

AGENDA

**ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 22, 2011**

**CLEARWATER CAMPUS (SS 160)
2465 DREW STREET
CLEARWATER, FLORIDA**

SPECIAL MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Alice L. Deluca, Staff Assistant, Facilities Services, Tarpon Springs Campus
- B. Recognitions/Announcements
 - 1. Introduction of New Employee – Victoria Cooke, Director, Leepa-Rattner Museum of Art

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of January 18, 2011

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner
- C. Provosts – Nicotera, Vittetoe, White
- D. Faculty Senate – Mahoney

VI. OLD BUSINESS (items previously considered but not finalized)

- A. Gibbs High School Project Update*

VII. NEW BUSINESS

- A. STUDENT SUCCESS AND ACHIEVEMENT (*information*)*

- Calculating Completion Rates

- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing). **NONE**

- C. OTHER EXPENDITURES AND CONTRACTS. **NONE**

- D. GRANTS/RESTRICTED FUNDS CONTRACTS. **NONE**

- E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

1. Disposition of Surplus or Obsolete Property (Survey #536)
2. Review of Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP), Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus
3. Annual Membership Assessment in Florida College System Risk Management Consortium
4. Resolution to Terminate the Teaching Auditorium (Facility 34), Clearwater Campus, Amendment to the Educational Plant Survey dated June 19, 2007
5. Amendment #7 to the Educational Plant Survey dated June 19, 2007, (Spot Survey #7) Termination of Teaching Auditorium (Building 34), Clearwater Campus, Site 2
6. Final Approval of Site Acquisition, 6698 68th Avenue North, Pinellas Park, Florida, Health Education Center
7. Amendment #1 to the Lease Agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a Lease of Office Space at the District Office
8. Final Approval of Site Acquisition, 2401 Drew Street, Clearwater, Florida (Faith United Church of Christ), Clearwater Campus

F. AGENCY BILLINGS. **NONE**

G. PERSONNEL

1. Personnel Report

H. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing

- Rule 6Hx23-4.61 Requirements of the Respiratory Care Program

I. FINANCIAL REPORT AND UPDATE (*information*)

J. CURRICULUM

1. Credit Curriculum

2. Noncredit Curriculum

3. Certification of Compliance with BOT Rule 6Hx3-3.04 – Five-Year Course Deletion

K. SPC FOUNDATION, INC. – CERTIFICATION OF ELIGIBLE CASH CONTRIBUTIONS

L. PROPOSED ACADEMIC CALENDAR FOR 2011-2012

VIII. PRESIDENT’S REPORT

IX. FUTURE AGENDA ITEMS

X. NEXT MEETING DATE AND SITE

Tuesday, March 15, 2011, 8:30 a.m., EpiCenter

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting February 22, 2011, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

***No packet enclosure**

Date Advertised: January 14, 2011

[Confirmation of Publication](#)

Clearwater Campus



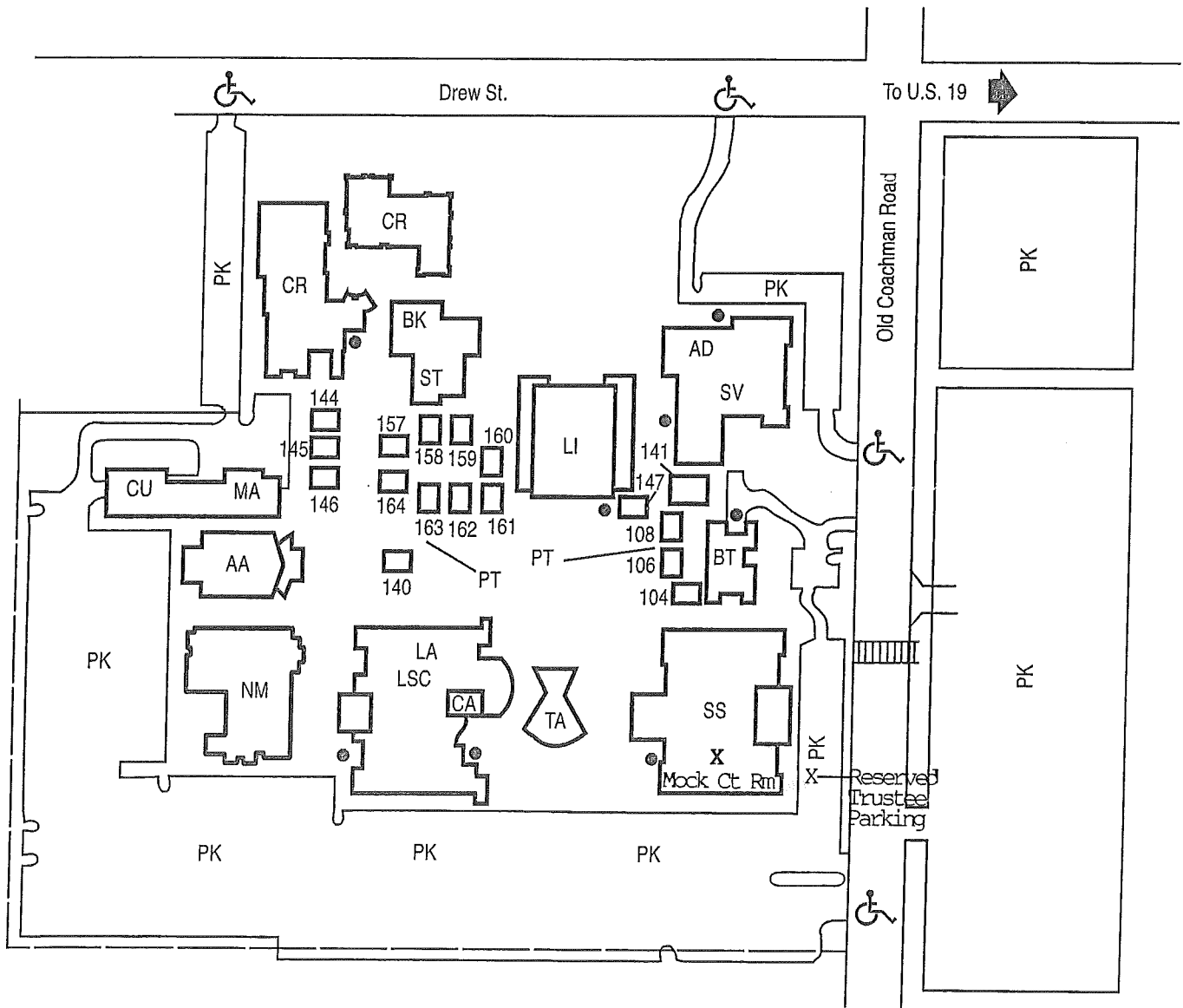
Clearwater Campus
2465 Drew St.
Clearwater

KEY



CLEARWATER BUILDING CODES

- | | |
|---------------------------------|---|
| AA - Arts Auditorium | MA - Maintenance |
| AD - Administration building | NM - Natural Science, Math and College of Education |
| BK - Bookstore | PK - Student parking |
| BT - Business Technologies | PT - Portables 104, 106, 108, 140, 141, 144, 145, 146, 147, 157, 158, 159, 160, 161, 162, 163 and 164 |
| CA - Cafe/Food services | SS - Social Sciences |
| CR - Crossroads building | ST - Student Activities |
| CU - Central Utilities | SV - Student Services |
| LA - Language Arts | TA - Teaching Auditorium |
| LI - Michael M. Bennett Library | |
| LSC - Learning Support Center | |



Provost Reports
Board of Trustees Meeting
February 2011

Accreditation Pass Rate Benchmarks

HEC 2010 Scores	Accreditation Benchmark
Dental Hygiene – 100%	80%
EMS/Paramedic – 100%	80%
Funeral Services – 100%	60%
Nursing – 86%	86%
Physical Therapist Assistant – 95%	85%
Radiography – 100%	75%
Respiratory Care – 86%	80%

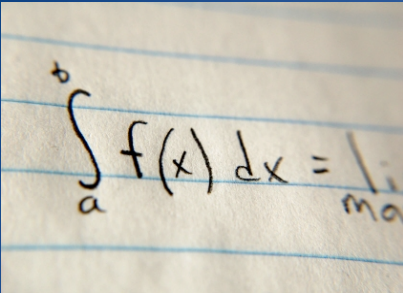
Student Veterans Association (SVA)



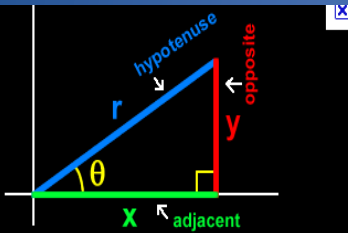
- Organized new Veteran Student Orientation program
- Active participants in College events including New Student Welcome, All College Day, Turkey Trot and the recent Veterans Day program.
- Took the initiative to develop a strong Veterans Day Program
- Volunteer on behalf of the College for local civic events
- Assist all Veteran Students in applying for GI BILL benefits
- Volunteer in various tutoring programs



Calculus



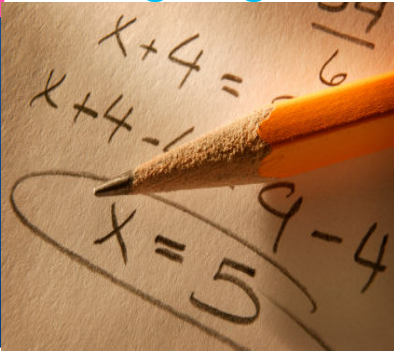
Trigonometry



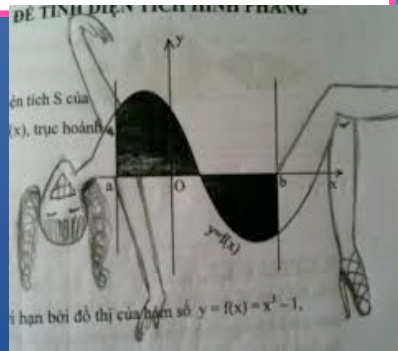
$$\tan \theta = \frac{\text{opposite}}{\text{adjacent}} = \frac{y}{x}$$

$$\text{also... } \tan \theta = \frac{\sin \theta}{\cos \theta} = \frac{1}{\cot \theta}$$

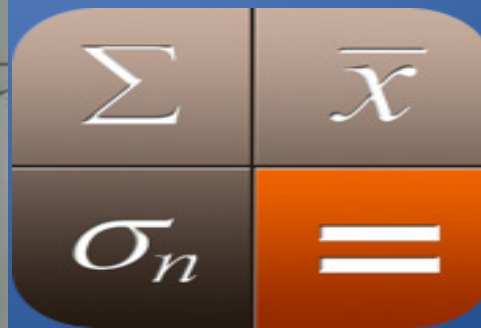
College Algebra



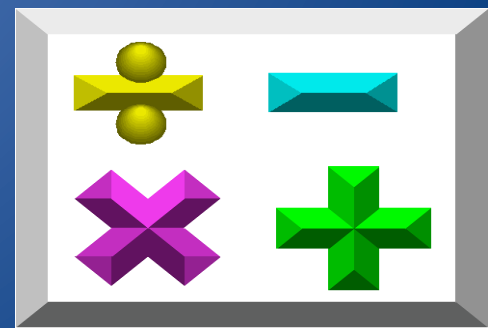
Liberal Arts



Statistics



Developmental Math



4,104

Mathematics students @ SP/G

Teaching modalities :

Traditional Lecture

Blended

Online

Express

8-week classes

New Initiative: My Bridge to Success (MAT 0990)

Faculty Senate Report
Board of Trustees Meeting
February 2011

Faculty Governance Organization

- FRS
- Faculty evaluation procedures
 - SSI
 - Grade distribution
 - Duties outside the classroom
 - Teamwork
 - Areas for improvement
 - Strengths
 - Observation*

GIBBS
SPSC

y 2011



The Road to

SUCCESS

Three-Month Report of the St. Petersburg College Partnership with Gibbs High School

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COLLEGE**

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Terrence Brett
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Evelyn Bilirakis
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Trustee

W. Richard Johnston
Trustee

Bill Law
President

Watson Haynes
Project Coordinator, Educational
and Student Services

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Lewis Williams
Board Member, District #7

Julie Janssen
Superintendent

Bill Lawrence
Associate Superintendent,
Curriculum and Instruction

Kevin Gordon
Principal, Gibbs High School

2010

Three-Month Report

1	Letter from the Project Coordinator
2	SPC, Gibbs pioneering ways to work together
4	Areas of Involvement
5	Gibbs High School Action Areas
6	Student Support
7	Faculty Support
8	Community Involvement
9	Next Steps
11	Recognition
12	Project Team Directory

Letter from the Project Coordinator

January 18, 2011

Dear Dr. Law and Dr. Janssen:

First of all, thanks to both of you and your governing boards for their support of this long-term relationship between Pinellas County Schools (PCS) and St. Petersburg College (SPC). The goal of this report is to document the journey, assess progress and determine the next steps. Gibbs High School Principal Kevin Gordon has an unbelievable team of very great staff and administrators. I have enjoyed working with every one of them and I cannot find the weakest link.

There has been so much success to date with this project that we continue to get requests to make this happen at other schools. As we anticipate rolling out this project to additional schools, we plan to fully develop the model and ensure knowledge of the costs, the appropriate stakeholders, and best practices for replicating the initiative.

I appreciate the fact that many of our college staff traveled the county in an effort to make a difference at Gibbs. And they did! Their devotion of time to this project is commendable and the Gibbs students have experienced a difference already. Our excitement about this is phenomenal. Special thanks to Bill Lawrence, the staff of PCS, GHS, and SPC. Appreciation is also expressed for the efforts of Jeff Cesta, and Kevin Ennis in assisting the compilation of this report.

We have the right team assembled.



Watson L. Haynes
Project Coordinator
Educational & Student Services – District Office
St. Petersburg College
727-341-3336
haynes.watson@spcollege.edu

OCTOBER 20, 2010

SPC, Gibbs pioneering ways to work together

SPC BLUE & WHITE

If St. Petersburg's Gibbs High School can finally shed its "F" status and climb to a better FCAT status, it may do so with the help of SPC, which is looking for innovative ways to contribute to Gibbs' success.

Gibbs' academic problems are not new; the high school has been trying without success to shake its F rating for the past five years. A few months ago, the state Department of Education change the school's status from "F" to "Intervene," giving the state the authority to step in and seek the improvements that had eluded school and county education officials.

While not unprecedented, the state's unusual action drew attention to the failures and lack of performance that have haunted Gibbs for a long time.

One person who noticed was Bill Law, who had only recently taken over as president of SPC.

"Dr. Law saw a story in the newspaper about Gibbs, and he said maybe there was something we could do to help," said Watson Haynes, coordinator of the recently-formed Consular Institute at the Allstate Center.

By accident or design, Haynes soon found himself the college's point person for SPC's efforts to help Gibbs High School. Haynes knew the stakes were high for the Gibbs administration and faculty; the new "intervene" status meant that Gibbs Principal Kevin Gordon and his faculty and staff would have little time to turn things around.

"Kevin has only been there for one year," Haynes said. "He's made a lot of progress, he's

got the kids at Gibbs to pull their pants up and improve their grades, but if they don't make real progress soon the principal and half the faculty will be gone."

According to Haynes, Dr. Law didn't have a specific plan in mind, but he wanted SPC to reach out to the nearby high school, making SPC resources – and perhaps its college flavor – available to Gibbs.

Haynes and other SPC people met with Pinellas County Schools Superintendent Julie Janssen as well as with Gordon and other Gibbs staff and faculty. While no budget was available for the emerging relationship between the two institutions, Law urged Haynes to make maximum use of SPC's resources.

The senior staff at Gibbs soon sensed that SPC might be a major source of help.

"Gibbs staff began to place things on the table," Haynes said. "They were eager to meet with us. If a meeting interfered with someone's schedule, they would make the necessary adjustments. They understood that it's important for these kids to get help so they can be successful." When Gibbs teachers said we need teaching theories to use in the classroom, SPC people supplied teaching models. When Gibbs teachers noted that SPC had a great reading program, SPC delivered it.

"As we began to do things for teachers, we looked at the student issue," Haynes said. "When there was talk about having Gibbs

students take the College Placement Test early next year, (SPC's Director of Dual Enrollment/Early College/Early Admission Programs) Jeff Cesta asked why we couldn't roll that out in just a couple of weeks."

Usually, high school students have to make an appointment to take the College Placement tests, then wait a number of days to get their scores. Cesta set up a system in which students could take the test on campus, then get their scores immediately.

"As a result of that," Haynes said, "around 100 Gibbs students are now college-eligible."

Now, he said, SPC and Gibbs people are working together on prerequisites for dual enrollment; Gibbs students will be encouraged to work on high school and college credits simultaneously. In fact, dual enrollment classes started at Gibbs at the end of October.

"When we have kids there talking about earning college credits, we will have moved the ball forward," Law told the SPC Board of Trustees at a recent meeting. "We are getting smarter by the day in working with our friends at the Pinellas County Schools."

"It's all because Dr. Law said, 'Let's make it happen on the high school side so we won't have to remediate them when they get to college,'" Haynes said.

high school performance; as things stand now, SPC has to spend a great deal of effort and money offering remediation courses to entering freshmen who simply lack the academic skills to succeed at the college level.

That lack of adequate preparation leads to frustration, and frustration leads to failure.

"It is frustrating when students have to spend much or all of their first college year in remediation," Haynes said. "They get frustrated, they lose interest, and they are apt to go and get a job and lose interest in school."

If SPC can develop routines and programs that work for Gibbs, they will have a valuable resource that they can move to other high schools, Haynes said.

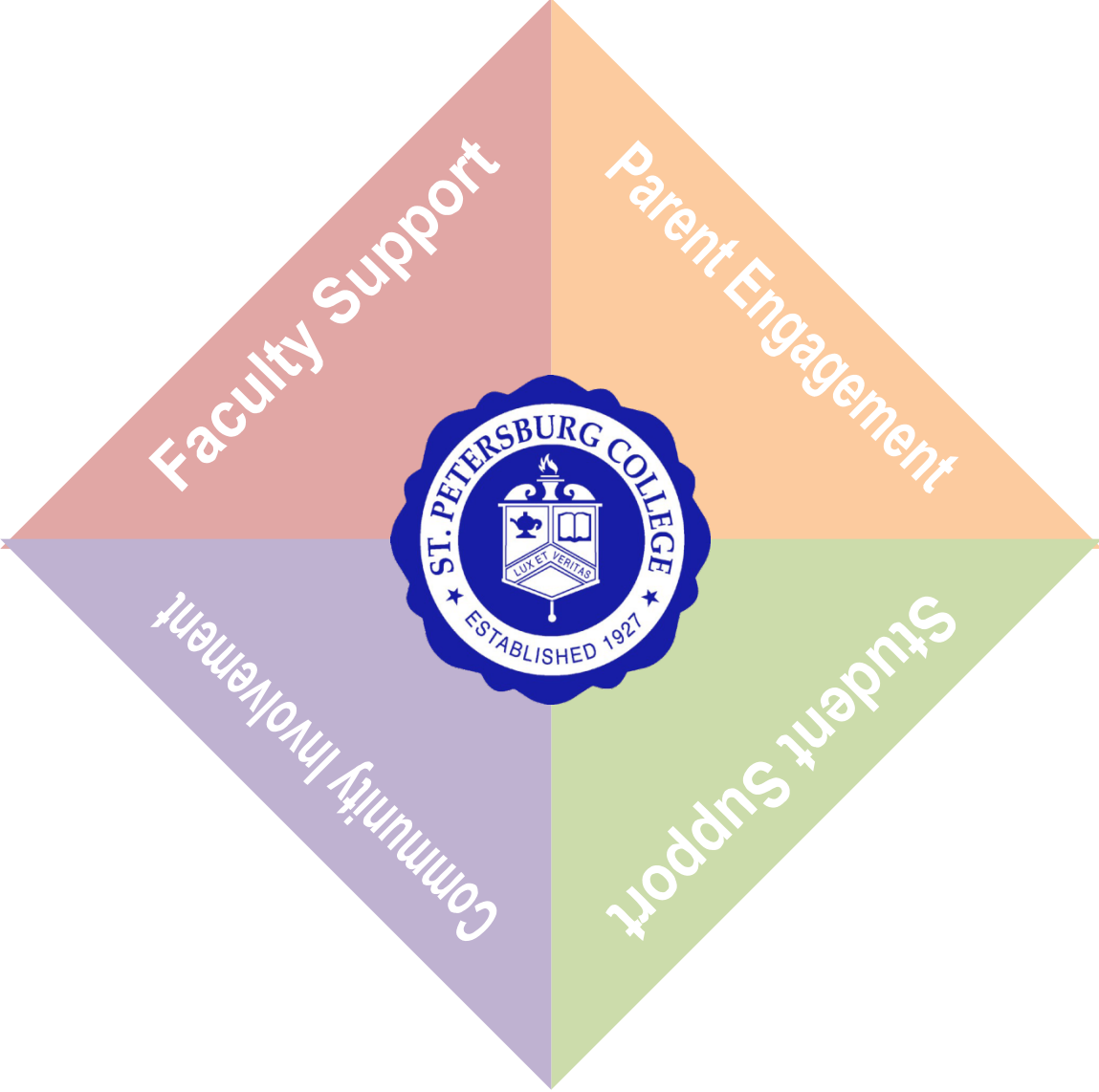
"Everyone is excited about this," Haynes said. "The students are excited because they can boast that they have a relationship with SPC. The students are creating an opportunity to develop a brand that involves both SPC and Gibbs."

At the same time, he said, teachers at Gibbs have access to up-to-date resources that they wouldn't have otherwise.

"And SPC will get students who are prepared, and who will come in and take classes and stay," Haynes said. "We want them to stay, and to finish."

And that point cuts to one of the reasons why SPC will benefit if Gibbs students elevate their

SPC Areas of Involvement



Gibbs High School

ACTION AREAS*

FACULTY SUPPORT

- 9-12 math assistance in classrooms
- Training in the following areas:
 - Diversity
 - Behavior
 - Verbal de-escalation
- Certification program designed to offer online course to decrease technological divide between teachers/students
- Co-teaching model (SPC – Plugged into Reading)
- Emotionally drained (rejuvenation project)
- Internships
- Certificate programs (Résumé building)
- Training in Science & other related courses
- Mentors for new teachers
- Annual staff recognition dinner
- Duplicate Reading & Math labs w/ college flavor

STUDENT SUPPORT

- Intervention for low achievers
- High achiever (college activities)
- Pre-AP curriculum
- Push in/push out – secondary math (Tarpon)
- CPT for Juniors (2nd Semester)
- 1/2 year elective → finish → then dual enroll
- College advisors on campus
- Spring academics on campus:
 - Counseling
 - Advising
 - Career Labs
- Mentors – Satellite Partnership (PR)
 - T-shirts – theme
- African-American male mentors at 9th grade

COMMUNITY INVOLVEMENT

- Pre-K and Post Secondary Connection
- Traveling portable w/ parent & student resources (little league/other)

PARENT ENGAGEMENT

- Parent Academy (What child does in school?)
- Introduction to technology
- Showcase students
- Help sessions w/ students & parents

SPC OPPORTUNITIES

- CROP – each grade level
- Tutoring at Midtown
- FL Education Fund's Center of Excellence (COE)
 - Believers program
 - National Achievers Honor Society
 - Brain Bowl competitions
 - African-American history
 - Math
 - Writing/Essay
- Expand Male Outreach Initiative (MOI)
- Expand Summer of Success (SOS)
- Add career development component
 - Awareness of options focus
- Replicate Valencia Comm. College/UCF model
- Who are Gibbs students? (Dr. Law)
 - Focus on underprepared and needing remediation
- Alternative suspension center
- Vocational partnership with secondary system

*Developed September 2010 from a meeting facilitated between Dr. Julie Janssen (PCS) and Dr. Bill Law (SPC) and key faculty and staff from Gibbs High School.

Student Support

➤ College Placement Test (CPT)

September 2010 – team tested approximately 485/490 (CPT), of those:

- 100+ (approximately 130) tested eligible for Composition I (had to pass both sections-83 or above on the sentence skills and reading)
- 88 tested 72 or higher, made the CPT. Of those, 29 are eligible to take the MAT1033 course.
- November – 88 tested 72 or higher (about 108 MAT 1033) Intermediate Algebra (Spring-January). The students who scored high, they had many other commitments they are involved with and felt that if they added this additional challenge at this time, it would bring their GPA down.

TEAM MEMBERS: *Nicole Johnson, Ija Hawthorne, Pat Rinard, Alisha Vitale, Robin Mobley, Bill Dunn*

➤ Dual Enrollment Courses

SPC offers college classes to qualified high school students in Pinellas County at no charge. These courses give students credits toward a high school diploma and a college degree. The following courses are being offered at Gibbs High School in Spring 2011.

- **BSC 1005** INTRODUCTION TO BIOLOGICAL SCIENCE
For this course, the students had to pass all three parts of the CPT. At the start of the process; all interested students were not eligible. Mr. Dunn, the guidance counselor, arranged for Mrs. Grayson (retired math teacher) to prepare ineligible to students to pass the math portion of the CPT.
- **CGS 1100** MICROCOMPUTER APPLICATIONS
- **ENC 1101** COMPOSITION I
- **MAT 1033** INTERMEDIATE ALGEBRA
0.5 credit for high school and 3 college credits
(David Allen - instructor, wide open schedule after 12:15)
SPC will work with Bill Lawrence to get the books.
- **MUN 1310** COLLEGE CHORUS
- **MUO 1001** MUSIC THEATER WORKSHOP

TEAM MEMBERS: *Jeff Cesta, Martha Campbell, Sharon Griggs, Joseph Smiley, Judy Dellert, Sharron Setterlind, John Vaughan, Robin Mobley*

➤ “I am Gibbs” SPC/Gibbs Partnership Branding Campaign

Students provided input on how they’re feeling about all the media, press and talk about Gibbs.

- **Student-designed logo contest** was held to develop a logo to be printed on lanyards that each student will receive at the Jan. 26 roll-out assembly.
- **Gibbs TV commercial** was shot on-site using the “Hey, I’m Gibbs, I play football and I am Gibbs...”. “I’m Gibbs...” is the kick line! It will be posted on YouTube and the Gibbs website.

TEAM MEMBERS: *Wilma Norton, Kevin Ennis, Jeremy Peplow, Anna Faiola, Ija Hawthorne*

Faculty Support

- **Teacher Competency Improvement Tool Kit**
TEAM MEMBERS: *Sally Naylor*
- **Teaching Strategies Workshops**
 - “Effective Questioning: How to get power out of your class questions.” 63 teachers
 - Strategy Strand training 24 teachers**TEAM MEMBERS:** *Sue Blanchard, Robert Raze*
- **Music/Art/Humanities**

There is more desired collaboration with Gibbs. Have two courses on Gibbs campus. (could offer MUT1101) Humanities-Humanities 1 & 2 (have to meet reading and writing pre-requisites: ancient world-renaissance and Brochure-Modern). There is also an interdisciplinary course.
- **RED 4335 “Reading in the Content Area”**

This course will be offered to Gibbs teachers beginning in January 2011. It allows them to earn Competency 2 towards CAR-Pd certification..

TEAM MEMBERS: *Connie Kolosey, Laura Baker, Linda Brown-Hammonds*
- **Reading Strategies Course**
TEAM MEMBERS: *Cher Gauweiler*
- **Reading in the Content Area**

Will be offered at Gibbs in spring 2011 to help teachers obtain Competency 2 towards CAR-Pd certification.

TEAM MEMBERS: *Cher Gauweiler*
- **Nicole McGough** is credentialed to teach Comp 1 (8th period or 5th period)

Community Involvement

➤ Fete du Beaujolais Nouveau 2010

Mr. Jean-Charles Faust, Honorary of Consul France (Clearwater), with the help of SPC and PCCA faculty, organized a student art competition to design the official invitation artwork for the Fete du Beaujolais Nouveau event on Saturday, November 20 at the Salvador Dali Museum.

The evening was a fundraising event for the French-American Business Council of West Florida (of which Mr. Faust is president) and the Salvador Dali Museum. The winning design was done by Lauren Roberts, a senior, and the runner-up was a junior and African-American male. Close to 140 students participated. Lauren Roberts and SPC staff received recognition during the event for their participation in and facilitation of the competition.

TEAM MEMBERS: *Kevin Ennis, Dara Vance, Yoko Nogami*

Fête Du
Beaujolais Nouveau

FRAMCO THE DALI

The Dali Museum
The French American Business Council of West Florida
& Tampa-Le Havre Sister Cities International
Present

La Fête du Beaujolais Nouveau the world's most celebrated wine event
with traditional French hors d'oeuvres.
Among our Silent Auction items: Air France round trip tickets for two to
Paris and one week in the south of France on Le Boat/Moorings.

Saturday, November 20, 2010
5:30-8:30 pm
THE DALI
1000 Third Street South • St. Petersburg, FL 33701

You are cordially invited to attend our annual fundraising event in support of the DALI
Museum and the French American Business Council of West Florida – Under the auspices
of the Honorable G el de Maisonneuve, Consul General of France for Florida.

Tickets: \$45.00 in advance (Dali and/or FRAMCO Members) \$55 Non Members – \$60 after 11/16.
RSVP to President.framco@gmail.com www.framco.org

Please make checks payable to FRAMCO and mail to:
FRAMCO – 2744 Summerdale Dr., Clearwater, FL 33761.

bright house TV5MONDE Groupe Dubouff
DELTA KLM AIRFRANCE le boat

The invitation artwork was designed by
Lauren Roberts, a senior at Gibbs High School
enrolled in the Pinellas County Center for the Arts.

Next Steps

➤ **Dual Enrollment Courses**

- **ASL 1140C** BASIC AMERICAN SIGN LANGUAGE & LAB
- **ASL 1150C** INTERMEDIATE AMERICAN SIGN LANGUAGE & LAB
- **SLS 1101** THE FRESHMAN EXPERIENCE
- **SLS 1301** CAREER AND LIFE PLANNING

TEAM MEMBERS: *Jeff Cesta, Martha Campbell, Sharon Griggs, Joseph Smiley, Judy Dellert, Sharron Setterlind, John Vaughan, Robin Mobley*

➤ **“Helping Your Child Succeed In School” Workshops**

Gibbs parents will be provided strategies on making the home an effective environment for student learning.

TEAM MEMBERS: *Joseph Smiley*

➤ **Teaching Strategies Workshops**

- Introduction to *Teach Like a Champion* by Doug Lemov offered in spring 2011

TEAM MEMBERS: *Laura Baker*

➤ **Career Day**

SPC instructors of the certification programs will hold a career fair for Gibbs students in March 23, 2011 at the school. SPC will work with Sherry Howard and Gibbs counselors to plan this event.

➤ **FAFSA Workshop**

Todd Smith, Director of SPC Financial Assistance Services is planning this event for February 22, 2011 at Gibbs.

➤ **Student Tutoring**

Yvonne Ulmer, CEO of the SPC Midtown Center has offered space for private tutoring and dual enrollment. Use of space at the SPC Downtown Center for Gibbs events is also being discussed.

➤ **Refresher “hands-on” course on current technology for faculty**

Two-hour course needs to be developed and offered by SPC faculty to the Gibbs faculty who volunteers to take this. More discussions are planned.

TEAM MEMBERS: *Shri Goyal*

➤ **Ethics Workshop**

Will be held in spring 2011 at Gibbs for teachers.

TEAM MEMBERS: *Adeniji Odutola*

➤ **New Teacher Support**

Gibbs number of teacher turnover and new hires require additional support with inducting and supporting new teachers in order to increase the retention of staff.

TEAM MEMBERS: *Nicole Johnson, Theron Manly*

➤ **College Placement Test**

Administered to all 11th grade students between March 7-11 in order to identify and place students in Dual Enrollment courses for 2011-2012.

➤ **Student Assistance Services**

Bob Neri of Westcare (one of the largest U.S. substance abuse treatment providers) has offered to work with students at ‘tier 3’ in attendance and discipline. He recommends that student interns be assigned to Gibbs and provide support services to students.

- **“Using Technology to Assist Underachievers and Their Parents” Workshop**
Develop a college computer course and offer it to Gibbs underachievers and their parents. Computer-proficient students will perform better and educating their families will provide better support at home.
TEAM MEMBERS: *Shri Goyal*
 - **“Choices and Consequences” Criminal Justice Career Workshop**
To be held in January 2011 targeting African-American students (which includes students from Gibbs and their cluster school, John Hopkins Middle School.) The purpose is to create future African-American employees of the criminal justice system, rather than clients.
TEAM MEMBERS: *J.C. Brock, Terry Byrd, Randy Lewis, Joe Smith, Henry Johnson*
 - **MAX (Men Achieving Excellence)** *is in the works of setting up a campus visit to the SPC AllState Campus for about 20-30 students that we have been working with at Gibbs High School. The high school students were handpicked for the program by Dr. Clark and other guidance counselors at Gibbs High School. We are also in the process of setting up a shadow day where students in the program at Gibbs High School will shadow students in the program at the SPC Gibbs Campus. Last we are in the process of setting up a registration day where parents will be invited to SPC and we will help them apply for SPC College along with financial Aid.*
 - **TEAM MEMBERS:** *Nicholas Berry, Terry Collier*
-



SPC/GIBBS HIGH PARTNERSHIP

**GIBBS CAREER FAIR
District Office Conference Room
St. Petersburg College
February 9, 2011 - 10 AM**

*Date of Event: Wednesday, March 23, 2011
Location: 850 34th Street South, St. Petersburg, Florida, 33711
Time: 7:00 AM - 3:00 PM*

1. Every career, Industry certification program and certificate program will have its own booth
2. UPC will provide information on Bachelor Programs
3. Registration information for the program will be available including requirements for enrolling
4. Programs will be by clusters
5. Campus offerings will be by clusters, each campus to provide list of career choices
6. Innovation encouraged for display booths (such as robotics or prosthesis)
7. Testimonial personalities encouraged (students, advisory committee members, industry workers)
8. Dual Enrollment information to be provided
9. Early College information is to be made available
10. College Recruiters should be available to circulate and also have a table
11. Financial assistance information should be made available
12. WOW and Male Initiative information should have a booth
13. Sports information can be made available with uniformed players and cheerleaders
14. Enrollment management (Choices-Going to SPC as a student)
15. Student club (SGA) representatives should be available to encourage involvement
16. Career booth information will be provided to Gibbs Counselors (forward to WH by 3/9/11)
17. Students will be brought out in clusters with a focus first on seniors and juniors for Enrollment opportunities and then freshmen and sophomores for Exposure opportunities.
18. Paraprofessional staff will also take advantage of offerings at SPC
19. Parents will be notified and invited to attend the career fair
20. Plans are to provide Articulation Desk Aids and training for all Gibbs counselors
21. Posters in advance of the Career Day are acceptable
22. If there is a desire, we can arrange speakers to present at classes a week before this event

Special thanks to Amy Brush, Gary Graham and Jennie Orama for assisting in the planning of this event.

Recognition



Watson Haynes, SPC Project Coordinator for Education and Student Services, presented Gibbs High School Principal **Kevin Gordon** with a copy of *Russian Odyssey* at the Gibbs High School Grade Convocation and Pep Rally on Wednesday, December 8, 2010. All 1,600 Gibbs students received a book from President Bill Law and SPC to commemorate the school's upgrade from an F to a C.*

*currently being appealed for a B designation.

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The invitation to attend the assembly announcing the partnership roll-out between Gibbs High School (GHS) and St. Petersburg College (SPC) at Gibbs High School on January 26, 2011.

GHS

SPC

"I am Gibbs!"

PCS Superintendent **Julie Janssen**,
SPC President **Bill Law**,
and Gibbs Principal **Kevin Gordon**

Invite you to join them
as a special guest at the
partnership roll-out assembly
for **Gibbs High School**
and **St. Petersburg College**

Wednesday, January 26
7:30AM – 8:30AM

GIBBS HIGH SCHOOL
850 34TH ST S
ST. PETERSBURG, FL

PLEASE RSVP TO **WATSON HAYNES** AT
727.341.3336 OR haynes.watson@spcollege.edu

Project Team Directory

ST. PETERSBURG COLLEGE

ANDRASIK, Stephen Academic Chair – Physical Science
BENNETT, Michael Associate Vice President – Financial Assistance Services
BLANCHARD, Sue Professor – Exceptional Student Education, College of Education
BOYLE, Deborah Chief of Staff
BROCK, J.C. Campus Executive Officer – Allstate Center
BURNISTON, Kay Vice President- Bacc Programs
BYRD, Terry Program Director – Public Safety In-service Training, Allstate Center
BRUSH, Amy Career Pathways/Workforce Specialist
CAMPBELL, Martha Dean – College of Communications
CARLEY, Conferlete Provost --Tarpon Springs Campus
CESTA, Jeff Director – Dual Enrollment/Early College Program
CLINTON, Tyrone Academic Chair, Department of Mathematics
CONNOLLY, James Director Corporate Training
COOPER, Anne Senior Vice President – Academic and Student Affairs
DELLERT, Judy Coordinator – Early College/Dual Enrollment
ENNIS, Kevin Administrative Specialist – Allstate Center
FAIOLA, Anna Video Production Specialist – Marketing and Public Information
GARRETT, Tracy Coordinator of Marketing
GAUWEILER, Cher Professor – Elementary Education, College of Education
GILL, Davie Coordinator-Student Activities/Male Outreach Initiative
GOYAL, Shri Dean – College of Technology (retired)
GRAHAM, Gary Outreach Coordinator
GRIGGS, Sharon Dean – Department of Mathematics
GRUNDSET, Beverly Academic Chair – Biological Science
HAYNES, Watson Project Coordinator – Education and Student Services, District Office
IRWIN, Patricia Career Information Specialist
JOHNSON, Henry College Recruiter
KENNEDY, Catherine Associate Vice President-University Partnership Center
LAW, Bill President
LEWIS, Randy Project Coordinator – Public Safety In-service Training, Allstate Center
MANLY, Theron Dean – College of Education
MASHBURN, Carol Executive Staff Assistant – Allstate Center CEO
MONTALVO, Debbi Coordinator, Placement & Career Services
MUNDORFF, Sheryl Baccalaureate Program Specialist
NAYLOR, Sally Dean – College of Education (retired)
NENSTIEL, Greg Director-Curriculum & Program Management/College of Business
NORTON, Wilma Assistant Director – Marketing and Public Information

ODUTOLA, Adeniji..... Director – National Center for Teacher Transformation
O'DOWD, Cecelia.....Program Coordinator-College for Kids
OLIVER, Jim.....Provost-Seminole Campus
ORAMA, Jennie.....Outreach Coordinator
PEPLOW, Jeremy..... Videographer – Marketing and Public Information
RAZE, Robert..... Professor – Elementary Education, College of Education
RINARD, Patrick..... Associate Vice President – Enrollment Management
RODGERS, Katie Adjunct Instructor – College of Computer and Information Technology
SETTERLIND, Sharon Dean – College of Computer and Information Technology
SMILEY, Joseph Dean – Social and Behavioral Science
SMITH, Joe..... Coordinator – Public Safety Institute, Allstate Center
SMITH, Todd Director – Financial Assistance Services
STRICKLAND, Mark.....Director-Enrollment Management & Athletics
SWEET, Violetta.....Director- Designated School Official (F1 visa)
ULMER, Yvonne Campus Executive Officer, Downtown and Midtown Centers
VAUGHAN, John Dean – Lower Division Natural Sciences
VAZQUEZ, Eunice.....Administrative Generalist, FLEX-Team
VITALE, Alisha College-wide Testing Coordinator – Enrollment Management
WHITE, Karen.....Provost- St. Petersburg/Gibbs Campus
WILLIAMS, Tonjua..... Vice President – Academic and Student Affairs

PINELLAS COUNTY SCHOOLS

BAKER, Laura Coach – Reading/Literacy, Gibbs High School
BROWN-HAMMONDS, Linda..... Coach – Reading/Literacy, Gibbs High School
CLARK, Cody..... Guidance Counselor – PCCA Magnet Program, Gibbs High School
DAVIES, Joi..... Instructional Staff Developer – Mathematics
DUNN, Bill Guidance Counselor – BETA Magnet Program, Gibbs High School
GORDON, Kevin Principal – Gibbs High School
HAWTHORNE, Ija Assistant Principal – BETA Magnet Program, Gibbs High School
HENDRICK, Kevin..... Director – High School Education
HOWARD, Sherry Liaison – Family and Community, Gibbs High School
HUGHES-LEEKS, Tamika Instructional Staff Developer
JANSSEN, Julie Superintendent
JOHNSON, Nicole..... Assistant Principal – Class of 2014 Cohort, Gibbs High School
KOLOSEY, Connie District Supervisor – Secondary Reading
LAWRENCE, William Associate Superintendent – Curriculum and Instruction
MOBLEY, Robin..... Assistant Principal – Curriculum, Gibbs High School
NOGAMI, Yoko Teacher – Visual Arts, PCCA Magnet Program, Gibbs High School
NURMELA, Ralph Coordinator – PCCA Magnet Program, Gibbs High School
ROBERTSON, Mark Assistant Principal – Class of 2012 Cohort, Gibbs High School
SUDDETH, Pam..... Coach – District-wide Reading and Literacy

TURNER, Javan Assistant Principal – Class of 2013 Cohort, Gibbs High School
VANCE, Dara Teacher – Visual Arts, PCCA Magnet Program, Gibbs High School
VASQUEZ, Rita Assistant Superintendent and Chief Turnaround Officer

Presentations regarding Gibbs High School Project Update

Below are videos presented by Watson Haynes, Coordinator for Education and Student Services in the President's Office, during Item VI, the Gibbs High School Project Update.

[PCS Journal Interview - 0111-405 – Promo](#)

Viewing this file requires Windows Media Player. To view the video on a Mac, use Quick Time.

["I Am Gibbs" Partnership video on YouTube](#)

Student Success and Achievement
Steps Towards the Completion Agenda

Board of Trustees Meeting

February 2011



Completion Agenda Steps

St. Petersburg College

- 1. Define credit seeking student categories
(*Today's Presentation*)**
- 2. Build data reporting system to track credit seeking students**
- 3. Calculate and report completion assessment measures each term**
- 4. Repeat process for non-credit programs**



Defining Categories

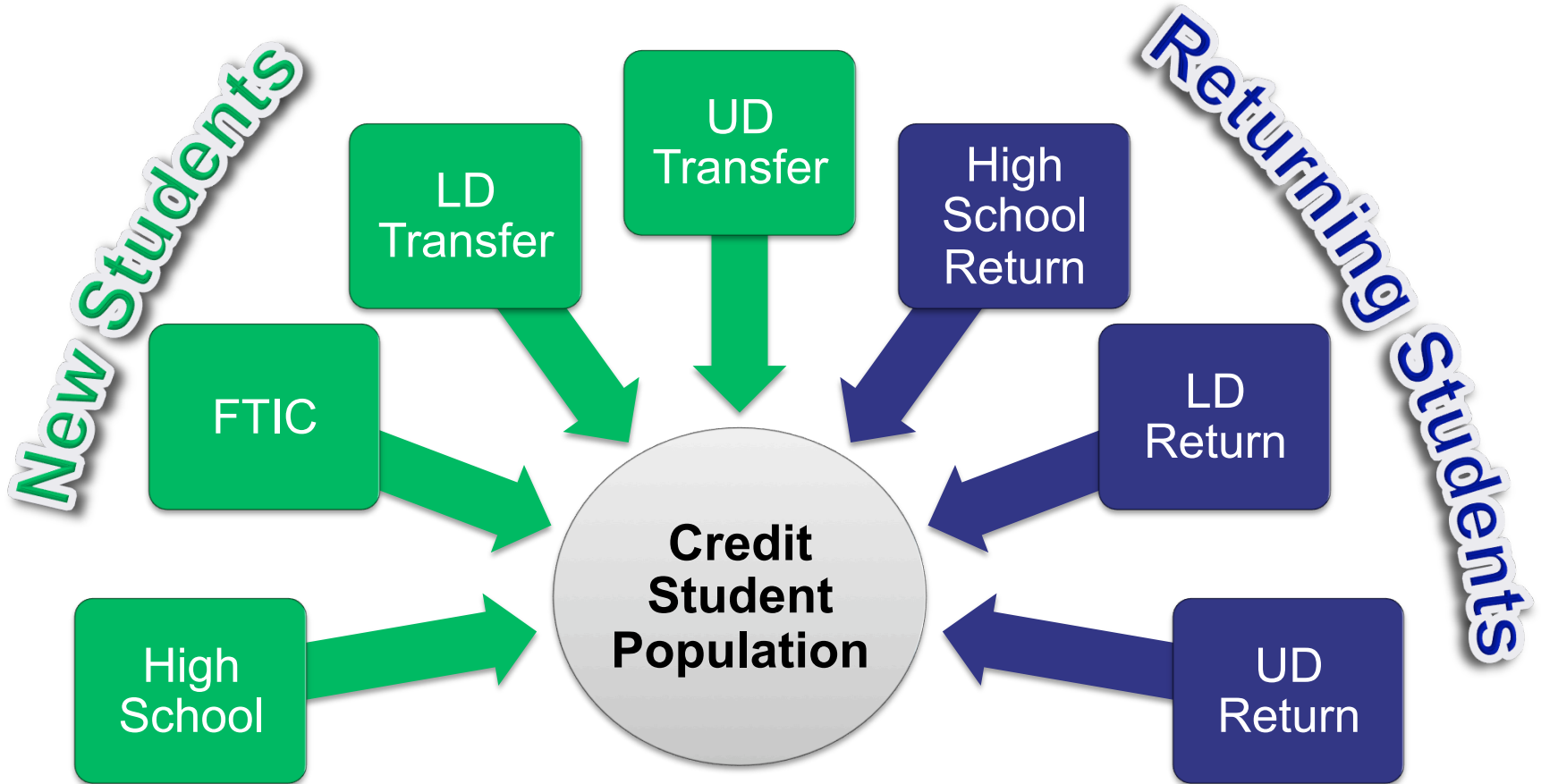
St. Petersburg College

- When thinking about SPC students there are two overarching groups that describe all students enrolled today:
 - New Students
 - Returning Students



Who's Enrolled

St. Petersburg College





New Students

St. Petersburg College

Describing students on their 'first day' of attendance at SPC

New Students

High School Student	First Time in College Student (FTIC)	LD Transfer Student	UD Transfer Student
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- Students who are first time SPC students and enrolled in high school (dual enrolled, early college, collegiate high school)
- Students who are first time in college (FTIC) after high school
- Students who are first time SPC transfer students enrolled in lower division programs
- Students who are first time SPC transfer students enrolled in upper division programs



Returning Students

St. Petersburg College

Describing students each term 'after' their first term of attendance at SPC

Returning Students

Returning High
School Student

LD Returning
Student

UD Returning
Student

Each term students will be classified in one of the following returning categories:

- Returning to SPC and enrolled in High School
- Returning to SPC and enrolled in lower division programs
- Returning to SPC and enrolled in upper division programs



Assessment Measures

St. Petersburg College

- An entering student cohort will be established each Fall term
- Student categories for each cohort will be evaluated using:
 - Retention/Progression Rates (Fall terms)
 - Completion Rates (2, 4, and 6 years)
 - Time-to-Degree Rates (Number of terms to complete)



Model Distinctions

St. Petersburg College

Federal FTIC Data (IPEDS)

- Full-time students only
- Limited graduation time period
- Reflects only 5.5% of SPC enrollment (Fall 2010)
- Credit Only



Summary

St. Petersburg College

- By defining who is new and who is returning, SPC will be able to lay the foundation for a strong completion plan for all students
- In addition, demographic and descriptive variables, such as gender, enrollment status (part-time/fulltime), course modality (face-to-face, online, blended), etc. will be used to evaluate results

Student Success and Achievement
Steps Towards the Completion Agenda

Board of Trustees Meeting

February 2011

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *wdl*

SUBJECT: Disposition of Surplus or Obsolete Property (Survey #536)

The items of tangible personal property that follow have been declared as surplus or obsolete and are of no further economical use to the College. The College's Technology Oversight Group (TOG) recommends that any desktop computer comparable to or older than the Dell GX270 model be retired and moved to surplus. Any laptop computer comparable to or older than the Dell D800 model, or any C series (or comparable), should be moved to surplus. These older computers do not efficiently support the Windows 7 operating systems and application suites.

Pursuant to Board of Trustees Rule 6Hx23-5.13 (IV), the Property Survey Committee requests authorization to sell or otherwise dispose of this property in the manner prescribed by Chapter 274, Florida Statutes.

Tag Number	Description	Acquisition Date	Condition	Sum Amount
01659	Video Cassette Recorder:	2/1/1986	poor	\$1,505.00
02852	Video Recorder/Play: Sony	11/1/1983	poor	\$2,044.50
03645	Abduction/Adduction Mach	8/1/1987	obsolete	\$4,425.00
04475	Microscope:Swift	6/1/1984	obsolete	\$1,206.50
04686	Planetarium Control Cons	3/1/1985	obsolete	\$2,276.00
05082	Nautilus Bench Press	3/1/1989	obsolete	\$2,181.00
05084	Nautilus Leg Curl Machine	3/1/1989	obsolete	\$2,181.00
07501	Leg Extension Machine	2/1/1993	obsolete	\$3,319.00
08143	Super Leg Press Machine	5/1/1993	obsolete	\$4,854.00
08145	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08146	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08148	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08149	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08172	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08173	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08175	Microscope:Swift	5/1/1993	obsolete	\$1,485.00

08183	Stairmaster Exercise Sys	6/1/1993	obsolete	\$2,400.00
08185	Stairmaster Exercise Sys	6/1/1993	obsolete	\$2,400.00
08187	Abdominal Machine	6/1/1993	obsolete	\$3,162.34
10296	Printer: HP 5M	7/1/1996	poor	\$1,805.00
10637	Printer: HP 5M	6/1/1996	poor	\$1,937.00
11024	Superstack Ii Switch 24	4/21/1997	obsolete	\$3,458.00
11675	Computer: Dell	6/27/1997	obsolete	\$2,635.00
11794	Printer:Lexmark S1650	7/15/1997	poor	\$1,422.95
11284	Satellite TVRO	7/16/1997	poor	\$2,729.00
12599	Printer:Lexmark 1650N	1/21/1998	poor	\$1,281.63
12605	Printer:Lexmark 1650N	1/21/1998	poor	\$1,322.13
13025	Laptop Computer:Dell Latitude	8/24/1998	obsolete	\$2,500.00
13028	Printer: Lexmark 1855N	8/7/1998	poor	\$1,308.91
13029	Printer: Lexmark 1855N	8/7/1998	poor	\$1,308.91
14538	Stairmaster: Free Runner	3/9/1999	obsolete	\$3,440.00
15017	Satellite Disk	1/27/1999	poor	\$1,665.00
15103	Laptop Computer:Dell Latitude	6/8/1999	obsolete	\$4,478.00
16048	Laptop Computer:Dell Latitude	11/24/1999	obsolete	\$2,588.00
16279	Laptop Computer:Dell Inspiron	1/12/2000	obsolete	\$4,710.14
16586	Switch SSII 3300 24-Port	12/17/1999	obsolete	\$2,438.75
17216	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17217	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17218	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17219	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17220	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17221	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17222	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17223	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17224	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17225	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17227	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17228	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17229	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17230	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17423	Printer:HP 4500N	6/23/2000	poor	\$2,428.00
16321	13" Monitor: Panasonic	12/1/1999	poor	\$3,201.60
18119	Printer:HP C777#ABA	9/28/2000	poor	\$1,339.00
18107	Laptop Computer:Dell Latitude	9/8/2000	obsolete	\$2,134.00
19128	YC To NTSC Box	2/8/2000	obsolete	\$2,482.86

19129	YC to NTSC Box	2/8/2000	obsolete	\$2,482.86
19131	YC to NTSC Box	2/8/2000	obsolete	\$2,482.86
19125	Cpu DA ADA (Interface):Extron	2/8/2000	poor	\$2,395.36
19116	DVD Player:Pioneer	2/8/2000	poor	\$2,544.11
19180	Laptop Computer:Dell Latitude	4/17/2001	obsolete	\$2,540.00
19276	Laptop Computer:Dell Latitude	5/9/2001	obsolete	\$2,334.00
19396	Projector:Epson	6/11/2001	poor	\$3,954.65
19340	Printer:Lexmark T614	6/19/2001	poor	\$1,022.57
27988	Computer:Dell GX110	4/18/2001	obsolete	\$84.77
19650	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19646	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19641	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19455	Printer:Lexmark T614N	8/13/2001	poor	\$1,482.63
28346	Computer:Dell GX150	7/18/2001	obsolete	\$121.52
28418	Computer:Dell GX150	7/18/2001	obsolete	\$121.52
20919	Computer:Dell P4	11/6/2001	obsolete	\$4,792.00
20495	Laptop Computer:Dell Latitude	11/19/2001	obsolete	\$2,079.14
20496	Laptop Computer:Dell Latitude	11/19/2001	obsolete	\$2,079.15
17984	Computer: Dell 340	11/19/2001	obsolete	\$1,905.95
17978	Computer: Dell 340	11/19/2001	obsolete	\$1,905.95
20899	Computer: Dell 340	11/7/2001	obsolete	\$2,950.95
20887	Computer: Dell 340	11/7/2001	obsolete	\$2,165.95
21070	Computer: Dell 340	11/13/2001	obsolete	\$2,165.95
21069	Computer: Dell 340	11/13/2001	obsolete	\$2,165.95
20840	Laptop Computer:Dell Latitude	11/1/2001	obsolete	\$1,820.00
20508	Laptop Computer: Dell Latitude	12/27/2001	obsolete	\$2,120.20
20536	Laptop Computer:Dell Latitude	3/28/2002	obsolete	\$2,155.00
22043	Laptop Computer: Dell Latitude	5/1/2002	obsolete	\$2,982.00
20567	Laptop Computer:Toshiba	4/29/2002	obsolete	\$2,848.00
22088	Laptop Computer: Dell Latitude	6/7/2002	obsolete	\$2,643.00
22089	Laptop Computer: Dell Latitude	6/7/2002	obsolete	\$2,643.00
22372	Laptop Computer: Dell Latitude	6/12/2002	obsolete	\$2,597.70
22371	Laptop Computer: Dell Latitude	6/12/2002	obsolete	\$2,597.70
20403	Laptop Computer:Dell Latitude	6/11/2002	obsolete	\$4,004.00
20404	Laptop Computer:Dell Latitude	6/11/2002	obsolete	\$4,004.00
19776	Projector:Epson	3/1/2002	poor	\$3,421.00
22733	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22734	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22735	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00

22779	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22780	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22665	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22666	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22667	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22283	Printer: Lexmark T620N	6/24/2002	poor	\$1,322.00
22782	Laptop Computer: Dell Latitude	6/24/2002	obsolete	\$2,040.00
23142	Computer: Dell GX260T	7/18/2002	obsolete	\$1,863.00
22007	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22008	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22010	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22021	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22022	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23064	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23074	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23076	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23079	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23083	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23095	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23096	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23097	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23098	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23099	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23100	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23103	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22009	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22012	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22013	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22015	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22016	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22017	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22018	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22024	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22025	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23068	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23069	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23070	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23073	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23077	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00

23078	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23080	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23087	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23088	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23091	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23092	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22011	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22020	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22023	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23066	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23067	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23071	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23075	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23081	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23085	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23086	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23089	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23090	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23093	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23094	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23101	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23460	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23461	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23462	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23463	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23464	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23465	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23466	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23467	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23468	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23470	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23472	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23473	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23301	Laptop Computer: Dell Latitude	8/28/2002	obsolete	\$3,216.29
23302	Laptop Computer: Dell Latitude	8/28/2002	obsolete	\$3,216.29
23306	Laptop Computer: Dell Latitude	9/12/2002	obsolete	\$2,939.00
23307	Laptop Computer: Dell Latitude	9/12/2002	obsolete	\$2,939.00
23329	Laptop Computer: Dell Latitude	10/23/2002	obsolete	\$3,231.00
23413	Treadmill: TrackMaster	9/24/2002	obsolete	\$4,985.00

23675	Monitor:Dell 20" FP	11/6/2002	poor	\$1,119.00
23687	Computer: Dell GX260T	11/6/2002	obsolete	\$1,285.81
23964	Laptop Computer: Dell Latitude	11/14/2002	obsolete	\$2,453.33
23978	Laptop Computer: Dell Latitude	11/18/2002	obsolete	\$3,780.12
23992	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
23996	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
23997	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
24556	Laptop Computer: Dell Latitude	2/4/2003	obsolete	\$3,528.23
04687	System 373 Planetarium I	3/1/1985	obsolete	\$11,234.00
04688	Zenon Arc Light Source	3/1/1985	obsolete	\$5,790.00
25026	Laptop Computer:Dell Latitude	4/22/2003	obsolete	\$2,053.00
24943	Laptop Dell Latitude C840	4/21/2003	obsolete	\$2,900.20
25041	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25042	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25043	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25044	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25045	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25047	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25049	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25050	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
24790	Laptop Computer: Dell Latitude	4/16/2003	obsolete	\$2,328.00
25094	Laptop Computer: Dell Latitude	4/30/2003	obsolete	\$3,100.20
24867	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
25095	Laptop Computer: Dell Latitude	4/30/2003	obsolete	\$1,733.00
25374	Laptop Computer: Dell Latitude	5/2/2003	obsolete	\$2,893.00
24879	Printer: Lexmark C720n	5/2/2003	poor	\$1,099.08
18115	Printer: HP 750C+	10/5/2000	poor	\$5,686.00
24868	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
24869	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
25348	Computer: Dell P4	4/30/2003	obsolete	\$2,696.00
25895	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25896	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25899	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25904	Computer: Dell Precision 650	5/14/2003	obsolete	\$5,146.00
25907	Computer: Dell Precision 650	5/14/2003	obsolete	\$5,146.00
25107	Laptop Computer:Dell Latitude	5/20/2003	obsolete	\$2,122.00
25084	Laptop Computer:Dell Latitude	5/28/2003	obsolete	\$2,981.30
25211	Computer: Dell GX260T	4/30/2003	obsolete	\$1,239.00
25417	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00

25419	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25420	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25421	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25422	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25424	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25425	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25427	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25428	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25429	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25430	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25431	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25058	Printer:Lexmark C720n	5/20/2003	poor	\$1,255.29
24367	Student Camera Sys:Parkervisio	11/22/2002	poor	\$7,374.18
26035	Plasma Monitor:42"	8/13/2003	poor	\$2,842.11
26215	Copier:Savin	8/1/2003	poor	\$2,612.00
26216	Copier:Savin	8/1/2003	poor	\$2,612.00
25960	Treadmill:Trackmaster	9/16/2003	obsolete	\$6,030.00
16058	Automixer:Genter	12/6/1999	obsolete	\$5,065.21
17933	Projector:Epson 5350	5/8/2000	poor	\$5,547.54
17935	Projector:Epson 5350	5/8/2000	poor	\$5,547.55
18117	Laptop Computer:Dell Latitude	9/26/2000	obsolete	\$5,060.00
19413	Scanner:Fujitsu	7/16/2001	obsolete	\$7,162.09
20652	Cashing Workstations:Axiohm	11/9/2001	obsolete	\$5,697.50
20653	Cashing Workstations:Axiohm	11/9/2001	obsolete	\$5,697.50
27521	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27526	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27535	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27537	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27541	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27476	Computer:Dell GX270T	1/28/2004	obsolete	\$1,428.52
28645	Computer:Dell GX280	10/28/2004	obsolete	\$1,270.39
28162	Ice Machine:Hoshizake	10/9/2004	obsolete	\$1,480.00
28675	Laptop Computer:Dell Latitude	11/16/2004	obsolete	\$2,267.96
28291	Autoveiw KVM Switch:Avocent	11/10/2004	obsolete	\$2,653.00
29275	Laptop Dell Latitude D610	2/28/2005	obsolete	\$2,383.56
29448	Laptop Dell Latitude D610	3/28/2005	obsolete	\$3,007.94
30872	Computer:Dell GX280	6/29/2005	obsolete	\$1,242.38
33441	Training Table:Adj	12/6/2005	obsolete	\$1,023.70
			TOTAL:	\$684,826.56

The following list consists of equipment/furniture or supplies valued at less than \$1,000 individually, which are not accounted for on the property inventory. These items have also been declared surplus:

Miscellaneous Chairs, Tables and Furniture

Miscellaneous Computer & Telephone Parts

Miscellaneous Custodial Equipment

Miscellaneous Scientific, Medical, Exercise, Classroom and Kitchen Equipment


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Susan Reiter, Vice President, Facilities Planning & Institutional Services; Conferlete Carney, Provost, Tarpon Springs Campus; Paul Spinelli, Director of Procurement and Asset Management; and Daya Pendharkar, Associate Vice President of Information Systems, recommend approval.

djh0208112

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Review of Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP), Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus

A.D. Morgan Corporation, the Construction Manager at Risk, in conjunction with Fleischman Garcia Architects, and College staff, have completed the Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP) Construction Documents for Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus. This design is based on the Educational Specifications that were developed by College staff and the User Advisory Committee.

This project will consist of science lab upgrades at the University Partnership Building rooms 307 and 309. This upgrade allows the labs to more effectively teach Biological Science Lab, Anatomy and Physiology I and II Labs, Field Biology of Florida with Lab, and Biology of Marine Life with Lab. Additionally, this project allows for the addition of Biology I Lab, Biology II Organism and Ecology Lab and an Oceanography Lab, which cannot be taught in the current space. The renovation will include casework with chemical resistant counters, lab tables, teaching bunkers and demonstration tables with chemical resistant tops and sinks. Additionally, the project will be upgrading the heating ventilating and air conditioning system to provide 100% outside air (including separation from the air flow in the rest of the building to avoid migration of odors) and provide an emergency exhaust system.

The total Preliminary GMP for this project is \$546,262 or \$230 per square foot with a Total Project Budget of \$654,671. The funding sources for this project are Public Education Capital Outlay (PECO) monies. Through the Direct Purchase Program, the contractor plans to purchase approximately \$180,000 of materials, which will provide approximately \$9,000 of tax savings for the project. The anticipated date for substantial completion is August 2011. This Preliminary GMP is subject to mandatory review for building codes, safety-to-life and the Americans with Disabilities Act (ADA) and further refinements through the value engineering process.

The following reflects the anticipated funding sources and values based upon the current total project budget. Please note that these funding sources and values may vary during the course of the construction of the project.

Fund 1 Contingency	\$ 600,000
Public Education Capital Outlay (PECO) Funds – General Renovate/Remodel, Roofs, HVAC, ADA, Utilities, Site Improvements, Collegewide (186)	\$ 54,671
	\$
Total Project Budget:	\$ 654,671

These Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP) Construction Documents are presented today for your review and approval. They have been reviewed by Dr. James Olliver, Provost, Seminole Campus, Dr. John Vaughan, Dean, Natural Science, and the User Advisory Committee.

Authorization is requested for the following:

- **To approve the Schematic Design Documents (Phase I);**
- **To approve the Preliminary GMP of \$546,262 and authorization to proceed with the Construction Documents subject to further refinements of the terms, conditions, and bidding, and to authorize the issuance of all necessary purchase orders;**
- **To approve A.D. Morgan to procure long lead items so they will be available to be installed this summer.**

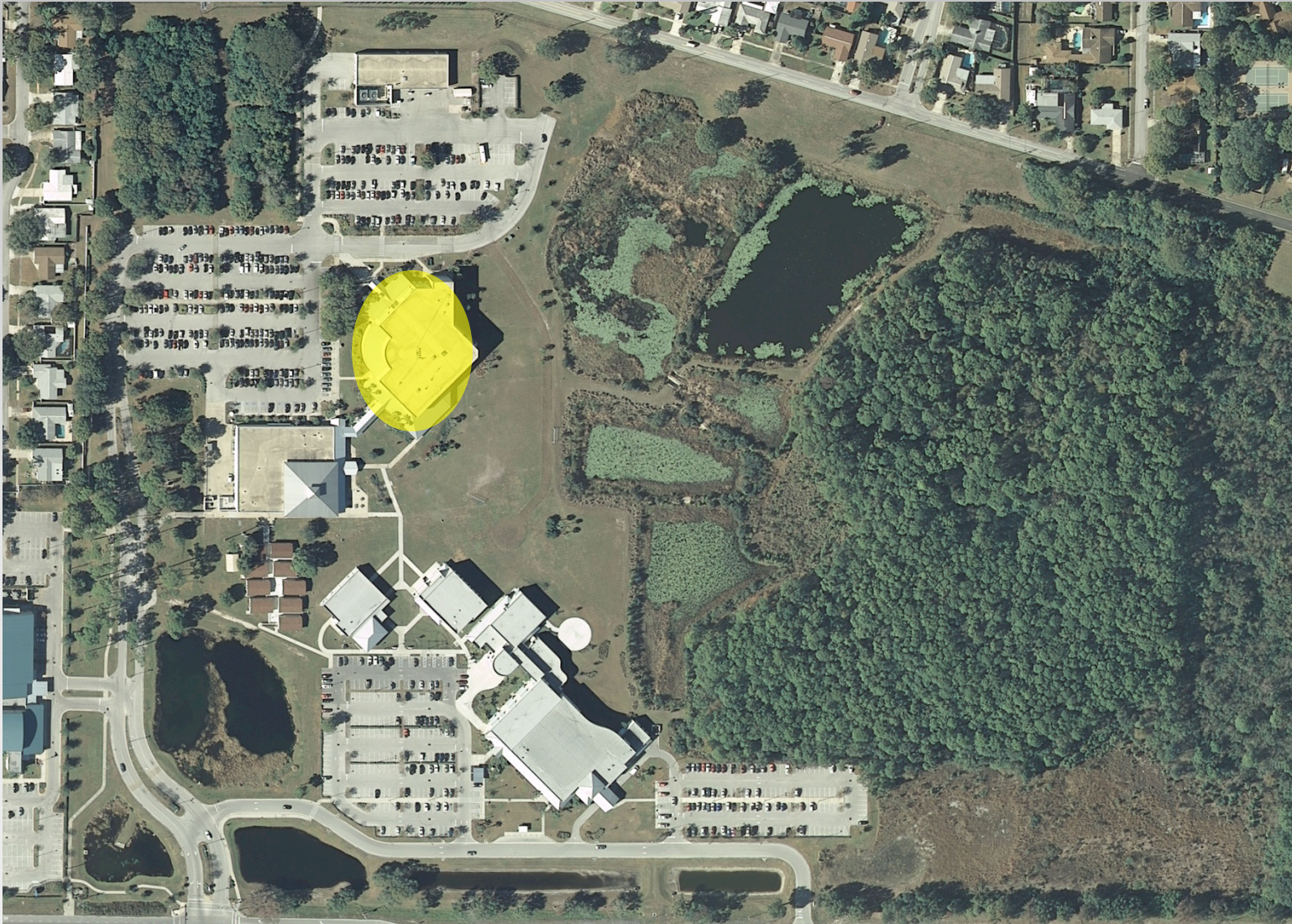
Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; Rebecca Smith, President, A.D. Morgan Corporation; Jeff Pelszynski, Senior Associate Fleischman Garcia Architects, Inc; James Olliver, Provost Seminole Campus; and John Vaughan, Dean, Natural Science, recommend approval.

mdc0215113

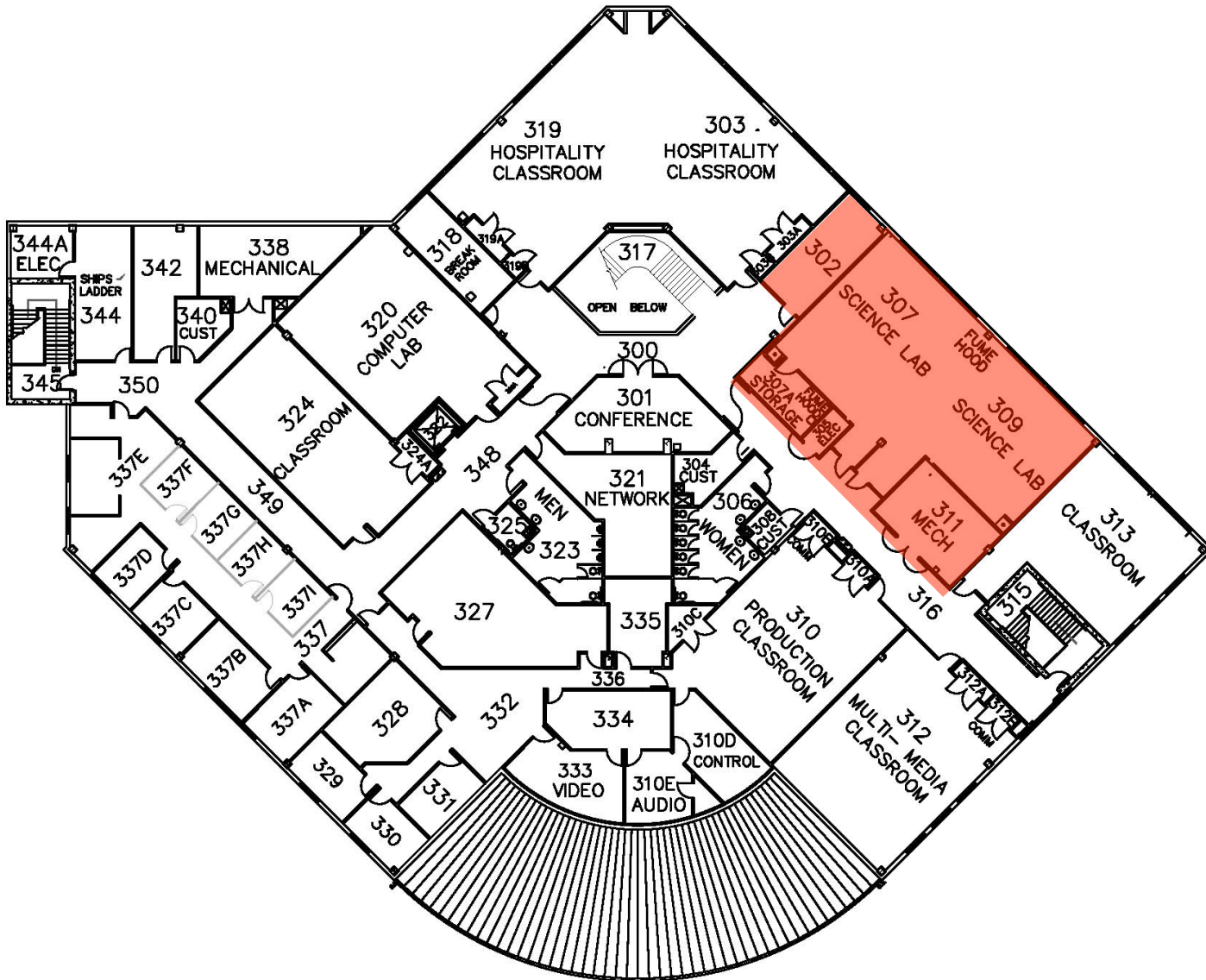
Review of Schematic Design Documents
(Phase I) and Preliminary Guaranteed
Maximum Price (GMP), Project 186-B-11-4,
Science Lab Upgrades, UPC Building,
Seminole Campus

Agenda Item VII-E.2

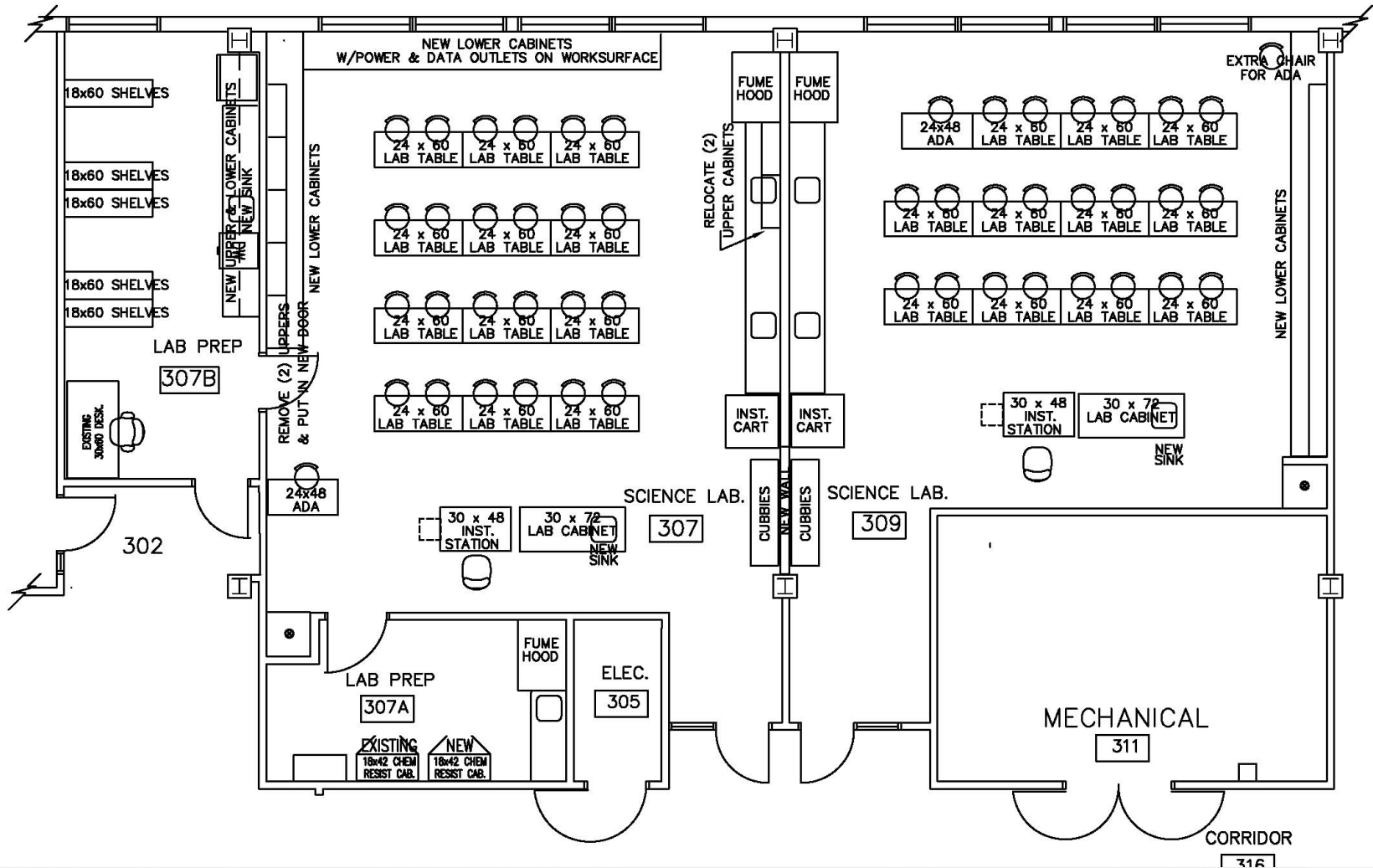
Seminole Science Lab Upgrades



Seminole Science Lab Upgrades



Seminole Science Lab Upgrades





Questions?

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Annual Membership Assessment in Florida College System Risk Management Consortium

Authorization is requested to pay the St. Petersburg College (SPC) 2011-2012 membership assessment in the Florida College System Risk Management Consortium (FCSRMC) for the policy period of March 1, 2011 through February 28, 2012 in the amount of \$1,540,726. This amount is \$215,522 or 12.3% less than the previous policy period. This year's assessment is based on the following changes: a decrease in the experience assessment for workers' compensation claims, an increase in full-time equivalent enrollment (FTE), a decrease in property values based on a decrease in the rate used for calculating FTEs, and changing from a large deductible workers' compensation plan to a self-insured plan, which resulted in lowering the collateral that the Consortium has to pay to the workers' compensation carrier.

Because the FCSRMC is on a March 1st to February 28th Fiscal Year, it is necessary to obtain approval from the Board in order to have authority to pay the first installment of \$513,575 by March 1, 2011 (for the March 1, 2011 through June 30, 2011 policy period). Additionally, we will pay the second installment of \$1,027,161 by July 1, 2011 (for the July 1, 2011 through February 28, 2012 policy period).

Shown below are the FCSRMC calculations to reach the assessment for the policy period of March 1, 2011-February 28, 2012:

2011-2012 Annual Assessment for SPC:	\$ 1,404,482
(Based upon 20,679 FTE as indicated on the 2009-2010 data on the invoice from FCSRMC)	
Workers' Compensation Assessment (Experience)	\$ 2,554
Property Value Assessment	\$ 133,690
Less Prior Year Assessment Refund	\$ 0
Adjusted Annual Assessment	\$ 1,540,726
First Installment by (March 1, 2011)	\$ 513,575
Second Installment (by July 1, 2011)	\$ 1,027,151

The actual assessment approved by the FCSRMC Board for the previous policy period was \$1,756,248 based upon the College's FTE of 17,424, less a workers' compensation adjustment and an assessment refund for that prior policy period. That assessment was \$215,522 more than this year's assessment. This year's assessment is \$1,540,726.

The membership assessment covers administrative defense (reimburses defense cost regarding employment), general and automobile liability, property (all perils except theft), property (theft), workers' compensation claim experience, faithful performance money and securities, errors and omissions, fiscal agent bond, fine arts, and cyber risk. Pursuant to the decision made last plan year to cancel the Workers' Compensation Large Deductible Policy with \$500,000 deductible and go to a Self-Insured status under the State of Florida up to \$500,000 per claim, the College will also be assessed an additional \$10,352 for the plan year divided over four quarters.

The College will also renew 2011 insurance policies for the parking garage liability, parking lot liability, boiler and machinery liability, facilities use, student professional malpractice liability and student accident insurance (students enrolled in the allied health programs), storage tank liability, workers' compensation (statutory and employer's liability) for Puerto Rico, Intercollegiate Athletic Coverage and the Collegiate High school package. These individual policies renew separately on their respective anniversary dates.


Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; and Kara Schrader-Smith, Risk Management Specialist, recommend approval.

kss0208112

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Resolution to Terminate the Teaching Auditorium (Facility 34), Clearwater Campus, Amendment to the Educational Plant Survey dated June 19, 2007

The original design for the Ethics and Social Science Building showed the new building entirely encompassing the existing Teaching Auditorium Building at the Clearwater Campus. As the design of this building progressed and engineering soils tests were completed, the engineer recommended utilizing a more expensive foundation system due to the differential pressures between the two structures. This new foundation system would add several hundred thousand dollars to the construction price.

Therefore, we investigated demolishing the Teaching Auditorium Building and replacing the space in the new Ethics and Social Science Building (removing the need for the expensive foundation system). Replacing the Teaching Auditorium space in the new building will add cost to the project, but it will be less expensive than the foundation systems required if we construct around the Teaching Auditorium Building. Additionally, this allows us to provide a completely new facility without the constraints of the awkwardly shaped Teaching Auditorium and the irregularly sloped flooring system.

We are currently working on the revised plans and pricing to bring to the Board for approval, but the first step is receiving approval from the Board to terminate the existing building and to request approval from the State to terminate the building through the Castaldi Formula Analysis.

The architect for the Clearwater Campus Ethics and Social Science Project, Harvard Jolly Architecture, Inc., has completed a Building Valuation Analysis of the Teaching Auditorium Building (Facility 34) on the Clearwater Campus using the Castaldi Formula Analysis for Modernization of Educational Facilities, as requested by staff. This analysis is required by the Office of Educational Facilities, Florida Department of Education to allow the termination of any building constructed with PECO funds.

The Castaldi Formula Analysis stipulates two rules to consider when deciding whether to modernize or replace an educational facility: 1) If the cost of modernization exceeds 40% of a cost to construct a comparable new building; and 2) If any two of the following items are required, modernization should be questioned; major replacement of plumbing,

heating and air-conditioning (HVAC); total replacement of electrical wiring; basic structural changes involving space arrangements; complete replacement of roofing; and complete revamping of the fenestration pattern (exterior walls and windows).

Harvard Jolly Architecture, Inc.'s findings indicate that the ratio of modernization to replacement of the Teaching Auditorium Building (constructed in 1965) is 226%. This was calculated using the Castaldi Formula Analysis and confirms that the State would recommend replacement or construction of a new facility. The entire report by Harvard Jolly Architecture, Inc. is available upon request.

Per the State process for building replacement, this request will be submitted to the Florida Department of Education. Additionally, we will request the Office of Educational Facilities perform a site visit to inspect this building, review the request for demolition and approve the demolition of the Teaching Auditorium Building (Facility 43).

Approval is sought to execute the attached resolution to terminate the Teaching Auditorium Building (Facility 34) from the College Facilities Inventory.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Stan Vittetoe, Provost of the Clearwater Campus, recommend approval.

Attachment

mdc0218113

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the property commonly known as the Teaching Auditorium Building (Facility 34) at the Clearwater Campus (Site 2) of St. Petersburg College is located at 2465 Drew Street, Clearwater, Florida; and

WHEREAS, said property is in unsatisfactory condition and has been evaluated using the Castaldi Formula Analysis and been determined to have a modernization to replacement ratio of approximately 226%, which is higher than the recommended ratio of 40% or less for modernization; and

BE IT THEREFORE RESOLVED, pursuant to Section 1013.28, Florida Statutes, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes and authorizes the termination of said property.

Dated this 22nd day of February, 2011


Kenneth P. Burke, Chair
Board of Trustees
St. Petersburg College

William D. Law, Jr., President
of the College and Secretary to the
Board of Trustees
St. Petersburg College

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendment #7 to the Educational Plant Survey dated June 19, 2007, (Spot Survey #7) Termination of Teaching Auditorium (Building 34), Clearwater Campus, Site 2

This Amendment will provide for the Termination of the Teaching Auditorium (Building 34) at the Clearwater Campus as recommended in the Castaldi Analysis completed by Harvard Jolly Architecture, Inc.

The Board of Trustees is required to amend the existing Educational Plant Survey utilizing the Spot Survey process. The attached Spot Survey is an official request for the State to accept the modifications to the Educational Plant Survey. Once this is approved by the Board of Trustees, the Department of Education is responsible for filing and updating the Educational Plant Survey as part of the official State record and future reference.

Approval is sought for Amendment #7 (Spot Survey #7) to the Educational Plant Survey dated June 19, 2007.

This amendment adds the following item to the Educational Plant Survey:

Site 2: Teaching Auditorium (Building 34) Clearwater Campus

Termination

2.47 Termination of the Teaching Auditorium (Building 34) Clearwater Campus, for a total of 6,111 gross square feet. This building will be terminated from the Facilities Inventory of St. Petersburg College, and will be demolished in conjunction with a future project in that location in accordance with Section 1013.28(1)(a), Florida Statutes.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Harvard Jolly Architecture, recommend approval.

Attachment

mdc0208112

AMENDMENT #7 (Spot Survey #7)
EDUCATIONAL PLANT SURVEY dated June 19, 2007
St. Petersburg College
February 22, 2011

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has conducted an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 19, 2007. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendation is made.

The College needs to amend the Educational Plant Survey dated June 19, 2007 to include the following item:

Site 2: Teaching Auditorium (Building 34) Clearwater Campus

Termination

2.47 Termination of the Teaching Auditorium (Building 34) Clearwater Campus, for a total of 6,111 gross square feet. This building will be terminated from the Facilities Inventory of St. Petersburg College, and will be demolished in conjunction with a future project in that location in accordance with Section 1013.28(1)(a), Florida Statutes.


Approved by the Board of Trustees of St. Petersburg College on February 22, 2011.

William D. Law, Jr., President of the College
and Secretary to the Board of Trustees
St. Petersburg College

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Final Approval of Site Acquisition, 6698 68th Avenue North, Pinellas Park, Florida, (JWB) Health Education Center

As discussed in its October 18, 2010 Board Meeting, the College has been given the opportunity to consider for purchase a site located 4/10ths of a mile south of the Health Education Center. This property is owned by the Juvenile Welfare Board of Pinellas County, with the address of 6698 68th Avenue North, Pinellas Park, Florida. This property consists of approximately 3.66 acres containing a four-story building with approximately 50,138 square feet and 209 parking spaces.

The building is listed with the firm of Colliers Arnold with an asking price of \$2.95 Million. We have received two appraisals and negotiated a final purchase price of \$2.5 Million.

The College is in the final phase of the due diligence inspections of the site, including but not limited to appraisals, surveys, Phase I, Environmental Site Assessment, Asbestos Survey, Title and Development Order/DRI-related issues, and we anticipate closing on this property within 60 days. Additionally, we are entering into a short-term lease agreement as previously approved by the Board to allow us to access the building prior to the closing date.

Approval is sought to purchase the property located at 6698 68th Avenue North, Pinellas Park, Florida to maximize the continued growth of the Health Education Center, including all necessary work.


Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Phil Nicotera, Provost, Health Education Center, recommend approval.

mdc0208112

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendment #1 to the Lease Agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a Lease of Office Space at the District Office

On January 20, 2010, the Board approved a lease agreement between St. Petersburg College and the Pinellas County Osteopathic Medical Society. Amendment #1 will extend this lease agreement for an additional five (5) year term and provides for consecutive one (1) year renewal options at the end of the five (5) year term. The College will have the ability to change the base rate of the rent annually during this period based on the Consumer Price Index. The current lease rate is \$10.61 per square foot per year for a total annual lease amount of \$7,013.21 (661 square feet x \$10.61) and shall run from February 1, 2011 through January 31, 2016. The other terms and conditions of the original agreement will remain the same.

The lease agreement amendment is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Authorization is requested to execute Amendment #1, which extends the lease agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a five (5) year term.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachment

mdc0208112

**FIRST AMENDMENT TO LEASE AGREEMENT
BETWEEN
ST. PETERSBURG COLLEGE
AND
PINELLAS COUNTY OSTEOPATHIC MEDICAL SOCIETY, INCORPORATED**

THIS FIRST AMENDMENT is entered by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and Pinellas County Osteopathic Medical Society, Incorporated, a non-profit Florida corporation, whose mailing address is P.O. Box 2025, Largo, Florida 33779 (“PCOMS”).

WITNESSETH:

WHEREAS, the College and PCOMS did enter into that certain Lease Agreement dated January 20, 2010 whereby the College leased to PCOMS a portion of the premises located at the St. Petersburg College District Office, located at 6021 142nd Ave., Clearwater, Florida, 32760 (“District Office”); and

WHEREAS, unless otherwise specifically stated in this First Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

WHEREAS, the Lease Term is set to expire on January 31, 2011; and

WHEREAS, the College and PCOMS have agreed to certain changes in the terms of the aforesaid lease, and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement shall be extended for a Lease Term of five (5) years (“Extended Term”) beginning on February 1, 2011 and continuing through and until January 31, 2016.
3. **BASE RENT.** The Base rental payment for the Lease Term year beginning February 1, 2011 shall be:

Annual Payment:	\$7,013.21
Payment per square of foot:	\$ 10.61

Base rent will be due and payable in installments based upon the following schedule:

April 1 st	\$1,753.31
May 1 st	\$1,753.30
August 1 st	\$1,753.30
January 1 st	\$1,753.30
Total	\$7,013.21

Additionally, PCOMS shall pay to the College its pro-rata share of any utility rate assessment, stormwater fee, or other surcharge that may assessed from time to time to the College for the District Office.

4. For the Lease Term years commencing 2012 and beyond, on each February 1st anniversary of the extension period, the monthly rental for the next twelve month period shall be adjusted by the change in the Consumer Price Index for the immediate twelve month period using the CPI formula as set out herein. The rent for each such extension year shall be the increase in the Consumer Price Index, but not less than 3% nor more than 6%.

5. The Consumer Price Index shall be defined as follows: At the end of each lease year (12 month period) of the extended term hereof, the monthly rental for the next succeeding lease year shall be increased by the annual increase in the Consumer Price Index ("CPI") where "CPI" is the Consumer Price Index for the month of December just preceding such lease anniversary year, and the "Base CPI" is the Consumer Price Index for December of the previous lease year. As used herein, Consumer Price Index shall mean and refer to that table in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, now known as the "Consumer Price Index" for all Urban Consumers (Index 1982-84 = 100), U.S City Average, on an unadjusted basis. If such Index referred to above shall be discontinued, then any successor Consumer Price Index of the United States Bureau of Labor Statistics, or successor agency thereto, shall be used, and if there is no successor Consumer Price Index, the parties hereto shall authorize the College to designate a substitute Index or formula. In no event shall the next lease year rental be less than the prior year.

6. Both College and PCOMS agree that if the December CPI has not been determined when February rent is due, PCOMS will pay the previous year rent until the December CPI has been determined, and then PCOMS shall pay over any difference to College upon demand and thereafter, pay the newly determined rent.

7. The Lease Agreement may be extended for additional one (1) consecutive year terms at the expiration of the Term upon mutual agreement of the parties in writing before the end of the Term. The College hereby reserves the right to increase the Base Rent for any mutually agreed upon term.

7. **TERMINATION:** PCOMS may terminate said lease by giving one year notice in writing to the following address:

Susan Reiter
Vice President, Facilities Planning & Institutional Services
St. Petersburg College
P.O. Box 13489
St. Petersburg, Florida 33733

8. All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this First Amendment conflict with any terms of the Agreement, the provisions of this First Amendment shall govern and control.

IN WITNESS WHEREOF the parties set their hands and seals on the dates set forth below.

Witnesses as to the College:

By: _____
Name: _____

By: _____
Name: _____

Board of Trustees of St. Petersburg College

By: _____
William D. Law, Jr., President
of the College and Secretary to the
Board of Trustees

Date: _____

Witnesses as to Pinellas County
Osteopathic Medical Society:

By _____
Name: _____

By _____
Name: _____

Pinellas County Osteopathic Medical
Society, Incorporated


By: _____
Name: _____
Its: _____

Date: _____

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Final Approval of Site Acquisition, 2401 Drew Street, Clearwater, Florida (Faith United Church of Christ), Clearwater Campus

As discussed in its September 21, 2010 Board Meeting, the College has been given the opportunity to consider for purchase a site adjacent (west) of the Clearwater Campus. This property is the Faith United Church of Christ, with the address of 2401 Drew Street, Clearwater, Florida. This property consists of approximately 3.82 acres with approximately 17,472 square feet of improvements (sanctuary, office, day care facilities and a single-family structure).

The building is listed with the firm of Colliers Arnold with an asking price of \$1.65 Million. We have received two appraisals and negotiated a final purchase price of \$1.3 Million.

The College is in the process of completing the due diligence inspections of the site, including but not limited to appraisals, surveys, Phase I, Environmental Site Assessment, Asbestos Survey, Title and Development Order/DRI-related issues, and we anticipate closing on this property within 90 days.

Through the due diligence process, we discovered an underground fuel oil tank. The tank and some contaminated soil were removed. Minor groundwater contamination was identified. We are in the process of installing a monitor well to confirm groundwater impacts and determine the next course of action.

Approval is sought to purchase the property located at 2401 Drew Street, Clearwater, Florida to maximize the continued growth of the Clearwater Campus, including all necessary work.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Phil Nicotera, Provost, Health Education Center, recommend approval.

mdc0215113

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *wdl*

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
1/8/2011	Adams,Kathleen R	Associate Provost CL	Student Service Assistant
1/7/2011	Albrecht,Osiris P.	Foreign Language SE	Instructor
1/7/2011	Ballo,William T	Emergency Medical Services HC	Instructor
1/8/2011	Bawell,Jennifer D.	District Library DO	Librarian
1/3/2011	Bryson,Kathy M	Letters SPG	Instructional Asst III
1/3/2011	Connelly,Carol A	Letters SPG	Instructional Asst III
1/18/2011	Crowder,Ryan M	Campus Security SPG	Security Officer I
1/8/2011	DeStasio,Thomas H	College Construction DO	Skilled TradesWorker
1/3/2011	Ellspermann,Amy J	Enrollment Management DO	College Recruiter
1/8/2011	Flowers,LaTasha L	District Library DO	Library Assistant
1/3/2011	Hamilton,Ronald S	Business Technologies CL	Academic Department Chair
1/24/2011	Irwin,Patricia E	Counseling & Advisement TS	Career Information Specialist
12/20/2010	Murphy,Beth E	BA Programs/UPC	Instructor-12 month
1/3/2011	Nickens,Mary	SPC-Downtown	Staff Assistant
1/10/2011	Piper,Angela M	Instructional Computing SE	Course Delivery Manager
1/3/2011	Rivera, Virginia E	Provost TS	Academic Staff Assistant
1/3/2011	Ruggiero,Denise W.	Provost AC	Office Supervisor
1/18/2011	Sandoe,Gregory A	NTPI/WMD Grant - AC	Project Technologist
1/31/2011	Snare II,Clayton L	Dual Credit - AC	Coord.,Early College/Dual Enrl
1/7/2011	Vanauken,Todd R	Radiography HC	Instructor
1/3/2011	Wiley,Matthew C	Emergency Medical Services	Acting EMS Prgm Spprt Coord.

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
1/1/2011	Acevedo,Paul Henry	Mathematics TS	Student Assistant
1/10/2011	Adams,James B.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/8/2011	Alexander,Carrie M	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Anderson,Jonathan William	Mathematics CL	Instructor - Temporary Credit
1/10/2011	Andrasik,Stephen J.	Natural Science SPG	Supplemental Instr - Credit
1/10/2011	Ardestani,Arash K	Mathematics CL	Instructor - Temporary Credit

1/10/2011	Ashe,Toni Lockett	BA Programs/UPC	Adjunct Bach Prog.
1/23/2011	Bates,Matthias Stinett	Accounting DO	OPS Career Level 5
1/10/2011	Battikha,Magdy E.	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Bawell,Alexander H.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Beck,Sandra K	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Beckman,Ryan Robert	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Bender,kimberly Horton	Natural Science CL	Instructor - Temporary Credit
1/10/2011	Blackett,Kathleen D	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Bloom,Jeffrey H	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Bonner,Eli	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Bossard,Robert L	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Broadus,Michael L	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Browder,Joan	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Brown,Michael Lee	Provost SPG	OPS Career Level 4
1/10/2011	Bryson,Kathy M	Letters SPG	Supplemental Instr - Credit
1/10/2011	Burke,Jason Allen	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Butz,Floyd	BA Programs/UPC	Adjunct Bach Prog.
12/25/2010	Cain,Christopher Lin	Associate Provost TS	OPS Career Level 6
1/10/2011	Campaneria-Glenski,Edilia	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Cannamela,Carrie M	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Capawana,Anthony J	Mathematics SE	Instructor - Temporary Credit
1/8/2011	Cardinale,Barbara Ann	Leepa/Rattner Museum - DO	OPS Career Level 2
1/10/2011	Carney,Joshua David	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/8/2011	Carr,Catherine E.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Carrazana,Yohandy	Business Technologies CL	Instructor - Temporary Credit
1/18/2011	Carter,Raymond R	Natural Science SPG	Student Assistant
1/10/2011	Chandler,Jeremy N.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Cheatham,Shawn Matthew	Fine & Applied Arts CL	Instructor - Temporary Credit
1/8/2011	Cheng,Jingsi	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
1/10/2011	Chiou,George S.	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Ciaravino,Robert J	Athletics - DO	Lump sum -Spec.Proj.
1/3/2011	Clark,Bradley James	Provost SPG	OPS Career Level 2
1/10/2011	Clark,Robert L	Business Administration CL	Instructor - Temporary Credit
1/10/2011	Cobb,Laurel G	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Coleman,Paul J	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Collier,Terry L.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/5/2011	Cordero,Diana B	Custodial Services DO	OPS Career Level 1
1/10/2011	Coronel,Rina S.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Costantino,Anne M	BA Programs/UPC	Adjunct Bach Prog.
1/11/2011	Craig,Penelope S	Letters SE	Instructor - Temporary Credit
1/10/2011	Crawfurd,Jonathan W.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Crisler,Margaret M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Cross,William C.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Davis,Percival W	Natural Science CL	Instructor - Temporary Credit
12/25/2010	Deasaro,Mark	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Deighan,John J.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Delgado,Margaret	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	DeNote,Matthew P	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Dixon,Deonne R	Criminal Justice AC	Instructor- Temporary Non-Cred
2/3/2011	Dong,Christian Charles	Associate Provost SP	Student Assistant
1/10/2011	Doulougeris,Laurea C E	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Drouin,Kathryn L	Dual Credit - AC	Instructor - Temporary Credit

2/3/2011	Drzemala,Stephanie M	Provost SPG	Federal Work Study Student
1/10/2011	Dunham,Michael S.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	East,Carleah G	Social Science SPG	Supplemental Instr - Credit
1/10/2011	Eliacin,George A	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Eschenfelder,Robert M.	Business Administration SP	Instructor - Temporary Credit
1/10/2011	Fahner,Michael J	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Farrell,James N	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Felton Jr,Willie B	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Fernandez,Roberto	Distance Learning TV SE	Supplemental Instr - Credit
1/10/2011	Ferrazano,Jamie P.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Fleming,Kimberly A	Speech - Letters TS	Instructor - Temporary Credit
1/8/2011	Flora,Vicki Diane	District Library DO	Librarian- Temporary
1/10/2011	Flower,Hillary Dervin	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Ford,Deborah D.	Speech - Letters SPG	Supplemental Instr - Credit
1/10/2011	Furlong,Holly C.	Emergency Medical Services HC	Instructor - Temporary Credit
1/10/2011	Galloway,Jamie R.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Gibbons,John Lawrence	Business Technologies CL	Instructor - Temporary Credit
1/7/2011	Greilick,Thomas G	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Hacker Jennifer R	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hakim,Jacques A.	Business Administration TS	Instructor - Temporary Credit
1/21/2011	Hampton,Michelle R	Counseling & Advisement HC	OPS Career Level 6
12/25/2010	Harden,Jay M	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
1/10/2011	Hargiss,Kathleen M	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hatchett Jr,Paul A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hawks,Eugene K	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Hazel-wilbur,Kristie Eileen	Business Administration SP	Instructor - Temporary Credit
1/18/2011	Heinze,Nathan D.	BA Programs/UPC	Supplemental Bach Prog.
1/8/2011	Hempfling,Kevin P	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Henrichon,Stephen	Letters SPG	Instructor - Temporary Credit
1/10/2011	Hervey,Hannibal S	Natural Science TS	Instructor - Temporary Credit
1/8/2011	Higgins,Shantel R	Mathematics TS	Student Assistant
1/10/2011	Hodge,Karen A	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Hoopes,Holly S.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Howsare,Todd L	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Hublikar,Suhas V.	BA Programs/UPC	Adjunct Bach Prog.
2/3/2011	Jackson,William E.	District Library DO	Federal Work Study Student
1/10/2011	Jent,Denis J	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Jerman,Brianna L	Letters SPG	Instructor - Temporary Credit
1/10/2011	Johnson,Eric G	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Johnson,Kengia Tanaydra	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	Kay,Elaine G	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	King,Sonia A.	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Komninos,Theodora C	Business Technologies CL	Adjunct Bach Prog.
1/8/2011	Krzyszinski,Thomas S	Human Resources DO	Instructor- Temporary Non-Cred
1/10/2011	Kugeares,Sophia M.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/11/2011	Laky,Judith E	Nursing HC	Supplemental Bach Prog.
1/8/2011	Lampert,Lisa Ann	Human Resources DO	Instructor- Temporary Non-Cred
1/10/2011	Lanham,Valerie	Health Information Mgmt HC	OPS Career Level 6
1/8/2011	Lashley,Justin M	Letters SPG	Student Assistant
1/10/2011	Laverty,Michael J	Business Administration SP	Instructor - Temporary Credit
1/10/2011	LeGrande,Pamela L.	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Leonard,George K.	Business Administration SP	Supplemental Instr - Credit

1/10/2011	Long,Johnie V.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Lunsford,David W	Business Technologies TS	Supplemental Instr - Credit
1/5/2011	Malloy,Ryan Allen	Fine & Applied Arts SPG	OPS Career Level 2
1/10/2011	Manning,Christina M	Business Technologies CL	Instructor - Temporary Credit
1/7/2011	Manwaring,Joanne S	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Marion,Amie N	Social Science CL	Supplemental Instr - Credit
1/10/2011	McCarron,Deborah	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	McDonald,Ernest R	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	McDonnell,Lisa M	Business Administration SE	Supplemental Instr - Credit
1/10/2011	McGough,Nicole G	Dual Credit - AC	Contributed Service
1/10/2011	McLeod,Gregory K.	Social Science CL	Supplemental Instr - Credit
1/17/2011	Mederos Jr,Rolando A	Provost SE	Student Assistant
1/10/2011	Mencl,Craig S	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Messano,Michael A	Social Science SPG	Instructor - Temporary Credit
12/25/2010	Miller,Laurel A.	Mathematics CL	Other Professional- Temporary
1/10/2011	Mills,Abigail R.	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Modesto,Donald J	Letters CL	Instructor - Temporary Credit
1/10/2011	Moore,Thomas J	Letters SPG	Instructor - Temporary Credit
1/10/2011	Mukerjee,Anita	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Murphy,Veronica L.	Business Administration SP	Supplemental Instr - Credit
1/22/2011	Murray,William Schlosser	New Initiative Program - HC	OPS Career Level 6
1/10/2011	Nelson,Nydia N	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Ney,Anne E.	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Ney,Anne E.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Nguyen,Phat Tan	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Nickels,Frank L	Distance Learning TV SE	Instructor - Temporary Credit
1/22/2011	Noyes,Gabrielle I	BA Programs/UPC	Instructor- Temporary Non-Cred
1/8/2011	Oberlaender,Michaela	Leepa/Rattner Museum - DO	Instructor- Temporary Non-Cred
1/10/2011	O'Donnell,Robert	Social Science CL	Instructor - Temporary Credit
1/10/2011	Offutt,Michelle R	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Oriol,Russell	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Orr,Lance Y.	Provost TS	OPS Career Level 5
1/10/2011	Pagano,Christy A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Panuthos,Nicolle E	Business Administration SE	Supplemental Instr - Credit
1/10/2011	Parke,Erin K	President	Contributed Service
1/10/2011	Parvin,Samuel F	Letters SE	Instructor - Temporary Credit
2/3/2011	Patel,Gargi	Provost TS	Federal Work Study Student
1/23/2011	Pemberton,Michael Allen	Landscape Services SPG	OPS Career Level 1
1/10/2011	Phillips,Debi L	Speech - Letters TS	Instructor - Temporary Credit
1/10/2011	Pierson,Kyle A	Letters SE	Instructor - Temporary Credit
1/10/2011	Plotts,Courtney S.	Social Science SE	Instructor - Temporary Credit
1/8/2011	Pospelova,Marina	Institutional Advancement DO	OPS Career Level 4
1/10/2011	Price,Tim E.	Business Technologies SE	Lump sum -Spec.Proj.
1/10/2011	Pritchard,Lisa B	Letters SE	Instructor - Temporary Credit
1/10/2011	Rapone,Julia R	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Rathel,Mary Sain	New Initiative Program - HC	OPS Career Level 5
1/10/2011	Rease,Daniel Patrick	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Record II,Anthony D	Fine & Applied Arts TS	Instructor - Temporary Credit
1/10/2011	Reilly,Keirsten Michelle	Letters CL	Student Assistant
1/10/2011	Repici,Michael D	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Rib,Wendy June	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Rice,Donald F	Mathematics SE	Instructor - Temporary Credit

1/10/2011	Robak,Kazimierz	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Rodgers,Kathleen W	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Rollender,William R	Natural Science CL	Instructor - Temporary Credit
1/8/2011	Rosengarten,Shelbey C	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Roux,Michelle M.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Ruise,Mark	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Russell,Sherri M.	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Scanlon,Maura A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Schneider, Virginia B	Nursing HC	Instr- Temporary % Load
1/10/2011	Schultz,Marilyn D.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Schwab,Jeffrey A	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Senderoff,Lynn Ellen	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Sforzini,Mark	Facilities Plan & Inst Svcs	Lump sum -Spec.Proj.
1/8/2011	Sharpe,Dwayne-ron Khadeem	Student Activities CL	General Service/Maint. (unskil
1/10/2011	Shaw Jr.,James Michael	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Shoier,Hesham Gouda	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Shriver-Terzigni,Mary E	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Siegman, Ellen I.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Simmons,Jacquelyn Ann	Fine & Applied Arts SE	Instructor - Temporary Credit
1/18/2011	Simonds,Kristen Marie	Purchasing DO	Student Assistant
1/10/2011	Smith,Alysha M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Smith,Christine M.	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Smith,Dale A	District Library DO	OPS Career Level 1
1/10/2011	Smith,Grant S	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Smith,Sandra L	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Sollenberger,Laura L	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Spilman,Heather L	Social Science CL	Instructor - Temporary Credit
1/8/2011	Stanley,Nicholas David	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Stoufer,Tiffany R	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Strube,Rita S	Business Technologies SP	Instructor - Temporary Credit
1/22/2011	Summers,Peter Paul	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Suprenand,Paul M	Natural Science CL	Instructor - Temporary Credit
1/10/2011	Taylor,Allan R.	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Taylor,Barbara J.	Business Administration CL	Instructor - Temporary Credit
1/19/2011	Timmons,Austin M	Natural Science SPG	Student Assistant
1/10/2011	Tomassini,Nilka I	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Toole-Gamson,Lorinda F	BA Programs/UPC	Adjunct Bach Prog.
1/8/2011	Vanauken,Todd R	Radiography HC	Other Professional- Temporary
1/8/2011	Vogt,Gina Marie	Social Science CL	Student Assistant
1/10/2011	Waterhouse,Don B.	Business Administration SP	Instructor - Temporary Credit
1/10/2011	Watts,Elizabeth D	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Watts,Roger G.	Social Science CL	Supplemental Instr - Credit
1/10/2011	Way,Cedric Eli	Business Technologies CL	Instructor - Temporary Credit
1/22/2011	Weeden,Craig Alden	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Wells,Jeffrey A.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Wilde III,Phillips B.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Wilder,Steven K.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Williams,Rebel	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Woodson,Jill M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Wyatt,Maria D	Letters SE	Instructor - Temporary Credit
1/10/2011	Wysocki,Jowita Luiza	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Xu,Hui	Fine & Applied Arts SPG	Instructor - Temporary Credit

1/10/2011	Yarnell,Robert S	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Yates,Jennie L	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Yoder,Albert W	Emergency Medical Services HC	Instructor- Temporary Non-Cred
1/10/2011	Youmans,Jeffrey A	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Yourth,Bradley J.	Business Technologies CL	Supplemental Instr - Credit
2/1/2011	Ziak,Kimberly M	Health Information Mgmt HC	Instructor - Temporary Credit

REHIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title

1/10/2011	Adamich-Scheblein,Julie A	Business Administration SP	Supplemental Instr - Credit
12/25/2010	Adamson,Patrick E	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Appunn,Frank	BA Programs/UPC	Supplemental Bach Prog.
1/22/2011	Bakhtyari,Sohrab	BA Programs/UPC	Instructor- Temporary Non-Cred
1/7/2011	Ballo,William T	EMS/CME - HC	Instructor- Temporary Non-Cred
1/10/2011	Barzen,William A.	Business Technologies CL	Supplemental Instr - Credit
1/8/2011	Bawell,Jennifer D.	District Library DO	Librarian- Temporary
1/8/2011	Berghoff,Linda M	Leepa/Rattner Museum - DO	Instructor- Temporary Non-Cred
2/3/2011	Blanco,Guillermo Pretel	Letters CL	Student Assistant
1/10/2011	Blasingane,Esvicloria E.	SSS TRIO Grant - DO	Lump sum -Spec.Proj.
1/10/2011	Burgess,Diana L	Nursing HC	Instr- Temporary % Load
1/22/2011	Chang,Jimmy H.	BA Programs/UPC	Instructor- Temporary Non-Cred
1/10/2011	Clem,Angela S	Nursing HC	Instr- Temporary % Load
12/25/2010	Cochran,Craig A	Allstate Center Provost	OPS Career Level 2
1/10/2011	Collins,Cherie	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Concepcion,Iris N.	Nursing HC	Instr- Temporary % Load
1/10/2011	Connelly,Carol A	Letters SPG	Supplemental Instr - Credit
12/25/2010	Davis,Rodney L	Criminal Justice AC	Instructor- Temporary Non-Cred
1/24/2011	Dicicca,Philip T	Provost CL	Student Assistant
1/10/2011	Diomede,Matthew W.	Letters SPG	Instructor - Temporary Credit
12/25/2010	Dixon,Deonne R	Criminal Justice AC	Instructor- Temporary Non-Cred
1/7/2011	Drayton,Amy L.	Scholarships/Stu Fin Assist CL	Federal Work Study Student
1/10/2011	Eldridge,Deborah C	Associate Provost CL	Supplemental Bach Prog.
1/10/2011	Elftman,Susan P	Fine & Applied Arts CL	Instr- Temporary % Load
12/25/2010	Ennis,Kevin M.	Provost AC	OPS Career Level 5
1/10/2011	Erickson,Antoinette	Nursing HC	Instr- Temporary % Load
1/10/2011	Ervin,John T.	Veterinary Technology HC	Instr- Temporary % Load
1/7/2011	French,Helen L.	Fine & Applied Arts SPG	Other Professional- Temporary
1/8/2011	Gadevsky,Dolores W	Fine & Applied Arts SPG	Lump sum -Spec.Proj.
1/10/2011	Gibbons,John Lawrence	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Gordon,Michael R	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Greenberg,David L	Fine & Applied Arts SPG	Instr- Temporary % Load
1/10/2011	Haber,Jennifer R.	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Hagenbuckle,Vernon J.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Hamilton,Ronald Shane	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Hargiss,John V.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hatchett Jr,Paul A	Business Administration SE	Instructor - Temporary Credit
1/10/2011	Hawkins-Johnson,Jacqueline	Nursing HC	Instr- Temporary % Load
1/10/2011	Hazel-wilbur,Kristie Eileen	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Hefner,Eva M	Business Technologies CL	Supplemental Instr - Credit
1/11/2011	Heinicke,Mary Ellen	Medical Lab Technology - HC	Instr- Temporary % Load
1/10/2011	Henderson,Christopher S	Emergency Medical Services HC	Instr- Temporary % Load

1/10/2011	Hicks,David R.	Social Science TS	Instructor - Temporary Credit
1/10/2011	Higgins,Joyce E	Nursing HC	Instr- Temporary % Load
1/10/2011	Hill,James C.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Hoopes,Holly S.	BA Programs/UPC	Supplemental Bach Prog.
12/25/2010	Hughes,Michael E.	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Hughes,Stacey R	Letters SPG	Supplemental Instr - Credit
1/7/2011	Ines,Cheryl Lynn	Scholarships/Stu Fin Assist DO	General Service/Maint. (unskil
1/10/2011	Janusz,Dawn M.	Social Science CL	Supplemental Instr - Credit
1/10/2011	Jay,Patricia A.	Nursing HC	Instr- Temporary % Load
1/10/2011	Johnson,Elizabeth A	Nursing HC	Instr- Temporary % Load
1/8/2011	Joseph,Christina Marie	Srvcs Spc Students/OSSD CL	Federal Work Study Student
1/10/2011	Kelsey,Linda J.	Radiography HC	Instr- Temporary % Load
1/10/2011	Kepenach,Richard J	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Kniehase,Jennifer Ann	Radiography HC	Instr- Temporary % Load
1/10/2011	Krueger,Amy	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Kurnik,John P	Business Administration SP	Supplemental Instr - Credit
12/25/2010	Kushnir,Valeriy S.	Student Activities CL	General Service/Maint. (unskil
1/10/2011	Lancraft,Thomas M.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Leonard,George K.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Levin,Roxana	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Lightfoot,Randolph	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Lunsford,David W	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Lysinger,Linda Ann	Nursing HC	Instr- Temporary % Load
1/10/2011	Mahoney,Maureen	Ethics SPG	Lump sum -Spec.Proj.
12/25/2010	Marcil,Sandra E.	Dental Hygiene HC	Other Professional- Temporary
1/10/2011	McEvers,Richard A.	Business Administration TS	Supplemental Instr - Credit
1/10/2011	McNicol,Ann R	Natural Science SPG	Supplemental Instr - Credit
1/10/2011	Mieles,Justin C	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Miller,Darryl L.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Mistretta,Jennifer Lee	Nursing HC	Instr- Temporary % Load
1/23/2011	Mitten,Lewis L.	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Modrakovic,Janet R.	Veterinary Technology HC	Instr- Temporary % Load
1/10/2011	Morris,Michelle C	Nursing HC	Instr- Temporary % Load
1/10/2011	Nickels,Sharon J	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Nicotera,Phillip V.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Nousiainen,Robin M	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Okazato,Yuko	Veterinary Technology HC	Instr- Temporary % Load
1/8/2011	O'Nale,Dean F.	EMS/CME - HC	Other Professional- Temporary
1/10/2011	Ortiz,Therezita K.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Patel,Christine K.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Pianka,Jennifer R	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Poliquin,Michael R	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Price,Tim E.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Pyle,Mary D.	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Radeline,Charles D	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Rankin,Laurie A.	Veterinary Technology HC	Instr- Temporary % Load
1/10/2011	Regis,Mark Joseph	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Reynolds,Jerry L.	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Rice,Donald F	Mathematics SE	Instructor - Temporary Credit
1/10/2011	Risberg,Chrissy	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Roden,Peggy E.	Nursing HC	Instr- Temporary % Load
1/22/2011	Rogers,Art	EMS/CME - HC	Other Professional- Temporary

1/10/2011	Ruffing,Jerome P	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Russell,Barbara J	Nursing HC	Instr- Temporary % Load
1/19/2011	Russell,Sherri M.	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Rutherford,Katie	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Schneider, Virginia B	Nursing HC	Instructor - Temporary Credit
1/10/2011	Scott,Sean D.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Sessums,John E	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Setterlind,Sharon R	BA Programs/UPC	Supplemental Bach Prog.
1/22/2011	Short,Travis S	Baccalaureate Programs/UPC	Instructor- Temporary Non-Cred
1/21/2011	Shortz,Sally A	Letters CL	OPS Career Level 5
1/10/2011	Smisek,Maria G.	Nursing HC	Instr- Temporary % Load
1/10/2011	Smith,Maria J.	Radiography HC	Instr- Temporary % Load
1/10/2011	Smith,Martin	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	Spraggins,Vera F	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Stanczyk,Susan M.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Stecher,Vicki L	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Strom Kays,Sarah A.	Letters CL	Supplemental Bach Prog.
1/10/2011	Tatham,Shawn a	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Tedesco,Anthony	Emergency Medical Services HC	Instr- Temporary % Load
1/21/2011	Theriault,Jill L.	Purchasing DO	OPS Career Level 5
1/10/2011	Thomas,Kevin W.	SE Public Safety Institute AC	Supplemental Bach Prog.
12/25/2010	Till,Jane E.	Ethics SPG	Other Professional- Temporary
1/10/2011	Tucker,Eric J.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Turner,Christina A	Natural Science CL	Instr- Temporary % Load
1/10/2011	Valentine,Anthony G	Fine & Applied Arts SE	Instructor - Temporary Credit
1/10/2011	Vanauken,Todd R	Radiography HC	Supplemental Instr - Credit
1/10/2011	Villaman,Sumati	Letters CL	Instructor - Temporary Credit
1/21/2011	White,Jon W.	Facilities Plan & Inst Svcs	Other Professional- Temporary
1/10/2011	Williams,Sharon	Social Science SPG	Supplemental Instr - Credit
1/10/2011	Willis,Susan E	Nursing HC	Instr- Temporary % Load
1/10/2011	Woelfle,Cheryl Y	Nursing HC	Instr- Temporary % Load
1/8/2011	Wolf,Renan B.	Provost CL	Student Assistant
1/10/2011	Woodson,Jill M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Yourth,Bradley J.	Business Technologies CL	Non Instr Supplement-Not ECH

FOURTH ANNUAL CONTRACT

Effect. Date	Name	Department/Location	Title
8/22/2011	Borum, Phillip	Emergency Medical Services	Instructor
8/22/2011	Goldsmith, Larry	Parks & Leisure Services	Instructor

SIXTH ANNUAL CONTRACT

Effect. Date	Name	Department/Location	Title
8/1/2011	Kelly, Andrea	College of Education	Instructor-12 Month
8/1/2011	McNicol, Ann R	College of Education	Instructor-12 Month
8/1/2011	Poulin, Michael	College of Education	Instructor-12 Month

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
1/24/2011	Bellomo,Mary O.	NTPI/WMD Grant - AC	Curriculum Development Special
1/24/2011	Davide,Kristy Sue	BusSVITSystems	Coord., End User Prod. Dev.
12/25/2010	Jeffries,Jane L.	NTPI/WMD Grant - AC	Project Technologist
1/3/2011	Tunceren,Lillian L	Education & Student Svcs DO	Lead Faculty Associate/CETL


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

emg0214113

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules and Procedures Manual, which are being submitted for your consideration:

6Hx23-4.61 Requirements of the Respiratory Care Program The proposed revision will establish that students who have been dismissed twice for academic failure of any combination of Respiratory Care Program courses, RET prefix, will be unable to return to the program. *Submitted by Phil Nicotera.*

Suzanne L. Gardner, Acting General Counsel, recommends approval.

Attachment

ps0202111

6Hx23-4.61 REQUIREMENTS OF THE RESPIRATORY CARE PROGRAM

I. Progression Requirements:

Eligibility to start the first specialty course in the program is based upon the following minimum requirements.

- A. Requirements for Health Related Programs (6Hx23-4.53) apply to the Respiratory Care Program.
- B. Within six months of enrolling in the first specialty course each student must have a physical examination by a licensed physician or advanced RN practitioner verifying satisfactory health status. This must include all immunizations, tests, and health verification as specified within contractual agreements with affiliating agencies. This may be required on an annual basis at the discretion of the program director of the health-related program to which the student has been admitted.
- C. Students transferring from another respiratory care program must be in good standing in such program (Exceptions will be handled by the Provost's Office at the Health Education Center).
- D. Completion of twelve (12) credits in general education or support courses with a minimum cumulative GPA of 2.5 to include BSC 2085 and BSC 2085L with a grade of "C" or better.
- E. Completion of a minimum of four (4) hours of observation, volunteer service, or work experience in a respiratory care department.
- F. Students who have been dismissed twice for academic failure of any combination of Respiratory Care Program courses, RET prefix, will be unable to return to the program.

II. For the transitional program for respiratory technicians or students having prior experience or education in respiratory therapy, a two course series, RET 1264 and RET 1485, is specially designed as entry point into the respiratory care program. Students who successfully complete the special program enter the sophomore class, Session I.

- A. Minimum requirements for application and admission are as follows:
 - 1. Completion of I. A., B., C. & D.

2. Respiratory technicians certified by the National Board for Respiratory Care must submit a notarized copy of their certification.
- III. For the Paramedic/EMS transitional program, a three course series RET 1264, RET 1485, RET 2284, is specially designed as entry point into the respiratory care program. Students who successfully complete the special program enter the sophomore class, Session I.
 - A. Minimum requirements for application and admission are as follows:
 1. Completion of I. A., B., C. & D.
 2. Submission of current Florida paramedic certificate.
 - IV. Special Progress Requirements

In order to enroll in any course within the major with prerequisites, a grade of "C" or better must have been earned in all prerequisite Respiratory Care courses.
 - V. In addition to SPC graduation requirements, students must meet these special graduation requirements:
 - A. A grade of "C" or better in each designated specialty course in this program.
 - B. Satisfactory completion of an end of program competency assessment examination.

Specific Authority: 1001.64(2) & (4), F.S.


Law Implemented: 1000.01, 1001.64(6) & (8), 1007.263, 1001.02, 1001.03, F.S.; Rule 6A-14.030, F.A.C.

History: ...Filed – 1/19/10. Effective – 1/19/10; 2/22/2011. To Be Filed – 2/22/11. Proposed Date To Become Effective – Upon Board Approval.

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Financial Reports for FY10-11 January 1-January 31

Attached for information are the financial reports for FY10-11 January 1-January 31 time period. These reports have been expanded to include a budget-to-actual expense analysis.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachments

yvm0215113

ST. PETERSBURG COLLEGE
FY2010-2011 FUND 10 AND 12 BUDGET TO ACTUAL REPORTING: July 1 - January 31

Revenue	FY09-10			FY10-11			Year to Date %	\$ YOY Variance	% YOY Variance	Variance Explanation
	Budget	YTD Actual	% To Budget	Budget	YTD Actual	% of YTD Budgeted				
Revenue										
Student Tuition & Out-of-State F	\$ 44,157,443	\$ 40,523,677	91.8%	\$ 55,235,961	\$ 47,547,715	86.1%		\$ 7,024,038	17%	increase due to tuition increase and enrollment growth
State Appropriation - CCPF	\$ 53,300,274	\$ 32,259,424	60.5%	\$ 55,674,039	\$ 32,592,383	58.5%		\$ 332,959	1%	
Federal Stabilization Funds	\$ 5,097,571	\$ 3,952,897	77.5%	\$ 5,180,294	\$ 4,857,369	93.8%		\$ 904,472	23%	increase due to enrollment growth and utilization of adjuncts (draw down based on actual adjunct costs)
State Appropriation - Lottery	\$ 6,777,857	\$ -	0.0%	\$ 7,279,093	\$ -	0.0%		\$ -	0%	
Operating Cost for New Facilities	\$ 315,104	\$ -	0.0%	\$ 78,354	\$ -	0.0%		\$ -	0%	
Distance Learning Fee	\$ 2,180,968	\$ 2,491,870	114.3%	\$ 3,026,400	\$ 2,418,095	79.9%		\$ (73,775)	-3%	
Technology Fee	\$ 1,952,264	\$ 1,993,533	102.1%	\$ 2,475,440	\$ 2,320,787	93.8%		\$ 327,254	16%	increase due to tuition increase and enrollment growth
Other Revenues	\$ 4,351,831	\$ 2,262,799	52.0%	\$ 3,911,923	\$ 2,074,510	53.0%		\$ (188,288)	-8%	
Other Student Fees	\$ 1,801,634	\$ 895,990	49.7%	\$ 1,821,439	\$ 957,617	52.6%		\$ 61,627	7%	
Fund Transfers In	\$ 1,029,753	\$ 7,844	0.8%	\$ 2,344,940	\$ 24,890	1.1%		\$ 17,046	217%	timing difference of transfer in from other funds
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0.0%	\$ 3,150,500	\$ -	0.0%		\$ -	0%	
Total Revenues - Fund 10 and	\$ 123,115,199	\$ 84,388,034	68.5%	\$ 140,178,383	\$ 92,793,366	66.2%	64%	\$ 8,405,332	10%	
Operating Costs										
Personnel & Benefits										
Instructional	\$ 33,021,800	\$ 19,104,880	57.9%	\$ 37,533,133	\$ 20,578,604	54.8%		\$ 1,473,724	8%	
Administrative	\$ 16,001,726	\$ 11,014,117	68.8%	\$ 17,907,721	\$ 12,070,030	67.4%		\$ 1,055,913	10%	Increase primarily due to the impact of the 4.5% pay increase for 16 pay periods so far this year vs the one-time 2% payout given in July last year and new positions added this year
Career (Non-Instructional)	\$ 19,736,243	\$ 11,560,297	58.6%	\$ 21,832,241	\$ 11,939,757	54.7%		\$ 379,460	3%	
OPS and Overtime	\$ 1,656,228	\$ 1,016,220	61.4%	\$ 1,925,498	\$ 1,181,645	61.4%		\$ 165,425	16%	Increase primarily due to additional hours needed to support enrollment growth and 4.5% pay increase
Student Assistants	\$ 500,000	\$ 183,212	36.6%	\$ 500,000	\$ 193,200	38.6%		\$ 9,988	5%	
Personnel Benefits	\$ 21,969,320	\$ 12,446,158	56.7%	\$ 23,073,659	\$ 13,513,154	58.6%		\$ 1,066,997	9%	
Total Personnel & Benefit	\$ 92,885,317	\$ 55,324,884	59.6%	\$ 102,772,253	\$ 59,476,392	57.9%	58%	\$ 4,151,508	8%	
Current Expense										
Travel	\$ 515,721	\$ 163,196	31.6%	\$ 472,606	\$ 319,594	67.6%		\$ 156,398	96%	Increase from prior year travel reductions as well as timing difference of when travel is taking place over prior year
Repairs & Maintenance	\$ 960,477	\$ 768,814	80.0%	\$ 948,643	\$ 559,669	59.0%		\$ (209,145)	-27%	Decrease primarily due to lower service contract costs (ex landscaping moved in-house)
Rentals/Leases	\$ 209,071	\$ 109,982	52.6%	\$ 397,153	\$ 220,637	55.6%		\$ 110,655	101%	Increase primarily due to new leased printing equipment for Marketing & Communications
Insurance (Non-Health)	\$ 2,028,175	\$ 1,288,123	63.5%	\$ 2,025,147	\$ 1,250,798	61.8%		\$ (37,325)	-3%	
Utilities	\$ 6,000,000	\$ 3,441,608	57.4%	\$ 6,401,500	\$ 3,411,903	53.3%		\$ (29,705)	-1%	
Services and Fees	\$ 3,517,797	\$ 1,607,769	45.7%	\$ 4,066,634	\$ 1,800,533	44.3%		\$ 192,764	12%	Increase primarily due to technology & consulting initiatives
Scholarships/Fee Waivers	\$ 497,730	\$ 478,451	96.1%	\$ 1,110,895	\$ 385,146	34.7%		\$ (93,305)	-20%	Timing difference in processing of scholarships/waivers
Materials and Supplies	\$ 5,414,467	\$ 2,230,421	41.2%	\$ 5,595,954	\$ 2,453,985	43.9%		\$ 223,565	10%	Increase primarily due to increased educational materials & supplies associated with enrollment growth
Tech Expense/Licensing	\$ 1,755,000	\$ 773,501	44.1%	\$ 1,956,061	\$ 1,296,300	66.3%		\$ 522,799	68%	Increase primarily due to increased maintenance & licensing costs associated with both educational and administrative software
Other Current Expense	\$ 5,591,182	\$ 113,089	2.0%	\$ 6,767,625	\$ 538,846	8.0%		\$ 425,757	376%	Increase due to change in accounting of TRIO Grant (the "Other Current Expense" category accounts for the larger portion of this budget that was reserved for potential mid year reductions)
Total Current Expense	\$ 26,489,620	\$ 10,974,952	41.4%	\$ 29,742,218	\$ 12,237,410	41.1%	41%	\$ 1,262,458	12%	
Capital Spending										
Computer Refresh Leases	\$ 1,778,959	\$ 788,658	44.3%	\$ 2,126,836	\$ 1,068,672	50.2%		\$ 280,014	36%	Increase due to continuing expansion of computer refresh program
Capital Purchases- Non-Recurr	\$ 1,932,522	\$ 385,204	19.9%	\$ 1,024,978	\$ 746,453	72.8%		\$ 361,249	94%	Increase primarily due to a strategic change that has enabled the purchase of approved capital items earlier in the year than in prior years
Debt Service - Construction Ob	\$ -	\$ -	0.0%	\$ 4,500,000	\$ -	0.0%		\$ -	0%	
Total Capital Spending	\$ 3,711,481	\$ 1,173,862	31.6%	\$ 7,651,814	\$ 1,815,125	23.7%	12%	\$ 641,263	55%	
Total Operating Costs - Fund	\$ 123,086,418	\$ 67,473,698	54.8%	\$ 140,166,285	\$ 73,528,927	52.5%	52%	\$ 6,055,229	9%	
Total Remaining Funds (Surpl	\$ 28,781	\$ 16,914,335		\$ 12,098	\$ 19,264,439			\$ 2,350,104	14%	

Board of Trustees Financial Report

February 2011

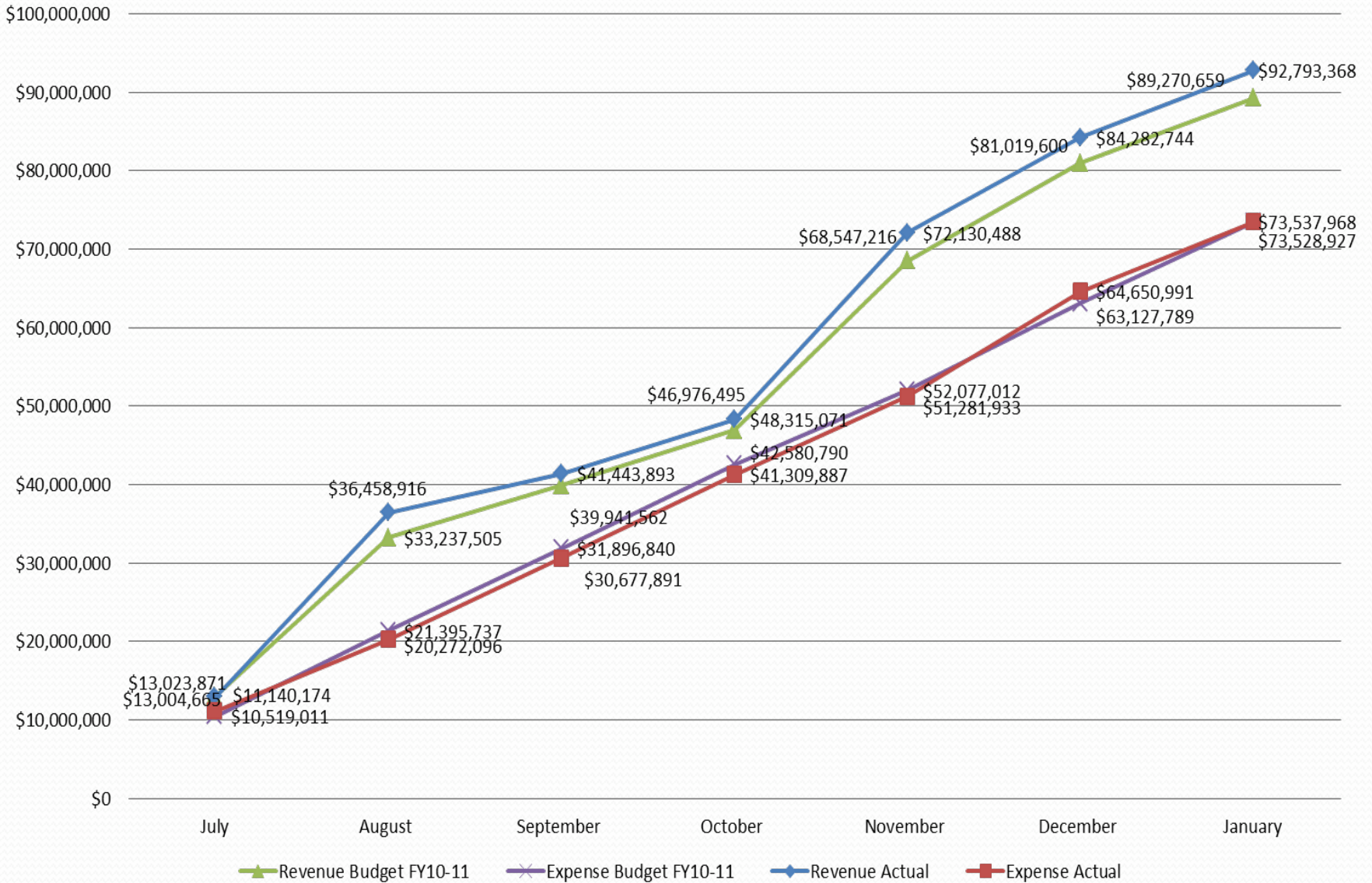
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Debt Service - Construction Obligations	\$ -	\$ -	-	\$ 4,500,000	\$ -	0.0%		\$ -	0%	
Total Capital Spending	\$ 3,711,481	\$ 1,173,862	31.6%	\$ 7,651,814	\$ 1,815,125	23.7%	12%	\$ 641,263	55%	
Total Operating Costs - Fund 10 and 12	\$ 123,086,418	\$ 67,473,698	54.8%	\$ 140,166,285	\$ 73,528,927	52.5%	52%	\$ 6,055,229	9%	
Total Remaining Funds (Surplus/Deficit)	\$ 28,781	\$ 16,914,335		\$ 12,098	\$ 19,264,439			\$ 2,350,104	14%	

St. Petersburg College
Year-To-Date Statement of Revenue and Expenses
Fund 10 and 12
FY10-11 December and January


	FY10-11 Prior Mth Act (at time of BOT Mtg)	FY10-11 Cur Mth Act	Variance	% Variance
Revenues				
State Government	\$27,960,381	\$32,592,383	\$4,632,002	16.57%
Stimulus Funds	\$3,741,975	\$4,857,369	\$1,115,394	29.81%
Student Fees	\$50,766,146	\$53,244,214	\$2,478,068	4.88%
Other Revenue	\$1,757,602	\$2,074,512	\$316,910	18.03%
Fund Transfers In	\$855	\$24,890	\$24,035	2811.11%
Total Revenues	\$84,226,959	\$92,793,368	\$8,566,409	10.17%
Expenses				
Personnel and Benefits	\$52,460,594	\$59,476,391	\$7,015,797	13.37%
Current Expenses	\$11,558,742	\$13,306,083	\$1,747,341	15.12%
Capital	\$632,710	\$746,453	\$113,743	17.98%
Total Expenses	\$64,652,046	\$73,528,927	\$8,876,881	13.73%
Total Revenues Over Expenses	\$19,574,913	\$19,264,441	(\$310,472)	-1.59%

FY10-11 Monthly Revenue and Expense Budget To Date



February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Credit Curriculum

Approval is sought for the following recommended changes to credit curriculum for the 2010-2011 and 2011-2012 catalog years:

New Courses Effective Term II 2010-2011:

Lower Division

ENT 2AAA Planning the Entrepreneurial Venture (3 credits)
ENT 2ZZZ Entrepreneurial Marketing and Sales (3 credits)

New Courses Effective Term III 2010-2011:

Lower Division

HUS 1620 Principles and Best Practices in Afterschool Programs (3 credits)

Upper Division

PUP 3060 Policy Leadership (3 credits)
PUP 3112 State and Local Government and Public Policy (3 credits)

New Courses Effective Term I 2011-2012:

Lower Division

CGS 1XXX Web Foundations / Essentials (3 credits)
EVR 2949 Co-Op Work Experience (2 credits)
IDS 1110H Honors Interdisciplinary Studies (6 credits)
LDR 2001 Introduction to Leadership (3 credits)
MAR 2XXX Social Marketing (3 credits)
MSL 1001C Leadership and Personal Development (2 credits)
MSL 1002C Introduction to Tactical Leadership (2 credits)
MSL 2101C Innovative Team Leadership (2 credits)
MSL 2102C Foundations of Tactical Leadership (2 credits)
MSL 2900 Army Physical Readiness (1 credit)
MUC 2001 Songwriting II (2 credits)
MUS 2221 Diction for Singers: French (1 credit)
MUS 2231 Diction for Singers: German (1 credit)
MUS 2241 Diction for Singers: Italian (1 credit)
REL 1150 Women and World Religions (3 credits)

Upper Division

EGN 3443	Statistics for Engineers (3 credits)
PAD 3330	Urban and Regional Planning (3 credits)
PUP 3250	Evaluating Public Policy (Research Methods I) (3 credits)
PUP 3260	Policy Data Analysis (Research Methods II) (3 credits)
ZOO 3713C	Functional Vertebrate Anatomy with Lab (4 credits)

Course Changes Effective Term III 2010-2011:**Lower Division**

Course Number	New Course Number	Title	New Title	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
ATE 1110		Animal Anatomy			X	
ATE 1110L		Animal Anatomy Lab			X	
CNT 1000		Local Area Network Concepts			X	
ETD 2382C		Solidworks Simulation Design Analysis			X	

Course Changes Effective Term I 2011-2012:**Lower Division**

Course Number	New Course Number	Title	New Title	Changes in Credits	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
EEC 1308		Early Childhood Planning and Management			X		X
EEC 1603		Early Childhood Development					X
EEC 2002		Foundations of Child Care and Education Administration					X
EEC 2271		Introduction to Working with Young Children with Special Needs				X	X

Course Number	New Course Number	Title	New Title	Changes in Credits	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
EEC 2272		Practices for Working with Young Children with Special Needs in Inclusive Settings			X	X	X
EEC 2300		Developing Cognitive Activities for Young Children	Developing Cognitive Activities for Young Children (Math, Language Arts, Science, Social Studies, Health)		X		X
EEC 2312		Developing Creative Activities for Young Children			X		X
EEC 2523		Leadership and Management of Child Care Programs					X
EEC 2907		Early Childhood Education Teacher Training	Early Childhood Education Internship		X	X	X
HIM 2003		Healthcare Informatics Practicum			X		X
HSA 1102		Current Issues in Health		2 credits	X		X
LAE 2000		Language Development in Young Children	Language and Literacy Development in Young Children		X		X

Upper Division

Course Number	New Course Number	Title	New Title	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
ATE 3616		Small Animal Nursing			X	
ATE 3803		Veterinary Technology Communications	Teaching Techniques for Veterinary Technicians			
ATE 4317		Veterinary Hospital Management			X	
EDE 4226		Integrated Language Arts, Children's Literature, and Social Sciences				X
HSC 3201		Community Health and Epidemiology			X	
HUS 4561		Social Problems and Policy			X	X
MAN 3504		Operations Management		X		X
PRO 3000	PRO 3000C	Introduction to Orthotics, Prosthetics, and Rehabilitation		X		X
PRO 3200C		Human Anatomy and Physiology for Orthotics and Prosthetics				X

Course Deletions Effective Term I 2011-2012:

Lower Division

ART 1430 Screen Printing I
 DIG 2285 Advanced Multimedia / Digital Media Using Director
 EET 2323 Wireless Systems

Program Additions Effective Term III 2010-2011:

Lower Division

YDPF-CT Youth Development Professional Certificate (30 credits)

Program Changes Effective Term III 2010-2011:

Lower Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Business Administration (BUS-AS)		X				
Entrepreneurship Certificate (ENTR-CT)		X				

Upper Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Public Policy and Administration (PPA-BS)		X				

Program Changes Effective Term I 2011-2012:

Lower Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Business Administration (BUS-AS)						X
Early Childhood Education – AS (CHDEV-AS)						X
Computer / Web Programming and Analysis (CWPA-AS)		X	X			
Computer / Web Programming Specialist Certificate (CWPS-CT)		X	X			
Digital Arts, Media, and Interactive Web Design (DIG-AS)		X	X			
Emergency Administration and Management (EAM-AS)		X	X			
Environmental Science Technology (ENVSC-AS)		X				
Management / Leadership Certificate (MGMT/LDR-CT)		X				

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Music Industry / Recording Arts (MIRA-AS)		X				
Marketing Certificate (MKT-CT)		X				
Technology Management (TECMGT-AS)		X	X			
Web Designer Certificate (WEBDS-CT)		X	X			
Web Site Design and Management (WEBSDM-AS)		X	X			

Upper Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Biology BS (Biology-BS)		X				
Public Policy and Administration (PPA-BS)		X				
Sustainability Management (SUSMGT-BAS)		X	X			X
Veterinary Technology (VETTC-BAS)			X			

Program Deletions Effective Term III 2010-2011:

Lower Division

YDP-ATD Youth Development Professional

Information Only: Course Prerequisite Changes Effective Term II 2010-2011

These courses are part of the Public Policy and Administration BS degree, and now needed the program added as a Prerequisite to the courses so students can register. Added "Admission to Public Policy and Administration BS."

Upper Division

COM 3120 Organizational Communication
HUS 4561 Social Problems and Policy
MAN 4584 Process Improvement Methodologies
PAD 4232 Grand Administration and Resource Development

Information Only: Course Corequisite Changes Effective Term II 2010-2011

PLA 2114 is a Prerequisite to the following courses, and in order to better serve the students it has been added as a corequisite as well. Now students can register for PLA 2114 and these courses at the same time.

Upper Division

PLA 3410	Intellectual Property Law
PLA 3467	Bankruptcy
PLA 3703	Seminar in Professional Responsibility
PLA 3723	Logic and the Law
PLA 3734	Computers and the Law Office
PLA 3873	Securities Law
PLA 3885	United States Constitution Law
PLA 4116	Legal Writing Seminar
PLA 4830	Comparative Legal Systems
PLA 4843	Immigration Law

Information Only: Program Common Prerequisite Changes Effective Term II 2010-2011:

Common Prerequisite changes mandated by State.

Upper Division

BSCED-BS	Biology Teacher Education
MGMED-BS	Middle Grades Mathematics Education
MGSED-BS	Middle Grades Science Education
MTSED-BS	Secondary Education Mathematics

Information Only: Flexible Access Course Taught Online Effective Term I 2010-2011:

Lower Division

ATE 1303	Marketing for the Veterinary Hospital
DEH 2812	Dental Hygiene IV

Anne Cooper, Senior Vice President for Academic and Student Affairs, and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

rm0216113

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President *WDL*
SUBJECT: Noncredit Curriculum

Confirmation is sought for the following recommended changes to non-credit curriculum for the 2010-2011 catalog year:

New Courses Effective Term II 2010-2011:

Workforce

- AAP0582 Discover MS Word (8 hours)
- CMP0924 Microsoft Applications Package - 96 Hours (96 hours)
- DBS0918 Access Advanced Package - 24 Hours (24 hours)
- DBS0936 SharePoint Designer (8 hours)
- DBS0938 SQL Architecture - 4 Hours (4 hours)
- DBS0950 SQL Package - 24 Hours (24 hours)
- FNS0936 Quickbooks Package - 16 Hours (16 hours)
- PPS0914 PowerPoint Advanced Package - 24 Hours (24 hours)
- PSP0867 Fire Behavior (4 hours)
- PSP0868 FLUSAR Rope Rescue Level 2 (40 hours)
- SSO0920 Excel Advanced Package - 24 Hours (24 hours)
- WSP0924 JavaScript Package - 16 Hours (16 hours)
- WWP0918 Word Advanced Package - 24 Hours (24 hours)

Course Changes Effective Term II 2010-2011:

Recreation and Leisure

Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
AAP0835	Instant Italian	Instant Italian for Travelers	X	X	X
AAP0852	Fast French for Travelers		X	X	X
AAP0853	Survival Spanish for Travelers		X	X	X

Workforce

Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
CAD0925	Revit Architecture Level 1	Revit 2011 Architecture Fundamentals	X	X	X
CAD0926	Revit Architecture Level 2	Revit 2011 Architecture Intermediate	X		
CAD0927	Revit Architecture Conceptual Design and Visualization	Revit 2011 Architecture Advanced	X		
CMP0910	Windows Orientation	Windows 7 New Features	X		X
CMP0911	Windows Orientation	Windows 7 Advanced	X		X
CMP0922	MS Office New Features - 8 Hours		X		X
CMP0923	MS Office 2007 New Features	MS Office New Features - 4 Hours	X		X
DBS0903	Symantec Act	ACT!	X		X
DBS0910	Access Level 1	Basic Access	X		X
DBS0912	Access Level 2	Intermediate Access	X		X
DBS0914	Access Level 3	Advanced Access	X		X
DBS0932	SQL Level 1	Basic SQL	X		X
DBS0933	SharePoint Administrator		X	X	X
DBS0934	SQL Level 2	Advanced SQL			X
DBS0935	SharePoint User		X		X
DBS0937	SQL Architecture				X
DBS0947	Filemaker Pro 8 Level 1	Basic Filemaker Pro 8			X
DBS0949	Filemaker Pro 8 Level 2	Advanced FileMaker Pro 8	X		X
FNS0910	Quickbooks Level 1	Basic Quickbooks	X		X
FNS0912	Quickbooks Level 2	Advanced Quickbooks	X		X
HHP0247	Multidisciplinary Seminars - ALF CORE Training			X	X
HHP0376	IV Therapy Certificate - Clinical		X		X

Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
ITN0906	Outlook		X		X
PPS0920	Visio Level 1	Basic Visio	X		X
PPS0922	Visio Level 2	Intermediate Visio			X
PPS0923	PowerPoint 2007	PowerPoint			X
PRG0945	Visual Basic for Access - Enhance Macros		X		X
PRG0947	Visual Basic for Excel - Create Macros				X
PRG0965	VB.Net Fundamentals and Architecture				X
PRJ0900	Project Level 1	Basic Project	X		X
PRJ0902	Project Level 2	Intermediate Project	X		X
PSP0601	CJ SAT Driving	Alaris Financial Literacy Training - 2 Hours	X	X	X
PSP0705	80 Hours In-Service Training	64 Hours In-Service Training	X	X	X
SSO0905	Formulas in Excel		X	X	X
SSO0907	Graphs in Excel		X	X	X
SSO0910	Excel Level 1	Basic Excel	X		X
SSO0912	Excel Level 2	Intermediate Excel	X		X
SSO0914	Excel Level 3	Advanced Excel	X		X
WSP0920	JavaScript Level 1	Basic JavaScript	X		X
WSP0923	JavaScript Level 2	Advanced JavaScript			X
WWP0910	Word Level 1	Basic Word	X		X
WWP0912	Word Level 2	Intermediate Word	X		X
WWP0914	Word Level 3	Advanced Word	X		X

Temporary Course Changes Effective Term II 2010-2011:

Workforce


Course Number	Title	New Title	Hours Changes	Fee Changes
PSP0702	Criminal Justice In-Service - 24 hours	Leadership Essentials (#4441-1)		X

Anne Cooper, Senior Vice President for Academic and Student Affairs; JC Brock, Campus Executive Officer, Allstate Center; and Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education, recommend approval.

rm0208112

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Certification of Compliance with BOT Rule 6Hx3-3.04 – Five-Year Course Deletion

State Board Rule 6A-10.0331 and BOT Rule 6Hx23-3.04, Course Descriptions and College Programs, require the deletion of all courses that have not been taught during the preceding five years or are not planned to be taught during the next five years. The Rule further requires annual certification of compliance with the Rule to the Board of Trustees.

This memorandum is to certify that (1) all courses not taught during the past five years, and (2) all courses Program Directors do not plan to schedule again during the next five years, have been deleted from the curriculum.

Approval is sought to delete the following courses that have been approved by the Curriculum & Instruction (C&I) Committee for deletion:

- ACG 2011 Applied Financial Accounting II
- AMH 2059 The United States In Vietnam
- ANT 2381 Culture and Society of Spain
- AST 1004 Stellar Astronomy
- BCT 2078 Adv Construction Project Management
- CET 2540 Open Systems Architecture I-TCP/IP
- DAA 1300 Contemporary Ballroom Dance
- DAA 1304 Country Dance
- ENC 0009 Developmental English for the Deaf and Hard of Hearing
- ENC 0019 Developmental English II for the Deaf & Hard of Hearing
- ETD 2395C Advanced AutoCAD with Architectural Desktop
- ETI 1688C Network Cabling Fundamentals
- EUH 2052 History of Spain
- HIM 2802 Professional Practice Experience-Transcription
- NUR 1940L Clinical Practicum Elective
- PHI 1100 Introduction to Logic
- PHY 2105 Introduction to Modern Physics

PLA 2731 Computer-based Litigation Skills
REA 0012 Reading Fundamentals for the Deaf and Hard of Hearing


Anne Cooper, Senior Vice President for Academic and Student Affairs, and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

mr0214113

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: SPC Foundation, Inc. – Certification of Eligible Cash Contributions

Approval is sought for a Certification of Accuracy from the St. Petersburg College Board of Trustees for the following:

- (1) SPC Foundation, Inc. February 9, 2011 submission to the State for the Dr. Philip Benjamin Matching Program for Community Colleges;**
- (2) Facility Enhancement Challenge Grant Program, submission to the State February 9, 2011.**

Please see attached certification forms.

Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology; and Janice C. Buchanan, Foundation Interim Executive Director, recommend approval.

Attachments

eq0208112

COLLEGE: St. Petersburg College Foundation, Inc.
2011-2012 PRIVATE CONTRIBUTIONS FOR MATCHING PURPOSES
FINAL PRIVATE CONTRIBUTIONS (AS OF FEBRUARY 1, 2011)

As required by section 1011.85, Florida Statutes, the following are the final amounts by program of private contributions requested to be matched by state dollars. These contributions, which are aligned with the mission of the college and certified by the college board of trustees, were received and deposited as assets of the foundation as of February 1, 2011. The funds have not been matched from previous state appropriations. Please include these amounts in the appropriation request for 2011-2012.

DR. PHILIP BENJAMIN MATCHING PROGRAM

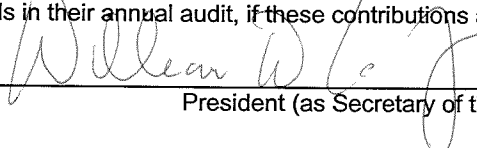
	1	2	3	4	5
USE	ELIGIBLE CASH CONTRIBUTIONS PREVIOUSLY UNMATCHED BY THE STATE (Prior to 2/2/2010)	NEW CONTRIBUTIONS RECEIVED 2/2/2010 - 2/1/2011	TOTAL FINAL PRIVATE CONTRIBUTIONS RECEIVED BY 2/1/2011	STATE MATCH MULTIPLIER	2011-2012 STATE MATCHING FUND REQUEST
Scholarship Matching (100%)	\$2,529,608	\$443,118	\$2,972,726	1	\$2,972,726
Other Eligible Uses (40/60%)	\$1,698,166	\$111,293	\$1,809,459	2/3	\$1,206,306
First Generation in College Scholarships (100%)	\$0	\$0	\$0	1	\$0
TOTAL	\$4,227,774	\$554,410	\$4,782,184		\$4,179,032

*Please use whole dollars. Cents will not be requested for matching.

NOTE: Row 3 is not the equivalent of the First Generation Matching Program (FGMP) administered by the Office of Student Financial Assistance. Do not include FGMP amounts nor amounts previously designated as Philip Benjamin contributions subsequently used to fund FGMP.

Certified by Board of Trustees:

The information provided above is accurate according to college records. The above uses are in alignment with the established mission of the college. As required by section 1011.85(4)(c), Florida Statutes, I shall direct the foundation to include a certification of accuracy in the amount reported for matching funds in their annual audit, if these contributions are matched with state appropriations.



 President (as Secretary of the Board)

To be approved by BOT 2/22/11
 Date of Board Meeting

Please complete and return this form by mail, email, or fax by close of business on February 9, 2011, to:

Mail: Florida College System Office of Budget and Financial Services, 325 West Gaines Street, Suite 1224, Tallahassee, Florida, 32399-0400

Email: collegereporting@fldoe.org

Fax: (850) 245-9393

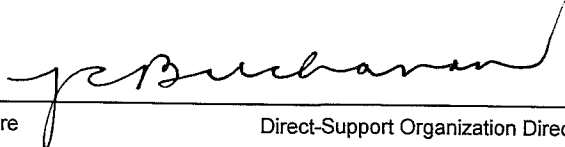
**FLORIDA COLLEGE SYSTEM
 FACILITY ENHANCEMENT CHALLENGE GRANT PROGRAM 2008 - 2011
 LEGISLATIVE BUDGET REQUEST SCHEDULE FECGP-B
 February 1, 2011**

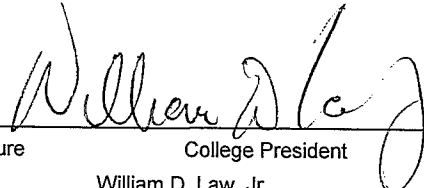
In accordance with Section 1011.32 (4), Florida Statutes, both the direct support organization and the college must certify that matching funds have been collected and properly deposited. This form is to be used to certify that the matching funds for the below named project(s) have been received and deposited in the amount indicated in a "separate capital facilities matching account" set up for the project(s) in the direct support organization as of February 1, 2011. Private funds from the separate capital facilities matching account may be used to develop a prospectus, including preliminary architectural schematics or models, for use in its efforts to raise private funds for a facility and for site preparation, planning and construction.

ST. PETERSBURG COLLEGE

PROJECT	2008 FUNDS NOT MATCHED	ADDITIONAL 2009 REQUESTED FUNDS	ADDITIONAL 2010 REQUESTED FUNDS	ADDITIONAL 2011 REQUESTED FUNDS	TOTAL 2008-2011 REQUESTED FUNDS	TOTAL 2008-2011 EXPENDED FUNDS
Renovate/Remodel Orthotics & Prosthetics Building, Site Improvements, Health Education Ctr	7,450	1,000			8,450	
Renovate/Remodel Palladium Building, Site Improvements, St. Petersburg/Gibbs Campus	300				300	
Renovate/Remodel District Office Building, Site Improvements, EpiCenter	10,000				10,000	
Renovate/Remodel Student Services Building, Site Improvements, St. Petersburg/Gibbs Campus	26,500				26,500	
Renovate/Remodel Annex 2 Building, Site Improvements, EpiCenter	2,000,000				2,000,000	
Natural Habitat Park and Site Improvements, Seminole Campus	100,000				100,000	


This is to certify that the information provided above is accurate according to the direct support organization and the college records.


 Signature _____ Date 1/27/11
 Name: Direct-Support Organization Director
 Janice Buchanan
 Direct-Support Organization Name: St. Petersburg College Foundation, Inc.


 Signature _____ Date 1/31/11
 Name: College President
 William D. Law, Jr.

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Proposed Instructional Calendar for 2011-2012

The proposed calendar was developed considering State Board Rules and Calendar Committee guidelines. It was approved by the Calendar Committee and the President's Cabinet.

F.A.C. 6A-10.019, Required Annual Calendar for Schools and Colleges, defines common calendars for colleges and universities, requires the following common starting dates:

- (a) The first three (3) weekdays after August 22;
- (b) The first three (3) weekdays after January 4;
- (c) The first three (3) weekdays after May 5.

The proposed calendar meets the starting date guidelines for Term I and II with starting dates of Monday, August 22, 2011 and Monday, January 9, 2012.

The College will seek approval for a late exception to begin Term III classes on Monday, May 14, 2012. By starting Term III later, we will have a full week for student advising, registration and financial activity.

Anne Cooper, Senior Vice President for Academic and Student Affairs; and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

Attachment

mr0211111



ST. PETERSBURG COLLEGE
2011-2012 ACADEMIC CALENDAR

2011 **TERM 1 – 20111 – 0445 – August 22 – December 16, 2011**

Aug. 18-19	Faculty Planning Days
Aug. 20	General Registration
Aug. 22	Classes Begin
Sept. 5	Labor Day Holiday
Oct. 25	College Day
Nov. 11	Veterans Day Holiday
Nov. 23-27	Thanksgiving Holiday and Break
Dec. 9	Classes End
Dec. 12-15	Exam Days
Dec. 16	Grades Due
Dec. 17	Commencement

2012 **TERM II – 20112 – 0450 – January 9 – May 4, 2012**

Jan. 6	Faculty Planning Day
Jan. 7	General Registration
Jan. 9	Classes Begin
Jan. 16	Martin Luther King, Jr. Holiday
March 4-10	Faculty/Student Spring Break
April 6-8	Spring Holiday
April 27	Classes End
April 30-May 3	Exam Days
May 4	Grades Due
May 5, 6, 7	Commencement

2012 **TERM III – 20113 – 0455 – May 14 – July 20, 2012**

May 14	General Registration
May 14	Faculty Return
May 14	Classes Begin
May 28	Memorial Day Holiday
July 4	Independence Day Holiday
July 17	Classes End
July 18-19	Exam Days
July 20	Grades Due
July 21	Commencement

Presentation to St. Petersburg Times Editorial Board

By Dr. Bill Law, President



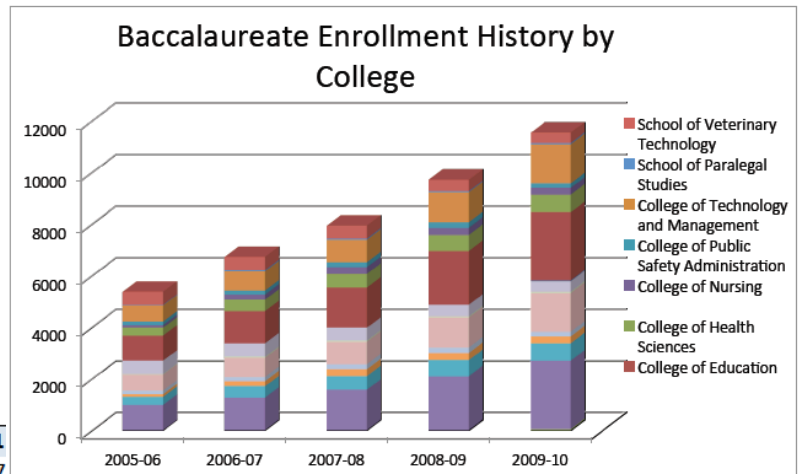
- **GROWTH**
- **STUDENT SUCCESS**
- **COMMUNITY RELATIONS**
- **FINANCE AND RESOURCES**
- **ENHANCED FOCUS**
- **WORKFORCE DEVELOPMENT**
- **QUALITY AND ACCOUNTABILITY**

Growth

Reflecting the reputation, program growth, and the difficult economic times, St. Petersburg College continues to experience record enrollment growth.

Over the past three academic years, St. Petersburg College has grown by 23.9% in headcount enrollment. In particular, our Baccalaureate Programs have grown by 91.3%, and are now at a level of some 4,171 students. Although we expect that this rate of growth will abate with the improving economy, there is a growing realization that additional educational coursework and degrees are more important than ever in keeping and securing employment.

Plans currently underway for 2011-12 will allow us to meet - indeed, expand - the courses available to all students. Of particular note is the commitment to our Downtown and Midtown Centers. In the present semester, there are more than 2,500 students enrolled at Downtown and nearly 500 in Midtown.



Three year enrollment growth				
	2007-08	2008-09	2009-10	2010-11
Baccalaureate	2,180	2,810	3,553	4,171
Non-baccalaureate	23,985	24,266	26,007	28,258
Total	26,165	27,076	29,560	32,429
incr # over 2007				
Baccalaureate		630	1,373	1,991
Non-baccalaureate		281	2,022	4,273
Total		911	3,395	6,264
incr % over 2007				
Baccalaureate		28.9%	63.0%	91.3%
Non-baccalaureate		1.2%	8.4%	17.8%
Total		3.5%	13.0%	23.9%

Student Success

St. Petersburg College's commitment to student success is stronger than ever. Improving the student experience remains our focus and is our top priority. Our students deserve the very best service and support available and SPC's faculty and staff are working hard to make this happen.

Several projects are underway to improve the student experience for our current students and the 4,000 new students we expect to arrive at SPC this fall.



First, our partnership with Pinellas County schools is expanding. We want to assist our colleagues by helping to ensure that Pinellas County high school graduates are in the best position to finish what they start when they arrive at SPC. We are offering the placement test to college-bound students in the 11th grade so that any academic gaps can be addressed during the student's 12th grade year thus making more students ready for the rigors of college-level coursework immediately upon graduation.

Second, we are being intentional and proactive about the success of our new students. In preparation for this fall, SPC will offer new students the opportunity to attend a three-hour orientation to become immersed and acclimated to the college. Students will receive personal guidance to

ensure success from the first term at SPC. Students who are identified as having a risk of non-success will be required to participate in the enhanced orientation.

Additionally, we are offering more services than ever to our students. We have expanded our outreach to our military veterans, our male students (a population that is under-represented in college today) and our disadvantaged students. We have more campus-based tutoring services available and we are looking at expanding our online tutoring services for our ever-increasing online students. We are also planning to expand the number of services that our students can take advantage of remotely by phone or email. We have a very diverse student body and our services must be in line with the multiple needs of our students.

SPC knows that the success of our students is vital for the community we serve. We are constantly engaging our students for feedback to learn what they need to succeed. We are listening and are committed to make the student experience the best that it can be.

Community Relations

SPC has a strong record of service in the area of community relations – partnerships, outreach, and collaborative initiatives. To continue this record, the college will be seeking stronger, more defined relationships with the Pinellas County School Board, with the workforce and economic development organizations, and with the arts organizations throughout the county, and where appropriate, in the Tampa Bay region.

We have learned a great deal about how we can improve our partnerships with the school district as a result of our work with Gibbs High School. We are poised to take the very best elements of that initiative and to expand to other Pinellas County high schools in the next academic year.

Our emergent public policy institute has had some early successful experience in putting forward very well received community forums relating to the BP oil spill last fall and health care policy this Spring. (More than 400 persons attended the first in this new series last week in Seminole.) Three more health care sessions are planned; the identification of a Director for the Institute is presently underway.

The transition to a new president affords an opportunity to revisit and reexamine the vitality of our community relationships. Not surprisingly, we find these relationships to be generally quite



healthy, but also ready for new ideas and reinvigoration. We are in the process of restructuring our program advisory committees, our outreach to high school students, and our work with community based organizations, particularly in the African-American and Hispanic communities.

Finance and Resources

St. Petersburg College is in sound financial condition; indeed it has probably weathered the recession as well as any other public entity. The 'open door' will remain open, our expanded mission to include baccalaureate degrees will continue to meet community demands and we will continue to

access, but the need for new and revitalized facilities is manifest.

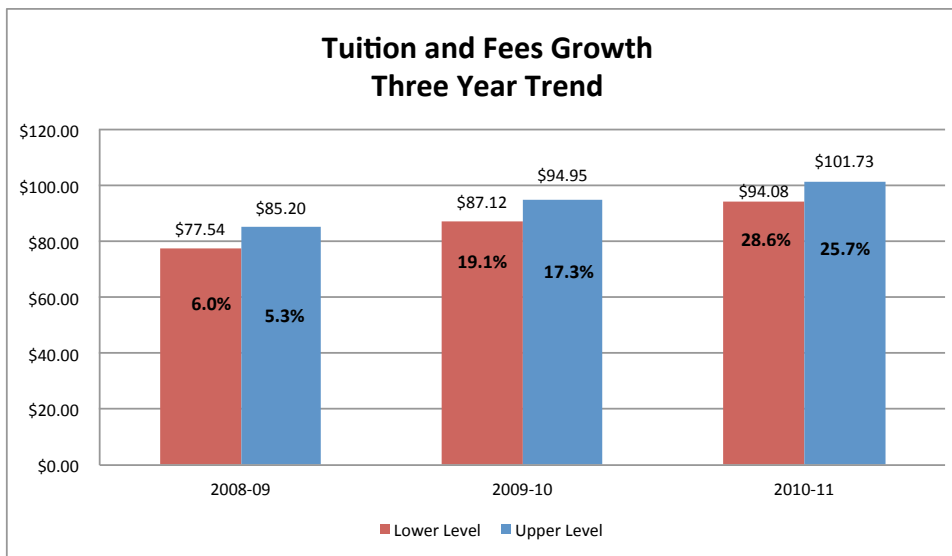
At its June meeting, the Board authorized expenditures to begin the development of a comprehensive, long-term, campus-by-campus facilities master plan. Work on the plan will take place on each campus during the Fall and Winter; a comprehensive report will be presented to the Board in early Spring.

strengthen our partnerships with all of the entities that have a responsibility to provide quality jobs in our community.

It is our intention to take all necessary steps to have St. Petersburg College seen as the premier provider of workforce education and training in Pinellas County and a strong partner in the Tampa Bay region.

We continue to develop productive partnerships with Pinellas County Schools including work on joint grant proposals. We have added short-term non-credit programs including a program to prepare Executive Assistants, programs to prepare Certified Financial Planners and Certified Sustainability Officers, and a unique partnership to prepare active military personnel for employment by providing online coursework in Technology Management and Information Security. The College is also offering a new Fast Track series of credit programs that can be completed in one semester: Web Design, Linux, and the Cisco Certified Network Associate. Students who qualify can receive federal financial aid for the Linux and Web Design programs.

We will be moving forward on new education and training opportunities as rapidly as possible. We will not wait until the 2011-12 budgets are adopted on July 1st. Unemployed and underemployed citizens need our help as rapidly as we can provide it.



hire faculty and staff to meet the needs for staffing in support of students. To the credit of the college leadership, the federal stimulus dollars that have been appropriated to us will provide current benefit but will not create destructive 'holes' in the budget in the 2011-12 year.

The most pronounced long term resource challenge is in the area of facilities. The size and age of our physical facilities are presenting problems and challenges whose solutions are well beyond the ability of the state to meet through existing capital outlay commitments. Our rapidly expanding commitment to online coursework is providing enough relief to keep the facilities issue from doing harm to student

Finally, it is important to emphasize the college leadership's concern for the issue of tuition increases. The harsh reality is that tuition will need to rise to allow for us to maintain our commitments to access and instructional quality.

Workforce Development

At the direction of the College's Board of Trustees, we will be raising our efforts in the areas relating to workforce and economic development. It is my intention to reorganize the college to give this area of our mission a more appropriate prominence and to greatly

Enhanced Focus

The Board of Trustees has provided consistent guidance and direction during the presidential search and transition that the college needs to be more focused in the service to its established mission. In a day-long workshop on January 18, 2011, the Board reviewed the components of the college mission to determine where additional focus or renewal is indicated. As a result of that review, the Board directed that the following areas be given immediate priority in the upcoming college budget:

- Enhanced commitment to Workforce Development, as noted above;
- Enhanced focus on students successfully completing their programs of studies with additional support and out-of-class assistance.



The need to provide a more consistent focus on the success of our online students has also risen to the area of increased focus. We find that at St. Petersburg College, one-half of the students take at least one online course; 26% take all their courses online.

This focus also includes the enhancement of our instructional and academic offerings to students. The resurrection of the Theater Program, more structured learning opportunities with our Arts partners, a greatly expanded program of internships and

student travel experiences are the first areas where we will concentrate our efforts.

My personal goal is to have every student with an Individualized Learning Plan - a 'roadmap' - of how they can best progress through the institution. Our task is to help students take ownership of their education and to be both helpful and directive in accomplishing their desired educational goals.

- Improved registration, financial aid, counseling, advising and other services that define 'the college experience' for our students. Expanded opportunities for students to grow and develop through activities and clubs is also implied in this focus.
- Strengthened organizational planning and more decentralized operations is the final area of enhanced focus. Internal planning, budgeting, and resource allocation systems are not as transparent and focused as they need to be in an organization of our size and complexity. Within the organizational mantra of "One College" it is my intention to nurture strong identities for each of our campuses and centers.

Quality and Accountability

Public policy is continuing to demand more accountability. Educational institutions are being asked to demonstrate that learning has taken place as a result of the educational process. While the areas of instructional and academic quality have been hallmarks of the college's education programs, the college has sought to stay at the forefront of these national discussions



regarding accreditation, accountability and educational assessment.

The "inside baseball" of postsecondary education is the very significant strengthening of the accreditation process. For the very first time, the process now requires that college's be able to clearly **demonstrate** student learning that has occurred as a result of attending the institution. Simply put, the accreditation process now goes directly into the classroom as a key component of the process.

Although we are still some five years away from our major accreditation review, we have made important changes to the underlying processes in order to



be ready for that event. To the credit of our faculty, more than 30 individuals have committed to be members of the review team and will visit other institutions as part of the 'peer review' process. This commitment to participate will allow us to garner the very best thinking about how best to meet the new challenges in the accreditation process.

RULE

SUBJECT	NAMING OF COLLEGE FACILITIES	PAGE
LEGAL AUTHORITY	6Hx23-	Revision #

6Hx23- NAMING OF COLLEGE FACILITIES

I. INTENT AND PURPOSE

- A. The primary intent of this naming policy is to allow St. Petersburg College to honor and recognize significant contribution(s) to the College by an individual(s), both in extraordinary service to the College and/or philanthropic giving.
- B. When considering naming recommendations, it shall be the priority of the Board to advance the most essential elements of the College's mission by matching naming honors to recognize extraordinary service and contributions to the College and to consider substantial gifts, endowments or irrevocable pledges of substantial giving. In the case of philanthropic giving, the gifts and endowments being bestowed upon the College shall benefit and support the facility being named.

II. NAMING POLICIES

- A. Naming opportunities may be extended to both physical facilities of the College such as buildings, wings, rooms, auditoriums, etc., and intangible assets such as campus centers, institutes, departments, programs, etc., in both cases to be referred to within this Rule as College facilities.
- B. The following policies shall be established regarding naming opportunities and recommendations made to the President and the Board of Trustees:
 - 1. College facilities may be named for the purpose of either honoring individuals or groups for their extraordinary service to the College or in recognition of a significant gift, endowment, scholarship or program support donation to the St. Petersburg College Foundation. The amount of the gift or endowment shall be commensurate with the significance placed on the naming and its prominence in the facility.

2. The Board may establish whether the naming of facility shall apply for the expected life of the facility or otherwise. In the event that the facility is demolished and rebuilt or is substantially renovated the Board may, at its discretion, discontinue the original name, transfer the name to a new facility, or rename the building.
3. Notwithstanding any naming agreement that may be in effect, the Board reserves the right to revoke the naming of a facility at its own discretion where it deems that such name, in the judgment of the Board, may subject the College to public disrepute and as a result not continue to be in the best interest of the College to maintain.
4. The President shall appoint a standing committee of the College for the purpose of bringing forth naming recommendations as may be appropriate during any given period and as opportunities arise. The committee's composition shall be determined by the President and shall normally include representatives from the impacted campus or site, including, but not limited to, faculty, staff, and student representatives. The committee shall include at least one member of the Board of Trustees.
5. The Committee shall submit its recommendations to the President in writing for further consideration. The President shall submit his or her recommendation to the Board for its consideration and final approval.
6. The Board shall approve the naming of any College facility as outlined herein, with the exception of the rooms, galleries, collections and exhibits of the Leepa Ratner Museum of Art.
7. Upon approval of the Board the designated name shall be publicly disseminated and commemorated in signage in a manner consistent with the intent to honor those for which the facility or program is named.

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(5)

History: _____ Proposed Date to Be Adopted _____ Proposed Date To Become Effective –
Upon Board Approval.

Building Naming Update

EpiTech Building



Administration Building
St. Petersburg/Gibbs Campus

Administration Building



St. Petersburg/Gibbs Campus

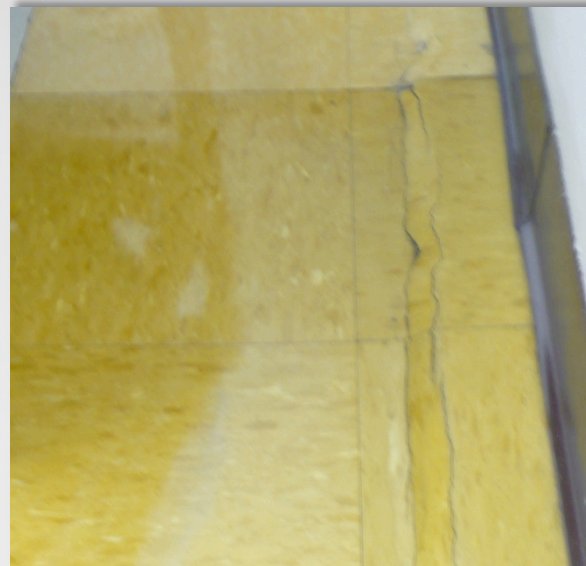
Administration Building, SP/G Campus



Administration Building, SP/G Campus



Administration Building, SP/G Campus



Administration Building, SP/G Campus



Administration Building, SP/G Campus



Administration Building, SP/G Campus





St. Petersburg College
St. Petersburg/Gibbs Campus
New Student Success Center

02/22/11



CANERDAY
BELSKY
+ ARROYO
ARCHITECTS INC

St. Petersburg College
St. Petersburg/Gibbs Campus
New Student Success Center

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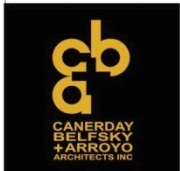
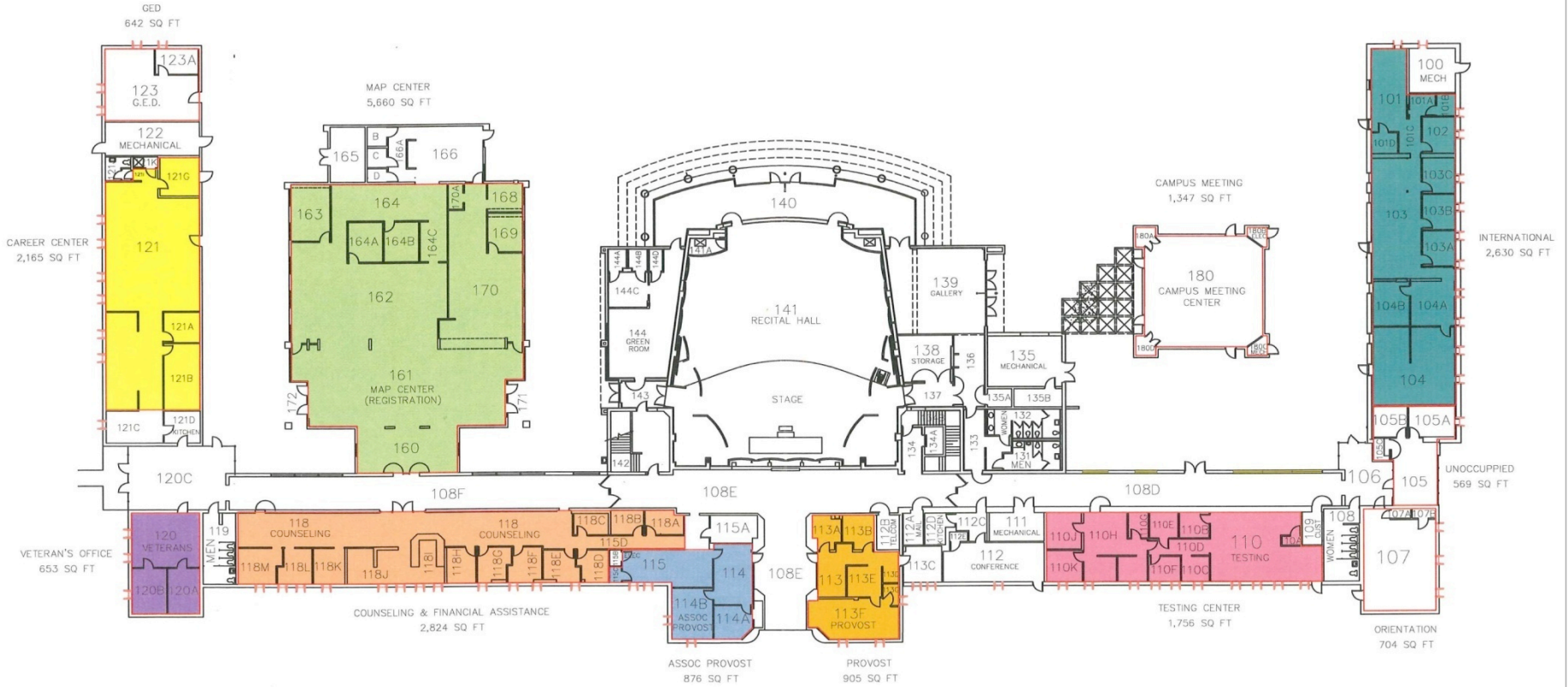
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CANERDAY
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Existing Spaces

SPC Administration Building Replacement Programming Study

February 2, 2011

Space Name	Existing Space	New Space
First Floor		
Lobby	n/a	1,578
Map Center & Business Office	5,660	6,208
Counseling & Financial Aid	2,824	2,828
Orientation	704	711
Total First Floor	9,188	11,325 nsf

Second Floor		
International Center	2,630	3,113
Career Center	2,165	2,139
Testing	1,756	1,509
Veteran's Office	653	653
GED	642	650
Total Second Floor	7,846	8,064 nsf

Third Floor		
Provost	905	1,000
Provost Conference	288	350
Associate Provost	876	1,000
Campus Meeting Center	1,347	3,000
Breakout/Student Study Rooms	n/a	2,977
Total Third Floor	3,416	8,327 nsf

Sub Total Net	20,450	27,716 sf
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Building Services		
HVAC	3%	831
Electrical	3%	831
Communications	200	600
Restrooms	800	2,400
Companion Restroom	200	600
Janitors Closet	60	360
Circulation	34%	9,423
Receiving	400	400
Emergency Generator	200	200
Recycling/Trash	100	100
Additional Gross Sq Ft		15,746 sf

Total Building Size	43,462 gsf
Cost Per Sq Ft	\$250
Construction Cost	\$10,865,600



St. Petersburg College
St. Petersburg/Gibbs Campus
New Student Success Center
02/22/11

Existing vs New Spaces