Financial and Business Services; and Paul Spinelli, Director of Procurement and Asset Management, recommend approval.

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Office Supplies Contract with Educational & Institutional Cooperative Services

Authorization is requested to continue to utilize the Educational & Institutional Cooperative Services, Inc. (E&I) competitively bid office supplies systems contract with Office Max Office Products through July 1, 2010. The current agreement is being extended from June 20, 2010. The new competitively bid agreement with Office Max (through E&I) commences on July 1, 2010 with a projected initial term of 3 to 5 years. The new pricing discounts will be better than our current agreement. **In addition, authorization is requested for the authority to purchase as needed from the office supplies permitted by this contract.**

State Board of Education Rule 6A-14.0734 (2) (c) and Board of Trustees' Rule 6Hx23-5.12 VIII-D allows purchases "...at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives." The College is a member of E&I (a non-profit buying group) and its mother organization, the National Association of Educational Buyers (NAEB).

The College purchased \$309,124 in office supplies from Office Max for the year ending June 30, 2009. For the current fiscal year, we project a total expenditure of approximately \$295,000 by June 30, 2010, representing a 4.6% reduction.

William D. Law, Jr., President; Doug Duncan, Senior Vice President Administration/Business & Information Services; Theresa Furnas, Associate Vice President Financial and Business Services; and Paul Spinelli, Director of Procurement and Asset Management, recommend approval.

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**Gregory, Sharer & Stuart, PA
Consultant/Internal Auditing Services**

Approval is sought, for an Agreement to continue and extend the agreement with Gregory, Sharer & Stuart, to serve as consultant/internal auditor and provide certain accounting services. The College may also use the services of Gregory, Sharer & Stuart, from time-to-time, for advice regarding prospective donors to the College and/or the Foundation/Museum. The agreement will be for an annual period commencing July 1, 2010 and continuing through June 30, 2011.

Gregory, Sharer & Stuart's fee schedule for services provided during the contract period will be as follows:

<u>Staff Classification</u>	<u>Hourly Rate</u>
Shareholder	\$270
Senior Manager	\$175-225
Manager	\$135
Senior	\$100-120
Staff (including clerical)	\$70-95

The fees to be paid under this Agreement will be paid on an hourly basis for services provided together with out-of-pocket expenses. Based on the foregoing, it is estimated that the cost to the College for this fiscal year will not exceed \$30,000.

The process used to select Gregory, Sharer & Stuart meets the intent of State Board of Education Rule 6A-14.0734.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administration/Business & Information Services; and Theresa Furnas, Associate Vice President, Financial and Business Services, recommend approval.

tf0608103

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**U.S. State Department - Montgomery Village Rotary Club Foundation, Inc. (Grantee) and
B.A.S.R.A. Prosthetics for Life, Inc.—Subcontract for Services**

Confirmation is sought for a Memorandum of Understanding (MOU), entered into subject to Board of Trustees' approval, whereby the College will participate as a subcontractor with B.A.S.R.A. Prosthetics for Life, Inc. (BASRA) to provide services associated with the Basra Grant Project. The MOU between the College and BASRA includes funding in the amount of \$113,981, which will be used to provide the services through SPC's Continuing Education Program. The funding period for the MOU (delivery dates for all programs) began June 4, 2010 and will continue through June 3, 2011. See attached Information Summary for additional information. **Permission is sought to accept funding under this grant project.**

Background: Montgomery Village Rotary Club Foundation, Inc. was awarded a grant from the U.S. State Department to provide training and equipment support for the Basra Clinic in Iraq. Montgomery Village selected BASRA to provide such services and the College was asked to participate as a subcontractor to provide expertise in the area of prosthetic and orthotic continuing education.

Specifically, through the College's Continuing Education Program, the College proposes to develop and deliver advanced prosthetic and orthotic continuing education in the U.S. for Basra Clinic staff consisting of two physicians and two technicians/bench men. The training will be conducted at the College in the Summer of 2010 or the Fall of 2010-11. The clinic staff will take the knowledge learned back to Iraq and as a result improve the level of care provided to prosthetic patients. It is also anticipated that the Basra Clinic may be able to expand its area of reach and open satellite facilities, thus increasing the number of persons receiving prosthetic care. In addition, the College will provide materials, lab facilities and field trips to introduce, describe and demonstrate innovations in 21st century prosthetics and orthotics.

Proposed estimates for use of the funding in the amount of \$113,981 are as follows: Subject Matter Expert Instructor Fees (\$33,400); Development, Oversight and Customization of Curriculum (\$49,500); Course Materials and Disposable Lab Materials (\$10,102); Classroom and Laboratory Rental Fees (\$14,779); and Florida Scientific Symposium (\$6,200). There is no cash or in-kind match required.

William D. Law, Jr., President; Stan Vittetoe, Provost, Clearwater Campus & Vice President, Workforce and Continuing Education; and Denise Kerwin, Director, Continuing Education Health Program, recommend approval.

Attachment

dk:sov0608103

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2010

Funding Agency or Organization: U.S. State Department to Montgomery Village Rotary Club Foundation, Inc. (Grantee) to B.A.S.R.A. Prosthetics for Life, Inc.

Name of Competition/Project: Basra Prosthetic Clinic in Iraq

SPC Application or Sub-Contract: Subcontract

Grant/Contract Time Period **Start:** June 4, 2010 **End:** June 3, 2011

Cabinet Member: Stan Vittetoe

Manager: Denise Kerwin

FOCUS OF PROPOSAL:

Through the College’s Continuing Education Program, the College proposes to develop and deliver advanced prosthetic and orthotic continuing education in the U.S. for Basra Clinic staff consisting of two physicians and two technicians/bench men. The training will be conducted at the College in the Summer of 2010 or the Fall of 2010-11. The clinic staff will take the knowledge learned back to Iraq and as a result improve the level of care provided to prosthetic patients. It is also anticipated that the Basra Clinic may be able to expand its area of reach and open satellite facilities, thus increasing the number of persons receiving prosthetic care. In addition, the College will provide materials, lab facilities and field trips to introduce, describe and demonstrate innovations in 21st century prosthetics and orthotics.

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BUDGET FOR PROPOSAL

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

<u>Category</u>	<u>Total</u>
Subject Matter Expert Instructor Fees	\$ 33,400
Development, Oversight/Customization of Curriculum	\$ 49,500
Course Materials, Disposable Lab Materials	\$ 10,102
Classroom and Laboratory Rental Fees	\$ 14,779
Florida Scientific Symposium	<u>\$ 6,200</u>
TOTAL	\$113,981

FUNDING

Total proposal budget:
(includes amount requested from funder,
cash and in-kind matches listed below) \$113,981

Total amount from funder: \$113,981

Amount/value of match: Cash: N/A
 In-kind: N/A

Required match or cost sharing: No X Yes

Voluntary match or cost sharing: No X Yes

Source of match/cost sharing: N/A

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE)

Negotiated indirect cost N/A

(Fixed) administrative fee N/A

Software/materials N/A

Equipment N/A

Services N/A

Staff Training N/A

FTE Yes

Other N/A

COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED

College Goal: F. Strengthen the College’s identity as a vital resource and collaborative partner with the local community, nationally and globally, with an emphasis on academic excellence, economic development and targeted leadership and/or social initiatives.

Institutional Initiative: 1. Expand marketing of programs college-wide and activities to the community to achieve enrollment growth objectives for College programming and to showcase business development services as well as other academic credit and noncredit programs.

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Early Learning Coalition of Pinellas County, Inc.—School Readiness Program

Confirmation is sought for a grant proposal, submitted subject to Board of Trustees' approval, to the Early Learning Coalition of Pinellas County, Inc. whereby the College will deliver School Readiness services through its College for Kids Program. The funding period for this grant is anticipated to commence June 10, 2010 and continue through August 23, 2010. The College anticipates reimbursement for its services in an amount up to \$15,000. **Approval is sought to accept funding and enter into any necessary contractual agreement(s), if awarded.**

Background: The Early Learning Coalition of Pinellas County, Inc. (Coalition) is a not-for-profit planning and funding agency focused on early care and education of children. The goal of the Coalition is to prepare all children to enter kindergarten ready to succeed. The Coalition also supports school-age children in continuing academic achievement. The Coalition reimburses child care providers who provide quality early education and care services in Pinellas County for children of families who meet Coalition eligibility and enrollment requirements.

The College for Kids Program will offer its services to children of families referred by the Coalition. The services will include summer educational and character development instruction to eligible participants. It is anticipated that the reimbursement to the College from the Coalition will be used as follows: Instructional Management (\$7,500) and Adjunct Instruction (\$7,500). See attached Information Summary for additional information.

William D. Law, Jr., President; Stan Vittetoe, Provost, Clearwater Campus & Vice President, Workforce and Continuing Education; and James Connolly, Director, Corporate Training Services & EpiCenter, recommend approval.

Attachment

co:jc0608103

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2010

Funding Agency or Organization: Early Learning Coalition of Pinellas County, Inc.

Name of Competition/Project: School Readiness Program

SPC Application or Sub-Contract: Direct Applicant

Grant/Contract Time Period **Start:** June 10, 2010 **End:** August 23, 2012

Cabinet Member: Stan Vittetoe

Manager: James Connolly

FOCUS OF PROPOSAL:

St. Petersburg College’s College for Kids Program will provide quality early education and care services in Pinellas County for children of families who meet the eligibility and enrollment requirements of the Early Learning Coalition of Pinellas County, Inc. (Coalition). The College for Kids Program will provide summer educational and character development instruction to community children who are on childcare assistance and are referred to SPC by the Coalition. The College will maintain records of attendance and submit necessary information to the Coalition for reimbursement.

BUDGET FOR PROPOSAL

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

<u>Category</u>	<u>Total</u>
Instructional Management	\$ 7,500
Adjunct Instruction	<u>\$ 7,500</u>
TOTAL	\$15,000

FUNDING

Total proposal budget:
(includes amount requested from funder, cash and in-kind matches listed below) \$15,000

Total amount from funder: \$15,000

Amount/value of match:

Cash:	N/A
In-kind:	N/A

Required match or cost sharing: No X Yes

Voluntary match or cost sharing: No X Yes

Source of match/cost sharing: N/A

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE)

Negotiated indirect cost N/A

(Fixed) administrative fee N/A

Software/materials N/A

Equipment N/A

Services N/A

Staff Training N/A

FTE N/A

Other N/A

COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED

- College Goal:* II. To offer College for Kids Program throughout Pinellas County including children who qualify for assistance as determined by the Early Learning Coalition.
- Institutional Initiative:* A. Improve the “year over year” offerings of the College for Kids Program to attract more students to the Program and maintain the College for Kids status as the premier summer program for school-aged children.

Board Material Relating to
Agenda Item IX-C.1c
Meeting: June 15, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**Florida Department of Education
College Reach-Out Program Proposal for 2010-11**

Confirmation is sought for a grant proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education to continue to provide services for the 2010-11 College Reach-Out Program (CROP). Approval is sought to accept funding and enter into any necessary contractual agreements, if awarded

The Tampa Bay Consortium, now in its 18th year, consists of the University of South Florida; Hillsborough Community College; State College of Florida, Manatee-Sarasota; and St. Petersburg College. St. Petersburg College serves as the fiscal and tracking agent for the Consortium and oversees the entire funding awarded the Consortium. The Consortium has applied for \$595,173 for 2010-11. St. Petersburg College's portion of the request is \$150,548. See attached Information Summary for additional information.

The Consortium will use the funds to provide support and academic services to low income, educationally disadvantaged students in grades 6-12. CROP's goal is to increase the number of such students, particularly minorities, who will qualify for and complete postsecondary education. Participants' academic records will be reviewed in order to identify areas of academic need. Students with deficiencies in basic skills will be referred to appropriate school services and/or be provided assistance through CROP's after school, in-school and other program activities. Other educational services available to participants include the following: sessions on study and test-taking skills; academic and career counseling; reading comprehension; math and science instruction; and cultural exposure and leadership training.

The major events of CROP include further developing a community-based site in the Midtown Achievement Center and recruitment of program participants into Dual Enrollment classes by conducting information sessions through Career Day

activities. Career Day activities provide students with information about careers and the postsecondary education necessary to enter those career areas. In addition, students participate in a countywide Job Shadow Day with community businesses and agencies. The Residential Program, which is held at a university in the State of Florida, provides participating high school students the opportunity to experience college life, to work as part of a team and use technologies to research and make presentations on a pre-selected topic.

Students can also participate in a variety of educational field trips, e.g., to postsecondary institutions, museums, ethnic festivals, etc. A summer enrichment program is conducted to focus on student college preparation and career planning. Parents regularly receive information about CROP-related activities and are encouraged to continue or complete their own education.

The College's award of \$150,548 will pay for a portion of personnel salaries and fringe benefits; travel; program related office/operational expenses and other expenses.

The College is required to match 50% of the total amount awarded to SPC, i.e. 50% of \$150,548 or \$75,274. The cash match requirement is satisfied with the combination of \$64,222 in institutional cash match and \$11,052 in other salary related cash contributions. Additionally, the College will also provide in-kind contributions in the amount of \$44,805.

William D. Law, Jr., President; Karen Kaufman White, Provost, St. Petersburg/Gibbs Campus; and Linda L. Hogans, Director, Office of Special Programs, recommend approval.

Attachment

lh0608104

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2010

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: College Reach-Out Program

SPC Application or Sub-Contract: SPC Direct Applicant

Grant/Contract Time Period **Start:** September 1, 2010 **End:** August 31, 2011

Cabinet Member: Karen Kaufman White

Manager: Linda L. Hogans

FOCUS OF PROPOSAL:

The College Reach-Out Program is a consortium of Hillsborough Community College, State College of Florida Manatee Sarasota, University of South Florida, with St. Petersburg College serving as fiscal agent, that provides academic support services and enrichment programs to middle and high school students who have the potential to complete college, but may not have the skills and/or knowledge necessary to do so without additional support.

BUDGET FOR PROPOSAL

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel w/benefits	\$112,461
Travel	15,480
Supplies/Materials	8,500
Contractual	200
Other	13,907
Indirect Cost	<u>0</u>
Total	\$150,548

FUNDING

Total proposal budget:
(includes amount requested from funder,
cash, other salary contributions, and in-kind matches) \$270,627

Total amount from funder: \$150,548 (SPC's Portion of Consortium Request)
\$595,173 (Total Consortium Request)

Amount/value of match: Cash: \$64,222
Other Salary Contributions: \$11,052
In-kind: \$44,805

<i>Required match or cost sharing:</i>	No	Yes	X
<i>Voluntary match or cost sharing:</i>	No	Yes	X
<i>Source of match/cost sharing:</i>	Staff and Program Development funds, other college programs, and SPC Development Foundation scholarships for cash; percent of time for personnel and usage of SPC facilities for in-kind.		
<i>Negotiated indirect cost</i>	SPC will not recover indirect costs.		
<i>(Fixed) administrative fee</i>	N/A		
<i>Software/materials</i>	N/A		
<i>Equipment</i>	N/A		
<i>Services</i>	N/A		
<i>Staff Training</i>	N/A		
<i>FTE</i>	Future FTE of new and retained students.		
<i>Other</i>	N/A		

COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED

- Goal II: Maintain the "open door" by providing opportunities for under-prepared students to achieve college entry-level skills through college preparatory programs and services.
- Institutional Initiative: Increase the percentage of recent minority high school graduates attending college.

**BOARD OF TRUSTEES
 ST. PETERSBURG COLLEGE**

Disposition of Surplus or Obsolete Property (Survey # 530)

The items of tangible personal property that follow have been declared as surplus or obsolete and are of no further economical use to the College. Regarding the retirement of desktop computers, the College's Technology Oversight Group (TOG) recommends that any desktop computer comparable to or older than the Dell GX270 model be moved to surplus. Any laptop computer comparable to or older than the Dell D800 model, or any C series (or comparable) should be moved to surplus. These older computers do not efficiently support the Windows 2000 and beyond operating systems and application suites.

Pursuant to Board of Trustees Rule 6Hx23-5.13 (IV), the Property Survey Committee requests authorization to sell or otherwise dispose of this property in the manner prescribed by Chapter 274, Florida Statutes.

Tag Number	Description	Acquisition Date	Condition	Sum Amount
16017	Laptop Computer:Dell Latitude	11/9/1999	Obsolete	\$2,672.00
20817	Laptop Computer:Dell Latitude	11/1/2001	Obsolete	\$2,078.50
23303	Computer: Dell GX260 T	9/10/2002	Obsolete	\$1,655.41
24005	Computer: Dell GX260T	1/27/2003	Obsolete	\$1,424.41
25243	Computer:Dell GX260T	6/16/2003	Obsolete	\$1,220.00
25244	Computer:Dell GX260T	6/16/2003	Obsolete	\$1,220.00
25245	Computer:Dell GX260T	6/16/2003	Obsolete	\$1,220.00
25327	Computer:Dell GX260S	6/20/2003	Obsolete	\$1,361.00
26339	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26341	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26342	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26343	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26345	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26346	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26348	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26349	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26350	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00

Board Material Relating to
 Agenda Item IX-D.1
 Meeting: June 15, 2010

26351	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26354	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26355	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26361	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26362	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26363	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26364	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26365	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26366	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26367	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26369	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26373	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26386	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
26389	Computer:Dell GX260S	6/25/2003	Obsolete	\$1,369.00
28774	Laptop Computer:Dell Latitude	3/24/2005	Obsolete	\$1,420.04
			TOTAL:	\$45,758.36

The following list consists of equipment/furniture or supplies valued at less than \$1,000 individually, which are not accounted for on the property inventory. These items have also been declared surplus.

Miscellaneous Chairs, Tables and Furniture

Miscellaneous Computer & Telephone Parts

Miscellaneous Custodial Equipment

Miscellaneous Scientific, Medical, Exercise, Classroom and Kitchen Equipment

William D. Law, Jr., President; Susan Reiter, Vice President, Facilities Planning & Institutional Services; Conferlete Carney, Provost, Tarpon Springs Campus; Paul Spinelli, Director of Purchasing; Daya Pendharkar, Associate Vice President of Information Systems; and Doug Duncan, Vice President, Administrative/Business Services & Information Systems, recommend approval.

djh0608103

Board Material Relating to
Agenda Item IX-D.2
Meeting: June 15, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**Request to Advertise for a Construction Manager at Risk for
the Ethics and Social Science Building at the Clearwater Campus**

At its May 18, 2010 meeting, in the Annual Capital Outlay Budget and Operating Budget and Auxiliary Fund Budget Board Memo (Agenda Item IX-L), the Board of Trustees authorized the College to advertise for and to recommend firms to the Board, ranked in preference, for projects following the selection process as provided for in Florida Statute 287.055, under the Consultants' Competitive Negotiations Act.

Funding is in place for the new Ethics and Social Science Building at the Clearwater Campus. The architect, Harvard Jolly Architecture, was recommended and approved at the May 18, 2010, board meeting. We have started preliminary design discussions and have completed the Educational Specifications. Selection of the Construction Manager at Risk is the next step in the process of this project.

Authorization is sought to advertise for Construction Manager at Risk for the Ethics and Social Science Building at Clearwater Campus and related projects.

William D. Law, Jr., President; Susan Reiter, Vice President, Facilities Planning & Institutional Services, recommend approval.

mdc0609104

**Amendment to Lease Agreement between St. Petersburg College
and National University of Health Sciences—Lease
of Space at the Health Education Center**

On April 21, 2009, the Board approved entering into a lease agreement between St. Petersburg College and the National University of Health Sciences (NUHS) for a portion of the first floor of the Bankers Insurance Group Orthotics and Prosthetics Building (O&P Building) at the Health Education Center. The lease was for the period of May 11, 2009 through May 10, 2010. Subsequently, the Board approved an amendment to the lease to extend the term through May 10, 2011 as well as increase operating fees (See March Board memo attached.)

Approval is now sought to further amend this lease agreement to incorporate Room OP122 Anatomy Lab (727 Square Feet of Space utilized 90% of the time by NUHS) into the lease agreement for the same terms and conditions of the current agreement except for the total annual lease revenue detailed below. This term of this amendment covers the period commencing May 11, 2010 through May 10, 2011. The lease agreement may be extended for consecutive one (1) year terms upon mutual agreement of the parties. The details of the Total Annual Lease Revenue are noted below:

Base Rent	\$	1.00
Exclusive Use Space (942 sf x \$7.14)	\$	6,725.88
Concurrent Use Space (432 sf x \$3.57)	\$	1,542.24
OP122 – 90% Use by NUHS (727 sf x \$6.43)	\$	<u>4,674.61</u>
Total Annual Lease Revenue:	\$	<u>12,943.73</u>

The amendment to the lease agreement is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

William D. Law, Jr., President; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; Kay Burniston, Vice President, Baccalaureate Programs & University Partnerships; and Catherine Kennedy, Associate Vice President, University Partnership Center, recommend approval.

Attachments

mdc0608104

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**Amendment to Lease Agreement between St. Petersburg College
and National University of Health Sciences (NUHS) for a Lease
of Space at the Health Education Center**

The Board previously approved a lease agreement between St. Petersburg College and the National University of Health Sciences (NUHS) for a portion of the first floor of the Bankers Insurance Group Orthotics and Prosthetics Building (O&P Building) located at the Health Education Center on April 21, 2009.

Approval is sought to extend this lease agreement for an additional one (1) year term on the same terms and conditions of the original agreement except for the operating fee, which is being increased to match the current State-mandated Standard for Operation of Community College rates. The operating fee will be increased to \$7.14 per square foot (previously \$7.05) for Exclusive Use space and \$3.57 (previously \$3.52) per square foot for Concurrent Use space. The details of the Total Annual Lease Revenue are noted below:

Base Rent	\$ 1.00
Exclusive Use Space (942 sf x \$7.14)	\$ 7,625.88
Concurrent Use Space (432 sf x \$3.57)	\$ 1,542.24
Total Annual Lease Revenue:	\$ 8,269.12

The lease agreement amendment is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Thomas E. Furlong Jr., President; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; and Catherine Kennedy, Associate Vice President, University Partnership Center, recommend approval.

**SECOND AMENDMENT
TO LEASE AGREEMENT
NATIONAL UNIVERSITY OF HEALTH SCIENCES
AND
ST. PETERSBURG COLLEGE**

THIS SECOND AMENDMENT is entered into this ____ day of June, 2010, by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and the National University of Health Sciences, an Illinois non-profit corporation, whose principal address is 200 E Roosevelt Road, Lombard, IL, 60148 (hereinafter, the “NUHS”).

WITNESSETH:

WHEREAS, The College and NUHS did enter into that certain Lease Agreement dated April 28, 2009, whereby the College leased to NUHS a portion of the College’s property located at 7200 66th St. N, Pinellas Park, FL, 33781, in the Bankers Insurance Group Orthotics and Prosthetics Building (O&P Building) of the Health Education Center (the “Agreement”), and

WHEREAS, The College and NUHS did further enter into that certain First Amendment to Lease Agreement effective May 11, 2010, extending the terms of such Lease Agreement for an additional year to May 10, 2011, and

WHEREAS, NUHS and the College desire to include and incorporate Room OP122, known as the Anatomy Lab, of the Bankers Insurance Group Orthotics and Prosthetics Building (O&P Building) into this Lease Agreement, and

WHEREAS, unless otherwise specifically stated in this Second Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Lease Agreement;

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Leased Premises is hereby increased to include and incorporate Room OP122, Anatomy Lab, of the O & P Building at the Health Education Center, a space totaling 727 square feet, to which a rental fee calculated upon 90% usage (\$6.43 per square foot) shall be charged and equaling \$4,674.61 annually. A Floor Plan indicating the concurrent and exclusive use of the leased space by NUHS and the College is attached as Exhibit “A”.

3. The Operating Fee for the Leased Premises is hereby increased by \$4,674.61, to total \$12,943.73 annually. The Operating Fee will be paid in four quarterly installments during the term as follows: \$3,235.93 on May 11th, August 11th, November 11th, and \$3,235.94 on February 11th. The Operating Fee increase is attributable to the addition of 727 square feet to be charge at a rate of 90% usage at \$6.43 per square foot. The difference between the quarterly installment due May 11, 2010, under the First Amendment to this Lease Agreement and the increased amount due under this Second Amendment for the first quarterly installment is currently owed and payable.

All other terms and conditions of the Agreement and its Amendments shall remain in full force and effect except as specifically modified herein. If any of the provisions of this Second Amendment conflict with any terms of the Agreement, the provisions of the Second Amendment shall govern and control.

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the dates indicated below.

COLLEGE:

Witnesses as to the College:

By: _____
Name: _____

By: _____
Name: _____

NUHS:

Witnesses as to the NUHS:

By: _____
Name: _____

By: _____
Name: _____

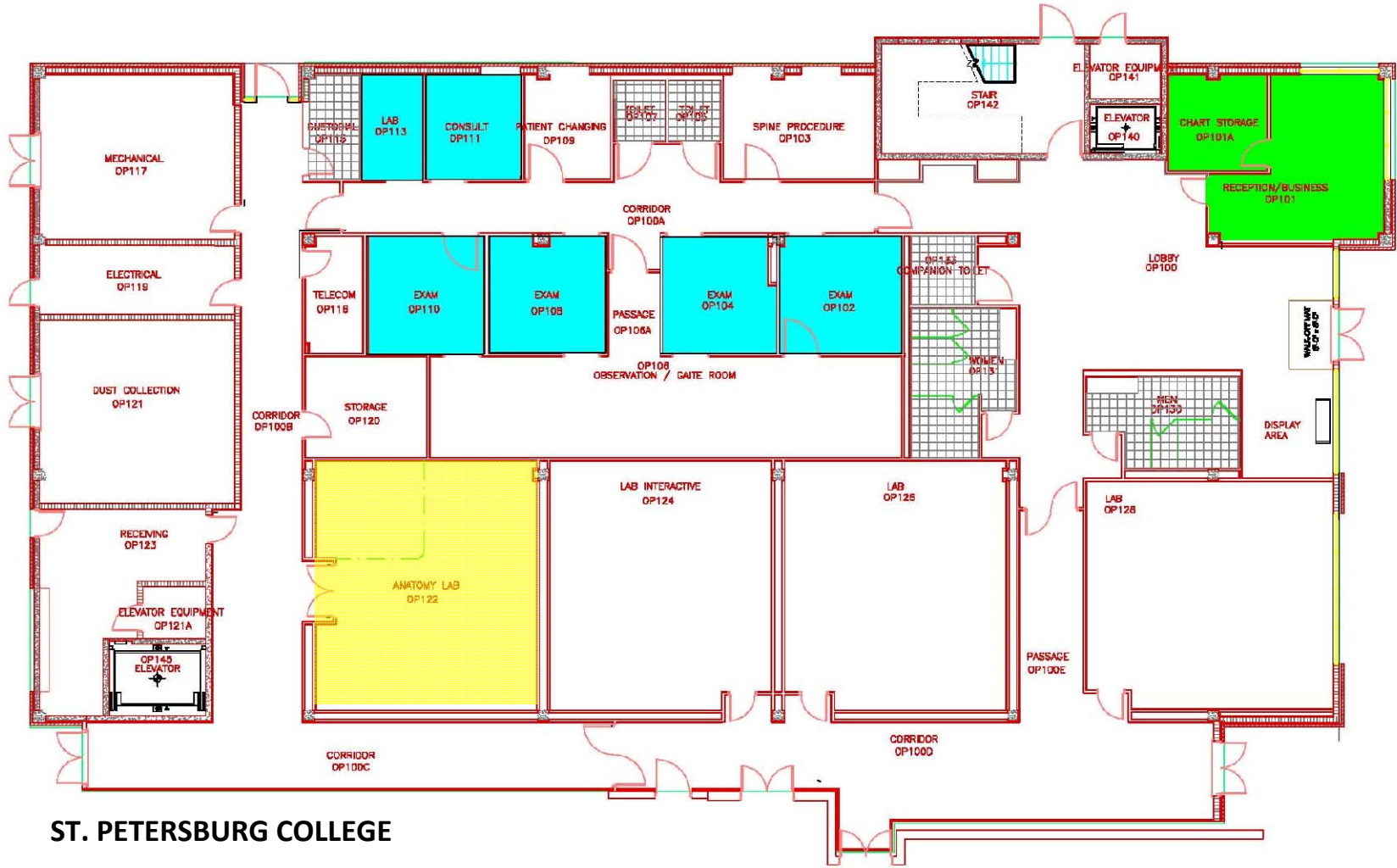
Board of Trustees of St. Petersburg College

By: _____
Thomas E. Furlong, Jr., President
and Secretary to the Board of
Trustees of St. Petersburg
College

National University of Health Sciences

By: _____
Name: _____
Its: _____

EXHIBIT "A"



ST. PETERSBURG COLLEGE

ORTHOTICS & PROSTHETICS BUILDING, 1ST FLOOR

- NUHS EXCLUSIVE USE SPACE
- NUHS & SPC CONCURRENT USE SPACE
- NUHS 90% USE AND SPC 10% USE SPACE

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Master Planning Collegewide

At its May 18, 2010 meeting, in the Capital Outlay Budget and Operating Budget and Auxiliary Fund Budget Board Memo (Agenda Item IX-L), the Board of Trustees authorized the College to advertise for and to recommend firms to the Board, ranked in preference, for projects following the selection process as provided for in Florida Statute 287.055, under the Consultants' Competitive Negotiations Act.

As a part of the State Requirements for Educational Facilities (SREF), the College is required to submit an updated Master Plan with each Educational Plant Survey. In preparation for the next Educational Plant Survey to be dated June 2012, we would like to proceed with the development of Master Plans for our College sites. The approved budget for Fiscal Year 2011-2011 identified \$100,000 for Master Planning Collegewide.

At the February 23, 2010 Board meeting, the Board approved the Clearwater Campus Master Plan prepared by Harvard Jolly Architecture. We also have a Master Plan for the Seminole Campus prepared by Bitterli and Associates Architects, Inc., that was completed in 1995 and needs to be updated. We would like to proceed with updating the Seminole Master Plan and develop Master Plans for the remaining College sites to comply with State Requirements for Educational Facilities (SREF). This process will be critical as we prepare our requests for future funding at each site.

The Facilities Planning and Institutional Services staff will work with the Provosts or Executive Directors of each location to generate a draft Master Plan. These plans will be brought to the Board for review and approval as they are completed.

Approval is requested to proceed with the selection of a Master Planning Consulting Firm to proceed with Master Planning Collegewide.

William D. Law, Jr., President; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Agency Billings

Board of Trustees' Rule 6Hx23-5.174 requires that the trustees approve each business, industry, governmental unit or civic organization that furnishes the College a written promise of payment of student fees and charges for books and supplies. College records collectively consider these "Agencies."

Approval is sought to include all "agencies" listed below as approved "agencies" for billing of student fees and charges:

Palm Shores Residents Scholarship
National Penn Investors
Hillsborough County Medical Association Alliance
Families of Freedom Scholarship
Ruth M. Foy Charitable Foundation
Gulf Coast Community College
St. Regis Mohawk Tribe
Tampa Marine Support Group
Positive Directions WOW Scholarship
Panther Mothers Football Club
Shin Family Foundation
US Treasury Inspector General
SPCA Tampa Bay
Paragon Water Resources
Pinellas County Property Appraisers Office
International Association of Admin Professionals
Geographic Solutions, Inc
Homeowner's Choice
Pinellas Park High School
Suwannee County Fire Rescue

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administration/Business & Information Services; and Theresa Furnas, Associate Vice President for Financial & Business Services, recommend approval.

**BOARD OF TRUSTEES
 ST. PETERSBURG COLLEGE**

Personnel Report

Approval is sought for the following recommended personnel transactions:

The report is organized by transaction type (hire, transfer, retire, etc.), name, department/location, and employee title. The "separation" transaction is further defined in the employee's record in the PeopleSoft HR Payroll system. Reasons for separation vary and could include such descriptions as: End of Contract; Resignation; Probationary Period; Death, etc.

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
5/3/2010	Bailey,Joan D.	Scholarships/Stu Fin Assist CL	Asst Dir, Scholar&Stu Fin Asst
5/17/2010	Bates,Angel M.	BA Programs/UPC	Educ. Prog. Specialist-BA Prog
5/18/2010	Condie,Lori M.	Central Records DO	Senior Staff Assistant
5/10/2010	Pendergrass,Amy M.	SPC-Downtown	Staff Assistant
5/10/2010	Reifler-Alessi,Linda S	District Library DO	Librarian
5/24/2010	Roper,Patricia N.	BA Programs/UPC	Academic Staff Assistant
5/3/2010	Whitestone,Catherine B.	Campus Security CL	Security Officer I

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
5/17/2010	Brause,Dustin M	Fine & Applied Arts SPG	Student Assistant
5/3/2010	Brubaker,Jay M	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Burt,Arthur F	Health Information Mgmt HC	Instructor - Temporary Credit
5/4/2010	Butler,Voncresha V	Central Records DO	OPS Career Level 3
5/17/2010	Cabiac,Charles R.	Natural Science SPG	Instructor - Temporary Credit
5/17/2010	Carney,Janet M.	Letters TS	Instructor - Temporary Credit
5/3/2010	Chandler,Richard L.	Landscape Services TS	OPS Career Level 1
5/24/2010	Collins,Yolanda N	OSSD - SP	Federal Work Study Student
5/17/2010	Coston,Sommer L.	Letters TS	Instructor - Temporary Credit
5/17/2010	Cullen,Kevin P.	Letters TS	Instructor - Temporary Credit
5/3/2010	Cuttitta,Christine	Criminal Justice AC	Instructor- Temporary Non-Cred
5/15/2010	D'Leon,Lynne E.	New Initiative Program - HC	Other Professional- Temporary
5/17/2010	Espino,Agustina	Custodial Services TS	OPS Career Level 1
5/17/2010	Fezell,Alicia Renee	Mathematics CL	Federal Work Study Student
5/3/2010	Foroutan,Catia S	Tarpon Springs Center Provost	OPS Career Level 5
5/17/2010	Francisco,Jennifer M.	Interpreter Training CL	Instructor - Temporary Credit
5/17/2010	Furlong,Holly C.	Health Information Mgmt HC	Instructor - Temporary Credit
5/5/2010	Gaskin,Aaron V	Academic & Student Affairs	OPS Career Level 5
5/24/2010	Gerhart,Matthew S	Facilities Services DO	OPS Career Level 1
5/3/2010	Gomez,Julie D	Counseling & Advisement TS	OPS Career Level 6
5/3/2010	Goswick,Kelly R	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
5/17/2010	Greenberg,David L	Fine & Applied Arts SPG	Instructor - Temporary Credit
5/19/2010	Greenberg,David L	Fine & Applied Arts SPG	Lump sum -Spec.Proj.

5/17/2010	Gregory,Nicole I	Natural Science SPG	Federal Work Study Student
5/3/2010	Griffin,Michael P.	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
5/1/2010	Hamacher,Alan R.	Dual Credit - AC	Instructor - Temporary Credit
5/17/2010	Hamacher,Alan R.	Fine & Applied Arts CL	Instructor - Temporary Credit
5/17/2010	Hammaker,Barbara Graham	Dental Hygiene HC	Instr- Temporary % Load
5/17/2010	Harper,Mary E.	BA Programs/UPC	Supplemental Bach Prog.
5/17/2010	Henkel,Gary L.	Social Science SPG	Instructor - Temporary Credit
5/3/2010	Heyward,Marlin B	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
5/5/2010	Holloway Sr,Eric H	Academic & Student Affairs	OPS Technical Level 2
5/17/2010	Hudak,Dawn M.	Social Science CL	Instructor - Temporary Credit
5/17/2010	Imwensi,Peter	Natural Science TS	Instructor - Temporary Credit
5/17/2010	Ivan,Doinita M	Mathematics CL	Instructor - Temporary Credit
5/17/2010	Johnson,Caitlin S.	Speech - Letters CL	Instructor - Temporary Credit
5/17/2010	Jones,Jason W	Fine & Applied Arts SPG	Federal Work Study Student
5/3/2010	Kilian,Michael J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/11/2010	Lambert,Stacy A.	Student Support Services - CL	OPS Career Level 6
5/3/2010	Lazaris,Nicholas	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Lyons,Billie J.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/24/2010	Marquis,Roseanne Wendy	Scholarships/Stu Fin Assist CL	Federal Work Study Student
5/20/2010	McBride,Sean E.	Scholarships/Stu Fin Assist CL	General Service/Maint. (unskil
5/17/2010	McGough,Patrick R.	Letters CL	Instructor - Temporary Credit
5/24/2010	Michelsen,Tiffany M	Provost SE	Federal Work Study Student
5/17/2010	Miller,Lawrence A.	Social Science CL	Instructor - Temporary Credit
5/17/2010	Myers,Breanna Marie	Tarpon Springs Center Provost	OPS Career Level 6
5/17/2010	Ney,Anne E.	Natural Science TS	Instructor - Temporary Credit
5/17/2010	Nicely,Pete D.	Natural Science CL	Supplemental Instr - Credit
5/17/2010	Offutt,Michelle R	Nursing HC	Supplemental Instr - Credit
5/17/2010	Peguero,Maria E.	Custodial Services TS	OPS Career Level 1
5/17/2010	Rewald,Charles P.	BA Programs/UPC	Supplemental Bach Prog.
5/3/2010	Rivera-Suarez,Joseph	Maintenance Services TS	OPS Maint/Trades SkilledTrades
5/3/2010	Roberts,Michael E.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Salcedo,Jamie Lorraine	Fine & Applied Arts SPG	Instructor - Temporary Credit
5/7/2010	Schirripa,Janet P.	Provost SE	OPS Career Level 7
5/17/2010	Schneider,Virginia B	Nursing HC	Instr- Temporary % Load
5/17/2010	Schneider,Virginia B	Nursing HC	Instructor - Temporary Credit
5/17/2010	Scott,Aissa Y	Nursing HC	Supplemental Instr - Credit
5/10/2010	Shields,Joseph E	Human Resources DO	Other Professional- Temporary
5/17/2010	Sims,Matthew I.	Fine & Applied Arts TS	Supplemental Instr - Credit
5/10/2010	Southworth,Raymond L	Business Services DO	Other Professional- Temporary
5/17/2010	Spencer,Thomas E	BA Programs/UPC	Adjunct Bach Prog.
5/17/2010	Spencer,Thomas E	Business Technologies CL	Instructor - Temporary Credit
5/3/2010	Squeri,Bryan T	Landscape Services TS	OPS Career Level 1
5/3/2010	Squitieri,Christopher J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Stevenson,Karla A.	BA Programs/UPC	Adjunct Bach Prog.
5/17/2010	Stiefel,Joseph P.	Provost TS	Instructor - Temporary Credit
5/17/2010	Ulrich,Fred R	Letters SE	Instructor - Temporary Credit
5/1/2010	Vanauken,Todd R	Academic & Student Affairs	Lump sum -Spec.Proj.
5/24/2010	Vance,Jesse Alan	Fine & Applied Arts SPG	Federal Work Study Student
5/24/2010	Vo,Huyentran Thuy	Provost TS	Federal Work Study Student
5/3/2010	Walker,Richard T	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Wasylina,Richelle J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/24/2010	Wechsler,Alex Josef	Provost SPG	Federal Work Study Student
5/17/2010	Widman,Patricia D	Nursing HC	Contributed Service
5/8/2010	Wright,Tiffany Angela	Enrollment Management DO	Federal Work Study Student
5/24/2010	Young,Megan	Student Activities SPG	Federal Work Study Student

REHIRE Temporary/Supplemental

Effect. Date	Name	Department/Location	Title
5/3/2010	Adamson,Patrick E	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Afienko,Kenneth J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Andrews,Paul J.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/10/2010	Anthony,Elaine M.	Course/Curriculum VEA - DO	Non Instr Supplement-Not ECH
5/17/2010	Archbold,Lisa	Nursing HC	Instr- Temporary % Load
5/3/2010	Bates,Richard	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Beard,Claudia A.	Dental Hygiene HC	Instr- Temporary % Load
5/3/2010	Beitz,Pamela	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Bingnear,Lonnie L	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Black,Tracie R	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Bradley,April C	Radiography HC	Instr- Temporary % Load
5/17/2010	Brefort,Dorian Claude	Associate Provost SP	Student Assistant
5/3/2010	Brubaker,Jay M	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Burt,Gail R.	Nursing HC	Supplemental Bach Prog.
5/7/2010	Carten,Christopher Paul	Natural Science SPG	Federal Work Study Student
5/3/2010	Chappel,Carolyn L	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Concepcion,Iris N.	Nursing HC	Instr- Temporary % Load
5/10/2010	Connelly,Jeanette E	Natural Science CL	General Service/Maint. (unskil
5/3/2010	Damian,John T.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Dann-Moore,Veronica L	Natural Science TS	Instructor - Temporary Credit
5/17/2010	Darres,Kyle Clinton	Provost CL	Federal Work Study Student
5/3/2010	Davis,Jennifer	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Davis,Rodney L	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Deasaro,Mark	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Dibuono,Michael	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
5/10/2010	Doll,Deanna Marie	Provost SE	Federal Work Study Student
5/15/2010	Downing,Thomas A	Facilities Plan & Inst Svcs	OPS Career Level 3
5/17/2010	Ervin,John T.	Veterinary Technology HC	Instr- Temporary % Load
5/3/2010	Fletcher,Steven A	Criminal Justice AC	Instructor- Temporary Non-Cred
5/25/2010	Fresia,Michael J	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
5/17/2010	Fullard,Jeani Z	BA Programs/UPC	Supplemental Bach Prog.
5/3/2010	Gerretz,Joseph P	Criminal Justice AC	Instructor- Temporary Non-Cred
5/10/2010	Gorham,Tricia	Course/Curriculum VEA - DO	Non Instr Supplement-Not ECH
5/11/2010	Greilick,Thomas G	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
5/4/2010	Guiles,Charles J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/24/2010	Hart,Parisha	District Library DO	Federal Work Study Student
5/17/2010	Hazel-wilbur,Kristie Eileen	Business Technologies CL	Instructor - Temporary Credit
5/17/2010	Heinicke,Mary Ellen	Medical Lab Technology - HC	Instr- Temporary % Load
5/17/2010	Henderson,Christopher S	Emergency Medical Services HC	Instr- Temporary % Load
5/3/2010	Heyward,Marlin B	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
5/3/2010	Heyward,Marlin B	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Higgins,Joyce E	Nursing HC	Instr- Temporary % Load
5/3/2010	Hopkins,Scott D	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
5/24/2010	Jammer,Amy Michele	Provost TS	Federal Work Study Student
5/17/2010	Janson,Sarah Ann	Enrollment Management DO	General Service/Maint. (unskil
5/17/2010	Jay,Patricia A.	Nursing HC	Instr- Temporary % Load
5/3/2010	Judy Jr,Edward R	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Kelley,Thomas E	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Kniehase,Jennifer Ann	Radiography HC	Instr- Temporary % Load

5/17/2010	Krueger,Amy	Dental Hygiene HC	Instr- Temporary % Load
5/17/2010	Lafon,Brenda	Nursing HC	Supplemental Instr - Credit
5/17/2010	Lancaster,Gail	Business Technologies SE	Supplemental Instr - Credit
5/3/2010	Lazaris,Nicholas	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Lechner,Jennifer L.	Seminole Campus Provost	Lump sum -Spec.Proj.
5/17/2010	Lechner,Thomas P.	Distance Learning TV SE	Instructor - Temporary Credit
5/14/2010	Lecroy,Steven C.	EMS/CME - HC	Instructor- Temporary Non-Cred
5/17/2010	Lemon,Jane Rayetta	Enrollment Management DO	General Service/Maint. (unskil
5/3/2010	Lewis Jr, Frank C	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Lewis,Robert M.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Lyons,Billie J.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Lyons,Jason J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Mahoney, Maureen	BA Programs/UPC	Supplemental Bach Prog.
5/17/2010	Mahoney, Maureen	Business Technologies CL	Supplemental Instr - Credit
5/17/2010	Mccarthy, Steven B.	Fire Science AC	Instructor- Temporary Non-Cred
5/3/2010	Meigs, Marissa L	Scholarships/Stu Fin Assist CL	General Service/Maint. (unskil
5/3/2010	Miller, Lavester P.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Miller, Lavester P.	NTPI/WMD Grant - AC	Instructor- Temporary Non-Cred
5/3/2010	Mitten, Lewis L.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Modrakovic, Janet R.	Veterinary Technology HC	Instr- Temporary % Load
5/7/2010	Moore, Alvina L.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Neuzil, Anna R.	Nursing HC	Supplemental Instr - Credit
5/7/2010	Nicotera, Phillip V.	Health Information Mgmt HC	Lump sum -Spec.Proj.
5/17/2010	Nousiainen, Robin M	Dental Hygiene HC	Instr- Temporary % Load
5/6/2010	O'Donnell, Bridget E	Special Programs/Intl Educ DO	OPS Career Level 7
5/17/2010	Okazato, Yuko	Veterinary Technology HC	Instr- Temporary % Load
5/17/2010	Pabst, Joyce A	Nursing HC	Instr- Temporary % Load
5/3/2010	Pasto, Ronald L.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/1/2010	Patel, Christine K.	Dental Hygiene HC	Non Instr Supplement-Not ECH
5/17/2010	Rankin, Laurie A.	Veterinary Technology HC	Instr- Temporary % Load
5/10/2010	Regan, Michelle T.	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
5/17/2010	Regis, Mark Joseph	Emergency Medical Services HC	Instr- Temporary % Load
5/17/2010	Reynolds, Jerry L.	Dental Hygiene HC	Instr- Temporary % Load
5/17/2010	Rigopoulos, Alexander	Provost TS	Federal Work Study Student
5/3/2010	Roberts, Michael E.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Rogers, Art	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Ruffing, Jerome P	Emergency Medical Services HC	Instr- Temporary % Load
5/7/2010	Russell, Sherri M.	Natural Science SPG	OPS Career Level 1
5/17/2010	Sanders, Beth Ann	Enrollment Management DO	Federal Work Study Student
5/7/2010	Sawyers, Lenor Richard	District Library DO	Federal Work Study Student
5/3/2010	Schlager, Ophelia C	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Schmidt, Damien C.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Schwalb, Jacob M.	Nursing HC	Supplemental Instr - Credit
5/3/2010	Sims, Bryan M	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Smith, Dale A	Associate Provost SP	OPS Career Level 2
5/17/2010	Smith, Maria J.	Radiography HC	Instr- Temporary % Load
5/3/2010	Sohl, William A.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Squitieri, Christopher J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Steckel, Rodney K	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Stickrath, Kelli L	Natural Science TS	Instructor - Temporary Credit
5/3/2010	Stinson, Robert A.	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Tatham, Shawn a	Emergency Medical Services HC	Instr- Temporary % Load
5/17/2010	Tedesco, Anthony	Emergency Medical Services HC	Instr- Temporary % Load
5/10/2010	Teter, Dolores M	Special Programs/Intl Educ DO	OPS Career Level 7
5/17/2010	Thomas, Tracy G	Letters TS	Instructor - Temporary Credit

5/7/2010	Torres,Theresa Lynn	District Library DO	Federal Work Study Student
5/17/2010	Trede,Teri A	BA Programs/UPC	Supplemental Bach Prog.
5/7/2010	Tufekci,Kenan Tarik	Natural Science SPG	Federal Work Study Student
5/7/2010	Tufford,Christopher D.	Natural Science SPG	Federal Work Study Student
5/17/2010	Turner,Christina A	Natural Science CL	Instr- Temporary % Load
5/17/2010	Vanauken,Todd R	Radiography HC	Instr- Temporary % Load
5/3/2010	Vickers,James D	Criminal Justice AC	Instructor- Temporary Non-Cred
5/3/2010	Wasylyna,Richelle J	Criminal Justice AC	Instructor- Temporary Non-Cred
5/17/2010	Weideman,Carol Anne	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
5/10/2010	Westberg,Darlene M.	Course/Curriculum VEA - DO	Non Instr Supplement-Not ECH
5/17/2010	Willett,Suzanne	Clearwater Campus Provost	OPS Career Level 4
5/17/2010	Willis,Susan E	Nursing HC	Instr- Temporary % Load

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
5/22/2010	Campbell,Dustin R	Academic & Student Affairs	Technology Resource Specialist
5/3/2010	Coyle,Colleen	Counseling & Advisement CL	Academic Advisor
5/1/2010	Miles,Sharon K.	Word Processing HC	Academic Staff Assistant
5/15/2010	Roberts,Sherry Teartt	SPC-Downtown	Senior Staff Assistant

RECLASSIFICATION Budgeted

Effect. Date	Name	Department/Location	Title
6/1/2010	Anstadt,Melissa	BA Programs/UPC	Academic Advisor - BA
7/1/2010	Connell,Margaret	Special Needs DO	Director,Disability Resources
7/1/2010	Cragle,Lorayne	Accounting - DO	Senior Staff Assistant
7/1/2010	Crumley,Paul Michael	Instructional Computing SE	Analyst/Programmer
7/1/2010	DeCarlo,Sandra	Provost SE	Generalist, MAP
5/3/2010	Dusel,Jennifer N	College of Education	Academic Staff Assistant
7/1/2010	Gann,Welcita	Provost SE	Generalist, MAP
7/1/2010	Gonyea,James	Academic & Student Affairs	Director,Career Development Services
7/1/2010	Jakubowski,Richard	Instructional Computing SE	Analyst/Programmer
7/1/2010	Kessing,Renee	Provost SE	Generalist, MAP
7/1/2010	Kuhn,Damon	Counseling & Advisement HC	Manager, MAP
7/1/2010	Long,Janice	Provost SE	Generalist, MAP
6/1/2010	Mastromichalis,Argenia	BA Programs/UPC	Academic Advisor - BA
7/1/2010	Ocasio,Faith	Instructional Computing SE	Analyst/Programmer
6/1/2010	Paschall,Janine	BA Programs/UPC	Academic Advisor - BA
6/1/2010	Ralph,Kathy	BA Programs/UPC	Academic Advisor - BA
4/17/2010	Reiter,Gildred	SPC-Downtown	Sr. Staff Assistant
7/1/2010	Shears,Brenda	Provost SE	Coordinator, MAP
6/1/2010	Weaver,Barbara	BA Programs/UPC	Academic Advisor - BA

SEPARATION Budgeted

Effect. Date	Name	Department/Location	Title
5/14/2010	Aude,Donald D	Admin Info Sys - Development	Analyst/Programmer
5/7/2010	Dann-Moore,Veronica L	Natural Science TS	Instructor
5/8/2010	Roden,Peggy E.	Nursing HC	Instructor
5/7/2010	Stickrath,Kelli L	Natural Science TS	Instructor
5/7/2010	Thomas,Tracy G	Letters TS	Instructor
5/7/2010	Valencia,Jhoanna	SPC-Downtown	Staff Assistant
5/14/2010	Warsinski,Jeffery M.	Facilities Services TS	Security Officer I

RETIREMENT Budgeted

Effect. Date	Name	Department/Location	Title
5/28/2010	Neale,Pamela S.	Provost HC	Academic Staff Assistant
4/30/2010	Truett,Barbara L.	Letters CL	Instructional Asst III
4/30/2010	Wisniewska,Czeslawa	Custodial Services SPG	Custodian I

TERMINATION Temporary/Supplemental

Effect. Date	Name	Department/Location	Title
5/13/2010	Abrami,Nicholas Pasquale	Fine & Applied Arts CL	Federal Work Study Student
5/5/2010	Ballo,William T	Academic & Student Affairs	Lump sum -Spec.Proj.
5/14/2010	Bates,Angel M.	BA Programs/UPC	OPS Career Level 6
5/24/2010	Battle,Kourtney Ciarra	Library Science SE	Federal Work Study Student
5/13/2010	Benjamin,Mark D	Letters SPG	Student Assistant
5/13/2010	Blank,Chelsea Renee	Associate Provost TS	Federal Work Study Student
5/13/2010	Bozarth,Ashley N	Associate Provost TS	Student Assistant
5/14/2010	Brauning,Timothy Scott	Students Activities TS	Federal Work Study Student
5/6/2010	Brefort,Dorian Claude	Associate Provost SP	Student Assistant
5/13/2010	Bridgman,Andrew Francis	Letters SPG	Federal Work Study Student
5/16/2010	Burgos,Mario A	Letters CL	Federal Work Study Student
5/24/2010	Camacho,Oscar Eduardo	Library Science SE	Federal Work Study Student
5/20/2010	Campbell,Sandra J.	Nursing HC	Non Instr Supplement-Not ECH
5/19/2010	Carten,Christopher Paul	Natural Science SPG	Federal Work Study Student
5/7/2010	Carver,Eric H	Student Activities DO	Lump sum -Spec.Proj.
5/27/2010	Case,Theresa R	Tarpon Springs Center Provost	OPS Career Level 1
5/27/2010	Connelly,Carol A	Counseling & Advisement SPG	OPS Career Level 7
5/27/2010	Connolly,James L.	Academic & Student Affairs	Lump sum -Spec.Proj.
5/16/2010	Curry,Jasmine L	Letters SPG	Federal Work Study Student
5/6/2010	Daez,Jerrilou Bianca Darca	Associate Provost SP	Student Assistant
5/7/2010	Dann-Moore,Veronica L	Natural Science TS	Supplemental Instr - Credit
5/19/2010	Darres,Kyle Clinton	Provost CL	Federal Work Study Student
5/13/2010	Davidovic,Veljko	Letters SPG	Student Assistant
5/6/2010	Davis,Shawnee Colton	Fine & Applied Arts SPG	Federal Work Study Student
5/13/2010	DeWeese,Alexandria Kathleen	Associate Provost TS	Student Assistant
5/13/2010	Dimick,Oanh	Scholarships/Stu Fin Assist SP	Federal Work Study Student
5/13/2010	Donaldson,Allissia Lynn	Letters SPG	Federal Work Study Student
5/5/2010	Ferrell,Samuel Charles	Associate Provost TS	Student Assistant
5/13/2010	Ford,Denise M	Scholarships/Stu Fin Assist SP	Federal Work Study Student
5/13/2010	Fuller,Daniel W	Fine & Applied Arts CL	Federal Work Study Student
5/27/2010	Gauweiler,Cher N	Academic & Student Affairs	Non Instr Supplement-Not ECH
5/13/2010	Green,Eboni Latrice	Fine & Applied Arts CL	Student Assistant
5/13/2010	Halef,Nuri C	Associate Provost TS	Federal Work Study Student
5/5/2010	Hanlon,Mary A.	Academic & Student Affairs	Lump sum -Spec.Proj.
5/5/2010	Hardt,Steven P.	Academic & Student Affairs	Lump sum -Spec.Proj.
5/13/2010	Hennings,Earlene	Scholarships/Stu Fin Assist SP	Federal Work Study Student
5/13/2010	Janson,Sarah Ann	Enrollment Management DO	Federal Work Study Student
5/27/2010	Johnston,Linda B.	Academic & Student Affairs	Lump sum -Spec.Proj.
5/9/2010	Karaosmani,Jonida	District Library DO	Federal Work Study Student
5/5/2010	Kerr,Cheryl	Academic & Student Affairs	Lump sum -Spec.Proj.
5/20/2010	King,Cathy J.	Nursing HC	Non Instr Supplement-Not ECH
5/7/2010	Krueger,Amy	Dental Hygiene HC	Instr- Temporary % Load
5/10/2010	LaForest,Lana J	Ethics SPG	Other Professional- Temporary
5/28/2010	LaPierre,Mary E.	Scholarships/Stu Fin Assist CL	General Service/Maint. (unskil
5/14/2010	Lechner,Thomas P.	Distance Learning TV SE	Instructor - Temporary Credit
5/13/2010	Lemon,Jane Rayetta	Enrollment Management DO	Federal Work Study Student
5/14/2010	Linares,Alexander	Student Activities CL	Federal Work Study Student

5/8/2010	Mahoney, Maureen	Student Activities DO	Lump sum -Spec.Proj.
5/19/2010	Mandity, Heather Irene	Students Activities TS	Federal Work Study Student
5/9/2010	Marshall Jr, Derek Lavon	Mathematics CL	Student Assistant
5/13/2010	Martinez, Adriana M	Enrollment Management DO	Federal Work Study Student
5/16/2010	Mavrelion, Jennifer Ann	Mathematics TS	Student Assistant
5/13/2010	Maynard, Kristen Lee	Associate Provost TS	Federal Work Study Student
5/10/2010	Monroe, David M	Ethics CL	Other Professional- Temporary
5/17/2010	Morgan, Cathy Lynn	Central Records DO	Federal Work Study Student
5/6/2010	Morin, Maghan Geraldine	Counseling & Advisement SPG	Federal Work Study Student
5/20/2010	Moseley, Sarah H	Nursing HC	Non Instr Supplement-Not ECH
5/7/2010	Norman, Anja	Social Science CL	Other Professional- Temporary
5/13/2010	Oduor, Beryl Akoth	Letters SPG	Student Assistant
5/28/2010	Pabst, Joyce A	Nursing HC	Adjunct Bach Prog.
5/13/2010	Parsons, Keith Daniel	Fine & Applied Arts CL	Federal Work Study Student
5/6/2010	Pastula, Cortlyn Blair	Associate Provost SP	Student Assistant
5/13/2010	Patel, Arpita Pankaj	Associate Provost TS	Federal Work Study Student
5/5/2010	Polansky, Valerie L.	Academic & Student Affairs	Lump sum -Spec.Proj.
5/19/2010	Poole, Tayler Robin	Natural Science SPG	Federal Work Study Student
5/20/2010	Pradilla, Laura Melissa	College Student Supp Svcs DO	Student Assistant
5/5/2010	Price, Virginia	Academic & Student Affairs	Lump sum -Spec.Proj.
5/13/2010	Raith, Rebecca	Natural Science TS	Federal Work Study Student
5/16/2010	Reddick, Tezera Alyssa	Provost AC	Federal Work Study Student
5/13/2010	Reister II, Robert Adam	Associate Provost TS	Federal Work Study Student
5/13/2010	Rigopoulos, Alexander Kardouli	Mathematics TS	Federal Work Study Student
5/8/2010	Roberson, Heather C.	Associate Provost TS	Lump sum -Spec.Proj.
5/27/2010	Robinson, Susan L.	Fine & Applied Arts SPG	Other Professional- Temporary
5/8/2010	Roden, Peggy E.	Nursing HC	Supplemental Instr - Credit
5/5/2010	Russell, Sherri M.	Natural Science SPG	Federal Work Study Student
5/13/2010	Samartzis, Nicoleta Rania	Provost TS	Federal Work Study Student
5/13/2010	Sanders Jr, Ezekiel	Provost CL	Student Assistant
5/5/2010	Sawyers, Lenor Richard	District Library DO	Federal Work Study Student
5/13/2010	Sharp, Toby William	Natural Science SPG	Federal Work Study Student
5/16/2010	Shirley, Ryan Lamar	Athletics - DO	Federal Work Study Student
5/14/2010	Skelton, Vanessa Keosha	District Library DO	Federal Work Study Student
5/27/2010	Smith, Courtney L.	Fine & Applied Arts SPG	Other Professional- Temporary
5/6/2010	Smith, Dale A	Associate Provost SP	Federal Work Study Student
5/16/2010	Smith, Eben A	Letters SPG	Federal Work Study Student
5/16/2010	Smith, Rosemary Lauren	Fine & Applied Arts SPG	Student Assistant
5/5/2010	Stahoski, Brad D	Associate Provost SP	Student Assistant
5/7/2010	Stickrath, Kelli L	Natural Science TS	Supplemental Instr - Credit
5/24/2010	Sullivan, Robert John	Scholarships/Stu Fin Assist CL	Federal Work Study Student
5/16/2010	Sung, Gi Sun	Letters CL	Federal Work Study Student
5/6/2010	Terry, Joshua Earl	Fine & Applied Arts SPG	Student Assistant
5/7/2010	Thomas, Tracy G	Letters TS	Non Instr Supplement-Not ECH
5/7/2010	Thomas, Tracy G	Letters TS	Supplemental Instr - Credit
5/27/2010	Till, Jane E.	Ethics SPG	Non Instr Supplement-Not ECH
5/5/2010	Torres, Theresa Lynn	District Library DO	Federal Work Study Student
5/27/2010	Tucker, Eric J.	Academic & Student Affairs	Non Instr Supplement-Not ECH
5/27/2010	Tucker, Eric J.	Ethics SPG	Non Instr Supplement-Not ECH
5/5/2010	Tufekci, Kenan Tarik	Natural Science SPG	Federal Work Study Student
5/5/2010	Tufford, Christopher D.	Natural Science SPG	Federal Work Study Student
5/13/2010	Vega, Lisa	Student Activities SPG	Federal Work Study Student
5/24/2010	Willingham, Cassandra Starr	Scholarships/Stu Fin Assist CL	Federal Work Study Student
5/13/2010	Wright, Nikishea A	Student Activities SPG	Federal Work Study Student

RETURN FROM LEAVE Budgeted

Effect. Date	Name	Department/Location	Title
3/2 -5/3/10	Jones,Dennis L.	President	VP Econ. Devel. &Innov. Projs.

TRAVEL OUTSIDE THE CONTINENTAL U.S.

Effect. Date	Name	Department/Location	Title
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7/10-9/10 Almodovar, Luis Florida Natl. Guard Grant - AC Instructor- Temporary Non-Cred
 Travel to Gurabo, Puerto Rico to provide nationally recognized programs and to keep SPC in compliance with the Florida National Guard contract as part of the required law enforcement training. Dates of travel: 7/28-7/30, 8/26, & 9/16/10.

5/18-5/24/10 Tunceren,Lillien (Li-Lee) Letters CL Instructor
 Travel to Murcia, Spain to attend the Symposium on Second Language Writing and present results of a study conducted in the fall of 2009 on academic vocabulary, reading and writing acquisition in an EAP 1595, Advanced ESL course.

7/10-7/16/10	Michael, Marilyn	Fine Arts SP/G	Instructor
	Watts, Roger	Fine Arts CL	Instructor
	Elvira, Courtney	Fine Arts	Student
	Hageman, Sarah	Fine Arts	Student
	Hines, Linda	Fine Arts	Student
	Miller, Jason	Fine Arts	Student
	Minerick, Dana	Fine Arts	Student
	Pearse, Caitlin	Fine Arts	Student
	Rockwell, Sylvia	Fine Arts	Student
	Royal, Keiera	Fine Arts	Student
	Smith, Bradley	Fine Arts	Student
	Tong, Lee	Fine Arts	Student
	VanGorden, Erika	Fine Arts	Student

Travel to Rome, Italy to accompany and offer students the opportunity to apply the humanities and fine arts culture of Italy to the study of REL 2955, Study Abroad in Religion (Rome and Florence). This travel is the result of a Board-approved curriculum to study Italy during the summer of 2010.

8/21-8/27/10 Lara, Monica Natural Science CL Instructor

Travel to Wellington, New Zealand to present research in a special symposium as part of the 9th International Larval Biology Conference.

William D. Law, Jr., President; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

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Board Material Relating to
Agenda Item IX-F.2
Meeting: June 15, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Renewal of College's Stop Loss Policy

Approval is sought to extend the College's stop-loss policy for its self-funded health plan effective July 1, 2010, and to enter into an appropriate contract, if necessary.

SPC is planning to switch the College's insurance plan year to October 1 through September 30. The College's policy would continue with Symetra Financial and be extended through September 30, 2010. The Symetra Financial aggregate and specific stop-loss premium for the period of July 1, 2010 through September 30, 2010 is \$96,279.33, representing no change in rates.

William D. Law Jr., President, and Patty Curtin Jones, Vice President, Human Resources and Public Affairs, recommend approval.

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Annual Contracts 2010-2011

Approval is sought for the following recommended personnel actions, which shall be enforced via contracts for employment that shall have the following provision: “The Board and the Administrator mutually agree that, should the Board, at its sole discretion, determine that it is necessary for the continued financial operation of the College to reduce the salary of employees, this contract may be reduced during the period thereof by an amount not to exceed ten percent (10%) annually of the stated salary on the date of the reduction. There shall be no reduction which exceeds ten percent (10%) in each year of this contract.”

Administrative & Professional appointments:

Anne Cooper, Senior Vice President, Academic & Student Affairs, recommends:

Name	Title	Department	Contract Dates
Bailey,Joan D.	Asst Dir, Scholar&Stu Fin Asst	Scholarships/Stu Fin Assist CL	7/1/10-6/30/11
King,Merrian D.	Electronic Center Coordinator	Scholarships/Stu Fin Assist DO	7/1/10-6/30/11
Panuthos,Nicolle E	Academic Department Chair	Business Technologies SE	7/1/10-6/30/11
Ullestad,Dana L.	Coordinator I, Project	Scholarships/Stu Fin Assist DO	7/1/10-6/30/11
Vitale,Alisha	Collegewide Testing Coord.	Education & Student Svcs DO	7/1/10-6/30/11

Douglas Duncan, Senior Vice President, Administrative/Business & Information Services, recommends:

Name	Title	Department	Contract Dates
Conn,Richard A.	Analyst/Programmer/Developer	Admin Info Sys - Development	7/1/10-6/30/11
Curtis,Richard J.	Systems Analyst	Learning Mgt Network Sys	7/1/10-6/30/11

James C. Brock, Campus Executive Office, Allstate Center recommends:

Name	Title	Department	Contract Dates
Bailey,Phillip A	Coordinator II, Project	Fire Science AC	7/1/10-6/30/11
Beck,Rosanne	Coord, Program Development	Criminal Justice AC	7/1/10-6/30/11
Byrd,Terry G.	Program Director I	Criminal Justice AC	7/1/10-6/30/11
Collier,Terry L.	Dir., Grants & Contract Dev.	Provost AC	7/1/10-12/20/10
Dillon,Pamala J.	Grants Writer	Provost AC	7/1/10-6/30/11
Dressback,John B.	Dir., Public Safety Academies	Criminal Justice AC	7/1/10-6/30/11
DuPont,Lauren E	Coordinator I, Project	Criminal Justice AC	7/1/10-6/30/11
Grey,William R.	Program Director I	Criminal Justice AC	7/1/10-6/30/11
Lewis,Randolph	Coordinator II, Project	Criminal Justice AC	7/1/10-6/30/11
Miller,Lavester P.	Coordinator II, Project	Criminal Justice AC	7/1/10-6/30/11
Smith,Joseph L.	Coordinator II, Project	Criminal Justice AC	7/1/10-6/30/11
Terry,James C	Dir., Public Safety Academies	Fire Science AC	7/1/10-6/30/11

Kay M. Burniston, Vice President, Baccalaureate Programs, Academic Effectiveness & UPC, recommends:

Name	Title	Department	Contract Dates
Bates,Angel M.	Educ. Prog. Specialist-BA Prog	BA Programs/UPC	7/1/10-6/30/11

Stan Vittetoe, Provost, Clearwater Campus/Vice President, Workforce & Continuing Educ., recommends:

Name	Title	Department	Contract Dates
George,Anita L.	Corporate Training E&SS DO	Coord, Prgrm Development	7/1/10-12/20/10

Phillip V. Nicotera, Provost, Health Education Center, recommends:

Name	Title	Department	Contract Dates
Gerst,Mary E	Coord, Student Activities	Associate Provost HC	7/1/10-6/30/11
Robinson,Diane J	Nursing Skills Facilitator	Nursing HC	7/1/10-6/30/11

Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommends:

Name	Title	Department	Contract Dates
McDonald,Merl M	HR Program Coordinator	Human Resources	7/1/10-6/30/11
Sierra,Eric L.	Coord, Staff & Prog. Develop.	Human Resources	7/1/10-6/30/11

James Olliver, Provost, Seminole Campus, recommends:

Name	Title	Department	Contract Dates
Pereira,Kenneth N.	Dir. Learning Mgt & Stud.&NS	Learning Mgt Network Sys	7/1/10-12/20/10
Sterner,Ann	Systms Analyst LearnMgrSystem	Learning Mgt Network Sys	7/1/10-6/30/11

Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommends:

Name	Title	Department	Contract Dates
Green,Jason E	Coordinator II, Project	Provost CL	7/1/10-6/30/11

Mike L. O’Keeffe, Director, Institutional Advancement, recommends:

Name	Title	Department	Contract Dates
Brink,Staci D.	Manager, Marketing	Institutional Advancement DO	7/1/10-6/30/11

12-month Faculty appointments:

Recommend appointment to an annual contract (2010-2011), contingent upon the successful completion of satisfactory service in the current contract year.

Anne Cooper, Senior Vice President, Academic & Student Affairs, recommends:

Name	Title	Department	Contract Dates
Bell,Dorothy J.	Librarian	District Library DO	7/1/10-6/30/11
Reifler-Alessi,Linda S	Librarian	District Library DO	7/1/10-6/30/11

Kay M. Burniston, Vice President, Baccalaureate Programs, Academic Effectiveness & UPC, recommends:

Name	Title	Department	Contract Dates
DiVita,Brian J.	Instructor-12 month	BA Programs/UPC	8/1/10-7/31/11
Trede,Teri A	Instructor-12 month	BA Programs/UPC	8/1/10-7/31/11

James C. Brock, Campus Executive Office, Allstate Center recommends:

Name	Title	Department	Contract Dates
Hughes,Michael E.	Instructor-12 month	Criminal Justice AC	8/1/10-7/31/11

9 and 11-month Faculty appointments:

Recommend appointment to an annual contract (2010-2011), contingent upon the successful completion of satisfactory service in the current year. Where end dates are not noted, the graduation date has not been established. Because graduation is a duty day, contracts run through that date, rather than the final day of classes.

Phillip V. Nicotera, Provost, Health Education Center, recommends:

Name	Title	Department	Contract Dates
Suttle,Catherine M	Instructor	Nursing HC	8/19/10-7/23/11
VanBourgondien,Martin R	Instructor	Emergency Medical Srvc HC	8/19/10-7/23/11

Karen Kaufman White, Provost, St. Petersburg/Gibbs Campus, recommends:

Name	Title	Department	Effective Date
Gautam,Vibhor	Instructor	Mathematics SPG	8/19/2010
Gonzalez,Alison A.	Instructor	Mathematics SPG	8/19/2010

William D. Law Jr., President; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and Cabinet members noted above recommend approval.

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**BOARD OF TRUSTEES
 ST. PETERSBURG COLLEGE**

Restricted Funds Listing for FY 2010-2011

Approval is sought for the following recommended personnel actions concerning restricted funds appointments for 2010-2011 subject to funding. If such restricted funding is not forthcoming or is discontinued, the position shall terminate at the end of the pay period in which the notice of non-funding or discontinued funding is received by St. Petersburg College. The appointments shall be enforced via contracts for employment that shall have the following provision: “The Board and the Administrator mutually agree that, should the Board, at its sole discretion, determine that it is necessary for the continued financial operation of the College to reduce the salary of employees, this contract may be reduced during the period thereof by an amount not to exceed ten percent (10%) annually of the stated salary on the date of the reduction. There shall be no reduction which exceeds ten percent (10%) in each year of this contract.”

Anne Cooper, Senior Vice President, Academic & Student Affairs, recommends:

Name	Title	Department	Contract Dates
Connell, Margaret A.	Director, Disability Resources	Special Needs - DO	7/1/10-6/30/11

James Brock, Campus Executive Officer, Allstate Center, recommends:

Name	Title	Department	Contract Dates
LaHaie, Eileen M.	Director, MCTFT/RCPI	Criminal Justice AC	7/1/10-6/30/11
Bellomo, Mary O.	Curriculum Designer	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Getman, Paul L.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Heisler, Laura	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Kirchgraber, Todd A.	Program Director I	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
McElroy, Kellie M.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
McKanna, Thomas F.	Mgr., Bus. Systems & Accounting	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Miller, Michael P.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Peterson, Carlene M.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Sherman, Tiffani L.	Producer, NTPI	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Walker, Gail E.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Walter, David A.	Curriculum Designer	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Wiencek Jr, Edward J.	Coordinator II, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Writt, Jeremy L.	Coordinator I, Project	Florida Natl. Guard Grant - AC	7/1/10-9/30/10
Brumbaugh, Doug	Videographer	NTPI/WMD Grant - AC	7/1/10-1/14/11
Drooger, Jennifer L.	Project Technologist	NTPI/WMD Grant - AC	7/1/10-1/14/11
Ennis, Michele L.	Coordinator I, Project	NTPI/WMD Grant - AC	7/1/10-9/30/10
Ferrazano, Jamie P.	Supv, Computer Operations	NTPI/WMD Grant - AC	7/1/10-1/14/11
Hall Jr, Charles	Coordinator, Distance Learning	NTPI/WMD Grant - AC	7/1/10-1/14/11
Jeffries, Jane L.	Coordinator II, Project	NTPI/WMD Grant - AC	7/1/10-1/14/11
Kolenda, James J.	Producer, NTPI	NTPI/WMD Grant - AC	7/1/10-1/14/11
Littlewood, Christopher S.	Coordinator II, Project	NTPI/WMD Grant - AC	7/1/10-1/14/11
Long, Douglas D.	Producer, NTPI	NTPI/WMD Grant - AC	7/1/10-1/14/11
Meegan, Patrick T.	Videographer	NTPI/WMD Grant - AC	7/1/10-1/14/11
Stevens, Paul J.	Project Technologist	NTPI/WMD Grant - AC	7/1/10-1/14/11

Swift,Christopher	Project Technologist	NTPI/WMD Grant - AC	7/1/10-1/14/11
Thillet,Keren	Project Technologist	NTPI/WMD Grant - AC	7/1/10-1/14/11
Veloff,Steven J	Project Technologist	NTPI/WMD Grant - AC	7/1/10-1/14/11
Williams,Yvonne G	Curriculum Designer	NTPI/WMD Grant - AC	7/1/10-1/14/11
Haynes II,Watson L	Coordinator II, Project	Provost AC	7/1/10-12/20/10
Hinnant,Crystal	Coordinator I, Project	RCPI/COPS Grant - AC	7/1/10-1/14/11

Stan Vittetoe, Provost, Clearwater Campus/Vice President, Workforce & Continuing Educ., recommends:

Name	Title	Department	Contract Dates
Brush,Amy A	Coordinator II, Project	Tech Prep DO	7/1/10-6/30/11
Graham,Gary W.	Coordinator I, Project	Tech Prep DO	7/1/10-6/30/11
Jenkins,Bradley E	Program Director II	Engineering Technology CL	7/1/10-9/30/10

Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommends:

Name	Title	Department	Contract Dates
Adler-Leidersdorff,Cory	Coord.,Mrkting&Comm Relatns	Facilities Plan & Inst Serv DO	7/1/10-6/30/11
Dougherty,Damon Jackson	Production Manager, Palladiium	Facilities Plan & Inst Serv DO	7/1/10-6/30/11
Oathout,Kathleen C	Dir.Operations-Downtown Arts	Facilities Plan & Inst Serv DO	7/1/10-6/30/11
Wilborn,Paul L.	Exec. Director, Palladium	Facilities Plan & Inst Serv DO	7/1/10-6/30/11
Winters,Nina G	Staff Accountant	Facilities Plan & Inst Serv DO	7/1/10-6/30/11

Phillip Nicotera, Provost, Health Education Center, recommends:

Name	Title	Department	Contract Dates
Neiberger,Anne N.	Coordinator II, Project	Provost HC	7/1/10-6/30/11
Orama,Juanita	Coordinator I, Project	Provost HC	7/1/10-6/30/11
Sullivan,David L.	Program Director I	EMS/CME - HC	7/1/10-8/6/10

Karen Kaufman White, Provost, St. Pete/Gibbs, recommends:

Name	Title	Department	Contract Dates
Carbart,George E.	Coord, Student Support Svcs	SSS TRIO Grant - DO	7/1/10-6/30/11
Call,Ian H.	Program Director I	Provost SPG	7/1/10-6/30/11
Wright,Lacrecia M.	Coordinator II, Project	College Reach Out Program DO	7/1/10-8/31/10

William D. Law Jr., President; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and Cabinet members noted above recommend approval.

Board Material Relating to
Agenda Item IX-F.5
Meeting: June 15, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Adoption of 2010-2011 Salary Schedule

Approval is sought to establish the following 2010-2011 Salary Plan and Schedule, effective July 1, 2010, to include the following:

1. The Classification & Salary Schedule, including ranges and placement of positions, as published on the college's official Web site.
2. The General Compensation Information, updated to align with rule changes and other actions approved by the Board to Trustees.
3. The 4.5% across-the-board increase as approved at the May 2010 Board of Trustees meeting, to be implemented according to the payroll calendar and to include all pay groups and all pay rates, including:
 - all budgeted employees, including Career Service, Faculty and Administrative & Professional;
 - all non-budgeted employees, including adjunct instructors, OPS employees, student assistants, students hired under Federal Work Study, and students hired under America Reads/Counts; and
 - all other categories under the Adjunct, Temporary and Substitute Personnel section of the Classification & Salary Schedule, including but not limited to supplemental pay for faculty.

William D. Law Jr., President; and Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommend approval.

Attachment

pcj0610102

Human Resources at SPC

Classification & Salary Schedule

2010-2011

Administrative, Professional & Managerial Positions (Contractual)

General Compensation Information

GRADE LEVEL	MINIMUM	MAXIMUM	POSITION TITLE
GRADE A	\$41,598. 45	\$62,397. 67	Admissions & Registration Coordinator Budget Specialist Curriculum Designer Curriculum Designer, Corporate Training Curriculum Designer, NTPJ Early College Program/Dual Enrollment Coordinator Education Specialist – IMPACT Emergency Medical Services Clinical/Laboratory Coordinator Emergency Medical Services Program Support Coordinator Financial Assistance Officer Fiscal and Business Analyst Grant Accountant Graphics Services Manager Head Coach (Head Volleyball Coach) Human Resources Program Coordinator Interior Designer Laboratory Manager, College of Orthotics & Prosthetics Marketing & Communications Relations Coordinator Marketing Coordinator Museum Education Coordinator Nursing Skills Facilitator Production Manager - Palladium

			<p>Program Development Coordinator Project Coordinator I School Partnership Liaison Staff & Program Development Coordinator Staff Accountant Student Life & Learning Coordinator Supervisor, Printing Services Wellness Coordinator Women on the Way Coordinator</p>
GRADE B	\$47,838. 22	\$71,757. 32	<p>Assessment Coordinator, BA Programs Assistant Director, Purchasing Assistant Director, Scholarships & Student Financial Assistance Business Office Coordinator, SPG Career Development Specialist Construction Projects Coordinator Continuing Education Bachelor Initiatives Coordinator Electronic Center Coordinator Environmental Services Coordinator Facilities Accounting Manager Grants Writer Legal Services Coordinator Marketing Manager My SPC Answer Place Manager Nursing Skills Labs Coordinator Payroll Manager Producer, NTP Project Coordinator II Project Coordinator II (Rangemaster) Senior Accountant Specialist-Baccalaureate Education Program Testing Coordinator (College-Wide) Veteran Affairs Coordinator Videographer Videographer, NTP</p>
GRADE C	\$55,013. 95	\$82,520. 93	<p>Academic Department Chair Academic Department Coordinator Academic Programs, Research and Reports Coordinator Architect Assistant Director, Institutional Advancement Auxiliary Services Coordinator Coach (Instructional) College Engineer Coordinator, Career Services Coordinator, CME/EMS Program Curriculum Services Coordinator Development Coordinator Director, Career Development Services Director, Enrollment Management</p>

			Director, HR Operations Director, Internships Director, Operations, Downtown Arts Director, Public Safety Academies Director, Security, Risk Management & Safety Operations Director, Special Programs Distance Learning Program Coordinator Energy Coordinator Foundation Accountant/Business Manager Grants Coordinator Institutional Research, Planning and Reporting Coordinator Manager, Business Systems & Accounting, Allstate Center Manager, Construction Projects and Certified Building Administrator Manager, Functional User Student System Support PeopleSoft Functional Coordinator/Trainer Program Development & Marketing Baccalaureate Programs Coordinator Program Development & Marketing Coordinator, HEC Program Development & Marketing Corporate Training Coordinator Program Development Coordinator Program Director I Program Director I (Collegiate High School) Program Director I, Campus Library Program Director, Head Librarian for Acquisitions & Administrative Serv Student Support Services Coordinator
GRA DE D	\$63,266. 03	\$94,899. 06	Associate General Counsel Business Development Officer - Collaborative Labs Coordinator, Systems Administration Director of Baccalaureate Program Student Success Director, Academic Effectiveness & Assessment Director, Accounting Services Director, Admissions & Records Director, Baccalaureate Program Support Services Director, Business Systems & Student Accounting Director, Center For Teacher Transformation Director, Corporate Training Director, Curriculum & Program Management Director, Curriculum & Student Success Director, Design & Construction Services Director, Disability Services Director, Early College/Dual Enrollment Director, eCampus, Web & Instructional Technology Director, Facilities Services Director, Grants & Contract Development, Allstate Center Director, Honors College Director, International Programs Director, Learning Management & Student Support Systems Director, Museum of Fine Arts

			<p>Director, My SPC Answer Place Director, Planned Giving Director, Procurement/Asset Management Director, Quality Enhancement Plan Director, Scholarships and Student Financial Assistance Director, Shared Service Center Director, Student Success Director, Workforce & Continuing Education Executive Director, Collaborative Lab Executive Director, The Palladium Theater Government Relations Director Manager, Computer Programming & Support Manager, Enterprise Systems Development and Support Manager, New Systems Development Manager, Systems Administration & Operations Manager, Web Programming and Support Program Director II (appropriate program as assigned) Program Director II, Campus Library Program Director II, Campus Library (Joint Use) Program Director, National Center for Cybersecurity Education</p>
GRADE E	\$79,676.01	\$119,514.01	<p>Associate Provost Chief of Staff Dean, Paralegal Studies Dean, School of Veterinary Technology Director, Institutional Advancement Director, Learning Management & Student & NS Director, Library Services Director, Multijurisdictional Counterdrug Task Force Training/RCPI Director, Network Systems & Television Operations Executive Director, Development Executive Director, eCampus & Online Services Principal, Collegiate High School</p>
GRADE F	\$91,627.40	\$137,441.10	<p>Associate Vice President, Enrollment Management Associate Vice President, Business Services Associate Vice President, Finance & Business Services Associate Vice President, Finance Planning, Analysis & Compliance Associate Vice President, Financial Assistance, Scholarships & Veteran Services Associate Vice President, Information Systems Associate Vice President, University Partnership Center Dean, Baccalaureate Programs Dean, College of Business Dean, College of Health Services Dean, Lower Division Dean, Public Safety</p>
GRADE G	\$105,371.51	\$158,057.27	<p>Campus Executive Officer General Counsel</p>

			Provost Vice President, Academic & Student Affairs Vice President, Baccalaureate Programs, Academic Effectiveness, and University Partnerships Vice President, Economic Development & Innovative Programs Vice President, Facilities Planning & Institutional Services Vice President, Human Resources and Public Affairs
GRADE H	\$121,177.24	\$182,035.97	Senior Vice President, Academic & Student Affairs Senior Vice President of Administration/Business and Information Services

Last Updated

Human Resources at SPC

Classification & Salary Schedule

2010-2011

Career Service

General Compensation Information

Career Service Salary Schedule (Non-Exempt)				
			Functional Title	Classification Title
GRADE 1	\$10.45	\$16.07	Custodian I	Custodian
			Custodian II	Custodian
			Information Center Assistant	Staff Services Assistant
			Landscaper	Facilities Assistant I
			Landscaper/Mechanic	Facilities Assistant I
			Library Assistant	Staff Services Assistant
			Maintenance Helper II	Facilities Assistant I
			Parking Attendant	Facilities Assistant I
			Security Officer	Facilities Assistant II

GRADE 2	\$11.66	\$17.50	Collection Specialist Custodial Crew Leader I Inventory Control Technician Kennel Technician Library Technician Mail Receiving Technician Moving Services Technician Printer I Senior Accounting Technician Senior Security Officer Shipping and Receiving Assistant Staff Assistant Student Service Assistant	Fiscal Assistant Custodial Crew Leader Facilities Assistant II Kennel Technician Library Technician Facilities Assistant II Facilities Assistant II Printer Fiscal Assistant Facilities Assistant II Staff Assistant Staff Assistant Staff Assistant
GRADE 3	\$12.87	\$19.31	Academic Staff Assistant Accounts Payable Specialist Administrative Specialist I Bus Operator Custodial Crew Leader II Custodial Crew Leader III Fine Arts Technician Mail & Receiving Coordinator Purchasing Specialist	Administrative Specialist Senior Fiscal Assistant Administrative Specialist Bus Operator Senior Custodial Crew Leader Senior Custodial Crew Leader Senior Instructional Assistant Administrative Specialist Senior Fiscal

			Science Technician Security Dispatcher Senior Staff Assistant Student Service Specialist Television Control Center Technician Veterinary Technician	Assistant Senior Instructional Assistant Security Dispatcher Administrative Specialist Administrative Specialist Senior Instructional Assistant
GRADE 4	\$14.18	\$21.28	Administrative Generalist Graphic Artist Instructional Assistant II Instructional Technician Landscape Crew Leader Library Paraprofessional Senior Security Supervisor Senior Printer	Administrative Generalist Graphic Artist Instructional Specialist Instructional Specialist Landscape Crew Leader Library Paraprofessional Senior Security Supervisor Senior Printer
GRADE 5	\$14.87	\$22.30	Administrative and Fiscal Specialist Asset Management Accounting Specialist Administrative Specialist II Career Information Specialist Executive Staff Assistant Executive Staff Assistant - Legal Follow-Up and Reports Specialist Human Resources Services Specialist	Fiscal Specialist Senior Administrative Specialist Career Information Specialist Executive Staff Assistant Executive Staff Assistant Senior Administrative Specialist Senior

			Instructional Assistant III International Student Officer Lead Printer Museum Preparator Payroll Specialist II Research Assistant Senior Accounting Specialist Senior House Manager Senior Purchasing Specialist	Administrative Specialist Senior Instructional Specialist International Student Officer Lead Printer Senior Instructional Specialist Fiscal Specialist Research Specialist Fiscal Specialist Senior Administrative Specialist Fiscal Specialist
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Senior Career Service Salary Schedule (Non-Contractual)

GRADE 6 Non-Exempt	\$16.35	\$24.53	Entrepreneurship Center Specialist Financial Assistance Specialist Financial Assistance Electronic Processing Specialist Financial Specialist Staff Assistant to the President's Office	Senior Fiscal Specialist Financial Assistance Electronic Processing Specialist Senior Fiscal Specialist Staff Assistant to the President's Office
GRADE 6-Exempt	\$34,008.00	\$51,022.40	Academic Advisor - Lower Division Baccalaureate Biology Laboratory Assistant/Advisor College Recruiter	Academic Advisor College Recruiter

			College Recruiter (4-year program) Marketing Specialist Office Supervisor Special Services Specialist Staff Assistant to BOT / Graduation Coordinator Student Services Officer Supervisor, Fleet Services Veterans Services Specialist	College Recruiter Administrative Supervisor Special Services Specialist Staff Assistant to BOT / Graduation Coordinator Student Services Officer
GRADE 7 Non-Exempt	\$17.86	\$26.79	Asset Management Specialist	Fiscal Specialist
GRADE 7-Exempt	\$37,148.80	\$55,723.20	Academic Advisor - BA Programs Administrative Specialist III Administrative Specialist III, NTPI (TV Production Assistant) Assistive Technology Specialist Associate Curator & Registrar Business Services Coordinator (Leepa-Ratner Museum) Business Services Coordinator (Palladium Theater) Client Account Representative College & University Project Specialist Coordinator, Business Services (Museum) Coordinator, Information Curriculum Support Specialist Curriculum Support Specialist (CEH) Generalist- One Stop Center Imaging Specialist	Academic Advisor No Changes to these titles

			<p>Office Manager</p> <p>PeopleSoft Functional Specialist</p> <p>Production Manager, Palladium</p> <p>Specialist, International Programs</p> <p>Representative, International Student Services</p> <p>Senior Executive Staff Assistant to Senior Vice President</p> <p>Senior Executive Staff Assistant, President's Office</p> <p>Specialist, Facilities Planning & Project</p> <p>Specialist, Risk Management Services</p> <p>Specialist, Safety</p> <p>Supervisor, Landscape & Custodial Services</p> <p>Supervisor, Mail Room and Receiving</p> <p>Supervisor, Student Transcript Evaluation</p> <p>Supervisor, TV Operations</p>
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Last updated

Human Resources at SPC

Classification & Salary Schedule

2010-2011

[Technical Salary Schedule](#)
[Interpreter Salary Schedule](#)

Technical Salary Schedule

General Compensation Information

Grade	Minimum	Maximum	Job Description
Grade 1	\$14.81	*\$22.20	Computer Systems Operator Technology Call Center Specialist Technology Resource Specialist Telecommunications Technician Video Assistant
Grade 2	\$17.33	*\$31.19	Financial Assistance Call Center Manager Information Technology Generalist Lead Computer Operator Network Technical Support Specialist Supervisor, Technology Call Center Technology Design Specialist Technology Support Specialist Telecommunications Supervisor Web Design Specialist
Grade 3	\$48,813.58	**\$73,219.75	Analyst Programmer Chief Television Engineer Project Technologist Supervisor, Computer Operations System Analyst - Learning Management System Web Programmer/Analyst

Grade 4	\$56,935.68	**\$85,403.51	Analyst/Programmer/Developer Instructional Technologist Manager, PeopleSoft Student System Development Senior Analyst/Programmer Senior Network Design & Security Engineer Senior Web Analyst/Programmer Systems Analyst Systems Analyst - Academic System Systems Analyst – Learning Management Systems
Grade 5	\$69,129.71	**\$96,780.00	Manager, Enterprise Systems Support Manager, IT Business Relationships Manager, Network Systems & Security Operations Manager, New Systems Development Manager, Systems Administration & Operations

* Grades 1-2 subject to Career Service rules

**Grades 3-4 subject to annual contracts and A&P rules

Interpreter Salary Schedule

General Compensation Information

Job Description	* Sign Language Interpreter		Job Description	* Lead Interpreter for the Deaf (National Certification)	
Grade 1	Minimum	Maximum	Grade 2	Minimum	Maximum
Competency Level I QAII, QAIII	\$15.54/hr	\$23.30/hr	Competency Level I QAII, QAIII	\$21.01/hr	\$31.52/hr
	Minimum	Maximum		Minimum	Maximum
Competency Level II CI, CT, NAD-4	\$17.87/hr	\$26.80/hr	Competency Level II CI, CT, NAD-4	\$24.16/hr	\$36.25/hr
In lieu of certificate requirement, an A.S. degree in Sign Language Interpretation supplemented by a QAIII			In lieu of certificate requirement, an A.S. degree in Sign Language Interpretation supplemented by a QAIII		

may be considered.			may be considered.		
	Minimum	Maximum		Minimum	Maximum
Competency Level III CI&CT,CSC,NAD -5, NIC	\$19.66/hr	\$29.49/hr	Competency Level III CI&CT,CSC,NAD -5, NIC	\$26.57/hr	\$39.88/hr

* Subject to Career Service rules

Last updated

Human Resources at SPC

Classification & Salary Schedule

2010-2011

Skilled Trades Salary Schedule (Facilities Services)

General Compensation Information

Grade	Minimum	Maximum	Job Description
Level 1	\$12.49	\$18.75	Maintenance Tradesworker
Level 2	\$15.12	\$22.70	Mechanical Tradesworker Skilled Tradesworker
Level 3	\$16.56	\$24.85	Access Control Technician Journeyman Electrician - Licensed Journeyman-Mechanical Tradesworker (Licensed) Moving and Warehouse Services Supervisor Structured Cabling Technician
Level 4	\$17.42	\$26.14	Construction Crew Supervisor Master Cabinet Maker Master Electrician Plant Supervisor (Exempt from FLSA/\$34,673.60 - \$52,020.80 annual pay rates)
Level 5	\$20.51	\$30.78	Coordinator, Institutional Services (Exempt from FLSA/\$40,830.40 - \$61,256.00 annual pay rates)

Last updated

Human Resources at SPC

Classification & Salary Schedule

2010-2011

Adjunct, Temporary and Substitute Personnel

General Compensation Information

- [Adjunct/Supplemental Salary Schedule - Credit](#)
- [Adjunct/Supplemental Salary Schedule - Non Credit](#)
- [Bachelor of Applied Science in Technology Management](#)
- [Brain Bowl, Forensics, and Computer Team Coaching Salary Schedule](#)
- [Center for Excellence - Florida Education Fund](#) (Grant for High School Students)
- [College Reach-Out Grant](#)
- [Excess Teaching Preparations](#)
- [Experiential Learning Salary Schedule](#)
- [Extended Substitute Pay](#)
- [Grade/Salary Per Equated Credit Hour](#)
- [Microsoft Certified Systems Engineer \(MCSE\) & Microsoft Certified Solutions Developer \(MCSD\) Instruction](#)
- [Miscellaneous Salary Schedule](#)
- [Non-Credit Instructional Payment Levels](#)
- [Non-Credit Instructional Payment Level Determination Table](#)
- [Percent of Load](#)
- [Sign Language Interpreters & C-Print Captionist](#)
- [Substitute Pay](#)
- [Supplemental Pay](#)
- [Supplemental Salary Schedules for Student Activities](#) - Athletics Salary Schedule
- [Supplemental Salary Schedule for Writing Assessment](#)
- [Telecourse ECH/Class Size Matrix](#)
- [Temporary \(Other Personal Services\) Employees Salary Schedule](#)
- [Work Study and Student Assistants Salary Schedule](#)
- [NON-Teaching Supplemental Pay](#)

Adjunct/Supplemental Salary Schedule - Credit

This schedule covers (1) credit courses taught by full-time St. Petersburg College staff as a supplement, (2) credit courses taught by staff not under annual or continuing contract with the college and expressed in equated credit hours, (3) payment for responsibilities expressed in equated credit hours for duties performed by full-time staff beyond contract minimums. If the amount of overload is less than one hour, payment will be on a pro rata basis.

Adjustments in pay for extra ECH or other supplements do not calculate into final pay-out for sick leave and vacation leave.

Grade/Salary Per Equated Credit Hour

GRADE	SALARY PER EQUATED CREDIT HOUR
Associate's	\$ 565
Bachelor's	\$ 620
Master's	\$ 692
Master's + 30/Bachelor's +62	\$ 738
Doctorate	\$ 784

(Any variations in the above rates of pay must be approved by the Board of Trustees.)

Upper Division Adjunct Rate Per Equated Credit Hour

GRADE	SALARY PER EQUATED CREDIT HOUR
Bachelor's	\$767
Master's	\$847
Master's +30/Bachelor's +62	\$906
Doctorate	\$968

(Any variations in the above rates of pay must be approved by the Board of Trustees.)

Distinguished Faculty Adjunct Rate Per Equated Credit Hour

GRADE	SALARY PER EQUATED CREDIT HOUR
Distinguished Faculty	\$2,612.50

(Any variations in the above rates of pay must be approved by the Board of Trustees.)

Percent of Load

Standard percent of load personnel are expected to have office hours equal to their number of instructional hours. These personnel do not qualify for annual contracts and therefore are not on track for a continuing contract.

STANDARD PERCENT OF LOAD contracts for college personnel will be based upon the base salary for their degree pursuant to the Instructional salary schedule.

EQUATED CREDIT HOUR PERCENT OF LOAD (whether administrative or supplemental) shall be expressed as the number of equated credit hours on a percent of load basis determined by the base salary of their degree pursuant to the Instructional salary schedule. Adjunct faculty may be eligible for ECH percent of load.

The pay for **part-time administrative personnel** or **administrative personnel on supplemental contracts** will be determined by Equated Credit Hour Percent of Load.

The **ECH UNIT RATE** for percent of load contracts which is based upon the base salary for their degree pursuant to the Instructional salary schedule is as follows:

Session	Associates	Bachelors	Masters	Masters + 30	Doctorate
I & II	\$59.69	\$65.67	\$72.23	\$79.45	\$87.40
III	\$107.45	\$118.20	\$130.01	\$143.02	\$157.31

High Technology Certification Programs

Competition for a very limited number of instructors with the proper certification necessitates paying a rate close to the industry. As a result, instructors will be paid the following for the different certification programs:

Community College Certificate - Information Technology (IT) Security Certificate	Rate
Instructors for courses (ISM 3320, ISM3324, & ISM 3330) in the IT Security Certificate program when instructors have passed an IT security exam in the appropriate specialty area in which they will be teaching.	\$1,254 per ECH
Bachelor of Applied Science in Technology Management	
Instructors for ETI 4448 (Applied Project Management), when the instructors hold certification from the Project Management Institute.	\$1,045 per ECH

ECH & TEACHING PREPARATION IN EXCESS OF BASE FACULTY CONTRACT	Rate
Full-time or acting full-time faculty on a 30 or 36 ECH contract teaching in excess of three preparations as part of base contract. Courses with the highest ECH will be counted first towards the base contract in determining the number of excess preparations. Lab sections or portions of courses count as a different preparation only when the lab is significantly different from the lecture portion of the course, as determined by the Provost.	\$104.50 stipend for each ECH over three preparations with a maximum per semester of \$627.

ADJUNCT/SUPPLEMENTAL SALARY SCHEDULE - NON CREDIT	Rate
<u>Collegiate High School Rate</u>	
Adjunct instructors teaching in the Collegiate High School Program.	\$26.13 per classroom contact hour
<u>Non-Credit Course Rate</u>	
The normal hourly rate to be paid for non-credit courses.	\$13.59 per contact hour of instruction.
A provost may approve an hourly rate in excess of \$13.00 but not more than \$54.50 per contact hour in extraordinary or exceptional circumstances in accordance with the appropriate level derived from the following Non-Credit Instructional Payment Level Determination Table.	\$13.00 but not more than \$54.50 per contact hour
An hourly rate in excess of \$54.50 per contact hour must be approved by the Board of Trustees.	+ \$56.95
Dual Credit Program Liaison	
One Dual Credit course per semester	\$261.25 base rate
Each additional Dual Credit course offered.	\$26.13
Credit Technical/Subject Matter Expert and Noncredit Payment Table	
The structure, content and mandated student-instructor ratios of many courses within the Public Safety Programs require the use of technical and subject matter experts in support of the instructor of record. Hourly payment allows for the efficient and appropriate payment to these instructors used in support of the instructor of record. For their pay rate the Credit Technical/Subject Matter Expert and Noncredit Payment Table will be used.	

Non-credit Instructional Payment Level Determination Table

Presenter Credentials:	General Training/Expertise	Recognized Specialized Expertise	Author Copy-Righted/ Franchised	High Demand/High Visibility	Set Fee	Specifically Requested Group
Audience:						
Personal Development (Avocational)	1 (A)	1 (B)	1 (C)	2 (D)	2 (E)	BOT Approval (F)
Personal Development (Non-Recreational)	1 (G)	1 or 2 (H)	2 (I)	3 or 4 (J)	3 or 4 (K)	BOT Approval (L)
Cognitive Skills Development	1 (M)	1 or 2 (N)	2 (O)	3 or 4 (P)	3 or 4 (Q)	BOT Approval (R)
Professional Technical (Non-Specialist)	1 or 1b (S)	2 (T)	3 or 4 (U)	4 or 5 (V)	4 or 5 (W)	BOT Approval (X)
Specialist Professional (Non-Agency)	1b or 2 (Y)	2 (Z)	4 or 5 (AA)	4 or 5 (BB)	5 or 6 (CC)	BOT Approval (DD)
Specialist/Professional (Agency Supported)	1 or 2 (EE)	3 or 4 (FF)	5 or 6 (GG)	6 or 7 (HH)	8 or BOT Approval (II)	BOT Approval (JJ)

Non-credit Instructional Payment Levels

LEVEL	CONTACT HOUR OR PROJECT RATE (as defined below for levels 9-12)
1	\$13.59
1b	\$14.11
1c	\$16.72
2	\$19.33
3	\$25.08
4	\$30.83
5	\$36.58
6	\$42.32
7	\$48.07
8	\$53.82

Substitute Pay

SUBSTITUTE PAY	Rate
Substitute pay for credit instruction	\$27.43 per contact hour (50 minutes)
If a person in a budgeted position who is an employee on annual or continuing contract teaches a class for an absent instructor. (As soon as convenient and with concurrence of the supervisor, any office hour(s) used in substituting will be made up.)	\$27.43 per contact hour (50 minutes)

Extended Substitute Pay

In cases where an instructional substitute is needed for an extended period, the president may approve compensation based upon percentage of load at base pay of the appropriate degree or at the equated credit hour rate.

[Telecourse ECH/Class Size Matrix](#)

Center for Excellence - Florida Education Fund (Grant for High School Students)

Center of Excellence Coordinator (includes Academic Enrichment, Brain Bowl, and McKnight Achievers Society)	\$9,405	per year
Mentor/Tutor	\$438.90	per session (I, II, III)

College Reach-out Grant

Summer Program Coordinator	\$2,090	stipend
Summer Residential Coordinator	\$1,045	stipend
Mentor/Tutor	\$496.38	per semester

Summer Residential Counselor	\$125.40	per day
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Brain Bowl, Ethics, Forensics and Computer Team Coaching Salary Schedule

As per Board of Trustees rule, student organization advisors must be full-time faculty, administrative & professional or career exempt staff.

Head Coach	\$1,254	annually
Assistant Coach	\$783.75	annually

Experiential Learning Salary Schedule

TYPE OF ASSESSMENT	SUPPLEMENT	
Portfolio Evaluation	\$26.13	per clock hour, maximum 3 hours per course

* Salaried Non-Faculty personnel may not receive supplemental pay for experiential learning assessment.

Supplemental Salary Schedules for Student Activities Athletics Salary Schedule

SPORT	SUPPLEMENT PER SEASON
1. Baseball	.
a. Head Coach	\$6,792.50
b. Assistant Coach	\$3,918.75
2. Basketball	.
a. Head Coach	\$6,792.50
b. Assistant Coach	\$3,918.75
3. Softball	.
a. Head Coach	\$6,792.50
b. Assistant Coach	\$3,918.75

4. Cheerleader Coach	\$2,246.75
5. Volleyball	.
a. Head Coach	\$6,792.50
b. Assistant Coach	\$3,918.75
6. Women's Tennis	.
a. Head Coach	\$7,837.50
7. Athletic Trainer	\$3,918.75

Supplemental Salary Schedule for Writing Assessment

TYPE OF ASSESSMENT	SUPPLEMENT	
Gordon Rule Writing Requirement Assessment for CLEP Credit in ENC 1101 and ENC 1102	\$104.50	per course
Holistic reading of essays for the Placement Test, Progress Assessment Tests, Comprehensive English Language Test, and Pathways Program	\$15.68	per clock hour

Miscellaneous Salary Schedule

1. Athletic Director	\$23,481.15	supplement
2. College Arts and Humanities Coordinator	\$10,450.00	supplement
3. Collegewide Workforce Administration	\$12,540.00	supplement
4. Director Workforce Training Center	\$ 1,118.15	per month -supplement
5. EA/EO Coordinator	\$5,225.00	supplement
6. FGO Site Representative	\$4,389.00	supplement
7. FGO President	\$5,486.25	supplement
8. Lead Technology Resource Specialist (TRS)	\$783.75	per 6 months
9. Leepa-Rattner Museum Development Project	\$5,225.00	supplement
10. Mentor Faculty from other countries (Budgeted Faculty Only)	\$522.50 - \$1,567.50	supplement
11. Music Ensemble Coaches	\$52.25	per hour
12. Music Faculty Performance	\$52.25 - \$418.00	Based on scope of performance
13. Nursing Curriculum Leader	\$783.75	supplement
14. Phi Theta Kappa Mentor for terms I and II only each year.	\$1,755.60	per term I & II only
15. Special Projects approved by the President	\$522.50 -	Based on scope of the

	\$5,225.00	project
16. Teaching Program Coordinator	\$5,000	supplement
17. Voice Over Talent - Institutional Advancement's videos, and radio and TV commercials	\$78.38-\$104.50	Based on scope of performance

Work Study and Student Assistants Salary Schedule

Employed as work study or student assistant – On Campus Employment	\$ 8.87	per hour
America Reads/Counts Tutoring Program - Off Campus Employment	\$10.39	per hour

Temporary (Other Personal Services) Employees Salary Schedule

OPS appointments may be made at the following rates subject to work that is within the scope of a job classification in the corresponding pay grade of the Career Services salary schedule.

Pay Grade (Grade number corresponds to the same grade on the Career Service Salary Schedule)

Grade	Titles	Rate		
<u>General Support</u>	Routine: 1 - 3 routine tasks	Routine \$7.58 per hour	Moderate \$8.81 per hour	Diverse \$9.52 per hour
	Moderate: 4 - 7 routine tasks			
	Diverse: 8+ routine tasks or increase proficiency with training			
1	Custodian I Custodian II Data Entry Assistant (Palladium) Information Center Assistant Landscape Library Assistant Maintenance Helper II	\$ 10.45 per hour***		

	Parking Attendant Pre-Health/Health Education Tutor I	
2	Accounting Technician Box Office Assistant (Palladium) Instructional Assistant I/Tutor Kennel Technician Library Technician Mail Receiving Technician Marketing Assistant (Palladium) Moving Services Technician Printer I Purchasing Technician Security Officer Senior Accounting Technician Senior Library Technician Shipping and Receiving Assistant Staff Assistant Student Service Assistant Word Processing Specialist	\$11.66 per hour
3	Academic Staff Assistant Accounting Specialist Accounts Payable Specialist Administrative Specialist I Bus Operator Fine Arts Technician House Manager (Palladium) Mail & Receiving Coordinator Payroll Specialist I Production Technician (Palladium) Purchasing Specialist Science Technician Security Dispatcher Senior Staff Assistant Student Service Specialist Television Control Center Technician Theater Technician (Palladium)	\$12.87 per hour
4	Bus Driver/Mechanic Graphic Artist Instructional Assistant II/Tutor Instructional Technician Library Paraprofessional Office Specialist Security and Ancillary Services Specialist	\$14.18 per hour

	Senior Printer	
5	Administrative Specialist II Asset Management Specialist Career Information Specialist Executive Staff Assistant Executive Staff Assistant - Legal Human Resource Services Specialist Imaging Specialist Information Specialist Instructional Assistant III/Tutor Museum Preparator Payroll Specialist II Research Assistant Senior Accounting Specialist Senior Purchasing Specialist	\$14.87 per hour
6	Academic Advisor Academic Advisor - BA Programs Academic Advisor - Program for the Deaf Academic Advisor/College Recruiter College Recruiter College Recruiter (4-year program) Financial Assistance Electronic Processing Specialist Financial Assistance Specialist - Non-Exempt Financial Specialist - Non-Exempt Human Resources Program Specialist Pre-Health/Health Education Tutor II Student Services Officer	\$16.35 per hour**
7	Administrative Specialist III Administrative Specialist III, NTPI (TV Production Assistant) Assistive Technology Specialist Associate Curator & Registrar Business Services Coordinator (Leepa-Ratner Museum)	\$17.86 per hour

	Client Account Representative Client Account Representative - Distance Learning CME Site Facilitator Collaborative Labs' Site Facilitator College & University Project Specialist Computer Applications Trainer Coordinator, HEC Admissions Coordinator, Information Curriculum Support Specialist Curriculum Support Specialist (CEH) Events Specialist Human Resources Services Coordinator Interior Designer - Non-Exempt PeopleSoft Functional Specialist Pre-Health/Health Education Tutor III Risk Management Services Specialist	
<u>Technical</u>		
T-1	Computer Information Specialist Computer Systems Operator Technology Call Center Specialist Technology Resource Specialist Telecommunications Support Specialist Telecommunications Technician Video Support Specialist	\$14.81 per hour
T-2	Network Technical Support Specialist Supervisor, Technology Call Center Technology Design Specialist Technology Support Specialist Telecommunications Supervisor Web Design Specialist	\$17.33 per hour

<u>Maintenance/Trades</u>		
Semi-Skilled	Maintenance Tradesworker	\$12.49 per hour
Skilled Helper	Mechanical Tradesworker Skilled Tradesworker	\$15.12 per hour
Skilled Trades	Access Control Technician Cabinet Maker Journeyman Electrician - Licensed Journeyman-Mechanical Tradesworker (Licensed) Moving and Warehouse Services Supervisor Structured Cabling Technician	\$16.56 per hour
Journeyman	Master Cabinet Maker Master Electrician	\$17.42 per hour
	Nursing Skills Facilitator	\$21.81 per hour
*Temporary work performed must be consistent with Career Service classifications for compensation grade (must be certified on OPS PAAR)		
<u>Counselors/Librarians</u>		
	Temporary Counselors (Requires MA in Counseling) Librarians	\$26.13 per hour
<u>Administrative/Professional</u>		
A, B, C, D on Salary Schedule	Administrative/Professional ** (Requires approval of Cabinet Member and Human Resources)	\$19.70 - \$37.00 per hour***
**Temporary work performed must be consistent with Administrative/Professional classifications for compensation (must be certified on OPS PAAR)		

*** Exceptions beyond the \$37.00 rate require the approval of the President

Sign Language Interpreters & C-print Captionists: Job Code: E6002

Effective: 01/01/2007

TYPE	CERTIFICATION	HOURLY RATE
National Certification	National Interpreter Certification	\$37.57

National Certification	Certificate of Interpretation & Certificate of Transliteration	\$37.57
National Certification	Comprehensive Skills Certificate	\$37.57
National Certification	National Association of the Deaf Level 5	\$37.57
National Certification	Certificate of Interpretation	\$32.88
National Certification	Certificate of Transliteration	\$32.88
National Certification	National Association of the Deaf level 4	\$32.88
National Certification	Interpretation Certificate & or Transliteration Certificate (Old System)	\$32.88
State Qualification	Quality Assurance Level 3	\$23.48
State Qualification	Educational Interpreter Evaluation Level 3	\$23.48
State Qualification	Quality Assurance Level 2	\$23.48
State Qualification	Educational Interpreter Evaluation Level 2	\$23.48
C-Print Captionists	1 - 3 Years Experience	\$23.48
C-Print Captionists	4 - 6 Years Experience	\$32.88
C-Print Captionists	7+ Years Experience	\$37.57

Non-teaching Supplemental Pay

Supplemental non-teaching assignments (including curriculum development and supplemental non-teaching assignments) will be paid according to the following schedule:

Level	Pay Rate Per Project Deliverable (each deliverable is based on a minimum of 32 work hours estimate)
A ≤ BA	\$522.50 PER DEFINED PROJECT DELIVERABLE
B ≥ MA	\$783.75 PER DEFINED PROJECT DELIVERABLE
*C	\$1,045.00 PER DEFINED PROJECT DELIVERABLE
D	\$1,306.25 PER DEFINED PROJECT DELIVERABLE

Rates of pay in levels C-D may be based on one or more of the following criteria:

- Recognized Specialized Expertise
- Recognized Technical Expertise
- Specialized Certification

***The upper division is utilizing level "C" for developing a course. There are three expected deliverables for developing a three credit course. Thus, it is expected that a three credit course will cost \$3,135 to develop.**

Other areas of administrative assignment can utilize the deliverable method, determining the number of project deliverables and rate of pay for each assignment.

Project Deliverables must be specified in advance of the appointment and included on the Personnel Action Authorization Request form(PAAR).

Lump Sum payments will be made following the completion and certification to Human Resources of all project deliverables(and certification of minimum contact hours).

Full-Time Faculty general supplemental non-instructional assignments(no project deliverable) are compensated at the rate of \$26.13 per hour.

Adjustments in pay for extra ECH or other supplements do not calculate into final payout for sick leave and vacation leave.

Last updated

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

Credit Curriculum

Confirmation is sought for the following courses to be added effective Term III, 2009-2010:

EEC 4940 PREKINDERGARTEN/PRIMARY EDUCATION PRIMARY I 1 credit
Prerequisites: EEC 3204 and Admission to the Educational Studies Program.
Corequisite: EEC 4210. This course is designed to provide field experiences and support related to the early childhood education courses in which the student is concurrently enrolled. The practicum focuses on language arts and emergent literacy, providing activities to stimulate language acquisition and reading readiness through dramatic play and a print- rich environment. Content builds upon generic competencies studied in education and emphasizes the twelve Florida Educator Accomplished Practices (FEAPS) at the pre-professional level. This course will enable the student to demonstrate knowledge of developmentally appropriate curriculum and environment for young children. Field work required will provide first-hand experience implementing course work in a licensed early childhood setting. This experience will be monitored by a representative from the College of Education. The practicum also includes a series of mandatory professional leadership seminars. Contact hours: 15, with a minimum of 4 hours per week of field based experience, for a total of 60 field based hours per semester.

EEC 4941 PREKINDERGARTEN/PRIMARY EDUCATION PRACTICUM II 1 credit
Prerequisite: EEC 3204 and Admission to the Educational Studies Program.
Corequisite: EEC 4211. This course will focus on: exploring number concepts, how concepts are developed and acquired, and promoting young children's concept development through problem solving, and assessing the child's developmental level. Science teaching strategies will use concept development, inquiry and curiosity, with an emphasis on exploration and discovery in sensory hands-on experiences, providing first-hand activities for young children at the appropriate stages of cognitive development. Appropriate technology will be utilized to support teaching and learning. Content builds upon generic competencies studied in education and emphasizes the twelve Florida Educator Accomplished Practices (FEAPS) at the pre-professional level. This course will enable the student to demonstrate knowledge of developmentally appropriate curriculum and environment for young children. Field work required will provide first-hand experience implementing course work in a licensed childhood center or a primary classroom in an accredited school. This experience will be monitored by a representative from the College of Education. The practicum also includes a

series of mandatory professional leadership seminars. Contact hours: a minimum of 4 hours per week for a total of 60 hours per semester.

- EEC 4942 PRESCHOOL EDUCATION PRACTICUM II EARLY CHILDHOOD EDUCATION PRESCHOOL: BIRTH TO AGE 4 1 credit
Prerequisites: EEC 3204 and Admission to the Educational Studies BS Program.
Corequisite: EEC 4212. This course is designed to provide field experiences and support related to the early childhood education courses in which the student is concurrently enrolled. The practicum will focus on: exploring number concepts, how concepts are developed and acquired, promoting young children's concept development through problem solving, and assessing the child's developmental level. Science teaching strategies will use concept development, inquiry and curiosity, with an emphasis on exploration and discovery in sensory hands-on experiences, providing first-hand activities for young children at the appropriate stages of cognitive development. Appropriate technology will be utilized to support teaching and learning. Content builds upon generic competencies studied in education and emphasizes the twelve Florida Educator Accomplished Practices (FEAPS) at the pre-professional level. This course will enable the student to demonstrate knowledge of developmentally appropriate curriculum and environment for young children. Field work required will provide first-hand experience implementing course work in a licensed childhood center. This experience will be monitored by a representative from the College of Education. The practicum also includes a series of mandatory professional leadership seminars. Contact hours: a minimum of 4 hours per week for a total of 60 hours per semester.
- EEC 4944 PRESCHOOL EDUCATION PRACTICUM I: BIRTH TO AGE 4 1 credit
Prerequisite: EEC 3204 and Admission to the Educational Studies Program.
Corequisite: EEC 4227. This course is designed to provide field experiences and support related to the early childhood education courses in which the student is concurrently enrolled. The practicum focuses on language arts and emergent literacy, providing activities to stimulate language acquisition and reading readiness through dramatic play and a print-rich environment. Content builds upon competencies studied in education and emphasizes the twelve Florida Educator Accomplished Practices (FEAPS) at the pre-professional level. This course will enable the student to demonstrate knowledge of developmentally appropriate curriculum and environment for young children. Field work required will provide first-hand experience implementing course work in a licensed early childhood setting. The practicum also includes a series of mandatory professional leadership seminars. Contact hours: 15, with a minimum of 4 field-based hours per week for a total of 60 field-based hours per semester.

- EEC 4945 **INTERNSHIP: PRESCHOOL EDUCATION: BIRTH TO AGE 4** 4 credits
Prerequisites: Admission to Educational Studies BS program and successful completion of all Early Childhood Education BS program requirements. This course requires students in the Early Childhood Preschool Studies Track to demonstrate competency on the twelve Florida Educator Accomplished Practices (FEAPs) and the five standards in Standard for Early Childhood Professional Preparation from National Association for the Education of Young Children (NAEYC) at the pre-professional level during one semester of full day internship. This internship may be performed at a licensed center or school, which may be the student's employment site. This program provides a non-certification degree, focusing on professional training for employment not requiring teacher certification. The internship also includes a series of mandatory professional leadership seminars. Contact hours: a minimum of 35 hours per week for 15 weeks.
- EEC 4946 **INTERNSHIP: EARLY CHILDHOOD EDUCATION PREKINDERGARTEN/ PRIMARY** 4 credits
Prerequisites: Admission to the Educational Studies BS program and successful completion of all Early Childhood Education BS program requirements. This course requires students in the Prekindergarten/Primary Education Studies Track to demonstrate competency on the twelve Florida Educator Accomplished Practices (FEAPs) and the five standards in Standard for Early Childhood Professional Preparation from National Association for the Education of Young Children (NAEYC) at the pre-professional level during one semester of full day internship. This internship may be performed at a licensed center or school, which may be the student's employment site. This program provides a non-certification degree, focusing on professional training for employment not requiring teacher certification. The internship also includes a series of mandatory professional leadership seminars. Contact hours: a minimum of 35 hours per week for 15 weeks.
- MCB 3020C **MICROBIOLOGY WITH LABORATORY** 4 credits
Prerequisites: BSC 2010, BSC 2010L, BSC 2011, BSC 2011L, CHM 1045, CHM 1045L, CHM 1046, CHM 1046L, CHM 2210, CHM 2210L, CHM 2211, and CHM 2211L. Microbiology is the study of organisms and agents too small to be seen clearly by the unaided eye. Topics will include microbial metabolism, nutrition, growth and control, molecular biology and microbial genetics, diversity of the microbial world, microbial ecology, microbial diseases and host defenses. The laboratory portion will complement lecture topics and include the application of fundamental techniques used in isolation, cultivation, and identification of microorganisms and using microorganisms to study current topics in biotechnology. 92 contact hours.

REL 2955 STUDY ABROAD IN RELIGION 3 credits
Prerequisite: ENC 0020 or EAP 1695 or appropriate score on SPC placement test or permission of the Dean. This course, exclusively for students in the SPC Study Abroad Programs, is designed to offer topics of special interest in religion to students combined with actual travel and study on-site at one or more SPC Study Abroad program partners. Such course offerings include an examination of the influence and interrelationships of religion and culture by experiencing various expressions of religious tenets including literature, philosophy, music, art, and architecture. Specific content will vary depending on the specific study abroad program. The course includes lectures, discussions, field trips and multiple writing experiences. In addition, the course involves extensive orientation and preparation plus careful monitoring of student work and progress while studying abroad.

Confirmation is sought for the following courses to be changed effective Term III, 2009-2010:

(If no strike-throughs or underlines are reflected below, the changes occurred in the Major Learning Outcomes, Course Objectives, or Criteria Performance Standard.)

COM 3120 ORGANIZATIONAL COMMUNICATION 3 credits
Prerequisite: SPC 1017, SPC 1065 or SPC 1608, and admission to Banking BAS, International Business BAS, Management & Organizational Leadership BAS, Sustainability Management BAS, Technology Management BAS, Public Safety Administration BAS, or Educational Studies BS. This course will examine the process of communication within organizations. The topics of message dissemination, interpersonal communication, work group interaction, and nonverbal communication will be analyzed as to their impact on individuals and the organization. Emphasis will be placed on practical application techniques for diagnosing and resolving organizational communication problems. This course will also have a major writing requirement focusing on practical business writing techniques. 47 contact hours.

DEP 3305 PSYCHOLOGY OF ADOLESCENCE 3 credits
Prerequisite: (Admission to Initial Certification CT) or (PSY 1012 or PSY 1020H and admission to Educational Studies BS, Middle Grades Math Education BS or Middle Grades Science BS). This course is designed to focus on the various theories regarding the physical and psychosocial development of children ranging from pre-adolescence to adolescence. The course follows the social, emotional, cognitive, moral, and physical development of youth during this critical time and will consider the influences of biology, family, culture, school, and peers. Significant issues facing adolescents today are addressed. Emphasis is placed on the interaction between the role of the teacher and the needs and learning styles of students at these various developmental ages and stages. A minimum of 5 field-based or school-based hours of observation/teaching specifically are required. 47 contact hours.

- EDF 3214 STUDENT DEVELOPMENT AND LEARNING PRINCIPLES 2-3 credits
 K-12
 Prerequisite: Admission to Secondary Science Education BS, Business Technology Education BS, Educational Studies BS, Elementary Education with Reading BS, Exceptional Education with Reading BS, Elementary Education BS, Exceptional Education BS, Secondary Math Education BS, Technology Education BS, Canadian EPI, Elementary Education EPI, Exceptional Education EPI, Secondary Math EPI, Middle Grades Math EPI, Middle Grades Science EPI, Secondary Science EPI or Initial Certification. This course is designed to cover principles of learning and student development and their applications to learning/teaching situations. Self-concept, motivation, views of intelligence and assessment are examined with opportunities to analyze teaching/learning episodes and to develop a repertoire of teaching approaches. Emphasis is placed on the interaction between the role of the teacher and the needs and learning styles of students at various developmental ages and stages. A minimum of 5 school-based hours of observation/teaching specifically related to principles of learning and development are required. 47 contact hours.
- EDF 3660 EDUCATION AND PUBLIC POLICY IN THE UNITED STATES 3 credits
 Prerequisite: Admission to the ~~College of Education~~ Educational Studies BS Program. This course is designed to study the relationship between education and public policy at the federal, state, and local levels of government. Emphasis is placed on the social, political, and economic factors that affect the development of educational public policy. 47 contact hours.
- EDF 4932 SENIOR CAPSTONE FOR EDUCATIONAL STUDIES 4 credits
 Prerequisite: Admission to ~~the College of Education~~ Educational Studies BS Program and senior standing. This course is to be taken during the student's last semester in the College of Education. This multidisciplinary course is the culminating experience with a focus on critical analysis designed to broaden students' perspectives within the social sciences, including Education. This course helps students seeking careers in non-school settings develop a more thorough understanding of the issues confronting institutions from a national or global perspective. Students will integrate knowledge and skills developed during the Educational Studies program to create an independent study such as a research project, case study, grant application, improvement plan, service learning project, etc. to explore a specific issue or problem. 62 contact hours.
- EDG 3620 CURRICULUM AND INSTRUCTION 3 credits
 Prerequisite: Admission to Educational Studies BS, Elementary Education BS, Elementary Education with Reading BS, Canadian EPI, or Initial Certification ~~the College of Education or permission of the Dean~~. This course is an introduction to major concepts, assumptions, debates, processes of inquiry, and ways of knowing within the school curriculum. Preservice teachers create coherent, meaningful learning experiences using the major philosophical foundations of education to develop learners' competence in subject matter knowledge. Preservice teachers

evaluate the suitability of the content against learner intellectual, social, emotional, physical characteristics. This course is writing intensive. 47 contact hours.

- EEC 3005 CHILD GROWTH AND DEVELOPMENT: BIRTH TO AGE 8 3 credits
Prerequisite: Admission to the Educational Studies BS. Corequisite: EEC 3403.
This course is the study of child growth and development from conception to age eight. The focus is on cognitive, social, physical, and emotional development of the young child. Course content will include theories of child development, the means through which young children learn, and the role of adults in children's development. 47 contact hours.
- EEC 3009 FOUNDATIONS OF EARLY CHILDHOOD CARE AND EDUCATION: BIRTH TO AGE 8 3 credits
Prerequisite: ~~EEC 3005~~, EEC3403, and Admission to Educational Studies BS. In this course students will explore the historical, social, political, economic and philosophical foundations of early education, early intervention models and approaches, the role of early childhood education in children's lives, relevant learning theories and their application to early education and public policy, governance and advocacy issues. The course provides a context for a dialogic process that encourages reflective inquiry and collaborative thinking. 47 contact hours.
- EEC 3204 CURRICULUM IN EARLY CHILDHOOD EDUCATION: BIRTH TO AGE 8 3 credits
Prerequisite: ~~EEC 3005~~, EEC 3403, and Admission to Educational Studies BS. This course is a study of the components of developmentally appropriate curriculum. Students will evaluate learning environments, analyze classroom schedules and write age appropriate lesson plans for young children, birth to age eight. This course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- EEC 3403 YOUNG CHILDREN WITH SPECIAL NEEDS: BIRTH TO AGE 8 3 credits
Prerequisite: ~~EEC 3005~~ Admission to Educational Studies BS. Corequisite: EEC 3005. This course introduces the student to the study of young children, birth through eight years of age, with special needs. The content includes an overview of historical and legal perspectives; the family-based model of service delivery; the importance of early identification and strategies for teaching young children with special needs including the preparation of the learning environment and curriculum design. This course requires 5 field experience hours in an early childhood setting. 47 contact hours.

- EEC 3413 WORKING WITH DIVERSE FAMILIES IN EARLY CHILDHOOD EDUCATION: BIRTH TO AGE 8 3 credits
 Prerequisite: ~~EEC 3005~~ Admission to Educational Studies BS. This course is designed to provide students with a general knowledge of how to serve families they will meet, not only in their early childhood setting, but in the community at large. It will explore issues of human rights, multiculturalism, and also variations in family lifestyles. This course will provide both an historical and current context for cultural understanding in an atmosphere of open dialogue and reflective inquiry. This course requires 5 field experience hours in an early childhood setting. 47 contact hours.
- EEC 3731 HEALTH, SAFETY, AND NUTRITION FOR THE YOUNG CHILD: BIRTH TO AGE 8 3 credits
 Prerequisite: ~~EEC 3005~~, Admission to Educational Studies BS. This course will prepare students to manage the diverse issues related to health, safety and nutrition, specifically as applied to children from birth to age eight. The course examines existing early childhood health, safety, disease control and nutritional policies; explores development of health and nutrition standards for children ages birth to eight based on current public policy; investigates healthy and safe school environment practices for children ages birth to eight; researches materials and methods for teaching health, safety and nutrition in primary elementary education. 47 contact hours.
- EEC 4207 ASSESSMENT AND EVALUATION OF YOUNG CHILDREN: BIRTH TO AGE 8 3 credits
~~Co-Requisite: EEC 3005.~~ Pre requisite: Admission to Educational Studies BS. This course is designed to increase the student's effective use of assessment and evaluation procedures in early childhood and primary education settings. The student will review appropriate observation and documentation procedures. Students will also compare, analyze and interpret assessments and results to plan curriculum that is responsive to and supports the development and learning of young children, birth to age 8. This course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- EEC 4210 INTEGRATED CURRICULUM I FOR PREKINDERGARTEN/PRIMARY EDUCATION 3 credits
 Prerequisite: ~~EEC 3005~~ EEC 3204 and admission to Educational Studies BS. Corequisite: EEC 4940. This course is designed to increase understanding of creative experiences for children three to eight years of age (prekindergarten to grade three). Emphasis is placed on creating and adapting meaningful, challenging and engaging developmentally supportive learning experiences in art, music, movement and physical skills, and drama. This course requires 15 field experience hours in an early childhood setting. The course promotes methods to incorporate creativity into all aspects of the curriculum. 47 contact hours.

- EEC 4211 INTEGRATED CURRICULUM II FOR PREKINDERGARTEN/PRIMARY EDUCATION 3 credits
Prerequisite: ~~EEC 3005~~ EEC 3204 and admission to Educational Studies BS.
Corequisite: EEC 4941. This course will focus on exploring sequential math development, identifying how concepts are developed and acquired, and promoting young children's concept development through problem solving, and assessing the child's developmental level. It will also focus on teaching science strategies using concept development, process of inquiry, planning for fundamental concepts in science including activities for young children at the appropriate stages of cognitive development, while utilizing appropriate technology to support teaching and learning. This course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- EEC 4212 MATH, SCIENCE, AND TECHNOLOGY FOR PRESCHOOL EDUCATION: BIRTH TO AGE 4 3 credits
Prerequisite: ~~EEC 3005~~ EEC 3204 and admission to Educational Studies BS.
Corequisite: EEC 4942. This course presents the process of introducing science, technology, and math for young children to age 4. It includes planning and implementation of appropriate activities and development of methods and techniques of delivery, fostering an exploration of methods and materials for teaching young children math and science concepts and process skills through discovery and play. This course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- EEC 4227 CREATIVE ARTS FOR PRESCHOOL EDUCATION 3 credits
Prerequisite: EEC 3005 3204 and admission to Educational Studies BS.
Corequisite: EEC 4943. This course is designed to increase understanding of the development of creativity and the importance of creative experiences from birth through four years of age. Emphasis is placed on creating and adapting meaningful, challenging, engaging and developmentally supportive learning experiences in art, music, movement, and dramatics. This course requires 15 field experience hours in an early childhood setting. The course incorporates methods to promote creativity into all aspects of the curriculum. 47 contact hours.
- EEC 4408 FAMILY, TEACHER, COMMUNITY RELATIONS IN EARLY CHILDHOOD EDUCATION: BIRTH TO AGE 8 3 credits
Prerequisite: ~~EEC 3005~~ Admission to Educational Studies BS. This course is designed to prepare the student to acquire an understanding of diversity within families and the development of positive relationships between teachers and families. Implications from this knowledge will guide the development of systems and programs that promote sustained collaboration between families and schools for children, birth to age 8. This course requires 5 field experience hours in an early childhood setting. 47 contact hours.

- EEC 4706 EARLY AND EMERGENT LITERACY IN PRESCHOOL EDUCATION 3 credits
Prerequisite: ~~EEC 3005~~ Admission to Educational Studies BS. This course is designed to increase understanding of the emergence of human language and the fundamentals of early literacy development in children from birth to four years of age. Communication ranging from prenatal interactions through the preschool years will be explored along with the understanding that communication is a whole process in which speaking, listening, using written symbols and reading symbols are closely connected. Language, communication, literacy theory and current research are used to encourage the development of informed practices that are developmentally appropriate for the age of the child. This course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- EMS 4314 ADVANCED EMERGENCY MEDICAL SERVICES (EMS) ADMINISTRATION 3 credits
Prerequisite: Admission to ~~the~~ Public Safety BAS or Health Services Administration BAS. This course is for students interested in the field of Emergency Medical Services (EMS) administration. The focus of the course will allow the student to gain a global overview of EMS system administration and financing of EMS operations, risk management, quality improvement programs, personnel development and management. This course will foster skills to enhance the student's ability to function in an administrative setting in the EMS profession. 47 contact hours.
- EMS 4315 ANALYTICAL APPROACHES TO EMS SYSTEMS 3 credits
Prerequisite: Admission to ~~the~~ Public Safety BAS ~~Program~~ or Health Services Administration BAS. This course is for students interested in the field of Emergency Medical Services (EMS) administration. The focus of the course will be a global overview of EMS System design and operation. The course will also incorporate research as it pertains to EMS in system management, clinical, and human performance. 47 contact hours.
- EMS 4316 EMERGENCY MEDICAL SERVICES INJURY PREVENTION AND PUBLIC HEALTH 3 credits
Prerequisite: Admission to ~~the~~ Public Safety Administration BAS ~~Program~~ or Health Services Administration BAS. This course is for students interested in the field of Emergency Medical Services (EMS) injury prevention and public health. The focus of the course will be a global overview of EMS injury prevention for EMS personnel and the community. Additionally the course will enhance the student's understanding of the role of public health and EMS. 47 contact hours.

- FIN 4504 INVESTMENTS 3 credits
Prerequisite: FIN 3403 and admission to ~~the Banking BAS program~~ or Business Administration BS. This course examines the nature of the modern capital markets, investments, and portfolio management. It is intended to blend theory with appropriate application to create strategies to achieve successful value creation. The characteristics and valuation of equity, fixed income, and derivative securities will be addressed. 47 contact hours.
- ISM 4212 DATABASE DESIGN AND ADMINISTRATION 3 credits
Prerequisite: CGS 1100 ~~or permission of the Dean~~ and admission to ~~the Technology Management BAS or Health Services Administration BAS or Health Services Administration BASPR program~~ or Health Services Administration BASPR program. This course covers the essentials of database design and administration in a business environment and focuses on the skills and knowledge necessary to develop data models aligned with the requirements of business. This course also covers structured query language (SQL) and the object-oriented approach to data modeling and design. 47 contact hours.
- LAE 4414 LANGUAGE ARTS FOR PREKINDERGARTEN/PRIMARY EDUCATION 3 credits
Prerequisite: ~~EEC 3005~~. Admission to Educational Studies BS. Pre or Corequisite: EEC 3204. This course is designed to increase the student's understanding of the fundamentals of early literacy, early reading skills and reading development in children three to eight years of age (prekindergarten to grade three.) Literacy development will be explored along with the understanding that communication is a whole process in which speaking, listening, using written symbols and reading symbols are closely connected. The course explores activities that foster a balanced, positive, constructive and appropriate attitude towards literacy in young children as reflected in college classroom performance and practical application. The course requires 15 field experience hours in an early childhood setting. 47 contact hours.
- MAN 3860 PHILANTHROPY AND THE MANAGEMENT OF THE NOT-FOR-PROFIT (NFP) 3 credits
Prerequisite: Admission to ~~the Management and Organizational Leadership BAS or Sustainability Management BAS program~~ or ~~permission of the Dean~~. This course will provide the student with an introduction to the principles of philanthropy and the history of the creation of not-for-profit organizations. Attention will be given to strategic planning as an essential executive management tool for the growth and survival of not-for-profit organizations. This includes the understanding of the purpose of a strong mission and vision statement. Also, students will be introduced to the role of a board of trustees and the importance of volunteer management. Attention will also be given to the executive manager's role in evaluating, setting, and implementing financial goals for the organization's sustainability. This course includes a brief introduction to the most common types of fund development plans. 47 contact hours.

- MAN 3949 COOPERATIVE WORK EXPERIENCE IN COLLEGE OF TECHNOLOGY AND MANAGEMENT 3 credits
Prerequisite: Admission to Banking BAS, Business Administration BS, International Business BAS, Management & Organizational Leadership BAS, Sustainability Management BAS, or Technology Management BAS and senior standing and faculty advisor/co-op coordinator or Dean's approval. This course provides a mechanism to earn credit for relevant work experience, on the job. Those already working in the field can earn credit for their on-the-job training and effort. Students will be required to complete a portfolio and make a presentation to earn this credit. The equivalent of three months full-time work is required. The portfolio of work will be reviewed by a faculty member for relevance to the studies, nature/quality of the work and the student's individual contributions. This course can be taken for a total of 6 credits, but only 3 credit hours will be used for elective credit toward the degree in College of Technology and Management. Co-op credits over and above three credit hours are elective credits, but do not count towards the minimum 120 hours needed for the BAS degree.
- MAN 4787 ENERGY AND ENVIRONMENTAL TECHNIQUES 3 credits
Prerequisite: Admission to ~~the~~ Management and Organizational Leadership BAS or Sustainability Management BAS ~~program or permission of the Dean~~. This course introduces students to how organizations can deal with societal challenges associated with energy and the environment. This course is intended for students with little or no background in science or mathematics, and will focus on organizational applications and opportunities for sustainability/green initiatives. This will include availability and cost requirements of energy, as well as the effects of energy use on our environment. Students will explore organizational energy and environmental models that are increasingly overlapping in the global marketplace. This course will highlight applications and opportunities for today's managers to link operating decisions to environmentally and energy focused practices. 47 contact hours.
- MAN 4788 SUSTAINABILITY AND ENVIRONMENTAL ISSUES 3 credits
Prerequisite: Admission to ~~the~~ Management and Organizational Leadership BAS or Sustainability Management BAS ~~program or permission of the Dean~~. This course integrates social and environmental values in a management context in order to further the student's understanding of human, natural, and financial sustainability issues. The student will evaluate sustainability and environmental philosophies on a broad scale. The student will understand international policies and regulations, human welfare, politics, environmental racism, hazardous waste and pollution, global warming, and other key sustainability/green issues. The student will work to develop skills in conducting cost-benefit, payback, and life cycle analysis to justify projects and evaluate their impact on sustainability/green issues. By increasing the student's understanding, he or she will be better prepared to direct a company, community, or country in ways that restore and

enhance stakeholder value while insuring the continued sustainability of the environment as a whole for current and future generations. 47 contact hours.

- MAN 4935 SPECIAL TOPICS IN MANAGEMENT CONCEPTS 3 credits
Prerequisite: Admission to Banking BAS, the International Business BAS, Management & Organizational Leadership BAS, Sustainability Management BAS, or Technology Management BAS program. This course is an examination of unique management topics and problems that deserve additional depth and attention as the art and science of management evolves. The student will be introduced to the foundational philosophies, history, and contemporary issues surrounding the course topic. 47 contact hours.
- MAR 4836 CONCEPT AND PRODUCT DEVELOPMENT 3 credits
Prerequisite: Admission to ~~the~~ Management and Organizational Leadership BAS or Sustainability Management BAS ~~program or permission of the Dean.~~ This course will illustrate the numerous aspects involved with establishing bona-fide product concepts for newly established entrepreneurs. Included will be an in-depth review of how micro- and macro-econometric modeling and predictive marketing research models are created and used in consumer and business-to-business markets. Specific areas of focus include problem-solution relationships, innovation, idea generation, concept transition, test marketing, commercialization and branding. 47 contact hours.
- RED 4511 INTERMEDIATE LITERACY 3-6: READING, WRITING, AND THINKING 2-3 credits
Prerequisite: ~~RED 3309, EDG 3620 or EEX 3241 and admission to Elementary Education with Reading BS, Exceptional Student Education with Reading BS, Elementary Education BS, Exceptional Student Education BS, Canadian EPI, Elementary Education EPI, Exceptional Student Education EPI, or Initial Certification.~~ Prerequisite: (Admission to Initial Certification) or (RED 3309 and (EDG 3620 or EEX 3241) and admission to Elementary Education with Reading BS, Exceptional Education with Reading BS, Elementary Education BS, or Exceptional Education BS) or (RED 3309 and admission to Canadian EPI, Elementary Education EPI or Exceptional Education EPI). This course is a beginning reading and writing course that combines the study of theory and practice in the teaching of developmental reading/literacy in the elementary intermediate grades. The major emphasis of the course is placed on current theories, methods, and materials used in reading/literacy and writing instruction. Lecture, discussion, simulated teaching and fieldwork constitute different course activities. 47 contact hours.

RED 4519 DIAGNOSIS AND INTERVENTION IN READING 2-3 credits
Prerequisites: (RED 3309 and RED 4511 and (EDG 3620 or EEX 3241), and admission to Elementary Education with Reading BS, Elementary Education BS, Exceptional Student Education with Reading BS, Exceptional Student Education BS) or (RED 3309 and RED 4511 and admission to Elementary Education EPI, Exceptional Student Education EPI or Canadian EPI-program). This course is designed to focus on formal and informal methods (e.g., standardized norm-referenced, criterion-referenced, performance assessment) and materials used to identify reading strengths and needs of students. Students will complete case studies to demonstrate their ability to diagnose and correct reading difficulties. Topics include assessments that address all elements of reading (e.g., comprehension, word recognition, phonemic awareness, phonics, fluency, vocabulary and concept development, cognitive strategies). The major emphasis of this course is on diagnosis of reading problems, administration of assessments, evaluation of results, and planning instruction/interventions to correct or remediate. Lecture, discussion, simulated assessment practice, and actual case studies constitute different course activities. 20 school-based hours. 32 - 47 contact hours.

REE 3043 REAL ESTATE BUSINESS FUNDAMENTALS 3 credits
Prerequisite: Admission to ~~the~~ International Business BAS, Management and Organizational Leadership BAS, or Sustainability Management BAS program or ~~permission of the Dean.~~ This will serve as the introductory course to the Real Estate Track. The intent of this course is to provide an overview of the real estate industry, including an introduction to fundamental real estate concepts and practices, legal and financial aspects, as well as construction and market trends. 47 contact hours.

Confirmation is sought for the following programs to be changed effective Term III, 2009-2010:

BS Degrees:

Biology (BIOLOGY-BS) – See attached

Educational Studies (EDST-BS) – See attached

Approval is sought for the following courses to be added effective Term I, 2010-2011:

DIG 2500 FUNDAMENTALS OF INTERACTIVE DESIGN 3 credits
Prerequisite: COP 1827 or permission of program administrator. This course studies the implementation of the foundations of interactive media including user-interface design concepts, optimization/performance issues, resources and tools. The students combine audio, video, imaging, animation, and other media formats to construct an interactive product using industry-standard software. 47 contact hours.

DIG 2800 WEB 2.0 AND SOCIAL MEDIA 3 credits
Prerequisite: COP 2823 or permission of program administrator. This course is designed to explore the current technologies associated with Web 2.0 and Social Media. Topics to be covered include Social Networking, Real Simple Syndication (RSS), Tagging, Consumer Generated Content (CGS), Blogs, Wikis, and Podcasting. Student knowledge in the historical perspectives, prevailing definitions and industry-wide applications of Web 2.0 and Social Media tools will be extended. 47 contact hours.

Approval is sought for the following courses to be changed effective Term I, 2010-2011:

(If no strike-throughs or underlines are reflected below, the changes occurred in the Major Learning Outcomes, Course Objectives, or Criteria Performance Standard.)

ARC 2201 ARCHITECTURAL THEORY I 3 credits
Prerequisites: ARC 1701, ARC 2303, ~~PHY 1053 and MAC 2233~~. This course is a theoretical exploration into the meaning and goals of architecture; an investigation of the creative process of design. 47 contact hours.

ARC 2304 ARCHITECTURAL DESIGN IV 4 credits
Prerequisites: ~~PHY 1053, MAC 2233~~, ARC 2303 with grade of "C." A personal interview and a review of the student's portfolio and academic record by an architecture faculty committee is required for admission to this course. This course is a continuation of Architectural Design III, basic studies in perception of the components of architecture. This course has a substantial writing requirement. Eight class and laboratory hours weekly. 122 contact hours.

ARC 2501 ARCHITECTURAL STRUCTURES I 4 credits
Prerequisites: ~~PHY 1053, MAC 2233 and~~ ARC 2303. This course is a study of basic principles of static mechanics and strength of materials relating to the design, investigation, and behavior of structural elements and systems of buildings. 62 contact hours. This course has a substantial writing requirement.

DIG 2109 DIGITAL GRAPHICS IMAGING FUNDAMENTALS 3 credits
Prerequisite: CGS 1060 or permission of program ~~director-administrator~~. This course is a foundation course in computer-aided graphics. This course addresses techniques, applications, formats and concepts necessary to build graphics to be used in digital media presentations. Software used by professional media developers to create images for digital media applications will be used in this class. 47 contact hours.

Confirmation is sought for the following programs to be changed effective Term I, 2010-2011:

AS Degrees:

Digital Arts, Media and Interactive Web Design (DIG-AS) – See attached

PROGRAM CHANGE – BS DEGREE

BIOLOGY (BIOLOGY-BS)

BACHELOR OF SCIENCE DEGREE

<http://www.spcollege.edu/program/BIOLOGY-BS>

[Admissions Checklist](#)

John Vaughan, Dean, SE, (727) 394-6995

UPPER DIVISION REQUIREMENTS

Admission requires an A.A. Degree and completion of the state-mandated prerequisites listed below.

STATE MANDATED PREREQUISITES - Grade of "C" or better required for all courses

The following courses are required and may be used as part of the General Education Requirements:

BSC	2010/L	Biology I – Cellular Processes and Lab	4
BSC	2011/L	Biology II – Organisms and Ecology and Lab	4
CHM	1045/L	General Chemistry and Qualitative Analysis I and Lab	4
CHM	1046/L	General Chemistry and Qualitative Analysis II and Lab	4
CHM	2210/L	Organic Chemistry I and Lab	4
CHM	2211/L	Organic Chemistry II and Lab	4
MAC	2311	Calculus with Analytic Geometry I OR (MAC 2233)	5
STA	2023	Elementary Statistics OR (MAC 2312 or 2234)	3

REQUIRED MAJOR COURSES (36 credits) - Grade of "C" or better required for all courses

BCH	4024	Biochemistry and Molecular Biology	4
PCB	3043C	Ecology with Lab	4
PCB	3063C	Genetics with Lab	4
PCB	4674	Adaptation in Plants and Animals	3
PCB	4723C	Comparative Animal Physiology with Lab	4
PHY	1053	General Physics I	3
PHY	1048L	Physics Laboratory I	1
PHY	1054	General Physics II	3
PHY	1049L	Physics Laboratory II	1
BOT	3353C	* Morphology of Vascular Plants	4
BSC	4931	* Senior Seminar	1
MCB	3020C	Microbiology with Laboratory OR	4
PCB	3023C	* Cell Biology with Lab	(4)

ELECTIVES (Select 24 credits) - Grade of "C" or better required for all courses

ATE	3633	Small Animal Nutrition	(3)
HSC	3201	Community Health and Epidemiology	(3)
ZOO	4513C	Animal Behavior with Lab	(4)
ANS	3006C	* Introduction to Animal Science	(4)
BSC	3312C	* Marine Biology with Lab	(4)
BSC	4910	* Undergraduate Research	(1-4)
BSC	4934	* Selected Topics in Biology	(1-8)
ZOO	3203C	* Invertebrate Zoology with Lab	(4)
ZOO	3303C	* Vertebrate Zoology with Lab	(4)
ZOO	3713C	* Functional Vertebrate Anatomy with Lab	(4)
ZOO	3733C	* Human Anatomy	(4)

TOTAL PROGRAM HOURS 120

* Not submitted to C&I

NOTE: If you have not completed two consecutive years of the same foreign language in high school or 8 credits in college, you will need to complete 8 credits of foreign language before completing the B.S. program.

PROGRAM CHANGE – BS DEGREE

**COLLEGE OF EDUCATION
EDUCATIONAL STUDIES WITH SUBPLANS IN
INTERDISCIPLINARY STUDIES OR
PRESCHOOL EDUCATION (BIRTH TO AGE 4) OR
PREKINDERGARTEN/PRIMARY EDUCATION (AGE 3 TO GRADE 3)
(EDST-BS)**

BACHELOR OF SCIENCE DEGREE

<http://www.spcollege.edu/program/EDST-BS>

Dr. Sally S. Naylor, Dean, TS, (727) 712-5876

This degree does not lead to a teaching certificate.

PREREQUISITE: Admission to the College of Education – Educational Studies

Students pursuing an A.A. degree in Education from St. Petersburg College should consult the Education A.A. portion of the catalog for General Education Requirements.

EDUCATION PREREQUISITES - Grade of “C” or higher required

EDF	1005	Introduction to Education	3
EDF	2085	Teaching Diverse Populations	3
EME	2040	Introduction to Educational Technology	3

In addition to these Education courses listed above, students are required to complete the general education (Associates of Arts Degree) that corresponds with their catalog year/requirement term. Students who have earned a previous A.A. or bachelor’s degree should consult an advisor for transcript review.

MAJOR REQUIREMENTS (18 credits) - Grade of “C” or higher required

COM	3120	Organizational Communication	3
EDF	3660	Education and Public Policy in the U.S.	3
EDF	4490	Research in Educational Studies	3
EDF	4632	Sociology of Education	3
EDF	4810	Comparative and International Education	3
MAN	3303	Management and Leadership Practices	3

SUBPLAN A: INTERDISCIPLINARY STUDIES (IDS) (42 credits) - Grade of “C” or higher required

DEP	3305	* Psychology of Adolescence (5 FE hrs)	3
EDF	4781	Educational Issues for the 21 st Century	2
EDF	4932	Senior Capstone for Educational Studies	4
MAN	3301	Public Personnel Management	3
EDG	3620	Curriculum & Instruction	3
PAD	3874	Community Relations: Theory and Practice	3

Select 9 6 credits:

EDF	3214	* Student Development & Learning Principles K-12 (5 FE hrs)	(3)
EDF	4430	Measurement, Evaluation & Assessment in Education K-12	(2)
EDG	3410	Classroom Management & Communication K-12	(2)
EEX	3012	* Nature & Needs of Exceptional Students K-12 (10 FE hrs)	(3)
EEX	3241	Organization, Curriculum, and Instruction for Exceptional Students	(2)
RED	3309	* Early and Emergent Literacy K-2 (15 FE hrs)	(3)
TSL	3080	* ESOL Issues: Principles & Practices I K-12 (15 FE hrs)	(3)
TSL	4081	* ESOL Issues: Principles & Practices II K-12 (15 FE hrs)	(3)

Select 12 6 credits:

BUL	3310	Advanced Legal Environment of Business	(3)
EDG	3620	Curriculum & Instruction	3
ISM	3011	Management of Information Systems	(3)
ISM	4480	Electronic Commerce Systems & Strategies	(3)
MAN	3240	Applied Organizational Behavior	(3)
MAN	3301	Public Personnel Management	(3)
MAN	3504	Operations Management	(3)
MAN	3600	International Business	(3)
MAN	4102	Managing Cultural Diversity	(3)
MAN	4625	Managing Global Human Resources	(3)

Select 6 credits:

PAD	3034	Survey of Public Policy	(3)
PAD	4014	Political and Socio-Economic Impact of Gangs	(3)
PAD	4232	Grant Administration & Resource Development	(3)

Select 9 Additional Credits from Elective Areas Above (9)**OR****SUBPLAN B: PRESCHOOL EDUCATION (BIRTH TO AGE 4) (PREEDU) (42 credits)****Grade of "C" or higher required (Courses in Bold Have Not Been Approved)**

EEC	3005	Child Growth and Development: Birth to Age 8	3
EEC	3009	Foundations of Early Childhood Care and Education: Birth to Age 8	3
EEC	3204	* Curriculum in Early Childhood Education: Birth to Age 8 (15 FE hrs)	3
EEC	3403	* Young Children with Special Needs: Birth to Age 8 (5 FE hrs)	3
EEC	3413	* Working with Diverse Families in Early Childhood Education: Birth to Age 8 (5 FE hrs)	3
EEC	3731	Health, Safety and Nutrition for the Young Child: Birth to Age 8	3
EEC	4207	* Assessment and Evaluation of Young Children: Birth to Age 8 (15 FE hrs)	3
EEC	4212	* Math, Science and Technology for Preschool Education: Birth to Age 4 (15 FE hrs)	3
EEC	4227	* Creative Arts for Preschool Education (15 FE hrs)	3
EEC	4408	* Family, Teacher, Community Relations in Early Childhood Education: Birth to Age 8 (5 FE hrs)	3
EEC	4706	* Early and Emergent Literacy in Preschool Education (15 FE hrs)	3
TSL	3080	* ESOL Issues: Principles & Practices I K-12 (15 FE hrs)	3
EEC	4942	* Preschool Education Practicum I (Birth – Age 4) (60 FE hrs)	1
EEC	4943	* Preschool Education Practicum II Early Childhood Educaiton (Birth – Age 4) (60 FE hrs)	1
EEC	4945	* Internship : Preschool Education (Birth – Age 4) (15 weeks)	4

OR**SUBPLAN C: PREKINDERGARTEN/PRIMARY EDUCATION (AGE 3 TO GRADE 3) (PREK) (42 credits)****Grade of "C" or higher required (Courses in Bold Have Not Been Approved)**

EEC	3005	Child Growth and Development: Birth to Age 8	3
EEC	3009	Foundations of Early Childhood Care and Education: Birth to Age 8	3
EEC	3204	* Curriculum in Early Childhood Education: Birth to Age 8 (15 FE hrs)	3
EEC	3403	* Young Children with Special Needs: Birth to Age 8 (5 FE hrs)	3
EEC	3413	* Working with Diverse Families in Early Childhood Education: Birth to Age 8 (5 FE hrs)	3
EEC	3731	Health, Safety and Nutrition for the Young Child: Birth to Age 8	3
EEC	4207	* Assessment and Evaluation of Young Children: Birth to Age 8 (15 FE hrs)	3
EEC	4210	* Integrated Curriculum I for Prekindergarten/Primary Education (15 FE hrs)	3
EEC	4211	* Integrated Curriculum II for Prekindergarten/Primary Education (15 FE hrs)	3
EEC	4408	* Family, Teacher, Community Relations in Early Childhood Education: Birth to Age 8 (5 FE hrs)	3
LAE	4414	* Language Arts for Prekindergarten/Primary Education (15 FE hrs)	3
TSL	3080	* ESOL Issues: Principles & Practices I K-12 (15 FE hrs)	3
EEC	4940	* Prekindergarten/Primary Education Practicum I (60 FE hrs)	1
EEC	4941	* Prekindergarten/Primary Education Practicum II (60 FE hrs)	1
EEC	4946	* Internship: Early Childhood Education Prekindergarten/Primary Education	4

TOTAL PROGRAM HOURS**120**

* Field Experiences: Depending on elective choices, **Subplan A** requires a minimum of 40 5 clinical clock hours.
Subplan B and **Subplan C** both require 225 clinical clock hours plus a 15-week internship.

ADDENDUM: ADDITIONAL GRADUATION REQUIREMENTS**CULTURAL DIVERSITY: (6 credits)**

Six credits with an international or diversity focus. This requirement may have been satisfied in the first 60 semester hours.

FOREIGN LANGUAGE REQUIREMENTS:

Two consecutive years in high school or one year of college instruction in a single foreign language.

NOTES: For admission and graduation a cumulative GPA of 2.0 or higher is required.

Questions regarding admissions, please consult with the Dean of College of Education.

Students who have questions concerning catalog year requirements should consult the appropriate SPC College catalog or an academic advisor. Students who have questions concerning state mandated prerequisites should consult www.facts.org and review the appropriate common prerequisite manual or see an academic advisor.

PROGRAM CHANGE – AS DEGREE

DIGITAL ARTS, MEDIA AND INTERACTIVE WEB DESIGN (DIG-AS)

ASSOCIATE IN SCIENCE DEGREE

(Program offered on the Seminole Campus)

Delynda Keefe, Instructor-in-Charge Lead Instructor, SE (727) 394-6127

Basil Moutsatsos, Academic Chair, SE (727) 394-6011

Dr. James Olliver, Provost, SE (727) 394-6111

The Digital Media Technology program at St. Petersburg College meets the needs of one of the fastest growing sectors in the computer industry. Digital Media pertains to the convergence of communication technologies, including television, the World Wide Web, and computer-based interactivity and nonlinear structure. It extends well beyond the scope of the business world. Interactive games, education, CD-ROMs, DVDs, digital video, and dynamic Websites are changing the way we learn and entertain ourselves. The Digital Technology program was created in partnership with skilled and talented professionals drawing on their leadership in digital technology. The program was also designed in collaboration with the Interactive Media Technology Project consortium commissioned to update the Student Performance Standards and Curriculum Frameworks for AS/AA degrees throughout Florida. Students enrolled in the program not only receive a well-rounded general education with an emphasis on originality and creativity, but also acquire the specific skills essential to working in today's digital media industry and the future. Graduates from this program will be able to start careers in digital media production, digital video, instructional integration, interactive and educational media production and other areas utilizing digital media technology. Each graduate will be required to create an industry standard digital portfolio that meets the approval of staff and advisory committee member(s). The program is open to all students who show an interest in digital media and who complete the general college admission procedures.

****GENERAL EDUCATION AND SUPPORT COURSES (18 credits)

ENC	1101	Composition I or (Honors)	3
SPC	1017	Introduction to Speech Communication OR (SPC 1017H, 1065, 1608 or 1608H)	3
Humanities/Fine Arts Approved Course ****			3
Mathematics	One college-level course with MAC, MAP, MAS, MGF, MTG or STA prefix		3
Social and Behavioral Sciences Approved Course ****			3
PHI	1600	Studies in Applied Ethics OR (PHI 1602H, 1631, 2635 or 2649)	3
Computer/Information Literacy Competency Requirement			

MAJOR COURSES (31 credits)

ART	1300C	Drawing I	3
CGS	1000	Introduction to Computers and Programming	3
CGS	1874	Introduction to Flash	3
CGS	2525	Introduction to Multimedia	2
COP	1822	Introduction to Web Page Creation	1
COP	1826	Web Graphics Design I	3
COP	2823	Advanced Web Page Creation	3
DIG	2030	Survey of Digital Video	3
DIG	2091	Legal Issues in Media Development	2
**DIG	2109	Digital Graphics Digital Imaging Fundamentals	3
DIG	2251	Sound for Media	2
DIG	2545	Media Planning	2
DIG	2580	Digital Media Portfolio	1

SUBPLAN A: Digital Media Production (DMPRD) (15 credits)

COP	1827	Web Graphics Design II	3
DIG	2302	Introduction to 3D	3
DIG	2312	ActionScript	3
DIG	2360	Advanced Adobe Flash	3
DIG	2560	Planning and Management of Digital Media Authoring	3

OR

SUBPLAN B: Digital Video Production (DVPRD) (15 credits)

DIG	2200	Basic Video Camera	3
DIG	2205	Basic Video Editing	3
DIG	2284	Advanced Videography	3
DIG	2290	Studio Production and Direction	3
DIG	2410	Basic Scripting for Video	3

OR			
SUBPLAN C: Video Game Foundations (VGF) (15 credits)			
ART	2370	Drawing for Animation	3
DIG	1710	Introduction to Game Development Programming	3
DIG	2040	Survey of Game Development	3
DIG	2364	3-D Animation for Game Development	3
DIG	2430	Storyboarding and Conceptualizing for Game Creation	3
OR			
SUBPLAN D: Digital Graphic Design (DIG) (15 credits)			
DIG	2116	Advanced Digital Image Editing	3
DIG	2117	Advanced Digital Image Rendering	3
DIG	2132	Electronic Media Design	3
GRA	1104C	Typography	3
GRA	2201	Advanced Digital Publishing	3
OR			
SUBPLAN E: Interactive Web (INWEB) (15 credits)			
DIG	2312	ActionScript OR	3
DIG	2360	Advanced Adobe Flash	(3)
DIG	2560	Planning and Management of Digital Media Authoring	3
GRA	1104C	Typography	3
**DIG	2500	Fundamentals of Interactive Design	3
DIG	2800	Social Media	3

TOTAL PROGRAM HOURS 64

****To provide students with an enhanced world view in light of an increasingly globalized economy, students must include at least one of the following courses as part of the general education requirements for the Associate in Science degree:

LIT	2110	World Literature I
LIT	2110H	Honors World Literature I
LIT	2120	World Literature II
LIT	2120H	Honors World Literature II
HUM	2270	Humanities (East-West Synthesis)
HUM	2270H	Honors Humanities (East-West Synthesis)
REL	2300	World Religions
INR	2002	International Relations
INR	2002H	Honors International Relations
WOH	2040	The Twentieth Century
WOH	2040H	Honors The Twentieth Century

**** Courses approved by Employ Florida Banner Center as a "Digital Media Pre-Major" articulation agreement with participating Florida Colleges.**

training for non-EMS providers who, in the course of performing other duties, are likely (or expected) to respond to emergencies.

PSP0861

Fee:

Contact Hours:

Description:

Large Animal Rescue

\$81.23

8

This hands-on course addresses the safe and ethical practices of dealing with large animal rescues, i.e. horses, from various situations. Covered in the class will be basic horse anatomy and behavior, rescuer safety, emergency rope halter from rope, extended reach capture, backward and forward drag, use of rescue glide (equine sked), mud rescue, helicopter rescue, water rescue, A-frame sling system, and inverted rescue. Also, a basic review of knots will be included.

Confirmation is sought for a standard change to the following noncredit course(s) effective Term III 2009-2010:

HHP0376

Fee:

Contact Hours:

Description:

IV Therapy Certificate - Clinical

~~\$0-\$1,949.00~~ \$0-\$2,500.00

~~6-24~~ 6-32

This clinical day will offer the nurse who has completed the IV Therapy Practice Certificate the opportunity to gain hands-on practice with a qualified instructor in an acute care environment. Multiple IV Therapy/Infusion experiences will be available including peripheral IV placement, central catheter dressing changes, IV medications and fluid administration. Prerequisite: The nurse who registers for class must hold a certificate of IV Therapy practice.

Reason:

Fee and hour ranges are being increased to cover new topics.

William D. Law, Jr., President; Anne Cooper, Senior Vice President for Academic and Student Affairs; JC Brock, Campus Executive Officer, Allstate Center; and Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education, recommend approval.

rm0608104

**BOARD OF TRUSTEES
 ST. PETERSBURG COLLEGE**

Student Tuition and Fees Report

Approval is sought for the following changes to the Student Tuition and Fee Schedule:

Additions

Type	Description	Amount	Due	Effective
Course/Fee	PGY 2215C Professional Studio Portraiture	\$85.00	with course registration	Spring 10/11

Deletions

Type	Description	Amount	Due	Effective
NONE				

Fee Change

Type	Description	Amount	Due	Effective
Course Fee	PGY 2410C Intermediate Photo (currently \$40)	\$85.00	with course registration	Spring 10/11
Course Fee	EDE 4942 Integrated Languages Arts, Children Literature & Social Sciences Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	EDE 4943 Integrated Mathematics & Science (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	SCE 3941 Secondary Science Field Experience (6-8) IMPACT (current. \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	SCE 4940 Instructional Methods in Secondary Science Assessment with Technology (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	EDG 4343 Cognitive Strategies Instruction in the Classroom (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	MAE 3941 Interactive Middle School Mathematics Projects Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	MAE 4942 Instructional Methods in Secondary Mathematics with Technology Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	BTE 4946 Instructional Methods for Secondary Business Technology Education Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	EVT 3946 Instruction Methods for Middle School Technology Education Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11
Course Fee	EVT 4947 Instructional Methods for Secondary Technology Education Practicum (currently \$63)	\$39.00	with course registration	Spring 10/11

Other Changes to Schedule (Non-Monetary)

Type	Description	Effective
NONE		

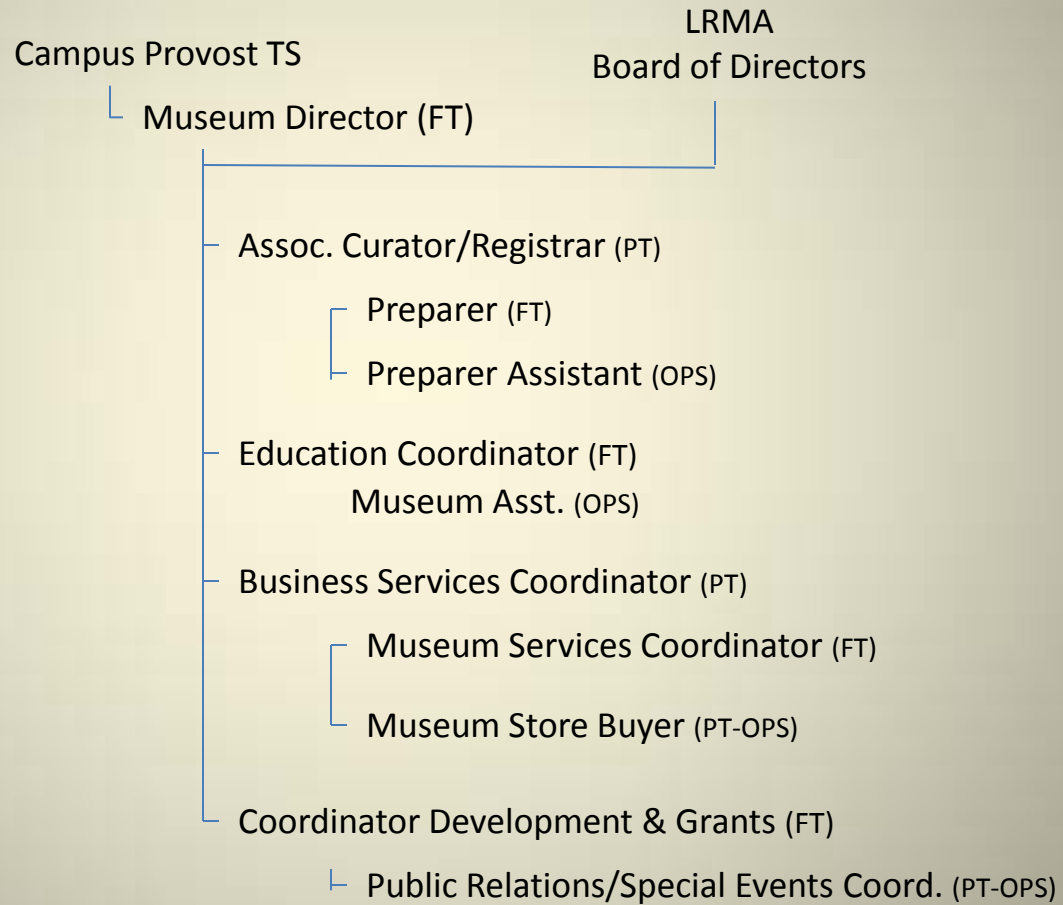
William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administration/Business and Information Services; and Anne M. Cooper, Senior Vice President, Academic & Students Affairs, recommend approval.

Art Education Values
at
St. Petersburg College

SPC ART VENUES

Leepa Rattner Museum of Art

Organization & Governance



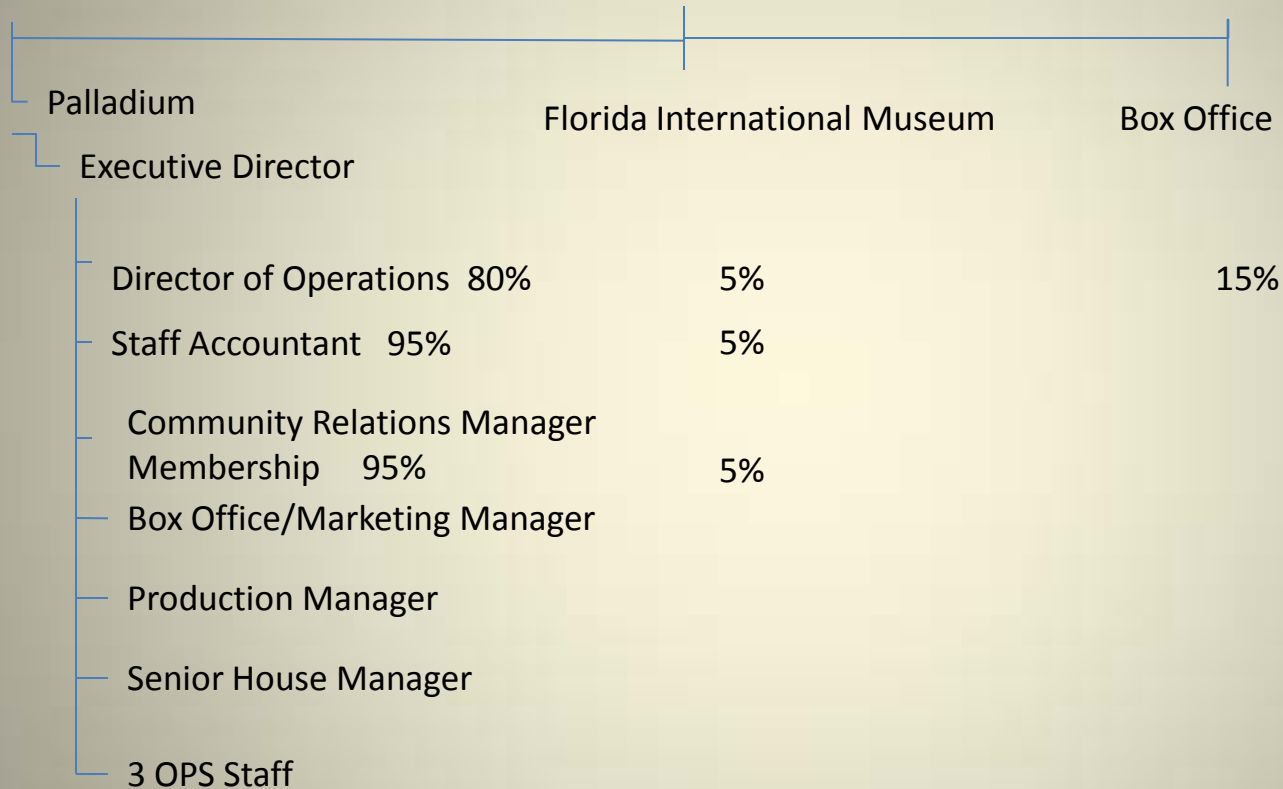
SPC ART VENUES

Downtown Cultural Art Center

Organization

VP Facilities Planning & Institutional Services

CEO Downtown Campus



- “If America wants to remain competitive in the global markets of the 21st century creativity is not a luxury. America needs a workforce that is flexible, adaptable and highly creative and it needs an education system that can develop these qualities in everyone.”
- “The Arts encourage many of the skills, aptitudes and values that are at the heart of America’s growing creative economy and beyond.”

Sir Ken Robinson

Senior Advisor

Education Policy

Getty Foundation

(2005)

2009-10 Cultural Arts Financial Summary

FY 2009-2010 thru June 2nd					
	Palladium	FIM	Cultural Arts	Leepa-Rattner	Total
Revenue	\$489,859	\$71,058	\$0	\$27,242	\$588,159
Personnel	\$433,727	\$144,896	\$35,841	*\$515,136	\$1,129,599
Current Expense	\$340,342	\$242,742	\$0	\$26,162	\$609,247
Total Expense	\$774,070	\$387,638	\$35,841	\$541,298	\$1,738,846
Surplus/(Deficit)	(\$284,211)	(\$316,580)	(\$35,841)	(\$514,056)	(\$1,150,688)

FY 2010-2011 Budget					
	Palladium	FIM	Cultural Arts	Leepa-Rattner	Total
Revenue	\$707,025	\$0	\$0	\$17,531	\$724,556
Personnel	**\$606,658	\$34,637	\$18,961	*\$587,456	\$1,247,712
Current Expense	\$492,903	\$20,000	\$0	\$37,778	\$550,681
Total Expense	\$1,099,561	\$54,637	\$18,961	\$625,234	\$1,798,393
Surplus/(Deficit)	(\$392,536)	(\$54,637)	(\$18,961)	(\$607,703)	(\$1,073,837)

*Personnel expense include position funded from student activities

**Includes shift of personnel budget from FIM

Palladium YOY Financial Summary

	FY 06-07 Actual revenue/expense	FY 07-08 Actual revenue/expense	FY 08-09 Actual revenue/expense	FY 09-10 Actual revenue/expense as of 06/02/10
Revenues	\$323,975	\$512,218	\$656,778	\$489,859
Personnel	\$129,342	\$644,125	\$561,150	\$433,727
Current Expense	\$432,258	\$452,888	\$483,583	\$340,342
Capital	\$471,847	\$0	\$0	\$0
Total Expense	\$1,033,447	\$1,097,012	\$1,044,733	\$774,070
Surplus/(Deficit)	(\$709,472)	(\$584,795)	(\$387,954)	(\$284,211)

Leepa-Rattner Financial Summary

	Audited FY 07- 08 Actuals	Audited FY 08-09 Actuals	*Unaudited FY 09-10 Actuals	Estimated FY 10-11 Budget
Museum Revenues	\$438,709	\$289,429	\$310,911	\$195,100
Contributions of Artwork	\$76,367	\$41,475	\$37,915	\$50,000
In-kind Operating Contributions-College	\$593,143	\$614,918	\$624,130	\$649,300
In-kind Operating Contributions-Others	\$164,403	\$85,338	\$101,840	\$80,000
Total Revenue	\$1,108,219	\$945,822	\$972,956	\$974,400
Personnel	\$0	\$9,323	\$31,942	\$42,941
In-kind Personnel Expense-College	\$463,834	\$525,306	\$539,038	\$563,300
In-kind Current Expense-College	\$129,309	\$89,612	\$85,092	\$86,000
In-kind Current Expense-Others	\$164,403	\$85,338	\$101,840	\$80,000
Current Expense	\$196,107	\$189,535	\$127,030	\$177,237
Total Expense	\$953,653	\$899,114	\$884,942	\$949,478
Surplus/(Deficit)	\$154,566	\$46,708	\$88,014	\$24,922

*

Palladium Endowment managed by the SPC Foundation, Inc.

\$3.0 Million Hough Gift January 2007

\$2.0 Million State Match

Less \$0.2 Million Net Investment Market
Losses

\$4.8 Million remaining in pooled
investments

LRMA Endowment managed by the SPC Foundation,. Inc. at 3/31/2010

\$2.5 M Leepa Gift:

\$1.9M remaining in
pooled investments

Accomplishments

1. Leepa Rattner Museum of Art	2009	2010
Student Visits	3,536	5,612
Student Artist Exhibitors	78	90
Community Outreach Programs	1,850	2,742

2009 – College-wide Faculty Art Exhibit

2. Downtown Cultural Center

Student attendance – Palladium, Florida Orchestra, American Stage shows

Artist and performers provided master classes for students

Music Industry Recording Arts program interns at Palladium

Palladium – student performance venue

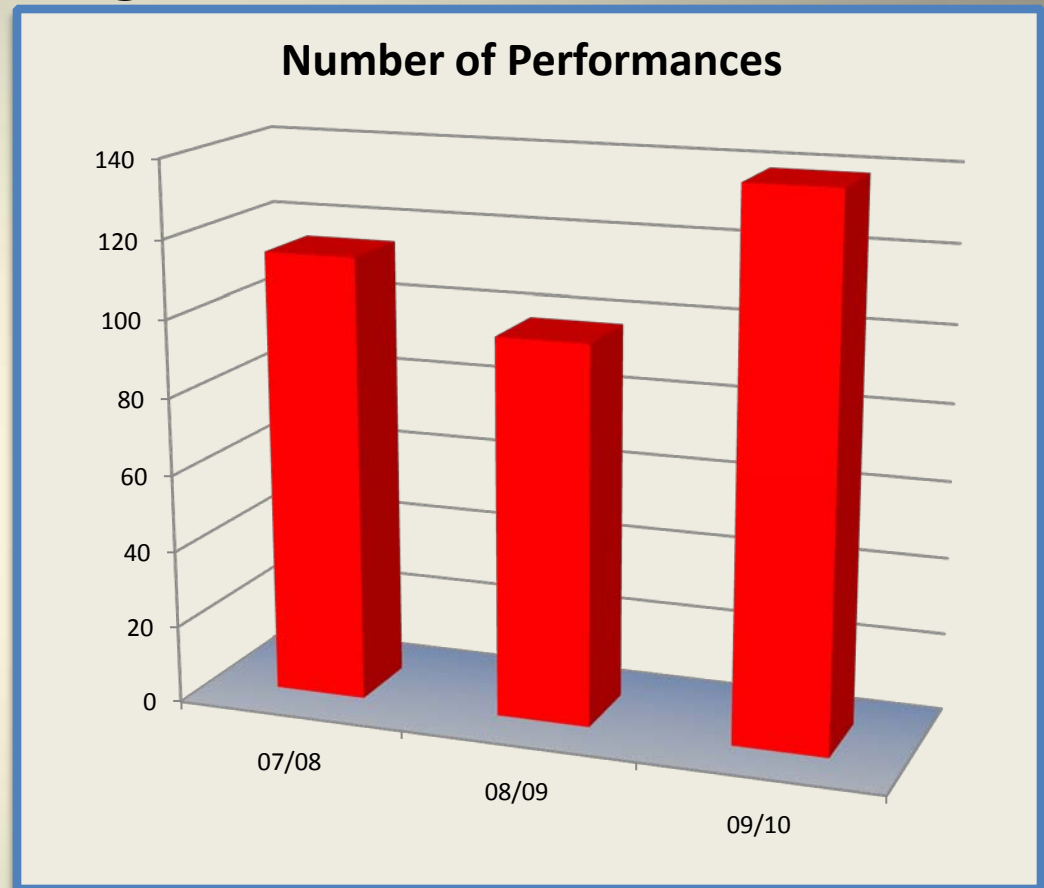
Palladium

General Usage – Hough Hall & Stavros Room

Performance Statistics:

FY 07-08	115
FY 08-09	*98
FY 09-10	139

*Closed 3 months for renovations



FY 09-10: 223 Number of days the Palladium was used including Rehearsals, Events and Performances



Key Strategies Going Forward

- 1) Achieve & leverage American Association of Museums Accreditation
- 2) Grow existing SPC Foundation Endowment
- 3) Grow LRMA 501 (c) (3) Cash Assets
- 4) Grow membership (surrounding counties, Florida, Nationally)
- 5) Contain & reduce the annual funding from College Fund 10
- 6) Evolve LRMA leadership for retirement succession, fundraising / greater financial Self-Sufficiency
- 7) Continue to enhance museum programs that advance collegiate education

St. Petersburg College Downtown Strategies for the Downtown Cultural Center

- Increase Opportunities for student performance and attendance at cultural events.
- Strengthen collaborative efforts with the Palladium, American Stage, Pier Aquarium and Florida Orchestra.
- Investigate opportunities to generate additional revenues through box office ticket sales.
- Consistent with the Florida Department of State Agreement with SPC, the Florida International Museum (FIM) will close December 31, 2010.

Palladium FY10-11 Strategies for Increasing Revenue

Establish an Advisory Board to lead new fundraising initiatives

Develop new membership brochure and fundraising materials

Applied for \$100,000 Bank of America Neighborhood Builder's Grant

Target major donors – \$25,000 Olympian

Joint Marketing with other Cultural Organizations

Recruit Sponsorship for "Palladium Presents" Events – i.e. Encore Series

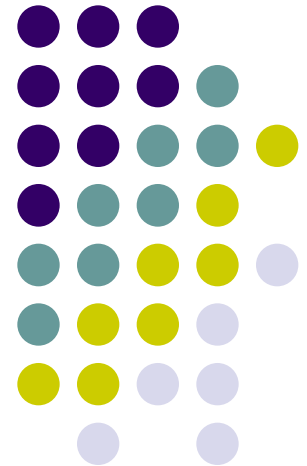
Increase daytime use with Business Organizations and Associations

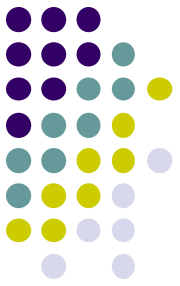
Enhance relationships with major concert producers



Baccalaureate Programs

Update
June 15, 2010





WELCOME & INTRODUCTIONS

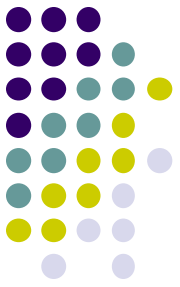
Kay Burniston – *Vice President of Baccalaureate Programs,
Academic Effectiveness and UPC*

Leigh Hopf – *Director of Baccalaureate Program Support Services*

Djuan Fox – *Coordinator of Planning and Development*

Tracy Garrett – *Coordinator of Marketing*

BACKGROUND - 2001 Legislature



- Technology Management
- RN to BSN Nursing
- Teacher Education
 - Elementary Education
 - Exceptional Education
 - Secondary Mathematics
 - Secondary Science

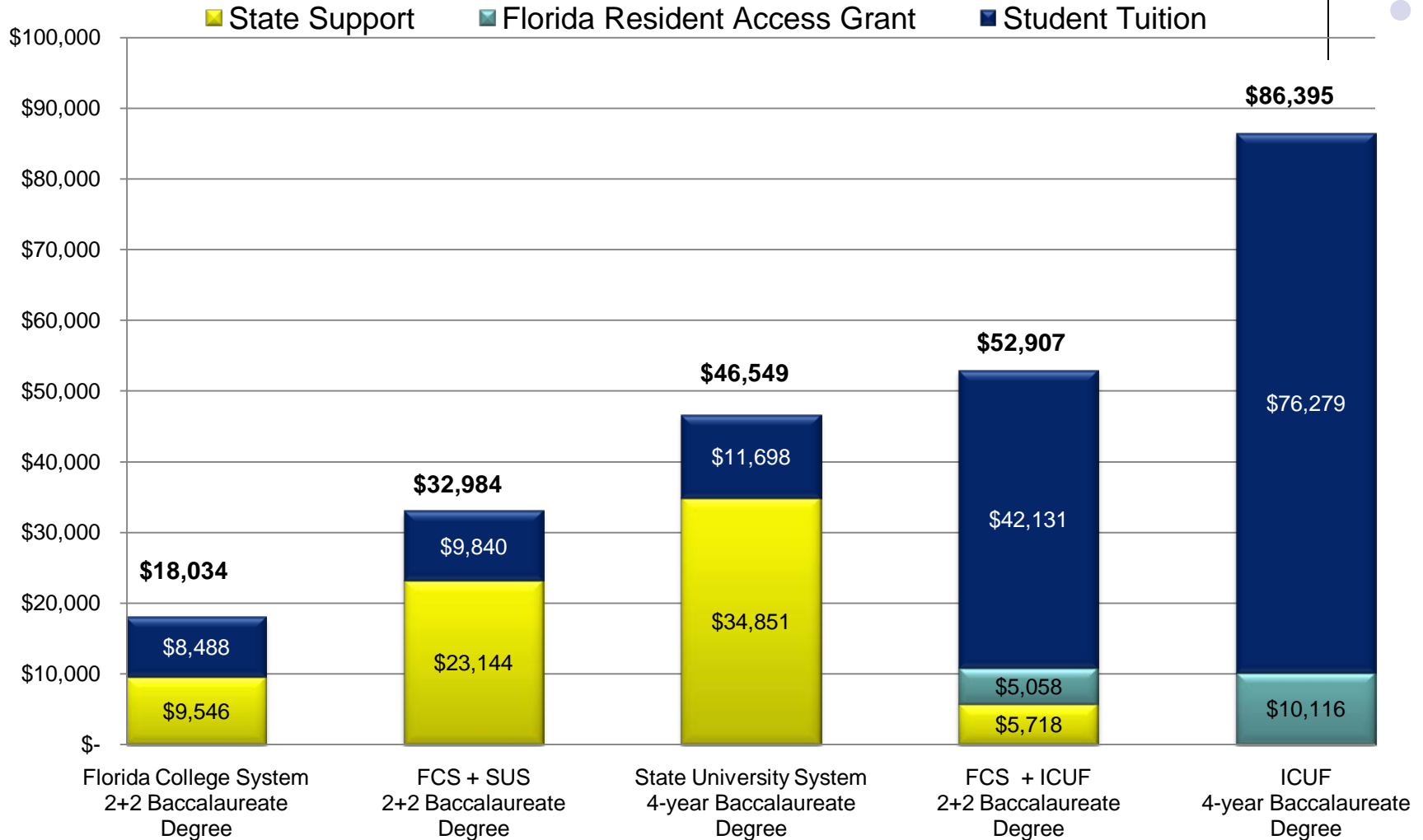
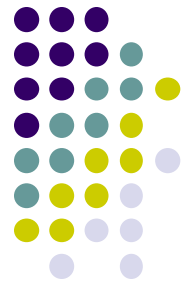
KEYS TO IMPLEMENTATION



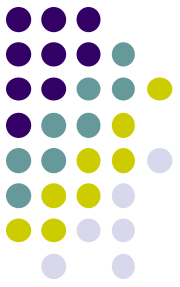
- SUS academic policies for quality
- Common pre-requisites
- Specialized accreditation
- Marketing to Target Areas
- Finance Formula
 - Fees less than SUS, more than fees in our 2-year programs.
 - Tuition per Credit 2010-11
 - SPC 2yr = \$94.08
 - SPC 4yr = \$101.73
 - South Florida = \$176.10 (*estimate based on 15% increase from 2009-10*)

Comparison of Average Costs for a Baccalaureate Degree in Florida

(120 Credit Hours based on 2009-10 tuition and state funding levels)



NEW PROGRAM APPROVAL PROCESS

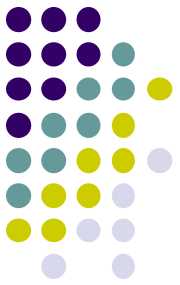


- Needs Assessment
 - Employer/Student Survey
 - Job Projections (local; statewide)
 - Labor Market Analysis
- Program Description
- Cost of Program
- Proposed Campus Location
- Projected Enrollment
- Other Potential Costs

Current Baccalaureate Offerings



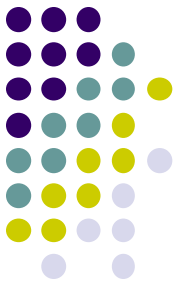
- College of Technology Management
 - BS in Business Administration
 - BAS in Technology & Management
 - BAS in International Business
 - BAS in Banking
 - BAS in Mgmt & Org. Leadership
 - BAS in Sustainability Mgmt
- College of Nursing
 - BS in Nursing
- College of Education
 - BS in Elementary Education
 - BS in Exceptional Education
 - BS in Sec & Middle Mathematics
 - BS in Sec & Middle Science
 - BS in Business Technology
 - BS in Technology Education
 - BS in Educational Studies
 - Alternative Teacher Education Options
- College of Public Safety Admin
 - BAS in Public Safety Admin
- College of Health Sciences
 - BAS in Dental Hygiene
 - BAS in Health Services Admin
 - BAS in Orthotics & Prosthetics
- School of Veterinary Technology
 - BAS in Veterinary Technology
- College of Policy and Legal Studies
 - BAS in Paralegal Studies
 - BS in Public Policy and Admin (new Fall 2010)
- Department of Natural Science
 - BS in Biology
- Certificate Options



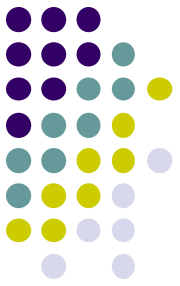
Current Certificate Options

- Post RN
 - Critical Care
 - Emergency Care
 - Sepsis Awareness & Education
- Post Baccalaureate
 - Gangs Enforcement Management
 - Paralegal Studies
 - Veterinary Hospital Management

Current Alternative Teacher Certification Options



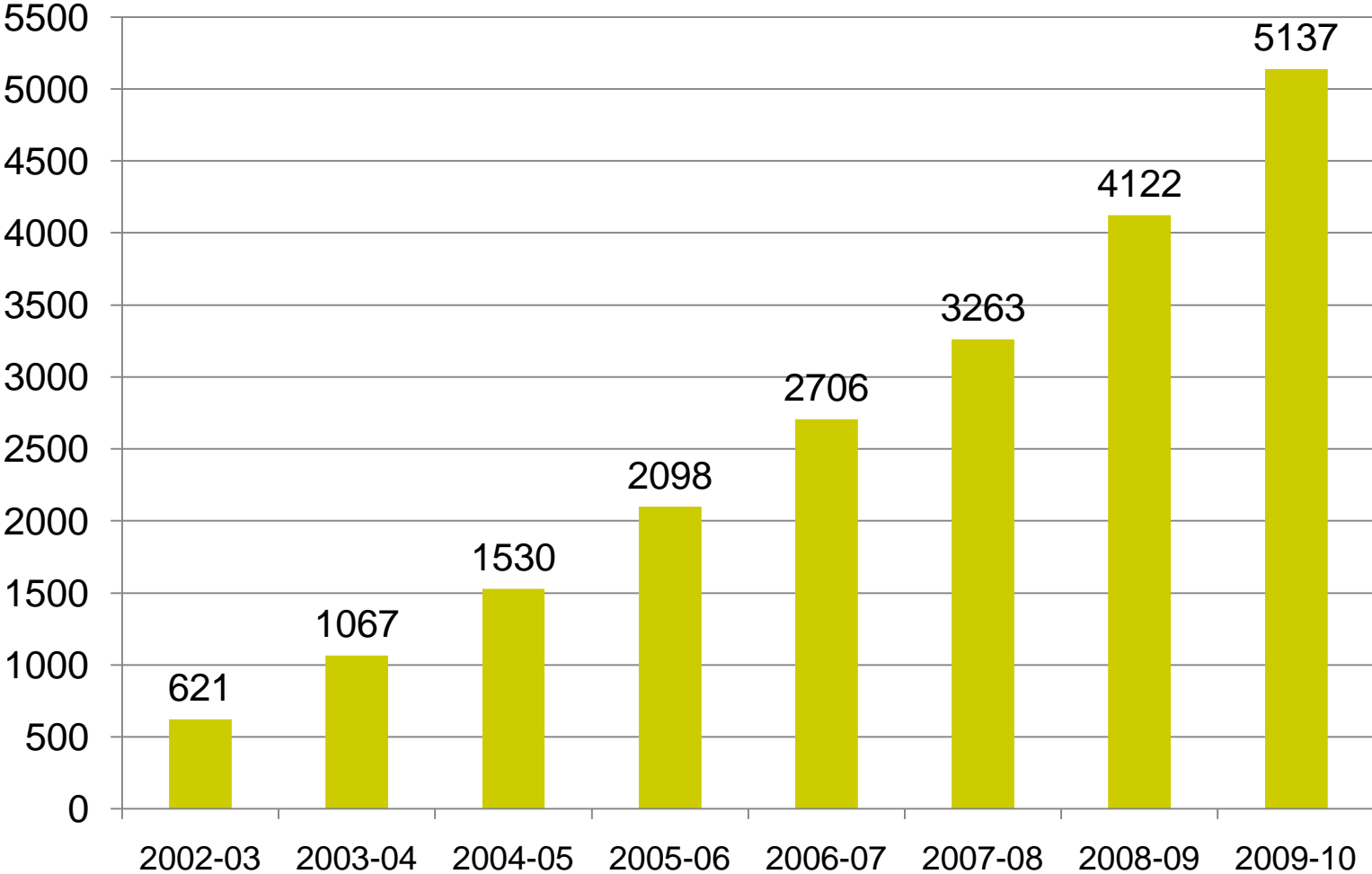
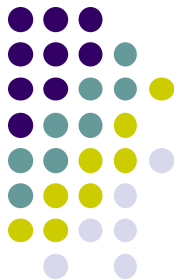
- Autism Endorsement
 - For students who already have a 4-year teaching degree
- Educator Preparation Institute (EPI)
 - For students who already have a 4-year degree
- Professional Preparation to Full Certification
 - For currently employed teachers who need courses to complete their certification
- Certification Renewal and Reinstatement
 - For teachers who need additional courses to renew their certificate or want to reinstate an expired certificate
- Industrial Technical Education (ITE)
 - For currently employed vocational-technical teachers who need to take additional coursework for certification



Fulltime Faculty

- 48 Fulltime Baccalaureate Faculty
 - 12 month Contract
 - 81% PhD Prepared
 - Faculty Advising
 - College-wide Committees
 - Teaching Focus
 - Capstone Experience

Unduplicated Headcount



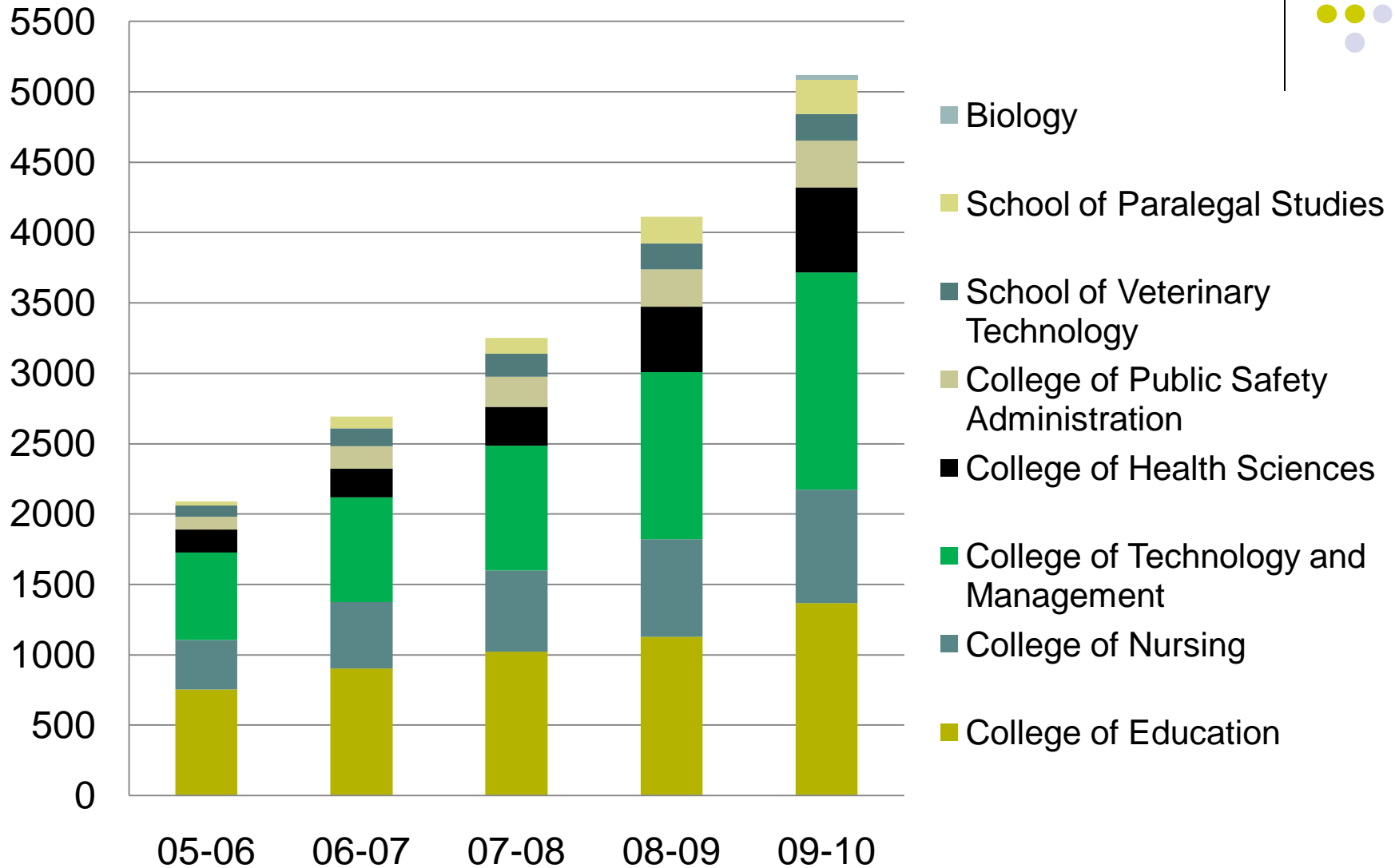
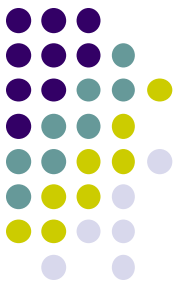
Highlights from 09-10

Unduplicated Headcount



- 24.6% overall growth from 2008-09 to 2009-10
- Over 5000 students served during 09-10
 - College of Education served more than 1360 students
 - College of Technology & Management served nearly 1550 students
 - BSN grew to nearly 800 students

Enrollment History by College

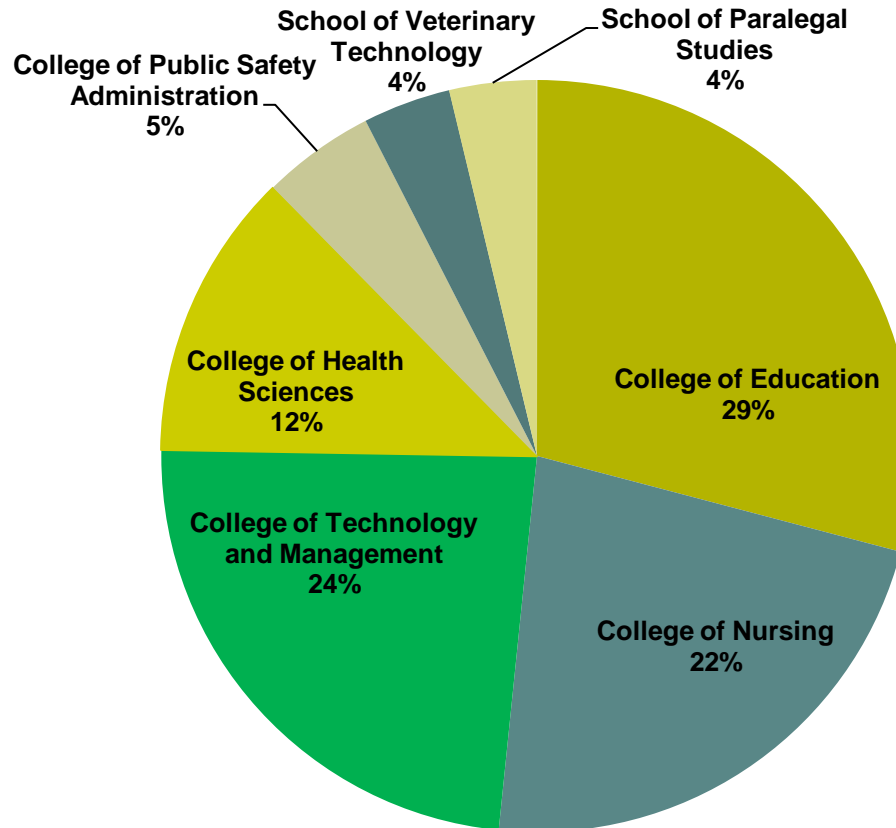


Graduation History



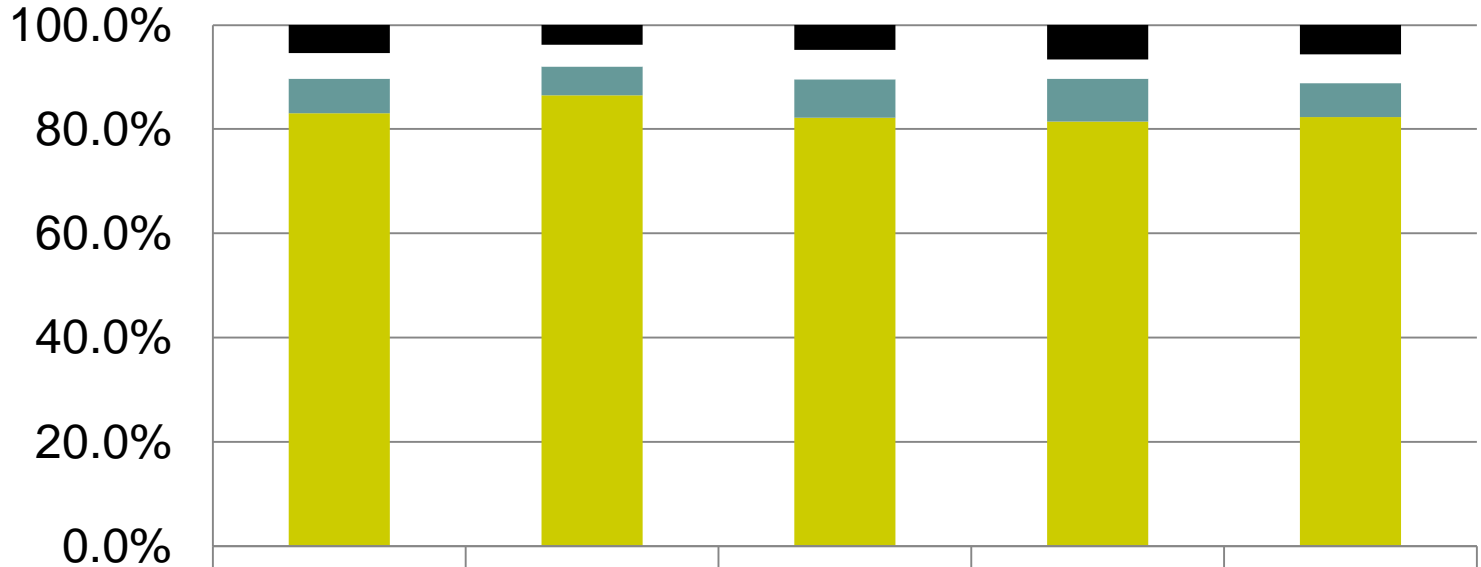
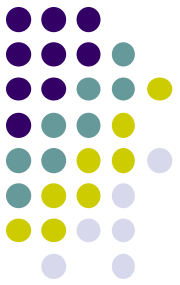
- Since the inception of SPC's Baccalaureate programs, there have been nearly 3400 graduates.
- Including:
 - 1200 new teachers
 - Nearly 200 graduates from the Educator Preparation Institute (EPI)
 - Over 670 BSN prepared nurses
 - Over 750 from the College of Technology & Management

2009-10 Graduation by College



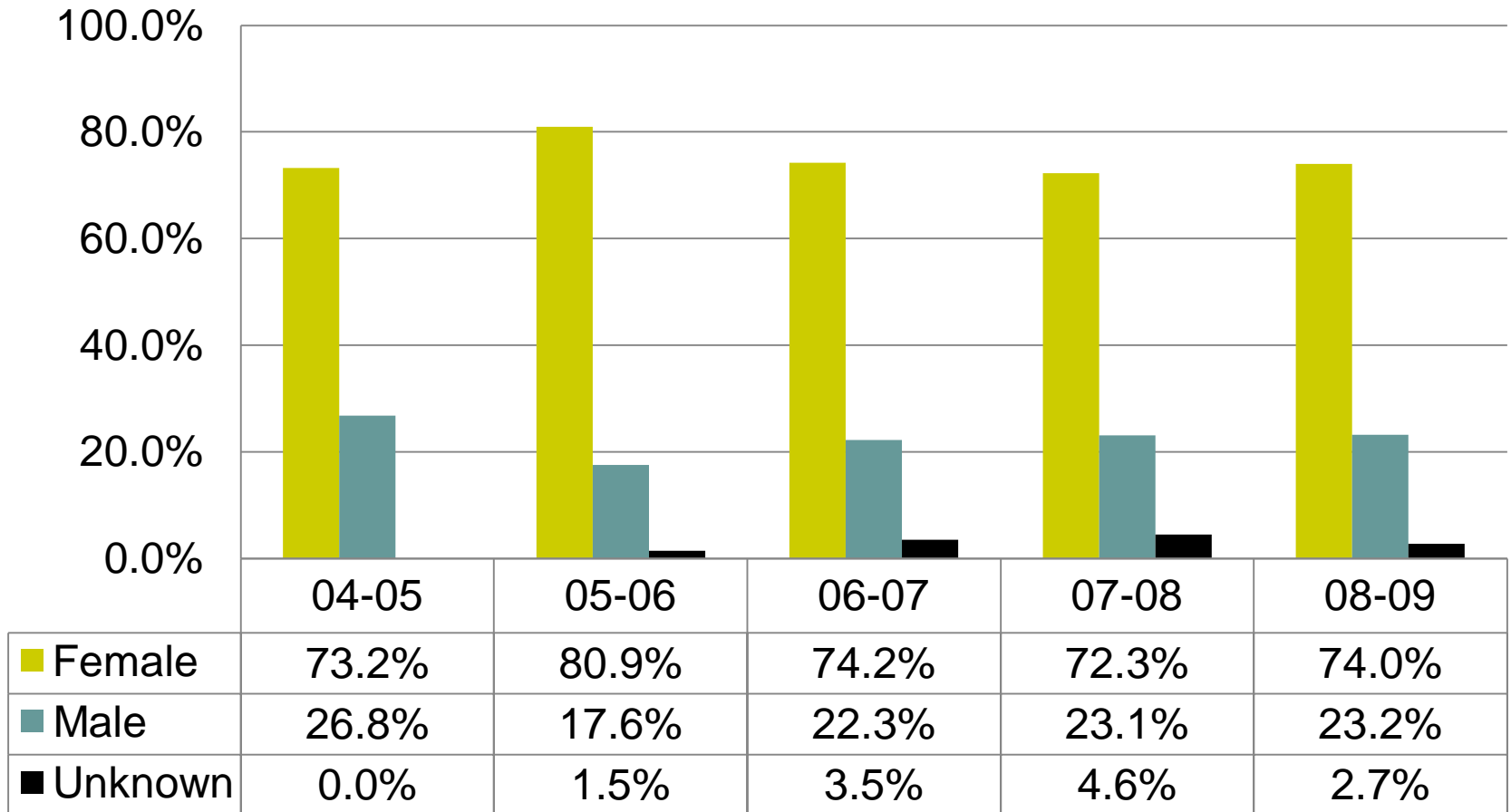
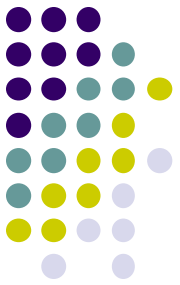
Total = 825

Race/Ethnicity of Graduates



	04-05	05-06	06-07	07-08	08-09
■ Other/Unknown	5.4%	3.8%	4.8%	6.7%	5.7%
■ Hispanic	4.9%	4.1%	5.6%	3.6%	5.4%
■ Black	6.7%	5.6%	7.4%	8.3%	6.5%
■ White	83.0%	86.5%	82.2%	81.4%	82.3%

Gender of Graduates



SPC Baccalaureate Demographic Summary

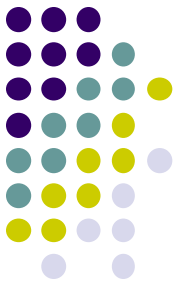
Fall 2009



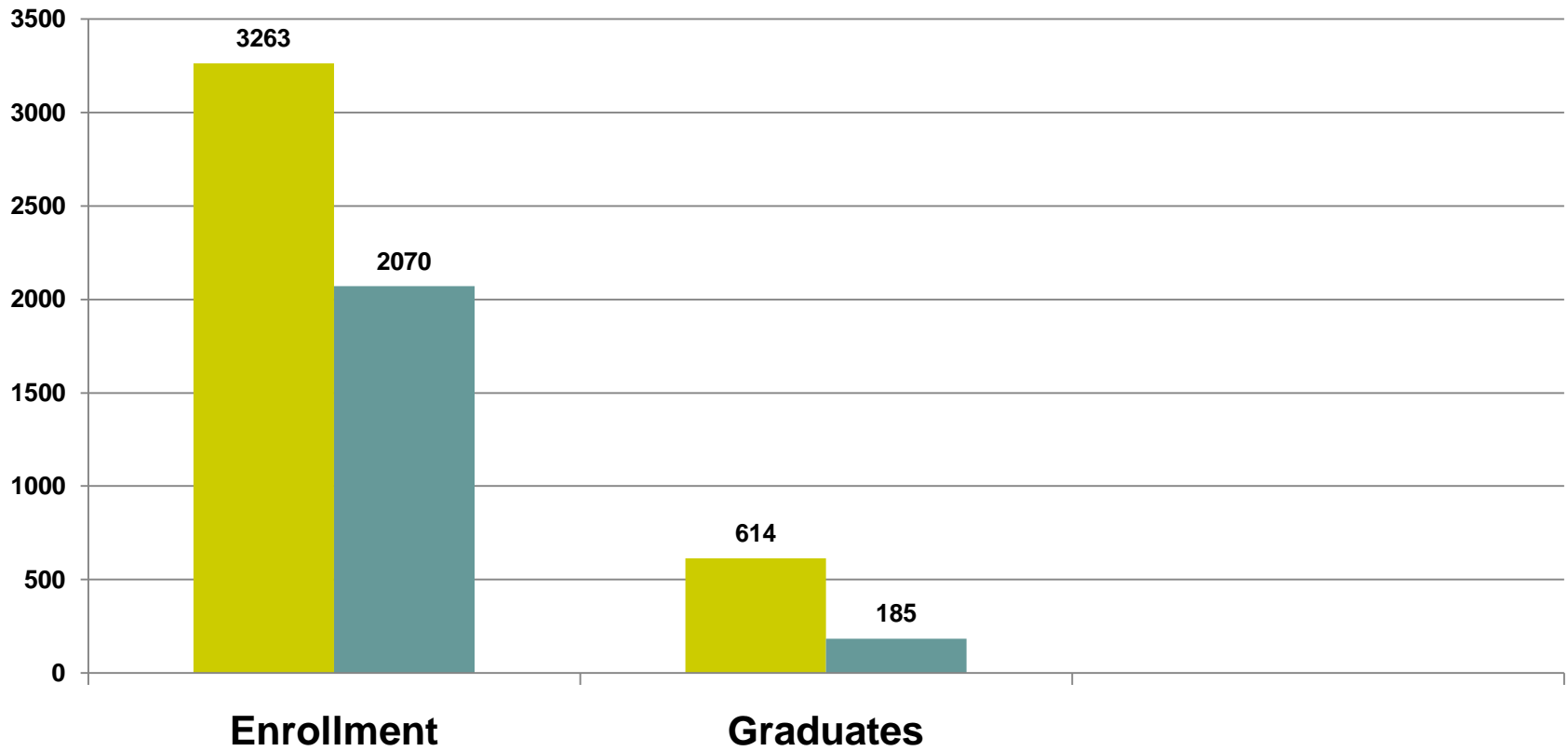
- 71.3% Female and 28.7% Male
- 75.9 % White, 19.7% non-white and 4.4% unknown
- 95.2% in-state
- 67.7% part-time
- Average age 34.4 years
 - Associate's level 27.2 years

2007-08

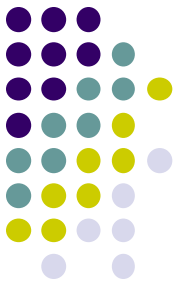
Enrollment/Graduates Comparisons



■ St. Petersburg College ■ All Other FCS



Retention and Success 2005-06 Cohort

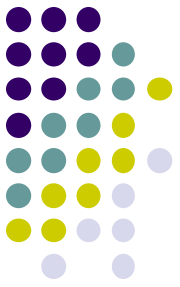


Full/Part-Time		Retention	Success
Full	209	80.4%	99.5%
Part-Time	305	64.9%	99.3%
Total	514	71.2%	99.4%

Retention = Graduated + Still Enrolled in Good Standing + Still Enrolled Not in Good Standing

Success = Graduated + Still Enrolled in Good Standing + Left in Good Standing + Transferred

Challenges



- Growth
 - Facilities
 - Faculty Load
- Pressure on Maintaining “model”
 - Advocating quality for other State Colleges
- Quality Student Services
 - Online Services
- Student Readiness

Future Plans – Approved by BOT



- Biotechnology 01/2012
- Computer Science 01/2011
- English Education 01/2012
- Environment Science 08/2011
- Foreign Language Education 01/2012
- Social Studies Education 08/2011
- Mathematics 08/2011

Proposed BOT Presentations

Month	Topic	Name(s)
May 2010	-Budget -Honors -Equity	Doug Nadia/Anne Psalms/Sharon/Patty/Pam/Syd/Jesse
June 2010	-Arts Program -Upper Div. Programs and Accountability Update	Anne Kay
July 2010	-Textbook Plan -SPCHS Governing Board Meeting	Doug/Tonjua Starla
Aug. 2010	-Habitat Tour -eCampus (both at Seminole Campus)	Jim Anne/Jim/Vicki
Sept. 2010	-Marketing Plan -Workforce	Institutional Advancement/Kay Stan/Dennis