

AGENDA

**ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 21, 2010**

**EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA**

REGULAR MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

III. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Jacqueline A. Addis, Career Specialist, Career Development Center, Tarpon Springs Campus
 - 2. Mary L. McCulloch, Instructional Assistant III, Academic Resource Commons, St. Petersburg/Gibbs Campus
 - 3. Janislaw Wisniewski, Custodian, Facilities Services, St. Petersburg/Gibbs Campus
- B. Recognitions/Announcements

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 17, 2010

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. General Counsel – Syd H. McKenzie
- C. Provosts – Brock, Carney, Olliver, Ulmer

VI. OLD BUSINESS (items previously considered but not finalized)

A. From August Agenda (deferred)

- 1. Who's Here?**
- 2. Fall 2010 Cohort**

VII. NEW BUSINESS

Learning Plan Report (President Law's Presentation)

A. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing). **NONE**

B. OTHER EXPENDITURES AND CONTRACTS. **NONE**

C. GRANTS/RESTRICTED FUNDS CONTRACTS

1. Application/Acceptance

- a. U.S. Department of Defense—National Guard Bureau, Department of Military Affairs—Florida National Guard
- b. U.S. Department of Education—Office of Postsecondary Education—Centers of Excellence for Veteran Student Success
- c. U.S. Department of Justice, Office of Community Oriented Policing Services—Community Policing Webinar Series
- d. SRI International, Subcontract of the Naval Air Warfare Center Agreement

2. Amendment(s)

- U.S. Department of Defense, Space and Naval Warfare Systems Command (SPAWAR)

D. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

1. Disposition of Surplus or Obsolete Property (Survey #533)

2. Acquisition of Veterinary Technology Special Purpose Center Property from St. Petersburg College Foundation

3. Acquisition of Faith United Church of Christ Property, 2401 Drew Street, Clearwater, Florida – Preliminary Approval

- E. AGENCY BILLINGS. **NONE**
- F. PERSONNEL
 - 1. Personnel Report
 - 2. Renewal of College's Stop-Loss Policy
- G. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing
 - Rule 6Hx23-4.69 Requirements of the Nursing Program
 - Rule 6Hx23-6.9017 Information Technology Computer Security Policy
- H. STUDENT TUITION AND FEES REPORT
- I. FINANCIAL REPORT AND UPDATE (*information*)
 - 1. Financial Statements for FY Ending June 30, 2010
 - 2. Financial Reports for FY10-11 July 1 – August 31
- J. ~~FALL SEMESTER ENROLLMENT OVERVIEW (*information*)~~
(Moved to VI-A)
 - 1. ~~Who's Here?~~
 - 2. ~~Fall 2010 Cohort~~
- K. PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN ST. PETERSBURG COLLEGE AND THE JOB CORPS PROGRAM

VIII. PRESIDENT'S REPORT

- 1. ~~Learning Plan Report~~ **(Moved to VII)**
- 2. Athletics Update
- 3. Gibbs High School Initiative

IX. FUTURE AGENDA ITEMS

X. NEXT MEETING DATE AND SITE

Monday, October 18, 2010, 8:30 a.m., EpiCenter

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting Tuesday, September 21, 2010, he or she will need a record of the

proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

***No packet enclosure**


Date Advertised: Aug. 20, 2010

[Confirmation of Publication](#)

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Defense—National Guard Bureau, Department of Military Affairs—Florida National Guard

Authorization is sought to continue as a subcontractor whereby St. Petersburg College's Southeastern Public Safety Institute provides counterdrug training throughout the United States, Puerto Rico, and the Virgin Islands as part of the National Guard's counterdrug initiative as set forth in the original statement of work and amended annually. Funding for the College's services will be provided through congressional appropriations to the U.S. Department of Defense (DOD)—earmarked to the College's Multijurisdictional Counterdrug Task Force Training (MCTFT) department – through the National Guard Bureau (NGB). The College receives funding via a cost reimbursable contract with Florida's Department of Military Affairs (DMA), Florida National Guard (FLNG). See attached Information Summary for additional information. **Permission is sought to enter into the necessary contractual agreements, as appropriate, and to accept funding for this program.**

The total amount of estimated appropriation for the fiscal year October 1, 2010 through September 30, 2011 is up to \$3.0 million. Of this amount, it is anticipated that approximately \$400,000 may be withheld by NGB, on the College's behalf, to pay for administration, salaries/benefits of Guard personnel assigned to the program and up to \$40,000 may be held by DMA, on the College's behalf, to pay for specific expenses associated with the program such as shipping, military vehicle maintenance, counter drug instructional textbooks and other operational expenditures related to MCTFT. Accordingly, the actual contract between the College and the Department of Military Affairs is anticipated to be up to \$2.6 million. Contract amounts may be increased or decreased depending on final appropriation amounts. Exact figures for the 2010-11 fiscal year will be presented to the Board after the U.S. Department of Defense releases final funding. Such funding will allow the College to provide personnel, facilities, equipment and supplies to operate and manage the MCTFT program. SPC also expects to recover approximately 5% of the total contract amount as indirect support.

Total Funding for 2009-10: Final funding for the 2009-10 fiscal year has been received. The total appropriation for this period, October 1, 2009 through September 30, 2010, was \$5,524,101. Of this amount, \$396,363 was held by NGB, on the College's behalf, to pay for salaries/benefits of Guard personnel assigned to the program and \$100,000 was held by DMA, on the College's behalf, to pay for specific expenses associated with the program including shipping, military vehicle maintenance, counter drug instructional textbooks and other operational expenditures related to MCTFT. Accordingly, the actual contract between the College and the Department of Military Affairs for fiscal year 2009-10 was \$5,027,738.

Syd McKenzie, General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

tm0907102

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 21, 2010

Funding Agency or Organization: U.S. Department of Defense—National Guard Bureau

Name of Competition/Project: Federally appropriated funding for the National Guard’s Counterdrug Program

SPC Application or Sub-Contract: Subcontract with the Department of Military Affairs—Florida National Guard

Grant/Contract Time Period: **Start:** 10/1/10 **End:** 9/30/11

Cabinet Member: James C. Brock

Manager: Eileen LaHaie

FOCUS OF PROPOSAL: The College will continue to participate as a subcontractor to provide Counterdrug training throughout the United States, Puerto Rico, and the Virgin Islands as part of the National Guard’s Counterdrug initiative.

BUDGET FOR PROPOSAL: (Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Total Appropriation (estimated)	\$3,000,000
Less: NGB portion	- 400,000
Available to State	\$2,600,000*

*This amount may be increased/decreased.

Administration	\$1,199,575
College Support	\$ 130,000
Course-Related	\$1,230,425
DMA Support	\$ 40,000
Total Estimated Contract	\$2,600,000

FUNDING:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) Up to \$3,000,000

Total amount from funder:	\$2,600,000 (SPC's contract portion)	
Amount/value of match:	Cash:	N/A
	In-kind:	N/A
Required match or cost sharing:	No	X Yes
Voluntary match or cost sharing:	No	X Yes
Source of match/cost sharing:	N/A	

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE):

Negotiated indirect cost	**Based on the projected budget above, SPC expects to recover \$130,000 (5% of SPC contract amount) for direct support of College personnel and facilities.
(Fixed) administrative fee	N/A
Software/material	Not known at this time
Equipment	Not known at this time
Services	Not known at this time
Staff Training	Not known at this time
FTE	N/A
Other	N/A


COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED:

College Goal:	III. Promote the community's economic and cultural development with noncredit programs, continuing education lifelong learning, and targeted partnerships and leadership initiatives.
Institutional Initiative(s):	3. Continue to promote SPC as a cultural center of the community through development of new partnerships and initiatives.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Education—Office of Postsecondary Education—Centers of Excellence for Veteran Student Success

Confirmation is sought for a grant award that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education, Office of Postsecondary Education, to receive approximately \$314,128 to conduct a Center of Excellence for Veteran Student Success from October 1, 2010 through September 30, 2013. Permission is also sought to enter into any necessary contractual agreements, if awarded

The goal of the Center of Excellence for Veteran Student Success is to not only serve veteran students but to proactively seek out individuals from underrepresented groups. Some of the strategies to achieve this goal are: 1) Conducting recruitment efforts in the midtown area of St. Petersburg, an area whose population is primarily comprised of African Americans, and in Clearwater's large Hispanic community; and 2) Working with Disability Resources offices on the campuses to ensure veteran students with disabilities are aware of the services available to them. Understanding that veterans are not comfortable disclosing disabilities, especially those that are "hidden" such as Post Traumatic Stress Disorder, efforts will be made by project staff to make it easy and comfortable to access disability resources and to ensure veteran students of confidentiality. Some steps that will be taken to help veterans overcome their concerns about disclosing disability are: 1) Ensure that disability resources staff visit the Centers and become familiar to the veteran students in informal ways; 2) Ask veteran students who have successfully used the services offered to encourage their peers to do the same; and 3) Relax, wherever possible, the need for extensive documentation for a veteran student to qualify for services.

The award funds will be used to pay personnel hired to support program activities. Other expenditures include travel expenses, supplies, contractual services, and other services. St. Petersburg College will provide a voluntary in-kind match of \$304,233 in personnel funds and \$109,254 in fringe benefits for a total of \$413,757.

Syd McKenzie, General Counsel; Tonjua Williams, Vice President, Academic and Student Affairs; and Jeff Cavanagh, Coordinator, Veteran Affairs, recommend approval.

Attachment

pc0907103

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 21, 2010

Funding Agency or Organization: U.S. Department of Education, Office of Postsecondary Education

Name of Competition/Project: Centers of Excellence for Veteran Student Success

SPC Application or Sub-Contract: Applicant

Grant/Contract Time Period: **Start:** 10/1/10 **End:** 9/30/13

Cabinet Member: Tonjua Williams

Manager: Jeff Cavanagh

FOCUS OF PROPOSAL: The Center of Excellence for Veteran Student Success not only serve veteran students but proactively seek out individuals from underrepresented groups. Some of the strategies to achieve this goal are: 1) Conducting recruitment efforts in the midtown area of St. Petersburg, an area whose population is primarily comprised of African Americans, and in Clearwater’s large Hispanic community; and 2) Working with Disability Resources offices on the campuses to ensure veteran students with disabilities are aware of the services available to them. In addition, some steps that will be taken to help veterans overcome their concerns about disclosing disability are: 1) Ensure that disability resources staff visit the Centers and become familiar to the veteran students in informal ways; 2) Ask veteran students who have successfully used the services offered to encourage their peers to do the same; and 3) Relax, wherever possible, the need for extensive documentation for a veteran student to qualify for services.

BUDGET FOR PROPOSAL: (Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$159,000
Fringe Benefits	\$ 36,658
Travel	\$ 6,294
Supplies	\$ 15,000
Contractual Services	\$ 7,200
Other Services	\$ 10,000
Indirect Costs	\$ <u>79,976</u>
Total	\$314,128

FUNDING:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$727,885

Total amount from funder: \$314,128

Amount/value of match: Cash: N/A
In-kind: \$413,757

Required match or cost sharing: No Yes

Voluntary match or cost sharing: No Yes

Source of match/cost sharing: SPC—\$413,757, Personnel (\$304,233); Fringe Benefits (\$109,254)

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE):

Negotiated indirect cost N/A
(Fixed) administrative fee N/A
Software/material N/A
Equipment N/A
Services N/A
Staff Training N/A
FTE N/A
Other N/A

COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED:


College Goal: I. Expand student access to baccalaureate programs, bachelor’s degrees, graduate degrees, and careers; as well as prepare lower division students for successful transfer into baccalaureate programs through the associate in arts and articulated associate in science degree programs.

Institutional Initiative(s): 1. Develop and implement new academic programs/program tracks in high-demand areas in response to workplace and student demands.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Justice, Office of Community Oriented Policing Services—
Community Policing Webinar Series

Confirmation is sought for a competitive grant proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College's Florida Regional Community Policing Institute, to the Office of Community Oriented Policing Services (COPS) to develop the COPS Webinar Series. The project includes multimedia solutions highlighting the philosophy of community policing which promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address conditions that give rise to public safety issues. **Authorization is sought to enter into any necessary contractual agreement(s) and to accept funding for this grant, if awarded.**

Funds from this grant shall be used to develop and deliver a webinar series to increase awareness of basic community policing principles (problem solving, partnerships and organizational transformation) through the use of webinars as a delivery mechanism for providing basic community policing education to law enforcement and the community at large. The COPS Webinar Series will advance the practice of community policing as an effective strategy in communities' efforts to improve public safety.

The period of performance will commence approximately October 1, 2010 and end September 30, 2011. Anticipated revenue to the College will be a total of \$149,955. See attached Information Summary for additional information.

Syd McKenzie, General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

el0908103

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 21, 2010

Funding Agency or Organization: U.S. Department of Justice—Office of Community Oriented Policing Services

Name of Competition/Project: COPS Webinar Series

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period **Start:** 10/01/10 **End:** 09/30/11 (estimated)

Cabinet Member: James C. Brock

Manager: Eileen LaHaie

FOCUS OF PROPOSAL: St. Petersburg College’s Florida Regional Community Policing Institute submitted a proposal to the Office of Community Oriented Policing Services to develop a series of webinars to advance community policing, problem solving, and community engagement. The COPS Webinar Series will advance the practice of community policing as an effective strategy in communities’ efforts to improve public safety.

BUDGET FOR PROPOSAL: (Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 76,150
Benefits	\$ 27,414
Travel	\$ 8,819
Supplies	\$ 1,740
Consultants	\$ 35,244
Other	<u>\$ 588</u>
Total	\$149,955

FUNDING:

Total proposal budget:
(includes amount requested from funder,
cash and in-kind matches listed below) \$149,955

Total amount from funder: \$149,955

Amount/value of match:	Cash: N/A	
	In-kind: N/A	
Required match or cost sharing:	No X	Yes
Voluntary match or cost sharing:	No X	Yes
Source of match/cost sharing:	N/A	

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE)

Negotiated indirect cost	Indirect cost was waived by Theresa Furnas due to level of funding available and to allow the application to be competitive.
(Fixed) administrative fee	N/A
Software/materials	N/A
Equipment	N/A
Services	Public safety training
Staff Training	N/A
Other	N/A


COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED

College Goal:	III. Promote the community’s economic and cultural development with noncredit programs, continuing education lifelong learning, and targeted partnerships and leadership initiatives.
Institutional Initiative(s):	3. Continue to promote SPC as a cultural center of the community through development of new partnerships and initiatives.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: SRI International, Subcontract of the Naval Air Warfare Center Agreement

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College's National Terrorism Preparedness Institute, to SRI to perform additional work on the current contract No. 59-001376. The additional tasks include continuing work on the Maritime and Port Security training initiative. **Authorization is sought to enter into any necessary contractual agreement(s) and to accept additional funding for this contract, if awarded.**

The National Terrorism Preparedness Institute (NTPI) will continue providing training support for the SRI Tampa Bay Maritime Domain Awareness System. Specifically, NTPI will develop three video modules, each approximately 5 minutes in length. Each module will be produced using scripts provided by SRI and will utilize video material selected from the NTPI video library as well as video produced in the Allstate TV studio. The modules will be closed captioned and will also include an American Sign Language interpreter. The final version of each module will be edited using the NTPI post-production edit suites.

The period of performance will commence approximately September 1, 2010 and end December 31, 2010. Anticipated revenue to the College will be a total of \$99,999. See attached Information Summary for additional information.

Syd McKenzie, General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

e10907102

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 21, 2010

Funding Agency or Organization: Naval Air Warfare Center to SRI

Name of Competition/Project: Maritime and Port Security Training

SPC Application or Sub-Contract: Subcontract

Grant/Contract Time Period **Start:** 9/01/10 **End:** 12/31/10 (estimated)

Cabinet Member: James C. Brock

Manager: Eileen LaHaie

FOCUS OF PROPOSAL: St. Petersburg College’s National Terrorism Preparedness Institute submitted a proposal to SRI to continue providing training support for the SRI Tampa Bay Maritime Domain Awareness System as part of SRI’s contract with the Naval Air Warfare Center. NTPI will develop three video modules, each approximately 5 minutes in length. Each module will be produced using scripts provided by SRI and will utilize video material selected from the NTPI video library as well as video produced in the Allstate TV studio. The modules will be closed captioned and will also include an American Sign Language interpreter. The final version of each module will be edited using the NTPI post-production edit suites.

BUDGET FOR PROPOSAL: (Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 51,158
Benefits	\$ 18,416
Travel	\$ 135
Supplies	\$ 108
Consultants	\$ 4,449
Other	\$ 0
Indirect	<u>\$ 25,733</u>
Total	\$99,999

FUNDING:
 Total proposal budget:
 (includes amount requested from funder,
 cash and in-kind matches listed below) \$99,999

Total amount from funder: \$99,999

Amount/value of match:	Cash:	N/A
	In-kind:	N/A
Required match or cost sharing:	No	X Yes
Voluntary match or cost sharing:	No	X Yes
Source of match/cost sharing:	N/A	

RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE)

Negotiated indirect cost	N/A
(Fixed) administrative fee	\$25,733 (50.3% of salaries)
Software/materials	N/A
Equipment	N/A
Services	Public safety training development
Staff Training	N/A
Other	N/A

COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED


College Goal:	III. Promote the community’s economic and cultural development with noncredit programs, continuing education lifelong learning, and targeted partnerships and leadership initiatives.
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Institutional Initiative(s):	3. Continue to promote SPC as a cultural center of the community through development of new partnerships and initiatives.
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September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Defense, Space and Naval Warfare Systems Command

Confirmation/approval is sought with respect to the following grant/restricted funds contract item(s) which were previously approved, but have been amended, modified, extended and/or need additional clarification.

- Agreement initially approved November 21, 2006 and further modified with the **U.S. Department of Defense, Space and Naval Warfare Systems Command (SPAWAR)** whereby the College's National Terrorism Preparedness Institute (NTPI) provides research and development to design, develop, test and implement training technologies focused on state-of-the-art Advanced Distributed Learning technologies and processes for activities involving the combating terrorism community. NTPI has also provided deliverables under previous contract modifications for the Universal Core/Federal Force Tracker Pilot project; the Maritime Integrated Command and Control Alerting Tool Suite (MICATS); and the Information Assurance Contractor Training and Certification. The total contract amount at this time is \$5,459,047.

This item is to update the Board that SPAWAR has requested additional modifications to the Agreement. Specifically, the modifications will: extend the period of performance through January 14, 2011 (Modification #7); incorporate the Employment Eligibility Verification (E-verify) clause into the contract (Modification #8); add the Manpower Reporting Tool with corresponding Contract Data Requirements List and modify the List of Exhibits/Attachments to reference previously added information, including the MICATS statement of work (Modification #9). All other terms and conditions will remain as previously approved/advised.

Syd McKenzie, General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *wdl*

SUBJECT: Disposition of Surplus or Obsolete Property (Survey #533)

The items of tangible personal property that follow have been declared as surplus or obsolete and are of no further economical use to the College. Regarding the retirement of desktop computers, the College's Technology Oversight Group (TOG) recommends that any desktop computer comparable to or older than the Dell GX270 model be moved to surplus. Any laptop computer comparable to or older than the Dell D800 model, or any C series (or comparable), should be moved to surplus. These older computers do not efficiently support the Windows 2000 and beyond operating systems and application suites.

Pursuant to Board of Trustees Rule 6Hx23-5.13 (IV), the Property Survey Committee requests authorization to sell or otherwise dispose of this property in the manner prescribed by Chapter 274, Florida Statutes.

Tag Number	Description	Acquisition Date	Condition	Sum Amount
12573	Printer:Lexmark 1650N	1/21/1998	poor	\$1,281.63
13540	Monitor:Panasonic Multi-Scan	7/24/1998	obsolete	\$2,490.00
15769	Printer: Lexmark 1855N	9/29/1999	poor	\$1,448.95
17047	Printer:Lexmark T612N	4/5/2000	poor	\$1,284.00
18072	Router:Cisco	8/11/2000	obsolete	\$3,056.60
18459	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.36
18461	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.36
18462	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.36
18465	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.36
18467	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.37
18470	Exercise Bike:Monark	5/8/2001	obsolete	\$1,058.37
19001	Router:Cisco	5/3/2001	obsolete	\$2,240.60
19451	Printer:Lexmark T614N	8/13/2001	poor	\$1,482.63
22212	Film Processor w/Stand	12/12/2002	poor	\$4,200.00
23396	Computer: Dell GX260T	8/13/2002	poor	\$1,527.00

23409	Computer: Dell GX260T	8/13/2002	poor	\$1,527.00
25793	Computer: Dell GX260T	4/30/2003	poor	\$1,234.00
27745	Computer:Dell GX270	3/29/2004	poor	\$1,621.00
28056	Laser Printer:Dell	6/21/2004	poor	\$1,297.59
28544	Printer:Lexmark C752LN	8/19/2004	poor	\$1,297.00
31657	Printer:Lexmark	9/30/2005	poor	\$2,804.76
36188	Screen Printing Press	12/1/2006	obsolete	\$5,800.00
36189	Vacuum Frame	12/1/2006	obsolete	\$5,500.00
		Total		\$46,442.94

The following list consists of equipment/furniture or supplies valued at less than \$1,000 individually, which are not accounted for on the property inventory. These items have also been declared surplus.

Miscellaneous Chairs, Tables and Furniture

Miscellaneous Computer & Telephone Parts

Miscellaneous Custodial Equipment

Miscellaneous Scientific, Medical, Exercise, Classroom and Kitchen Equipment


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Susan Reiter, Vice President, Facilities Planning & Institutional Services; Conferlete Carney, Provost, Tarpon Springs Campus; Paul Spinelli, Director of Procurement and Asset Management; and Daya Pendharkar, Associate Vice President of Information Systems, recommend approval.

djh0907103

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Acquisition of Veterinary Technology Special Purpose Center Property from St. Petersburg College Foundation

Approval is sought to utilize the 2010-2011 PECO (Public Education Capital Outlay) funds for site acquisition to purchase the Ulmerton Road property from the St. Petersburg College Foundation for \$175,000.

Board Memorandum IX-D.5, Amendment #3 to the Educational Plant Survey dated June 19, 2007 (Spot Survey #3), (Veterinary Technology Special Purpose Center, Site 18), was approved by the Board on March 16, 2010 (see attached). This Board memo approved Spot Survey #3 for the site acquisition of the Ulmerton Road property where we are constructing the new Veterinary Technology Building.

Additionally, this Board memo advised that the St. Petersburg College Foundation would purchase the Ulmerton Road property (purchase price of \$725,000 that was partially funded by a private donation of \$575,898 specifically for the Veterinary Technology Building and matched as part of the Facilities Enhancement Challenge Grant) and that the College would purchase the property from the St. Petersburg College Foundation at a later date for approximately \$175,000 (which includes the variance between the purchase price and the donation, as well as all acquisition and legal costs associated with the purchase of the property).

In the approved PECO funding list for 2010-2011, the College received \$175,000 for the site acquisition of the Ulmerton Road property.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachments

mdc0907102

Board Material Relating to
Agenda Item IX-D.5
Meeting: March 16, 2010

**BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE**

**Amendment #3 to the Educational Plant Survey dated June 19, 2007, (Spot Survey #3)
(Veterinary Technology Special Purpose Center, Site 18)**

Amendment #1 to the Educational Plant Survey dated June 19, 2007 (Spot Survey #1), was approved by the Board on March 18, 2008 (see attached). This Amendment established a new site as the Veterinary Technology Center, Site Number 18, at the School Board of Pinellas County Seminole Vocational Education Center.

It has now been determined that the Veterinary Technology Center will be located at a new site on Ulmerton Road. This Amendment changes the site location from the School Board of Pinellas County Seminole Vocational Educational Center to a new property on Ulmerton Road adjacent to the Pinellas County Animal Services Buildings. Further, this property is being purchased by the St. Petersburg College Foundation (partially funded by a private donation), and the College will enter into a 40-year lease agreement with the Foundation for the property.

This Amendment provides the ability for the College to request site acquisition funds to allow St. Petersburg College to purchase the Veterinary Technology Center Site from the St. Petersburg College Foundation once PECO funds become available. The amount requested for this purchase will be the difference between the purchase price of the property and the private donation, approximately \$175,000.

This amendment adds the following item to the Educational Plant Survey:

Site 18: Veterinary Technology Special Purpose Center

Site acquisition

18.05 Acquire vacant land on 12746 Ulmerton Road, Largo, FL 33774, PIN number 09/30/15/00000/230/0100; approximately 12.50 acres; in accordance with Section 1013.40(2)(3), Florida Statutes, and Section 1.4, State Requirements for Educational Facilities, 2008.

The Board of Trustees is required to amend the existing Educational Plant Survey utilizing the Spot Survey process. The attached Spot Survey is an official request for the State to accept the modifications to the Educational Plant Survey. Once this is approved by the Board of Trustees, the Department of Education is responsible for filing and updating the Educational Plant Survey as part of the official State record and future reference.

Approval is sought for Amendment #3 (Spot Survey #3) to the Educational Plant Survey dated June 19, 2007.

Thomas E. Furlong, Jr., President; and Susan M. Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachment
mdc0309103

AMENDMENT #3 (Spot Survey #3)
EDUCATIONAL PLANT SURVEY dated June 19, 2007
St. Petersburg College
March 16, 2010

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has conducted an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 19, 2007. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendation is made.

The College needs to amend the Educational Plant Survey dated June 19, 2007 to include the following item:

Site 18: Veterinary Technology Special Purpose Center

Site acquisition

18.05 Acquire vacant land on 12746 Ulmerton Road, Largo, FL 33774, PIN number 09/30/15/00000/230/0100; approximately 12.50 acres; in accordance with Section 1013.40(2)(3), Florida Statutes, and Section 1.4, State Requirements for Educational Facilities, 2008.


Approved by the Board of Trustees of St. Petersburg College on March 16, 2010.

Thomas E. Furlong, Jr., President of the College
and Secretary to the Board of Trustees
St. Petersburg College

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Acquisition of Faith United Church of Christ Property,
2401 Drew Street, Clearwater, Florida – Preliminary Approval

Approval is sought to proceed with the offer to purchase the Faith United Church of Christ property located at 2401 Drew Street, Clearwater, Florida, to perform due diligence and to enter into a purchase agreement incorporating the approved terms.

The College staff is continuing to work with Mr. Joseph Lang, Board Attorney, to prepare an offer on the church property. We have received two appraisals, one for \$1,300,000 and the other for \$1,320,000. In addition, we have a Phase I audit, asbestos survey and property survey that were completed last year when we previously considered purchasing this property. These items will need to be re-certified.

The church consists of approximately 3.82 acres with approximately 17,472 square feet of improvements (sanctuary, office, day care classroom building and a single-family structure).

At this point, we are ready to make an offer in the amount of \$1,300,000. This is with a \$5,000.00 deposit with the right to cancel if the property is found to be unsatisfactory for its intended purposes or for any other reason. We propose a 45-day due diligence period and would attempt to close on the property before the end of 2010. The agreement outlining all details will be presented to the Board for final approval.


Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

mdc0915103

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
8/13/2010	Adams,James B.	Fine & Applied Arts SE	Instructor
8/16/2010	Andrasik,Stephen J.	Natural Science SPG	Academic Department Chair
8/13/2010	Archbold,Lisa	Nursing HC	Instructor
8/2/2010	Belcher,Marissa	Student Activities SPG	Staff Assistant
8/4/2010	Berry,Nicholas	Education & Student Svcs DO	Crd. I, Proj., Male Outreach
8/9/2010	Carroll,Veronica E	Fine & Applied Arts SPG	Administrative Specialist I
8/28/2010	Chambers,Martlin C	Campus Security SPG	Senior Security Officer
8/9/2010	Coble,Coleen	District Library HEC	Librarian
8/23/2010	Cruz,Araceli	Scholarships/Stu Fin Assist SP	Financial Assist. Specialist
8/13/2010	Daum,Michael	Letters TS	Instructor
8/21/2010	DeNooyer,Ericjan D	Mathematics SE	Instructional Asst III
8/21/2010	Deschamps,Mary A.	Education & Student Svcs DO	Accessibility Technician
8/13/2010	East,Carleah G	Social Science SPG	Instructor
8/30/2010	Evoy,William J.	Network Systems Support	Snr. Network/Design & Sec. Eng
8/2/2010	Fairbank,Bonnie Gunter	Business Services DO	Administrative Specialist II
8/13/2010	Greer,Sheree L.	Letters SE	Instructor
8/28/2010	Hern,Glenda Joyce	Veterinary Technology HC	Veterinary Technician
8/13/2010	Hoogewerf,Sally A.	Provost SPG	Instructor
8/13/2010	Hughes,Stacey R	Letters SPG	Instructor
8/23/2010	Keegan,Lori A	Purchasing Support	Purchasing Specialist
8/13/2010	Kennedy,Daiva	Mathematics SPG	Instructor
8/13/2010	King,Laurie A	Ethics SE	Instructor
8/13/2010	Klinedinst,James A	Mathematics SE	Instructor
8/23/2010	Koenig,Carol L	Scholarships/Stu Fin Assist DO	Administrative Specialist II
8/19/2010	Kronschnabl,Jeffery P.	BA Programs/UPC	Instructor-in-Charge
8/21/2010	LaPierre,Thomas J	Campus Security CL	Security Officer I
8/7/2010	Lennox,Jill	Scholarships/Stu Fin Assist CL	Scholar&Stu Fin Assist Officer
8/13/2010	Lightfoot,Randolph	Social Science TS	Instructor
8/14/2010	McCleary,Valerie A	Health Information Mgmt HC	Program Director II
8/25/2010	McFadden,Stephen R.	Instructional Television SE	Videographer
8/7/2010	McGough,Patrick R.	Letters SE	Instructional Asst III
8/13/2010	McQuaig,Shannon M.	Natural Science CL	Instructor
8/13/2010	Monroe,David M	Ethics TS	Instructor
8/2/2010	Myers,Breanna Marie	Natural Science CL	Coach
8/16/2010	Parker,Jeremy Russel	Admin Information Systems	Systems Analyst
8/16/2010	Quinones,Melissa S.	Education & Student Svcs DO	Staff Assistant
8/13/2010	Roberson,Heather C.	Social Science TS	Instructor
8/9/2010	Shaw,Kendra LaToya	Scholarships/Stu Fin Assist DO	Fin.Asst Elec Proc. Specialist
8/7/2010	Skyrm,Catherine B	Emergency Medical Services HC	Staff Assistant

8/13/2010	Stark,Brandy B	Fine & Applied Arts SPG	Instructor
8/13/2010	Stickrath,Kelli L	Natural Science SE	Instructor
8/18/2010	Stumpe,Kim M.	Natural Science CL	Academic Department Chair
8/13/2010	Thomas,Tracy G	Letters TS	Instructor
8/14/2010	Tibben,Barry N.	Campus Security SPG	Security Officer I
8/20/2010	Tonner,Joan E.	Dental Hygiene HC	Program Director II
7/30/2010	Trudell,Thomas	BA Programs, Ortho & Prsthtcs	Instructor-12 month
8/13/2010	Ward,Dennis M	Mathematics SE	Instructor
8/16/2010	Watts,Dorraine D.	BA Programs, Nursing	Instructor-12 month

HIRE Temporary/Supplemental

Effect. Date	Name	Department/Location	Title
8/23/2010	Abaquita,Edwin	Mathematics SPG	Instructor - Temporary Credit
8/23/2010	Adams,James B.	Fine & Applied Arts SE	Supplemental Instr - Credit
8/26/2010	Albritton,Patricia L	Central Records DO	OPS Career Level 3
8/23/2010	Allen,Erika C.	Letters CL	Instructor - Temporary Credit
8/14/2010	Arevalo,Iracema	Natural Science CL	Federal Work Study Student
8/23/2010	Arndt,Heidi M.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Aronsky,Allison L.	Letters CL	Instructor - Temporary Credit
8/23/2010	Aronsky,Allison L.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Aserinsky,Armond E.	Social Science TS	Instructor - Temporary Credit
8/23/2010	Aserinsky,Martha K.	Social Science TS	Instructor - Temporary Credit
8/21/2010	Ash II,Keith Nelson	Natural Science SPG	Student Assistant
8/23/2010	Ash,William M	Tarpon Springs Center Provost	Instructor - Temporary Credit
8/23/2010	Austin,Tori O.	Speech - Letters TS	Instructor - Temporary Credit
8/23/2010	Barnes,Sarah E	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/23/2010	Beck,Sandra K	Business Technologies CL	Instructor - Temporary Credit
8/23/2010	Beck,Sandra K	Business Technologies SP	Instructor - Temporary Credit
8/23/2010	Blaeuer,Daniel M.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Boehme-Terrana,Linae M	Natural Science SE	Instructor - Temporary Credit
8/2/2010	Bowne,Mark W	EMS/CME - HC	Instructor- Temporary Non-Cred
8/23/2010	Bradley,Terry K	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Branson,David A.	Speech - Letters TS	Instructor - Temporary Credit
8/23/2010	Bross,Lawrence F.	Business Technologies SE	Instructor - Temporary Credit
8/23/2010	Bross,Lawrence F.	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Brown,Michael Lee	Mathematics TS	OPS Career Level 4
8/23/2010	Brule,Michelle R.	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Bryant,Brett M.	Mathematics TS	Instructor - Temporary Credit
8/13/2010	Bryant,Tera C.	Counseling & Advisement SPG	OPS Career Level 2
8/23/2010	Campbell,Daniel A.	Fine & Applied Arts TS	Instructor - Temporary Credit
8/23/2010	Charboneau,Jay F	Human Services HC	Instructor - Temporary Credit
8/23/2010	Cheskidova,Svetlana I	Mathematics SE	Instructor - Temporary Credit
8/23/2010	Chiou,George S.	Fine & Applied Arts SE	Instructor - Temporary Credit
8/16/2010	Christman,Kevin W	Natural Science SPG	Student Assistant
8/30/2010	Clark,Lauren E	SPC-Downtown	OPS Career Level 2
8/23/2010	Clem,Angela S	Nursing HC	Adjunct Bach Prog.
8/23/2010	Coleman,Paul J	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Coman,Rose M.	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/23/2010	Coston,Sommer L.	Letters CL	Instructor - Temporary Credit
8/23/2010	Crawfurd,Jonathan W.	Business Technologies CL	Instructor - Temporary Credit
8/23/2010	Crittenden,Jerry B.	Letters CL	Instructor - Temporary Credit
8/23/2010	Crotty,John P.	Mathematics TS	Instructor - Temporary Credit
8/16/2010	Culp,Bethany I.	Corporate Training E&SS DO	Non Instr Supplement-ECH Based
8/23/2010	Dann-Moore,Veronica L	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Dann-Moore,Veronica L	Natural Science SPG	Instructor - Temporary Credit
8/23/2010	Davenport,Todd G.	Natural Science CL	Instructor - Temporary Credit

8/23/2010	Davenport,Todd G.	Natural Science SE	Instructor - Temporary Credit
8/23/2010	Davenport,Todd G.	Natural Science SPG	Instructor - Temporary Credit
8/16/2010	Davis,Adam C	Natural Science SPG	Student Assistant
8/23/2010	DeBerry,Tealia N.	Letters CL	Instructor - Temporary Credit
8/19/2010	Deighan,John J.	Business Technologies SE	Instructor - Temporary Credit
8/23/2010	Diaz,Ashlee N.	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/23/2010	Dicicca,Philip T	Corporate Training E&SS DO	Contributed Service
8/21/2010	Dick,George Himonetos	Mathematics TS	Student Assistant
8/23/2010	Dobbs,Dawn M	Letters TS	Instructor - Temporary Credit
8/23/2010	Drooger,Jennifer L.	Social Science SE	Supplemental Instr - Credit
8/11/2010	Duffey,Denise Lou	Student Financial Aid CLW	General Service/Maint.
8/23/2010	Duncan Jr,Kenneth R	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Dunphy,Diane C.	Clearwater Campus Provost	OPS Teaching Asst/Interpreter
8/23/2010	Eastman,Abby M.	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
8/23/2010	Ellington,Nancy	BA Programs/UPC	Adjunct Bach Prog.
8/7/2010	Engelhardt,Emily Louise	Veterinary Technology HC	Federal Work Study Student
8/23/2010	Engisch,Susan Brett B	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Ettel,Donna L.	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Fares,Alfred V	Mathematics TS	Instructor - Temporary Credit
8/23/2010	Fernandez,Jennifer S	Letters CL	Instructor - Temporary Credit
8/23/2010	Feuerherdt,Stacy J.	Letters TS	Instructor - Temporary Credit
8/23/2010	Feuerherdt,Stacy J.	Speech - Letters TS	Instructor - Temporary Credit
7/31/2010	Fletcher,Robert R	Library Science SE	Federal Work Study Student
8/27/2010	Fletcher,Steven A	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Flores,Shonda L.	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Frahn,Mark S	Natural Science TS	Instructor - Temporary Credit
8/12/2010	Fuchs,Erick	Fire Science AC	Instructor- Temporary Non-Cred
8/3/2010	Gallman,Lisa G	Central Records DO	OPS Career Level 3
8/23/2010	Garner,Mary Wesley	Natural Science SPG	Instructor - Temporary Credit
8/21/2010	Gayle,Trenae C	Provost SPG	Federal Work Study Student
8/23/2010	Gionet,Laura J	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Glowacki,Thomas J.	Fine & Applied Arts CL	Instructor - Temporary Credit
8/5/2010	Gordon,Michael R	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
8/23/2010	Gore,Jeanette M	Dual Credit - AC	Contributed Service
8/30/2010	Graham,Jevon A	Fire Science AC	Instructor- Temporary Non-Cred
8/7/2010	Haas,Jennifer Lane	Natural Science SPG	Federal Work Study Student
8/23/2010	Hakim,Jacques A.	Business Technologies TS	Instructor - Temporary Credit
8/30/2010	Handoga,Michael L	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Herbert,Julie A	Dual Credit - AC	Contributed Service
8/23/2010	Herbert,Julie A	Dual Credit - AC	Instructor - Temporary Credit
8/23/2010	Herbert,Julie A	Mathematics SE	Instructor - Temporary Credit
8/23/2010	Herrero,Ana Lourdes	Foreign Language SE	Instructor - Temporary Credit
8/23/2010	Hollins,Lawanda	Associate Provost CL	Federal Work Study Student
8/21/2010	Horvath,Silvia G	Provost SE	Student Assistant
8/31/2010	Hunter,Rose M	Associate Provost CL	OPS Career Level 1
8/30/2010	Hurley,Michael E.	Fac Plan/Construction DO	OPS Maint/Trades SkilledTrades
8/23/2010	Jackson,Jeremy D.	Fine & Applied Arts SPG	Instructor - Temporary Credit
8/23/2010	Jahosky,Michael T.	Fine & Applied Arts CL	Instructor - Temporary Credit
8/2/2010	Jessie,William N.	Counseling & Advisement SPG	OPS Career Level 6
8/24/2010	Johns,Charlotte D	Scholarships/Stu Fin Assist CL	Other Professional- Temporary
8/23/2010	Johnson,Amanda	Social Science CL	Instructor - Temporary Credit
8/23/2010	Johnson,Amanda	Social Science SE	Instructor - Temporary Credit
8/23/2010	Johnson,Elizabeth A	Nursing HC	Instr- Temporary % Load
8/13/2010	Johnson,James Thomas	Provost SPG	OPS Career Level 6
8/23/2010	Joiner,Daniel E.	Fine & Applied Arts CL	Instructor - Temporary Credit
8/23/2010	Joiner,Daniel E.	Fine & Applied Arts SPG	Instructor - Temporary Credit

8/23/2010	Joyce,Dawn M.	Letters CL	Instructor - Temporary Credit
8/30/2010	Keane,Robert D	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Khaleghi,Javad Mohammad	Mathematics TS	Instructor - Temporary Credit
8/23/2010	King,Sonia A.	Social Science TS	Instructor - Temporary Credit
8/23/2010	Klein,Patti J	Speech - Letters TS	Instructor - Temporary Credit
8/23/2010	Kolonoski,David E.	Mathematics SPG	Instructor - Temporary Credit
8/23/2010	Kolonoski,David E.	Mathematics TS	Instructor - Temporary Credit
8/23/2010	Koski,Cheryl A.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Kratimenos,Nicole M	Social Science TS	Instructor - Temporary Credit
8/23/2010	Labay,Heather	Letters CL	Instructor - Temporary Credit
8/23/2010	Lamie,Chelsie M.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Lamie,Chelsie M.	Business Technologies CL	Instructor - Temporary Credit
8/23/2010	Largo,Elvira	Dual Credit - AC	Instructor - Temporary Credit
8/23/2010	Laverty,Michael J	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Lewis,Kelli D.	Health Information Mgmt HC	Instructor - Temporary Credit
8/23/2010	Looney,Karen L	Fine & Applied Arts SE	Instructor - Temporary Credit
8/23/2010	Luongo III,Benjamin J.	Provost SPG	Instructor - Temporary Credit
8/23/2010	Luongo III,Benjamin J.	Social Science CL	Instructor - Temporary Credit
8/23/2010	Lykins,Grace L	Letters CL	Instructor - Temporary Credit
8/23/2010	Mallory,Ann L.	Dual Credit - AC	Instructor - Temporary Credit
8/23/2010	Mallory,Mashainah E.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Manias,Michelle T.	Health Information Mgmt HC	Instructor - Temporary Credit
8/12/2010	Manning II,Joseph A	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Maola,Chad J.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Martin,Marcia P.	Dental Hygiene HC	Instr- Temporary % Load
8/23/2010	Maxwell,William W.	Letters SPG	Instructor - Temporary Credit
8/23/2010	McCoy,Veronica R	Health Information Mgmt HC	Instructor - Temporary Credit
8/21/2010	Mccullough,Evan Gregory	Provost SE	Student Assistant
8/23/2010	McQuaig,Shannon M.	BA Programs/UPC	Supplemental Bach Prog.
8/23/2010	McQuaig,Shannon M.	Mathematics SPG	Supplemental Instr - Credit
8/23/2010	Michael,George C	Mathematics CL	Instructor - Temporary Credit
8/23/2010	Michael,George C	Mathematics TS	Instructor - Temporary Credit
8/23/2010	Miker,Jamie B.	Letters CL	Instructor - Temporary Credit
8/23/2010	Miller,David A.	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Milner,Rhonda	Dual Credit - AC	Instructor - Temporary Credit
8/23/2010	Mistretta,Jennifer Lee	Nursing HC	Instr- Temporary % Load
8/7/2010	Mitchell,Kelli A	Counseling & Advisement CL	Other Professional- Temporary
8/21/2010	Moncada,Stephanie Nathalie	Associate Provost SP	Federal Work Study Student
8/23/2010	Morgan,Renyou Zhang	Mathematics CL	Instructor - Temporary Credit
8/23/2010	Morgan,Renyou Zhang	Mathematics TS	Instructor - Temporary Credit
8/23/2010	Moriarty,Christian R	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Morse,Erin E	Natural Science TS	Instructor - Temporary Credit
8/23/2010	Mousseau,Craig F.	Mathematics SPG	Instructor - Temporary Credit
8/23/2010	Mugarbel,Melissa	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Mugarbel,Melissa	Mathematics TS	Instructor - Temporary Credit
8/19/2010	Mulcahy,Robert J	Facilities Plan & Inst Serv DO	OPS Career Level 4
8/23/2010	Mullins-Staker,Toni L	Dual Credit - AC	Instructor - Temporary Credit
7/31/2010	Murray,Fabre Latravia	Central Records DO	Federal Work Study Student
8/27/2010	Navab,Saied	Counseling & Advisement CL	OPS Career Level 6
8/17/2010	Newberry,Patricia A.	Central Records DO	OPS Career Level 3
8/23/2010	Norman,Anja	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Nugent,Geoffery Naason	Fine & Applied Arts SPG	Other Professional- Temporary
8/1/2010	Oakes-McCrery,Veronika G.	BA Programs/UPC	OPS Career Level 2
8/23/2010	Oakley,Shirley	Letters SPG	Instructor - Temporary Credit
7/31/2010	O'Donnell,Bridget E	Seminole Campus Provost	OPS Career Level 7
8/23/2010	O'Neil,James F.	Letters SE	Instructor - Temporary Credit

8/23/2010	O'Neil,Martin James	Health Information Mgmt HC	Instructor - Temporary Credit
8/23/2010	Orr,Lance Y.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Orr,Lance Y.	Letters TS	Instructor - Temporary Credit
8/23/2010	Orris,Marilyn M	Dental Hygiene HC	Instructor - Temporary Credit
8/21/2010	Parker,Laura Rose	Srvcs Spc Students/OSSD CL	Student Assistant
8/23/2010	Patton,Spyridon	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Pearson,Kimberly M	Letters SPG	Instructor - Temporary Credit
8/23/2010	Pham,Andrew G	Natural Science SPG	Instructor - Temporary Credit
8/23/2010	Pham,Andrew G	Natural Science TS	Instructor - Temporary Credit
8/9/2010	Phimvilayphone,Kyle	Information Systems	OPS Technical Level 1
8/23/2010	Phipps,Tonya M.	Social Science SE	Instructor - Temporary Credit
8/21/2010	Piatt,Amanda E	Letters CL	Federal Work Study Student
8/23/2010	Plotts,Courtney S.	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Popa,Susannah C.	Natural Science SE	Instructor - Temporary Credit
8/23/2010	Preston,Richard W	CJI AA/AS DOC AC	Instructor - Temporary Credit
8/23/2010	Price,Anna E.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Quinlan,Connie J.	Letters SPG	Instructor - Temporary Credit
8/21/2010	Ramos,Elian E	Letters CL	Federal Work Study Student
8/12/2010	Rasmussen,Nickolas M	Fire Science AC	Instructor- Temporary Non-Cred
8/19/2010	Rawls,Beth E.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Reichart,Debra K.	Letters TS	Instructor - Temporary Credit
8/7/2010	Robinson II,Kyle John	Provost SE	Student Assistant
8/23/2010	Rodriguez,Rosa E.	Letters CL	Instructor - Temporary Credit
8/21/2010	Roesch,Patricia Marie	Mathematics TS	Student Assistant
8/23/2010	Roessler,Charles A.	Tarpon Springs Center Provost	Instructor - Temporary Credit
8/23/2010	Rosenberg,Sandra S	Dental Hygiene HC	Instructor - Temporary Credit
8/23/2010	Roux,Michelle M.	Natural Science TS	Instructor - Temporary Credit
8/23/2010	Royer,Aaron B.	Associate Provost CL	Instructor - Temporary Credit
8/23/2010	Sandy,Ryan P.	Social Science SPG	Instructor - Temporary Credit
8/7/2010	Schafer,Dustin S	Enrollment Management DO	Federal Work Study Student
8/12/2010	Schuele,Christian L	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Seabrook,Lori K	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Serna,Donna M	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Serna,Donna M	BA Programs/UPC	Instructor - Temporary Credit
8/21/2010	Shamburger,J'kera L	Fine & Applied Arts SPG	Federal Work Study Student
8/23/2010	Shellhorn,Wendy L	BA Programs/UPC	Adjunct Bach Prog.
8/21/2010	Shellman,Dontrell	OSSD - SP	Federal Work Study Student
8/23/2010	Siegler,Katherine L.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Silvers,Deborah A.	Fine & Applied Arts CL	Instructor - Temporary Credit
8/19/2010	Silvers,Deborah A.	Fine & Applied Arts SPG	Instructor - Temporary Credit
8/21/2010	Simmons,Kendra B	Tarpon Springs Center Provost	Federal Work Study Student
8/10/2010	Simms,Laura A	Veterinary Technology HC	OPS Career Level 2
8/23/2010	Slicker,William D	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Slicker,William D	Business Technologies CL	Instructor - Temporary Credit
8/23/2010	Smisek,Maria G.	Nursing HC	Instr- Temporary % Load
8/23/2010	Smith,Christine M.	Business Technologies TS	Instructor - Temporary Credit
8/23/2010	Smith,Jamila E	Speech - Letters TS	Instructor - Temporary Credit
8/23/2010	Smith,Joyce A.	Social Science SE	Instructor - Temporary Credit
8/1/2010	Smith,Joyce A.	Social Science TS	Instructor - Temporary Credit
8/23/2010	Smith,Thomas P	Letters SPG	Instructor - Temporary Credit
8/2/2010	Snead,Christina M.	Enrollment Management DO	OPS Career Level 7
8/21/2010	St Aimie,Shelby N	Dual Credit - AC	Federal Work Study Student
8/21/2010	Stafford,Tiffany M	Associate Provost SP	Federal Work Study Student
8/23/2010	Stewart,Matthew D	Distance Learning TV SE	Supplemental Instr - Credit
8/23/2010	Stickrath,Kelli L	Natural Science SE	Supplemental Instr - Credit
8/19/2010	Stockwell,Gwen E.	Letters CL	Instructor - Temporary Credit

8/7/2010	Strauss,Phillip Jon	Veterinary Technology HC	Federal Work Study Student
8/23/2010	Strickland,Kenneth L	Distance Learning TV SE	Instructor - Temporary Credit
8/23/2010	Strickland,Kenneth L	Social Science SE	Instructor - Temporary Credit
8/21/2010	Stromas,Amy Lynn	Provost SE	Federal Work Study Student
8/6/2010	Sullivan,Tracey H	Mathematics CL	Instructor - Temporary Credit
8/23/2010	Tampa,Raymond V	Social Science SPG	Instructor - Temporary Credit
8/16/2010	Toal,Frank J	Criminal Justice AC	Instructor- Temporary Non-Cred
8/2/2010	Torres,Renee S.	Mathematics CL	Instructor - Temporary Credit
8/2/2010	Torres,Renee S.	Mathematics TS	Instructor - Temporary Credit
8/21/2010	Troupe,Danielle Renee	Special Programs/Intl Educ DO	Student Assistant
8/21/2010	Truong,Thai D.	Custodial Services DO	OPS Career Level 1
8/7/2010	Varga,Jennifer .	Counseling & Advisement CL	OPS Career Level 6
8/23/2010	Verdensky-Dyer,Kimberly	Letters CL	Instructor - Temporary Credit
8/23/2010	Vesey,Judith T.	Letters TS	Instructor - Temporary Credit
8/23/2010	Vickrey,Austin T.	Fine & Applied Arts SPG	Instructor - Temporary Credit
8/27/2010	Vickrey,Austin T.	Fine & Applied Arts SPG	Lump sum -Spec.Proj.
8/23/2010	Vivoda,Margaret A.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Walzer,Ann E.	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Wan,Margaret	BA Programs/UPC	Adjunct Bach Prog.
8/20/2010	Ward Timmons,Ada R	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Ward,Dennis M	Mathematics SE	Supplemental Instr - Credit
8/23/2010	Waterhouse,Don B.	Business Technologies CL	Instructor - Temporary Credit
8/16/2010	Weinandt,Kristian P	Associate Provost SP	OPS Career Level 6
8/23/2010	Welch,Sharon D	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Wells,Jeffrey A.	Speech - Letters TS	Instructor - Temporary Credit
7/31/2010	Wojewnik,Donna Christine	Provost SE	Student Assistant
8/23/2010	Wolf,Richard E.	BA Programs/UPC	Adjunct Bach Prog.
8/21/2010	Wolter,Samuel Adam	Fine & Applied Arts SPG	Federal Work Study Student
8/21/2010	Wong,Yih S	Provost TS	Federal Work Study Student
8/23/2010	Wonsick,Beth M	Mathematics SE	Instructor - Temporary Credit
8/23/2010	Zion,Amanda M.	BA Programs/UPC	Adjunct Bach Prog.

EXTENSION OF CONTRACT Budgeted, Restricted Funds

Effect. Date	Name	Department/Location	Title
10/1/10-6/30/11	Jenkins,Bradley	Engineering Technology CL	Program Director II

REHIRE Temporary/Supplemental

Effect. Date	Name	Department/Location	Title
8/1/2010	Borum,Phillip J.	Emergency Medical Services HC	Instructor- Temporary Non-Cred
8/23/2010	Bradley,April C	Radiography HC	Instr- Temporary % Load
8/21/2010	Brayley,Erin Renee	Social Science SPG	Federal Work Study Student
8/23/2010	Burgess,Diana L	Nursing HC	Instr- Temporary % Load
8/23/2010	Burt,Gail R.	Health Information Mgmt HC	Supplemental Instr - Credit
8/23/2010	Cafilisch,Kimberly M	Letters SPG	Instructor - Temporary Credit
8/13/2010	Carlson,Helen O	Interpreter Training CL	Non Instr Supplement-Not ECH
8/23/2010	Clem,Angela S	Nursing HC	Instr- Temporary % Load
8/23/2010	Concepcion,Iris N.	Nursing HC	Instr- Temporary % Load
8/23/2010	Connelly,Carol A	Letters SPG	Instructor - Temporary Credit
8/23/2010	Connelly,Carol A	Letters TS	Instructor - Temporary Credit
8/18/2010	Corry,Ian C	Institutional Advancement DO	OPS Career Level 3
8/21/2010	Crowder,Aubrey W	Facilities Services DO	OPS Career Level 3
8/23/2010	Cummings,Sherry T	Fine & Applied Arts CL	Instructor - Temporary Credit
8/23/2010	Davidson,Lloyd T.	Business Technologies CL	Instructor - Temporary Credit
8/16/2010	DeWeese,Alexandria Kathleen	Associate Provost TS	Student Assistant
8/23/2010	Elftman,Susan P	Building Arts CL	Instr- Temporary % Load

8/23/2010	Ellington,Nancy	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Erickson,Antoinette	Nursing HC	Instr- Temporary % Load
8/23/2010	Ervin,John T.	Veterinary Technology HC	Instr- Temporary % Load
8/23/2010	Fellona,Michelle O	BA Programs/UPC	Instr- Temporary % Load
8/1/2010	Felton Jr,Willie B	Social Science SPG	Instructor - Temporary Credit
8/23/2010	Fernandez,Julia Maria	Associate Provost HC	OPS Career Level 5
8/23/2010	Ferrazano,Jamie P.	Business Technologies SP	Supplemental Instr - Credit
8/27/2010	Fletcher,Steven A	Fire Science AC	Instructor- Temporary Non-Cred
7/31/2010	Fuller,Daniel W	Fine & Applied Arts SPG	Federal Work Study Student
8/23/2010	Garavuso,Daniel G	Distance Learning TV SE	Instructor - Temporary Credit
8/5/2010	Gordon,Michael R	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
8/6/2010	Gray,Terry L	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Greenberg,David L	Fine & Applied Arts SPG	Instr- Temporary % Load
8/23/2010	Greer,Sheree L.	Letters SE	Supplemental Instr - Credit
8/23/2010	Grimaudo,Nicholas	Natural Science SE	Supplemental Instr - Credit
8/23/2010	Hamilton,Ronald Shane	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Hawkins-Johnson,Jacqueline	Nursing HC	Instr- Temporary % Load
8/23/2010	Hazlewood,Gay A	BA Programs/UPC	Lump sum -Spec.Proj.
8/23/2010	Heinicke,Mary Ellen	Medical Lab Technology - HC	Instr- Temporary % Load
8/23/2010	Henderson,Christopher S	Emergency Medical Services HC	Instr- Temporary % Load
8/23/2010	Higgins,Joyce E	Nursing HC	Instr- Temporary % Load
8/23/2010	Hurley,Leigh A	BA Programs/UPC	Supplemental Bach Prog.
8/1/2010	Jamison,Thomas John	Emergency Medical Services HC	Instructor- Temporary Non-Cred
8/23/2010	Jay,Patricia A.	Nursing HC	Instr- Temporary % Load
8/23/2010	Jensen,Robin J	Letters CL	Supplemental Bach Prog.
8/21/2010	Justice-Elie,Sandra D.	Scholarships/Stu Fin Assist CL	Federal Work Study Student
8/23/2010	Kelley,Amy June	Letters SPG	OPS Career Level 4
8/21/2010	Kibby,Todd David	Scholarships/Stu Fin Assist CL	Federal Work Study Student
8/23/2010	Kniehase,Jennifer Ann	Radiography HC	Instr- Temporary % Load
8/23/2010	Kozel,Nicole L	OSSD VEA Grant - CL	OPS Teaching Asst/Interpreter
8/23/2010	Krueger,Amy	Dental Hygiene HC	Instr- Temporary % Load
8/6/2010	Kubler,Susan T	Counseling & Advisement CL	OPS Career Level 6
8/23/2010	Labay,Heather	Letters CL	Instructor - Temporary Credit
8/23/2010	Lightfoot,Randolph	Business Technologies TS	Supplemental Instr - Credit
8/23/2010	Lightfoot,Randolph	Social Science TS	Instr- Temporary % Load
8/23/2010	Lysinger,Linda Ann	Nursing HC	Instr- Temporary % Load
8/23/2010	Macdonald,Judith M	Letters CL	Instructor - Temporary Credit
8/23/2010	McGough,Patrick R.	Letters SE	Supplemental Instr - Credit
8/23/2010	McLeod,Gregory K.	Mathematics SPG	Supplemental Instr - Credit
8/23/2010	Miller,David A.	Ethics CL	Instructor - Temporary Credit
8/23/2010	Miller,David A.	Ethics SE	Instructor - Temporary Credit
8/23/2010	Miller,David A.	Ethics SPG	Instructor - Temporary Credit
8/10/2010	Mitchell,Kelli A	Counseling & Advisement CL	Other Professional- Temporary
8/23/2010	Mlincek,Jean E.	Letters SPG	Instructor - Temporary Credit
8/23/2010	Modrakovic,Janet R.	Veterinary Technology HC	Instr- Temporary % Load
8/23/2010	Monroe,David M	Ethics SPG	Supplemental Instr - Credit
8/21/2010	Moore,Jovan A.	Athletics - DO	Federal Work Study Student
8/23/2010	Morris,Michelle C	Nursing HC	Instr- Temporary % Load
8/23/2010	Mousseau,Craig F.	Mathematics SPG	Instructor - Temporary Credit
7/31/2010	Nicotera,Phillip V.	Health Information Mgmt HC	Lump sum -Spec.Proj.
8/23/2010	Norman,Anja	Ethics SPG	Instructor - Temporary Credit
8/23/2010	Nousiainen,Robin M	Dental Hygiene HC	Instr- Temporary % Load
8/23/2010	Okazato,Yuko	Veterinary Technology HC	Instr- Temporary % Load
8/23/2010	Patterson,Kevin E.	Funeral Services HC	Instructor - Temporary Credit
8/19/2010	Phillips,Jeffrey	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
8/21/2010	Pitkin,Andrew S	Provost SE	Student Assistant

7/31/2010	Pountney,Jennifer Marie	Enrollment Management DO	Federal Work Study Student
8/21/2010	Pountney,Jennifer Marie	Student Activities CL	Federal Work Study Student
8/7/2010	Pradilla,Laura Melissa	College Student Supp Svcs DO	Student Assistant
8/23/2010	Rankin,Laurie A.	Veterinary Technology HC	Instr- Temporary % Load
8/23/2010	Regis,Mark Joseph	Emergency Medical Services HC	Instr- Temporary % Load
8/23/2010	Reynolds,Jerry L.	Dental Hygiene HC	Instr- Temporary % Load
8/23/2010	Roberson,Heather C.	Social Science TS	Supplemental Instr - Credit
8/6/2010	Rodriguez,Eddie	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Ruffing,Jerome P	Emergency Medical Services HC	Instr- Temporary % Load
8/21/2010	Runacres,Rachel Veronica	Provost SE	Student Assistant
8/23/2010	Russell,Barbara J	Nursing HC	Instr- Temporary % Load
8/23/2010	Sankner,Rebecca J.	BA Programs/UPC	Lump sum -Spec.Proj.
8/23/2010	Schneider, Virginia B	Nursing HC	Adjunct Bach Prog.
8/23/2010	Serna,Donna M	BA Programs/UPC	Adjunct Bach Prog.
8/23/2010	Smith,Maria J.	Radiography HC	Instr- Temporary % Load
8/23/2010	Smith,Pamela S.	Business Technologies CL	Instructor - Temporary Credit
8/23/2010	Smith,Sabrina S	Nursing HC	Instr- Temporary % Load
8/23/2010	Spraggins,Vera F	Social Science SE	Instructor - Temporary Credit
8/7/2010	Stallard,Andrea L	Associate Provost TS	Student Assistant
8/23/2010	Stark,Brandy B	Fine & Applied Arts SPG	Supplemental Instr - Credit
8/1/2010	Staskus,Jane O.	District Library DO	Librarian- Temporary
8/23/2010	Stickrath,Kelli L	Natural Science SE	Supplemental Instr - Credit
8/23/2010	Stickrath,Kelli L	Natural Science TS	Supplemental Instr - Credit
8/23/2010	Strickland,Kenneth L	Social Science SPG	Instructor - Temporary Credit
8/9/2010	Sullivan,David L.	EMS/CME - HC	Instructor- Temporary Non-Cred
8/23/2010	Tatham,Shawn a	Emergency Medical Services HC	Instr- Temporary % Load
8/23/2010	Taylor,James M.	Letters CL	Instructor - Temporary Credit
8/23/2010	Taylor,James M.	Letters TS	Instructor - Temporary Credit
8/23/2010	Tedesco,Anthony	Emergency Medical Services HC	Instr- Temporary % Load
8/23/2010	Thomas,Tracy G	Letters TS	Supplemental Instr - Credit
8/7/2010	Tokarz,Terry A.	EMS/CME - HC	Instructor- Temporary Non-Cred
8/19/2010	Trujillo,Faride	Foreign Language SE	Instructor - Temporary Credit
8/21/2010	Tufford,Christopher D.	Natural Science SPG	Federal Work Study Student
8/23/2010	Turner,Christina A	Natural Science CL	Instr- Temporary % Load
8/19/2010	Turner,Robert U	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
8/23/2010	Urban,William W.	Provost SPG	Instructor - Temporary Credit
8/23/2010	Vanauken,Todd R	Radiography HC	Instr- Temporary % Load
8/23/2010	Vanderbloemen,Lisa A	Natural Science SPG	Instructor - Temporary Credit
8/30/2010	Wagner,Frederick L	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
8/23/2010	Wagner,Frederick L	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
7/30/2010	Walker,Richard T	Fire Science AC	Instructor- Temporary Non-Cred
8/23/2010	Ward,Dennis M	Mathematics SE	Supplemental Instr - Credit
8/23/2010	Wasilewski,Jennifer B	Nursing HC	Instr- Temporary % Load
8/16/2010	Weber,Sarah M.	Scholarships/Stu Fin Assist CL	General Service/Maint. (unskil
8/23/2010	Welch,Sharon D	Ethics SPG	Instructor - Temporary Credit
8/23/2010	White,Jon W.	Mathematics SPG	Instructor - Temporary Credit
8/23/2010	Willis,Susan E	Nursing HC	Instr- Temporary % Load
8/23/2010	Woelfle,Cheryl Y	Nursing HC	Instr- Temporary % Load
8/23/2010	Woods,Katherine A	Education & Student Svcs DO	Lump sum -Spec.Proj.

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
8/16/2010	Davis,Glenn E.	EMS/CME - HC	Coord., EMS/CME Program
8/18/2010	Grimaudo,Nicholas	Natural Science SE	Academic Department Chair
8/21/2010	Holmes,Lara L	Letters CL	Academic Staff Assistant
8/21/2010	Krupp,Jason	BA Programs/UPC	Dir., Bacc. Prog. Stud.Success

8/1/2010	Nenstiel, Gregory A	BA Programs/UPC	Dean, Baccalaureate Programs
8/13/2010	Ralph, Paula E.	Mathematics SE	Instructor
8/13/2010	Tersteegen, Kirsten S.	Letters SE	Instructor

TRAVEL OUTSIDE THE CONTINENTAL U.S.			
Effect. Date	Name	Department/Location	Title

Effect. Date	Name	Department/Location	Title
9/10/2010	Almodovar, Luis	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
Same day travel to Gurabo, Puerto Rico to provide nationally recognized programs and to keep SPC in compliance with the Florida National Guard contract as part of the required law enforcement training.			
9/12-9/17/10	Almodovar, Luis	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/13-9/15/10	Rivera, Ricardo	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/13-9/15/10	Sanches, Maria	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/13-9/15/10	Cuebas, Annette	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
	Figueroa, Jose	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/14-9/15/10			
9/15-9/16/10	Camacho, Gilben	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/15-9/16/10	Reyes, Carlos	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/16-9/22/10	Ramos Montero, Jaime	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/16-9/22/10	Perez, Miguel	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/16-9/22/10	DiazOrtiz, Alfonso	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/19-9/22/10	Camacho, Gilben	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/19-9/22/10	Reyes, Carlos	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/19-9/24/10	Almodovar, Luis	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/23-9/24/10	Rivera Maldonado, Oswaldo	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
9/23-9/24/10	Rodriguez Elias, Andres	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred


Travel to Caguas, Puerto Rico to provide nationally recognized programs and to keep SPC in compliance with the Florida National Guard contract as part of the required law enforcement training.

Douglas S. Duncan, Sr. Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

emg 0908102

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Renewal of College's Stop Loss Policy

Approval is sought to renew the College's stop-loss policy for its self-funded health plan effective October 1, 2010, according to the agreed-upon terms. The College carries stop-loss coverage on specific (individual person) as well as overall aggregate (college-wide) claims to reduce its risk of catastrophic loss. The recommendation includes adjustment to coverage levels based on low claim levels in recent years. The College will re-evaluate the coverage levels as part of an overall review of the plan coverage leading into the 2011-12 plan year.

The College's policy would continue with Symetra Financial. The Symetra Financial aggregate and specific stop-loss premium is \$282,300, which represents a decrease of 37.1% from the previous year. The terms of the agreement are as follows:

2010 Terms and Options:

Specific Terms; Limit: UNLIMITED/person per (newly mandated by Health Care Reform legislation)

Aggregate Terms: Limit \$1,000,000, 125% Aggregate Margin

Covered Benefits: Medical & Prescription Drugs

Third-Party Administrator: Aetna

	<u>Current</u>	<u>Renewal</u>	<u>Variance</u>
Contract:	12/15	12/15	NC
Specific Deductible:	\$200,000	\$350,000	+\$150k in risk
Aggregate Deductible:	\$15,664,811	\$16,114,016	+2.9%
Composite Enrollment:	1,273	1,273	NC
Composite Spec Rate:	\$ 21.70	\$ 12.98	-67%
Composite Agg. Rate:	<u>\$ 3.63</u>	<u>\$ 5.50</u>	+51.5%
Annual Premium Change:	\$386,941	\$282,300	*-37.1%

*Adjusted to reflect total cost based on current average enrollment and annualization of premium


*Includes unlimited lifetime max feature mandated by Health Care Reform.

Douglas S. Duncan, Senior Vice President, Administrative/Business Services & Information Technology; and Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommend approval.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules and Procedures Manual, which are being submitted for your consideration:

6Hx23-4.69 Requirements of the Nursing Program The proposed revisions to the rule will clarify that the valid Health Care Provider CPR Certification required prior to entrance into the first year of the Nursing Program must be from the American Heart Association. The proposed revisions will also update the Rule to provide that students who have any combination of two failures in the following Nursing courses will be dismissed and unable to return to the Nursing Program: Nursing I NUR 1021C; Nursing II NUR 1211C; Nursing III NUR 2462C; Nursing IV 2731C; Transition to Professional Nursing NUR 1001C; and Nursing Care Management NUR 2811C. *Submitted by Phil Nicotera.*

6Hx23-6.9017 Information Technology Security Policy The proposed revisions will update the Rule and add provisions to enhance data security on portable media. *Submitted by Doug Duncan.*

Syd McKenzie, General Counsel, recommends approval.

Attachment

ps0907101

6Hx23-4.69 REQUIREMENTS OF THE NURSING PROGRAM

I. Progression Requirements:

Students who are eligible to start the first specialty course in the program must submit a Health Programs Application form to be enrolled in that course. Enrolling in the first specialty course, students must continue to meet progression requirements. Students to be admitted will be determined by the Health Programs Special Rules, 6Hx23-4.53, Section I. D.

A. Minimum requirements for registration into the first specialty course are as follows:

1. Completion of all college preparatory course work.
2. Standard (Scaled Score) of 95 on the reading subsection of the Florida College Entry Level Placement Test, equivalent score on other standardized tests as recommended by the nursing faculty and approved by President's Cabinet, or have a Master's degree or higher from a regionally accredited university or college, or earn "C" or better in REA 1105.
3. Candidates who have had previous courses in another registered nursing program must submit a transcript from the school of nursing and a reference from the official head of the program or appropriate designate. An "individual learning plan" will be developed for each transferring in student by the SPC Nursing faculty that delineates the completion of the nursing program in order to graduate from SPC.
4. Completion of a minimum of 11 credits in Nursing pre-entry general education and support courses with a 2.75 minimum grade point average on a 4.00 scale and a 2.75 minimum grade point average on a 4.00 scale in the following courses that are being considered for admission: BSC 2085, BSC 2085L, BSC 2086, BSC 2086L, MCB 2010, and MCB 2010L.
5. Computer/Information Literacy Competency (no minimum credit hours required). Computer/Information literacy competency may be demonstrated by completing one of the following:
 - a. Passing a College approved Basic Computer/Information Skills Competency Test: or

- b. Successful completion of at least one of the following:
 - 1) CTS 1101 Basic Computer and Information Literacy.
 - 2) CGS 1100 Microcomputer Applications (as revised in 2002) or LIS 1102, CGS 1510 and OST 1741.
 - 3) EME 2040 Introduction to Educational Technology (as revised in 2002), preferred for Education majors.

- B. All pre-entry, general education and support courses must be completed with a minimum grade of "C".

- C. Each student selected must have a physical examination and required immunizations, titers and/or screenings prior to entrance into the first year of the Nursing Program. These must be updated as required while in the program.

- D. All progression requirements for health related programs (6Hx23-4.53) apply to the Nursing Program.

- E. Students must complete the pre-entry science and support course requirements within three attempts.

- F. Consideration for readmission into the nursing program after having failed or withdrawn from any course in the first session of the Nursing Program will require the student to go through the selective admission process.

- G. Students transferring from another Nursing program must be in good standing in such program.

- H. Students must have a valid American Heart Association Health Care Provider CPR Certification prior to entrance into the first year of the Nursing Program. The certification must be kept current throughout the program.

- II. For the transitional program for practical nurses licensed in Florida, a course is specially designed as entry point for licensed practical nurses or other special students. Special students are defined as students who have satisfactorily completed course work deemed to be equivalent to that of an LPN. Students who successfully complete NUR 1001C, Orientation to Technical Nursing Therapy, Clinical Experience and NUR 1001, Orientation to Technical Nursing Therapy, will enter the sophomore class.

A. Minimum requirements for consideration of licensed practical nurses and special students are the same as I.A., B., C., D., E., F., G. & H. above and in addition:

1. Be currently licensed in Florida (or eligible for license by transfer of license from out of state).
2. Completion of the following courses with grades as defined in I.A.:

PSY 1012 -- General Psychology

BSC 2085/2085L -- Human Anatomy and Physiology and Laboratory I

BSC 2086/2086L -- Human Anatomy and Physiology and Laboratory II

3. Additional pre-entry course requirements include:

College approved Humanities elective (Applicants who have earned an Associate in Arts, Baccalaureate, or higher degree from an accredited institution are waived from this requirement.)

4. For those LPN transitional students entering in May (day schedule), it is recommended they have most, if not all, general education and support courses completed.

III. For the transitional program for paramedics (evening track), the following are the minimum requirements for consideration as an applicant to the freshman class:

A. As outlined in I.A., B., C., D., E., F., G. & H. above.

B. Additional requirements:

1. Must have completed 25 pre-entry, general education or support credits. These MUST include 8 hours of anatomy and physiology, 3 hours of English, and 3 hours of PSY 1012. The other 11 hours are the student's choice from required pre-entry, general education and support curriculum.
2. Must have received an AS in Emergency Medical Services or have taken equivalent general education/support courses.
3. Must be currently a state certified paramedic.

- IV. Students who have any combination of two failures in the following nursing courses listed below will be dismissed and unable to return to the program:

Nursing I Theory/Clinical NUR 1021C; Nursing II Theory/Clinical NUR 1211C; Nursing III Theory/Clinical NUR 2462C; Nursing IV Theory/Clinical NUR 2731C; Transition to Professional Nursing NUR 1001C; and Nursing Care Management NUR 2811C.

- V. Classes may be offered during the day or evening schedule depending upon the availability of classes within the program. Evening is defined as 1:00 p.m. - 11:00 p.m.
- VI. In addition to SPC graduation requirements, students must meet these special graduation requirements:
- A. A grade of “C” or better in each of the designated specialty courses in this program.
 - B. A grade of “C” or better in all courses in the Nursing Program.
 - C. A valid American Heart Association Health Care Provider C.P.R. certificate.
 - D. For transfer students, completion of the “individual learning plan.”
 - E. Students must satisfactorily complete an end of program competency assessment examination in theory and an end of program clinical evaluation.

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1001.64(4)(b), 1001.64(8), 1007.263, F.S.; 6A-14.030, F.A.C.

History: ...Filed - 7/15/08. Effective - Session I, 2008-09; 9/21/10. To Be Filed – 9/21/10. Proposed Date To Become Effective – 1/1/2011.

6Hx23-6.9017 INFORMATION TECHNOLOGY COMPUTER SECURITY POLICY

I. Purpose & Intent

This policy is intended to establish minimum IT security standards for workstations, portable computers and personal data assistants (PDA's) that reside inside of St. Petersburg College's Internet firewall.

II. Compliance Requirements

All users shall be required to attend security training in order to understand the protections that each computer system automatically applies, the basic protective measures that are maintained by campus support technicians (TRSs) or information systems, and their role in ensuring compliance.

A. Identification Information

The management or designee of each College campus, site or department must work with Information Systems or Property Records, as the case may be, to maintain up to date records identifying the user or user group utilizing a given College owned computer system.

B. Computer Security

1. All computers shall be configured to have a password-enabled screen saver. This security lockout feature shall automatically initiate after the computer remains idle from user interaction after a predefined time period. A user must then reenter their password to gain access to the computer. Exceptions may be granted for special purpose systems (Kiosk, etc.) whose operation may be adversely impacted while running a screen saver. Where possible, technical resource staff shall initially configure these settings. The user is responsible for ensuring that the feature remains enabled.
2. All workstations, portable computers, and PDA's must be updated with the latest security patches, virus scanning software and virus data files (where applicable). Patches for high-risk vulnerabilities shall be installed within 24 hours of notification. Where possible, technical resource staff shall configure automatic security updates. The user is responsible for ensuring that the patching remains current.
3. All software installed on College computers must be College owned or licensed through the College. Exceptions to the

above restriction must be documented and approved by the department supervisor to whom the employee reports after consultation with the Administrative Information Systems (AIS) software license administrator. Technical resource staff performing initial software installation shall verify proper licensing. The user is responsible for ensuring that any software installed by the user is in accordance with this Rule.

4. Installation, introduction or connection of administration domains (forests, NT4 domains, or workgroups) to College networks is prohibited, unless prior approval is obtained from the College's director of Network Systems. In the absence of the director of Network Systems, the associate vice president of Information Systems may authorize such access.
5. All PDA's used to connect directly to College computers must be College owned. Exceptions to this must be documented and approved by the department supervisor to whom the employee reports after consultation with the College's director of Network Systems.
6. Computers shall not have software or services installed that could interfere with traditional network services or routing services (e.g.: Dynamic Routing Protocols, DHCP, BootP, PxE, RARP...).
7. The use of remote access technology or remote file sharing mechanisms which grant access to College computers from outside the College firewalls (e.g.: PC-Anywhere, GotoMyPC, VNC, NetMeeting, Remote Desktop, SSH, Telnet server, FTP server, IRC...) is strictly prohibited without the written permission of the College's director of Network Systems.
8. Workstations, portable computers, and PDA's should be reasonably secured.

C. Computer Data Security

1. Personal and sensitive information, including, but not limited to, names, addresses, and SSNs should only be downloaded to perform duties outlined in the employee's position description.
2. Effective in 2008-09, new laptop computers assigned to employees whose job duties require storage of personal and sensitive information shall use encryption technology to

protect such sensitive information in the event of loss or theft of the laptop. Exceptions to this must be documented and approved by the department supervisor to whom the employee reports after consultation with the College's associate vice president of Information Systems.

3. All storage media must be completely overwritten with random information prior to disposal or transfer to another entity (including hard disks, tape media, floppy disks, and any other writable media). If media cannot be overwritten, media shall be destroyed.
4. Server based systems are to be used whenever possible for storage, transmission or processing of sensitive data.
5. Portable storage devices such as hard drives, DVDs, CDs and USB flash drives may not be used to store student or employee personal or sensitive information from any College-owned database. Exceptions to this must be documented and approved by the department supervisor to whom the employee reports after consultation with the College's associate vice president of Information Systems.
6. Portable devices used to store College data must make use of encryption technology to fully secure the data.

III. Enforcement and Consequences

Violation of this policy may result in the revocation of access to St. Petersburg College information technology resources.

Specific Authority: 1001.64(2) & (4), F.S.
Law Implemented: 1001.64(2), (4), (8), (18), & (45), F.S.

History: Adopted – 6/17/08. Filed - 6/17/08. Effective – 6/17/08; 9/21/10.
To Be Filed – 9/21/10. Proposed Date To Become Effective –
Upon Board Approval.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President *WDL*
SUBJECT: Student Tuition and Fees Report

Approval is sought for the following changes to the Student Tuition and Fee Schedule:

Additions

Type	Description	Amount	Due	Effective
Course/Fee	MUC 1102 Music Composition II: Strings and Woodwinds	\$120.00	with course registration	Spring 10/11
Course/Fee	MUC 1104 Music Composition III: Brass and Percussion	\$120.00	with course registration	Spring 10/11
Course/Fee	MUC 1107 Music Composition IV: Chamber Orchestra	\$120.00	with course registration	Spring 10/11
Course/Fee	MUM 1629L Advanced Audio Mixing Techniques Lab	\$150.00	with course registration	Spring 10/11
Course/Fee	MUM 2670 Avid Pro Tools 101/110	\$150.00	with course registration	Spring 10/11
Course/Fee	MUM 2671 Avid Pro Tools 201/210	\$150.00	with course registration	Spring 10/11
Course/Fee	MUM 1629 Advanced Audio Mixing Techniques	\$135.00	with course registration	Spring 10/11

Deletions

Type	Description	Amount	Due	Effective
Course/Fee	CGS 2823 Web Site Design Concepts	\$60.00	with course registration	Aug/Prior
Course/Fee	CGS 2103 Advanced Microcomputer Applications	\$60.00	with course registration	Aug/Prior
Course/Fee	COP 2347 Linux/Unix Network Administration	\$600.00	with course registration	Aug/Prior
Course/Fee	CTS 2434 Programming a Database on Microsoft SQL Server	\$695.00	with course registration	Aug/Prior
Course/Fee	CTS 2160 Linux/Unix Domain Name Service (DNS) Administration	\$600.00	with course registration	Aug/Prior
Course/Fee	CTS 2220 Advanced Word (Microsoft Specialist)	\$60.00	with course registration	Aug/Prior
Course/Fee	CTS 2570 Advanced Powerpoint (Microsoft Specialist)	\$60.00	with course registration	Aug/Prior
Course/Fee	CTS 2213 Outlook (Microsoft Specialist)	\$23.20	with course registration	Aug/Prior
Course/Fee	OST 1100 Keyboarding I	\$40.00	with course registration	Aug/Prior
Course/Fee	OST 1110 Keyboarding II	\$40.00	with course registration	Aug/Prior
Course/Fee	OST 1793 Internet Orientation	\$23.20	with course registration	Aug/Prior
Course/Fee	OST 1810 Desktop Publishing I	\$23.20	with course registration	Aug/Prior
Course/Fee	OST 1812 Desktop Publishing II	\$23.20	with course registration	Aug/Prior

Fee Change

Type	Description	Amount	Due	Effective
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NONE

Other Changes to Schedule (Non-Monetary)

Type	Description	Effective
Course Number	GRA 1104C to "GRA 1206C" Typography	Spring 10/11
Course Number	PGY 2410C to "PGY 2404C" Intermediate Photography	Spring 10/11
Course Name	ACG 2450 from "Microcomputer Accounting" to "Accounting Software Applications"	Spring 10/11
Course Name	CTS 1327 from "Installing & Configuring Windows Client" to "Configuring and Administering Windows Client"	Spring 10/11

Course Name	CTS 1303 from "Configuring & Troubleshooting Windows Server 2003 Active Directory Domain Infrastructure Services" to "Configuring & Troubleshooting Windows Server Active Directory Domain Services"	Spring 10/11
Course Name	CTS 1302 from "Designing a Windows Server Active Directory" to Designing a Windows Server Active Directory Infrastructure Services"	Spring 10/11
Course Name	CGS 1100 from "Microcomputer Applications" to "Computer Applications"	Spring 10/11
Course Name	CGS 1178 from Web Scripting with CGI/PERL & Java Script" to Web Scripting with CGI/PERL"	Spring 10/11
Course Number	CGS 2123 to "CGS 2823" Advanced Web Site Development	Spring 10/11

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Anne M. Cooper, Senior Vice President, Academic & Students Affairs; and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget & Compliance, recommend approval.

ffc0907103

Board of Trustees Financial Report

September 2010

ST. PETERSBURG COLLEGE

FY2010-2011 FUND 10 AND 12 BUDGET TO ACTUAL REPORTING: July 1 - August 31

Revenue				FY10-11 Budget	FY10-11 YTD Actual	% of YTD Budgeted Revenue	Year to Date %	\$ YOY Variance
	FY09-10 Budget	FY09-10 YTD Actual	% To Budget					
Revenue								
Student Tuition & Out-of-State Fees	\$ 44,157,443	\$ 19,761,719	44.8%	\$ 55,235,961	\$ 23,852,517	43.2%		\$ 4,090,798
State Appropriation - CCPF	\$ 47,727,373	\$ 8,041,632	16.8%	\$ 55,674,039	\$ 9,329,378	16.8%		\$ 1,287,746
Federal Stabilization Funds	\$ 5,097,571	\$ -	0.0%	\$ 5,180,294	\$ -	0.0%		\$ -
State Appropriation - Lottery	\$ 6,777,857	\$ -	0.0%	\$ 7,279,093	\$ -	0.0%		\$ -
Operating Cost for New Facilities	\$ 315,104	\$ -	0.0%	\$ 78,354	\$ -	0.0%		\$ -
State Appropriation - Bacc Program Fund	\$ 5,572,901	\$ -	0.0%					\$ -
Distance Learning Fee	\$ 2,180,968	\$ 1,308,643	60.0%	\$ 3,026,400	\$ 1,180,712	39.0%		\$ (127,930)
Technology Fee	\$ 1,952,264	\$ 982,356	50.3%	\$ 2,475,440	\$ 1,176,860	47.5%		\$ 194,504
Other Revenues	\$ 4,351,831	\$ 456,194	10.5%	\$ 3,911,923	\$ 479,846	12.3%		\$ 23,652
Other Student Fees	\$ 1,801,634	\$ 389,277	21.6%	\$ 1,821,439	\$ 439,137	24.1%		\$ 49,860
Fund Transfers In	\$ 1,029,753	\$ 5,663	0.5%	\$ 2,344,940	\$ 465	0.0%		\$ (5,198)
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0.0%	\$ 3,150,500	\$ -	0.0%		\$ -
Total Revenues - Fund 10 and 12	\$ 123,115,199	\$ 30,945,483	25.1%	\$ 140,178,383	\$ 36,458,915	26.0%	24%	\$ 5,513,432
Operating Costs								
	FY09-10 Budget	FY09-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD Expense	Year to Date %	\$ YOY Variance
Personnel & Benefits								
Instructional	\$ 33,021,800	\$ 4,817,007	14.6%	\$ 37,533,133	\$ 4,806,123	12.8%		\$ (10,884)
Administrative	\$ 16,001,726	\$ 3,321,222	20.8%	\$ 17,907,721	\$ 3,732,731	20.8%		\$ 411,509
Career (Non-Instructional)	\$ 19,736,243	\$ 2,988,516	15.1%	\$ 21,832,241	\$ 3,113,042	14.3%		\$ 124,526
OPS and Overtime	\$ 1,656,228	\$ 287,025	17.3%	\$ 1,925,498	\$ 331,071	17.2%		\$ 44,046
Student Assistants	\$ 500,000	\$ 48,001	9.6%	\$ 500,000	\$ 52,644	10.5%		\$ 4,644
Personnel Benefits	\$ 21,969,320	\$ 3,656,719	16.6%	\$ 23,073,659	\$ 3,823,088	16.6%		\$ 166,370
Total Personnel & Benefits	\$ 92,885,317	\$ 15,118,489	16.3%	\$ 102,772,253	\$ 15,858,700	15.4%	17%	\$ 740,211
Current Expense								
Travel	\$ 515,721	\$ 38,663	7.5%	\$ 472,606	\$ 36,476	7.7%		\$ (2,187)
Repairs & Maintenance	\$ 960,477	\$ 156,828	16.3%	\$ 948,643	\$ 127,664	13.5%		\$ (29,164)
Rentals/Leases	\$ 209,071	\$ 24,256	11.6%	\$ 397,153	\$ 66,981	16.9%		\$ 42,725
Insurance (Non-Health)	\$ 2,028,175	\$ 1,261,366	62.2%	\$ 2,025,147	\$ 1,189,534	58.7%		\$ (71,832)
Utilities	\$ 6,000,000	\$ 1,035,319	17.3%	\$ 6,401,500	\$ 1,098,438	17.2%		\$ 63,119
Services and Fees	\$ 3,517,797	\$ 220,982	6.3%	\$ 4,066,634	\$ 425,800	10.5%		\$ 204,818
Scholarships/Fee Waivers	\$ 497,730	\$ 152,942	30.7%	\$ 1,110,895	\$ 89,670	8.1%		\$ (63,271)
Materials and Supplies	\$ 5,414,467	\$ 496,889	9.2%	\$ 5,595,954	\$ 559,659	10.0%		\$ 62,770
Tech Expense/Licensing	\$ 1,755,000	\$ 268,846	15.3%	\$ 1,956,061	\$ 293,890	15.0%		\$ 25,044
Other Current Expense	\$ 5,591,182	\$ (44,571)	-0.8%	\$ 6,767,625	\$ (48,688)	-0.7%		\$ (4,117)
Total Current Expense	\$ 26,489,620	\$ 3,611,519	13.6%	\$ 29,742,218	\$ 3,839,425	12.9%	13%	\$ 227,905
Capital Spending								
Computer Refresh Leases	\$ 1,778,959	\$ 165,486	9.3%	\$ 2,126,836	\$ 328,135	15.4%		\$ 162,649
Capital Purchases- Non-Recurring	\$ 1,932,522	\$ 72,550	3.8%	\$ 1,024,978	\$ 245,837	24.0%		\$ 173,287
Debt Service - Construction Obligations	\$ -	\$ -		\$ 4,500,000	\$ -	0.0%		\$ -
Total Capital Spending	\$ 3,711,481	\$ 238,035	6.4%	\$ 7,651,814	\$ 573,972	7.5%	2%	\$ 335,936
Total Operating Costs - Fund 10 and 12	\$ 123,086,418	\$ 18,968,044	15.4%	\$ 140,166,285	\$ 20,272,096	14.5%	15%	\$ 1,304,052
Total Remaining Funds (Surplus/Deficit)	\$ 28,781	\$ 11,977,439		\$ 12,098	\$ 16,186,819			\$ 4,209,380

Variance Analysis:

Revenues

State Government funding is 11% greater than budgeted as the State has historically not made payments for Upper Division funding in July or August of the year; however, that portion is included now that all funding is from the Community College Program Funds.

Student Fees increased over budget due to the enrollment growth experienced beyond that anticipated in the budget.

Other Revenue is higher than budget primarily due to greater revenue than anticipated from the Use of College Facilities at this point in the year.

Fund Transfers In has a small negative variance due to budget trending, which included a \$5k Non-Mandatory Transfer In from Unrestricted Funds that occurred in July of last year but not again this year.

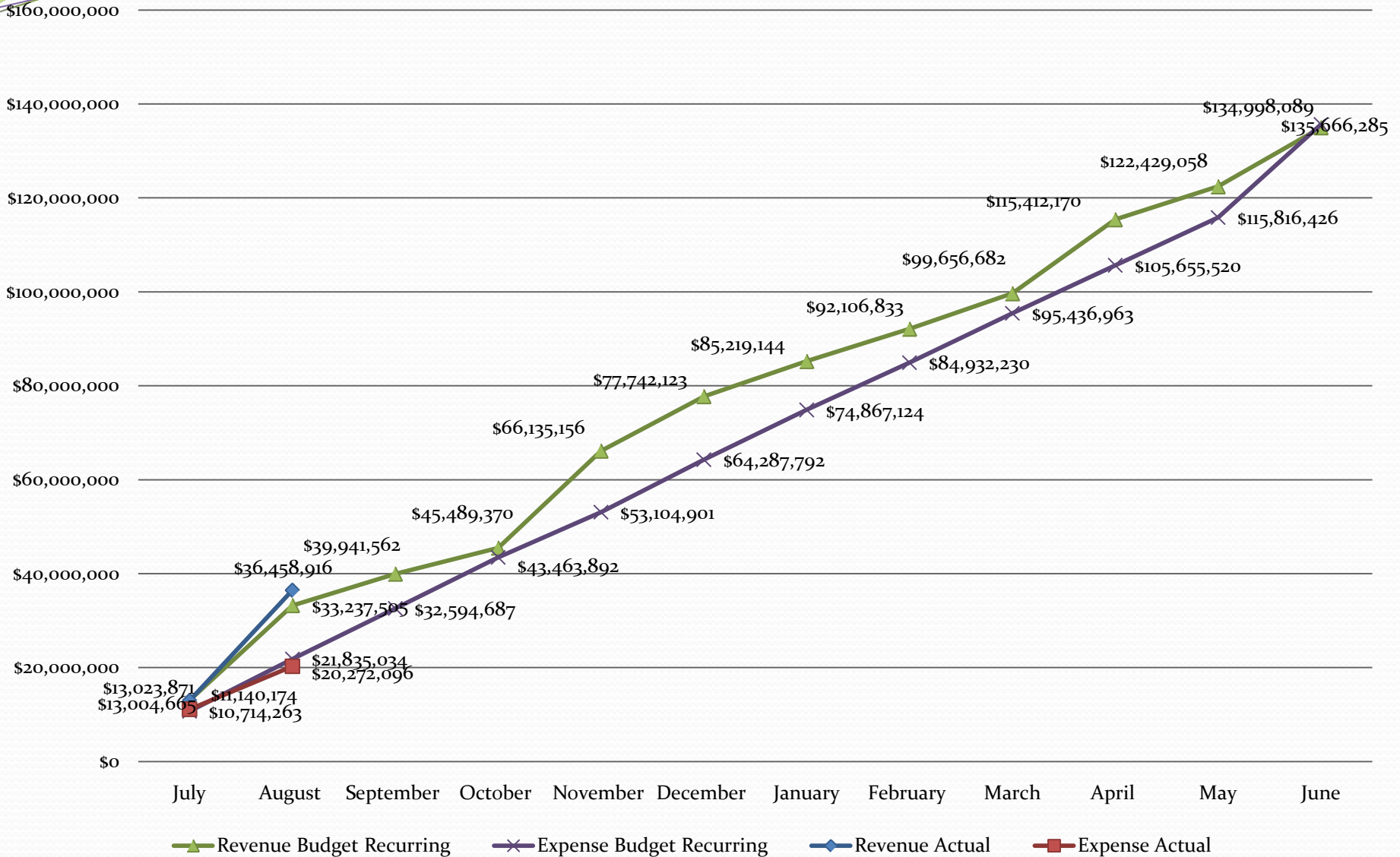
Expenses

Personnel expenses has a positive variance to budget primarily due to vacant positions (both open positions and new positions that were added during the budget process that are not yet filled).

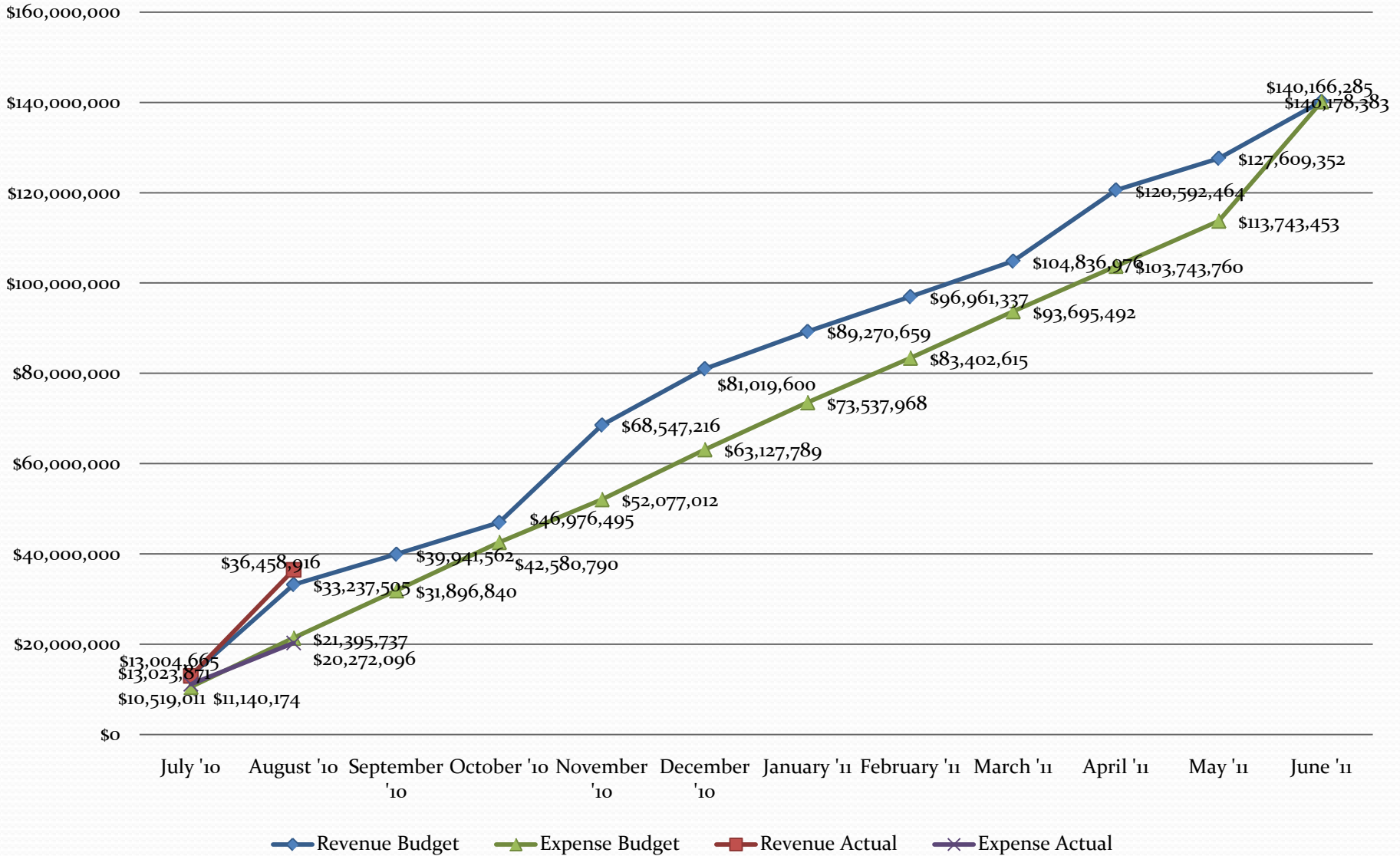
Current Expenses are only slightly below budget, primarily due to fee waivers lower than anticipated for this point in the year.

Capital expenses is higher than budget primarily due to a strategic change that has enabled the purchase of approved capital items earlier in the year than in prior years.

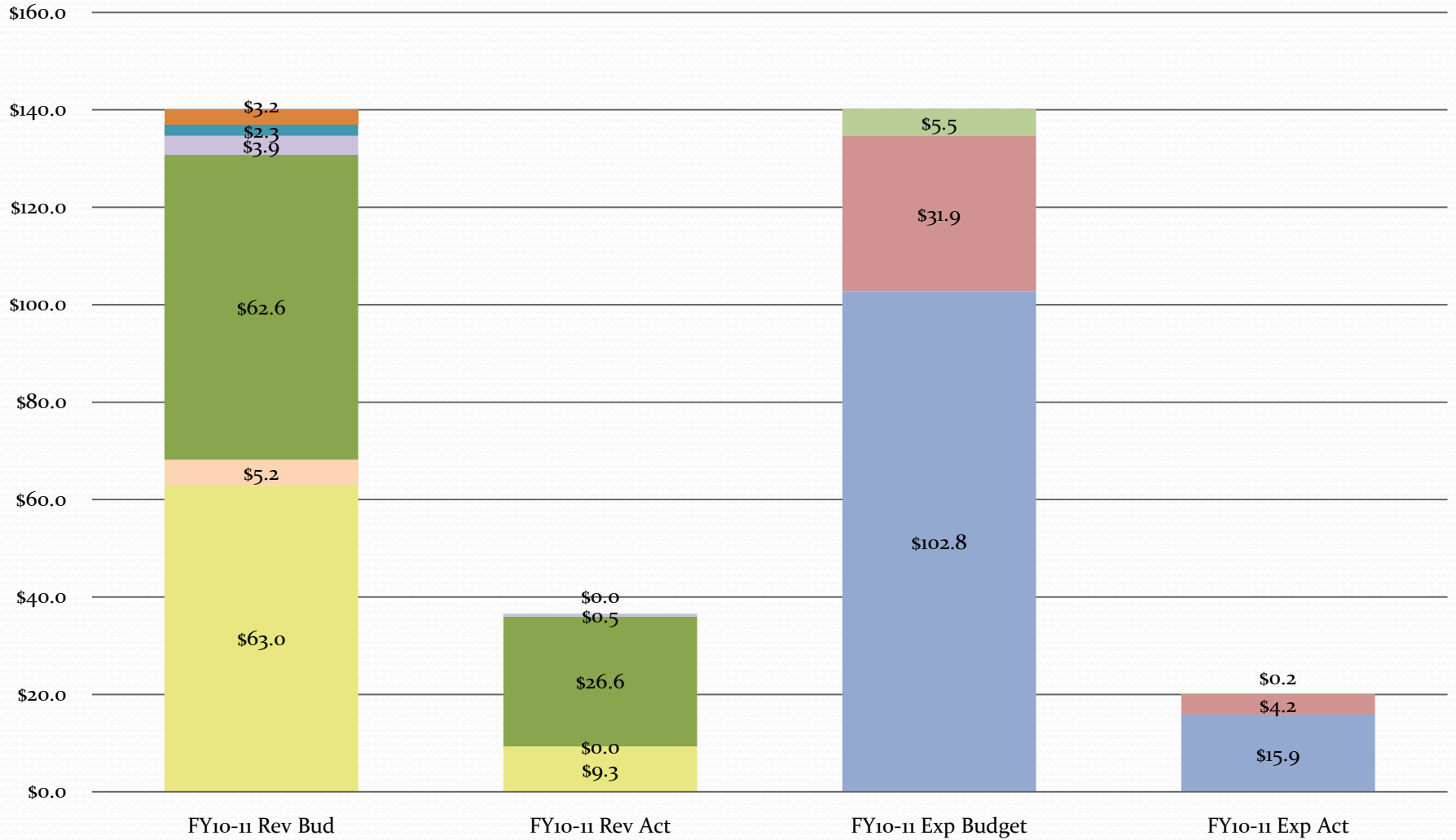
FY10-11 Monthly Revenue and Expense Recurring Version



St. Petersburg College Operating Budget Year-To-Date Revenue and Expense Budget to Actual



FY10-11 Revenue and Expense Distribution (millions)




- State Government
- Stimulus
- Student Fees
- Other Revenue
- Fund Transfers In
- Reserves
- Personnel and Benefits
- Current Expenses
- Capital



Questions?

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Financial Statements for FY Ending June 30, 2010

Attached for information are the financial reports for the fiscal year ending June 30, 2010.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachments

dsd0915105



Revenues and Expenditures by Fund
for the period of July 1, 2009 through June 30, 2010

Run Date: September 01, 2010

Report ID:

BOARD_1

Layout:

S_REV_EXP_BYFUND

Revenues

	Current Fund Unrestricted	Bacc Current Fund Unrestricted	Current Fund Restricted	Auxiliary Current	Scholarships / Short term loan	Agency	Unexpended Plant	Debt Service & Investment in Plant	Total Funds
	Funds 10,14,16,18	Funds 12,17	Funds 20-27	Fund 30	Funds 40, 50-57	Funds 60-62	Funds 70-77	Funds 80-90	
State Support	54,831,986	5,572,901	511,640	0	7,365,854	532,922	6,377,012	0	75,192,316
Student Fees	52,247,557	6,732,674	4,295,435	0	2,373,571	0	3,568,336	0	69,217,573
Federal Support	5,674,519	311,511	12,994,066	0	39,845,884	2,080,921	0	0	60,906,902
Other Agencies Support	0	0	1,746,658	0	0	496,110	0	0	2,242,768
Other Revenues	5,608,519	187,774	1,403,740	2,004,218	1,067,563	3,174,208	6,769,140	2,236,252	22,451,414
Total Revenues	118,362,581	12,804,861	20,951,539	2,004,218	50,652,872	6,284,161	16,714,489	2,236,252	230,010,972

Expenditure

Personnel Costs	86,787,596	10,114,510	9,955,131	10,928	0	1,475,210	0	0	108,343,375
Current Expense	27,025,377	1,061,265	9,397,094	1,406,318	51,344,250	4,808,951	1,717,489	2,151,711	98,912,454
Capital Outlay	959,792	45,421	1,059,895	2,060	0	0	10,655,319	0	12,722,487
Total Expenditures	114,772,765	11,221,195	20,412,120	1,419,305	51,344,250	6,284,161	12,372,808	2,151,711	219,978,316

Total Revenue Exceeding Expenditures

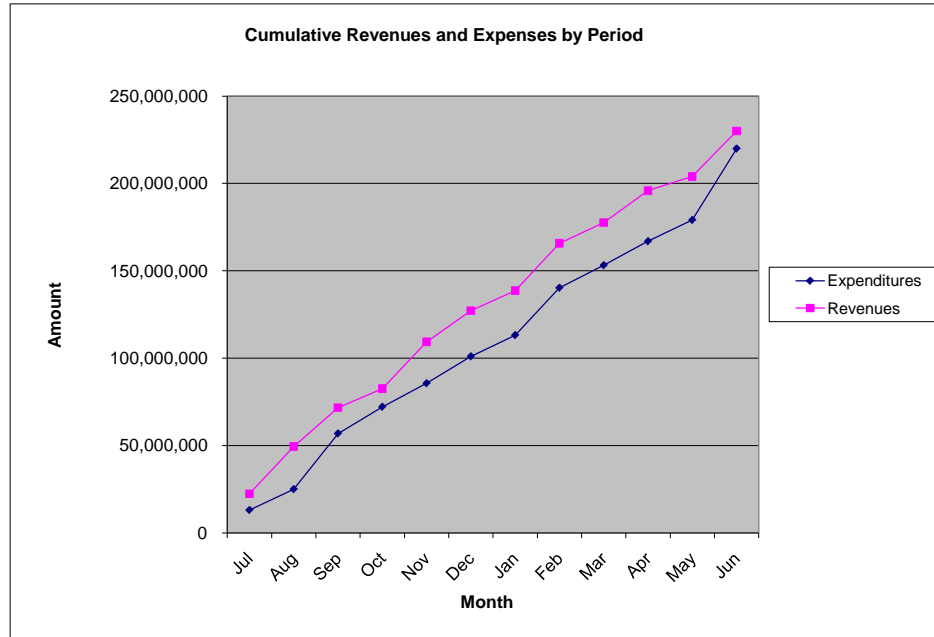
	3,589,816	1,583,665	539,419	584,913	-691,378	0	4,341,681	84,541	10,032,657
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Revenues and Expenditures
for the period ended June 30, 2010

Run Date: September 01, 2010
Report ID: BOARD_2
Layout: S_REV_EXP_BYPER

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
REVENUES												
Total Revenue	22,365,700	27,031,595	22,247,723	10,938,401	26,766,725	17,885,063	11,416,631	27,145,151	11,785,124	18,296,225	8,072,499	26,060,135
EXPENDITURES												
Personnel Costs	9,771,973	7,296,838	8,168,878	9,726,271	8,362,190	11,653,185	7,226,476	8,364,818	8,525,407	8,699,642	8,788,962	11,758,737
Current Expense	3,252,885	3,228,258	22,327,404	3,905,439	3,562,314	2,109,761	4,190,434	26,145,983	3,758,549	3,987,014	2,796,811	19,647,603
Capital Outlay	-14,487	1,400,095	1,409,862	1,649,830	1,528,514	1,658,490	726,242	853,793	607,412	1,050,268	626,366	1,226,101
Total Expenditures	13,010,371	11,925,190	31,906,144	15,281,540	13,453,017	15,421,437	12,143,152	35,364,593	12,891,368	13,736,923	12,212,139	32,632,440



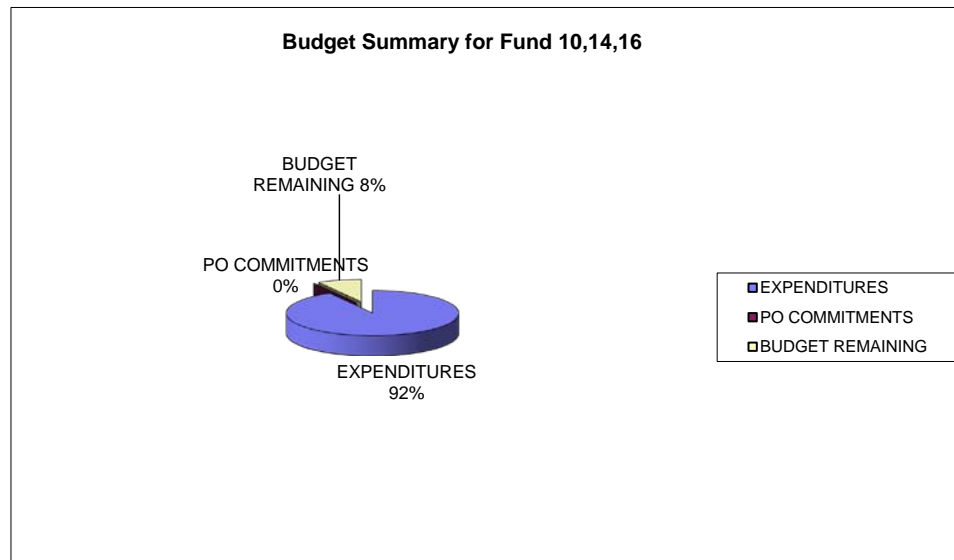


2009-2010 BUDGET SUMMARY
for the period ended June 30, 2010

Run Date: September 01, 2010
Report Id: BOARD_3
Layout: S_BUD_SUMI

FUND 10,14,16

	BUDGETED	EXPENDITURES	PO COMMITMENTS	BUDGET REMAINING	REMAINING BUDGET %
Personnel (500s)	86,731,625	86,787,596	0	(55,971)	0%
Current Expense (600s)	35,594,348	27,025,376	0	8,568,971	24.07%
Capital Outlay (700s)	2,768,232	959,791	0	1,808,441	65.33%
Total Expenditures	125,094,205	114,772,763	0	10,321,441	8.25%



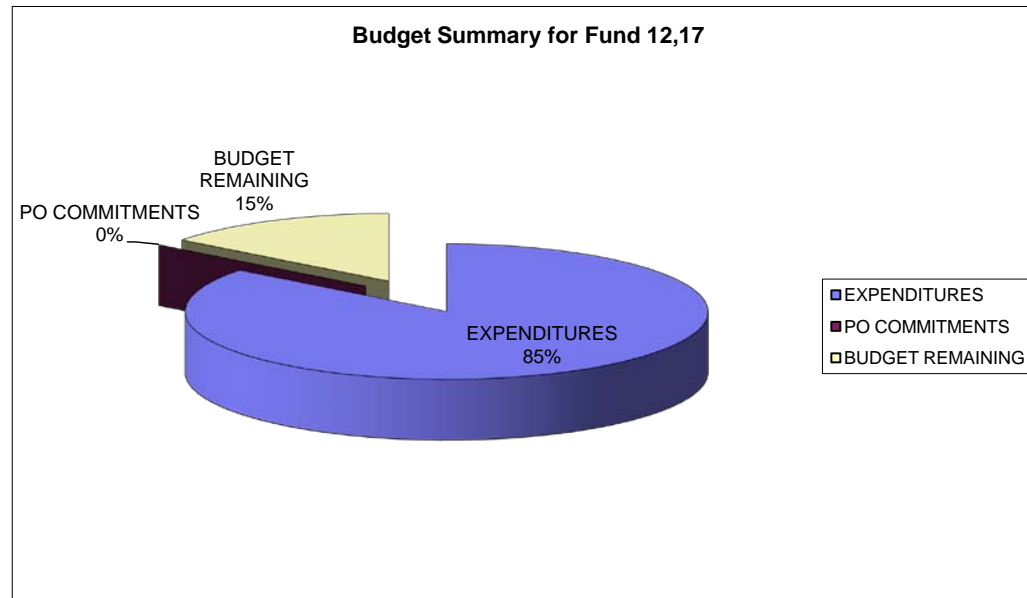


2009-2010 BUDGET SUMMARY
for the period ended June 30, 2010

Run Date: September 01, 2010
Report Id: BOARD_3
Layout: S_BUD_SUMI

FUND 12,17

	BUDGETED	EXPENDITURES	PO COMMITMENTS	BUDGET REMAINING	REMAINING BUDGET %
Personnel (500s)	10,363,329	10,114,510	0	248,819	2.40%
Current Expense (600s)	2,635,565	1,061,264	0	1,574,300	59.73%
Capital Outlay (700s)	134,084	45,420	0	88,664	66.13%
Total Expenditures	13,132,977	11,221,194	0	1,911,783	14.56%





Balance Sheet by Fund
for the period ended June 30, 2010

Run Date: 09/16/10
Report ID: BOT_BAL
Layout: S_BALANCE_SHEET_BY_FUND

	Current Fund Unrestricted Funds 10,14,16,18	Bacc Current Fund Unrestricted Funds 12,17	Current Fund Restricted Funds 20-27	Auxiliary Current Fund 30	Scholarships/Short term loan Funds 40, 50-57	Agency Funds 60-62	Unexpended Plant Funds 70-77	Debt Service & Investment in Plant Funds 80-90	Total Funds
Assets									
CASH	31,011	190	2,367,939	3,905	0	473,913	244,675	22,081	3,143,716
ACCOUNTS/NOTES RECEIVABLE	1,040,751	17,164	1,276,953	49,662	543,115	935,757	26,711,988	0	30,575,389
INVESTMENTS	28,037,685	6,191,906	3,702,296	7,954,444	1,732,755	7,874,509	20,417,136	69,597	75,980,328
DUE FROM OTHER FUNDS	10,334,258	0	0	4,691,805	0	0	0	0	15,026,062
CAPITAL ASSETS	0	0	0	0	0	0	0	255,413,356	255,413,356
OTHER ASSETS	162,495	0	461	0	0	0	695,140	0	858,096
Total Assets	39,606,199	6,209,260	7,347,648	12,699,816	2,275,870	9,284,180	48,068,939	255,505,034	380,996,946
Liabilities									
AMOUNTS PAYABLE	2,756,254	156,530	443,408	10,177	0	8,257,904	2,006,596	0	13,630,869
DEFERRED REVENUE	178,664	28,010	1,360,288	1	8,977	0	12,955	0	1,588,895
DUE TO OTHER FUNDS	0	0	723,427	88,986	301,326	1,026,276	12,886,047	0	15,026,062
BONDS PAYABLE	0	0	0	0	0	0	9,400,000	21,145,000	30,545,000
ACCRUED COMPENSATION LEAVE	9,066,071	962,248	116,771	0	0	0	0	0	10,145,090
Total Liabilities	12,000,990	1,146,788	2,643,894	99,164	310,303	9,284,180	24,305,597	21,145,000	70,935,916
Net Assets									
CUR YR REV/EX EXCESS (DEFICIT)	3,589,816	1,583,665	539,419	584,913	-691,378	0	4,341,681	84,541	10,032,657
FUND BALANCES	24,015,393	3,478,807	4,164,335	12,015,739	2,656,946	0	19,421,661	234,275,493	300,028,373
Total Net Assets	27,605,210	5,062,472	4,703,754	12,600,651	1,965,567	0	23,763,341	234,360,034	310,061,030
Total Liability & Net Assets	39,606,199	6,209,260	7,347,648	12,699,816	2,275,870	9,284,180	48,068,939	255,505,034	380,996,946

St. Petersburg College
Comparative Balance Sheet
Unrestricted General Operating
Funds: 10, 12, 14, 17 & 16
As of June 30, 2010

	Fiscal Year 2009 - 2010	Fiscal Year 2008 - 2009	Change	% Change
ASSETS				
CASH	\$ 31,201	\$ 30,754	\$ 447	
ACCOUNTS RECEIVABLE	1,057,915	1,022,854	35,061	
INVESTMENTS	34,229,591	19,913,307	14,316,283	
INVENTORY	119,917	74,236	45,682	
DUE FROM OTHER FUNDS	10,334,258	18,604,327	(8,270,069)	
OTHER ASSETS	42,578	36,358	6,219	
ASSETS	\$ 45,815,459	\$ 39,681,836	\$ 6,133,623	15.46%
LIABILITIES				
ACCOUNTS PAYABLE	551,261	600,792	(49,531)	
OTHER PAYABLES	2,361,523	2,264,877	96,646	
DEFERRED REVENUE	206,674	165,640	41,034	
ACCRUED COMPENSATION	10,028,319	9,156,328	871,991	
LIABILITIES	13,147,777	12,187,637	960,140	7.88%
ALLOCATED / RESERVED FB				
BUDGET STABILIZATN	3,150,500	2,142,636	1,007,864	
CAPITAL OUTLAY RSV	2,000,047	1,631,106	368,940	
STAFF & PRG DEV-RSV	1,088,909	414,313	674,595	
PO ENCUMBRANCE RSV	1,430,127	1,166,273	263,854	
LAB FEES -RSV	2,077,579	2,261,849	(184,270)	
SELF INSURANCE-RSV	4,175,000	3,175,000	1,000,000	
TECH FEE-CAPITAL-RSV	1,650,846	916,651	734,195	
UNIV PARTNR CNTR-RSV	3,180,763	3,180,763	0	
PERFORM FUNDING-RSV	0	17,798	(17,798)	
STUDENT SYSTEM-RSV	0	0	0	
AMERICAN STAGE-RSV	0	0	0	
HAZARD INSUR. RSV	0	1,100,000	(1,100,000)	
ACCEL CONSTR OBLIG	11,006,655	15,772,933	(4,766,278)	
PROJ ALLSTATE RSV	0	816,000	(816,000)	
FUTURE LEAVE-RSV	(10,028,319)	(9,156,328)	(871,992)	
ALLOCATED / RESERVED FB	19,732,106	23,438,995	(3,706,889)	(15.82%)
UNALLOCATED FB				
UNALLOCATED FUND BAL	12,935,575	4,055,205	8,880,370	218.99%
TOTAL ALL FUND BALANCES	32,667,682	27,494,200	5,173,481	18.82%
TOTAL LIABILITIES & FUND BALANCES	\$ 45,815,459	\$ 39,681,836	\$ 6,133,623	15.46%

St. Petersburg College
Statement of Revenues and Expenses
Unrestricted General Operating
Funds: 10,12,14,16 & 17
From: July 1 Through: June 30

	Fiscal Year 2010	Fiscal Year 2009	CHANGE	% CHANGE
REVENUES				
STATE GOVERNMENT	\$ 60,404,887	\$ 65,695,589	\$ (5,290,702)	(8.05%)
STUDENT FEES	58,980,229	47,236,829	11,743,400	24.86%
OTHER REVENUE	9,305,949	4,002,973	5,302,976	132.48%
FUND TRANSFERS IN	2,476,377	930,077	1,546,300	166.26%
TOTAL REVENUES	131,167,442	117,865,468	13,301,974	11.29%
EXPENSES				
PERSONNEL & BENEFITS	96,902,106	92,277,742	4,624,364	5.01%
CURRENT EXPENSES	28,086,642	22,117,504	5,969,138	26.99%
CAPITAL	1,005,213	1,218,140	(212,927)	(17.48%)
TOTAL EXPENSES	125,993,961	115,613,386	10,380,575	8.98%
TOTAL REVENUES OVER EXPENSES	\$ 5,173,481	\$ 2,252,082	\$ 2,921,399	129.72%

St. Petersburg College
Comparative Balance Sheet
Unrestricted General Operating
Funds: 10, 14 & 16
As of June 30, 2010

	Fiscal Year 2009 - 2010	Fiscal Year 2008 - 2009	Change	% Change
ASSETS				
CASH	\$ 31,011	\$ 30,258	\$ 753	
ACCOUNTS RECEIVABLE	1,040,751	1,014,526	26,225	
INVESTMENTS	28,037,685	15,508,701	12,528,984	
INVENTORY	119,917	74,236	45,682	
DUE FROM OTHER FUNDS	10,334,258	18,604,327	(8,270,069)	
OTHER ASSETS	42,578	36,358	6,219	
ASSETS	\$ 39,606,199	\$ 35,268,407	\$ 4,337,793	12.30%
LIABILITIES				
ACCOUNTS PAYABLE	515,097	587,566	(72,469)	
OTHER PAYABLES	2,241,157	2,196,988	44,169	
DEFERRED REVENUE	178,664	144,425	34,239	
DUE TO OTHER FUNDS	0	0	0	
ACCRUED COMPENSATION	9,066,071	8,324,038	742,034	
LIABILITIES	12,000,990	11,253,016	747,973	6.65%
ALLOCATED / RESERVED FB				
BUDGET STABILIZATN	1,675,500	1,675,500	0	
CAPITAL OUTLAY RSV	1,975,268	1,631,106	344,161	
STAFF & PRG DEV-RSV	994,508	414,313	580,194	
PO ENCUMBRANCE RSV	1,360,238	1,166,273	193,965	
LAB FEES -RSV	1,702,400	1,896,691	(194,291)	
SELF INSURANCE-RSV	4,175,000	3,175,000	1,000,000	
TECH FEE-CAPITAL-RSV	1,440,198	916,651	523,547	
UNIV PARTNR CNTR-RSV	3,180,763	3,180,763	0	
PERFORM FUNDING-RSV	0	17,798	(17,798)	
STUDENT SYSTEM-RSV	0	0	0	
AMERICAN STAGE-RSV	0	0	0	
HAZARD INSUR. RSV	0	1,100,000	(1,100,000)	
ACCEL CONSTR OBLIG	11,006,655	15,772,933	(4,766,278)	
PROJ ALLSTATE RSV	0	816,000	(816,000)	
FUTURE LEAVE-RSV	(9,066,071)	(8,324,038)	(742,034)	
ALLOCATED / RESERVED FB	18,444,458	23,438,991	(4,994,533)	(21.31%)
UNALLOCATED FB				
UNALLOCATED FUND BAL	9,160,751	576,399	8,584,352	1489.31%
TOTAL ALL FUND BALANCES	27,605,210	24,015,390	3,589,819	14.95%
TOTAL LIABILITIES & FUND BALANCES	\$ 39,606,199	\$ 35,268,407	\$ 4,337,793	12.30%

St. Petersburg College
Statement of Revenues and Expenses
Unrestricted General Operating
Funds: 10, 14 & 16
From: July 1 Through: June 30

	Fiscal Year 2010	Fiscal Year 2009	CHANGE	% CHANGE
REVENUES				
STATE GOVERNMENT	\$ 54,831,986	\$ 59,801,057	\$ (4,969,071)	(8.31%)
STUDENT FEES	52,247,556	42,298,158	9,949,398	23.52%
OTHER REVENUE	8,848,864	3,902,686	4,946,178	126.74%
FUND TRANSFERS IN	2,434,175	928,252	1,505,923	162.23%
TOTAL REVENUES	118,362,581	106,930,153	11,432,428	10.69%
EXPENSES				
PERSONNEL & BENEFITS	86,787,596	82,849,040	3,938,556	4.75%
CURRENT EXPENSES	27,025,377	21,118,823	5,906,554	27.97%
CAPITAL	959,792	1,194,600	(234,808)	(19.66%)
TOTAL EXPENSES	114,772,765	105,162,463	9,610,302	9.14%
TOTAL REVENUES OVER EXPENSES	\$ 3,589,816	\$ 1,767,690	\$ 1,822,126	103.08%

**St. Petersburg College
Comparative Balance Sheet
Unrestricted Baccalaureate
Funds: 12 & 17
As of June 30, 2010**

	<u>Fiscal Year 2009 - 2010</u>	<u>Fiscal Year 2008 - 2009</u>	<u>Change</u>	<u>% Change</u>
ASSETS				
CASH	\$ 190	\$ 496	\$ (306)	
ACCOUNTS RECEIVABLE	17,164	8,328	8,835	
INVESTMENTS	6,191,906	4,404,606	1,787,299	
ASSETS	<u>\$ 6,209,260</u>	<u>\$ 4,413,431</u>	<u>\$ 1,795,829</u>	40.69%
LIABILITIES				
ACCOUNTS PAYABLE	\$ 36,164	\$ 13,231	\$ 22,933	
OTHER PAYABLES	120,366	67,889	52,476	
DEFERRED REVENUE	28,010	21,215	6,795	
ACCRUED COMPENSATION	962,248	832,290	129,958	
LIABILITIES	<u>1,146,788</u>	<u>934,625</u>	<u>212,163</u>	22.70%
ALLOCATED / RESERVED FB				
BUDGET STABILIZATN	1,475,000	467,132	1,007,868	
CAPITAL OUTLAY RSV	24,779	0	24,779	
CUR YR OPERATIONS	0	0	-	
STAFF & PRG DEV-RSV	94,401	0	94,401	
PO ENCUMBRANCE RSV	69,889	0	69,889	
LAB FEES -RSV	375,179	365,158	10,021	
TECH FEE-CAPITAL-RSV	210,648	0	210,648	
FUTURE LEAVE-RSV	(962,248)	(832,290)	(129,958)	
ALLOCATED / RESERVED FB	<u>1,287,648</u>	<u>0</u>	<u>1,287,648</u>	1287.65%
UNALLOCATED FB				
UNALLOCATED FUND BAL	<u>3,774,824</u>	<u>3,478,806</u>	<u>296,018</u>	8.51%
TOTAL ALL FUND BALANCES	<u>5,062,472</u>	<u>3,478,806</u>	<u>1,583,666</u>	45.52%
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 6,209,260</u>	<u>\$ 4,413,431</u>	<u>\$ 1,795,829</u>	40.69%

St. Petersburg College
Statement of Revenues and Expenses
Unrestricted Baccalaureate
Funds: 12 & 17
From: July 1 Through: June 30

	Fiscal Year 2010	Fiscal Year 2009	CHANGE	% CHANGE
REVENUES				
STATE GOVERNMENT	\$ 5,572,901	\$ 5,894,532	\$ (321,631)	(5.46%)
STUDENT FEES	6,732,673	4,938,671	1,794,002	36.33%
OTHER REVENUE	457,085	100,287	356,798	355.78%
FUND TRANSFERS IN	42,202	1,825	40,377	2212.44%
TOTAL REVENUES	12,804,861	10,935,315	1,869,546	17.10%
EXPENSES				
PERSONNEL & BENEFITS	10,114,510	9,428,702	685,808	7.27%
CURRENT EXPENSES	1,061,265	998,681	62,584	6.27%
CAPITAL	45,421	23,540	21,881	92.95%
TOTAL EXPENSES	11,221,196	10,450,923	770,273	7.37%
TOTAL REVENUES OVER EXPENSES	\$ 1,583,665	\$ 484,392	\$ 1,099,273	226.94%

Points of Interest from Financial Reports for June 30, 2010:

Net Assets or Fund Balance for the entire College increased by \$10 million.

The Unrestricted Fund balance (Fund 10, 14 & 16) increased \$3.6 million due to increased enrollments, tuition rates and the addition of the technology fee. State funding decreased but was largely offset by the stimulus stabilization funding shown as Federal Support or Other Revenue. Expenses included a \$5 million transfer to the Unexpended Plant Fund to cover construction costs incurred. Personnel expenses increased, attributable to adjunct faculty growth in support of the enrollment increase as well as increasing costs for benefits across all personnel groups.

The Baccalaureate Fund balance (Fund 12 & 17) increased \$1.6 million primarily due to program and enrollment growth. State funding decreased but largely offset by the stimulus stabilization funding shown as Federal Support or Other Revenue. Personnel expenses increased for both full-time and adjunct faculty in support of the program and enrollment growth.

The Auxiliary Fund balance (Fund 30) increased \$0.6 million as more funds were transferred to other funds to be spent on student recruitment and student services.

The Scholarship/Short-term Loan Fund balance (Funds 40 & 50) decreased \$0.7 million primarily due to the \$0.9 million Short-term Loan Program shifting to the NelNet Payment Plan Program in the Spring term of 2009-2010. The short-term loan funds were transferred back to the Unrestricted Current Fund. The affect of that transfer was partially offset by increased Federal grants revenues and student financial aid fees.


The Unexpended Plant Fund balance (Fund70) increased \$4.3 million driven by the \$5 million transfer in from the Unrestricted Current fund to cover constructions costs previously incurred with no future funding available.

The Debt Service and Investment in Plant Fund balance (Fund 80 & 90) increased \$0.08 million driven by the net effect of capitalized asset additions offset by depreciation expense.

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Financial Reports for FY10-11 July 1 – August 31

Attached for information are the financial reports for FY10-11 July 1 – August 31 time period. These reports have been expanded to include a budget to actual expense analysis.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachment

dsd0915105

ST. PETERSBURG COLLEGE
FY2010-2011 FUND 10 AND 12 BUDGET TO ACTUAL REPORTING: July 1 - August 31

Revenue	FY09-10 Budget	FY09-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD	Year to Date	\$ YOY Variance
						Budgeted Revenue		
Revenue								
Student Tuition & Out-of-State Fees	\$ 44,157,443	\$ 19,761,719	44.8%	\$ 55,235,961	\$ 23,852,517	43.2%	\$	4,090,798
State Appropriation - CCPF	\$ 47,727,373	\$ 8,041,632	16.8%	\$ 55,674,039	\$ 9,329,378	16.8%	\$	1,287,746
Federal Stabilization Funds	\$ 5,097,571	\$ -	0.0%	\$ 5,180,294	\$ -	0.0%	\$	-
State Appropriation - Lottery	\$ 6,777,857	\$ -	0.0%	\$ 7,279,093	\$ -	0.0%	\$	-
Operating Cost for New Facilities	\$ 315,104	\$ -	0.0%	\$ 78,354	\$ -	0.0%	\$	-
State Appropriation - Bacc Program Fund	\$ 5,572,901	\$ -	0.0%	\$ -	\$ -	-	\$	-
Distance Learning Fee	\$ 2,180,968	\$ 1,308,643	60.0%	\$ 3,026,400	\$ 1,180,712	39.0%	\$	(127,930)
Technology Fee	\$ 1,952,264	\$ 982,356	50.3%	\$ 2,475,440	\$ 1,176,860	47.5%	\$	194,504
Other Revenues	\$ 4,351,831	\$ 456,194	10.5%	\$ 3,911,923	\$ 479,846	12.3%	\$	23,652
Other Student Fees	\$ 1,801,634	\$ 389,277	21.6%	\$ 1,821,439	\$ 439,137	24.1%	\$	49,860
Fund Transfers In	\$ 1,029,753	\$ 5,663	0.5%	\$ 2,344,940	\$ 465	0.0%	\$	(5,198)
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0.0%	\$ 3,150,500	\$ -	0.0%	\$	-
Total Revenues - Fund 10 and 12	\$ 123,115,199	\$ 30,945,483	25.1%	\$ 140,178,383	\$ 36,458,915	26.0%	24%	\$ 5,513,432
Operating Costs								
	FY09-10 Budget	FY09-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD Expense	Year to Date %	\$ YOY Variance
Personnel & Benefits								
Instructional	\$ 33,021,800	\$ 4,817,007	14.6%	\$ 37,533,133	\$ 4,806,123	12.8%	\$	(10,884)
Administrative	\$ 16,001,726	\$ 3,321,222	20.8%	\$ 17,907,721	\$ 3,732,731	20.8%	\$	411,509
Career (Non-Instructional)	\$ 19,736,243	\$ 2,988,516	15.1%	\$ 21,832,241	\$ 3,113,042	14.3%	\$	124,526
OPS and Overtime	\$ 1,656,228	\$ 287,025	17.3%	\$ 1,925,498	\$ 331,071	17.2%	\$	44,046
Student Assistants	\$ 500,000	\$ 48,001	9.6%	\$ 500,000	\$ 52,644	10.5%	\$	4,644
Personnel Benefits	\$ 21,969,320	\$ 3,656,719	16.6%	\$ 23,073,659	\$ 3,823,088	16.6%	\$	166,370
Total Personnel & Benefits	\$ 92,885,317	\$ 15,118,489	16.3%	\$ 102,772,253	\$ 15,858,700	15.4%	17%	\$ 740,211
Current Expense								
Travel	\$ 515,721	\$ 38,663	7.5%	\$ 472,606	\$ 36,476	7.7%	\$	(2,187)
Repairs & Maintenance	\$ 960,477	\$ 156,828	16.3%	\$ 948,643	\$ 127,664	13.5%	\$	(29,164)
Rentals/Leases	\$ 209,071	\$ 24,256	11.6%	\$ 397,153	\$ 66,981	16.9%	\$	42,725
Insurance (Non-Health)	\$ 2,028,175	\$ 1,261,366	62.2%	\$ 2,025,147	\$ 1,189,534	58.7%	\$	(71,832)
Utilities	\$ 6,000,000	\$ 1,035,319	17.3%	\$ 6,401,500	\$ 1,098,438	17.2%	\$	63,119
Services and Fees	\$ 3,517,797	\$ 220,982	6.3%	\$ 4,066,634	\$ 425,800	10.5%	\$	204,818
Scholarships/Fee Waivers	\$ 497,730	\$ 152,942	30.7%	\$ 1,110,895	\$ 89,670	8.1%	\$	(63,271)
Materials and Supplies	\$ 5,414,467	\$ 496,889	9.2%	\$ 5,595,954	\$ 559,659	10.0%	\$	62,770
Tech Expense/Licensing	\$ 1,755,000	\$ 268,846	15.3%	\$ 1,956,061	\$ 293,890	15.0%	\$	25,044
Other Current Expense	\$ 5,591,182	\$ (44,571)	-0.8%	\$ 6,767,625	\$ (48,688)	-0.7%	\$	(4,117)
Total Current Expense	\$ 26,489,620	\$ 3,611,519	13.6%	\$ 29,742,218	\$ 3,839,425	12.9%	13%	\$ 227,905
Capital Spending								
Computer Refresh Leases	\$ 1,778,959	\$ 165,486	9.3%	\$ 2,126,836	\$ 328,135	15.4%	\$	162,649
Capital Purchases- Non-Recurring	\$ 1,932,522	\$ 72,550	3.8%	\$ 1,024,978	\$ 245,837	24.0%	\$	173,287
Debt Service - Construction Obligations	\$ -	\$ -	-	\$ 4,500,000	\$ -	0.0%	\$	-
Total Capital Spending	\$ 3,711,481	\$ 238,035	6.4%	\$ 7,651,814	\$ 573,972	7.5%	2%	\$ 335,936
Total Operating Costs - Fund 10 and 12	\$ 123,086,418	\$ 18,968,044	15.4%	\$ 140,166,285	\$ 20,272,096	14.5%	15%	\$ 1,304,052
Total Remaining Funds (Surplus/Deficit)	\$ 28,781	\$ 11,977,439		\$ 12,098	\$ 16,186,819			\$ 4,209,380

“Who’s Here at SPC”

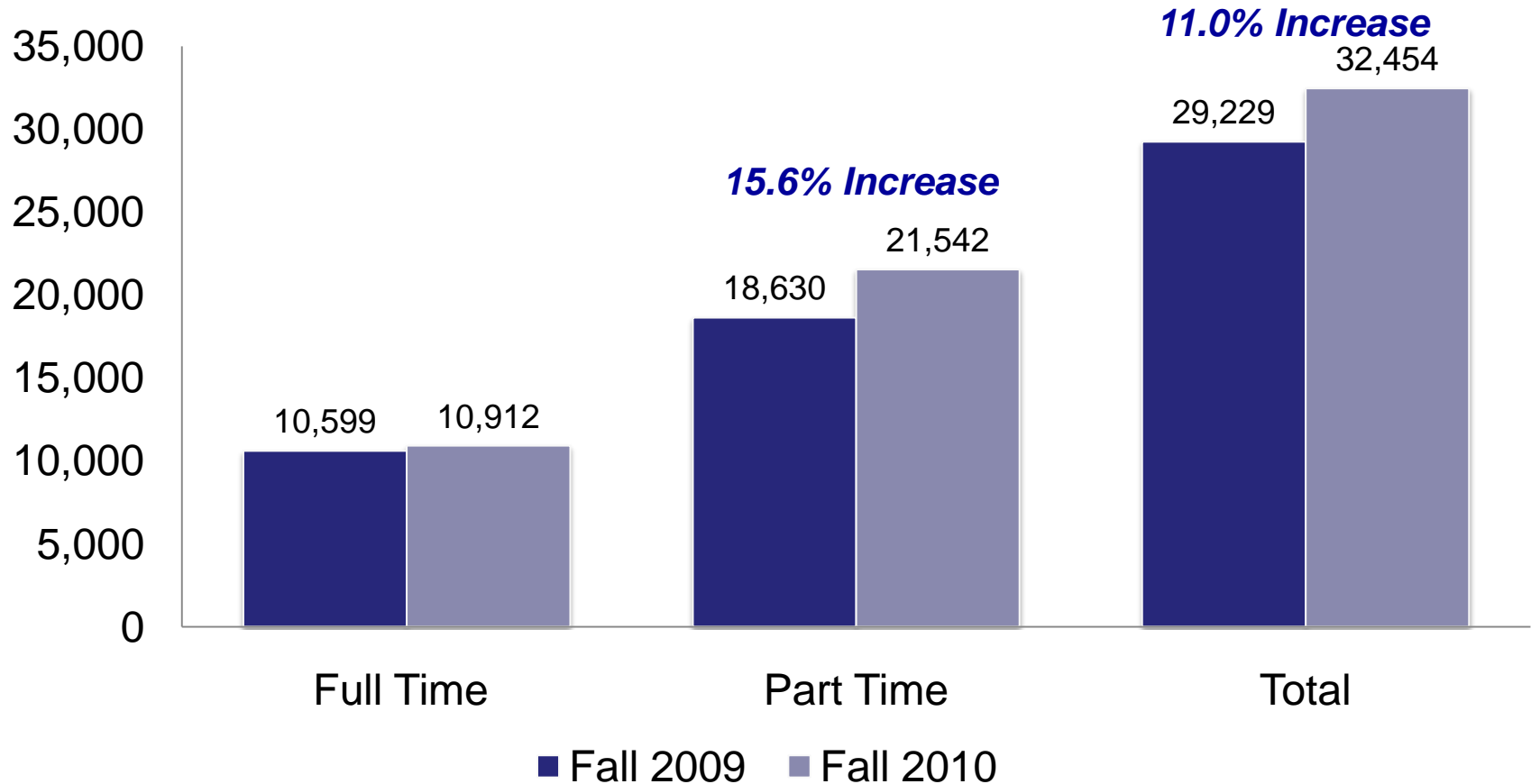
*Opening Day Headcount Enrollment
for Credit Students
Fall 2010*

September 2010



Enrollment Status

St. Petersburg College

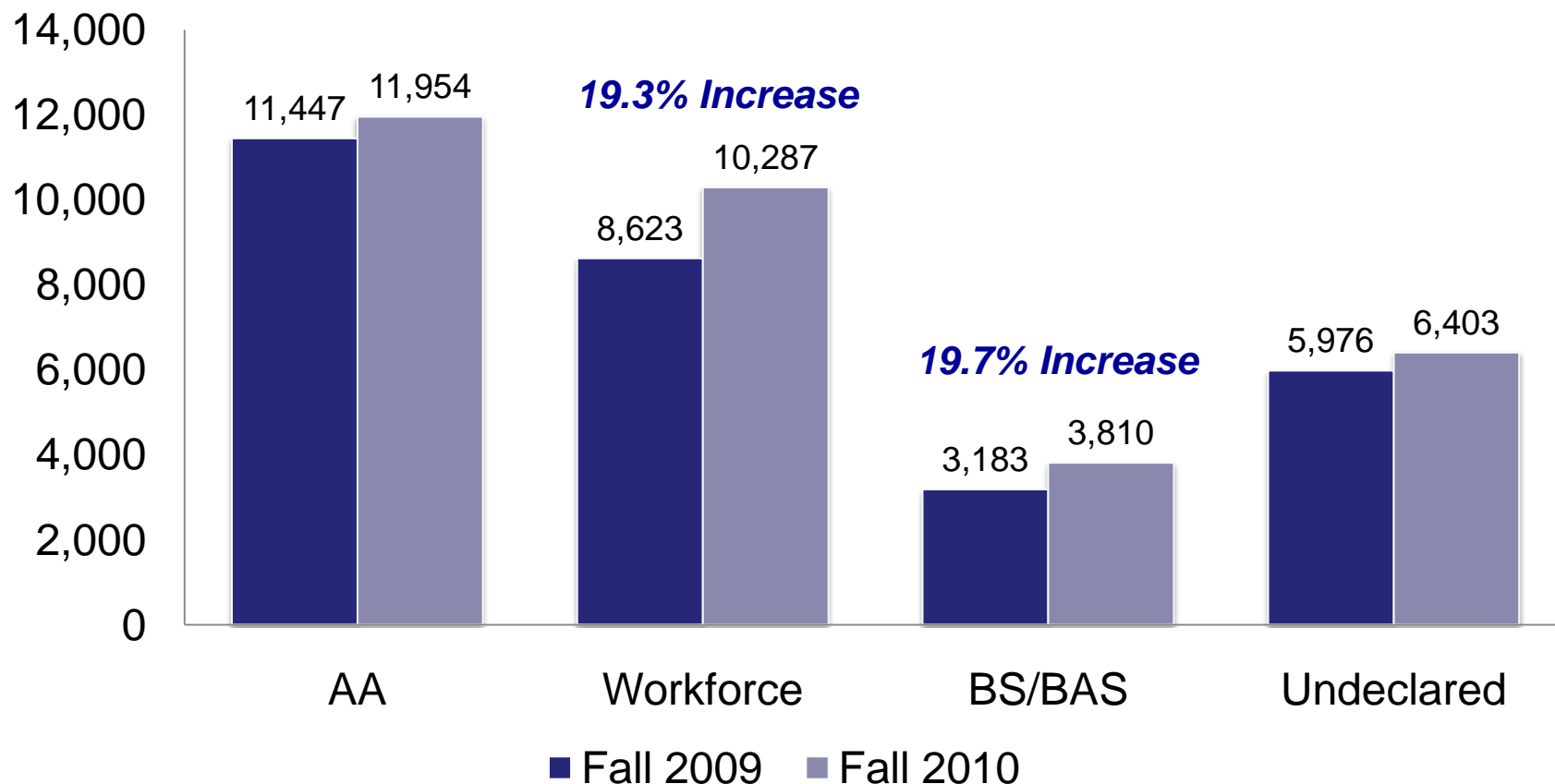


Note: Full Time is a course load of 12 or more credit hours.



Degree Objective

St. Petersburg College

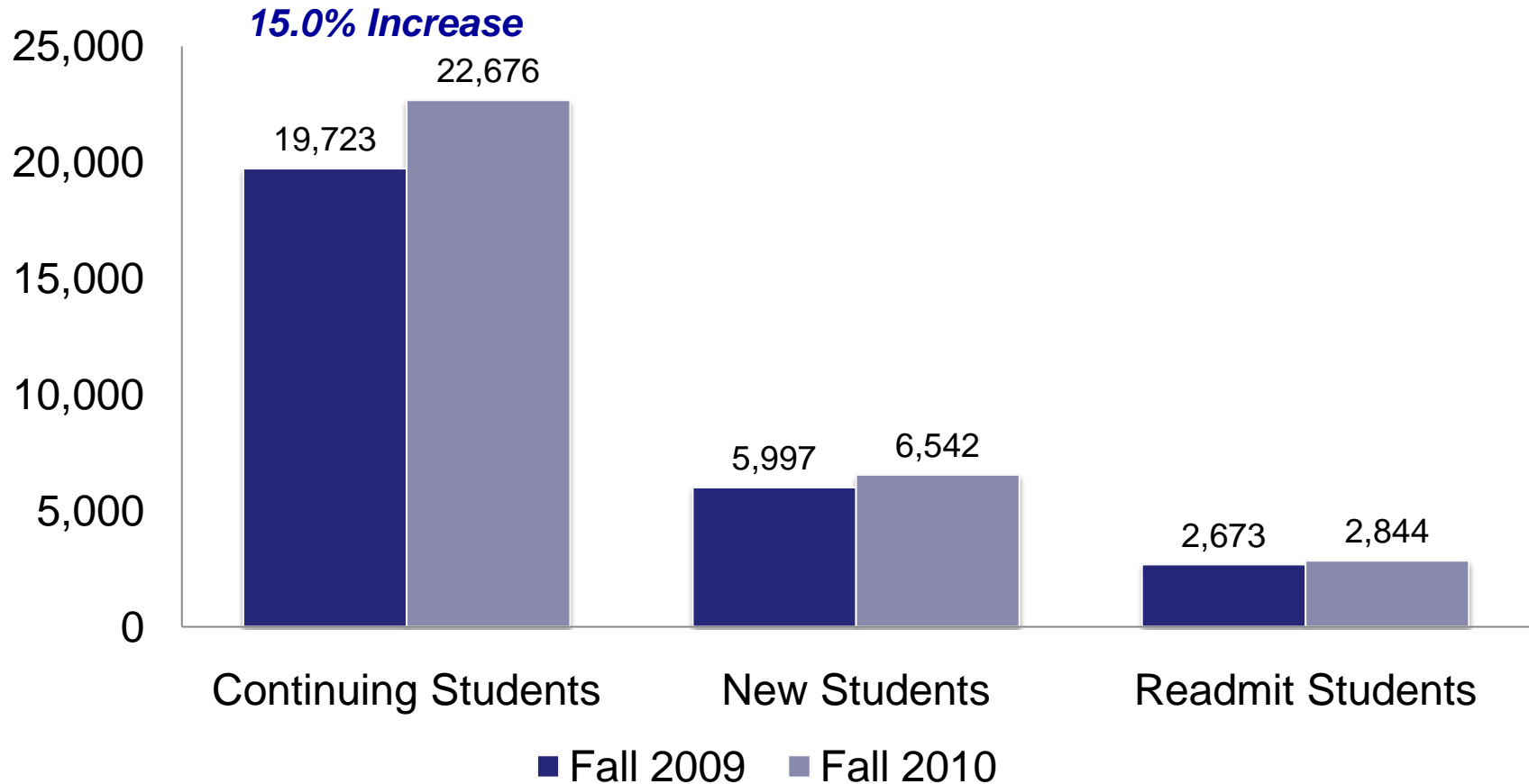


Note: Workforce includes AS, AAS, ATD, and certificates. Undeclared includes non-degree seeking students.



Enrollment Type

St. Petersburg College

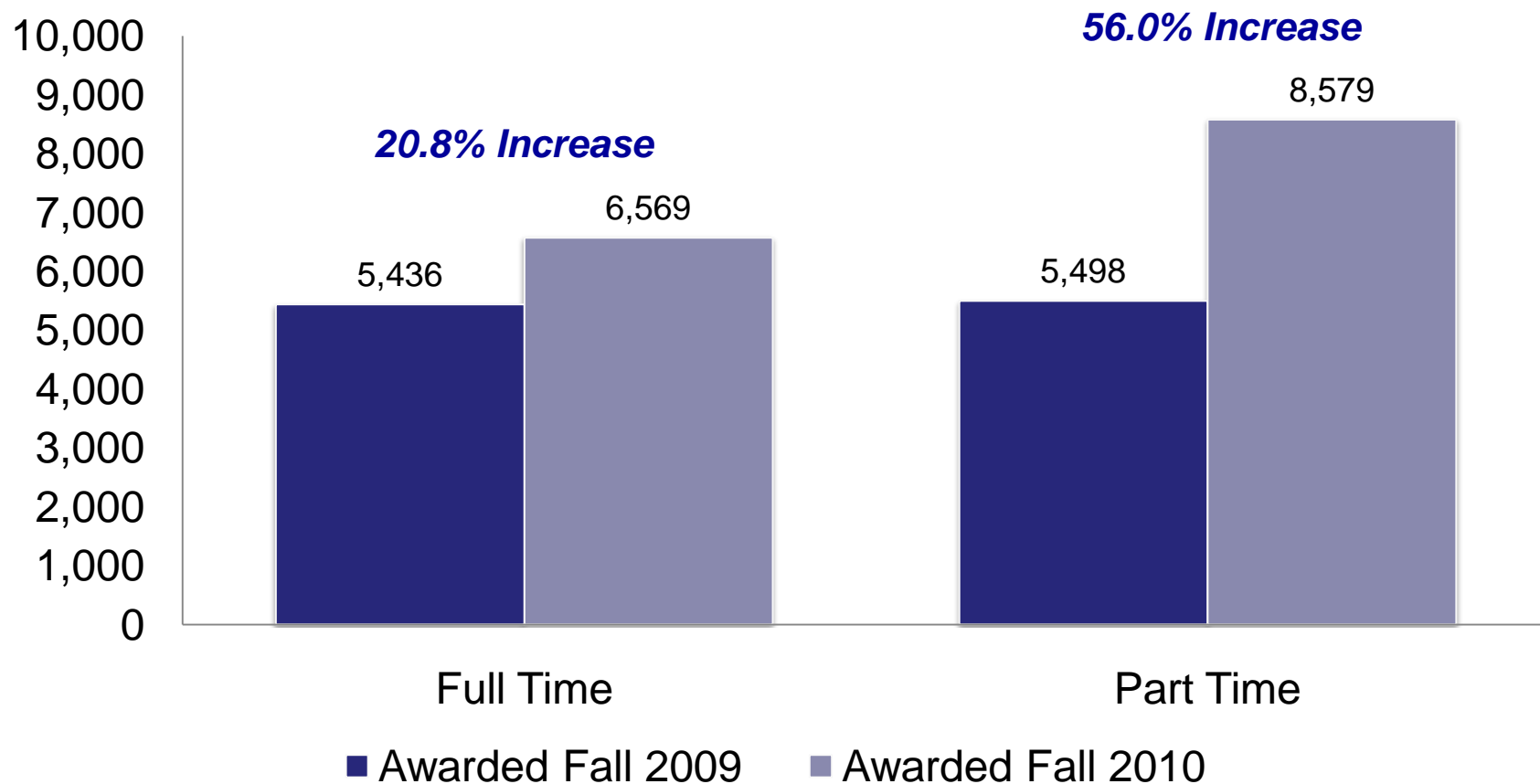


Note: Continuing students have been enrolled at least once in the previous year, while readmit students have not.



Financial Aid Award

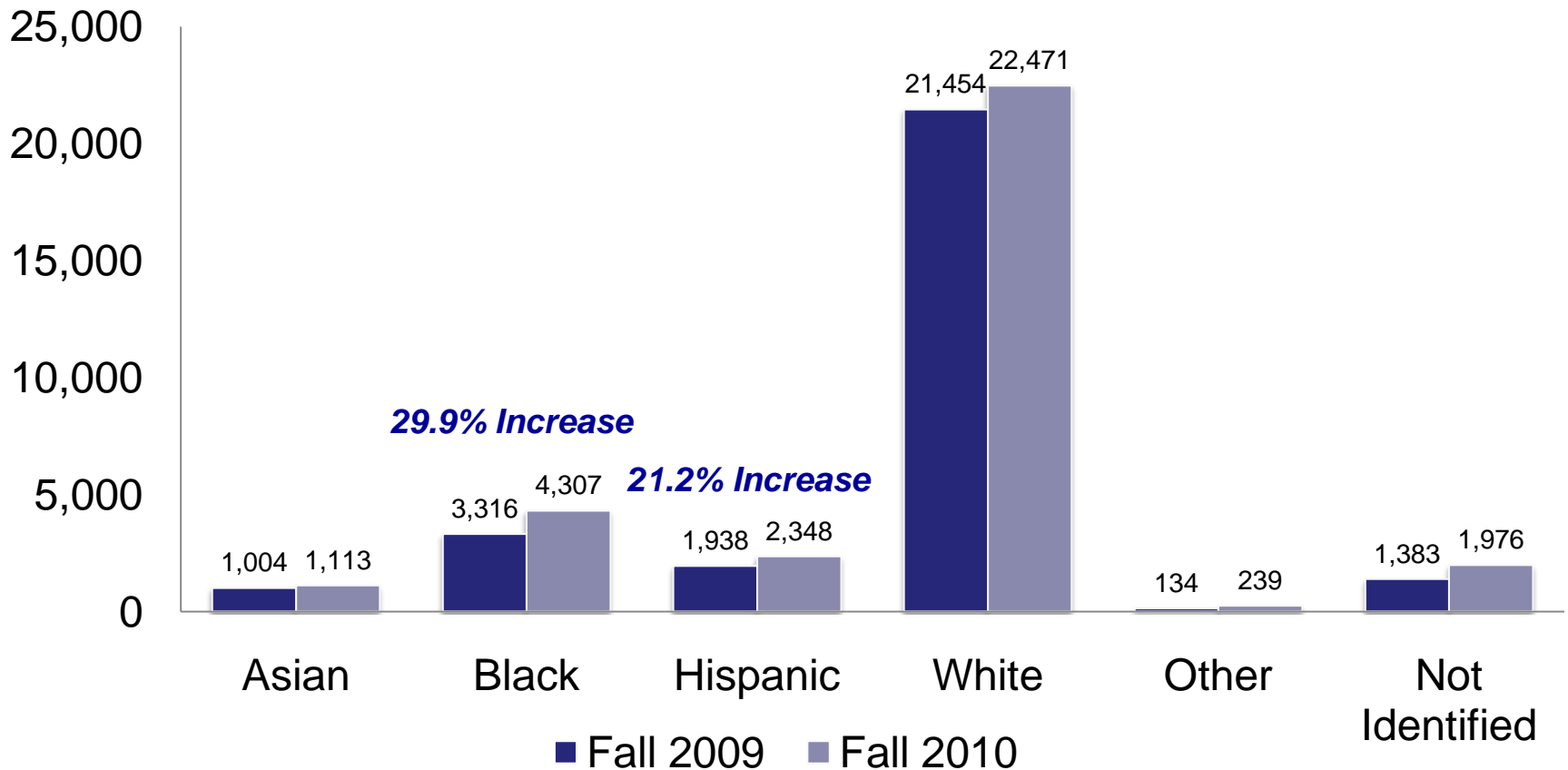
St. Petersburg College





Student Race/Ethnicity

St. Petersburg College

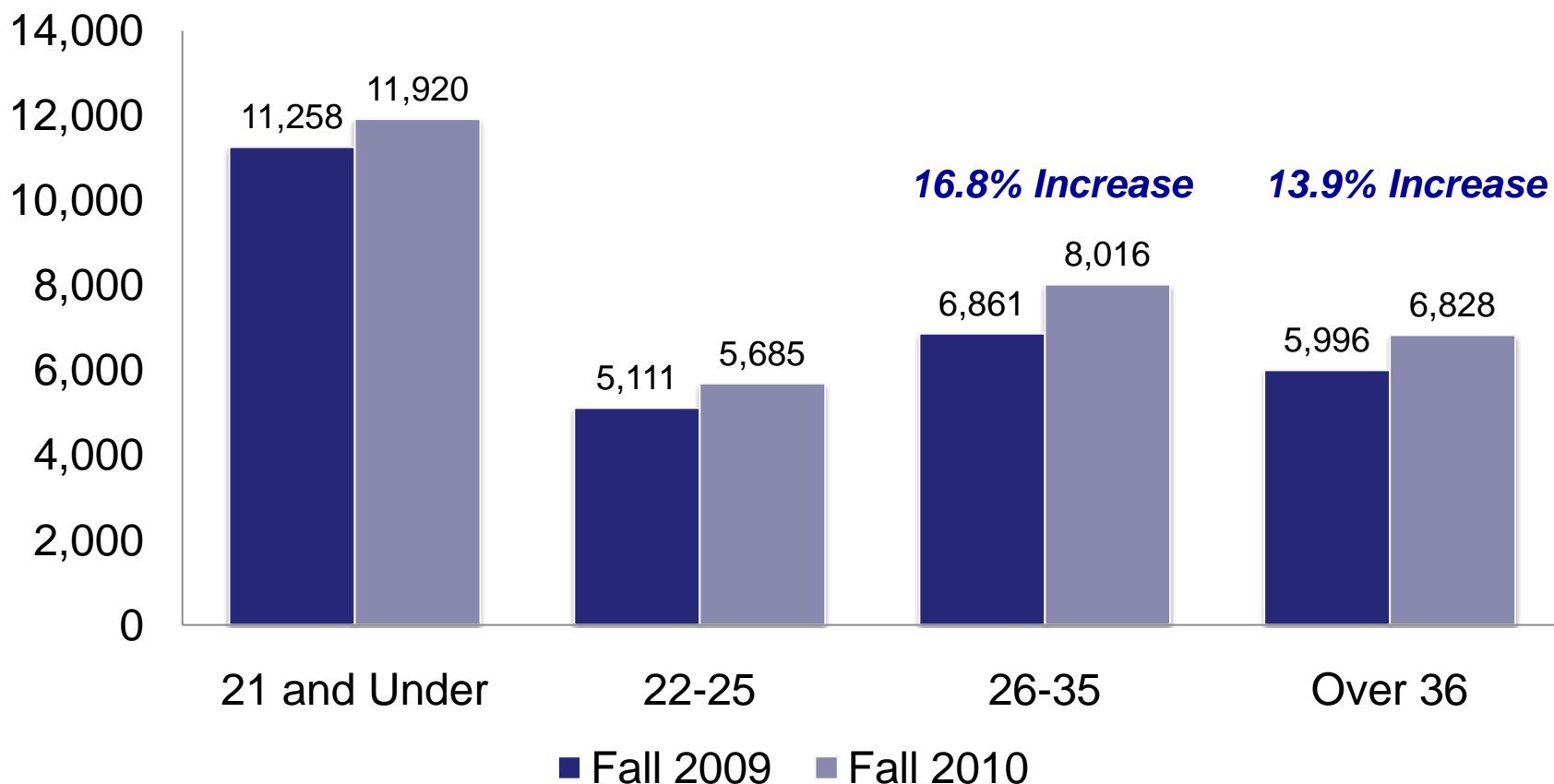


Note: Other includes American Indian, Pacific Islander, and multiple selections.



Student Age

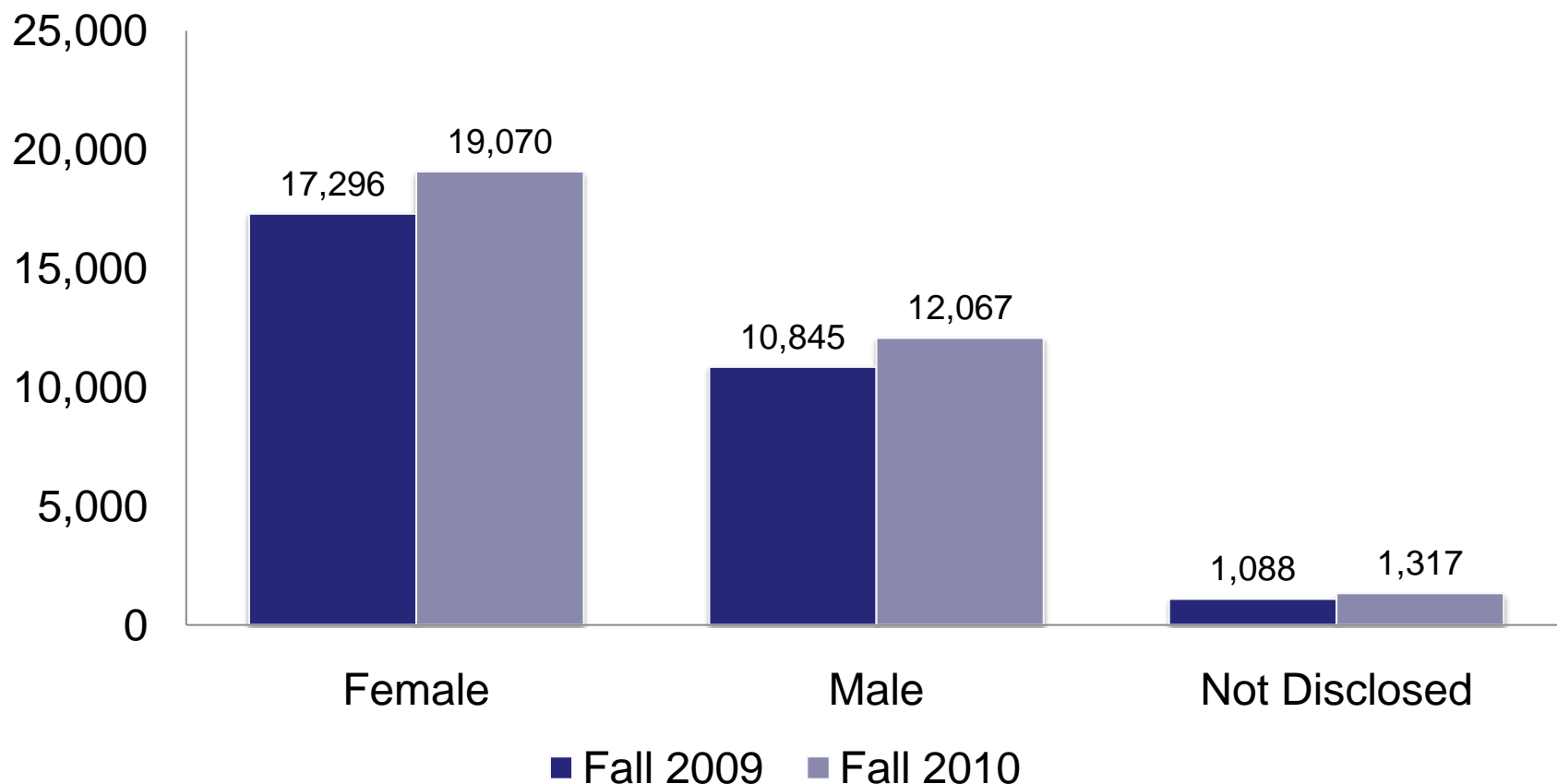
St. Petersburg College





Student Gender

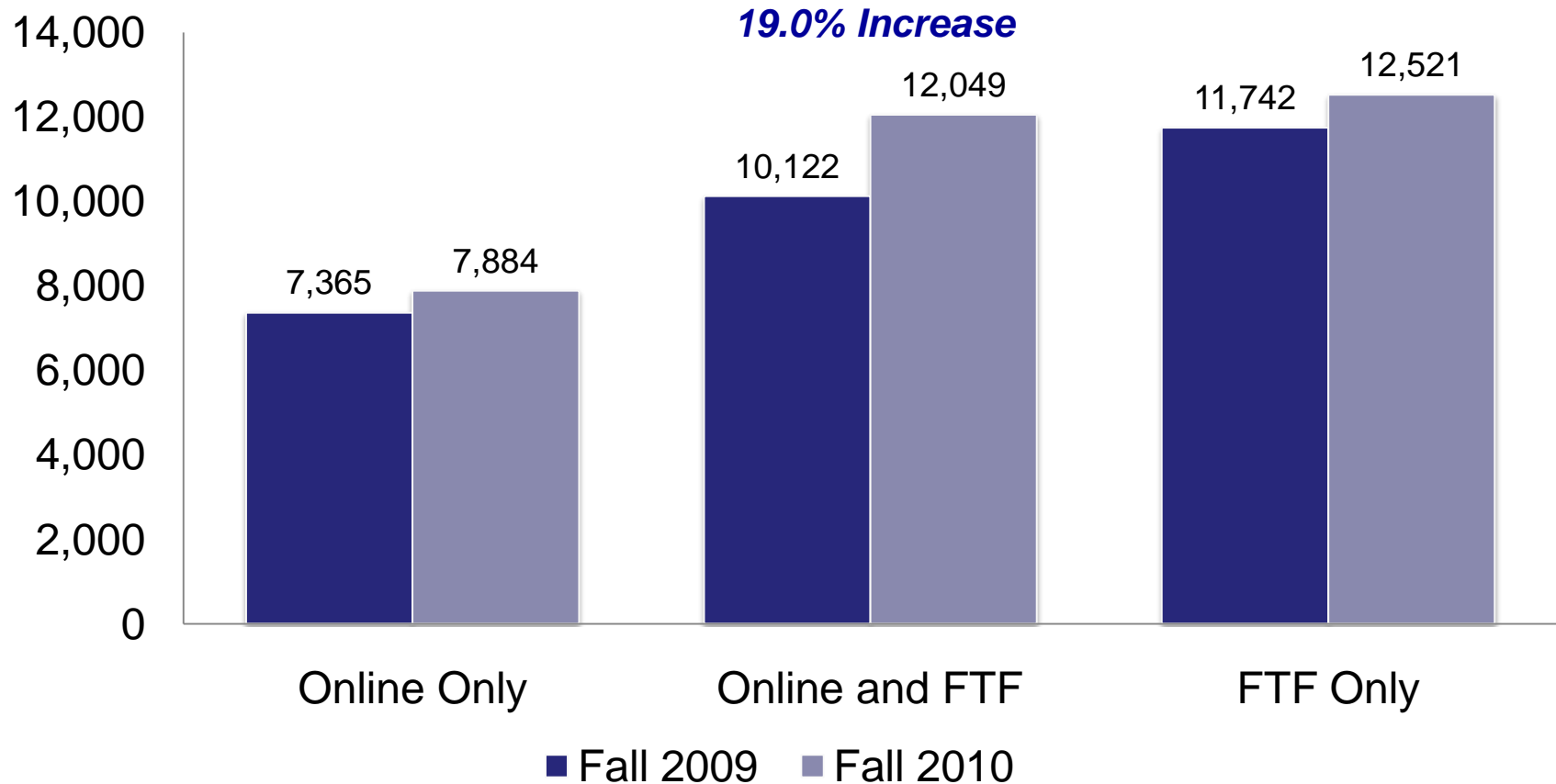
St. Petersburg College





Course Instructional Method

St. Petersburg College



Note: Face-to-Face (FTF) instructional delivery is conducted within a lab or classroom



Academic Area Largest Increase

Academic Organization Area	Student Headcount Increase
Fine & Applied Arts – LD	1097
Preparatory Math – LD	980
Mathematics – LD	879
Social Science – LD	743
Biological Science – LD	610
Letters – LD	422
Speech – LD	393
Psychology – LD	352
Physical Science – LD	298
Preparatory Communication – LD	271
Mgmt & Organizational Leadership - UD	159
Health Services Administration – UD	142
Technology Management – UD	138
Foreign Languages – LD	133
Public Safety Admin – UD	130
Preparatory Reading – LD	121



Top Ten Courses

St. Petersburg College

COURSE	Students Enrolled	SSH	Fall 2009 Rank	
1. ENC1101	4,376	13,128	1	
2. MAT1033	3,564	10,692	3	
3. PHI1600	3,169	9,507	2	
4. HUM2210	2,596	7,788	4	
5. POS2041	2,583	7,749	5	
6. MAT0024	2,514	10,056	9	
7. MAT0012	2,433	7,299	7	
8. PSY1012	2,320	6,960	6	
9. SPC1017	2,224	6,672	---	
10. ENC1102	2,112	6,336	8	
<i>Note: SSH is Student Semester Hours.</i>		Total	86,187	29.6% of Total SSH



Summary

St. Petersburg College

General 'noteworthy' observations include year-over-year non-proportional increases in:

- Part-time students
- BS/BAS and Workforce (lower division) students
- Students Continuing (enrolled at least once in last year)
- Minority students (except Asian)
- Students over the age of 25
- Students taking a mixture of course delivery methods
- Students awarded financial aid

“Who’s Here at SPC”

*Opening Day Headcount Enrollment
for Credit Students
Fall 2010*

September 2010

**“Who’s Here at SPC”
First Time in College**

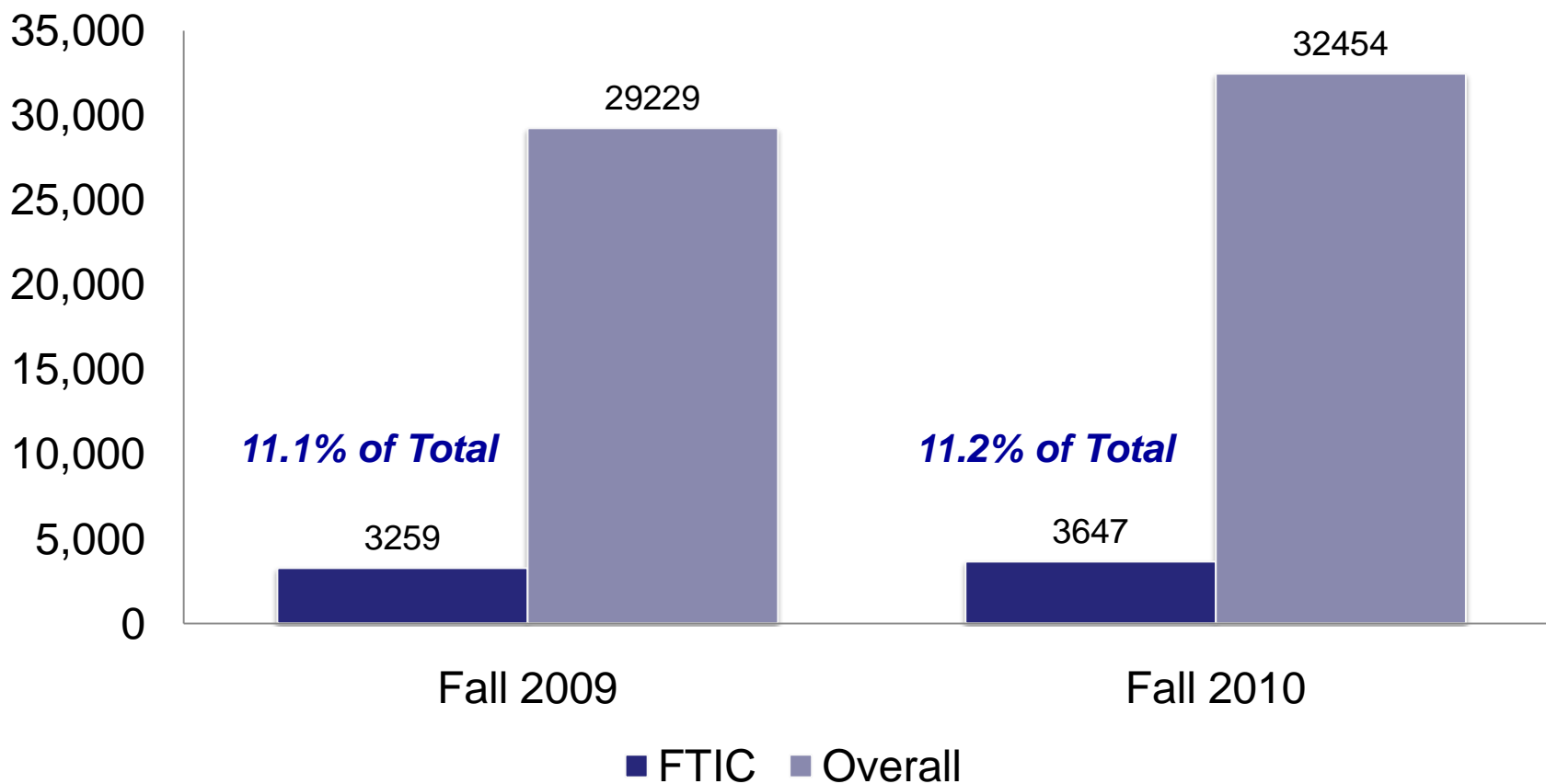
*Opening Day Headcount Enrollment
for Credit Students
Fall 2010*

September 2010



First Time in College

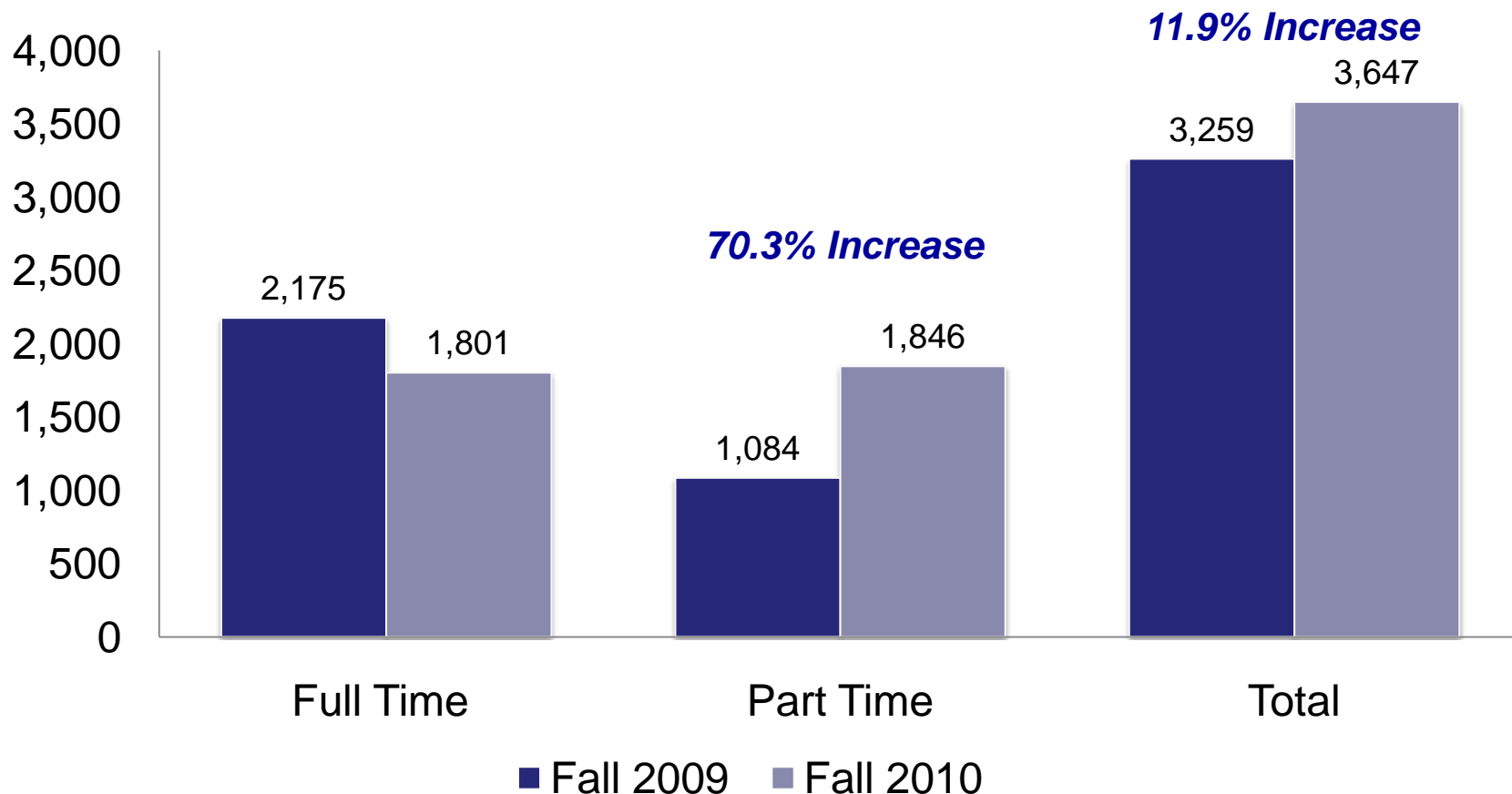
St. Petersburg College





FTIC Enrollment Status

St. Petersburg College

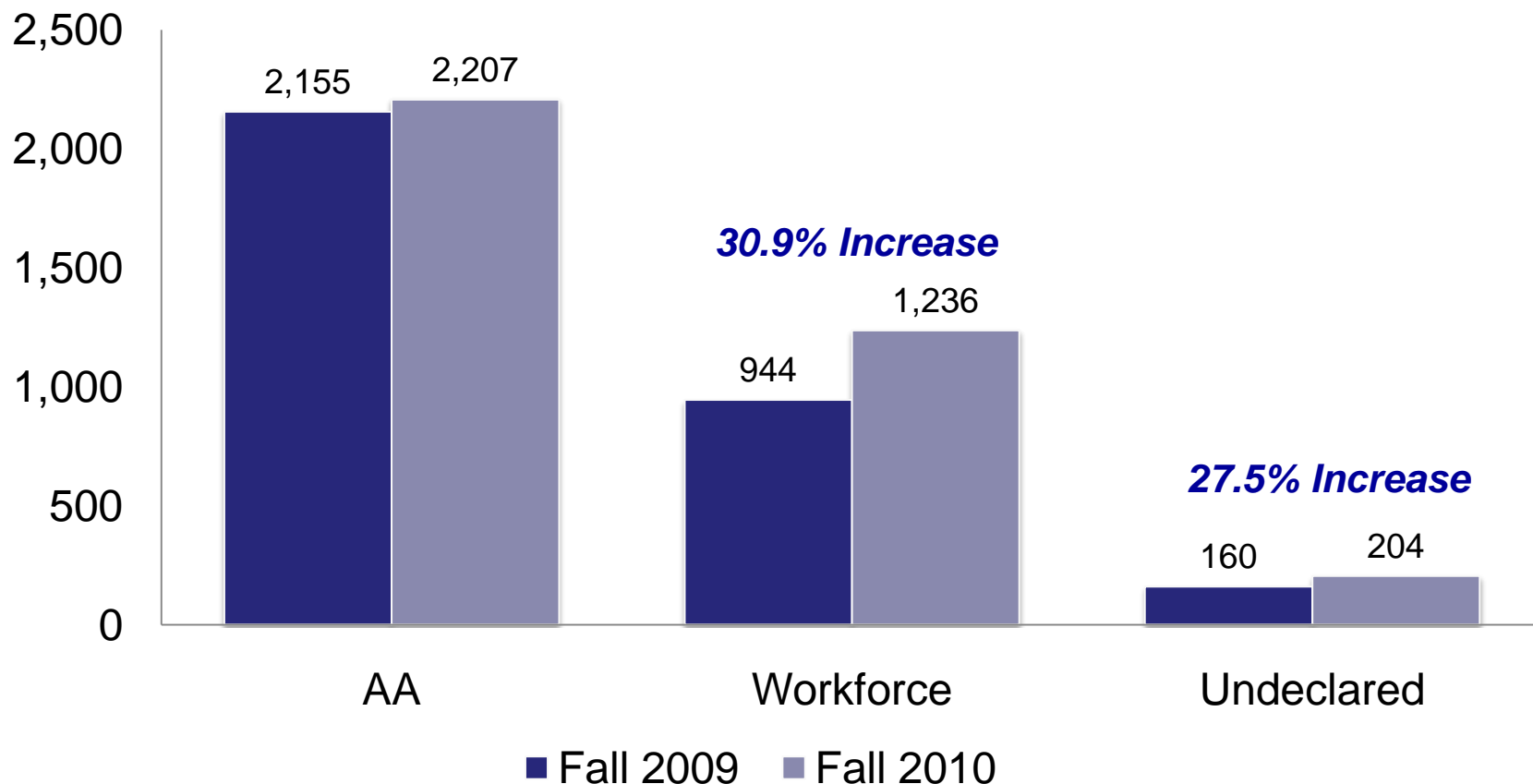


Note: Full Time is a course load of 12 or more credit hours.



FTIC Degree Objective

St. Petersburg College

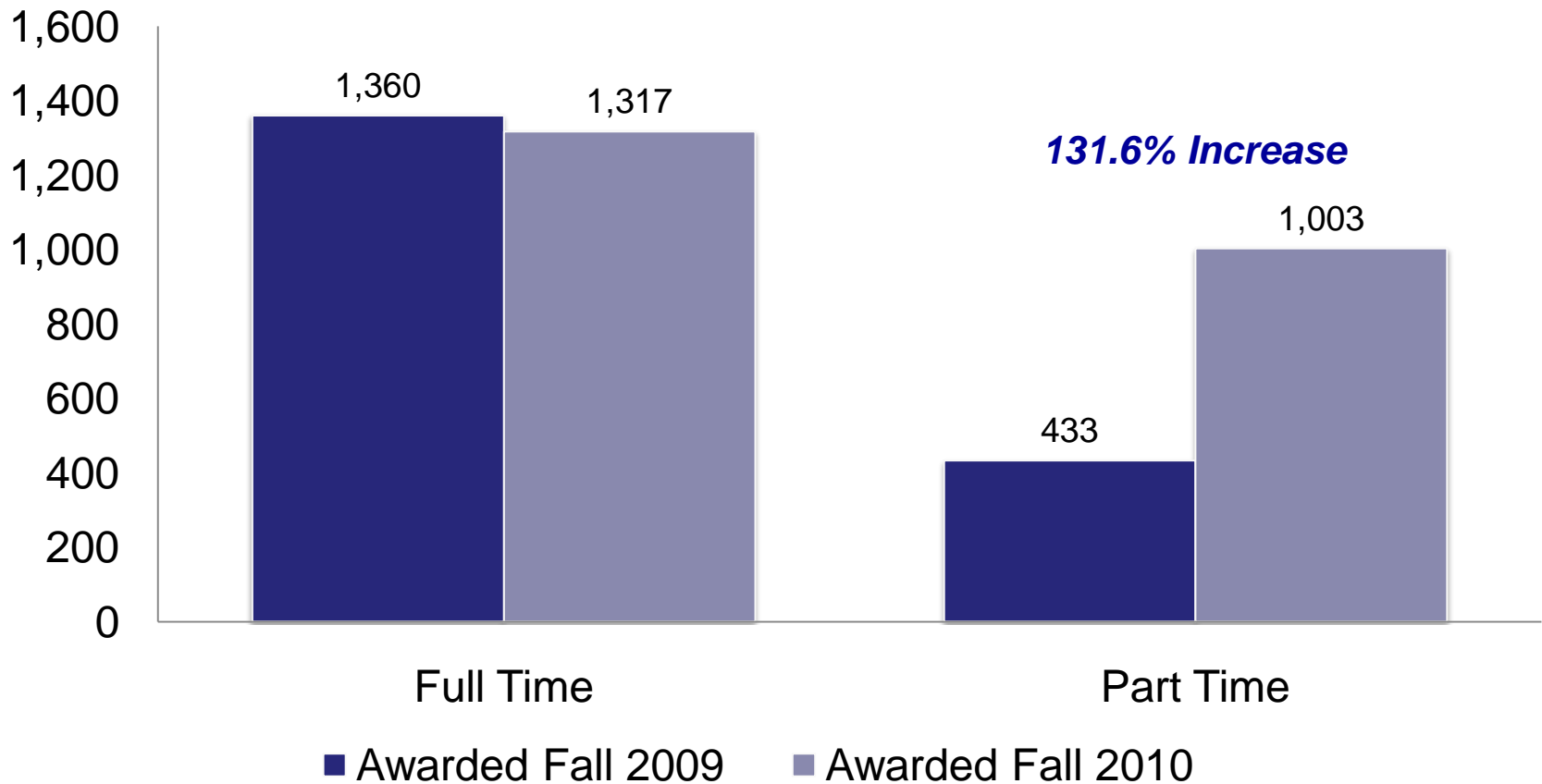


Note: Workforce includes AS, AAS, ATD, and certificates. Undeclared includes non-degree seeking students.



FTIC Financial Aid Award

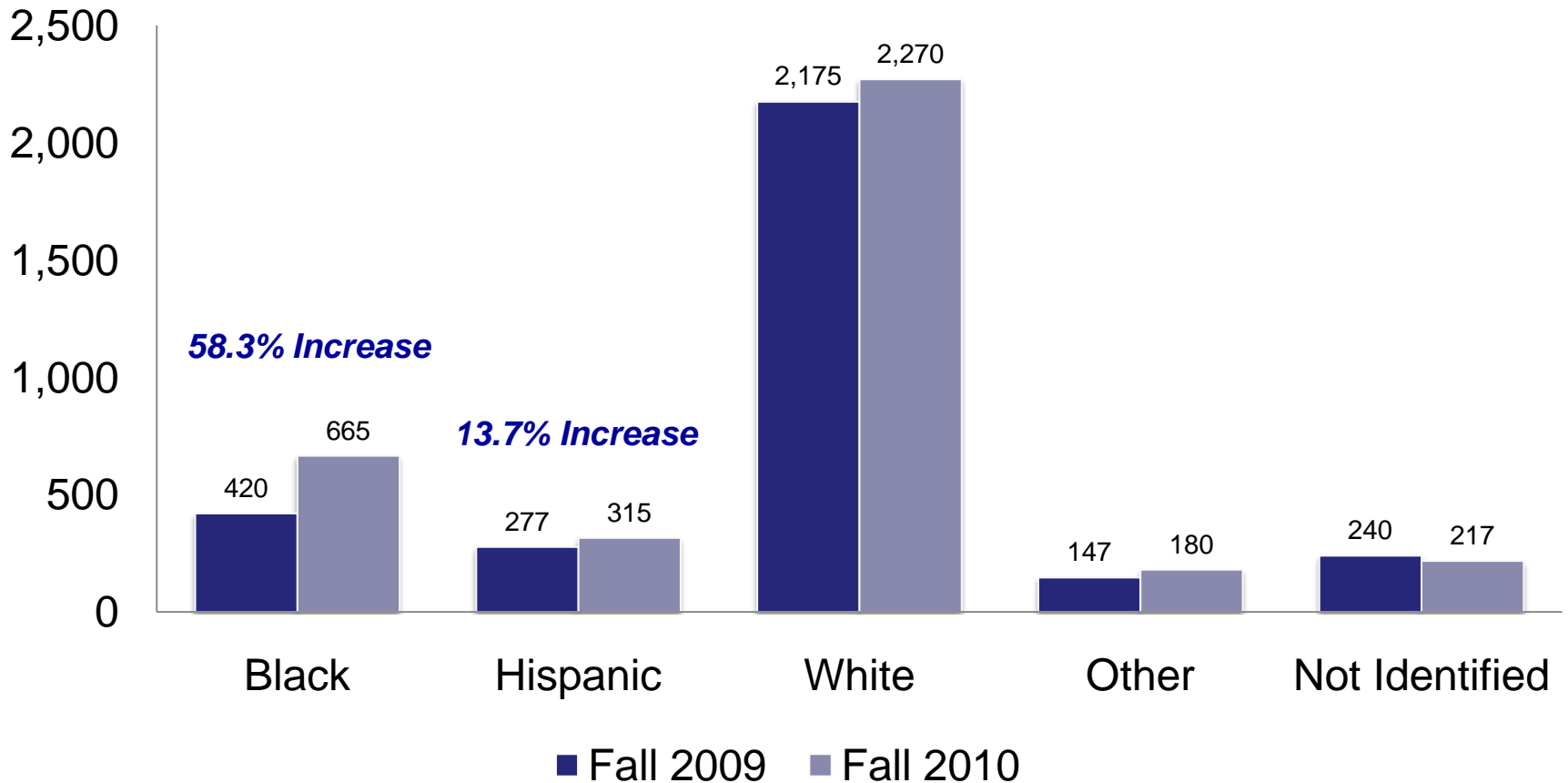
St. Petersburg College





FTIC Race/Ethnicity

St. Petersburg College

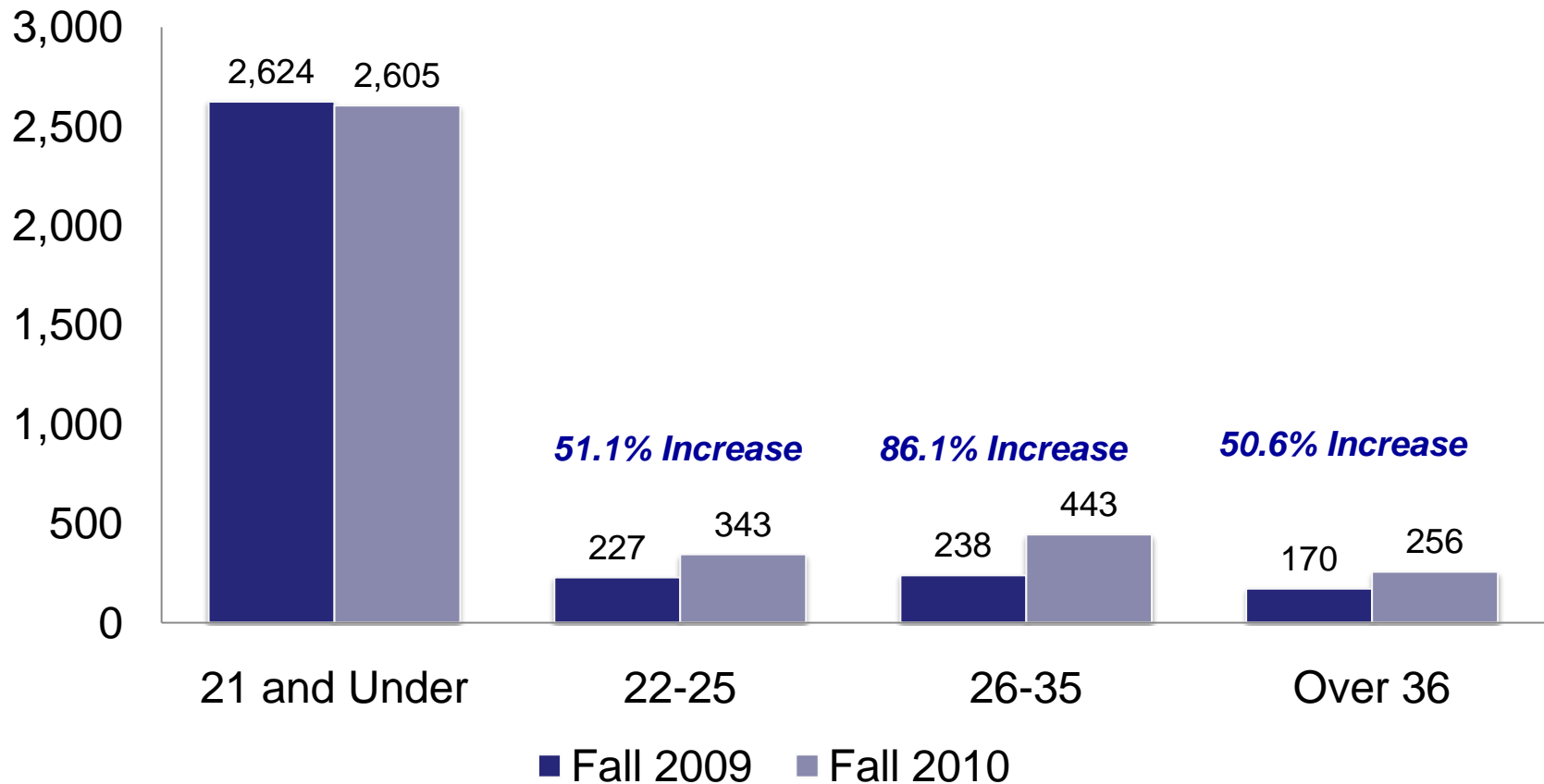


Note: Other includes American Indian, Asian, Pacific Islander, and multiple selections.



FTIC Age

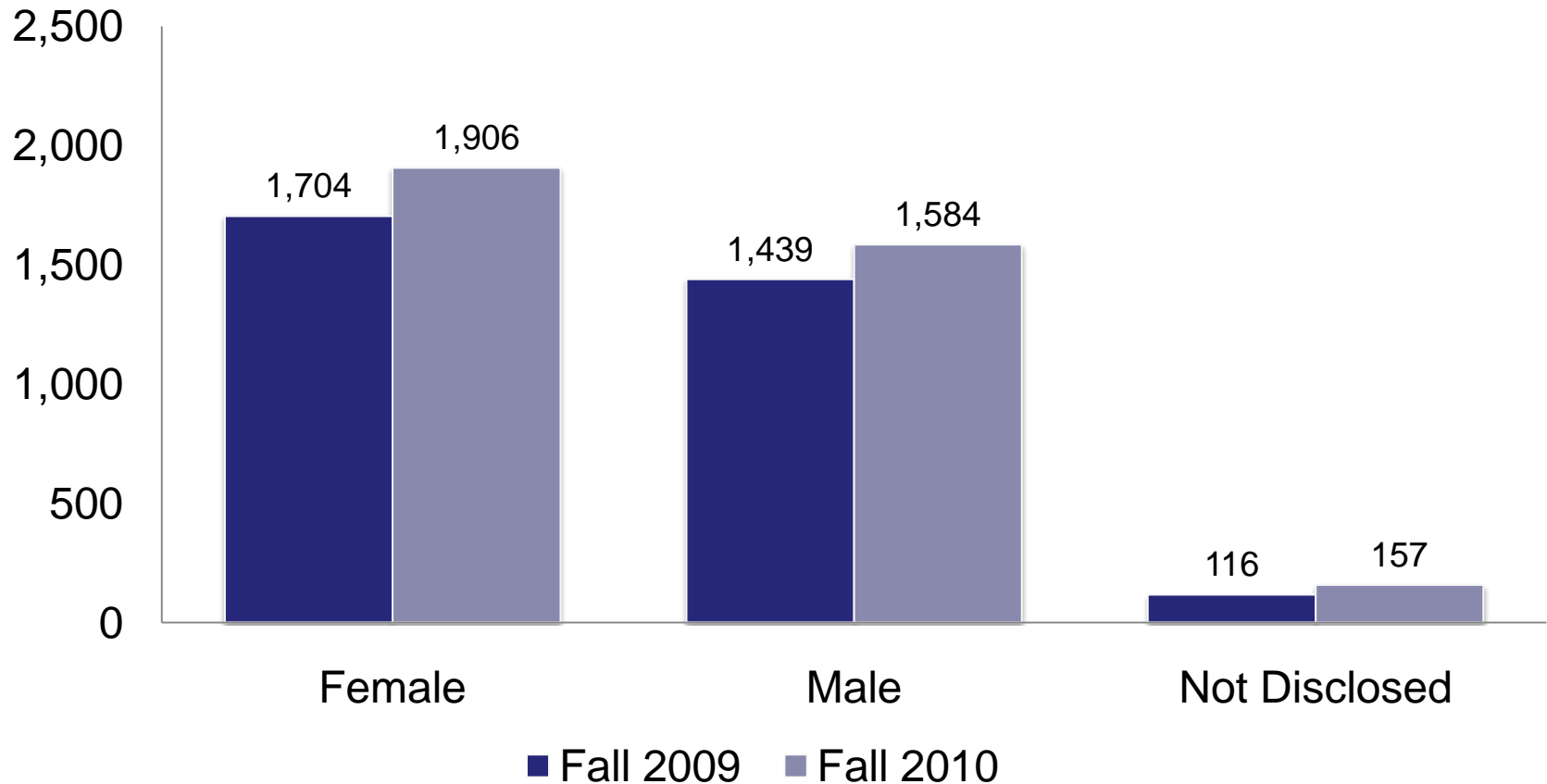
St. Petersburg College





FTIC Gender

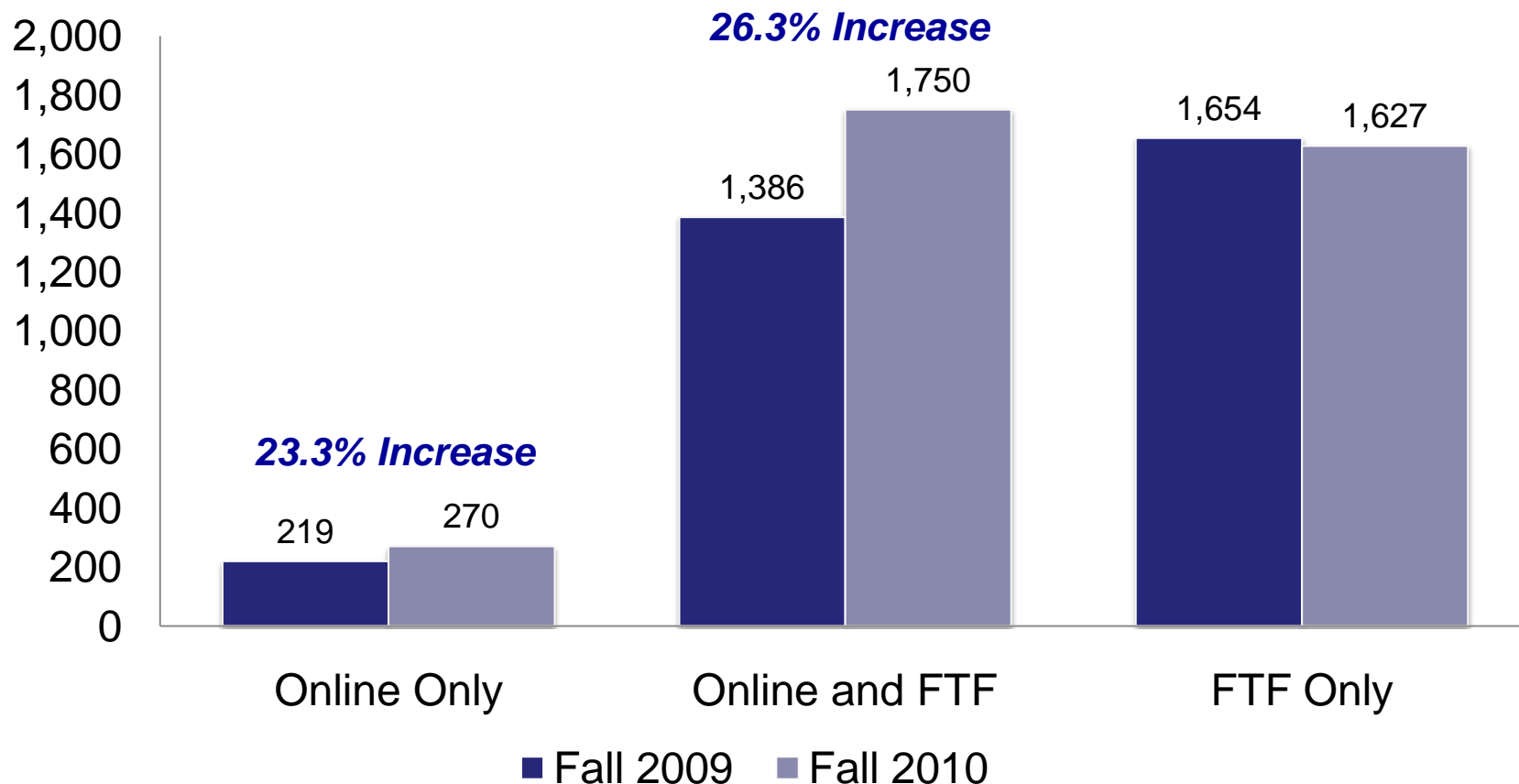
St. Petersburg College





FTIC Course Instructional Method

St. Petersburg College



Note: Face-to-Face (FTF) instructional delivery is conducted within a lab or classroom



Summary

St. Petersburg College

General 'noteworthy' FTIC observations include year-over-year non-proportional increases in:

- Part-time students
- Workforce students
- Minority students
- Students over the age of 21
- Students taking 'only' online courses and students taking a mixture of course delivery methods
- Students awarded financial aid

“Who’s Here at SPC”


*Opening Day Headcount Enrollment
for Credit Students
Fall 2010*

September 2010

September 21, 2010

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Proposed Memorandum of Understanding between St. Petersburg College and the Job Corps Program

Recently the City of St. Petersburg resolved some legal matters that cleared the way for the opening of the Job Corps Center in the Midtown Community. These Centers are operated by private companies under the purview of the U.S. Department of Labor.

The Job Corps Centers provide entry-level training in a large number of occupational areas. In addition, the Job Corps Center will provide GED training as a component of their educational offerings.

Most of the students in the Job Corps programs are focused on successful completion of their training and entry into productive employment. For some students, the possibility of going beyond the Job Corps training is in their goals. Toward that end, it is helpful for the College to have an established relationship with the Job Corps Center, focused on assisting students to move into courses and programs at the College. The attached Memorandum of Understanding (MOU) between our two organizations is intended to document that emerging relationship.

As St. Petersburg College continues to develop its range of workforce options, we will want to be a reliable partner with others who are working toward similar goals. I believe the MOU will allow us to grow a comfortable partnership with an emergent training institution in our community.

Approval and Board support of the attached Memorandum of Understanding, pending final legal review, is recommended.

Attachment

wdl0914102



MEMORANDUM OF UNDERSTANDING

Between

**ST. PETERSBURG COLLEGE
&
CORNERSTONE SOLUTIONS INC. – U.S. DEPARTMENT OF LABOR, JOB CORPS**

St. Petersburg College (SPC), and Cornerstone Solutions Inc. (CSI), a U. S. Department of Labor Job Corps Service Contractor, recognize the need for a cooperative service relationship between their respective organizations. Therefore, by this formal Memorandum of Understanding (MOU), each agrees to enter into such a cooperative service Partnership on or about November 1, 2010.

The mission of St. Petersburg College “is to provide accessible, affordable, high-quality education by keeping the learner’s needs at the center of decision-making and working in partnership with its dynamic, multi-cultural community.” The mission of Cornerstone Solutions Inc. is to deliver solutions, programs, and services that add value and demonstrably beneficial outcomes to customers, constituents, and the community, while maintaining our uncompromising core values in everything we do.” Job Corps is “a **free** education and training program that helps young people learn a career, earn a high school diploma or GED, and find and keep a good job. For eligible youth at least 16 years of age, Job Corps provides the all-around skills needed to succeed in a career and in life.” These philosophies form the foundation for a sound partnership to facilitate the transition of eligible Job Corps students to St. Petersburg College.

Job Corps students who have successfully earned a high school diploma or GED will have the opportunity to seek matriculation into SPC’s Associate and Bachelor Degree programs; SPC’s credit certificate programs, as well as the GED Preparation and testing program (Adult Education).

Through this partnership, Job Corps graduates meeting St. Petersburg College’s admission requirements will enroll in appropriate higher education courses (as determined by placement scores) consistent with their Career Ladder and Career Pathways, subject to the fee structure at SPC.

St. Petersburg College Agrees to:

- Provide college awareness information sessions to Job Corps students, including workshops that focus on federal and state financial aid opportunities and scholarships. These sessions will take place on-site at the Pinellas Job Corps Center as well as via educational field trips to SPC for local Job Corps students.
- Provide transition services to Job Corps students, including pre-admissions counseling, placement testing, academic and career advisement, consistent with the student’s specified Career Pathway.
- Provide to Job Corps students the full complement of SPC course offerings, depending on a student’s admissions eligibility and placement, to include continuing education programming, and Adult Education and GED preparation programs.
- Provide a campus liaison/advisor at each of the SPC (9) campuses that is designated to handle admission and enrollment processes of Job Corps students.
- Provide to CSI/Job Corps verification of students’ matriculation at SPC.

Cornerstone Solutions, Inc. on behalf of Job Corps Agrees to:

- Develop and maintain a solid, cooperative working relationship with representatives of SPC to facilitate the promotion of SPC's educational offerings, academic and student support services to Job Corps students.
- Provide preliminary eligibility screening of Job Corps students and refer them to SPC accordingly prior to students separation.
- Host SPC personnel on-site at Job Corps Centers to conduct presentations and workshops, relative to the institution's comprehensive programs of study and services.
- Establish center liaisons at feeder centers to process the admission and enrollment process of Job Corps Students matriculating to SPC.
- Assist SPC bound Job Corps students with the completion of the SPC Admissions Application, the Free Application for Federal Student Aid (FAFSA), and the gathering of required documentation to supplement both applications.
- Inform and assist Job Corps students with all financial/tuition requirements

MOU Standard Terms and Conditions:

1. Neither party shall use the other party's name, trademarks or logos without the express written consent of that party.
2. As a political subdivision of the State of Florida, all provisions herein, shall at all times be subject to any and all Florida laws, Florida regulations and the District Board of Trustees Rules which are applicable to St. Petersburg College's operations, commitments and/or activities in furtherance of any terms specified herein.
3. During the term of this MOU, neither party shall discriminate against any person on the basis of race, color, religion, gender, national or ethnic origin, disability or veteran or marital status.
4. Nothing contained in this MOU shall grant, imply, or intend that either party shall have any right or authority to create any obligation or responsibility, express or implied, on behalf of or in the name of the other party, or to bind the other party contractually in any manner whatsoever absent the other party's joinder in writing.
5. Notice shall be effective if delivered by U.S. Certified Mail, Return Receipt Requested, or by recognized overnight courier delivery to the respective Administrators identified by each party.
6. Either party may terminate this MOU without cause at any time upon sixty (60) days advance written notice provided, however, that all work and services rendered up to the effective date of termination shall be fully paid at the time thereof.
7. Any amendment or modification of this MOU must be in writing and signed by an authorized representative of the parties.
8. Each party and the person signing this MOU represents and warrants that they are authorized to sign this MOU on behalf of their respective organization as the act and deed of that organization, and that such organization agrees to be bound by the terms and conditions of this MOU.

OFFICIAL AUTHORIZATION

THEREFORE, By the Signatures affixed below, the Parties hereby execute their mutual Agreement:

St. Petersburg College

**Cornerstone Solutions Inc. /
Job Corps**

BY: _____

(Signature of Authorized Officer)

**Dr. William Law Jr., President
St. Petersburg College**

BY: _____

(Signature of Authorized Officer)

Mr. Ronald Jones, President/CEO, CSI