

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, JUNE 18, 2013
EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA

REGULAR MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Virgilio Agbanlog (*Attending*)
 - 2. Steve Ester (*Not Attending*)
 - 3. Mike Hetue (*Attending*)
 - 4. Kathleen Outhout (*Attending*)
 - 5. Barbara Smith Pitts (*Attending*)
 - 6. Abbey Tolman (*Attending*)
- B. Recognitions/Announcements
 - Bridgette Mill – New Trustee
 - Terry Brett

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of May 21, 2013

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner – 2013 Legislative Update
- C. Dr. Stan Vittetoe, Provost, Clearwater Campus;
Dean John Chapin, Natural Science

VI. OLD BUSINESS (items previously considered but not finalized) – None

VII. NEW BUSINESS

A. STUDENT SUCCESS AND ACHIEVEMENT (*Information*)

- Developmental Education Update (Dr. Anne Cooper & Dean Jimmy Chang)

B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing) - **None**

C. OTHER EXPENDITURES AND CONTRACTS

- 1. Baynard, McLeod and Lang, PA—Legal Services as Board Attorney (*Action*)
- 2. Lumastream (*Action*)
- 3. Continuation of Perkins Grant Funded Personnel (*Action*)

D. GRANTS/RESTRICTED FUNDS CONTRACTS

- 1. Application/Acceptance
 - a. U.S. Department of Justice, Office of Community Oriented Policing Services – Community Policing Development – Emerging Issues Forums (*Action*)
 - b. U.S. Department of Education – Title III (*Action*)

E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- 1. Capital Improvement Program (CIP) (Summary worksheet #1) for FY 2014-2015 through 2018-2019 (*Action*)

2. Change Order #1, for Construction Manager At Risk, Integra Construction Group, Project 1707-E-09-8, Demolition of Vet Tech Building & Construction of O & P Parking Lot, HEC (*Action*)

F. AGENCY BILLINGS - **None**

G. ADMINISTRATIVE MATTERS

1. Human Resources
 - a. Personnel Report (*Action*)
 - b. Implementation of Affordable Care Act (*Information*)
 - c. Contract Recommendations (*Action*)
2. Marketing and Social Networking Update (*Information*)
3. Finance
 - a. Fund 1 Financial Report for FY12-13 July 1- May 31 (*Information*)
 - Fund 1 attachment
 - b. Accounts Receivable Write-off (*Action*)

H. ACADEMIC MATTERS

1. Grant Update (Jackie Skryd) (*Information*)
2. Credit Curriculum (*Action*)

I. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing - **None**

J. PRESIDENT’S EVALUATION*

VIII. PRESIDENT’S REPORT

IX. FUTURE AGENDA ITEMS

X. PUBLIC SPEAKING FORUM

XI. NEXT MEETING DATE AND SITE

July 16, 2013, Epi Center, Strategic Workshop

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting June 18, 2013, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: May 17, 2013

Confirmation of Publication

[Notice of meeting](#)



Clearwater Campus

Student Government!



26th Annual Meeting of the Florida Association of Benthologists
November 8th, 2012

Presents to

Charles Lutz, Jessica Small, & Grant Trier
"Artificial reef sediment experiment - sediment analysis"

**Student Award
for Best Poster Presentation**



Clearwater Campus Budget Allocation

Clubs & Campus depts.	99,318.20
Student Travel	24,593.96
Campus Events	65,598.40
SL&L Maintenance	27,017.72
Unallocated Funds	37,017.72
Baccalaureate Students	10,450.00
Total	263,996.00

Selected Expenditures

Veterans' Day	\$3,683.30
International Education Week	\$4,157.40
SL & Leadership Maintenance	\$27,017.72
Academic Department Support	\$55,578.93
Fossil Digging Trip	\$662.38
Additional Tutoring	\$32,394.33
Benthologists Conference	\$1,709.94
Hispanic Heritage Events	\$2,900.00
Dress Forms	\$4,942.25
Scantrons	\$129.29
Photography Department	\$2,641.00
Clubs	\$9,754.50
Pizza With the Provost	\$71.40
Leadership Development	\$12,616.32

New Initiatives in the Sciences

Curriculum renewal

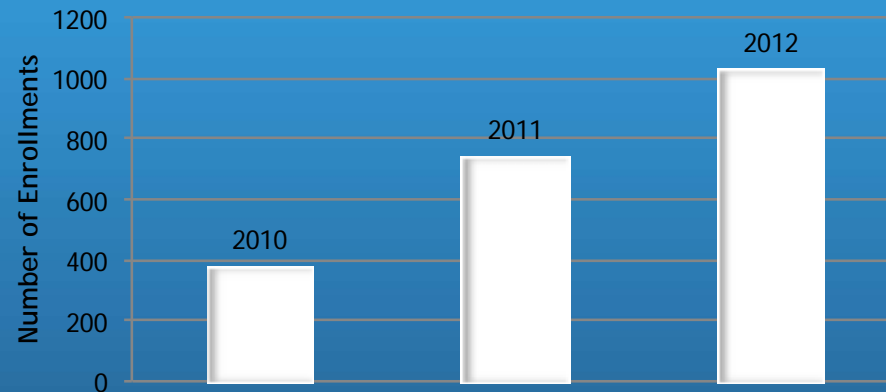
Anatomy and Physiology
Chemistry
General Education

Expansion of Workforce Preparation

Environmental Science Technology
Biotechnology
Chemistry and Microbiology to Seminole

Expansion of Baccalaureate Program

Bachelor's Biology Program
Enrollment



Development of New Tracks
Merging Into One Department
Expansion of Undergraduate Research

Future Development

Within Reach

St. Petersburg College

SPC

Developmental Education Update

June 2013



Collaborative Lab

June 4, 2013

June 2013

- *66 members of the College participated*



Beginning Steps

- Address Three Questions
 1. What do we need to discontinue?
 2. What do we need to start doing?
 3. What do we need to continue doing?



Discontinue Items

- Rely on only placement test results to advise all students.
- Continue current standard 16 week developmental classes.



New Items

- Use additional data such as HS transcript, work experience, military experience, extra-curricular activities and degree choice to advise students. Develop advising rubrics that are accessible to students and staff
- Offer additional developmental pathways
- Create additional MOOCS and build in success strategies for Gateway Courses

MATHEMATICS

Within Reach

Implementing changes in Developmental Education

- **Compressed/linked class options**
 - Fall/Spring pilot: 64.8% success rate
- **Modularization**
 - **Adaptive Learning Courseware with ALEKS**
 - **Diagnostics at beginning of class**
 - Individualized learning plans focus on areas needed
 - Allows accelerated learning for potential to finish a course early
 - **Personalized attention with instructor**
 - **Progress assessments**
 - **Success rates**
 - MAT 0990: 59.5% success rate (Developmental Math: 54%)
 - Developmental Math online: 51% success rate 2012-13 (2011-12: 44.6%)
 - Face to Face courses using ALEKS: 58.9%
- **Students can start College-credit math coursework sooner**

Continue Items

- College Experience

A values-based, student completion and success initiative composed of five strategic project initiatives.



Continue Items

Student Life Plan Retention Policy

- Ensures FTIC students start on a path to success by:
 - Establishing initial expectations for students
 - Identifying at-risk students early in the term (beginning the 3rd week)
 - Using a case management advising model
 - Limiting future enrollment to ‘reasonable’ levels
 - Requiring an action plan for students that addresses academic and life issues



Continue Items

- Training and Professional Development
 - College-wide
 - Extensive
 - Ongoing



Curriculum Adjustments

Meta Majors –Academic Pathways

- Arts, Humanities and Design
- Science, Technology, Engineering and Mathematics (STEM)
- Education
- Public Safety
- Industry, Manufacturing and Construction
- Business
- Health Sciences
- Social/Behavioral Science and Human Services



Communication and Math for Meta-Major Pathways

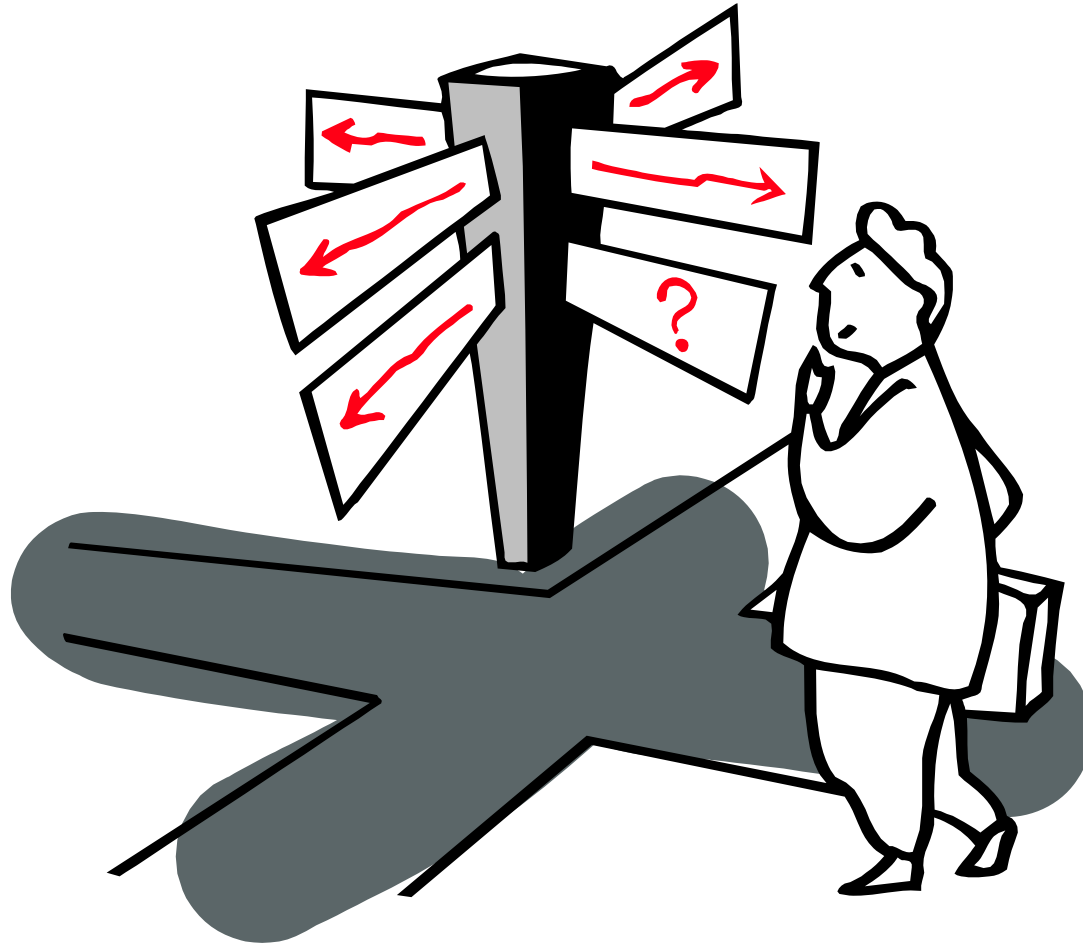
- ENC1101 Composition I for all Pathways
- Math Courses will vary

Examples:

- STEM \Rightarrow MAT1033 Intermediate Algebra & MAC1105 College Algebra, etc.
 - Liberal Arts and Humanities \Rightarrow MGF1106 Mathematics for Liberal Arts I & MGF1107 Mathematics for Liberal Arts II
 - Social Science and Human Services \Rightarrow STA2023 Elementary Statistics
- Review/Change Course Pre-requisites



Questions



June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Baynard, McLeod and Lang, PA—Legal Services as Board Attorney

Authorization is sought to extend the agreement with Baynard, McLeod and Lang, PA to provide the legal services of Joseph H. Lang, Esquire, to continue to serve as the Board attorney, for the period commencing July 1, 2013 and continuing through June 30, 2014. Under the terms of the Agreement, Mr. Lang will receive a retainer of \$400 per month and an hourly rate of \$250 for services rendered. The Agreement will also provide that Mr. Lang may elect to use other firms, at agreed upon rates, for specialty issues not handled by Mr. Lang's firm. Although the total amount of this Agreement cannot be determined at this time, expenditure approval, for Mr. Lang's firm and other firms used to provide services contemplated herein, is requested for up to the approved budgeted amount for Fiscal Year 2013-14.

Suzanne L. Gardner, Acting General Counsel, recommends approval.

slg0530131

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: LumaStream



On several prior occasions I have shared preliminary information with the Board concerning a major training initiative that the college is pursuing with a local manufacturing company, LumaStream. This St. Petersburg based organization has developed patented technology that allows for greatly expanded utilization of LED lighting in public and retail locations. LumaStream is finding that their technology greatly reduces installation costs as well as operating costs for the use of LED lights.

The company presently has a production facility but is moving to expand its local operations to Midtown. This expansion includes the relocation of an existing production operation from Canada to St. Petersburg. The move will be a two-step process: within the next few months, a facility will be modified to allow for expanded production in response to market acceptance of the LumaStream products; a second permanent (larger) facility is being planned for the Dome Industrial Park within the next few years.

Reflective of our Department of Labor Manufacturing Grant, St. Petersburg College was approached by the principals of LumaStream to work closely with the company in preparing local citizens for employment as the company ramps up its production capacity.

Our response is an innovative one, embedding our training in the facility in order that our students have the opportunity to experience a high throughput production operation as an integral part of the education and training. Our process will give us access to the LumaStream personnel in our teaching efforts. St. Petersburg College students will also participate in internships and be given first consideration for employment opportunities.

It is important to note that the training we provide will prepare students for manufacturing positions in businesses other than LumaStream. We anticipate that the availability of quality training in Midtown will be attractive to other employers as well.

Attached is a Memorandum of Understanding that provides the basis for our work with LumaStream. This initial agreement is for a two year period, providing a basis for modification in the relationship as we move forward. The college will pay a fee of \$5,000 per month that covers our space rental, training assistance, access to equipment,

insurance, and other incidental costs. We will acquire some additional equipment to allow us to expand the range of training that we can make available at the LumaStream location.

Although we have done a good deal of 'due diligence' we know that we will have a number of difficult issues to solve as the opportunity unfolds. The chance to provide such a strong workforce presence in Midtown, however, is worthy of our best efforts as a college.

Thank you.

MEMORANDUM OF UNDERSTANDING

BETWEEN

LUMASTREAM, INC.

AND

ST. PETERSBURG COLLEGE

This Memorandum dated September 1, 2013, (“Effective Date”) by and between the LUMASTREAM, INC, a commercial entity incorporated in the State of Florida, with its principal offices at 2887 22nd Ave N # D, St. Petersburg, Florida 33713, hereinafter referred to as “LumaStream” and the BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE, PO Box 13489, St. Petersburg, Florida 33733, (the “College”) a political subdivision of the State of Florida.

WHEREAS, LumaStream is a St. Petersburg corporation providing local clients with enhanced digital technologies and innovative concepts in the design, fabrication, manufacturing and installation of low voltage LED lighting systems and power supplies, and

WHEREAS, the College is an open access multi-campus institution of the Florida College System dedicated and committed to promoting academic excellence through interactive and innovative teaching and learning, particularly desirous of enhancing its offerings related to workforce education, internships, and career placements, and

WHEREAS, LumaStream and the College believe the two entities share similar goals and a desire to enter into a partnership that will facilitate educational opportunities and training in new technologies resulting in opportunities for work and career development, and

WHEREAS, LumaStream and the College intend that this partnership be a synergistic one benefiting both parties and the community as a joint effort to offer credit and non-credit courses in manufacturing at a portion of LumaStream’s facility that will be leased by the College for such purposes, and referred to as the *Advanced Manufacturing Training Center of St. Petersburg College*, a partnership between St. Petersburg College and LumaStream corporation.

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

Section 1. SCOPE OF REPSONSIBILITIES

Other than as outlined herein, the parties acknowledge and agree to the following:

LUMASTREAM shall:

- a. Provide the College with access to production machinery and processes for the purpose of training students on a mutually agreed upon schedule;
- b. Provide skilled machinery operators, process leaders, and training supervisors to assist students in the manufacture of production parts, circuit boards and assemblies including packaging and shipping, as well as training supervision of equipment to ensure safety protocols and facilitate proper training and utilization;
- c. Maintain general property and liability insurance on the LumaStream portion of any co-located premises;
- d. Work with College leadership to create a viable intern program that will be a model for others to follow;
- e. Provide preference to students and graduates for jobs with LumaStream as the company expands;
- f. Promote the College as a leader in workforce education and critical job skills training, positioning St. Petersburg College as a first mover and national leader in next generation education, and
- g. Provide internships for College students.

ST. PETERSBURG COLLEGE shall:

- a. Provide manufacturing and fabrication machinery in the LumaStream facility, the specifications of such as outlined on Exhibit A, on which to train students;
- b. Provide programming, curriculum and instruction as provided for herein;
- c. Recruit students to enroll in the curriculum;
- d. Maintain professional liability insurance to cover all students and interns while they are in/on the LumaStream premises; and
- e. Enter into a Lease Agreement, as provided for herein, to lease space in an interim production facility in the Mid-town area of St. Petersburg, more specifically located at 2201 First Avenue S., St. Petersburg.

Section 2. EDUCATIONAL PROGRAMMING AND CURRICULUM

LumaStream and the College will enter into discussions to develop and enhance the intended educational programming and course schedule of classes and training to be offered at the LumaStream site. The College shall work in conjunction with LumaStream to develop and select curriculum relevant to LumaStream's manufacturing process and to meet the College goals of offering industry recognized workforce certifications, courses in engineering technologies, and related college credit courses. The College shall provide staffing for advising, counseling, educational programming and training, including course instructors to be employed by the College. It is intended that the course offerings will begin during the Fall Semester, 2013.

Section 3. INITIAL PLANNING COSTS

LumaStream and the College agree to provide, respectively, any initial planning dollars to support the development of educational programming, curriculum, and training programs, as

well as programs in workforce education, on-the-job training, internships, career advising and job placement at the LumaStream site. The costs of any facility renovations and site build out, permanent fixtures, other facility enhancements or equipment modifications needed for courses or training shall be the responsibility of LumaStream, except as provided for in Section 1. of this Memorandum of Understanding. The College shall be responsible to furnish classroom furniture, chairs, tables, work spaces and other needs in the approximately 1,200 square feet of dedicated instructional space.

Section 4. LEASE (SUBLEASE) AGREEMENT

In consideration of space provided to the College by LumaStream, to be dedicated as classroom and training facilities, the parties will execute a Lease (Sublease) Agreement within 45 days of the execution of this Memorandum of Understanding, outlining the square footage of leased space, and specifying classroom and work space, as well as license to use the design and manufacturing equipment and technology necessary to effectuate the course outcomes and anticipated training as delineated on the College's Course Schedule and internship programs. The Lease Agreement shall initially be in effect for a term of two years (24 months) and run concurrent with this Agreement, with the option for renewal on an annual basis.

It is anticipated that the Lease Agreement shall include both shared and dedicated space, and include approximately 1,200 square feet of dedicated classroom space, as well as approximately 400 square feet of machining work space and 400 square feet of electronic bench work space, and access to common areas to include, but not limited to, restroom facilities, kitchen and parking space. The intended Lease Agreement shall delineate the rental payment of leased space calculated on a cost basis, including, but not limited to, the cost of build-out, renovation, retrofitting of the facility, utilities and maintenance, and staffing as delineated herein. The lease payment is estimated to be approximately \$5,000 per month during the term of the Lease. Such Lease Agreement shall include provisions related to dedicated and shared space and parking, insurance, hours of operation, signage, staffing and technology needs, as well as any costs related to utilities and maintenance.

Section 5. TERM AND TERMINATION

Responsibilities under this Memorandum of Understanding will begin on September 1, 2013, and remain in place for a term of two years (24 months), with an option for renewal on an annual basis thereafter, to run concurrently with the attending Lease Agreement. The parties hereto agree to cooperate in good faith to pursue and fulfill the intent of this Memorandum of Understanding. However, if a Lease Agreement is not executed by the parties within 45 days of the signing of this Memorandum of Understanding, this Memorandum of Understanding may be terminated by either party. If a Lease Agreement is executed by the parties, either party may terminate this Memorandum of Understanding and such Lease Agreement with 120 days written notice of the intent to terminate. In the case of termination, any student enrolled in a program at the LumaStream site at the notice of termination shall have the opportunity to complete such educational program or training.

Notwithstanding, the College reserves the right to terminate this Memorandum of Understanding should funding, appropriations, and budget conditions in any way require the College to do so.

Section 6. GOVERNING LAW AND VENUE

This Agreement and all transactions governed by this Memorandum of Understanding shall be governed by and construed and enforced in accordance with the laws of the State of Florida without regard to principles of conflicts of laws. Both parties shall comply with all federal, state, county, and local laws, regulations, and ordinances at all times.

Section 7. NONDISCRIMINATION POLICY

LumaStream and the College agree that neither will discriminate on the basis of race, color, ethnicity, religion, sex, age, national origin or marital status, sexual orientation, gender identity, or genetic information, or against any qualified person with a disability in its treatment of employees or students, and agree and recognize that sexual harassment constitutes discrimination on the basis of sex.

Section 8. PUBLIC RECORDS

This Memorandum of Understanding and all attending and related documents and agreements are subject to the Public Records Law of the State of Florida, Chapter 119, Florida Statutes. In the event that LumaStream refuses to allow public access to all documents, papers, letters and other materials made and received by LumaStream in conjunction with this Memorandum of Understanding, the College may unilaterally terminate without further liability.

Section 9. STUDENTS

LumaStream agrees that students, trainees and interns shall remain students of St. Petersburg College to the extent that they remain enrolled in College courses and certificate programs. Further, St. Petersburg College shall have dedicated use of the leased classroom space and training facilities for educational purposes and exclusively for students of St. Petersburg College, unless otherwise agreed upon by the parties. LumaStream agrees that all students shall be subject to the College's Board of Trustees Rules and Procedures, and that LumaStream will abide by the provisions of the Family Education Rights and Privacy Act (FERPA) (20 USC §1232g) in regard to the protection of student educational records.

Section 10. NOTICE TO THE PARTIES

Notice to the parties shall be made as follows:

(a) If to the College, address to the Office of the General Counsel, St. Petersburg College, PO Box 13489, , Florida 33733 or at such other address as the College may designate by written notice to LumaStream; and

(b) If to LumaStream, 2887 22nd Ave N # D, St. Petersburg, Florida 33713, ATTN: Chief Executive Officer, or at such other address as LumaStream may designate by written notice to the College.

All time limits provided hereunder shall run from the date of receipt of all such notices, demands, requests, and other instruments.

MISCELLANEOUS PROVISIONS

Section 11. Should any section or part of any section of this Memorandum of Understanding be rendered void, invalid, or unenforceable by any court of law, for any reason, such a

determination shall not render void, invalid, or unenforceable any other section or any part of any section of this agreement. However, if this Memorandum of Understanding shall be rendered void, the attending Lease Agreement shall be rendered void and thereafter terminate.

Section 12. This Memorandum of Understanding, with its exhibits and attachments, constitutes the entire agreement between the parties, and no change will be valid unless made by supplemental written agreement executed by both parties.

Section 13. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or a partnership beyond what is contemplated by this Agreement between the parties hereto.

Section 14. This Agreement may not be modified or amended, except by a further written instrument executed by the parties hereto. Any failure by either party hereto to exercise any of its rights hereunder shall not be construed as a waiver of such rights, nor shall any such failure preclude exercise of such rights at a later date.

IN WITNESS WHEREOF, the undersigned parties have hereunto affixed their hands and seals the day and year first above written.

LUMASTREAM, INC.

By: _____

Its: _____

Date _____

ST. PETERSBURG COLLEGE

William D. Law, Jr., President and
Secretary to the Board of Trustees

Date _____


EXHIBIT A.

College owned and supplied machinery utilized at the Center for purposes of educational instruction and training.

1. Computer numerical controlled (CNC) Milling Machine
2. Computer numerical controlled (CNC) Lathe

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Continuation of Perkins Grant Funded Personnel

As in previous years, Board of Trustee approval is sought for continuation of payment by St. Petersburg College of salary and benefits until official notification for Fiscal Year 2013 has been received from the Florida Department of Education.

Current Perkins funding ends on June 30, 2013. The new funding term covers the period July 1, 2013 through June 30, 2014. Written notification that funding has been awarded for the fiscal year beginning July 1, 2013 has not yet been received.


Saint Petersburg College has received notification that the funding for the upcoming fiscal period will be \$1,456,681 or an increase of \$38,218 more than this current year's funding. The application for Perkins Postsecondary funding has been submitted to the Department of Education and is currently pending final approval. This grant application is a continuation of Florida Perkins IV State Plan. Once the written notification is received the funds will be repaid to the college.

William Law, President; Anne Cooper, Senior Vice President for Academic and Student Affairs recommend approval. ab061113

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Justice, Office of Community Oriented Policing Services – Community Policing Development – Emerging Issues Forums

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) by St. Petersburg College's Florida Regional Community Policing Institute to provide up to eight Community Policing Emerging Issues Forums throughout the country. Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Center for Public Safety Innovation's Florida Regional Community Policing Institute will coordinate from four to six small or medium-sized forums for up to 25 participants that will focus on obtaining a broad spectrum of experiential and anecdotal information from the field on various community policing topics. Two additional meetings will be larger gatherings with up to 50 participants. The meetings will be held throughout the different regions of the country as determined by the funder.

The period of performance will commence approximately October 1, 2013 and end on September 30, 2015. Anticipated revenue to the College will be up to \$350,000. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; James C. Brock, Provost; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

el0531132

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 18, 2013

Funding Agency or Organization: U.S. Department of Justice, Office of
Community Oriented Policing Services
(COPS)

Name of Competition/Project: COPS Emerging Issues Forums

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/13 **End:** 9/30/15

Administrator: James C. Brock

Manager: Eileen LaHaie

Focus of Proposal:

The Center for Public Safety Innovation’s Florida Regional Community Policing Institute at St. Petersburg College is proposing to coordinate from four to six Community Policing Emerging Issues Forums for up to 25 participants and two forums for up to 50 participants. The purpose of these forums is to obtain a broad spectrum of experiential and anecdotal information from various regions of the country on various topics. Attendees will share their challenges and successes in various community policing-related subject areas and exchange information and ideas. Each forum will provide professional perspectives on substantive community policing related issues affecting law enforcement professionals across America. Deliverables will include practitioner-friendly reports that will be based on each meeting and the discussions held. The reports will also be supplemented by additional research and information to present a comprehensive picture of the topic of each forum. Forum participants’ travel and lodging expenses for up to 20 individuals will be included for each meeting.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$ 105,450
Travel	\$ 195,216
Consultants/Contracts	\$ 48,136
Other Costs	\$ 798
Materials/Supplies	<u>\$ 400</u>
Total Budget	\$ 350,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$350,000		
Total amount from funder:	\$350,000		
Amount/value of match:	Cash:		N/A
	In-kind:		N/A
Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	\$6,304	(5% of Grant Accountant's salary/benefits for 24 months)	


College Values, Strategic Initiatives and Activities Addressed:

Value(s):	Partnerships
Strategic Initiative(s):	Outreach
Strategic Activity(ies):	College Experience Enhancements

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Education – Title III, Strengthening Institutions Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education by St. Petersburg College for the Title III-Strengthening Institutions Program (SIP). The goal of SIP is to help eligible institutions become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the institution's academic quality, institutional management, and fiscal stability. **Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

In alignment with SPC's current College Experience project and the overarching goal of increased student success and institutional effectiveness, the Title III proposal, known as The College Experience: A Pathway from Enrollment to Graduation, identifies the systems, services, best practices and support necessary to guide students from enrollment to graduation. Targeting all First Time in College students, this program focuses on increasing achievement, persistence, retention and graduation of low-income and high-need students. To implement this program, staff and faculty will develop new approaches to the delivery of: 1) enrollment services; 2) Gateway Course instruction; and 3) integrated support systems.

The estimated period of performance will be from October 1, 2013 through September 30, 2018. The total project budget is projected to be \$2,238,734 over a five-year period, of which will be entirely allocated to the College. The College will contribute an estimated \$238,761 in cash match to institutionalize three positions in the final three program years, in addition to an estimated in-kind amount of \$575,006 for staff time, travel and technology resources, a total contribution of \$813,767. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Tonjua Williams, Senior Vice President of Student Services; and Linda L. Hogans, Executive Director, Retention Services, recommend approval.

Attachment

js0606132

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 18, 2013

Funding Agency or Organization: U.S. Department of Education

Name of Competition/Project: Title III, Strengthening Institutions Program (SIP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/13 **End:** 9/30/18

Administrator: Tonjua Williams

Manager: Linda Hogans

Focus of Proposal:

The overall goal of The College Experience project is to increase student success and institutional effectiveness by developing a cohesive, enriching and supportive environment for staff and students. Targeting all First Time in College students, SPC will focus on the following key areas: 1) Comprehensive Enrollment Systems through the redesign of the New Student Orientation, enhanced Student Life Skills course and integrated academic and career advising; 2) Enhance Teaching and Learning by creating 20 academic active learning toolkits for Gateway Courses and 4 non-academic toolkits for out of class support, to be housed in a newly developed Virtual Learning Commons; 3) Integrated Support Services through a business process review allowing SPC to align and integrate its current support systems, as well as incorporate a new Customer Relationship Management system. Woven throughout this project is faculty-to-faculty training and college-wide staff professional development on each component of the project.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 770,336
Fringe	\$ 249,668
Supplies & Materials	\$ 64,000
Travel	\$ 47,610
Other (Student Workstations and Bandwidth)	\$ 86,000
Contractual (Evaluator, Consultant & Software)	<u>\$ 1,021,120</u>
Total Budget	\$ 2,238,734

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind)


matches listed below)	\$ 3,052,501
Total amount from funder:	\$ 2,238,734
Amount/value of match:	Cash: \$238,761 (<i>institutionalization of 3 staff positions in final 3 years</i>)
	In-kind: \$ 575,006 (<i>including staff, technology and travel</i>)
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No Yes <input checked="" type="checkbox"/>
Source of match/cost sharing:	General Operating Budget
Negotiated indirect cost:	SPC will not recover indirect costs
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	<ol style="list-style-type: none"> 1. Student Focus 2. Academic Excellence 3. Innovation 4. Professional Development
Strategic Initiative(s):	<ol style="list-style-type: none"> 1. Faculty and Staff Development 2. Improved Processes 3. Instructional Support 4. Student Engagement 5. Student Support
Strategic Activity(ies):	<ol style="list-style-type: none"> 1. Advising Process Enhancements 2. College Experience Enhancements 3. Comprehensive Staff Training 4. Learning Support Center Service Model Enhancements 5. Overall Performance Data Integration 6. Student Success and Out of Classroom Support

June 11, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Capital Improvement Program (CIP) (Summary worksheet #1) for FY 2014-2015 through 2018-2019

Review and approval is sought from the Board of Trustees for the FY 2014-2015 Capital Improvement Program (Summary worksheet #2)

The Capital Improvement Program (CIP) is the process through which the College requests and receives construction allocations from the Public Education Capital Outlay (PECO) Fund. Each community college, college and university is required to annually submit a five-year plan for its capital outlay needs based upon the 5-year Educational Plant Survey. The first three-year period of the plan is the source from which the State Board of Education prepares its Legislative Budget Request (LBR). This list is submitted to the Legislature annually and if available, construction funding is allocated to the college. This is the second CIP based upon our new 5-Year Educational Plant Survey dated June 19, 2012.

Projects must be recommended and approved by the Board of Trustees and a State-validated Educational Plant Survey or Amendment to be included on the annual CIP to obtain Public Education Capital Outlay (PECO), Facilities Enhancement Challenge Grant (FECG), Capital Outlay & Debt Service (CO&DS) and State Board of Education Bond (SBE Bond) funding.

The deadline to submit the CIP to the Division of Florida Colleges is July 1, 2013. The CIP information will then be tabulated, submitted and approved by the State Board of Education, to be included in the 2014-15 Capital Outlay Legislative Budget Request.

The CIP is divided into three categories:

Renovation – the general upgrade of an existing facility with no change in use (e.g. new lighting, carpeting, roof, heating, ventilating and air conditioning, and compliance with the Americans with Disabilities Act) and site improvements

Remodeling – the changing of an existing facility by rearrangement of space, use (e.g. offices to classrooms) or any changes that impact exiting

New Construction – Design and Construction of new facilities. This also includes site acquisition

We have listed our top five priorities for this fiscal year based upon keeping existing/new projects moving forward with maximum flexibility:

1. General Renovation/Remodeling of Roofs, HVAC, ADA, Utilities, Site Improvements – Collegewide \$6,103,692
2. Construct Student Support Services Building – St. Petersburg/Gibbs Campus - \$1,628,092 (Planning Funds)
3. Construct Library/Student Support Services Building, Site Improvements – Clearwater Campus - \$6,236,596
4. Rem/Ren the Health Education Center Annex (Phase I) – Health Education Center - \$2,800,000
5. Construct Marine Science Labs/Classrooms and Site Improvements, Utilities – Bay Pines - \$3,549,031

In addition, we have included projects and funding amounts listed on the Facilities Enhancement Challenge Grant (FECG) requests over the last several years. The Office of Educational Facilities has requested that these projects be kept on the CIP list as part of this year's submittal.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

FINAL
DIVISION OF COMMUNITY COLLEGES
CIP - 2 SUMMARY
Capital Improvement Plan and Legislative Budget Request
2014-2015 to 2018-2019

COLLEGE: ST. PETERSBURG COLLEGE

RENOVATION PROJECTS:

PRI						
#	PROJECT DESCRIPTION	2014-15	2015-16	2016-17	2017-18	2018-19 CIP 5YR TERM
1	General Ren/Rem, Roofs, HVAC, ADA, Utilities, Site Improvements - Collegewide	\$6,103,692	\$6,103,692	\$6,103,692	\$6,103,692	\$30,518,460
	RenRem Business Technologies Building - Clearwater Campus			\$1,227,314		\$1,227,314
	RenRem Fine Arts Auditorium - Clearwater Campus		\$1,344,296			\$1,344,296
	RenRem Social Arts Building - St Petersburg Gibbs Campus				\$4,933,431	\$4,933,431
	RenRem Natural Science Building North Wing - St. Petersburg Gibbs Campus			\$3,408,612		\$3,408,612
	RenRem Indoor Firing Range - Allstate Center					\$1,200,000
	Ren/Rem Palladium Building, Site Imp - St.Petersburg/Gibbs Campus (FECG)	\$300				\$300
	Ren/Rem Orthotics & Prosthetics Building - Site Imp - Health Education Center (FECG)	\$8,450				\$8,450
	Ren/Rem District Office Building, Site Imp - Epi Center (FECG)	\$10,000				\$10,000
	Ren/Rem Student Services Building, Site Imp - St. Petersburg/Gibbs Campus (FECG)	\$26,500				\$26,500
	Ren/Rem Annex 2 Building, Site Imp - Epi Center (FECG)	\$2,000,000				\$2,000,000
TOTAL RENOVATION PROJECTS		\$8,148,942	\$7,447,988	\$10,739,618	\$11,037,123	\$7,303,692 \$44,677,363

REMODELING PROJECTS:

PRI						
#	PROJECT DESCRIPTION	2014-15	2015-16	2016-17	2017-18	2018-19 CIP 5YR TERM
	RemRen Language Arts Building - Clearwater Campus		\$1,354,699			\$1,354,699
	RemRen University Partnership Building to Enlarge Food Services - Seminole Campus	\$154,234				\$154,234
	Rem/Rem Vacated Library Space in Fine Arts Building - Tarpon Springs Campus					\$1,617,455
4	RemRen the Health Education Center Annex (Phase I) - Health Education Center	\$2,800,000				\$2,800,000
	Rem/Rem First Floor - Relocate Learning Support Center - Downtown Center		\$612,475			\$612,475
	Rem/Rem Third Floor - Add Visual Arts Labs, Dance Studio and Student Support- Downtown Center			\$1,628,850		\$1,628,850
	Rem/Rem Fourth Floor - Add Music & Choral Programs - Downtown Center			\$1,136,233		\$1,136,233
	RemRen Palladium ADA Code Compliance -St. Petersburg/Gibbs Campus		\$750,000			\$750,000
TOTAL REMODELING PROJECTS		\$2,954,234	\$2,717,174	\$2,765,083	\$0	\$1,617,455 \$10,053,946

NEW CONSTRUCTION PROJECTS:


PRI						
#	PROJECT DESCRIPTION	2014-15	2015-16	2016-17	2017-18	2018-19 CIP 5YR TERM
3	Construct Library Building/Student Support Services, Site Improvements - Clearwater Campus	\$6,236,596	\$4,475,394			\$10,711,990
2	Construct Student Support Services and Classroom Building - St. Petersburg/Gibbs Campus	\$1,628,092	\$14,652,828			\$16,280,920
	Construct New Classroom Laboratory Office Building - Seminole Campus			\$976,235	\$9,333,924	\$11,451,498
	Construct New Library Classroom Building - Tarpon Springs Campus		\$1,717,078	\$13,736,621	\$1,717,078	\$17,170,776
	Construct New Math & Sciences Building -Tarpon Springs Campus			\$974,827	\$7,798,620	\$9,748,275
5	Construct Marine Science Labs/Classrooms and Site Improvements, Utilities - Bay Pines	\$3,549,031				\$3,549,031
	Construct New Building to House the College of Nursing - Health Education Center		\$1,999,449	\$15,995,595	\$1,999,449	\$19,994,493
	Construct New Building to Relocate Remaining Programing at HEC - Health Education Center			\$1,972,090	\$15,776,723	\$19,720,903
	Natural Habitat Park and Site Improvements - Seminole Campus (FECG)	\$100,000				\$100,000
TOTAL NEW CONSTRUCTION PROJECTS		\$11,513,719	\$22,844,749	\$33,655,368	\$36,625,793	\$4,088,257 \$108,727,886

GRAND TOTAL OF ALL PROJECTS		\$22,616,895	\$33,009,911	\$47,160,069	\$47,662,916	\$13,009,404 \$163,459,195
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June 11, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Change Order #1, for Construction Manager At Risk, Integra Construction Group, Project 1707-E-09-8, Demolition of Vet Tech Building & Construction of O & P Parking Lot, HEC

Authorization is requested to approve Change Order #1 for Construction Manager At Risk, Integra Construction Group, Project 1707-E-09-8, Demolition of Vet Tech Building & Construction of O&P Parking Lot, HEC

This *Type II Miscellaneous Construction Manager at Risk Services, (up to \$1 Million)* project will include the addition of underground structures, draining, paving and striping of 73 new spaces parking spaces and additional lighting to the Health Education Campus parking lot.

Change order #1 in the amount of \$210,979.77 will revise the Guaranteed Maximum Price (GMP) for this project to \$371,811.77. This project was originally scheduled for completion on July 1, 2013. This change will extend the time of completion 61 days. The additional parking is expected to be usable for the start of classes on August 19, 2013.

Authorization is requested to:

- **Approve Change Order #1 in the amount of \$210,979.77 to increase the scope of work to include the addition of underground structures, draining, paving and striping of 73 new parking spaces and additional lighting to the parking lot at the Health Education Center.**
- **Adjust the amount of the purchase orders.**
- **Approve an Extension of Time.**

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services; Phil Nicotera, Provost, Health Education Center; Brian Murphy, Integra Construction Group; and Steven Vinci, ARC3 Architecture Inc. recommend approval.

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
5/13/2013	Woroner,Desiree A	Human Resources	HR Operations Director
6/3/2013	Jock,Jennifer L	Resource Development DO	Sr Administrative Svcs Speclst
5/20/2013	Rhaney,Tanyale M	Provost SPG	Sr Administrative Svcs Speclst
5/13/2013	White,Jamaal A	Business Technologies CL	Technology Support Specialist

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
5/13/2013	Hakim,Jacques A.	BA Programs/UPC	Adjunct Bach Prog.
5/13/2013	Lindskoog,Nils E.	BA Programs/UPC	Adjunct Bach Prog.
5/13/2013	Mcneil,Erica Marvia	BA Programs/UPC	Adjunct Bach Prog.
6/1/2013	Bartz,Jessica G	Corporate Training E&SS DO	General Support
6/1/2013	Charles,Arielle Lavaun	Coop Assoc Schol M CL	General Support
6/1/2013	Prescott,Danielle Nicole	Corporate Training E&SS DO	General Support
6/1/2013	Sleppy,Christine J	Corporate Training E&SS DO	General Support

5/22/2013	Huber,Aubrey A	Speech - Letters SE	Instructor, Temporary Credit
5/13/2013	Egan,Jacqueline L	BA Programs/UPC	Instructor, Temporary Credit
5/13/2013	Feher,Kristina E	BA Programs/UPC	Instructor, Temporary Credit
5/13/2013	Laconi,Nicholas S	Natural Science CL	Instructor, Temporary Credit
5/13/2013	Peralta,Percy Alejandro	Natural Science CL	Instructor, Temporary Credit
5/11/2013	Spindler,Christy A	Letters CL	Instructor, Temporary Credit
5/13/2013	Strassenreiter,Alison W.	Dental Hygiene HC	Instructor, Temporary Credit
5/20/2013	Antoniou,Eleonora	Student Support Services - SP	Instructor, Temporary Non-Cred
6/1/2013	Barbur,Patricia Lynn	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Devoe,Benjamin G	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Doll,Anna C	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
5/27/2013	Eggers,Penni J	EMS/CME - HC	Instructor, Temporary Non-Cred
5/13/2013	Faiola,Angela J	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
5/25/2013	Farmer,Buddy Brisco	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Golden,Christopher M	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
5/20/2013	Greer,Sheree L.	Student Support Services - SP	Instructor, Temporary Non-Cred
6/1/2013	Grey,Kelly	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Grimshaw,Justin M	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Hamilton,David G	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Jones,Kathleen M	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Kogan,Lorena Raquel	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Kohnle,Amy Marie	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
5/20/2013	Lanham,Valerie	Student Support Services - SP	Instructor, Temporary Non-Cred
6/1/2013	Lloyd,Rebecca L	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	McGauran,Casey M	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Pawlowicz,Stephanie M	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
6/1/2013	Ristoff,Laura Anne	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
5/20/2013	Stammel,Elizabeth S	Student Support Services - SP	Instructor, Temporary Non-Cred
5/20/2013	Williams,Monica S	Student Support Services - SP	Instructor, Temporary Non-Cred
4/25/2013	Moore III,Eugene D	Criminal Justice AC	Instructor, Temporary Non-Cred
5/18/2013	Hollis,William M	Academic & Student Affairs	OPS Career Level 1
5/28/2013	Lecompte,Gregory Alex	Fine & Applied Arts SPG	OPS Career Level 1
5/18/2013	Vazquez,Vidal	Academic & Student Affairs	OPS Career Level 1
5/13/2013	Catlin,Kyrsten M	Enrollment Management DO	OPS Career Level 2
5/13/2013	Hunter,Tara T	Associate Provost CL	OPS Career Level 2
5/6/2013	Ragsdale,Erin K	Allstate Center Provost	OPS Career Level 2
4/15/2013	Dalessio,Cristin Marie	SPC-Downtown	OPS Career Level 5
5/20/2013	Steinman,Kara E	Student Support Services - SP	OPS Career Level 6
4/8/2013	Bielecki,Cheryl A	Academic & Student Affairs	OPS Career Level 6
5/13/2013	Panuthos,Nicolle E	BA Programs/UPC	Supplemental Bach Prog.
5/13/2013	Connelly,Carol A	Letters TS	Supplemental Instr - Credit
5/13/2013	Johnson-Lewis,Erika L	Fine & Applied Arts CL	Supplemental Instr - Credit
5/13/2013	Rupp,Marc	Nursing HC	Supplemental Instr - Credit

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
5/13/2013	Truong, Vien Dinh	Maintenance Services SPG	Facilities Technician

FOREIGN TRAVEL

Effect. Date	Name	Department/Location	Title
05/26/13-06/01/13	Rivera Sandoval, Antonio	Center for Pub. Safety Innov. AC	Chapln., Guatemala Natl. Police/ Interpreter
05/26/13-06/01/13	De Hernandez, Norma H.	Center for Pub. Safety Innov. AC	Conslt. to Ntl. Law Enf. Minister of Guatemala

To present at the SPC-hosted International Association of Human Trafficking Investigators Conference in Clearwater, FL. They met with local law enforcement regarding local human trafficking issues in Guatemala, and discussed possible training opportunities between agencies, SPC, and the Guatemala government.

Funded by the Center for Public Safety Innovation. Total estimated cost to the College is \$3,961.72

6/17/13-7/3/13	Gorham, Tricia	Veterinary Technology	Veterinary Instructor
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To offer St. Petersburg College students the educational opportunity to compare the duties of veterinary technicians in the US vs. Denmark; ATE 2947 Work Practicum V course.

Also, to meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives."

Funded by the Veterinary Technology Department. Total estimated cost to the College is \$9,387.76

6/18/13-6/23/13	Olsen, Sharon	Social & Behavioral Science	Asisstant Professor
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To attend the 36th annual meeting of the American Society of Primatologists (ASP). The ASP conference focuses on the field of comparative psychology that involves the scientific study of the behavior and mental processes of non-human primates. It will allow greater knowledge of current research within the field of comparative psychology, which is the foundation for the collaboration that I have created between SPC and Lowry Park Zoo. This collaboration serves SPC students by allowing them the opportunity to conduct behavioral observations and experience naturalistic observation methodology first hand. Attending this conference will strengthen the Naturalistic Observations Lab at Seminole Campus.

Funded by the Social & Behavioral Sciences department. Total estimated cost to the College is \$1,708.15

6/22/13-08/05/13	Levin, Roxana	Communications	Instructor
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To offer St. Petersburg College students an educational opportunity to learn the Spanish foreign language and cultural experience while in Spain. Also, to meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives."

Funded by the Communications department. Total estimated cost to the College is \$5,951.68

6/22/13-7/2/13	Hesting, John	Collegiate High School	Instructor
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To offer St Petersburg College dual enrollment, collegiate high school and early college students an educational opportunity to apply the Humanities and Fine arts culture of Italy to the study of International Relations in Italy.

Also, to meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives."

Funded by the Collegiate High School. Total estimated cost to the College is \$4,259.91

6/22/13-7/2/13	Boyle, Connie	Collegiate High School	Guidance Counselor
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To offer St Petersburg College dual enrollment, collegiate high school and early college students an educational opportunity to apply the Humanities and Fine arts culture of Italy to the study of International Relations in Italy.

Also, to meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives "

Funded by the Collegiate High school. Total estimated cost to the College is \$4,217.03

7/13/13-7/31/13	Roberson, Heather	Social & Behavioral Science	Instructor
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To attend The European Model United Nations (TEIMUN) Conference with six students in The Hague, Netherlands.

To provide leadership opportunities for students and exposure for SPC and Model United Nations Academic Team at an international level.

Funded by the Social & Behavioral Sciences department. Total estimated cost to the College is \$21,586.38

07/13/13-07/31/13	Liebert, David	Social & Behavioral Science	Academic Department Chair
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To attend The European Model United Nations (TEIMUN) Conference in The Hague, Netherlands.

To provide leadership opportunities for students and exposure for SPC and Model United Nations Academic Team at an international level.

Funded by the Social & Behavioral Sciences department. Total estimated cost to the College is \$3,373.04


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Strategic Communications; and the Strategic Issues Council Members bringing the actions forward, recommend approval.

Ssw0603131

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Implementation of Affordable Care Act

Implementation of Affordable Care Act

Due to upcoming requirements of the Affordable Care Act, St. Petersburg College is deploying its OPS ("non-benefitted") employees — in both teaching and non-teaching roles — differently, effective July 1, 2013. Henceforth, those employees' hours will be limited to not more than an average of 29 per week.

The reason for this change is that under the Affordable Care Act, employees working, on average, 30 hours per week in the months leading up to 2014 must be offered health insurance starting in Jan. 1, 2014. (Historically, non-budgeted employees have not been eligible for insurance benefits.)

A review of our personnel records shows that at the end of the Spring Term 2013 we had 96 adjunct and Other Personnel Services (OPS) employees have been working 30 or more hours per week. Without a change in our practice, the college would be required to offer them health insurance — at a potential cost of about \$777,600.

Please note that no employee who presently receives health benefits will have those benefits reduced.

While counting the hours of OPS employees is a straightforward hour-for-hour measure, it is not so clear-cut for adjunct hours, particularly for their time spent doing academic work outside the classroom. Until the IRS and Health and Human Services issue their much-anticipated guidelines, colleges and universities have been told to use a "reasonable method" for counting out-of-class hours. In doing so, Senior Vice President Anne Cooper has applied reasoned formulas for counting hours of adjunct faculty that I am confident will hold up to scrutiny.

Our Executive staff has developed an interactive tool for the use of supervisors to assist in 1) assuring compliance with the 29 hour average guideline, and 2) allowing for maximizing the opportunities for earnings for adjunct and OPS employees.

Given the continuing uncertainties of how the Affordable Care Act will be implemented throughout the country, I have focused my efforts on compliance with the existing laws and IRS guidance. We do not know how the state will implement other health care opportunities for those who lack coverage. In the coming months and through early 2014 we will continue to monitor developments and remain open to changes in our personnel practices as my be prudent. I simply do not have the information or insight at present to embark on a major and costly change in the current staffing practices.

Thank you.

June 13, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Contract Recommendations

Approval is sought for the following recommended personnel actions concerning contractual appointments for 2013-2014.

Recommend appointment to an annual contract (2013-2014) contingent upon the successful completion of satisfactory service in the current year. These individuals are serving in Executive, Administrative, Managerial, and Professional positions.

Contract Dates	Name	Department	Title
7/1/13-6/30/14	Zeigler,Jeff A	Academic & Student Affairs	Disability Resource Specialist
7/1/13-6/30/14	Crawford,Sabrina A	Institutional Research	ExecDir,InstResearch/Effect
7/1/13-6/30/14	Zickefoose,Lisa L	Accounting Services	Grants Accountant
7/1/13-6/30/14	Laws,Jennifer M.	Provost AC	Grants Writer
7/1/13-6/30/14	Gordon,Sandra M	District Library DO	InformationResources Librarian
7/1/13-6/30/14	Smith,Shilo M	District Library DO	InformationResources Librarian
7/1/13-12/18/13	Villaman, Sumati	Corporate Traning E&SS DO	Language InstituteProjectCoord
7/1/13-6/30/14	Taylor,Giovanna Angela	Natural Science CL	ProgDir, Medical Devices Grant
7/1/13-6/30/14	Fusari,Krista D.	Tech Prep - DO	Project Coordinator I
7/1/13-6/30/14	Christensen,Eva K	Course & Curriculum Dev. DO	Research Analyst
7/1/13-12/18/13	Ludwig, Rebecca	BA Programs/UPC	Dean, College of Health Science
7/1/13-12/18/13	Senack-Daum, Erin	Students Activities TS	Student Activities Coordinator
7/1/13-6/30/14	Kontodiakos,Theresa A.	Associate Provost TS	Student Support Manager

Recommend appointment to an annual instructional contract (2013-2014), contingent upon the successful completion of satisfactory service in the current contract year. This individual is serving in a 12-month position.

Contract Dates	Name	Department	Title
8/1/13-7/31/14	Stanley, Kevin	Fine & Applied Arts SE	Academic Department Chair
8/1/13-7/31/14	Courtade, Angela M.	BA Programs/UPC	Instructor-12 month
8/1/13-12/18/13	De Chachula, Desiree	College of Education	Instructor-12 month

Recommend appointment to an annual instructional contract (2013-2014), contingent upon the successful completion of satisfactory service in the current year based on 36 ECH.

Contract Dates	Name	Department	Title
8/15/13-7/25/14	Davies, Joi	Mathematics SPG	Instructor
8/15/13-7/25/14	Hawkins-Johnson, J.	Nursing HC	Instructor
8/15/13-7/25/14	Suttle, Catherine	Nursing HC	Instructor

Recommend appointment to a continuing contract (2013-2014), contingent upon the successful completion of satisfactory service in the current contract year and official documentation of successful completion of required graduate coursework.

Contract Dates	Name	Department	Title
8/15/13	Ralph, Paula	Mathematics SE	Instructor
8/15/13	Ward, Dennis	Mathematics SE	Instructor

Recommend appointment contingent upon the successful completion of satisfactory service in the current contract year. This individual is serving in an Executive, Administrative, Managerial, and Professional restricted funds positions. If such restricted funding is not forthcoming or is discontinued, the position shall terminate at the end of the pay period in which the notice of non-funding or discontinued funding is received by St. Petersburg College.

Contract Dates	Name	Department	Title
7/1/13-9/30/13	Meegan, Patrick	NTPI/WMD Grant - AC	Videographer

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Strategic Communications; and the Strategic Issues Council Members bringing the actions forward, recommend approval

**Strategic engagement
through social media**
Enhancing student success

Office of Marketing & Public Information

Presented to the St. Petersburg College Board of Trustees

June 18, 2013

Social media marketing: a team effort



- **Strategic, cross-college approach**
 - Marketing & Public Information
 - Senior leaders, faculty and staff
 - Students (and potential students)
- **Enhanced by integrated digital marketing plan**
 - developed in collaboration with consultant
 - part of the overall marketing plan

What's new

Facebook promoted posts

St. Petersburg College
Monday

First time in college? Need to finish your degree? Transferring from another college? Find everything you need at SPC. <http://bit.ly/17g5xrB>

where are YOU going?

Like · Comment · Share

217 people like this.

16

Campaign promoted post

- 102,496 views
- 217 likes on post
- 16 shares

St. Petersburg College
May 31

SPC student Allison Curtis has been selected as a Chancellor Student of the Month by the Florida Dept. of Education's Division of Florida Colleges! <http://bit.ly/12mwjOk>

Like · Comment · Share

35 people like this.

Christopher Walton Way to represent SPC, Allison!

Standard post/no paid promotion

- 2,848 views
- 35 likes on post
- 0 shares

What's new

Photo/video contest

The screenshot shows a Facebook post from St. Petersburg College. The post features a large blue image with the text "where are YOU going?" and the hashtag "#spcollege". The text "YOU" is in a larger, bold font. Below the image, there are interaction options like "Like", "Comment", and "Share". A comment from St. Petersburg College is visible, mentioning a contest with a \$25 gift card prize. The right sidebar shows a "Get More Likes" button and a year selection menu.

facebook SPC St. Petersburg College Home

SPC St. Petersburg College Timeline Now Status Photo / Video Event, Milestone + Get More Likes

Register in and share #SPCollege's summer contest! Tell us your story and where you want your education to take you! Submit a photo or video for a chance to win great prizes (like an iPad mini). <http://bit.ly/11CDhI>

where are **YOU** going? #spcollege

Like · Comment · Share 2

Dani Kelly, Steven Soler, Kathy Guajardo and 16 others like this.

SPC St. Petersburg College Get your submissions in early to take part in weekly drawings for a \$25 gift card! Starts June 17! Like · Reply · 11 hours ago

SPC Write a comment...

1,294 people saw this post Boost Post Promote This Story

Now
2013
2012
2011
2010
2009
1948
Founded

See Your Ad Here
St. Petersburg College
SPC
St. Petersburg College (SPC) puts your dreams within reach and offers a foundation for achievement a...
Like · St. Petersburg College likes this.

What's coming

- **Student communication plan**
 - Coordinated across digital platforms
- **Network of faculty/staff “super users”**
 - Liking, sharing, re-tweeting, commenting, blogging
- **Online listening posts / “SPC Face-to-Face”**
 - Mirrors in-person listening posts
 - Scheduled, real-time interaction via Facebook or blog
- **Student contributors**
 - Minimal filtering
 - Candor encouraged



Expansion builds on solid foundation

Athletic coaches

Campuses

Departments

Recruiters

Student groups

**Various
faculty/staff**

These faculty, staff and students routinely maintain or create some content for the following accounts:



Facebook



Twitter



LinkedIn



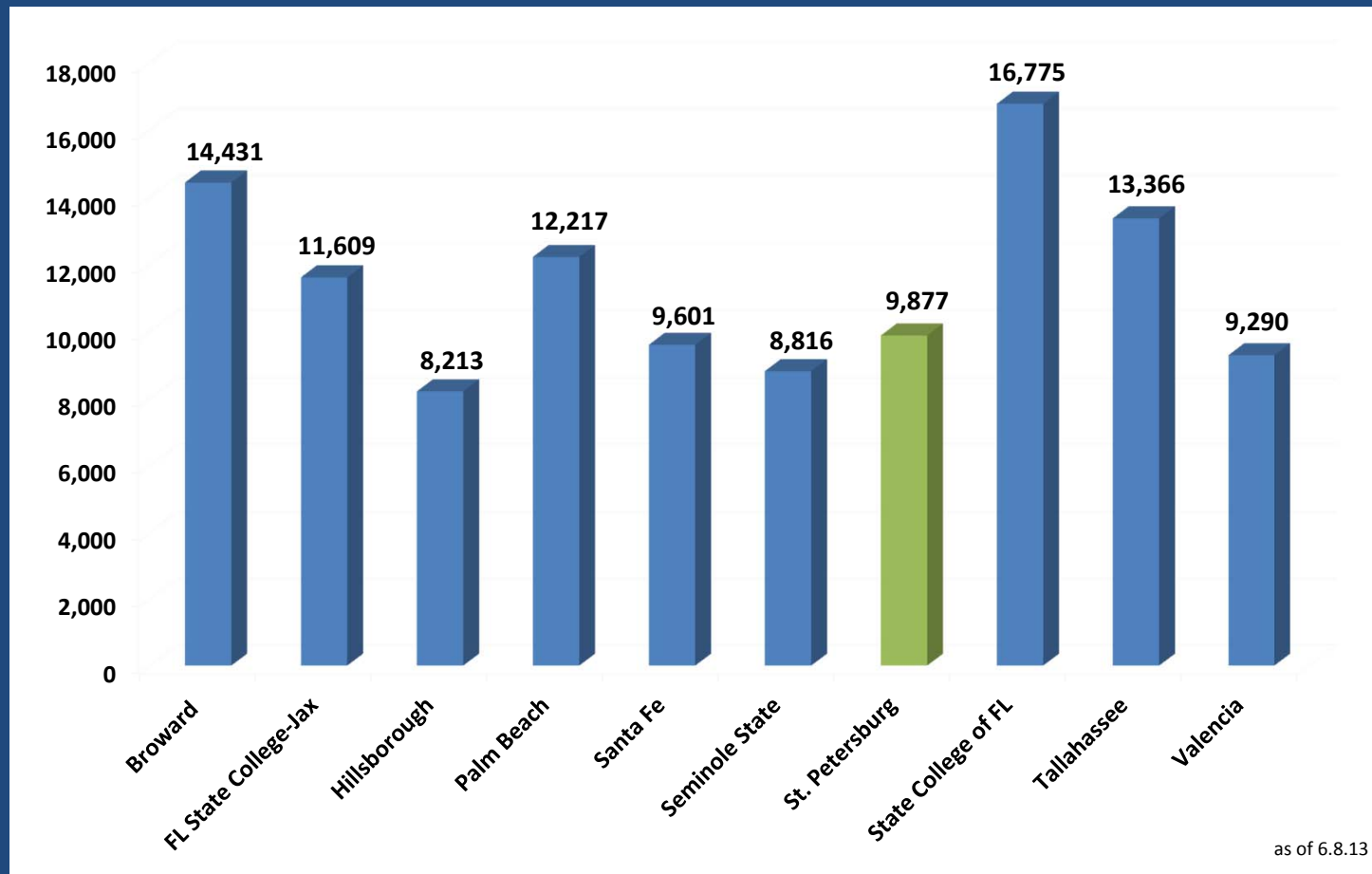
WordPress



YouTube

The Facebook comparison

State/community colleges in Florida's Top 10 for most "liked" pages

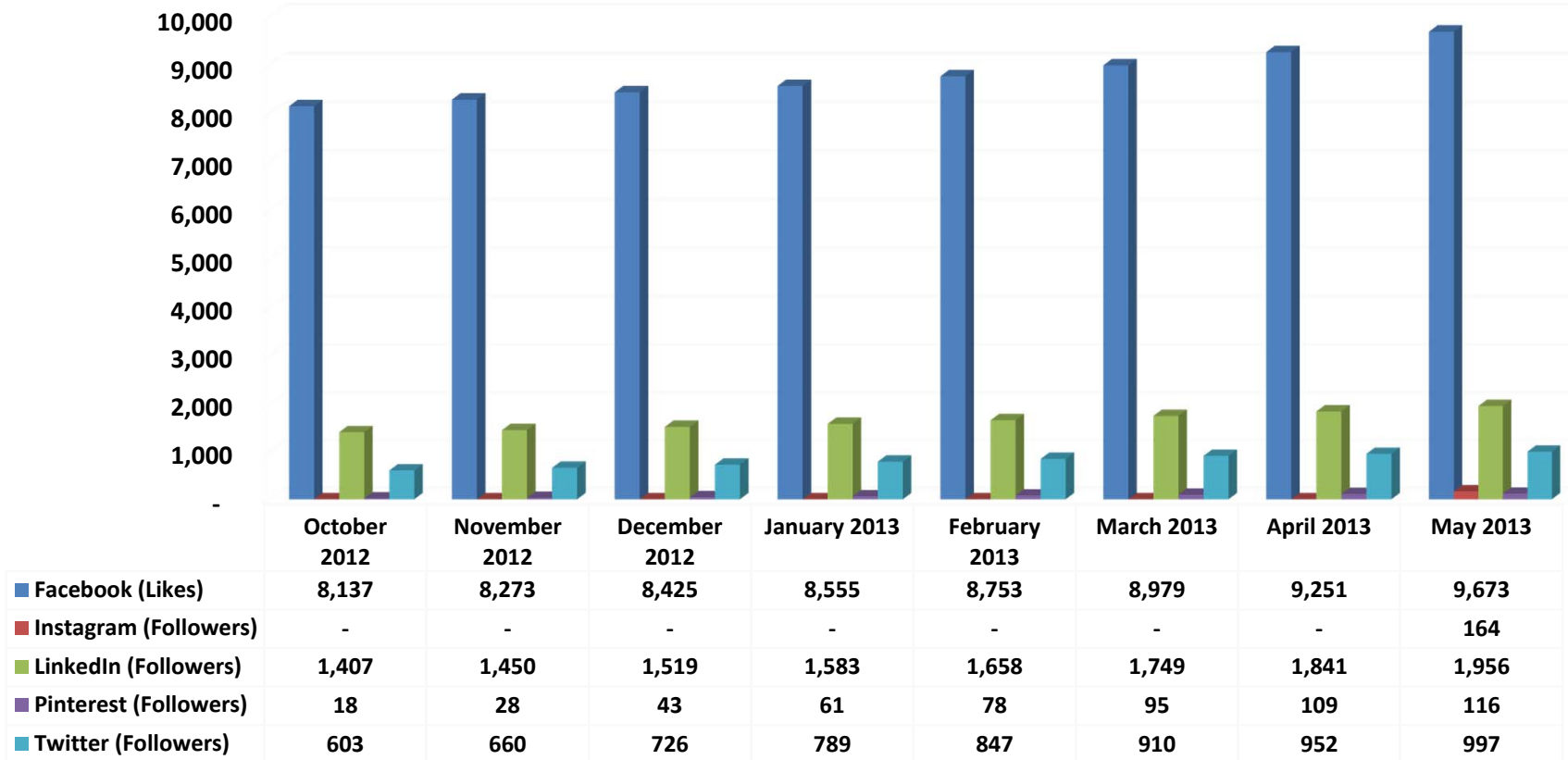


as of 6.8.13

Steady growth

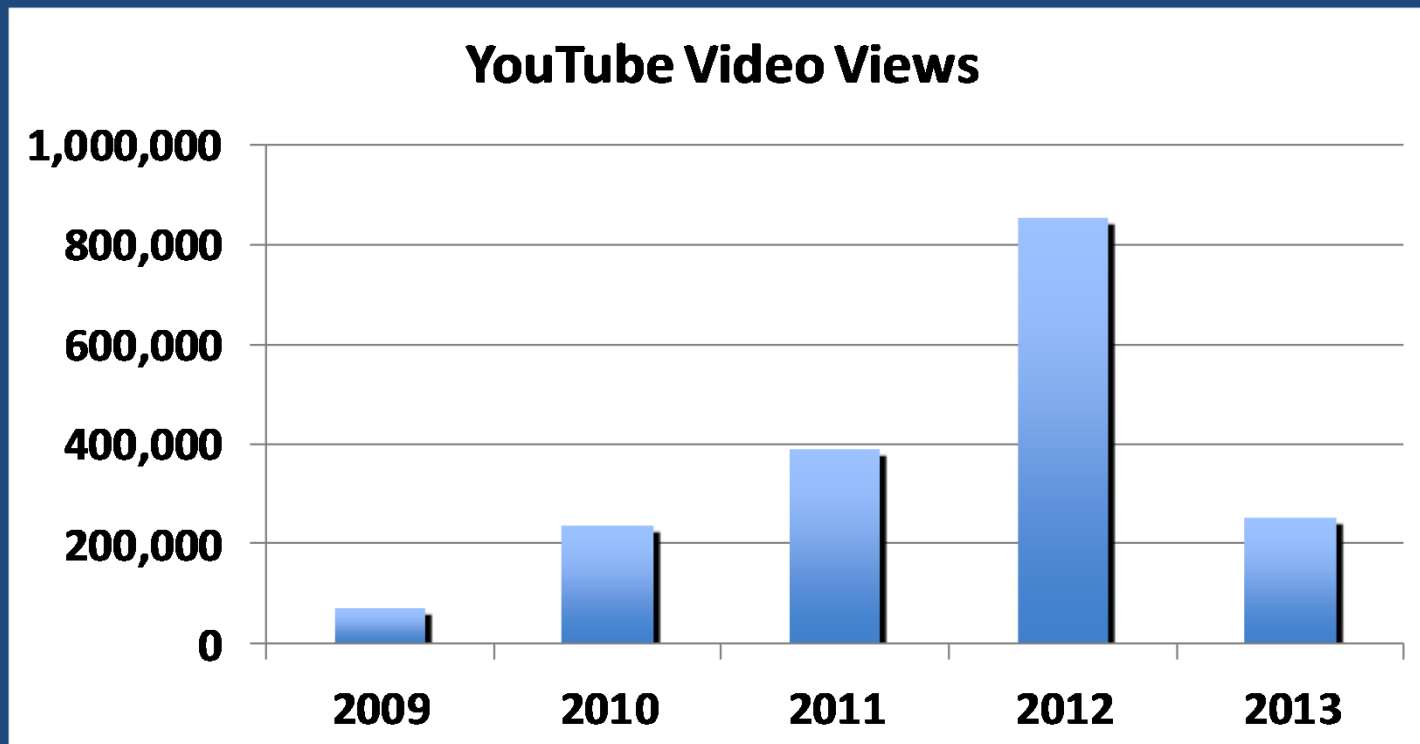
Emphasis on Facebook, Linked In and Twitter

Social Media Channels

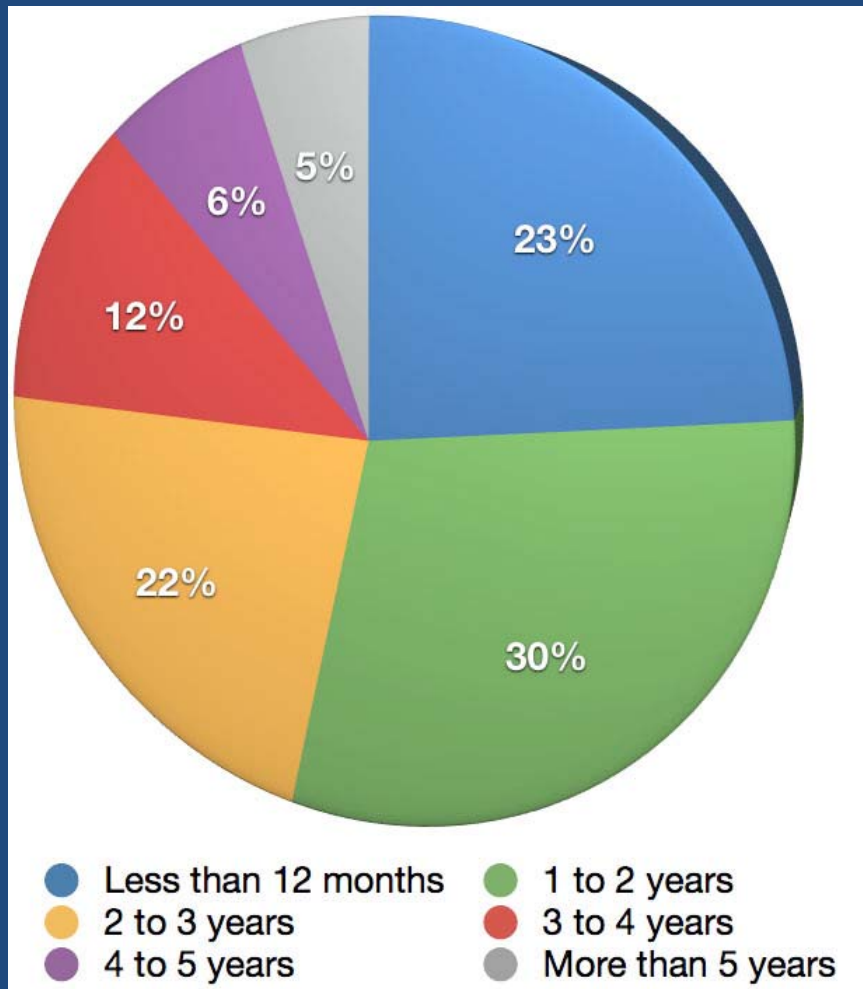


Steady growth

Since 2009, YouTube total views = 1.8-million



Social media marketing: SPC is growing with the field



About 3,000 marketing professionals were asked. . .

Years organization using social media marketing?

Most: < 2 years

Source: 2013 Social Media Marketing Industry Report (May 2013)

Engagement through social media

Enhancing student success

Questions?


Office of Marketing & Public Information

Presented to the St. Petersburg College Board of Trustees

June 18, 2013

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: FY12-13 July 1 – May 31 Fund 1 Financial Report

Attached for information is the Fund 1 financial report for FY12-13 July 1 – May 31 time period.

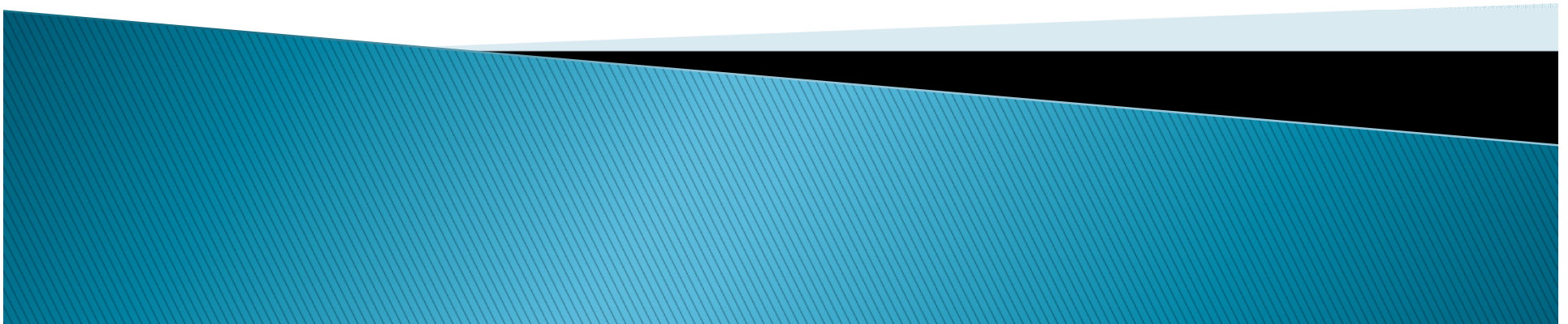
Financial Report Highlights Through May 31:

- Due to the enrollment decline experienced this year, student tuition and fees revenue is down \$1.4M.
- Total personnel expenses are in line with both this year's budget and last year's actuals.
- Total operating and capital expense is currently 15% under budget, as the college has been watchful on its spending in light of the enrollment decline.
- The current revenue/expense surplus is \$6.4M, which is above the surplus at this time last year. This surplus will decline during the final month of the fiscal year as the college has now received the majority of its tuition revenue but will continue to incur personnel and other expenses through year end; however, expenditures are being monitored to ensure spending stays within available resources.

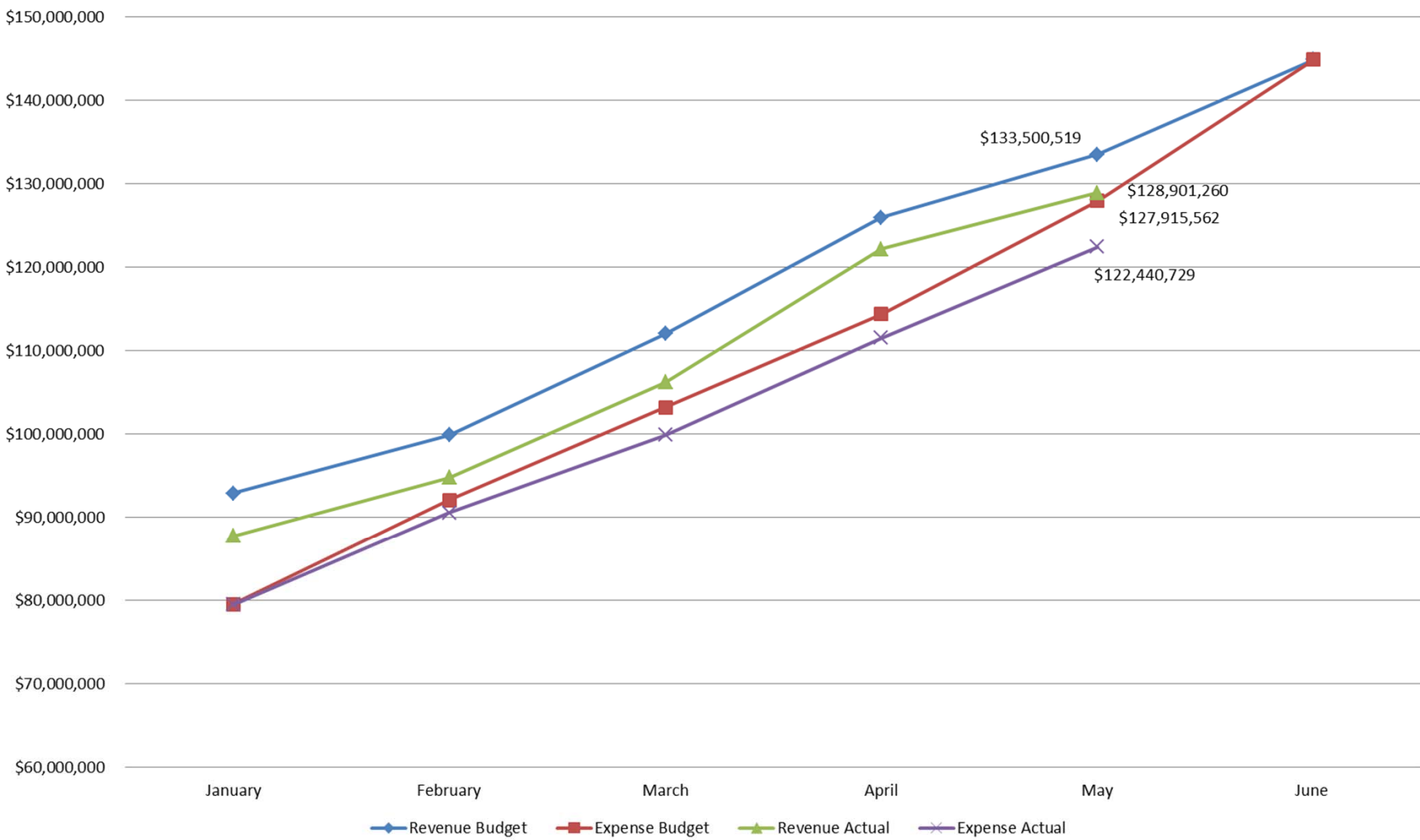
Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, Jamelle Conner, Associate Vice President, Planning, Budget and Compliance, recommend approval.

Board of Trustees Financial Report

June 2013



St. Petersburg College FY12-13 Fund 1 Budget to Actuals




ST. PETERSBURG COLLEGE
FY2012-2013 FUND 1x BUDGET TO ACTUAL REPORTING: July 1 -May 31

Revenue	FY11-12 Budget	FY11-12 YTD Actual	% To Budget	FY12-13 Budget	FY12-13 YTD Actual	% of YTD Budgeted Revenue	Year to Date %	\$ YOY Variance	% YOY Variance
Revenue									
Student Tuition & Out-of-State Fees	\$ 61,777,468	\$ 57,980,285	94%	\$ 61,326,755	\$ 56,779,344	93%		\$ (1,200,941)	-2%
State Appropriation - CCPF	\$ 54,013,658	\$ 49,862,647	92%	\$ 51,927,099	\$ 48,000,356	92%		\$ (1,862,291)	-4%
State Appropriation - Lottery	\$ 8,056,423	\$ 6,195,599	77%	\$ 10,870,305	\$ 8,696,244	80%		\$ 2,500,645	40%
Operating Cost for New Facilities	\$ 391,365	\$ -	0%	\$ 436,949	\$ -	0%		\$ -	0%
Distance Learning Fee	\$ 3,147,188	\$ 3,222,172	102%	\$ 3,319,162	\$ 3,186,170	96%		\$ (36,001)	-1%
Technology Fee	\$ 3,059,794	\$ 2,784,553	91%	\$ 3,074,103	\$ 2,788,261	91%		\$ 3,708	0%
Lab Revenue Fees	\$ 2,620,549	\$ 1,888,801	72%	\$ 2,062,917	\$ 1,817,390	88%		\$ (71,411)	-4%
Other Revenues	\$ 3,900,474	\$ 3,466,818	89%	\$ 3,962,196	\$ 3,199,743	81%		\$ (267,075)	-8%
Other Student Fees	\$ 1,716,792	\$ 1,658,597	97%	\$ 1,992,768	\$ 1,530,082	77%		\$ (128,515)	-8%
Fund Transfers In	\$ 2,465,057	\$ 2,577,803	105%	\$ 2,175,201	\$ 2,903,670	133%		\$ 325,867	13%
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0%	\$ 2,150,500	\$ -	0%		\$ -	0%
One-Time Non-Recurring Funds	\$ 1,569,328	\$ -	0%	\$ 1,569,328	\$ -	0%		\$ -	0%
Total Revenues - Fund 1x	\$ 144,868,595	\$ 129,637,275	89%	\$ 144,867,283	\$ 128,901,260	89%	95%	\$ (736,015)	-1%
Operating Costs									
Personnel & Benefits									
Instructional/Faculty-Full Time	\$ 25,231,607	\$ 21,935,907	87%	\$ 27,970,430	\$ 23,653,475	85%		\$ 1,717,567	8%
Administrative	\$ 21,807,449	\$ 18,446,390	85%	\$ 20,405,375	\$ 18,094,883	89%		\$ (351,507)	-2%
Career (Non-Instructional)	\$ 23,893,276	\$ 19,953,643	84%	\$ 23,900,492	\$ 19,913,333	83%		\$ (40,309)	0%
Adjunct/Supplemental	\$ 14,710,264	\$ 15,455,345	105%	\$ 15,172,713	\$ 13,955,616	92%		\$ (1,499,729)	-10%
Other Academic	\$ 539,935	\$ 242,278	45%	\$ 539,935	\$ 213,368	40%		\$ (28,909)	-12%
Non-Instructional OPS and Overtime	\$ 2,461,087	\$ 2,343,995	95%	\$ 2,754,125	\$ 2,299,294	83%		\$ (44,700)	-2%
Student Assistants	\$ 500,000	\$ 313,072	63%	\$ 500,000	\$ 358,643	72%		\$ 45,571	15%
Personnel Benefits	\$ 21,537,702	\$ 20,436,038	95%	\$ 21,755,250	\$ 21,007,704	97%		\$ 571,665	3%
Total Personnel & Benefits	\$ 110,681,320	\$ 99,126,668	90%	\$ 112,998,321	\$ 99,496,317	88.1%	88.6%	\$ 369,649	0%
Current Expense									
Travel	\$ 578,631	\$ 630,611	109%	\$ 602,964	\$ 665,241	110%		\$ 34,630	5%
Repairs & Maintenance	\$ 1,200,032	\$ 978,438	82%	\$ 1,217,864	\$ 986,592	81%		\$ 8,154	1%
Rentals/Leases	\$ 430,012	\$ 266,139	62%	\$ 474,271	\$ 276,193	58%		\$ 10,054	4%
Insurance (Non-Health)	\$ 2,025,368	\$ 1,636,939	81%	\$ 1,725,368	\$ 1,665,286	97%		\$ 28,347	2%
Utilities	\$ 6,255,055	\$ 5,198,620	83%	\$ 6,235,055	\$ 4,896,960	79%		\$ (301,661)	-6%
Services and Fees	\$ 4,430,637	\$ 3,432,150	77%	\$ 4,972,079	\$ 3,307,787	67%		\$ (124,363)	-4%
Scholarships/Fee Waivers	\$ 1,110,895	\$ 899,897	81%	\$ 610,895	\$ 829,937	136%		\$ (69,960)	-8%
Materials and Supplies	\$ 6,614,473	\$ 5,457,214	83%	\$ 5,442,805	\$ 5,328,640	98%		\$ (128,575)	-2%
Tech Expense/Licensing	\$ 2,126,939	\$ 2,115,400	99%	\$ 2,504,455	\$ 2,053,410	82%		\$ (61,990)	-3%
Bad Debt/Unemployment Comp/Misc	\$ 1,170,257	\$ 108	0%	\$ 1,147,782	\$ (48,438)	-4%		\$ (48,546)	-44863%
Other Current Expense	\$ 3,157,455	\$ 1,269,105	40%	\$ 2,700,269	\$ 1,181,917	44%		\$ (87,188)	-7%
Total Current Expense	\$ 29,099,754	\$ 21,884,622	75%	\$ 27,633,806	\$ 21,143,525	77%	88%	\$ (741,097)	-3%
Capital Spending									
Computer Refresh Leases	\$ 2,839,737	\$ 1,655,156	58%	\$ 3,254,815	\$ 1,294,156	40%		\$ (361,000)	-22%
Capital Purchases- Non-Recurring	\$ 2,247,784	\$ 1,498,240	67%	\$ 980,341	\$ 506,731	52%		\$ (991,509)	-66%
Total Capital Spending	\$ 5,087,521	\$ 3,153,396	62%	\$ 4,235,156	\$ 1,800,887	43%	74%	\$ (1,352,509)	-43%
Total Operating Costs - Fund 1x	\$ 144,868,595	\$ 124,164,686	86%	\$ 144,867,283	\$ 122,440,729	85%	88%	\$ (1,723,958)	-1%
Total Remaining Funds (Surplus/Deficit)	\$ (0)	\$ 5,472,589		\$ 0	\$ 6,460,532				

June 11, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Accounts Receivable Write-off

Pursuant to Section 1010.03, Florida Statutes, the College is submitting for approval the accounts receivable write-off list for uncollected receivables recorded prior to June 30, 2011. In each instance, the receivable is at least two years old.

Accounts older than two years are written off as receivables for financial reporting purposes; however, the debt remains outstanding as an obligation for the debtor. The debtors are not allowed to register or obtain transcripts until the debt is paid in full.

The increase in the write-off over the previous year is attributable primarily due to financial aid debts. The amount of aid awarded increased by 27% (\$168 mil vs \$132 mil) over prior year and 100% over two years ago (\$168 mil vs \$84 mil). The total write-off this year increased by 43%. Accounts receivable is trending downward for the last two years with a projected 30% reduction in write-offs next year. Approved write-offs for last year totaled \$1,101,376.29.

Accounts to be written-off, totaling \$1,603,618.22 are summarized on the following schedule:

Student Tuition Debt	\$424,721.95
Return Checks	\$11,123.53
Financial Aid	\$1,167,769.74
Total Write-off	\$1,603,615.22

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Systems; Theresa Furnas, Associate Vice President, Financial & Business Services; and Mike Meigs, Director of Student Accounting & Business Systems, recommend approval.



St. Petersburg College

SPC
GRANTS

* **RECENTLY AWARDED**

- \$100,000 Bill & Melinda Gates Foundation - Adaptive Learning Market Accelerator (ALMA) Program
- \$515,803 Duke Energy - Sun Sense Schools Program
- \$64,500 Office of Domestic Security - Emergency Notification Technology for Public Universities and Colleges
- \$15,000 American Association of Community Colleges (AACC) Plus 50 Encore Completion Program
- \$19,588 Workforce Florida, Inc. - Quick Response Training (QRT) Grant on behalf of Power Design, Inc.

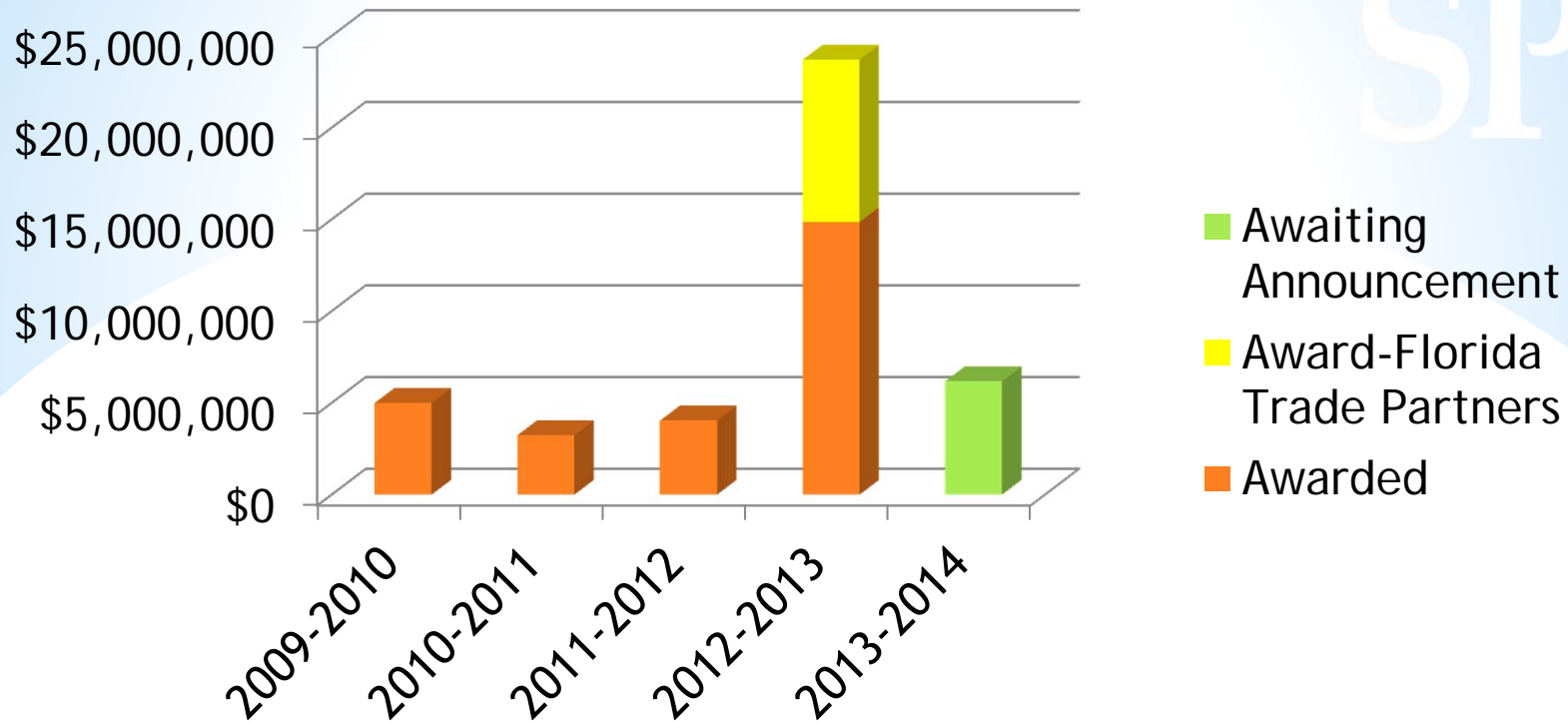


* **SUBMITTED & AWAITING ANNOUNCEMENT**

- \$2.24 million USDOE - Title III, Strengthening Institutions Program
- \$300,000 FLDOE - Developmental Education Massive Open Online Courses (MOOCs)
- \$205,368 FLDOE - Common Core State Standards
- \$908,997 USHHS, Health Resources and Services Administration—Nursing Workforce Diversity (NWD)
- \$524,555 NSF - Scholarships in STEM (S-STEM)
- \$475,750 USDOE (Energy) - Green Living Demonstration Center
- \$1.46 million FLDOE - Carl D. Perkins Vocational and Technical Education Act

* APPLICATION STAGE

- USDOL ETA - Trade Adjustment Act Community College Career Training (TAACCCT) Grants - \$25 million
 1. TAACCCT - Public Safety (State Consortium)
 2. TAACCCT - Health Information Technology (State Consortium)
 3. TAACCCT - Orthotics & Prosthetics (National Consortium)
 4. TAACCCT - Supply Chain Management (National Consortium)



- Win Rate for Grants as Lead Applicant: **81%**
- Total number of grants being managed: **24**
- Diversification of Funds: Federal, State, Local and Private Foundation
- Total Funds Awaiting Award: \$6,174,585

June 18, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Credit Curriculum 

Approval is sought for the following recommended changes to credit curriculum for the 2013-2014 catalog year(s):

Program Changes Effective Fall 2013

College of Business

- Advisory Committee Recommendation
 - *New Course: GEB 3213 Business Communication for Professional Effectiveness*
 - **Rationale:** This course replaces COM 3120 (*Organizational Communications*) in the *Management and Organizational Leadership BAS* (MGTORG-BAS) program. The course will focus on the development of strategic communications frameworks and the practice of skills that are required in today's business environment. The purpose is to develop students' ability to understand the role of strategic communications within the professional context of contemporary organizations and to help them develop communication skills that will enhance their professional image. The emphasis is on the practical application of strategic business communications in a variety of formats that enhance professional development and meet the needs of employers for a prepared workforce.

College of Computer and Information Technology

- College Initiative
 - *Major Modification: Technology Management (TMGT-BAS)*
 - **Rationale:** Changing program name from *Technology Management to Technology Development & Management (TMGT-BAS)* to better reflect focus of degree. Two subplans were added based on an IT GAP analysis that was performed for the Tampa Bay area. Results of the survey indicated that industry recruiters in the IT field are looking for Java programmers, Web Developers, and a major emphasis on Big Data Analytics.
 - *Major Modification: Computer Programming and Analysis (CWPA-AS)*
 - **Rationale:** Courses were added and deleted based on an IT GAP analysis that was performed for the Tampa Bay area. Results of the survey

indicated that industry recruiters in the IT field are looking for Java programmers, Web Developers, and a major emphasis on Big Data Analytics. This program will articulate into the TMGT-BAS program.

- *Major Modification: Web Development (WEBSDM-AS)*
 - Rationale: Courses were added and deleted based on an IT GAP analysis that was performed for the Tampa Bay area. Results of the survey indicated that industry recruiters in the IT field are looking for Java programmers, Web Developers, and a major emphasis on Big Data Analytics. This program will articulate into the TMGT-BAS program.

College of Education

- Accreditation Requirements
 - *Major Modification: Prekindergarten/Primary Education with Infused ESOL and Reading Endorsements (PKPED-BS)*
 - Rationale: This program received feedback from Just Read Florida indicating the necessary revisions for completers to be eligible for the Reading Endorsement. This submission proposes to delete EEC 4274 (*Early Childhood Assessment and Intervention for Children with Special Needs*) from the program of study, and replace it with RED 4519 (*Diagnosis and Intervention in Reading*). Both courses deal with assessment. The focus for RED 4519 (*Diagnosis and Intervention in Reading*) is on assessments used in reading/literacy classrooms. Additionally, RED 4519 (*Diagnosis and Intervention in Reading*) requires 20 field experience hours in literacy classrooms. This will address the feedback given by Just Read Florida.
- Program Review
 - *Major Modification: Educational Studies with Subplans (EDST-BS)*
 - Rationale: The COE is deleting DEP 3305 (*Psychology of Adolescence*), and removing the course from this Program of Study. Additionally, EDF 3214 (*Student Development and Learning Principles K-12*) is moving from the Subplan A list of elective courses to the Subplan A list of required courses section.

College of Health Sciences

- Program Review
 - *New Program: Health Sciences (HSA-AS)*
 - Rationale: This program will enable students who do not matriculate into health programs to complete a Health Sciences AS degree and/or earn a certificate in Health Care Services.

Anne Cooper, Senior Vice President for Academic and Student Affairs, recommends approval.

Within Reach

St. Petersburg College

SPC

New Associate of Science (AS) Degree

June 2013



AS- Health Sciences

- Academic Pathway to all AS Health Programs
- Federal Financial Aid Eligible
- Options for students not admitted to Health Care Program
 - Certificate in Health Care Services
 - AS in Health Sciences
 - Continue to BAS Health Services Administration
 - Possible Nursing Home Administrator License

Fall 2012 Enrollment

AS Health Academic Plan and Pre-Health Student Enrollment

Academic Program	Academic Plan Description	Unduplicated Student Count Plan	Unduplicated Student Count Corresponding Pre-Health Plan
AS	Dental Hygiene	67	248
AS	Emergency Medical Services	5	213
AS	Funeral Services	82	137
AS	Health Information Management	140	263
AS	Healthcare Informatics	42	80
AS	Human Services/Social Services	126	78
AS	Human Services/Alcohol/Subs Abuse	139	63
AS	Medical Laboratory Technology	23	96
AS	Nursing	613	2,274
AS	Physical Therapist Assistant	77	500
AS	Radiography	39	300
AS	Respiratory Care	41	65
AS	Veterinary Technology	335	283
Total		1,729	4,600



Questions

