

MINUTES OF THE FEBRUARY 19, 2013 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, February 19, 2013 at the St. Petersburg College Health Education Center, 7200 66th Street N., Pinellas Park, Florida. The following Board members were present: Bob Fine, Vice Chair, Terrence E. Brett and Dale Oliver. Also present were William D. Law, Jr., President of St. Petersburg College and Secretary to the Board of Trustees, and Joseph H. Lang, Board Attorney. Deveron Gibbons, Chairman, was absent. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF SPECIAL MEETING AND CANCELLATION OF REGULAR MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE AND NOTICE OF ADOPTION, AMENDMENT OR REPEAL OF RULES AND HEARING

The Board of Trustees of St. Petersburg College announces a public meeting to which all persons are invited.

DATE AND TIME: February 19, 2013; Board meeting commencing at 8:30 a.m. (The meeting, which was previously scheduled to be held on the same date at 8:30 a.m. at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58th Street North, Largo, Florida, has been canceled.)

PLACE: The meeting will be held at the Caruth Health Education Center of St. Petersburg College, Teaching Auditorium, 7200 66th Street North, Pinellas Park, Florida.

PURPOSE: The meeting will be held for the purpose of considering routine business and such other matters that come before the Board including adopting or amending rules of the Board of Trustees pursuant to its rule-making authority.

A copy of the agenda may be obtained within seven (7) days of the meeting on the Board of Trustees website at www.spcollege.edu or by calling the Board Clerk at (727) 341-3241.

The proposed rules and/or amendments, together with the purpose and effect and specific legal authority, will be posted no later than Friday, January 18, 2013, on the official bulletin boards as follows: at the St. Petersburg/Gibbs and Clearwater Campuses in the entrance to the libraries; at the Tarpon Springs Campus in the Lyceum Building across from Room LY 104; at the EpiCenter—Services Building, in the north corridor across from Room 168; at the EpiCenter, in the hall near Room 1-108; in Work Room 147 at the EpiCenter—District Office, on the south wall, across from the waiting area under the stairs, at the Health Education Center; outside Room UP 156 at the Seminole Campus; outside the Florida Room at the Allstate Center, in the lobby across from the admissions and registration desk of the SPC Downtown Center; on the wall adjacent to Room 105 at SPC Midtown and advertised in a newspaper of general circulation and in the Blue and White Faculty and Staff Announcements.

The Notice(s) of Rule Development on the foregoing rule(s) appeared in the Blue & White Faculty & Staff Announcements and were posted on each of the College's official bulletin boards on December 14, 2012. Said Notice(s) also appeared in the Gulf Coast Business Review on December 14, 2012.

Please note that the proposed changes to the rules attached do not reflect changes (if any) which are pending or have recently been approved by the Board of Trustees.

Any person wishing to be heard on the proposed rule(s) and/or amendments will be provided an opportunity to do so by appearing before the Board at said meeting.

If requested within 21 days after the date of publication of this notice, a hearing on the proposed rule(s) or amendments thereto will be held at 8:30 a.m. or soon thereafter on February 19, 2013, at the Caruth Health Education Center of St. Petersburg College, Teaching Auditorium, 7200 66th Street North, Pinellas Park, Florida. See Section 120.54(3)(c), Florida Statutes.

Any person who is substantially affected by the above rules may seek an administrative determination of the invalidity of any proposed rule on the ground that proposed rule is an invalid exercise of the Board's delegated legislative authority. Such request shall be by Petition in writing and filed within 21 days after the date of publication of this notice. See Section 120.56(2), Florida Statutes.

Any person who wishes to provide the Board with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within 21 days after the date of publication of this notice.

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. See Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/hearing/meeting is asked to advise the agency five business days before the workshop/hearing/meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the workshop/hearing/meeting and are hearing impaired, please contact the agency five business days before the workshop/hearing/meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

Information regarding the proposed rule(s) and/or amendments for consideration and intended action is attached to this Notice.

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13-022. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

**ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 19, 2013**

HEALTH EDUCATION CENTER
TEACHING AUDITORIUM
7200 66TH STREET N
PINELLAS PARK, FLORIDA

SPECIAL MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Anna Hausdorf (*Attending*)
 - 2. Barbara Molter (*Not Attending*)

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of January 15, 2013

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner

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- C. Dr. Kevin Gordon, Provost, Downtown/Midtown Campus; Dean Kim Hartman, College of Education
- D. Teresa Phoenix, Chair Career Service Council

VI. OLD BUSINESS (items previously considered but not finalized) – None

- A. Tarpon Springs Campus – Land Sale Agreement with R.K.M. Development Corporation (*Action*)
 - Purchase and Sales agreement attachment
- B. Selection for Construction Manager @ Risk Services Construct Midtown Center Site 16 (*Action*)
 - Construction Manager at Risk Project Approval Steps and Criteria attachment

VII. NEW BUSINESS

- A. STUDENT SUCCESS AND ACHIEVEMENT
 - Faculty Evaluation (Dr. Cooper)
 - Excellence in Teaching and Learning PowerPoint (*Information*)
 - 2013-14 Continuing Contract Recommendations attachment (*Action*)
 - 2013-14 Contract Recommendations attachment (*Action*)
- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing) - **None**
- C. OTHER EXPENDITURES AND CONTRACTS - **None**
- D. GRANTS/RESTRICTED FUNDS CONTRACTS
 - 1. Application/Acceptance
 - a. American Association of Community Colleges — Plus 50 Encore Completion Program (*Action*)
 - b. Progress Energy – SunSense Schools Solar Program (*Action*)
- E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

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1. 2011-12 and 2012-13 Sanitation, Casualty and Safety Inspection Reports (*Action*)
 - SPC 2011-2012 Annual Sanitation and Casualty Safety Inspection attachment
 - SPC 2012- 2013 Annual Sanitation and Casualty Safety Inspection attachment
2. Acquisition of 2 Midtown Area Properties (*Action*)
 - Midtown Purchase Letter of Intent attachment

F. AGENCY BILLINGS - **None**

G. ADMINISTRATIVE MATTERS

1. Human Resources
 - a. Personnel Report (*Action*)
2. Finance
 - a. FY12-13 July 1 – January 31 Fund 1 Financial Report (*Information*)
3. Marketing Update (*Information*)

H. ACADEMIC MATTERS

1. Discontinuation of Parks & Leisure Services (PALS) Program (*Action*)

I. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing - **None**

VIII. PRESENTATION FROM THE PUBLIC

IX. PRESIDENT'S REPORT

X. FUTURE AGENDA ITEMS

XI. NEXT MEETING DATE AND SITE

March 19, 2013, Epi Center

XII. ADJOURNMENT

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If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting February 19, 2013, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: January 16, 2013

Confirmation of Publication

[Notice of meeting](#)

13-023. Under Item I, Call to Order

The meeting was convened by Vice Chairman Fine at 8:35 a.m. The invocation was given by Mr. Brett and was immediately followed by the Pledge of Allegiance.

13-024. Under Item II, Preliminary Matters

Dr. Law recommended adoption of a retirement resolution for Anna Hausdorf and Barbara Molter. Ms. Hausdorf was in attendance and, joined by colleagues, received her resolution as presented by President Law. Mr. Brett moved to adopt the resolutions. Mr. Oliver seconded the motion.

13-025. Under Item II-B, Recognitions/Announcements

None

13-026. Under Item III, Comments

Opportunity was given for comments from Board Members and the President.

Mr. Fine stated that he and Chairman Gibbons spent time during the previous week in Washington D.C., during the Association of Community College Trustees (ACCT) National Legislative Summit. He commented that Pell Grants were the theme of those sessions.

Mr. Brett thanked Dr. Nicotera and his staff for hosting the Board meeting and Mr. Oliver added his gratitude and commented that it was good to move from campus to campus for the meetings.

Dr. Law commented that Dr. Cooper recently hosted the 6th Annual Honors Scholars Conference where students in the honors forum are recognized for their achievements.

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Dr. Law also noted that the elevator at the new Clearwater Social Science facility has not been working reliably and that the builder and contractor are working on correcting this issue.

Dr. Law told the board that a search has begun to replace Daya Pendharkar, Associate Vice President of Information Technology. Dr. Law commented that since this is a key position to the College, a search firm would most likely be used to help find a worthy replacement. He anticipates it will take until July 1st to fill the position.

Dr. Law commented that he has been asked to be on the board of Leadership Florida and has been asked to organize the leadership class for next year. He said it was a wonderful opportunity for the College to reengage with civic leaders across the area. Mr. Oliver commented that it is a huge opportunity and a credit to Dr. Law. He stated that it gives the College the opportunity for Dr. Law to be seen across the state by key people and that it is a beneficial circle of people for the college to connect with.

13-027. Under Item IV, Review and Approval of Minutes

The minutes of the January 15, 2013 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Brett moved approval of the minutes as submitted. Mr. Oliver seconded the motion. The motion passed unanimously.

13-028. Under Item V, Monthly Reports

Under Monthly Reports, Vice Chairman Fine requested a report of any new business from Mr. Joseph Lang, Board Attorney and Ms. Suzanne Gardner, Acting General Counsel. There were no reports.

Vice Chairman Fine called upon designated provost, dean and Career Service Council Chair to share their monthly reports.

- Dr. Kevin Gordon, Provost, Downtown/Midtown Campus
- Dean Kim Hartman, College of Education
- Teresa Phoenix, Chair Career Service Council Chair

Dr. Gordon presented information to the Board regarding two goals set for the Downtown/Midtown campuses. The first goal was to improve the student success rate by 4% and the second was to improve the success rate of the lowest performing class, MAT by 10%. The student success rate percentage rose from 64% to 68% and the MAT success rate improved from 36.6% to 47.3%. He credits open houses, door hangers and marketing for supporting this success. Mr. Brett asked for more information about the open houses. Dr. Gordon stated that approximately 50 students came. Enrollment management staff spent time the previous week inviting the community to attend. The open house showcased a variety of departments whose representatives were there to talk to attendees who showed interest in attending the College. The open house was held on a Thursday evening.

Dean Kim Hartman shared some information with the Board regarding the College of Education. The COE has produced 1,703 teachers and last fall, 19 of 65 interns requested early release so

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they could accept full-time teaching positions. Dr. Hartman stated that there is a new teacher education program with a focus on PREK-3rd grade since this is a rapidly growing area. In addition, the State of Florida is making some changes to its teaching standards and St. Petersburg College is aligning its program to match this shift. Dr. Hartman also shared that COE faculty spend an average of 207 hours per month on out-of-classroom support. In addition, this past November, ten COE students participated in a study abroad program in Jamaica. Mr. Brett asked for examples of out-of classroom support. Dr. Hartman said the emphasis was on preparing teachers for the math and reading as well as subject matter exams as part of their certification.

Mr. Brett also asked how the intern program works. Dr. Hartman explained that it was relatively easy to place interns because the College enjoys a strong partnership with the local schools. Mr. Brett asked what percentage of graduates walk into a job and Dr. Hartman said it was about 86% in the fall term and in the 90% range for May graduates. She estimated that 70% of those were local positions. Mr. Oliver asked if enrollment in the COE was changing and Dr. Hartman replied that there has been a slight decline.

Mr. Oliver asked about the selection process for the study abroad program. Dr. Hartman stated that there are ten to twelve slots available. If there are more applicants than available slots, then representatives from the various campuses are asked for input. Those students closest to graduation are given priority.

Mr. Oliver asked if the interns actually teach. Dr. Law explained that the Pinellas County School District, St. Petersburg College and the Juvenile Welfare Board are working on an agreement to create a demonstration school next to the Midtown Campus and another one in the King's Highway area of Clearwater to provide training for PREK teachers. He commented that it is the Juvenile Welfare Board's highest priority. He told the Board that an announcement would be made in April.

Teresa Phoenix presented information to the Board regarding professional development training for career service staff. Phase 1 of the training identifies six professional training units in the area of core competencies which are offered face-to-face or online. Attendees can register online and a transcript of their courses is created in SkillPort. Phase 2 will have 24 training units per year and will tie closely to annual evaluations, career paths and organizational goals.

13-029. Under Item VI, Old Business

Under Old Business,

Tarpon Springs Campus – Land Sale Agreement with R.K.M. Development Corporation

Mr. Oliver asked about the inclusion of some items into the sale contract that were discussed at the last Board meeting. Dr. Duncan, Senior Vice President Administrative/Business Services and Information Technology, began by addressing the right of first refusal issue. The development company has the first right of refusal. Due to the size and the success of the WaWa company, he did not anticipate that they would go out of business. He then addressed the issue

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of campus enhancement. The purchase price is \$400K for 0.80 acres. Additional parking, \$250K, is part of the agreement. The developer will remodel the Klosterman Road entrance. If the College elects to postpone the entrance improvements, the buyer will pay the college \$100K.

Selection for Construction Manager @ Risk Services Construct Midtown Center Site 16

Dr. Law announced that Gilbane Building Company has been chosen as the construction manager for the Midtown Center project. He mentioned that Liz Sembler, a local civic leader, chaired the selection committee and kept the selection process on track and on time. The process was carefully documented and has been audited. Dr. Law met with the three finalists for an hour each and said they were all good companies. Gilbane proposed that they would put one-third of their fee at risk should they fail to meet the 30% mark for local subcontractor participation in the project. He thanked the Board for their guidance on the design process. He also stated that he felt the College has changed the way business is done in South St. Petersburg with the contractor having “some skin in the game.”

Mr. Brett asked if there were metrics in place to ensure that the contractor meets this obligation. Dr. Law answered that part of the agreement was that these metrics would be developed. There is a written agreement on how this would be calculated so as to avoid disagreements further along in the project.

Mr. Fine asked if Dr. Law would introduce the team who worked on the selection of the contractor. Dr. Law mentioned Dr. Tonjua Williams, Dr. Joe Leopold, Ms. Liz Sembler, Mr. Jim Waechter and Dr. Charles Colquitt from the Johnnie Ruth Clarke Center. Mr. Fine commended the team for their work.

The Board considered Old Business, VI–A-B. Mr. Brett moved approval. Mr. Oliver seconded the motion. The motion passed unanimously.

13-030. Under Item VII-A, Student Success and Achievement

Under New Business, the president called upon Dr. Anne Cooper, Senior Vice President of Academic & Student Affairs, who presented information under Item VII-A, Student Success and Achievement.

Faculty Evaluation (Dr. Cooper)

- Excellence in Teaching and Learning PowerPoint (*Information*)
- 2013-14 Continuing Contract Recommendations attachment (*Action*)
- 2013-14 Contract Recommendations attachment (*Action*)

Dr. Cooper presented information to the Board regarding the recent review of 131 faculty members whose contracts were up for renewal. The Board was given samples of the Student Survey of Instruction and the faculty annual performance evaluation which were used as input to

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the review. The survey compares a faculty member's ratings to other faculty members in their discipline, on their respective campuses and college-wide. Dr. Cooper said she hoped that the faculty would use this data in terms of professional development and changes they might want to make in their courses.

Dr. Cooper also shared that there is new legislation with regard to employment contracts. New criteria have been added. She stated that the College has already aligned closely with these criteria and has a few adjustments to make. The upper division faculty members already complete a portfolio and, in the future, all faculty will be required to have a portfolio. A pilot program is underway where faculty members are identifying teaching competencies for which they will record data and create a portfolio. Competencies include instructional facility, professional development, assessment, student support services/resources, professional service contribution and interpersonal skills.

Dr. Cooper shared some examples of exceptional new faculty members: Jackie Copeland, Tina March, Floyd Butz, Andrea Kelly, Steve Sinclair, Randy Lightfoot, Daniel Schroeder and Adrian Tillman. Details about each are included in the information package. Mr. Brett expressed his pleasure in hearing about these faculty members and asked how they were selected as "superstars." Dr. Cooper answered that she had asked the Deans to submit examples of the many stellar faculty the College has. She stated that she felt that the portfolio process will be a wonderful way to document what the faculty members do. Dr. Law asked the Deans to stand and be recognized for their efforts as well.

The Board considered Student Success and Achievement Items VII-A.. Mr. Brett moved approval. Mr. Oliver seconded the motion. The motion passed unanimously.

13-031. **Under Item VII-B, Bids, Expenditures and Contracts**
None

13-032. **Under Item VII-C, Other Expenditures and Contracts**
None

13-033. **Under Item VII-D, Grants/Restricted Funds Contracts**
The Board considered Items VII-D.1a-b, Applications for and Acceptance of Grants/Restricted Funds (if awarded). Mr. Brett moved approval. Mr. Oliver seconded the motion. The motion passed unanimously.

Information regarding these items is as follows:

- a. American Association of Community Colleges — Plus 50 Encore Completion Program
- b. Progress Energy – SunSense Schools Solar Program

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Dr. Law commented that the Progress Energy program was another example of good work by Mr. Jim Waechter. This is a \$500K grant with offerings on the Seminole and Clearwater campuses.

13-034. Under Item VII-E, Capital Outlay, Maintenance, Renovation, and Construction

The Board considered Capital Outlay, Maintenance, Renovation, and Construction Items VII-E.1-2. Mr. Brett moved approval of Items VII-E.1-2. Mr. Oliver seconded the motion. The motion passed unanimously.

Information regarding these items is as follows:

Dr. Law commented on the acquisition of the two midtown properties for the new campus project. He told the Board that it took some time to get appraisals and now the negotiated price must be approved by HUD. He explained that as the College continues to build on the 22nd Street corridor, additional space would be required. The College is trying to stabilize the area around the property. Mr. Fine asked about the funding for this project. Dr. Duncan explained that the first approach was to pay for it entirely from the Capital Improvement reserve; however, there was a surplus from The Clearwater Ethics & Social Science building of \$600K, so that money will be applied as well.

Mr. Brett asked Dr. Law to describe what the future would look like for this campus. Dr. Law explained that he anticipated running out of room very quickly for the ancillary services like counseling and career services. The expansion of the teacher education program could also be significant. That program could end up using the new facility, with 24 to 48 teachers using a local day-care provider as a demonstration school. Mr. Brett explained that the closing of the Sweetbay store in that area has “upped the ante” for this campus. Dr. Law agreed that the closing was not good news for the community. He told the Board that the College staff at Midtown had already approached the affected employees about coming to the College for additional training. Mr. Brett congratulated this group, saying it goes to the heart of what the institution is all about – reaching into the community.

13-035. Under Item VII-F, Agency Billings

None

13-036. Under Item VII-G, Administrative

The Board considered Personnel Items VII-G.1. Mr. Brett moved approval. Mr. Oliver seconded the motion. The motion passed unanimously.

Information regarding these items is as follows:

1. Human Resources

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- a. Personnel Report (*Action*)
2. Finance
 - a. FY12-13 July 1 – January 31 Fund 1 Financial Report (*Information*)
3. Marketing Update (*Information*)

Dr. Duncan presented information regarding the financial report. He shared that revenues are down. By this time last year, the College had received \$1.3M of the lottery funding from the State. As of this time, the College has not received the \$2M that is anticipated for this year, but feels it will be received soon. Dr. Law added that this delay was anticipated and the funding is being distributed to the Bright Futures program first.

Dr. Duncan then shared that the Board will soon be seeing the financial data in much more detail due to the creation of a business intelligence software project. Revenues and expenses can be reported in a variety of ways and compared to data back to 2008.

Patty Jones, Vice President of Human Resources and Public Affairs, presented an update on the College's marketing plan. The *Within Reach* campaign has been launched and the media strategy has been adjusted so it is aimed at more specific markets and includes year-round brand awareness. So called "low-hanging fruit: (easily identified cohorts of potential students) was identified and targeted for recruitment. Lise Fisher was hired in May to concentrate on Social Media Marketing, an area that has been growing steadily. The TV station was merged with video services. The website is being updated constantly. There is also an e-brochure that can be customized to the person inquiring about the College. Ms. Jones stated that the current advertising budget includes \$507,829 as shown in the presentation plus there is an additional \$30K in the marketing budget that is not assigned to a particular category so that it can be applied as needed between now and June 30.

Ms. Jones shared that Trimeka Benjamin, President of Orange Theory, has been engaged to review the College's marketing strategy and make recommendations. Meetings with stakeholders are being conducted and recommendations will be proposed within the next two weeks. The plan for 2013 is to divert money from traditional media to digital and grassroots campaigns. In addition, there will be more "calls to action" where potential students can call, go online, visit a campus – all opportunities for them to engage with the College.

Also, stronger focus will be placed on recruiting from Hispanic and other minority populations. Something that the college needs is a Customer Relationship Management (CRM) software system. A CRM helps to move people along the continuum from prospect to applicant to student to completer. Through it, potential students can tell the College how they want to receive their communications. It will also do the analytics to determine what automated communications to send potential and current students based on their online behavior. The research and

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development of this system will take six to nine months. Meanwhile, online and live chats are coming soon, via Enrollment Management.

Ms. Jones stressed that retention marketing is as important as recruitment marketing and continues in collaboration with Student Affairs.

Mr. Fine asked if metrics from other schools are available. Ms. Fisher answered that comparisons are being made with Santa Fe Community College. They do not have a Linked-In account like St. Petersburg College does, and St. Petersburg College has already caught up with Santa Fe for Facebook followers. An effort is being made to identify those areas where St. Petersburg College does not have a presence and to get ahead of Santa Fe in those areas.

Mr. Brett said that he felt the social media impact would be easy to measure, and asked how radio, billboards and theatre effectiveness can be measured. Ms. Jones agreed that these media are anonymous and difficult to measure. She said she hoped that the CRM can assist with measuring and that there would be movement away from things that cannot be measured. Mr. Brett expressed that he would like to see more funding in the social media marketing area. Dr. Law shared that he would like to learn more about how to communicate with students digitally and that the College needs to repurpose its budget and refine its strategy in this area. Mr. Oliver commented that focus groups with students might help the College understand better how they want to receive communications. Ms. Jones shared that Clarus Corporation did this about a year and a half ago and agreed with Mr. Oliver that the data should be refreshed on this.

13-037. Under Item VII-H, Academic Matters

The Board considered Items VII-H.1. Mr. Oliver moved approval. Mr. Brett seconded the motion. The motion passed unanimously.

Information regarding this item is as follows:

Discontinuation of Parks & Leisure Services (PALS) Program

Dr. Law commented that with participation down to single digit impact, it makes sense to discontinue this program.

13-038. Under Item VII-I, Proposed Changes to BOT Rules Manual

A rulemaking hearing was conducted for the purpose of amending and/or adopting changes to the Board of Trustees Rules and Procedures Manual. Proof of public notice of this meeting is included as a part of these minutes. Internal notice was published in the **Blue and White** and notices were duly posted. The vice chairman requested comments from the public.

Information regarding the rules is as follows:

NONE

13-039. Under Item VIII, Presentation from the Public

None

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13-040. Under Item IX, President's Report

Under the President's Report, Dr. Law discussed the following:

Dr. Law shared that he was notified yesterday that Dr. Tonjua Williams was a finalist for the St. Petersburg Chamber of Commerce Iconic Women award.

Dr. Law also shared that he was in Tallahassee with the trustees two weeks ago and he distributed a summary describing key legislative areas. They are Developmental Education, Dual Enrollment, Workforce Training and Funding. He informed the Board that there will be a separate meeting to discuss dual enrollment. He commented that the College cannot keep growing the program without additional funding. The College is working closely with the school districts on this issue. The Governor is placing additional measurements on workforce training programs. Funding for the college system has been declining and enrollments have increased. There have been significant differences in growth among colleges – some have seen 30% growth while others are experiencing 60% growth. Therefore, the funding from the State has become diluted and the State support per student is varied. The Governor has proposed fixing this problem in one year with most of the money going to Colleges with the most growth. This leaves little for the colleges with less growth and it is proposed that this adjustment be made in two or three adjustments rather than one.

Dr. Law recognized Representative Kathleen Peters for her support of the Orthotics and Prosthetics program at the College. With the increasing numbers of veterans and diabetics who may need these services, it is recommended that this program be expanded. The College is seeking \$600K to fund the expansion. There are few programs available in the United States. St. Petersburg College has partnered with FSU and UF. Enterprise Florida is also working with the College.

Dr. Law informed the Board that final recommendations for administrative and professional staff classifications and adjustments will be presented at next month's meeting. He anticipates that less than 1% of the budget will be spent on these adjustments.

Dr. Law shared that a budgeting workshop was held and that there was a strong focus on continuing student support. Spring break for the College is the first week of March. Graduation is scheduled for Saturday, May 4th. Details will be shared with the Board as they are finalized. Mr. Fine asked how many graduates there will be and Dr. Law answered that there will be approximately 1,000 at the ceremony.

13-041. Under Item X, Future Agenda Items

None

13-042. Under Item XI, Next Meeting Date and Site

The Board confirmed its next meeting date and site as Tuesday, March 19, 2013, 8:30 a.m., at the Epi Center.

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13-043. Under Item XII, Adjournment

Having no further business to come before the Board, Vice Chairman Fine adjourned the meeting at 10:07 a.m.

William D. Law, Jr.

Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Deveron Gibbons

Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments

**Board Memos and
Supplemental Materials**

Board of Trustees Meeting

February 19, 2013



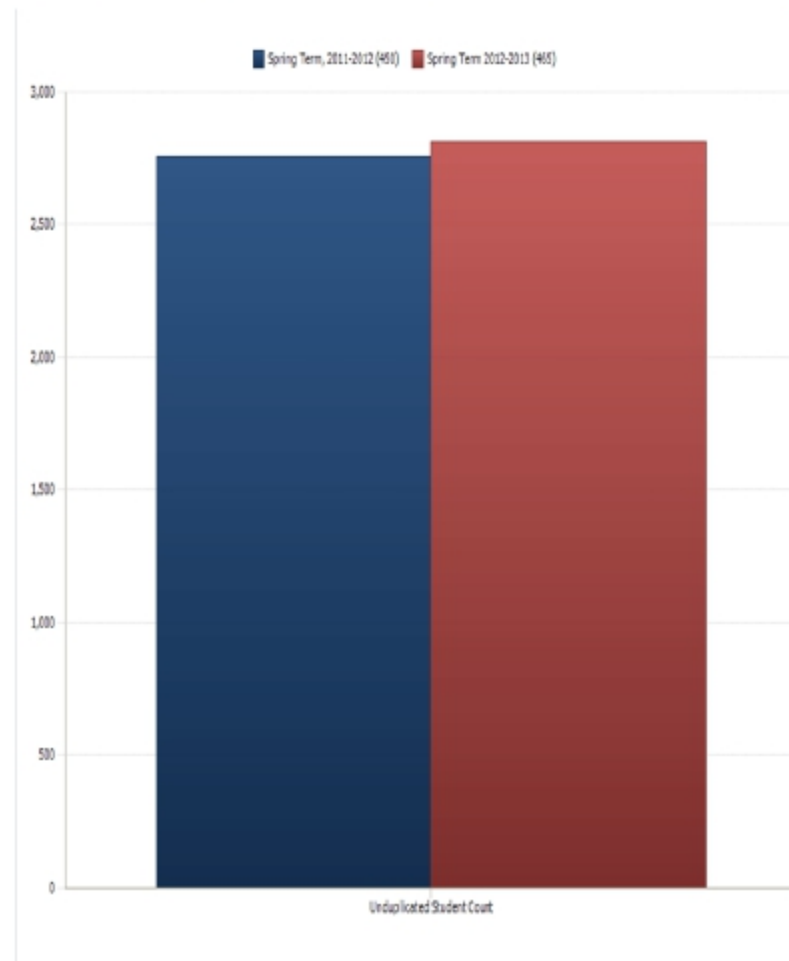
Downtown/Midtown update

Goals for student success:

- Increase the success rate ("C" or better in coursework) at DT/MT by 4% points for Fall 2012-13.
- Increase the completion rate in MAT 0018 by 10% (36.6% to 46.6%).

Results for student success:

- MAT success rate increased from 36.6% to 47.3%.
- Success rate increased from 64.8% to 68.2%



College of Education



- The COE has prepared 1,703 teachers.
- In the fall term, 19 of the 65 final interns were released early to take classroom positions. Dozens more were offered jobs beginning in the spring semester.
- The COE opened a new teacher education program for PREK-3rd grade education. This is projected to be one of the fastest growing occupations in Pinellas County.
- Florida is making significant changes to the K-12 system to better prepare students for college and career readiness. The COE is taking a lead in preparing future teachers on the transition from Next Generation Sunshine State Standards to the Common Core State Standards and from FCAT to PARCC.
- Faculty in the COE are committed to students success. A recent survey revealed that COE faculty engages students in an estimated 207 hours a month in out-of-class support.
- In November 10 COE students participated in a Study Abroad trip to work in Jamaican schools

CAREER SERVICE EMPLOYEE PROFESSIONAL DEVELOPMENT “SPRING TRAINING” ROLL OUT

Part of the “Phase 1” initiative to promote Professional Development amongst all Career Service Staff

Provides 6 professional training units in areas of core competencies:

- Interpersonal Effectiveness
- Leadership, Institutional/Job-Specific
- Technical/Technology

Courses are Face-to-face and online

- Electronically registered
- Permanently documented via SkillPort Software


Precursor to Phase II training

- Recommended 24 units of Professional Development per fiscal year
- Ties to annual evaluation, Career Pathing & Organizational goals

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Tarpon Springs Campus – Land Sale Agreement with R.K.M. Development Corporation

Authorization is requested to sell 0.91 acres of land on the Tarpon Springs Campus to R.K.M. Development Corporation (“RKM”). The proposed purchase price is \$400,000 supplemented by additional parking and site improvements for the College totaling \$350,000.

Currently, there is an older gas station on the parcel adjacent to the subject property. RKM wants to purchase the subject property and the adjacent parcel and construct a new convenience store and gas station (WAWA). The property being sold by the college will be used for additional parking for the store.

As a condition to acquisition of this Property, RKM will also construct additional parking on existing college property to replace that being lost via the sale of the property to RKM. This will allow the college to incorporate improvements to the main entrance of the Tarpon campus.

The terms of the purchase and sale agreement are attached for review. Changes have been incorporated at the request of the Board at the January, 2013 meeting.

This proposed transaction is being provided to the Board as required by Florida Statutes, Chapter 1013.15, Disposal of property, Section (1)(a), which provides in relevant part:

Subject to rules of the State Board of Education, a district school board, the Board of Trustees for the Florida School for the Deaf and the Blind, or a Florida College System institution board of trustees may dispose of any land or real property to which the board holds title which is, by resolution of the board, determined to be unnecessary for educational purposes as recommended in an educational plant survey. A district school board, the Board of Trustees for the Florida School for the Deaf and the Blind, or a Florida College System institution board of trustees shall take diligent measures to dispose of educational property only in the best interest of the public.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, recommends approval.

jw0205131

PURCHASE AND SALE AGREEMENT

This Purchase and Sale Agreement ("**Agreement**") is made as of the last date that this Agreement is executed by either party as indicated beneath the signatures (the "**Effective Date**"), between **St. Petersburg College** ("**Seller**") and **R.K.M. Development Corp.**, a Florida corporation ("**Buyer**").

1. **Sale of Property**. Seller agrees to sell and Buyer agrees to purchase, subject to the terms and conditions of this Agreement, that property in the County of Pinellas, State of Florida, as shown on the attached Exhibit A, being a total of approximately 0.80 acres, together with all appurtenant rights of Seller including, without limitation, adjacent streets, roads, alleys and right-of-ways and such other rights as may be specified in this Agreement (collectively the "**Property**").

2. **Purchase Price**. The purchase price is \$400,000.00, payable as follows:

\$5,000.00 Earnest money deposit to be delivered to James C. Rowe, P.A. ("Escrow Agent") within 5 days of the execution of this Agreement by both parties. Escrow Agent may (but is not required to) deposit the earnest monies in an interest bearing account and, if so, interest earned will be credited to Buyer. This deposit shall be paid to Seller at closing, subject to other provisions of this Agreement. If any dispute arises concerning the deposit, the Escrow Agent may interplead the funds, be released from further responsibility, and will not be restricted from representing Buyer in connection with any matters relating to the Agreement. Any reference in this Agreement to earnest monies shall include all deposits plus any accrued interest.

Balance Cash, cashiers/certified check, or wire transfer payable at closing, as adjusted by pro rations and closing costs described below.

3. **Inspection Period**. Buyer shall have a period of One Hundred Twenty (120) days (the "**Inspection Period**") from the Effective Date of this Agreement to perform studies and inspections to determine if the Property, in its sole discretion, is suitable for its proposed commercial development (including, without limitation, market studies, site plans, and architectural drawings). Seller shall provide Buyer within 20 days of the Effective Date with copies of any existing studies or reports that Seller has in connection with the Property relating to environmental conditions, soil conditions, engineering studies, wetlands mitigation, storm water retention/detention, SWFWMD compliance, traffic studies, utility plans, surveys, and title insurance policies; provided, however that Seller is providing this for informational purposes only and is not making any representation or warranty, either express or implied, with respect to the completeness or accuracy of the information contained in such studies or reports and Buyer is relying solely on its own investigations and inspections of the Property. Seller grants Buyer and Buyer's representatives the right to go on the Property to conduct its site studies during this Inspection Period and up to and including the Closing Date. Buyer agrees to restore the Property substantially to its original condition after completion of studies and inspections. Buyer agrees to hold Seller harmless from any damages or liabilities arising from injuries or property damage caused by activities of Buyer or its representatives permitted under this paragraph and further agrees that no liens shall be permitted to be attached to the Property as a result of any such activities.

If Buyer determines, in its sole discretion, that the Property is unsuitable for its proposed development and gives written notice of this fact to Seller during the Inspection Period, then this Agreement shall terminate and all earnest monies shall be returned to Buyer.

4. **Title Commitment and Survey**. Within 30 days from the end of the Inspection Period, Buyer, at its expense, shall order a title commitment from Fidelity National Title Group ("**Title Company**") and obtain a copy of all documents which constitute exceptions to the title commitment. Buyer shall give Seller written notice on or before 30 days after the receipt of the title commitment (or any update prior to closing) of any condition of title (exceptions or requirements) that is not satisfactory, in Buyer's sole discretion. Similarly, Buyer shall have 30 days after obtaining the survey as described below (or any update prior to closing) within which to notify Seller of any unsatisfactory survey matters. If such notice is given, Seller shall diligently undertake, at their expense, to resolve such matters to Buyer's satisfaction; provided, however, that at closing mortgages, other liens, or matters subject to resolution from the sales proceeds may be resolved at closing. If Seller is unable with the exercise of due diligence to resolve such matters within 60 days after Buyer's notice, then Buyer may, at its option, either (1) accept title subject to the objections raised by Buyer, without any adjustment in the Purchase Price, or (2) rescind this Agreement, whereupon the earnest monies shall be returned to Buyer, or (3) work with Seller to satisfy unacceptable matters and postpone the closing date the same time period as it takes to satisfy these matters. Seller shall reimburse Buyer for the cost of the search and examination for the title commitment at closing.

Within 30 days from the end of the Inspection Period, Buyer, at its expense, shall order a current survey of the Property prepared by a duly licensed land surveyor. The survey shall be certified to the Buyer, Seller, and the Title Company and contain a certification of the acreage contained within the Property, as well as show all easements and other matters which are capable of being located on a survey. In the event the survey (or any update prior to closing) shows any encroachments relating to the Property, or any easement, or other matters which would, in Buyer's reasonable opinion, interfere with Buyer's intended use of the Property, then such matter shall be treated in the same manner as a title defect under the procedure set forth above.

5. **Closing**. This Agreement shall be closed in the following manner.

A. **Closing Date**. The "**Closing Date**" shall be a date selected by Buyer to be on or before One Hundred Eighty (180) days after the end of the Inspection Period. Notwithstanding the foregoing, in the event Buyer has not received the necessary approvals for Buyer's proposed development from the County of Pinellas or any other government & municipal agencies with jurisdiction over the Property, Buyer may extend the closing date for three additional periods of thirty (30) days each upon payment of \$5,000 to the Escrow Agent at the time each such extension is requested, which deposits shall be non refundable (subject only to Seller's ability to convey clear title and the fulfillment of the conditions precedent identified in Paragraph 8 below or if Buyer is unable to obtain governmental approvals necessary for its intended use of the Property), and shall be applied towards the Purchase Price at closing. The closing will take place at a mutually agreed upon place, or may be completed by delivery of executed closing documents by mail or overnight delivery service. Seller shall deliver occupancy and possession of the Property to Buyer at the time of closing unless otherwise stated herein.

B. Seller's Instruments. At or prior to the Closing Date, Seller shall deliver to the Escrow Agent the following items, duly executed and acknowledged where required:

(1) **Warranty Deed.** A general warranty deed in form satisfactory to Buyer, specifically stating all approved exceptions to title.

(2) **Foreign Person Tax Withholding.** Documentation or information required for compliance with Section 1445 of the Internal Revenue Code.

(3) **Additional Documents.** Such additional documents as might be reasonably required by the Buyer, Buyer's Lender, or the Title Company to consummate the sale of the Property to the Buyer.

C. Costs. Seller will pay the costs of all documentary stamp taxes and recording costs on the warranty deed. Buyer will pay all costs of its survey, all costs relating to any financing of the purchase, the premium for the owner's title insurance policy at the lowest available promulgated rates, the cost of the title insurance commitment, and all brokerage commissions payable in connection with the sale.

D. Tax Prorations. All taxes and assessments (including pending assessments if the related improvement is substantially completed as of the Closing Date), whether payable in installments or not, for the year of closing will be prorated to the Closing Date, based on the latest available tax rate and assessed valuation, applying the full available discount (with the parties signing a proration agreement as to adjustments when actual taxes are known).

6. Failure of Performance. If Seller fails to perform as required under this Agreement, then either (1) Buyer may enforce specific performance of this Agreement and in such action shall have the right to recover damages suffered by Buyer by reason of delay in the acquisition of the Property, or (2) Buyer may recover damages for breach of this Agreement, together with all other legal and equitable remedies, without acquiring the Property. If Buyer fails to perform as required under this Agreement, then Seller shall receive as its sole remedy the earnest monies as liquidated damages (specific damages being waived by Seller).

7. Representations and Warranties of Seller. Seller represents and warrants to Buyer the matters described below and shall promptly notify Buyer of any new information relevant to such matters through closing.

A. Seller's Title. Seller holds good and marketable fee simple title to the Property, free and clear of all liens, restrictions and encumbrances (other than what may be satisfied at closing or are acceptable to Buyer under Paragraph 4 above). The person signing this Agreement on behalf of Seller (if an entity) has the proper power and authority to bind the Seller.

B. Adverse Information. There are no condemnation, zoning or other land use regulations, proceedings, either instituted, or planned to be instituted (except those which may be instituted by Buyer), which would affect the Property, nor does Seller have any pending applications or petitions before any governmental or regulatory body relating to the Property. Seller has received no notice of any special assessment proceedings. Seller has no information or knowledge of (1) any change contemplated in any applicable laws, ordinances, or regulations, (2) any judicial or administrative action, (3) any action by adjacent landowners, (4) natural or artificial conditions upon the Property, which would prevent, impede, or render more costly Buyer's use of the Property; or (5) any defects or conditions in need of repair on the Property (all of the foregoing being subject to such matters as Seller has disclosed in the Agreement).

C. Closing Documents. All the documents executed by the Seller which are to be delivered to Buyer at closing are, or at closing will be, (1) duly authorized, executed and delivered by Seller, (2) legal, valid, and binding obligations of Seller, and (3) sufficient to convey title (if they purport to do so); and such documents do not and at the closing will not violate any provisions of any agreement to which Seller is a party or to which Seller is subject.

D. Costs Paid. At the closing there will be no outstanding contracts made by Seller for any improvements to the Property which have not been fully paid for and Seller shall cause to be discharged all mechanics' or material men's liens arising from any labor or materials furnished to the Property prior to closing.

E. Parties in Possession. As of closing there shall be no one in possession or with any rights of possession of the Property other than Seller (an affidavit as to this shall also be executed at closing).

F. Environmental Concerns. Seller shall provide Buyer within 20 days of the Effective Date of this Agreement copies of any Phase I or Phase II environmental reports that Seller has in its possession or control relating to environmental conditions of the Property (collectively, the "**Environmental Documents**"). Other than what is disclosed in the Environmental Documents, Seller has no knowledge that the Property has in the past been used or is presently being used for the handling, storage, manufacturing, refining, transportation or disposal of "toxic material", "hazardous substances" or "hazardous waste". Furthermore, there has not been and is no leaking or drainage of waste materials or hazardous substances into the groundwater beneath or adjacent to the Property; and there have not been and are no buried or semi-buried or otherwise placed tanks, storage vessels, drums, or containers of any kind located on the Property. The terms "**hazardous waste**", "**hazardous substances**", and "**toxic material**" include, without limitation, any flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances or related materials defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended (42 U.S.C. 960 et seq.), the Hazardous Materials Transportation Act, as amended (42 U.S.C. 1801 et seq.), the Resource Conservation and Recovery Act, as amended (42 U.S.C. 9601 et seq.), the regulations adopted and publications promulgated pursuant to the foregoing and any other federal, state or local environmental law, ordinance, rule or regulation. Furthermore, Seller has not received a summons, citation, directive, letter or other communication, written or oral, from any governmental authority as to any of the above environmental concerns. If "hazardous waste", "hazardous substances", or "hazardous material" is located on the Property, then Buyer shall have the option to either close this transaction and require Seller, at Seller's expense, to deliver the Property free from the condition provided the cost does not exceed \$100,000, or Buyer may elect to terminate this Agreement and all earnest monies shall be returned to Buyer.

G. Covenants of Seller. Seller covenants that, after the Effective Date, Seller will not sell, assign or convey any right, title or interest whatsoever in or to the Property or create any lien, encumbrance or charge on the Property.

8. Conditions Precedent. Buyer's obligation to close is subject to the satisfaction, as of the Closing Date, of each of the conditions described below (any of which may be waived in whole or in part in writing by Buyer at or prior to the Closing Date). Unless specifically stated as Seller's obligation, the satisfaction of all these conditions shall be at Buyer's sole expense. Buyer shall diligently and in good faith pursue the satisfaction of these conditions and Seller shall promptly cooperate whenever required by Buyer. In the event the conditions below have not been satisfied to the Buyer's satisfaction, the Buyer shall have the right to terminate this Agreement by so notifying Seller in writing. In such event, the Escrow Agent shall return the earnest money to Buyer.

A. Correctness of Representations and Warranties. The representations and warranties of Seller shall be true on and as of the Closing Date.

B. Compliance by Seller. Seller shall have performed, observed and complied with all of its covenants, agreements and conditions as required by this Agreement.

C. Zoning. As of the Closing Date the Property shall be zoned for commercial real estate.

D. No Moratoriums. There shall be no development or building moratorium in effect with regard to the Property. In the event any such moratorium shall exist, then Buyer shall have the option of either (1) closing the transaction in accordance with the terms of this Agreement, (2) delaying closing until after the moratorium is lifted, or (3) terminating this Agreement by notice to the Seller, in which event the earnest monies shall be returned to Buyer.

E. Ingress and Egress. There shall be suitable ingress and egress to the Property, including all necessary turning movements and curb cuts for Buyer's proposed development.

F. Sanitary Sewer and Water Facilities. Buyer shall have (1) determined that sanitary sewer and water facilities adequate to serve the Property are available and (2) secured all required governmental approvals for the installations and use of such sanitary sewer and water facilities.

G. Utilities. Buyer shall have made arrangements satisfactory to it for the provisions of utilities as are necessary and adequate for Buyer's proposed use.

H. Acquisition of Adjacent Parcel. The purchase of this Property is contingent on the acquisition by Buyer of the adjacent property to the northeast of the Property currently operating as a service station, whose address is 38590 U.S. Highway 19 North, Palm Harbor, FL 34684, as described on the attached Exhibit "B".

I. Governmental Approvals. Buyer shall have received all necessary governmental approvals from the appropriate authorities for Buyer's proposed development, including without limitation building permits, site plan approval, and storm water retention. In addition, Buyer shall have received approval of its proposed end user of the site plan as satisfying all of the end user's conditions pursuant to its lease agreement with Buyer.

9. Buyer's Obligation for Additional Parking and Entrance Improvements. As a condition of the acquisition of this Property, Buyer hereby agrees to construct a parking lot ("Additional Parking"), at an estimated value of \$250,000, in the location as shown on Exhibit "C" which is attached hereto. Buyer shall commence construction of the Additional Parking within One Hundred Twenty (120) Days after the Closing Date in connection with its primary development of the Property in accordance with acceptable parking space dimensions and construction materials as determined solely by Seller. The parties shall mutually determine the total number and configuration of parking spaces within the Additional Parking during Buyer's permitting process for its contemplated development, which shall generally conform to Exhibit "C". Additionally, Buyer agrees to remodel Seller's entrance off Klosterman Road ("Entrance Improvements") in the location as shown on Exhibit "C" to generally match the southern entry on Seller's property. The Entrance Improvements shall include the new lane, striping and directional markings as generally depicted on Exhibit "C" and shall be constructed using acceptable construction materials for entrance drives for similar properties as determined solely by Seller. Specific plans and detailed drawing for the Entrance Improvements shall be mutually agreed upon by Buyer and Seller during Buyer's permitting process for its contemplated development, and the cost to be incurred by Buyer for the construction of the Entrance Improvements shall not exceed \$100,000.00. Buyer shall perform the Entrance Improvements at the same time as Buyer constructs the Additional Parking. In the event that Seller, in its sole discretion, elects to postpone the construction of the Entrance Improvements to a later time after Buyer has completed the Additional Parking in order to reduce the disruption to its property or for any other reason, or in the event that Seller, in its sole discretion, elects to hire a third party other than Buyer to construct the Entrance Improvements, then Buyer shall pay Seller a sum of \$100,000.00 (exclusive of all other sums referenced in this Agreement) for Seller to use to have the Entrance Improvements completed at a future date by a third party other than Buyer. Upon making such payment, Buyer shall be released from any further obligation or responsibility to construct the Entrance Improvements and that Buyer's agreement to so construct as set forth in this paragraph shall be deemed satisfied.

10. Cooperation. Seller shall cooperate with Buyer as to all consent requirements relating to governmental approvals (e.g., D.O.T., site plan, zoning, water management, building permits, etc.), all of which shall be at Buyer's sole cost.

11. Disclosure by Buyer. The principal of Buyer, through an affiliate corporation, is a Florida licensed real estate broker, although Buyer is dealing in its own behalf.

12. Expiration of Offer. Buyer's execution of this Agreement constitutes an offer by Buyer. This offer shall expire if this Agreement is not executed by Seller and returned to Buyer by February 22, 2013.

13. Tax-Deferred Exchange. Seller shall have the option to arrange for a tax-deferred exchange of the Property provided that no additional cost or time delay is occasioned to the Buyer by virtue of the tax-deferred exchange. Buyer agrees to cooperate with Seller in the arrangement of such a tax-deferred exchange, at Seller's sole cost.

14. Miscellaneous. It is further agreed as follows:

A. Notice. All notices will be in writing and served by postage prepaid certified mail, by next day delivery (such as Federal Express), or by facsimile transmission to the addresses shown below, until notification of a change of such addresses. All such notices shall be deemed delivered on the date initiated.

For Buyer:

William C. Lloyd
R.K.M. Development Corp.
147 2nd Avenue South, Suite 400
St. Petersburg, FL 33701
(727) 895-2150
(727) 821-5461 FAX

For Seller:

St. Petersburg College
General Counsel's Office
P.O. Box 13489
St. Petersburg, Florida 33733
(727) 341-3325
(727) 341-3366 FAX

B. Survival. All representations and warranties in this Agreement shall survive the closing, as shall any covenants for performance after closing.

C. No Waiver. Failure of either party to exercise any rights under this Agreement shall not constitute a waiver of any right, nor excuse the other party's full performance. No express waiver of any matter shall affect any other matter under this Agreement. Express waivers are only effective if in writing.

D. Brokerage. Seller and Buyer warrant and represent to each other that the sole brokers involved in this transaction are R.K.M Properties, Inc. licensed real estate broker and Renaissance Realty Company, LLC , Florida licensed real estate broker, whose commission is the sole responsibility of Buyer and shall be paid in accordance with a separate agreement between Buyer and said brokers. Seller and Buyer agree to indemnify and hold each other harmless from and against any other claims with respect to any form of compensation asserted by anyone in connection with the Agreement. Notwithstanding the foregoing, Seller's indemnity and hold harmless hereunder shall be limited and subject to the extent and limitations of Section 768.28, Florida Statutes, and the above provision shall in no way act as a waiver of Seller's sovereign immunity or as a waiver to any other defense Seller may have to such claims. If this Agreement should fail to close for any reason whatsoever, then no commission shall be due to the brokers.

E. Entire Agreement. This document constitutes the entire agreement between the parties, incorporating all prior agreements, and may only be amended in writing executed by both parties.

F. Binding Effect. This Agreement will inure to the benefit of and bind the respective successors and assigns of the parties. There are no restrictions on assignment (although assignment shall not relieve the assigning party from responsibilities under this Agreement).

G. Attorney's Fees. If either party prevails against the other in a legal action concerning any part of this Agreement, the successful party shall be entitled to its reasonable attorney's fees and costs connected with such action, through appellate and bankruptcy proceedings, in addition to all other recovery or relief. Costs shall include all deposition costs and expert fees, even if not used at trial.

H. Governing Law. This Agreement shall be governed and enforced in accordance with Florida law, with venue elected to be in Pinellas County.

I. Construction of Terms. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision. Any ambiguities of this Agreement shall be construed fairly and equitably regardless of the participation of either party in drafting this Agreement. The reference in terms to gender and number shall be modified as may be appropriate.

J. Severability. In case any of the provisions of this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the remaining provisions shall remain in effect and the Agreement be performed in a fair and equitable manner as to any uncertainties arising from the unenforceable provisions.

K. Relationship of Parties. The parties are not partners or business associates in any form, as they are solely dealing at arms length as Seller and Buyer with respect to the Property.

L. Dates. If any date provided for in this Agreement falls on a Saturday, Sunday, or holiday, the date shall be the next business day.

M. Recording. Buyer may record this Agreement.

15. Radon Gas. Buyer hereby acknowledges having received the following notification pursuant to Florida Statute 404.056:

RADON GAS: Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county public health unit.

(Signatures on next page)

16. Signatures. The parties have signed this Agreement as of the Effective Date, which shall be the last date this Agreement is executed by either party as indicated beneath their signatures. This Agreement may be signed in several counterparts and, together, shall constitute one document. Facsimile copies of signatures or digitally scanned signatures are acceptable to evidence complete agreement.

BUYER:

R.K.M. Development Corp.

William C. Lloyd

Title: _____

Date: _____

SELLER:

**Board of Trustees,
St. Petersburg College**

By

Title: _____

Date: _____

EXHIBIT A


The following Tax Parcel ID Number in Pinellas County, Florida:

19-27-16-89442-0491 consisting of approximately 0.80 acres or 35,031 square feet.

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Selection for Construction Manager at Risk Services, Construct Midtown Center, Site 16

Authorization is requested to approve the selection for the Construction Manager at Risk Services for Construction of the Midtown Center, Site 16 under the Professional Services Selection Process and following the current process for selection under the Competitive Negotiations Act, F.S. 287.055.

The screening committee was comprised of the following members: Dr. Charles Colquitt, Board Appointee and Community Member; Liz Sembler, Board Appointee and Community Member; Tony Stallworth, Facilities Consultant; Dr. Tonjua Williams, Vice President – Academic & Student Affairs; Dr. Kevin Gordon, Provost, Downtown/Midtown Center; and Dr. Joseph Leopold, Director, Library. Dr. Goliath Davis, an additional appointee fo the Board of Trustees withdrew after the process had begun. The College received sixteen (16) submittals and interviewed seven firms from those received. The process used to evaluate the submittals has been used previously by the College and had been reviewed fully as a part of last year's Operational Audit by the Office of the Auditor General. Based on the screening committee's evaluation and interviews, three firms were recommended to the President for further evaluation. These top three firms were interviewed by the President for final review and recommendation to the Board.

In accordance with the Board-approved selection process, I hereby make the following recommendation in ranked order:

1. Gilbane Building Company
2. Skanska USA Building Inc.
3. Peter R. Brown Construction

All three firms are highly qualified and had worked diligently to meet the Board's directives to provide a significant (30%) participation by local minority subcontractors in the construction of the facility. To its credit, Gilbane Building Company, as part of its support of this goal has committed to place 33% of the CM Construction Phase Fee at risk for a credit to SPC if the project does not achieve the college's 30% goal for SBE participation.

The impact to the local community will be emphasized through a multi-level approach:

1. Direct subcontracting with local trade contractors with bid packages of an appropriate scope and complexity
2. Incorporating local trade contractors as sub-tier subcontractors under prime subcontractors for more complex and larger bid packages
3. Local small businesses to provide miscellaneous services such as photocopying, office supplies, photography, catering, etc.
4. In addition, Gilbane is partnering with Irok Construction who will be providing staff and sharing in the CM Construction Phase Fee with Gilbane.

A 30% participation goal will impact the local market by some **\$2.6M to \$3.1M** in payments to local minority subcontractors.

Authorization is requested for the following:

- **To approve the ranking as recommended and to proceed with contract negotiations with the #1 ranked firm;**
- **Should the negotiations not result in a contract deemed to be fair, competitive and reasonable for a Guaranteed Maximum Price, negotiations will be undertaken with the second most qualified firm and thereafter, if necessary, with the third.**

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, recommend approval.

jp0103131

Board of Trustees
Construction Manager at Risk Project Approval Steps and Criteria

Board authorization for proposed construction projects will be requested in conjunction with the following stages of the planning and construction process:

Project Name: Midtown Education Center


Pre-design phase	Date Approved:
Step 1- Approval of: a. Project scope, b. time frame for construction, c. funding source(s) and; d. project budget	October 16, 2012 (revised from original)
Step 2 (if needed)- Site survey or spot survey approval	November 20, 2012
Design phase*	
Step 3- Architectural Services Request for Qualifications authorization	April 26, 2011
Step 4- Recommendation to award Architectural Services approval	July 19, 2011
Step 5- Construction Manager at Risk Request for Qualifications authorization	November 20, 2012
Step 6- Recommendation to award Construction Manager at Risk services approval	Recommended February 19th, 2013
Construction phase*	
Step 7- Project cost change orders in excess of statutory financial thresholds (if needed)	
Step 8- Final project completion and accounting approval	

*State Requirements for Educational Facilities 4.1(5) Construction Management/Total Program Manager (CM/TPM) provides: "To expedite project workflow and efficiently manage this type of contract, it is recommended that, where CM/TPM contracts are utilized, boards delegate project decision-making authority to the college president pursuant to Sections 1013.371(1)© and 1013.48, F.S., for survey approved projects including: submission of project documents for approval; award of contracts consistent with board pre-approved project time, scope, and budget; and approval of change orders within pre-established amounts".

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Faculty Contract Recommendations

The faculty contract review process was completed on February 4, 2013. The deans or program directors addressed a number of factors associated with each faculty member as part of the decision making process. These factors include:

- Student Surveys of Instruction
- Grade Distributions
- Student Success Rates
- Participation in Out of Class Support
- Teamwork
- Class Observations
- Strengths
- Areas for Improvement
- Professional Development.

The information associated with each faculty member was presented to the Senior VP of Academic and Student Affairs and followed by a subsequent meeting with the president to ensure a thorough review was accomplished.

One hundred and thirty one faculty were reviewed. Of these 97 were for annual contracts, 33 continuing contracts and 1 six month contract. The results are attached with:

- 98 approved for annual
- 23 continuing
- 6 delayed decisions until May
- 1 six month contract
- 1 resignation
- 2 non-renews

The results are very encouraging and demonstrate St. Petersburg College's continued commitment to student success and academic excellence as demonstrated in our faculty selection

and review processes. We attract quality faculty who join our ranks and uphold our mission where excellence in teaching and learning are paramount.

Anne Cooper, Senior Vice President for Academic and Student recommends approval.

Within Reach

St. Petersburg College

SPC

Excellence in Teaching and Learning





ent

Includes:

1. Award of continuing contract
2. Post-award performance reviews

Criteria:

1. Measured effectiveness in performance of duties
2. Continuing professional development
3. Currency and scope of subject matter knowledge
4. Relevant feedback from students, faculty and employers of students
5. Service to the department, college and community

Within Reach

St. Petersburg College

SPC

Pilot Project

Generated Teaching Competencies

1. Instructional Proficiency
2. Professional Development
3. Assessment
4. Student Support Services/Resources
5. Professional Service Contribution
6. Interpersonal Skills

Create portfolio with documentation for each competency



- Pursuing Ph.D. in Higher Education and Leadership
- Proposed Study Abroad in Greece: Cultural Past and Present Revealed through Statistics

Jackie Copeland

Within Reach

St. Petersburg College

SPC



- Received award for Exceptional Dedication to Veterans Student Services
- Serves as volunteer tutor 2 hours per week for Student Veterans and 2 hours per week at Learning Support Center

Tina March

Within Reach

St. Petersburg College

SPC



- Created HSA Student Capstone Orientation and APA-style Guide
- Held Lead role in organizing HSA Fall Adjunct Day and creating Adjunct Handbook

Floyd Butz

Within Reach

St. Petersburg College

SPC



- Chair of College of Education Student Success Committee
- FGO representative for Clearwater Campus
- Co-sponsor of Phi Delta Kappa
- CETL Board Member

Andrea Kelly



- Completed Ph.D. in Theology and Apologetics
- Orchestrated Interfaith Summit at Seminole Campus
- Men Achieving Excellence Coordinator

Steve Sinclair

Within Reach

St. Petersburg College

SPC



- Men Achieving Excellence Coordinator
- Mentor for new minority students at Tarpon Springs
- Serves as advocate for SPC at community organization meetings

Randy Lightfoot



- Implemented “Success Contracts” for students who have to repeat Human Anatomy and Physiology courses
- Improves student success rates in the sciences, particularly minority student success rates

Daniel Schroeder

Within Reach

St. Petersburg College

SPC



- Travels to Midtown Campus to teach Computer Foundation course
- Serves as role model and builds interest in Computer and Technology disciplines within minority student population

Adrian Tillman

Approval is sought for the following personnel actions concerning faculty members to receive continuing contract (2013-2014), contingent upon the successful completion of satisfactory service in the current contract year and official documentation of successful completion of required graduate coursework.

Effective Date	Name	Title	Department
08/15/2013	Archbold, Lisa	Instructor	Nursing HC
08/15/2013	Daum, Michael	Instructor	Letters TS
08/01/2013	DeGraw, Irving H.	Instructor-12 month	BA Programs/UPC
08/15/2013	East, Carleah G	Instructor	Social Science SPG
08/01/2013	Eldridge, Deborah C	Instructor-12 month	BA Programs/UPC
08/15/2013	Gautam, Vibhor	Instructor	Mathematics SPG
08/15/2013	Gonzalez, Alison A.	Instructor	Mathematics SPG
08/15/2013	Greer, Sheree L.	Instructor	Letters SE
08/08/2013	Hoogewerf, Sally A.	Instructor	Provost SPG
08/15/2013	Hughes, Stacey R	Instructor	Letters SPG
08/15/2013	Kennedy, Daiva	Instructor	Mathematics SPG
08/15/2013	King, Laurie A	Instructor	Ethics SE
08/15/2013	Klinedinst, James A	Instructor	Mathematics SE
08/15/2013	Lightfoot, Randolph	Instructor	Social Science TS
08/15/2013	McQuaig, Shannon M.	Instructor	Natural Science CL
08/15/2013	Monroe, David M	Instructor	Ethics TS
08/01/2013	Philippe, Thomas W	Instructor-12 month	BA Programs/UPC
08/01/2013	Sauers, Amy C.	Instructor-12 month	BA Programs/UPC
08/15/2013	Stark, Brandy B	Instructor	Fine & Applied Arts DTMT
08/15/2013	Stickrath, Kelli L	Instructor	Natural Science TS
08/15/2013	Tersteegen, Kirsten S.	Instructor	Letters SE
08/15/2013	Thomas, Tracy G	Instructor	Letters TS
08/15/2013	Williams, John R.	Instructor	Natural Science CL

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Anne M. Cooper, Senior Vice President, Academic & Student Affairs; and Patty Curtin Jones, Vice President, Human Resources & Public Affairs; recommend approval.

ssw020713

Approval is sought for the following recommended personnel actions concerning faculty appointments, which shall be enforced via contracts for employment.

Recommend appointment to a contract (2013-2014), contingent upon the successful completion of satisfactory service in the current contract year. These individuals are serving in a 12-month position.

Effective Date	Name	Title	Department
08/01/2013	Afienko,Kenneth J	Instructor-12 month	BA Programs/UPC
08/01/2013	Andrasik,Stephen J.	Academic Dep. Chair	Natural Science SPG
08/01/2013	Barnes,Jonathan A	Academic Dep. Chair	Fine & Applied Arts CL
08/01/2013	Bennett,Rachel	Instructor-12 month	Baccalaureate Programs/UPC
08/01/2013	Biggs,Marie C	Instructor-12 month	College of Education
08/01/2013	Brannon,Brandi L	Instructor-12 month	Nursing HC
08/01/2013	Brown,Geoffrey K.	Instructor-in-Charge	Fire Science AC
08/01/2013	Butz,Floyd	Instructor-12 month	BA Programs/UPC
08/01/2013	Chmielewski,Thomas	Instructor-12 month	BA Programs/UPC
08/01/2013	Coronel,Rina S.	Instructor-12 month	BA Programs/UPC
08/01/2013	Delgato,Margaret	Academic Dep. Chair	Natural Science TS
08/01/2013	Fernandez,Roberto	Academic Dep. Chair	Business Technologies TS
08/01/2013	Fullard,Jeani Z	Instructor-12 month	College of Education
08/01/2013	Gilleland,Amanda H	Academic Dep.Chair	Natural Science SE
08/01/2013	Grinnell,Lynn Dean	Instructor-12 month	BA Programs/UPC
08/01/2013	Harper,Mary E.	Instructor-12 month	College of Education
08/01/2013	Heinze,Naesothan D.	Instructor-12 month	College of Computer & IT CL
08/01/2013	Hughes,Michael E.	Instructor-12 month	Criminal Justice AC
08/01/2013	Kelly,Andrea J	Instructor-12 month	College of Education
08/01/2013	Kolonoski,David E.	Academic Dep.Chair	Mathematics SPG
08/01/2013	Kronschnabl,Jeffery P.	Instructor-in-Charge	BA Programs/UPC
08/01/2013	Louis,Louisana	Instructor-12 month	Nursing HC
08/01/2013	Mossgrove,Terri Lynn	Instructor-12 month	College of Education
08/01/2013	Murphy,Beth E	Instructor-12 month	BA Programs/UPC
08/01/2013	Norman,Anja	Academic Dep.Chair	Social Science CL
08/01/2013	Oakley,Shirley	Academic Dep.Chair	Letters CL
08/01/2013	Odotola,Adeniji A.	Academic Dep Chair	Ethics SPG
08/01/2013	Osovitz,Michelle M.	Instructor-12 month	BA Programs/UPC
08/01/2013	Panuthos,Nicolle E	Academic Dep. Chair	Business Technologies SE
08/01/2013	Poulin,Michael T.	Instructor-12 month	College of Education
08/01/2013	Rasor,Carol E.	Instructor-12 month	BA Programs/UPC
08/01/2013	Rewald,Charles P.	Instructor-12 month	Nursing HC

08/01/2013	Risberg, Chrissy	Academic Dep. Chair	College of Computer & IT TS/SE
08/01/2013	Shellhorn, Wendy L	Instructor-12 month	BA Programs/UPC
08/01/2013	Smith, Christine M.	Academic Dep. Chair	College of Computer & IT CL
08/01/2013	Stumpe, Kim M.	Academic Dep. Chair	Natural Science CL
08/01/2013	Trede, Teri A	Instructor-12 month	BA Programs/UPC
08/01/2013	Watkins, Nancy A.	Instructor-12 month	College of Education
08/01/2013	Watts, Dorraine D.	Instructor-12 month	BA Programs/UPC
08/01/2013	Wilber, Robin S.	Instructor-12 month	BA Programs/UPC

Recommend appointment to a contract (2013-2014), contingent upon the successful completion of satisfactory service in the current year based on 36 ECH.

Effective Date	Name	Title	Department
08/15/2013	Adams, Michael P	Instructor	Natural Science SE
08/15/2013	Albrecht, Osiris P.	Instructor	Foreign Language SE
08/15/2013	Beck, Sandra K	Instructor	College of Computer & IT SPG
08/15/2013	Brzezinski, Sara B	Instructor	Social Science SE
08/15/2013	Bueller, Daniel J	Instructor	Mathematics SPG
08/15/2013	Clem, Angela S	Instructor	Nursing HC
08/15/2013	Cools-Stephens, Janice A	Instructor	Letters SPG
08/15/2013	Cooper, Thomas S	Instructor	Fine & Applied Arts CL
08/15/2013	Copeland, Jacqueline	Instructor	Mathematics SPG
08/15/2013	Culligan Jr, Michael P	Instructor	Social Science CL
08/15/2013	DeNooyer, Ericjan D	Instructor	Mathematics SE
08/15/2013	Escott, Maria	Instructor	Letters SE
08/15/2013	Everhart, Colin M	Instructor	Natural Science CL
08/15/2013	Farmer, Buddy Brisco	Instructor	Mathematics SPG
08/15/2013	Fleming, William J	Instructor	Social Science SPG
08/15/2013	Garrison, Christopher M	Instructor	Nursing HC
08/15/2013	Gibbons, Linda K.	Instructor	Nursing HC
08/15/2013	Goergen, Erin M	Instructor	Natural Science CL
08/15/2013	Grano, Barbara S.	Acting Instructor	Ethics SE
08/15/2013	Greenberg, David L	Instructor	Fine & Applied Arts SPG
08/15/2013	Hamilton, Ronald Shane	Instructor	College of Computer & IT DT
08/15/2013	Italia, Mark P	Instructor	Natural Science CL
08/15/2013	Jahosky, Michael T.	Instructor	Fine & Applied Arts SPG
08/15/2013	Johnson-Lewis, Erika L	Instructor	Fine & Applied Arts CL
08/15/2013	Joyce, Dawn M.	Instructor	Letters CL
08/15/2013	Karol, Amy L	Instructor	Letters TS
08/15/2013	Kishbaugh, Greta L	Instructor	Business Administration SE
08/15/2013	Krueger, Amy	Instructor	Dental Hygiene HC
08/15/2013	Laporte, Anthony M.	Instructor	Fine & Applied Arts SE
08/15/2013	Lindsey, Jeffrey T.	Instructor	Emergency Med. Services HC
08/15/2013	March, Tina L	Instructor	Letters SPG

08/15/2013	Mazarakis,Pelagia J	Instructor	Mathematics SE
08/15/2013	Muehl,Nathan	Instructor	Fine & Applied Arts SPG
08/15/2013	Nelson,Nydia N	Instructor	Mathematics SPG
08/15/2013	Newsom,Tara	Instructor	Social Science SPG
08/15/2013	Olsen,Sharon A.	Instructor	Social Science TS
08/15/2013	Restom Gaskill, Teresa	Instructor	Natural Science SPG
08/15/2013	Ringold,Carol A	Instructor	Letters SPG
08/15/2013	Robinson,Diane J	Instructor	Nursing HC
08/15/2013	Rosengarten,Shelbey C	Instructor	Letters SE
08/15/2013	Rupp,Marc	Instructor	Nursing HC
08/15/2013	Scanlon,Maura A	Instructor	Natural Science SE
08/15/2013	Schneider, Virginia B	Instructor	Nursing HC
08/15/2013	Schroeder,Daniel C	Instructor	Natural Science SPG
08/15/2013	Seetharaman,Shyam	Instructor	Social Science SPG
08/15/2013	Sinclair,Steven G.	Instructor	Fine & Applied Arts SE
08/15/2013	Smisek,Maria G.	Instructor	Nursing HC
08/15/2013	Stephanides,Ourania Z.	Instructor	Mathematics TS
08/15/2013	Thomas,Kory B	Instructor	Physical Therapist Asst HC
08/15/2013	Tillman,Adrian D	Instructor	College of Computer & IT TS
08/15/2013	Torres,Renee S.	Instructor	Mathematics CL
08/15/2013	Unger,Matthew	Instructor	Fine & Applied Arts SE
08/15/2013	Valentine,Anthony G	Instructor	Speech - Letters SPG
08/15/2013	Vanauken,Todd R	Instructor	Radiography HC
08/15/2013	VanBourgondien,Martin	Instructor	Emergency Med. Services HC
08/15/2013	Vaughan,John T.	Instructor	Natural Science SPG
08/15/2013	Worden,James G	Instructor	Natural Science SPG
08/15/2013	Wu,Xin	Instructor	Natural Science SPG
08/15/2013	Zombek,Angela M	Instructor	Social Science CL


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Anne M. Cooper, Senior Vice President, Academic & Student Affairs; and Patty Curtin Jones, Vice President, Human Resources & Public Affairs; recommend approval.

ssw020713

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: American Association of Community Colleges — Plus 50 Encore Completion Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the American Association of Community Colleges by St. Petersburg College for the Plus 50 Encore Completion (Plus 50) grant opportunity. The Plus 50 Encore Completion Program supports community colleges looking to start, enhance or expand their existing workforce training programs for students 50 years of age and older. The goal of this program is to provide opportunities for this often underrepresented population to obtain the degrees, certificates, and non-for-credit credentials sought by employers in high-demand, high growth fields. **Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements, as necessary, within the original intent and purpose of the grant.**

St. Petersburg College's program strategy is to equip current healthcare professionals, over the age of 50, with the skills and training necessary to compete in today's workforce. This program will develop an Advanced Technical Certificate (ATC) in Healthcare Data Management, in response to the growing need for professionals trained in the area of electric health records. This ATC will offer targeted career opportunities through short-term training, geared specifically toward the older adult professional population. Additionally, professional development will be provided to faculty and staff on how to best support and instruct this student population.

The estimated period of performance will be from July 1, 2013 through June 30, 2016. The total project budget is \$15,000 over three years. An estimated total of \$53,367 (or \$17,789 per year for 3 years) will be contributed as in-kind resources by SPC representing about 18% of the Health Information Management Program Director's salary and fringe benefits. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Anne Cooper, Senior Vice President, Academic and Student Affairs; and Phil Nicotera, Provost, Health Education Center, recommend approval.

Attachment

js0206132

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: February 19, 2013

Funding Agency or Organization: American Association of Community Colleges

Name of Competition/Project: Plus 50 Encore Completion Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/13 **End:** 6/30/16

Cabinet Member: Anne Cooper

Manager: Sheila Newberry

Focus of Proposal:

St. Petersburg College's Plus 50 Encore Completion program will expand workforce opportunities for current healthcare professionals looking to further their career and/or receive training in Health Information Management. This program will target individuals over 50 years of age needing to advance their skills in order to stay competitive in this ever changing field. Short-term training will be provided to participants through an Advanced Technical Certificate (ATC) in Healthcare Data Management. The ATC will use a hybrid of online and/or in-class instruction to accommodate the time constraints often faced by working professionals. Students will participate in six, 3-credit, eight-week courses that build upon previous work experience and knowledge. SPC will also develop professional development opportunities for faculty and staff on how to best support and instruct this student population.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 3,000
Supplies	\$ 1,300
Travel	\$ 1,500
Other – Evaluation	\$ 600
Other – Curricula Development	\$ 4,350
Other – Marketing & Outreach	\$ 3,500
Admin (5%)	<u>\$ 750</u>
Total Budget	\$ 15,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 68,367

Total amount from funder:

\$ 15,000

Amount/value of match:

Cash: N/A

In-kind: \$53,367

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

SPC Salary & Fringe

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Goals and Institutional Initiatives Addressed:

College Goal:

I. Expand student access to baccalaureate programs, bachelor's degrees, graduate degrees, and careers; as well as prepare lower division students for successful transfer into baccalaureate programs through the associate in arts and articulated associate in science degree program". With the Institutional Initiative being "Develop and implement new academic program/program tracks in high-demand areas in response to workplace and student demands.

Institutional Initiative(s):

1. Develop and implement new academic program/program tracks in high-demand areas in response to workplace and student demands.

SPC 7/24 Initiative Addressed:

Focus:

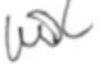
5. One College

Observable Project:

Workforce and Community Mission

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Progress Energy – SunSense Schools Solar Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to Progress Energy by St. Petersburg College for the SunSense Schools Solar Program grant. The purpose of the SunSense Schools Solar program is to assist the College in saving energy and significantly reducing electricity costs by installing solar panels at its campuses, while also serving as an educational tool for students and the community. The program provides reimbursement for the purchase of a 100KW solar photovoltaic (PV) system. **Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements, as necessary, within the original intent and purpose of the grant.**

It is proposed that the new solar technology will be installed at two SPC campuses, Clearwater and Seminole, to complement existing energy and academic programs at those sites. At the Clearwater Campus, a thin film solar technology will be installed that will match the current thin film system on the LEED Gold certified NM building. This system will be used as a research tool by the Engineering department and SPC's chapter of the Florida Engineering Society. At the Seminole Campus, solar panels will be used to accompany the new urban sustainability education facility used for energy saving technology demonstration and training. The utilization of these two technologies will provide students a rich research foundation to compare and contrast the two solar technologies.

The estimated period of performance will be from June 1, 2013 through December 31, 2013. The total estimated project budget is \$515,803 over seven months. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Jim Waechter, Associate Vice President, Facilities Planning & Intuitional Services, recommend approval.

Attachment
js0206132

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting:	February 19, 2013
Funding Agency or Organization:	Progress Energy
Name of Competition/Project:	SunSense Schools Solar Program
SPC Application or Sub-Contract:	SPC Application
Grant/Contract Time Period:	Start: 6/1/13 End: 12/31/13
Cabinet Member:	Doug Duncan
Manager:	Diana Wright

Focus of Proposal The purpose of the SunSense Schools Solar program is to assist the College in saving energy and significantly reducing electricity costs by installing solar panels at its campuses, while also serving as an educational tool for students and the community. The program provides reimbursement for the purchase of a 100KW solar photovoltaic (PV) system.

It is proposed that the new solar technology will be installed at two SPC campuses, Clearwater and Seminole, to complement existing energy and academic programs at those sites.

At Clearwater, it is proposed that a 43.6KW thin film system will be installed in front of the LEED Gold certified Natural Science, Mathematics and College of Education (NM) building, adjacent to the proposed Progress Energy electric vehicle car charging stations which are expected to be installed by the summer of 2013. This will increase the solar power production already present on the Clearwater Campus. All solar systems are used as a research tool by the Engineering department and SPC's chapter of the Florida Engineering Society.

At Seminole, it is proposed that a 55KW solar panel system will be installed just west of the Pharmacy (PH) building. As an educational tool, this system will complement the Environmental Science Technology A.S. program, the Natural Habitat Park and Environmental Center and the proposed Net-Zero Green Living Demonstration Center funded by the Department of Energy.

SPC will be responsible for providing teachers and students with interactive learning experiences. SPC will also ensure the visibility of the project to the community through signage and outreach efforts. It is projected that the solar installations will be completed by Fall 2013.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Contractual \$ 515,803
Total Budget \$ 515,803

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 515,803

Total amount from funder: \$ 515,803

Amount/value of match:	Cash:	N/A
	In-kind:	N/A
Required match or cost sharing:	No	X Yes
Voluntary match or cost sharing:	No	X Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	N/A	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	Estimated electrical bill savings of \$16,000 per year	

College Goals and Institutional Initiatives Addressed:

College Goal: VIII. Build/Acquire and maintain a high-quality infrastructure, including technology, facilities and equipment to meet student and community needs;

Institutional Initiative(s): 1. Continue to provide quality facilities, equipment, and services to meet student and community needs through facilities planning, physical plant and institutional services, maintenance, construction, partnerships and energy management.

SPC 7/24 Initiative Addressed:


Focus: 5. Increased Public Accountability

Observable Project: Facilities

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: 2011/12 and 2012/13 Sanitation, Casualty and Safety Inspection Reports

Approval is sought by the Board of Trustees to certify the attached 2011/12 and 2012/13 Sanitation, Casualty and Safety Inspection Reports.

Florida Statutes, Chapter 1013, Educational Facilities requires that all educational facilities be inspected at least once during each fiscal year to determine compliance with the fire safety, casualty safety, and sanitation standards and that these inspections be certified by the Board of Trustees.

- Inspections of all 2.5 million square feet of SPC facilities were conducted in the fall of 2011 and again in 2012;
- Forty (40) deficiencies were noted in the 2011 inspection and thirty five (35) deficiencies were noted in the 2012 report;
- All deficiencies were subsequently corrected in a timely manner;
- The 2011 report was not previously submitted for Board certification due to direction from the Risk Management Consortium that such certification was not necessary. This direction was subsequently reversed. Hence, both reports are being brought forward for certification.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology and Jim Waechter, Associate Vice President for Facilities Planning & Institutional Services, recommend approval.

Attachment

ag0201131

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Allstate Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 6
ADDRESS: 3200 34th St. S., St Petersburg, FL 33711

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION): Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE: November 15, 2011
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED: Jeb W. Bynum
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION): [Signature] INSPECTOR ADDRESS & PHONE NUMBER: Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE: [Signature] 11/22/2011
FIRE INSPECTOR CERTIFICATION NUMBER: 133209

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE

1/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College
SCHOOL / FACILITY: Caruth Health Education Center
ADDRESS: 7200 66th St N, Pinellas Park, FL 33781

FIRE DISTRICT: Clearwater
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) _____
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
SIGNATURE DATE _____
FIRE INSPECTOR CERTIFICATION NUMBER _____
Brian Webber (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE INSPECTOR SIGNATURE / DATE 11/22/2011
FIRE INSPECTOR CERTIFICATION NUMBER 126010
FIRE INSPECTOR ADDRESS & PHONE NUMBER
Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
~~Associate Vice President for FPIS~~
FACILITY ADMINISTRATOR TITLE


FACILITY ADMINISTRATOR SIGNATURE
11/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Cleawater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Cleawater Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 8
 ADDRESS: 2465 Drew St. Clearwater FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2011
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS / PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/22/2011 FIRE INSPECTOR CERTIFICATION NUMBER 133209
 SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
11/18/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Downtown # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 4
ADDRESS: 244 Second Ave. N., St Petersburg, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION): Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE: November 15, 2011
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION): [Signature] COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED: Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER: 11/22/2011 FIRE INSPECTOR CERTIFICATION NUMBER: 133209
SIGNATURE DATE: _____ FIRE INSPECTOR CERTIFICATION NUMBER: _____

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency is in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
11/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: EpiCenter # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 13805 58th St N, Clearwater, FL 33760

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2011
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
FIRE INSPECTOR CERTIFICATION NUMBER 126010
SIGNATURE DATE 11/22/2011 FIRE INSPECTOR CERTIFICATION NUMBER 126010

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency is in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
1/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Fire Training Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 5005 126th Ave N, Clearwater, FL 33762

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2011
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
 Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER _____
 _____ 11/22/2011 _____
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE _____
 _____ 126010 _____
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.L.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED


 FACILITY ADMINISTRATOR SIGNATURE

Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

1/18/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Gibbs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 8
 ADDRESS: 6605 5th Ave. North, St. Petersburg, FL 33710

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE November 15, 2011
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE Walter D. Spann, Jr. 11/21/2011 FIRE INSPECTOR CERTIFICATION NUMBER 62373
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter

FACILITY ADMINISTRATOR NAME PRINTED

Associate Vice President for FPIS

FACILITY ADMINISTRATOR TITLE



FACILITY ADMINISTRATOR SIGNATURE

11/18/13

SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - SPC Gibbs Campus			Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	
	WS	AD Bldg. 1 : No deficiencies noted			1
					2
					3
					4
					5
		LA Bldg. 2			6
FFPC 1, 11.1.5.2.2	WS	LA-203: Power strips linked together	0	6-30-12	7
					8
	WS	HS Bldg. 4: No deficiencies noted			9
					10
					11
		TE Bldg. 5			12
FFPC 1, 11.1.5.2.2	WS	TE-105C: Power strips linked together	0	6-30-12	13
FFPC 1, 11.1.5.2.2	WS	TE-200: Power strips linked together	0	6-30-12	14
					15
	WS	SC Bldg. 6: No deficiencies noted			16
					17
					18
					19
					20
					21
					22
					23
					24
	WS	GM Bldg. 7: No deficiencies noted			25
					26
	WS	LI Bldg. 8: No deficiencies noted			27
					28
	WS	MA Bldg. 10: No deficiencies noted			29
					30

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - SPC Gibbs Campus			Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	
		SA Bldg. 11			31
	WS	SA - 114: Sprinkler obstructed with curtain	0	6-30-12	12/19/11
	WS	SA-209: Sprinkler escutcheon missing in corridor	0	6-30-12	12/1/11
	WS	SA-Outside North Data Room: Missing Sprinkler	0	6-30-12	12/1/11
					35
					36
					37
	WS	WE Bldg. 13: No deficiencies noted			38
					39
					40
					41
	WS	EI Bldg. 14: No deficiencies noted			42
					43
	WS	PE Storage Shed 17: No deficiencies noted			44
					45
	WS	CP Bldg. 20: No deficiencies noted			46
					47
		MIRA Bldg.			48
	WS	MIRA - 104: Power strips linked together	0	6-30-12	11/15/11
	WS	MIRA - Soundroom: Power strips linked together	0	6-30-12	12/1/11
					51
	WS	Sheds 129 - 133: No deficiencies noted			52
					53
	WS	Bay Pines Center: No deficiencies noted			54
					55
					56
	WS	BK/SS Bldg. : No deficiencies noted			57

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: HEC Annex Building # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 6698 69th Avenue N, Pinellas Park, FL 33781

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 15, 2011
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE 11/22/2011 FIRE INSPECTOR CERTIFICATION NUMBER 126010
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
1/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Midtown Campus
 ADDRESS: 1048 22nd Street S, St. Petersburg # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 15, 2011
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 133209

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
1/18/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg
SCHOOL / FACILITY: Palladium Theater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 253 5th Ave. N. St Petersburg, FL 33701 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED: Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE: November 15, 2011
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED:

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION):
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION): Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

INSPECTOR ADDRESS & PHONE NUMBER: 11/22/2011 133209
FIRE INSPECTOR CERTIFICATION NUMBER

SIGNATURE DATE: FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter

FACILITY ADMINISTRATOR NAME PRINTED

Associate Vice President for FPIS

FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE

1/18/13

SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Seminole # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Seminole Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1
 ADDRESS: 9200 113th St N, Seminole, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 15, 2011
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 126010
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

SIGNATURE DATE 11/22/2011 FIRE INSPECTOR SIGNATURE / DATE [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 126010
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.J.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter

FACILITY ADMINISTRATOR NAME PRINTED

Associate Vice President for FPIS

FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE

11/18/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Tarpon Springs # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Tarpon Springs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 4
 ADDRESS: 600 Klosterman Rd. Palm Harbor, FL 34684

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2011

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

SIGNATURE DATE _____ INSPECTOR ADDRESS & PHONE NUMBER _____
Walter D. Spann, Jr. 11/21/2011 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE


 FACILITY ADMINISTRATOR SIGNATURE
1/18/13
 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2011/2012 Fire Safety Deficiencies - SPC Tarpon Springs Campus				Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	
	WS	NU Tech Bldg. 83: No deficiencies noted				1
						2
		AG Bldg. 84:				3
	WS	TRS Room: 7 Power strips linked together & 4 Power strips linked together	1	6-30-12	11/14/11	4
						5
	WS	Alpha Bldg. 85: No deficiencies noted				6
						7
		Beta Bldg. 86:				8
	WS	Beta-413: Power strips linked together and damaged power cord (black cords)	2	6-30-12	11/14/11	9
						10
	WS	Gamma Bldg. 87: No deficiencies noted				11
						12
	WS	Delta Bldg. 88: No deficiencies noted				13
						14
	WS	MA Bldg. 89 : No deficiencies noted				15
						16
						17
	WS	PE Bldg. 90: No deficiencies noted				18
						19
	WS	Epsilon Bldg. 91: No deficiencies noted				20
						21
						22
	WS	CE Bldg. 92: No deficiencies noted				23
						24
						25
	WS	Admin Bldg. 93: No deficiencies noted				26
						27
	WS	LY Bldg. 94: No deficiencies noted				28
						29
						30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2011-2012

College Facility: St. Petersburg College FIRE DISTRICT: Seminole
SCHOOL / FACILITY: Veterinary Technology Special Purpose Center
ADDRESS: 12476 Ulmerton Road, Largo, FL, 33774
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 15, 2011
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 11/22/2011 FIRE INSPECTOR CERTIFICATION NUMBER 126010
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.J.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
1/18/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-13

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Allstate Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 3200 34th St. S. St Petersburg, FL 33711

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 133209
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 133209
 FIRE DISTRICT FIRE SAFETY INSPECTOR PHONE NUMBER 1/18/2012

INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT

STATE BOARD OF EDUCATION

ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58

FISCAL YEAR 2012-2013

OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

College Facility: St. Petersburg College FIRE DISTRICT: Cleanwater
SCHOOL / FACILITY: Canuth Health Education Center
ADDRESS: 7200 86th St N, Pinellas Park, FL 33781

November 14, 2012
INSPECTION DATE

Brian Webber (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER

11/18/2012
INSPECTOR SIGNATURE / DATE

126010
FIRE INSPECTOR CERTIFICATION NUMBER

COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE


FACILITY ADMINISTRATOR SIGNATURE
2/1/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Clearwater Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 10
ADDRESS: 2465 Drew St. Clearwater FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 133209
INSPECTOR ADDRESS / PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
2/1/13
SIGNATURE DATE

SREF 2012/2013 Fire Safety Deficiencies - SPC Clearwater Campus		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
CODE NUMBER	Insp. Initials	Location, Deficiency Description			
		0	6-30-13	11/14/12	1
FFPC 1, 13.7.4.1.4	JB	0	6-30-13	11/14/12	2
FFPC 1, 11.1.7.6	JB	0	6-30-13	1/8/13	3
FFPC 1, 12.5.7.1	JB				4
	JB				5
	JB				6
	JB				7
	JB				8
	JB				9
	JB				10
	JB				11
	JB	1	6-30-13	1/25/13	12
FFPC 1, 10.19.1	JB	0	6-30-13	1/25/13	13
FFPC 1, 10.19.1	JB	0	6-30-13	1/20/12	14
FFPC 1, 13.6.8.2.1	JB	0	6-30-13	11/16/12	15
FFPC 1, 4.5.8.1	JB				16
					17
					18
					19
					20
					21
					22
					23
					24
					25
					26
					27
					28
					29
					30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Downtown # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 244 Second Ave. N. St Petersburg, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR CERTIFICATION NUMBER 133209
INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

SIGNATURE DATE 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 133209
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature]

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter

FACILITY ADMINISTRATOR NAME PRINTED

Associate Vice President for FPIS

FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE

2/1/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: EpiCenter # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 13805 58th St N, Clearwater, FL 33760

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 13, 2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 126010
 SIGNATURE DATE
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE
[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Fire Training Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 5005 126th Ave N, Clearwater, FL 33762

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 13, 2012
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 126010

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency is in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
2/1/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Gibbs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 6605 5th Ave. North, St. Petersburg, FL 33710

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION): Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE: November 14, 2012
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION): Walter D. Spann, Jr. INSPECTOR ADDRESS & PHONE NUMBER: Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE: Walter D. Spann, Jr. 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER: 62373

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

Jim Waechter
 FACILITY ADMINISTRATOR SIGNATURE
11/13
 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2012/2013 Fire Safety Deficiencies - SPC Gibbs Campus Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	WS	AD Bldg. 1: No deficiencies noted				1
						2
						3
	WS	LA Bldg. 2: No deficiencies noted				4
						5
						6
	WS	HS Bldg. 4: No deficiencies noted				7
						8
						9
	WS	TE Bldg. 5: No deficiencies noted				10
						11
						12
	WS	SC Bldg. 6: No deficiencies noted				13
						14
						15
	WS	GM Bldg. 7: No deficiencies noted				16
						17
						18
	WS	LJ Bldg. 8: No deficiencies noted				19
						20
						21
	WS	MA Bldg. 10: No deficiencies noted				22
						23
						24
	WS	SA Bldg. 11				25
						26
						27
	WS	WE Bldg. 13: No deficiencies noted				28
	WS	EI Bldg. 14: No deficiencies noted				29
						30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: HEC Annex Building # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 6698 66th Avenue N, Pinellas Park, FL 33781

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 FIRE INSPECTOR CERTIFICATION NUMBER 126010
 SIGNATURE DATE 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 126010

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Midtown Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 1048 22nd Street S, St Petersburg

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 133209

SIGNATURE DATE [Signature] FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
2/1/13
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Palladium Theater # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 253 5th Ave. N, St Petersburg, FL 33701

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 15, 2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 133209
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Seminole # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Seminole Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 12
 ADDRESS: 9200 113th St N, Seminole, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 126010
 SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2012/2013 Fire Safety Deficiencies - SPC Seminole Campus			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
		UP Bldg (University Partnership Center) Bldg. 52						1
	BW	307: Flammable and Acid cabinets found standing open in room			0	6-30-13	11/14/12	2
	BW	307: Eyewash station blocked			0	6-30-13	11/14/12	3
	BW	307B : Food and chemicals stored together in refrigerator			0	6-30-13	11/14/12	4
		TL Bldg (Technology Learning) Bldg 51						5
	BW	TL 118: Office two wire residential extension cord in use			0	6-30-13	11/14/12	7
	BW	TL 133: Storage - closer disconnected on rated door			0	6-30-13	11/14/12	8
	BW	TL 127: Classroom - Extension cord in use to smart board			0	6-30-13	11/14/12	9
								10
	BW	Chiller Bldg. 53: No deficiencies noted						11
								12
		LI Bldg (Community Library at Seminole Campus) Bldg. 54						13
	BW	Children's Library - single door exit blocked by table and chairs			0	6-30-13	11/14/12	14
	BW	Children's Library - single door exit - Fire alarm manual pull station blocked by furniture			0	6-30-13	11/14/12	15
								16
	BW	PH Bldg (Pharmacy Bldg) Bldg. 55: No deficiencies noted						17
								18
		DL Bldg (Dental Bldg) Bldg. 56:						19
	BW	Stairwell area of refuge - Emergency call button did not work.			0	6-30-13	11/7/13	20
	BW	Hallway by room 119 - Carts/equipment blocking egress path - Fire Alarm pull station blocked in same area			0	6-30-13	11/14/12	21
								22
	BW	CC Bldg (Library Annex Conference Center): No deficiencies noted						23
								24
	BW	MA Bldg (Maintenance Bldg): No deficiencies noted						25
								26
	BW	Classroom and Offices (Modular Bldg) 701 - 708: No deficiencies noted						27
								28
	BW	Note: Sprinkler risers red tagged in the following buildings - UP Bldg. LI Bldg. PH Bldg. DL Bldg						29
	BW	Note: NFPA 25 requires quarterly sprinkler inspections. Noted only annual inspection tags posted.					1/24/13	30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Tarpon Springs # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Tarpon Springs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 600 Klosterman Rd. Palm Harbor, FL 34684

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE November 13, 2012
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE / DATE Walter D. Spann, Jr. 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 62373
 FIRE INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Jim Waechter
 FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
 FACILITY ADMINISTRATOR TITLE

[Signature]
 FACILITY ADMINISTRATOR SIGNATURE
2/1/13
 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2012/2013 Fire Safety Deficiencies - SPC Tarpon Springs Campus			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
	WS	NU Tech Bldg. 83:	No deficiencies noted				1	
	WS	AG Bldg. 84:	No deficiencies noted				2	
	WS	Alpha Bldg. 85:	No deficiencies noted				3	
	WS	Beta Bldg. 86:	No deficiencies noted				4	
	WS	Gamma Bldg. 87:	No deficiencies noted				5	
	WS	Delta Bldg. 88:	No deficiencies noted				6	
	WS	EMA Bldg. 89:	No deficiencies noted				7	
	WS	PE Bldg. 90:	No deficiencies noted				8	
	WS	Epsilon Bldg. 91:	No deficiencies noted				9	
	WS	PS Bldg. 92:	No deficiencies noted				10	
	WS	Admin. Bldg. 93:	No deficiencies noted				11	
	WS	LY Bldg. 94:	No deficiencies noted				12	
	WS	FA Bldg. 96:	No deficiencies noted				13	
	WS	BB Bldg. 97:	No deficiencies noted				14	
	WS	Sigma Bldg 99:	No deficiencies noted				15	
	WS	Storage Sheds:	No deficiencies noted				16	

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58
FISCAL YEAR 2012-2013

College Facility: St. Petersburg College FIRE DISTRICT: Seminole
SCHOOL / FACILITY: Veterinary Technology Special Purpose Center
ADDRESS: 12476 Ulmerton Road, Largo, FL, 33774
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 6

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 14, 2012
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 11/18/2012 FIRE INSPECTOR CERTIFICATION NUMBER 126010
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-605 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.


Jim Waechter
FACILITY ADMINISTRATOR NAME PRINTED
Associate Vice President for FPIS
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
11/13
SIGNATURE DATE

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Acquisition of two (2) properties:

1. 1048 22nd Street South, St. Petersburg, Florida, the current location of the Midtown Educational Center; and
2. 1201 22nd Street South, St. Petersburg, Florida near the current location of the Midtown Educational Center

Board authorization is sought to purchase the above referenced properties from the St. Petersburg Housing Authority for a total price of \$1.2 million plus incidental expenses, including but not limited to costs related to the survey, due diligence inspections, a second appraisal, owner's title commitment and owner's title insurance policy.

On August 21, 2012, Board of Trustees authorization was granted to enter into negotiations with the St. Petersburg Housing Authority for the purchase of the above referenced properties. The College has subsequently negotiated the basic terms and conditions for acquisition of the property the College currently leases at the existing Midtown Center (approximately 1.69 acres with approximately 10,262 square feet of classroom and offices) as well as the Midtown Youth & Family Enrichment Center (approximately 0.71 acres with approximately 13,369 square feet of improvements).

In conjunction with this request, the College will initiate due diligence inspections of the sites, including but not limited to surveys, Phase I Environmental Site Assessment, Asbestos Survey, Title and Development Order/DRI-related issues to ensure the best interests of the College are reflected in the final purchase contract.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology recommends approval.



ST. PETERSBURG COLLEGE

OFFICE OF THE GENERAL COUNSEL
District Office
(727) 341-3325

January 17, 2013

Darrell Irions
Chief Executive Officer
St. Petersburg Housing Authority
2001 Gandy Boulevard North
St. Petersburg, Florida 33702

Re: Letter of Intent for Midtown Properties

Dear Mr. Irions:

Please accept this letter as St. Petersburg College's Letter of Intent to purchase the Midtown Properties from the St. Petersburg Housing Authority. The "Midtown Properties" (or "Properties") consist of the lot and building located at 1048 22nd Street South, St. Petersburg, Florida 33712; the lot and gymnasium located at 1201 22nd Street South, St. Petersburg, Florida 33712; and all of the seller's rights, title and legal interest, free and clear of rights of first refusal or any other encumbrances of any kind, except any to which the College consents in writing.

The College agrees to pay \$1.2 million at closing, assuming the parties execute a written purchase agreement. In return, the Housing Authority agrees to allow the College to perform due diligence inspections once the parties have executed a written purchase agreement. The Housing Authority also agrees to allow the College to determine, in its sole discretion, whether the Properties are suitable for their intended use following completion of the due diligence inspections. The inspections will consist of, for example and not by limitation, an environmental site assessment and a survey.

The parties agree this letter is not binding on either party. It is simply an expression of the basic terms and conditions to be incorporated in a written purchase agreement. The parties agree they will not be bound until both sides have executed a written purchase agreement. Any purchase agreement will be subject to approval by the College's Board of Trustees. To the extent allowed by law, the parties agree to keep all negotiations and communications between them regarding the potential purchase of the Properties confidential. This letter is valid until February 16, 2013.

Please discuss this letter with the Housing Authority Board of Directors and let me know how you intend to proceed. If you accept the terms and conditions stated herein, please sign below and send me two signed copies of this letter. I will have an authorized agent of the College sign and return one copy for your records. Please contact me should you have questions or concerns. Thank you.

St. Petersburg Housing Authority

By: 

Title: 

Date: 1/24/13

Sincerely,



Brian P. Miles
Associate General Counsel

Board of Trustees, St. Petersburg College

By: _____

Title: _____

Date: _____

February 19, 2013

MEMORANDUM**TO:** Board of Trustees, St. Petersburg College**FROM:** William D. Law, Jr., President **SUBJECT:** Personnel Report**Approval is sought for the following recommended personnel transactions:**

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
1/22/2013	Moody,Rachella W	Associate Provost CL	Administrative Svcs Specialist
1/14/2013	Lancaster,Mary E	Academic & Student Affairs	Administrative Svcs Specialist
11/19/2012	Edmondson,Nia J	Provost SE	Administrative Svcs Specialist
1/22/2013	Zeigler,Jeff A	Academic & Student Affairs	Disability Resource Specialist
1/31/2013	Smith,Shilo M	District Library DO	Information Res. Librarian
1/4/2013	Courtade,Angela M.	BA Programs/UPC	Instructor-12 month
2/4/2013	Ferry,Cheryl A	Institutional Advancement	Multimedia Services Specialist
1/5/2013	Jean Jr,Paul	Maintenance Services CL	Senior Facilities Specialist
1/22/2013	Janik,Brooke S	SPC-Downtown	Student Support Advisor
1/7/2013	Ferguson,Lane A	Provost TS	Technology Support Specialist

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
2/2/2013	Bell,Lisa Ann	BA Programs/UPC	Adjunct Bach Prog.
1/7/2013	Beorlegui,Loretta Marshall	Nursing HC	Adjunct Bach Prog.
2/4/2013	Berger,Bari M	Nursing HC	Adjunct Bach Prog.
2/2/2013	Bourque,Diane L	BA Programs/UPC	Adjunct Bach Prog.
1/7/2013	Brody,Lisa	BA Programs/UPC	Adjunct Bach Prog.
1/7/2013	Brownstein,Rachel B	Nursing HC	Adjunct Bach Prog.
1/7/2013	Caraballo,Elsa M	Nursing HC	Adjunct Bach Prog.
1/7/2013	Coraggio,Penny J	College of Education	Adjunct Bach Prog.
1/31/2013	Haumschild,Mary S	BA Programs/UPC	Adjunct Bach Prog.

2/2/2013	Kerr,Hazel B	BA Programs/UPC	Adjunct Bach Prog.
1/7/2013	LaRosa,MaryAnne	College of Education	Adjunct Bach Prog.
1/7/2013	Louis,Louisana	Nursing HC	Adjunct Bach Prog.
1/7/2013	Woodbery,Patricia M	Nursing HC	Adjunct Bach Prog.
1/7/2013	Pryby,Felicia K	Nursing HC	Contributed Service
1/7/2013	Schuck,Gail L	Dual Credit - AC	Contributed Service
1/22/2013	Sibbio,Ralph A	Emergency Medical Services HC	Contributed Service
1/14/2013	Hopkins,Eric Eugene	District Library DO	General Support
1/24/2013	Lewis,Nicole	College of Education	General Support
1/22/2013	Meliah,Kelsi Jane	District Library DO	General Support
1/22/2013	O'Brien,Madelyn Elizabeth	District Library DO	General Support
1/22/2013	Sanchez,Jessica	Enrollment Management DO	General Support
1/14/2013	Townsend,Rachel B	District Library DO	General Support
1/7/2013	Keleske,Allison Marie	Nursing HC	Instr- Temporary % Load
1/7/2013	Loureiro,Roberto V	Social Science SPG	Instr- Temporary % Load
1/7/2013	Orris,Marilyn M	Dental Hygiene HC	Instr- Temporary % Load
1/7/2013	Buell,Athena M	District Library DO	Instructional Support Spec.
1/22/2013	Love,Martha M	Provost HC	Instructional Support Spec.
1/7/2013	Bennett,Christopher B	Natural Science TS	Instructor - Temporary Credit
1/7/2013	Brown,Kenny D	Natural Science TS	Instructor - Temporary Credit
1/7/2013	Butler,Yvonne J.	Speech - Letters SE	Instructor - Temporary Credit
1/7/2013	Creegan,Hugh J	Letters CL	Instructor - Temporary Credit
2/4/2013	Ernst,Lynn A	Allstate Center Provost	Instructor - Temporary Credit
1/7/2013	Feinman,Mark A	Fine & Applied Arts SPG	Instructor - Temporary Credit
2/2/2013	Gilstrap,Venita C	Business Technologies CL	Instructor - Temporary Credit
1/7/2013	Gonzales,Laura B	Business Technologies CL	Instructor - Temporary Credit
1/7/2013	Gonzales,Laura B	Business Technologies SP	Instructor - Temporary Credit
1/7/2013	Herman,Shonti R	Respiratory Care HC	Instructor - Temporary Credit
1/7/2013	Howard,Shemika N	Business Technologies CL	Instructor - Temporary Credit
1/7/2013	Irving,Ryan M	Business Technologies CL	Instructor - Temporary Credit
1/7/2013	Jagiella,Aleksandra I	BA Programs/UPC	Instructor - Temporary Credit
1/3/2013	James,Alfonsa	Social Science TS	Instructor - Temporary Credit
1/7/2013	Johnson,Terri N	Fine & Applied Arts SE	Instructor - Temporary Credit
1/7/2013	Kaiser,Ronald Kent	Business Technologies SP	Instructor - Temporary Credit
1/7/2013	Laborde,David J	Natural Science SPG	Instructor - Temporary Credit
1/7/2013	Laurance,Anna L	Natural Science SPG	Instructor - Temporary Credit
1/7/2013	Lowe,Ryan E	Fine & Applied Arts SE	Instructor - Temporary Credit
1/7/2013	Malizia,Kathleen D	Letters CL	Instructor - Temporary Credit
1/7/2013	Mandolini,Kimberly S	Dental Hygiene HC	Instructor - Temporary Credit
1/7/2013	Manty,Brian A	Natural Science OC	Instructor - Temporary Credit
1/7/2013	Maynes,Timothy A	Business Technologies CL	Instructor - Temporary Credit
1/5/2013	Mills,Abigail R.	Letters CL	Instructor - Temporary Credit
1/7/2013	Mills,Luke Walton	Business Technologies CL	Instructor - Temporary Credit
1/7/2013	Nacheva,Katya P	Natural Science TS	Instructor - Temporary Credit

1/7/2013	Obenland,Andrea Sue	Fine & Applied Arts CL	Instructor - Temporary Credit
1/7/2013	Payne,Bryant A	Letters TS	Instructor - Temporary Credit
1/7/2013	Sheriff,Alvin H I	Business Technologies SP	Instructor - Temporary Credit
1/4/2013	Signorini,Armando	Mathematics TS	Instructor - Temporary Credit
1/7/2013	Tsoneva,Valentina D	Letters SPG	Instructor - Temporary Credit
1/7/2013	Zerihun,Tadesse G	Mathematics SPG	Instructor - Temporary Credit
1/3/2013	Leahy jr,John R.	Fire Science AC	Instructor- Temporary Non-Cred
1/7/2013	Ross,Michael P	Criminal Justice AC	Instructor- Temporary Non-Cred
1/28/2013	Sas,Guy	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
2/2/2013	Ibarra,Jenica A	District Library DO	Librarian- Temporary
1/28/2013	Robinson,Amanda A	Leepa/Rattner Museum - DO	Museum Collections Manager
1/28/2013	Chase, Nicholas James	Landscape Services HEC	OPS Career Level 1
1/16/2013	Hall,Gordon W	Enrollment Management DO	OPS Career Level 1
1/6/2013	Sherman,Kassandra M	District Library DO	OPS Career Level 1
1/17/2013	Douglas,Amanda Marie	Special Programs/Intl Educ DO	OPS Career Level 2
1/14/2013	Medrano,Christian E	Special Programs/Intl Educ DO	OPS Career Level 2
1/18/2013	Munroe,Kaylyn Nicole	Special Programs/Intl Educ DO	OPS Career Level 2
1/17/2013	Sutton,Alexis L	Special Programs/Intl Educ DO	OPS Career Level 2
1/6/2013	Smith,Anastasia K.	District Library DO	Other Professional- Temporary
1/27/2013	Spiller,Christina	District Library DO	Other Professional- Temporary
1/15/2013	Henderson,Chelsea Elizabeth	Provost SE	Student Assistant
1/7/2013	Bennett,Rachel Bartlett	BA Programs/UPC	Supplemental Bach Prog.
1/12/2013	Cappleman,Tammy	Business Technologies CL	Supplemental Instr - Credit
1/7/2013	Cools-Stephens,Janice A	Letters SPG	Supplemental Instr - Credit
1/7/2013	Fusari,Krista D.	Letters TS	Supplemental Instr - Credit
1/7/2013	Gibbons,Linda K.	Nursing HC	Supplemental Instr - Credit
1/7/2013	Hathcock,April M	Ethics TS	Supplemental Instr - Credit
1/4/2013	Kerr,Christopher K.	Social Science SE	Supplemental Instr - Credit
1/24/2013	Mercadante Jr,Richard A.	Letters CL	Supplemental Instr - Credit

TRANSFER/PROMOTION Budgeted			
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Effect. Date	Name	Department/Location	Title
1/2/2013	Billiris,Mark N.	Mathematics CL	Acting Academic Department Chair
1/7/2013	Smith,Dustin T	Associate Provost CL	Acting Outreach Specialist
2/4/2013	Leighton,Lisa Ann	Mathematics SPG	Administrative Svcs Specialist
1/21/2013	Starr,Brenda K.	Fac Plan/Construction DO	Administrative Svcs Specialist
1/7/2013	Waechter,James D.	Maintenance Services DO	AVP, Facilities Plan&Inst Svcs
2/4/2013	Fusari,Krista D.	Tech Prep - DO	Coordinator I, Project
1/7/2013	Wright,Diana	Maintenance Services DO	Dir, Facilities Services
1/7/2013	Pedicone,James A.	Facilities Plan & Inst Serv DO	Dir., Design & Constr.Svcs
12/31/2012	Carver,Eric H	Academic & Student Affairs	Lead Faculty Associate/CETL
1/7/2013	Kontodiakos,Theresa A.	Associate Provost TS	Manager, MAP
1/7/2013	Rivera,Angelo	Custodial Services CL	Mgr,Custodial&LandscapeSvcs.

FOREIGN TRAVEL

Effect. Date	Name	Department/Location	Title
4/15/13-04/24/13	Kirsch, Ramona	Center for International Programs	Director

To attend the CCIS College Consortium for International Studies Conference and visit the Mayor of Kalymnos, Greece, per SPC 's sister-city agreement contact. To obtain information on study abroad , including volunteer and service learning, assessment of student learning, and meeting global challenges.


Funded by the Center for International Programs. Total estimated cost to the College is \$3,643.00

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Strategic Issues Council Members bringing the actions forward, recommend approval.

Ssw020413

February 19, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: FY12-13 July 1 – January 31 Fund 1 Financial Report

Attached for information is the Fund 1 financial report for FY12-13 July 1 – January 31 time period.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, Jamelle Conner, Associate Vice President, Planning, Budget and Compliance, recommend approval.

Attachments

Jjc020513

**St. Petersburg College
Fund Analysis
As of January 31, 2013**

2-13 ted	Projected Revenue for month of January	Actual January Revenue	Difference	Revenue Received Year to Date	YTD as % of Budget	YTD % Expected	Difference
75,706	\$6,520,334	\$3,015,821	(\$3,504,513)	\$55,570,548	77%	83%	-6%
34,353	\$4,363,671	\$4,363,692	\$21	\$30,545,585	48%	48%	0%
62,196	\$534,664	\$290,384	(\$244,280)	\$1,915,793	48%	69%	-21%
95,029	\$9,132	\$0	(\$9,132)	\$0	0%	1%	-1%
7,283	\$11,427,801	\$7,669,897	(\$3,757,904)	\$88,031,926	61%	66%	-5%

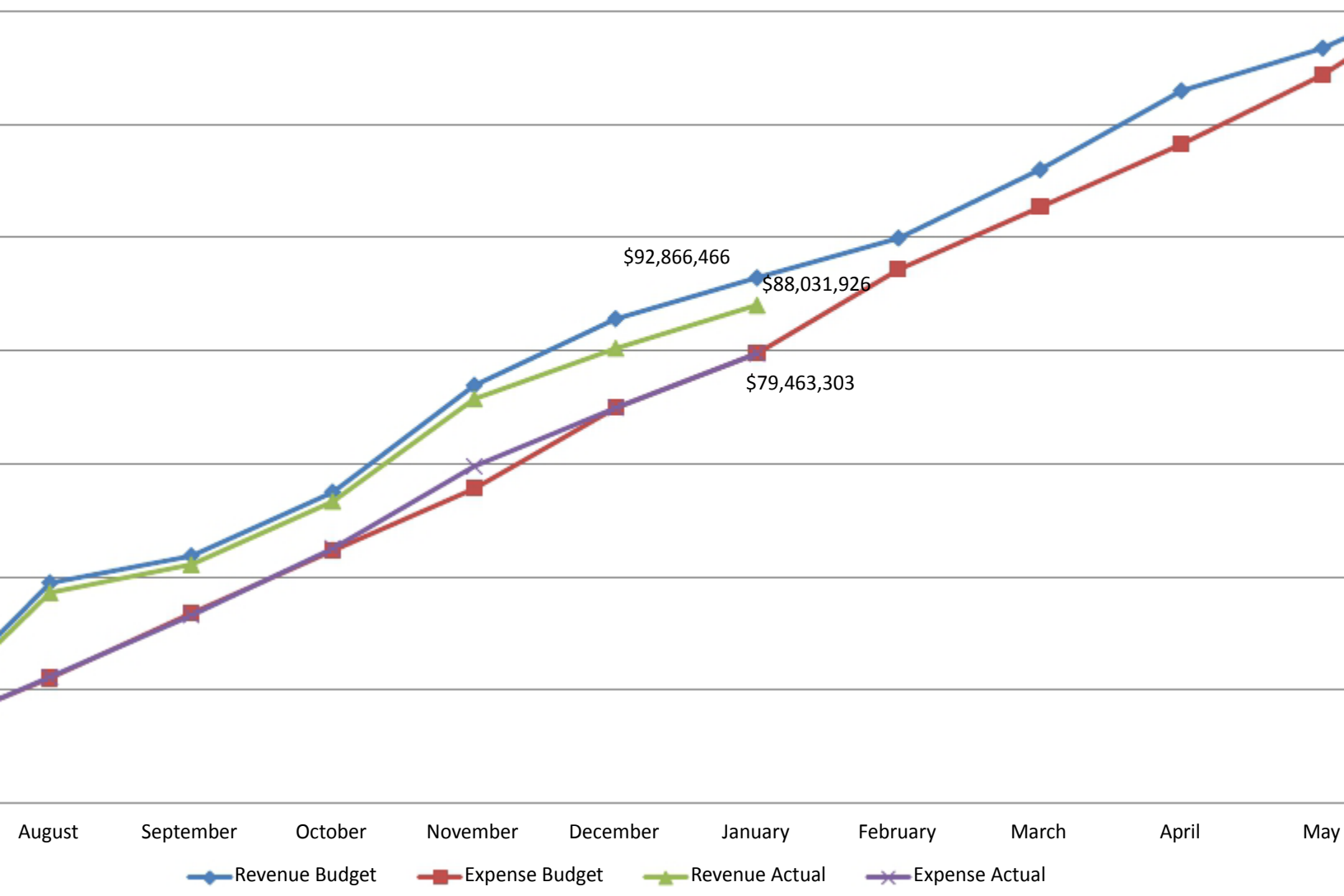
2-13 ted	Projected Expense for month of January	Actual January Expense	Difference	Expense Year to Date	YTD as % of Budget	YTD % Expected	Difference
05,375	\$1,581,790	\$1,513,423	(\$68,367)	\$12,114,428	59%	63%	-3%
86,496	\$2,165,286	\$2,157,320	(\$7,967)	\$23,265,242	53%	54%	0%
00,492	\$1,841,697	\$1,765,723	(\$75,974)	\$12,924,991	54%	57%	-3%
50,707	\$232,342	\$243,100	\$10,758	\$1,743,968	51%	54%	-4%
55,250	\$1,710,868	\$1,884,198	\$173,329	\$14,020,036	64%	55%	9%
98,321	\$7,531,984	\$7,563,763	\$31,779	\$64,068,666	57%	56%	0%
24,637	\$1,114,055	\$1,094,557	(\$19,497)	\$7,932,465	54%	59%	-4%
02,074	\$842,246	\$506,310	(\$335,936)	\$5,301,124	47%	56%	-9%
61,910	\$88,237	\$154,734	\$66,497	\$1,823,232	36%	10%	26%
88,621	\$2,044,538	\$1,755,602	(\$288,936)	\$15,056,820	49%	50%	-1%
80,341	\$45,514	\$25,730	(\$19,784)	\$337,817	34%	41%	-7%
7,283	\$9,622,036	\$9,345,095	(\$276,941)	\$79,463,303	55%	55%	0%

ST. PETERSBURG COLLEGE

FY2012-2013 FUND 1x BUDGET TO ACTUAL REPORTING: July 1 - January 31

Budget	FY11-12 YTD Actual	% To Budget	FY12-13 Budget	FY12-13 YTD Actual	% of YTD Budgeted Revenue	Date %	
77,468	\$ 49,177,634	80%	\$ 61,326,755	\$ 48,178,741	79%		\$ (9,148,014)
13,658	\$ 31,693,140	59%	\$ 51,927,099	\$ 30,545,585	59%		\$ (21,381,514)
56,423	\$ 1,342,737	17%	\$ 10,870,305	\$ -	0%		\$ (1,342,737)
91,365	\$ -	0%	\$ 436,949	\$ -	0%		\$ (436,949)
47,188	\$ 2,574,884	82%	\$ 3,319,162	\$ 2,565,963	77%		\$ (753,199)
59,794	\$ 2,384,644	78%	\$ 3,074,103	\$ 2,367,676	77%		\$ (706,427)
20,549	\$ 1,617,756	62%	\$ 2,062,917	\$ 1,530,206	74%		\$ (532,711)
100,474	\$ 2,354,084	60%	\$ 3,962,196	\$ 1,915,793	48%		\$ (1,046,403)
16,792	\$ 1,008,319	59%	\$ 1,992,768	\$ 927,962	47%		\$ (1,064,806)
65,057	\$ -	0%	\$ 2,175,201	\$ -	0%		\$ (2,175,201)
50,500	\$ -	0%	\$ 2,150,500	\$ -	0%		\$ (2,150,500)
69,328	\$ -	0%	\$ 1,569,328	\$ -	0%		\$ (1,569,328)
68,595	\$ 92,153,200	64%	\$ 144,867,283	\$ 88,031,926	61%	66%	\$ (56,835,357)
Budget	FY11-12 YTD Actual	% To Budget	FY12-13 Budget	FY12-13 YTD Actual	% of YTD Budgeted Expense	Year to Date %	\$ YOY Variance
31,607	\$ 14,226,056	56%	\$ 27,970,430	\$ 15,442,198	55%		\$ (12,528,232)
7,449	\$ 12,506,547	57%	\$ 20,405,375	\$ 12,114,428	59%		\$ (8,390,947)
93,276	\$ 12,952,477	54%	\$ 23,900,492	\$ 12,924,991	54%		\$ (10,975,501)
13,682	\$ 8,779,165	60%	\$ 14,976,123	\$ 7,685,237	51%		\$ (7,290,886)
39,935	\$ 159,496	30%	\$ 539,943	\$ 137,807	26%		\$ (402,137)
57,669	\$ 1,502,075	57%	\$ 2,950,707	\$ 1,507,392	51%		\$ (1,443,315)
500,000	\$ 190,046	38%	\$ 500,000	\$ 236,576	47%		\$ (263,424)
37,702	\$ 12,852,706	60%	\$ 21,755,250	\$ 14,020,036	64%		\$ (7,735,214)
1,320	\$ 63,168,569	57%	\$ 112,998,321	\$ 64,068,666	57%	56%	\$ (48,929,655)
78,631	\$ 307,012	53%	\$ 602,964	\$ 336,002	56%		\$ (266,962)
100,032	\$ 602,312	50%	\$ 1,217,864	\$ 732,146	60%		\$ (485,718)
30,012	\$ 158,540	37%	\$ 474,271	\$ 173,327	37%		\$ (300,944)
25,368	\$ 1,096,834	54%	\$ 1,725,368	\$ 1,113,186	65%		\$ (612,182)
55,055	\$ 3,357,366	54%	\$ 6,235,055	\$ 3,372,999	54%		\$ (2,862,056)
30,637	\$ 2,147,400	48%	\$ 4,972,079	\$ 2,260,698	45%		\$ (2,711,381)
10,895	\$ 472,749	43%	\$ 610,895	\$ 639,507	105%		\$ (38,146)
14,473	\$ 3,121,488	47%	\$ 5,442,805	\$ 2,937,354	54%		\$ (2,505,451)
26,939	\$ 1,480,587	70%	\$ 2,504,455	\$ 1,645,600	66%		\$ (858,855)
70,257	\$ 10,613	1%	\$ 1,147,782	\$ (45,067)	-4%		\$ (1,192,845)
57,455	\$ 809,795	26%	\$ 2,700,269	\$ 892,791	33%		\$ (1,807,478)
99,754	\$ 13,564,695	47%	\$ 27,633,806	\$ 14,058,543	51%	50%	\$ (13,575,263)
39,737	\$ 1,184,696	42%	\$ 3,254,815	\$ 998,277	31%		\$ (2,256,538)
47,784	\$ 1,247,559	56%	\$ 980,341	\$ 337,817	34%	41%	\$ (642,524)
87,521	\$ 2,432,255	48%	\$ 4,235,156	\$ 1,336,094	32%		\$ (2,899,162)
68,595	\$ 79,165,519	55%	\$ 144,867,283	\$ 79,463,303	55%	55%	\$ (65,403,980)

St. Petersburg College FY12-13 Fund 1 Budget to Actuals



Enrollment Marketing

Progress and Potential

Office of Marketing & Public Information

Presented to SPC Board of Trustees
Feb. 19, 2013

Within Reach

Since February 2012

- ✓ Launched Within Reach campaign
- ✓ Adjusted media strategy
 - Buy's aimed more strategically at target markets identified by consultant Clarus Corp.
- ✓ Shifted to year-round brand awareness
- ✓ Mass marketing to better-targeted age groups
- ✓ Niche marketing to “low-hanging fruit”
 - applied/not enrolled
 - current students
 - transient students
 - prior non-completers
 - recent HS graduates
 - non-credit students
 - veterans

Within Reach

Since February 2012

✓ Hired Social Media Marketing Specialist

Facebook “likes”	> 8,600
Twitter followers	> 800
Linked In followers	> 1,600
YouTube subscribers	> 1,350
YouTube video views	> 1.4-million



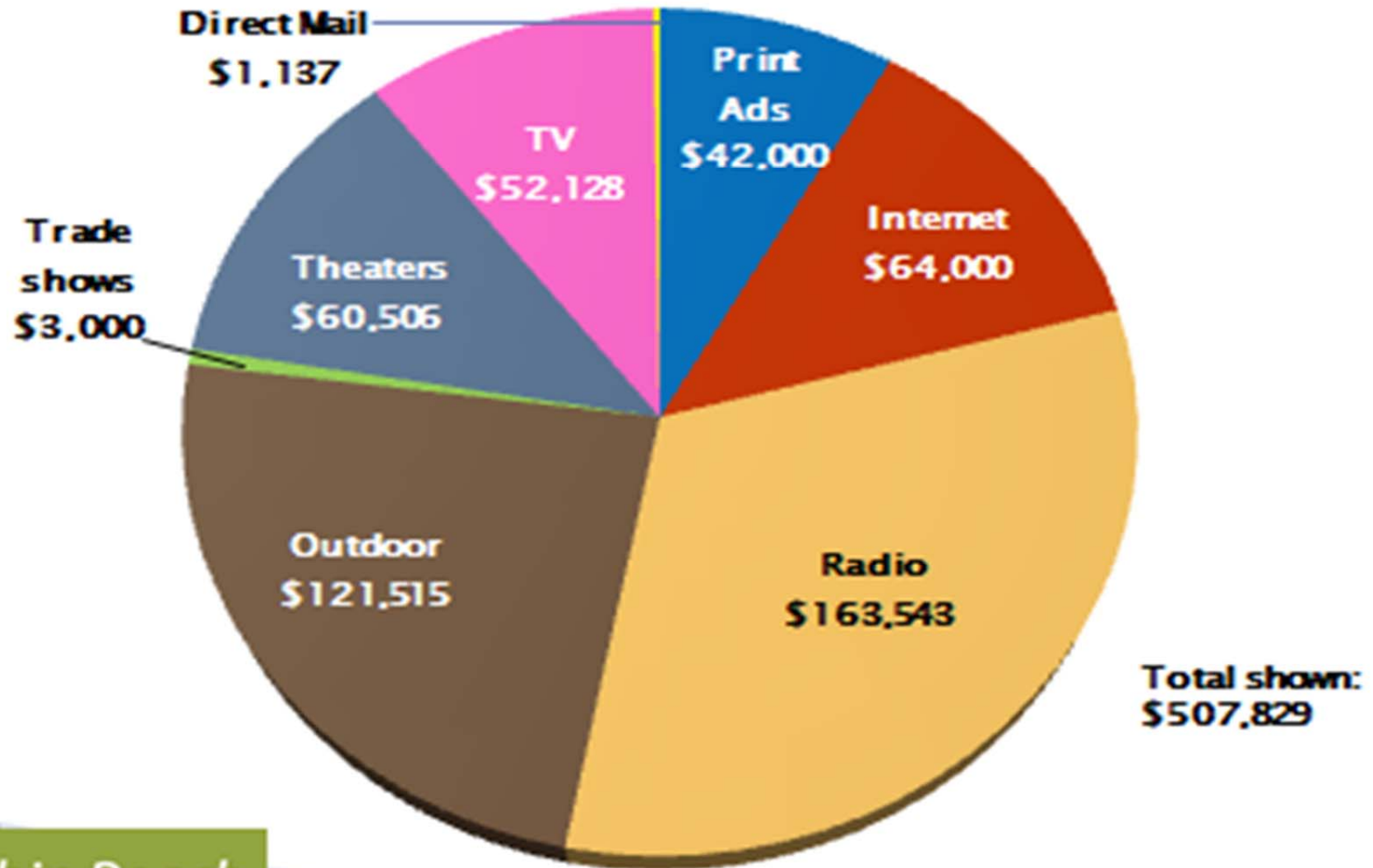
✓ TV station merged with video services

✓ Continued overhaul of external website

- updated content
- fresh look
- better navigation

Within Reach

Advertising budget 2012-13



Within Reach

Transition and transformation

CURRENT CONDITION:

- ✓ Transition underway
- ✓ 3 staff vacancies, including Director of Marketing

NEED:

- ✓ Take marketing to the next strategic level

EXPERT GUIDANCE:

OrangeTheory
fresh ideas



Trimeka Benjamin

Within Reach

2013 and beyond

- ✓ Divert money from traditional media (such as movie theaters) to digital and grassroots campaigns
- ✓ Continue transitioning from traditional, brand-recognition marketing to specific calls-to-action

Within Reach

2012 Facebook ads

St. Petersburg College



A career in science – within reach. Convenient. Affordable. Small class sizes. Caring faculty. Classes available online.

St. Petersburg College



A career in technology – within reach. Convenient. Affordable. Small class sizes. Caring faculty. Classes available online.

St. Petersburg College

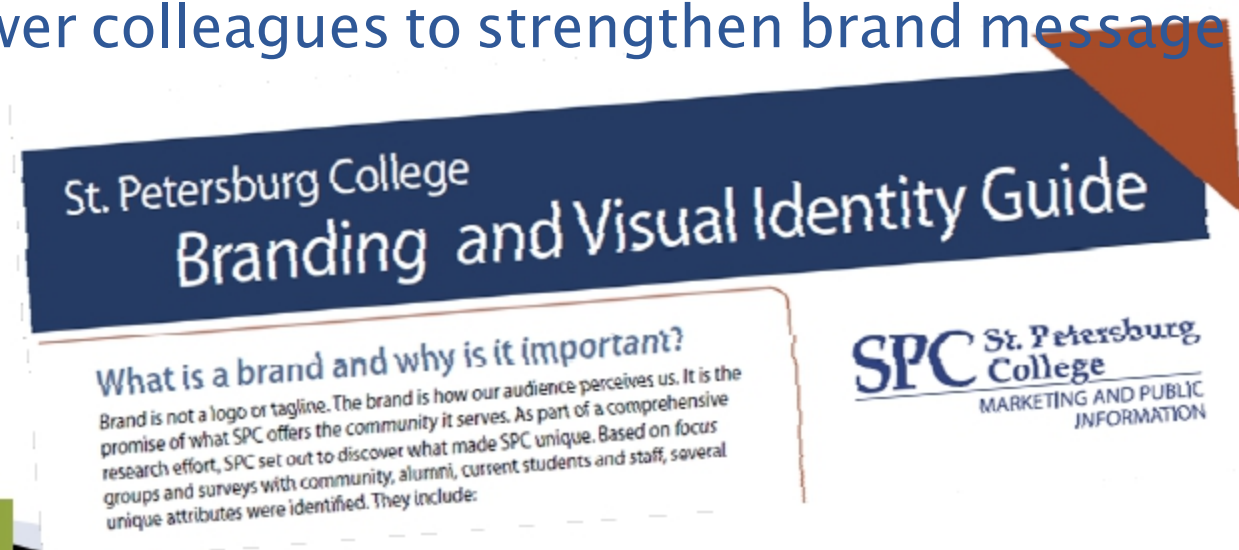


A music career – within reach. Convenient. Affordable. Small class sizes. Caring faculty. Classes available online.



2013 and beyond

- ✓ In partnership with Student Affairs:
 - continue to solidify our marketing strategies for retention of current students
- ✓ In collaboration across SPC:
 - ensure that SPC's message stays strategic/consistent
 - empower colleagues to strengthen brand message



Within Reach

Transformation and transition

- ✓ SPC will have a refined digital marketing plan for 2013–14
- ✓ With plan in hand, SPC will launch a national search for a new Director of Marketing & Public Information
- ✓ The evolution will continue

Within Reach

Questions?

Within Reach

February 19, 2013

MEMORANDUM

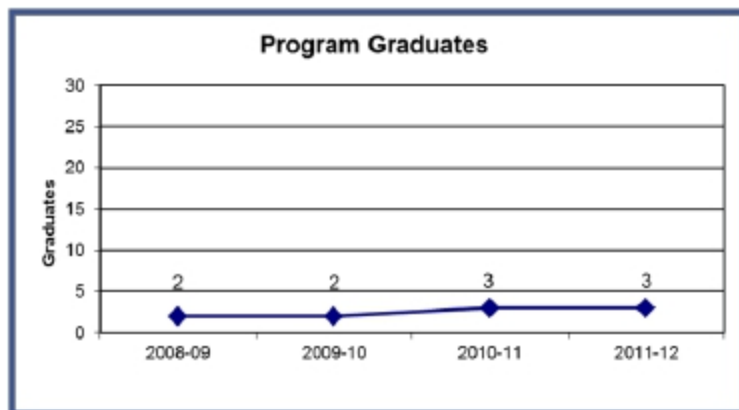
TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Discontinuation of Parks & Leisure Services (PALS) Program

Approval is sought to discontinue the Parks & Leisure Services (PALS) Program

As part of a comprehensive program review, the College regularly assesses academic program offerings and related data on student enrollment, program graduates, and job opportunities. For a number of years, the Parks & Leisure Services Program has experienced low enrollment and consistently small numbers of program graduates. The program viability review conducted in 2012 found that over the past four years the number of program graduates showed little improvement. As indicated in the chart below, program graduates peaked at the level of 3. With the program enrollment trend stagnant over the past four academic years, program graduate levels will continue to be low.



Closing the Parks & Leisure Services Program will impact one faculty member.

To ensure a smooth closure of the program and that all groups connected with the program are supported in every possible way, communication plans have been developed for students, faculty, staff, advisory committee members, and the community. The 21 students currently enrolled in the program will have individualized plans for program completion and will be assigned a dedicated advisor. Full attention will be given to providing a plan for students to complete their program in a timely manner.

The data and information noted above demonstrate the challenges the program offers. As a result, Anne Cooper, Sr. Vice President of Academic and Student Affairs; James Olliver, Provost, Seminole Campus; and Joseph Smiley, Academic Dean, recommend the discontinuation of the Parks and Leisure Services (PALS) Program.