

## **AGENDA**

### **ST. PETERSBURG COLLEGE BOARD OF TRUSTEES November 17, 2015**

Allstate Center  
Desoto Room AC-103  
3200 34<sup>th</sup> Street S.  
St. Petersburg, FL 33711

***SPECIAL MEETING:*** 9:00 A.M.

#### **I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

#### **II. PRELIMINARY MATTERS**

- A. Presentation of Retirement Resolutions and Motion for Adoption
  - 1. Ron Greenwald (*Attending*)
  - 2. Shirley Collar (*Attending*)
- B. Recognitions/Announcements
  - 1. JoAnn and John Nestor, Foundation Scholarship Sponsors
  - 2. Jessica Scites, Research Analyst
  - 3. Moving the Needle Recap

#### **III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

#### **IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of October 13, 2015 (*Action*)

#### **V. MONTHLY REPORTS**

- A. Board Attorney
- B. General Counsel

#### **VI. STRATEGIC FOCUS AND PLANNING**

- A. STUDENT SUCCESS AND ACHIEVEMENT
  - 1. Student Success Metrics – Dr. Jesse Coraggio, Vice President, Institutional Effectiveness and Academic Services, Mr. Djuan Fox, Baccalaureate programs and University Partnerships (*Presentation*)

2. American Association of Community Colleges Pathways Project, Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs (*Presentation*)

B. BUDGET AND FINANCE

1. Monthly Financial Report – Ms. Janette Hunt, Acting Budget and Compliance Director; Dr. Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology (*Presentation*)

C. ADMINISTRATIVE MATTERS

1. Human Resources
  - a. Personnel Report (*Action*)
  - b. Stop Loss Policy (*Action*)
  - c. All College Day Overview - Ms. Anamarie Root, Manager, Professional Development (*Presentation*)
  - d. SPC Wellness Program Overview – Mr. Mark-Anthony Bailey, Wellness Coordinator (*Presentation*)

D. ACADEMIC MATTERS

1. Faculty Matters
  - a. Academic Curriculum Changes – Ms. Margaret Bowman, Director, Curriculum Services (*Presentation/Action*)
  - b. Workforce and Professional Development Curriculum Changes,- Dr. James Connolly, Director, Workforce & Professional Development (*Presentation/Action*)
  - c. Proposed Full Time Faculty and Academic Chair Positions – Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs (*Presentation/Action*)

E. STRATEGIC PRIORTIES

1. Allstate Center Vision, Dr. Scott Fronrath, Provost (*Presentation*)

**VII. CONSENT AGENDA**

A. OLD BUSINESS (**items previously considered but not finalized**)

B. NEW BUSINESS

1. GRANTS/RESTRICTED FUNDS CONTRACTS
  - a. National Science Foundation – Advanced Technological Education Support Center Planning Grant (*Action*)
2. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000 - NONE

3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
  - a. Selection of Design-Build Firm, Green Living Demonstration Center, Seminole Campus (*Action*)
  - b. Authorization to Advertise, Career and Academic Advising Renovation Project, Seminole Campus (*Action*)
  - c. Change Order #1, Fire Training Center Infrastructure Improvements (*Action*)

#### **VIII. INFORMATIONAL REPORTS**

- A. Quarterly Informational Report of Exempt and Non-Exempt Purchases
- B. Removal of Certain Assets from Property Inventory

#### **IX. PUBLIC ACCESS/UNAGENDAED ITEMS**

- X. **PROPOSED CHANGES TO BOT RULES MANUAL** – Public Hearing - NONE

- XI. **PRESIDENT'S REPORT**  
Legislative Update

#### **XII. NEXT MEETING DATE AND SITE**

**Strategic Planning Workshop (9:00 AM -12:00 PM)  
December 15, 2015 Epi Center, Collaborative Labs (Board Workshop)**

#### **XIII. ADJOURNMENT**

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting November 17, 2015, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: November 6, 2015

Confirmation of Publication  
[Notice of meeting](#)

# Foundation Scholarship Sponsors

JoAnn and John Nestor

# Jessica Scites

Research Analyst, Curriculum Services



Jessica Scites joined SPC in 2008 as a Staff Assistant in the Baccalaureate Programs department. In 2010, she moved on to become a Senior Administrative Services Specialist in the Enrollment Services department. There she supported all facets of the Enrollment services area as well as contributed to special projects such as My Graduation Status (MGS). In 2013, Jessica was promoted again and moved into a Research Analyst position in the Curriculum Services department. In her role as a Research Analyst, she has made significant contributions to various college initiatives including Program Based Academic Standing (PBAS) and the Academic Pathways projects. Jessica will graduate with her Bachelor's degree in Management of Information Systems from USF in December, 2015



# MOVING THE NEEDLE



Using 'Real Time' Data to Improve Student Success

## *A Different Kind of Conference Experience*



# Moving the Needle by the Numbers



- 250 Attendees, 12 Sponsors
- 40 different colleges and universities from 17 states
- 18 of the 28 FCS Colleges represented
- Over 50 attendees have the title of President, Vice President, CIO, CLO, Provost, etc.



*The first session was both inspirational and informative. It's hard to hit that mix of inspiring people towards something but also letting them know that there's a pathway to get there, there's a way to achieve that.*



## Keynote Presenters!

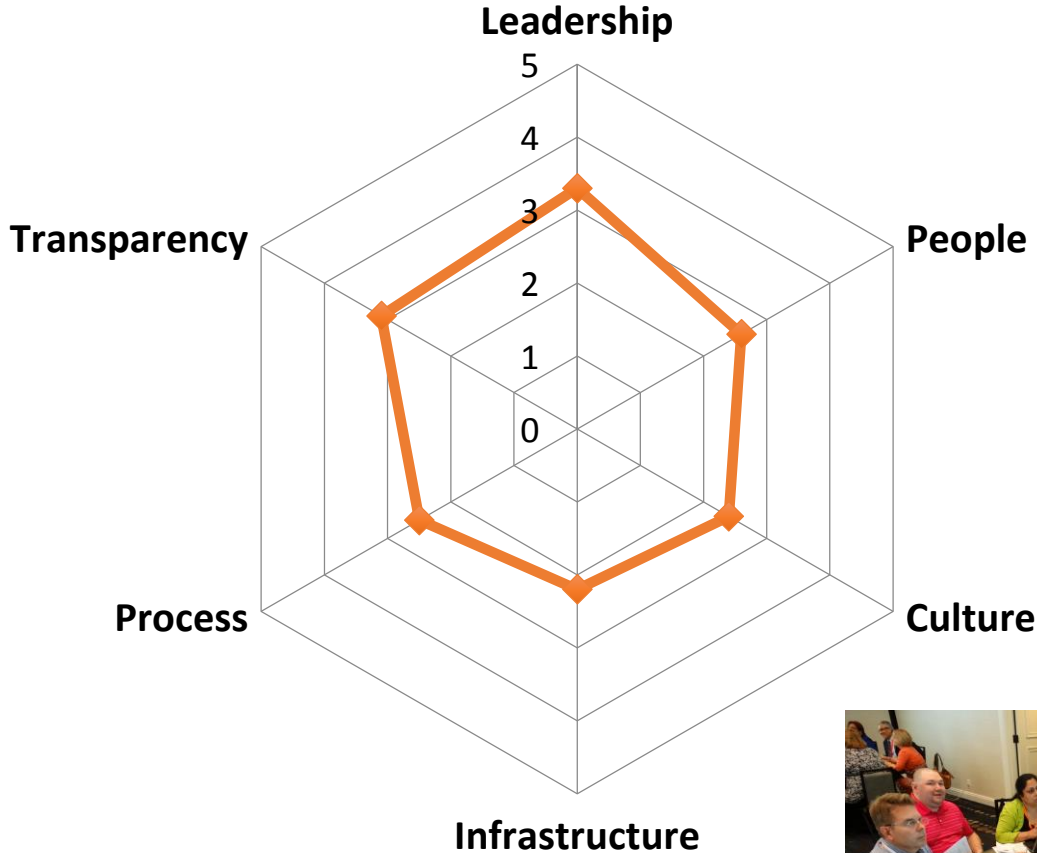
- Dr. Mark Milliron
- *Panelists: Dr. Bill Law, Dr. Paul Dosal, and Laura Mercer*

- Dr. Davis Jenkins
- *Panelists: Dr. Joyce Walsh-Portillo, Wendi Dew, and Sabrina Crawford*





# SAS Information Evolution



Leadership	3.3
People	2.6
Culture	2.4
Infrastructure	2.2
Process	2.5
Transparency	3.1





*Our president gave us a charge of increasing retention and completions by 5%. How do we do that, how do we know what's working? How do we know what's not working? This is giving us a framework for having a common language to talk about that and I think that's what's going to be really critical for us when we go back.*



# Student Success Metrics

*SPC Board of Trustees Meeting  
November 2015*



1. *Course Success Rates*
2. *Fall-to-Fall Retention Rates*
3. *Degree/Certificate Completion Rates*

## Success Metrics

Full-time

- 12 or more Credits Hours

Part-time

- 11 or less Credit Hours

## Student Enrollment Status

*The Course Success Rate is the number of A, B, and C letter grades divided by the overall number of grades.*

$$\frac{A, B, C}{A, B, C, D, F, W, WF, I}$$

## Course Success Rates

*Note: Success rates exclude Pass/Fail Grading basis courses and audits.*

Terms	Overall College Success Rate	Full-time Success Rate	Part-time Success Rate
Fall 2012	74.8%	89.7%	68.0%
Fall 2013	76.9%	90.7%	70.3%
Fall 2014	76.5%	88.8%	70.2%
Spring 2013	74.5%	89.6%	67.7%
Spring 2014	75.5%	90.3%	69.0%
Spring 2015	76.1%	85.7%	70.5%
Summer 2013	79.8%	91.8%	79.4%
Summer 2014	81.3%	91.5%	80.9%
Summer 2015	80.9%	83.9%	80.8%

*Note: Success rates exclude Pass/Fail Grading basis courses and audits.*

# Course Success Rates

Source: Pulse Business Intelligence System , Campus Success Rates dashboard, Data extracted October 4, 2015.

Terms	Full-time Success Rate	Part-time Success Rate
<b>Fall 2014</b>	<b>88.8%</b>	<b>70.2%</b>
Awarded	88.1%	67.4%
Not Awarded	90.2%	74.8%
<b>Spring 2015</b>	<b>85.7%</b>	<b>70.5%</b>
Awarded	83.8%	66.6%
Not Awarded	89.1%	76.7%

*Note: Success rates exclude Pass/Fail Grading basis courses and audits.*

## Course Success Rates – Financial Aid Award

*Source: Pulse Business Intelligence System , Campus Success Rates dashboard, Data extracted November 3, 2015.*



- *Based on a First-Time-in-College (FTIC) Cohort Model.*
- *FTIC students starting in fall who return the following fall semester.*

## Fall-to-Fall Retention Rates

Enrollment Status/Terms	FTIC Students in First Fall	FTIC Students Returning Subsequent Fall	Overall Retention Rate
<b>Fulltime</b>			
Fall 2012	1,177	841	71.5%
Fall 2013	1,270	930	73.2%
Fall 2014	1,364	960	70.4%
<b>Part-time</b>			
Fall 2012	2,200	1,192	54.2%
Fall 2013	2,289	1,316	57.5%
Fall 2014	2,350	1,130	48.1%

# Fall-to-Fall Retention Rates

Enrollment Status/Terms	FTIC Students in First Fall	FTIC Students Returning Subsequent Fall	Overall Retention Rate
<b>Fulltime</b>			
Fall 2014	1,364	960	70.4%
<b>Part-time</b>			
Fall 2014	2,350	1,130	48.1%
<i>By Credit Hour (CH)</i>			
0.0 to 5.9 CHs	474	134	28.3%
6.0 to 8.9 CHs	958	479	50.0%
9.0 to 11.9 CHs	918	517	56.3%

## Fall-to-Fall Retention Rates

- *Also, based on a First-Time-in-College (FTIC) Cohort Model.*
- *Identified the total number of awards with 100%, 150%, 200%, 250%, and 300% of the 'normal time' for a two year degree.*
- Awards include all degree and certificate types.

## Completion Rates

	Cohort Count	100%	150%	200%	250%	300%
<b>2007 FTIC</b>	<b>3112</b>	<b>12.3%</b>	<b>17.8%</b>	<b>23.3%</b>	<b>26.0%</b>	<b>28.7%</b>
FT	1458	20.3%	27.0%	33.7%	36.4%	39.4%
PT	1654	5.3%	9.6%	14.0%	16.9%	19.3%
<b>2008 FTIC</b>	<b>3001</b>	<b>13.4%</b>	<b>19.7%</b>	<b>23.1%</b>	<b>26.9%</b>	<b>29.9%</b>
FT	1439	21.4%	29.2%	33.7%	39.0%	42.1%
PT	1562	6.1%	10.9%	13.3%	15.8%	18.6%
<b>2009 FTIC</b>	<b>3386</b>	<b>12.9%</b>	<b>16.9%</b>	<b>20.9%</b>	<b>23.7%</b>	
FT	1435	23.3%	29.1%	34.4%	37.4%	
PT	1951	5.3%	7.9%	11.0%	13.6%	
<b>2010 FTIC</b>	<b>3685</b>	<b>8.6%</b>	<b>13.2%</b>	<b>17.0%</b>		
FT	1324	17.7%	24.7%	30.4%		
PT	2361	3.5%	6.7%	9.5%		
<b>2011 FTIC</b>	<b>3577</b>	<b>9.4%</b>	<b>13.2%</b>			
FT	1335	18.7%	24.0%			
PT	2242	3.9%	6.8%			

# Completion Rates

Source: Pulse Business Intelligence System , Cohort Retention by Term dashboard, Data extracted October 4, 2015.

Term	Fall FTIC Count	Fall FTIC Fulltime Count	% Fall FTIC Fulltime Returning in Spring	% Returning in Spring in Fulltime Status
Fall 2012	3,377	1,177	91.3%	57.1%
Fall 2013	3,559	1,270	90.0%	51.7%
Fall 2014	3,714	1,364	89.4%	64.2%

# Enrollment Status Change

Source: Pulse Business Intelligence System , Cohort Retention by Term dashboard, Data extracted October 4, 2015.

- *Course Success Rates, Fall-to-Fall Retention Rates, and Completion Rates are significantly higher for fulltime students.*
- *Fall to Fall retention rates dropped for both fulltime and part-time students from Fall 2014 to Fall 2015*
- *A large number of fulltime FTIC students migrate to part-time enrollment status after the first semester.*

## Noteworthy Observations




# Questions



November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

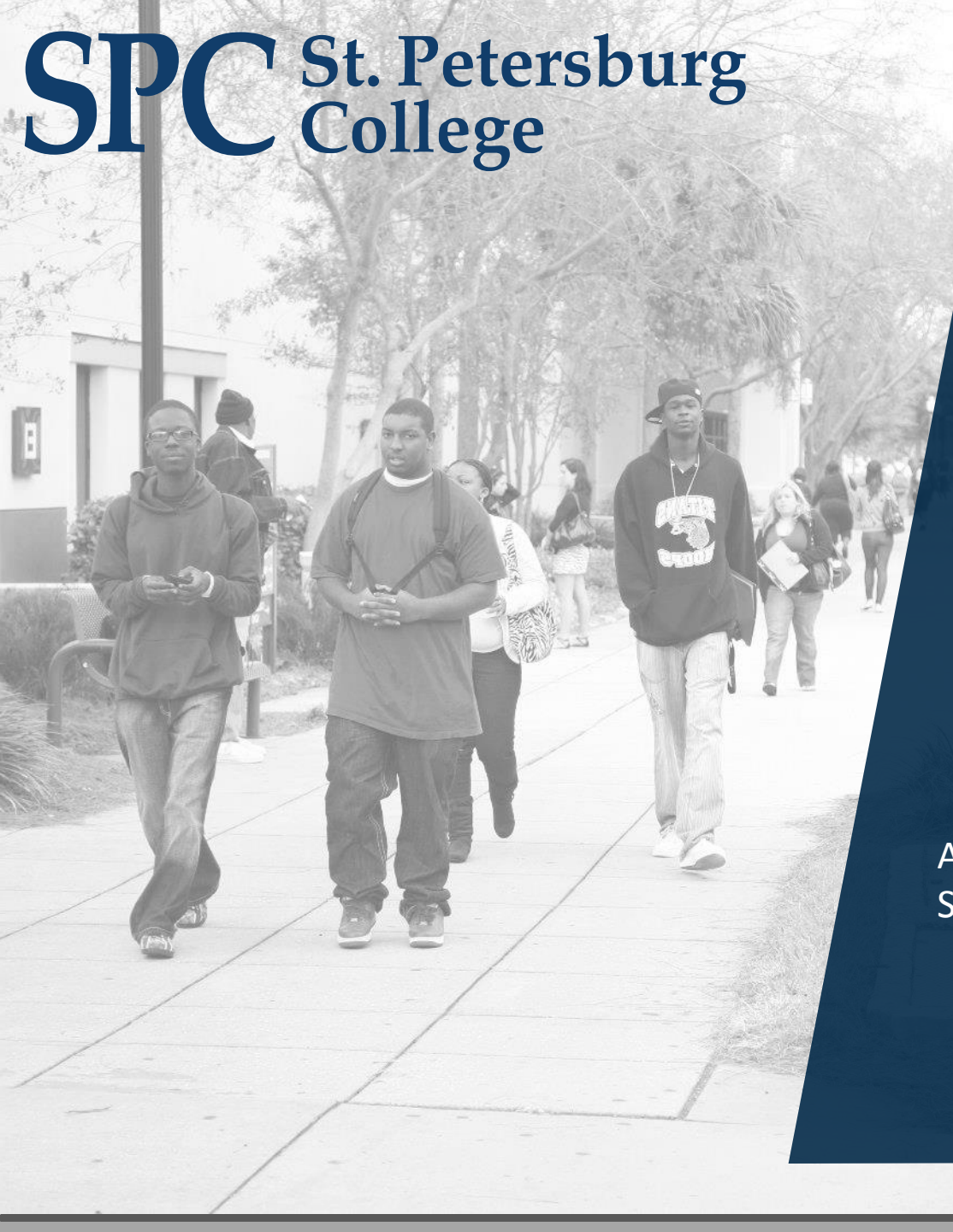
**SUBJECT:** AACC Pathways Project Update (Information)

St. Petersburg College has been selected as one of only 30 community colleges in the nation to participate in a three-year intensive Pathways Project, led by the American Association of Community Colleges (AACC). Supported by funding from the Bill and Melinda Gates Foundation, the intent of this project is to build capacity for community colleges to design and implement high quality structured academic and career pathways for all students, aligned for both university transfer and employment.

SPC will align its AACC Pathways work with the college's academic pathways initiative, which offers clear academic and career pathways that help students progress and complete their programs. These pathways are supported roadmaps for students to reach educational, career and personal goals. Academic pathways are a reform proven to boost completion rates and engagement through the connection of educational programs and robust student supports. SPC's academic pathways keep students engaged through clear road maps that simplify choices, define program outcomes aligned with end goals and provide close monitoring of progress with frequent feedback. The pathways include comprehensive wraparound support services and a robust integration of curriculum designed with input from local industry leaders to ensure students are workforce ready at graduation.

Participation in this initiative will place the College at the forefront of state and national academic and career pathways conversations, but more importantly provide our students with a roadmap to success.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Jesse Coraggio, Associate Vice President, Institutional Effectiveness, Research & Grants; and the Executive Committee, recommend moving forward.



## Update

Anne Cooper  
SVP, Instruction and Academic Programs

Board of Trustees Meeting  
November 17, 2015

# SPC Selected for the AACCC Pathways Project

## What does this mean for SPC?

- Engage with other national recognized institutions about what is working
- Learn and share best practices
- Accelerate integration of **The College Experience** and **Academic Pathways**
- Accelerate scaling to ALL students!

- **Only 30 Awards**
- **Florida Colleges**
  - St. Petersburg College
  - Broward College
  - Indian River State College
  - Tallahassee Community College



# Creating a Unified Student Experience

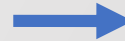
## *The College Experience & Academic Pathways*

### What does this mean for SPC students?

- Clearer path with prescribed steps so students know where they are along the path
- Personalized support processes and guidance along the path
- Personalized, relevant and timely communication in their own words



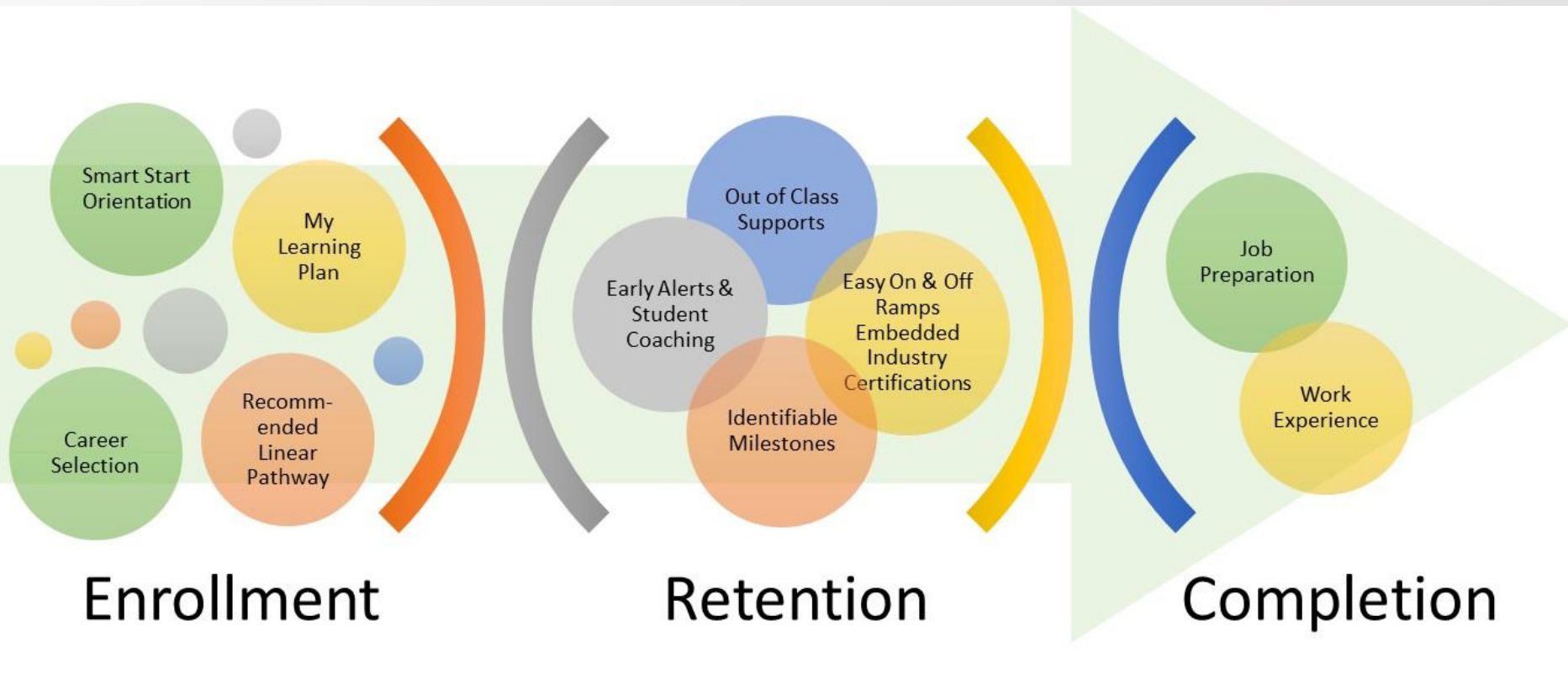
**Before**



**After**



# Smart Start, Finish Strong!



# Next Steps

**1. Identify members of a core pathways team.**

**2. Complete advance work assignments for Institute #1.**

**3. Institute #1 participants**

**William D. Law, CEO**

**Anne Cooper, Chief Academic Officer**

**Heather Roberson, Faculty Leader**

**Governing Board Member - TBD**

**Chief Student Services Officer - TBD**

## Institute Schedule

**February 4-6, 2016**

**Pathway Institute #1 San Antonio, TX**

**April 14-16, 2016**

**Pathway Institute #2 Washington, DC**

**October 2-4, 2016**

**Pathway Institute #3 (location TBD)**

**February 2-4, 2017**

**Pathway Institute #4 (location TBD)**

**June 22-24, 2017**

**Pathway Institute #5 (location TBD)**

**October 26-28, 2017**

**Pathway Institute #6 (location TBD)**



# Questions?



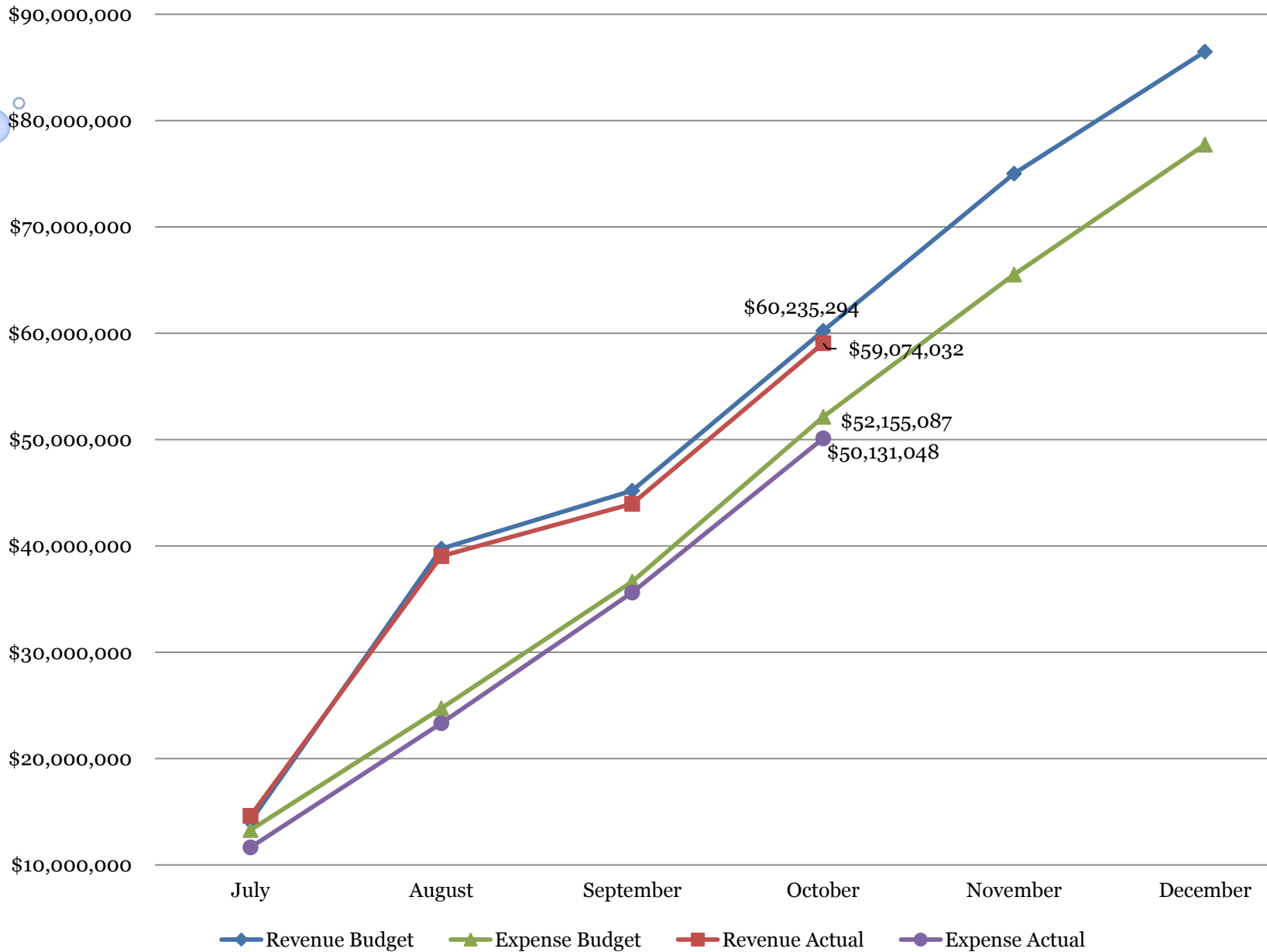


**St. Petersburg College  
Board of Trustees  
Monthly Financial Report**

**Janette Hunt  
November 17, 2015**



# St. Petersburg College FY15-16 Fund 1 Actuals



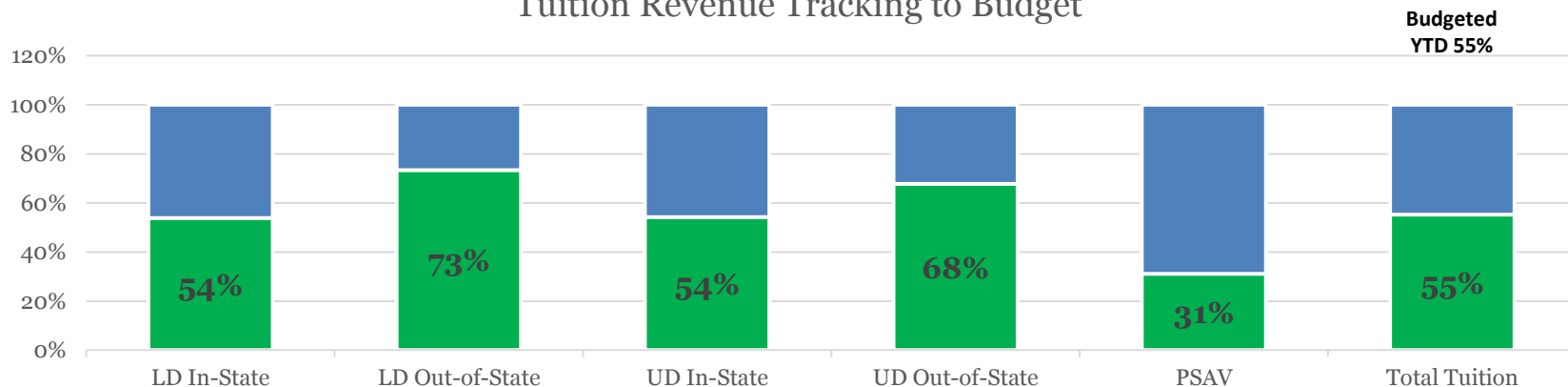
# Revenue Focus

## ST. PETERSBURG COLLEGE

FY15-16 OPERATING BUDGET TO ACTUAL REPORTING: July 1 - Oct 31

Revenue	FY15-16 Budget	FY15-16 Actual	% YTD Actual to Total Budget	% Tracking to YTD Budget
Student Tuition & Out-of-State Fees	\$ 58,920,268	\$ 32,583,115	55%	
State Appropriation - CCPF	\$ 54,863,174	\$ 18,385,798	34%	
State Appropriation - Lottery	\$ 14,934,524	\$ -	0%	
Performance Funding	\$ 1,202,209	\$ 360,661	30%	
Operating Cost for New Facilities	\$ 172,604	\$ -	0%	
Learning Support Access Fee	\$ 1,909,846	\$ 1,002,882	53%	
Distance Learning Fee	\$ 3,752,441	\$ 2,044,073	54%	
Technology Fee	\$ 2,938,032	\$ 1,589,533	54%	
Lab Revenue Fees	\$ 1,714,401	\$ 1,000,806	58%	
Industry Certifications	\$ 150,000		0%	
Other Revenues	\$ 5,397,200	\$ 1,700,622	32%	
Other Student Fees	\$ 1,622,007	\$ 406,542	25%	
Fund Transfers In	\$ 3,556,839		0%	
Revenue Stabilization Reserve	\$ 2,173,009	\$ -	0%	
One-Time Non-Recurring Funds	\$ 2,291,443		0%	
<b>Total Revenues - Fund 1x</b>	<b>\$ 155,597,996</b>	<b>\$ 59,074,032</b>	<b>38%</b>	<b>39%</b>

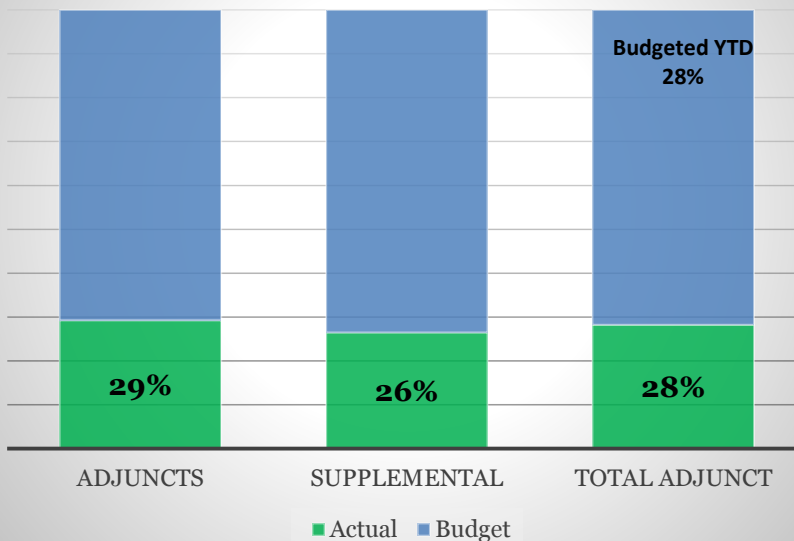
Tuition Revenue Tracking to Budget



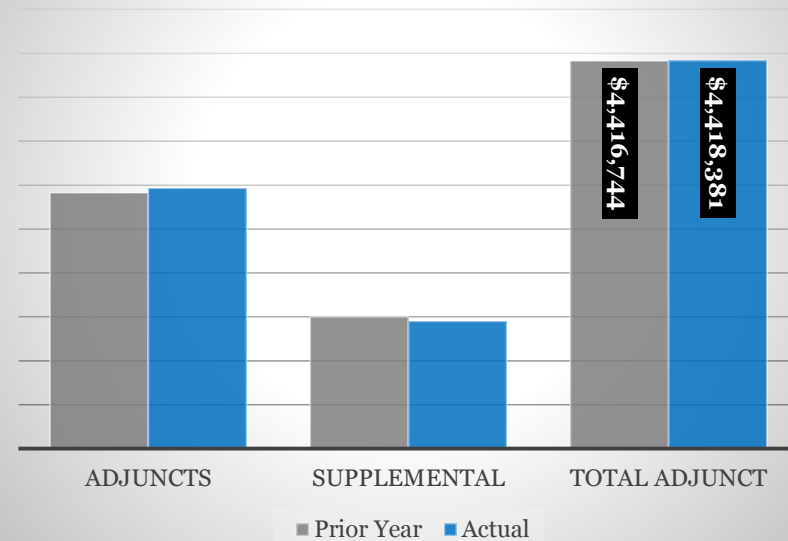
# Expense Focus

Operating Costs	FY15-16 Budget	FY15-16 Actual	% YTD Actual to Total Budget	% Tracking to YTD Budget
<b>Personnel &amp; Benefits</b>				
<b>Total Personnel &amp; Benefits</b>	\$ 120,123,290	\$ 39,311,495	33%	34%
<b>Current Expense</b>				
<b>Total Current Expense</b>	\$ 32,077,510	\$ 9,813,277	31%	31%
<b>Capital Spending</b>				
<b>Total Capital Spending</b>	\$ 3,397,196	\$ 1,006,276	30%	40%
<b>Total Operating Costs - Fund 1x</b>	\$ 155,597,996	\$ 50,131,048	32%	34%
<b>Total Remaining Funds (Surplus/Deficit)</b>	\$ (0)	\$ 8,942,984		

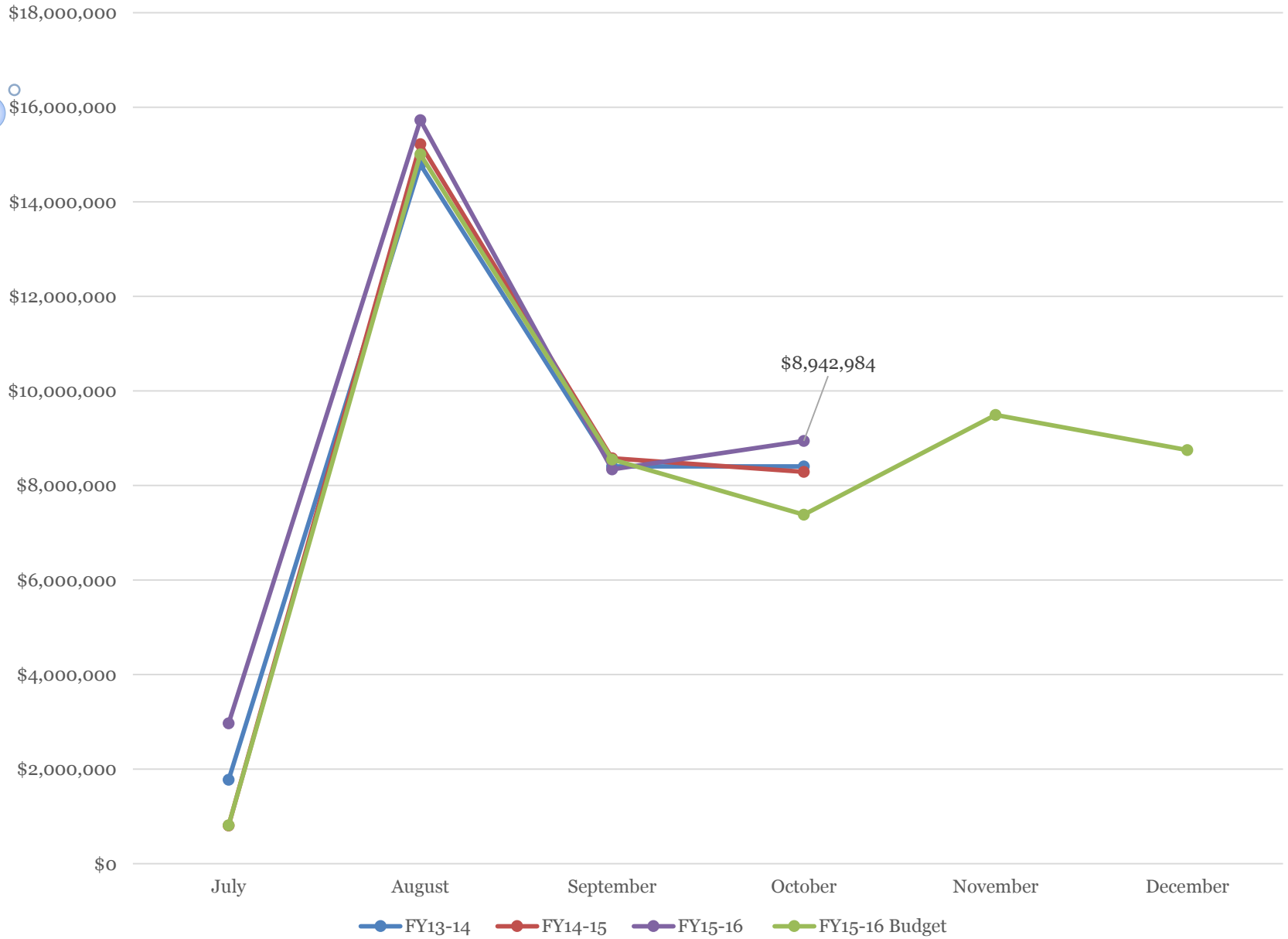
## Adjunct Expense Tracking to Budget



## Year Over Year Adjunct Expense Comparison



# Operating Budget Fund Balance Trends



## FY15-16 St. Petersburg College Operating Budget

Revenue	FY15-16B Budget	FY16-17 Budget Projected
Student Tuition & Out-of-State Fees	\$ 56,498,805	\$ 56,498,805
State Appropriation - CCPF	\$ 54,863,174	\$ 54,863,174
State Appropriation - Lottery	\$ 14,934,524	\$ 14,934,524
Performance Funding	\$ 1,202,209	\$ 1,202,209
Operating Cost for New Facilities	\$ 172,604	\$ 172,604
Learning Support Access Fee	\$ 1,831,810	\$ 1,831,810
Distance Learning Fee	\$ 3,752,441	\$ 3,752,441
Technology Fee	\$ 2,815,337	\$ 2,815,337
Lab Revenue Fees	\$ 1,714,401	\$ 1,714,401
Industry Certifications	\$ 150,000	\$ 150,000
Other Revenues	\$ 5,397,200	\$ 5,397,200
Other Student Fees	\$ 1,622,007	\$ 1,622,007
Fund Transfers In	\$ 3,556,839	\$ 3,556,839
Revenue Stabilization Reserve	\$ 2,173,009	\$ 2,173,009
One-Time Non-Recurring Funds	\$ 2,291,443	\$ 2,291,443
<b>Total Revenues - Fund 1x</b>	<b>\$ 152,975,803</b>	<b>\$ 152,975,803</b>
Operating Costs	FY15-16B Budget	FY16-17 Budget Projected
<b>Personnel &amp; Benefits</b>		
Instructional/Faculty-Full Time	\$ 28,170,380	\$ 27,631,181
Administrative	\$ 9,798,187	\$ 9,973,093
Career (Non-Instructional)	\$ 22,119,336	\$ 22,119,336
Adjunct/Supplemental	\$ 14,691,325	\$ 14,341,325
<b>Total Personnel &amp; Benefits</b>	<b>\$ 118,242,416</b>	<b>\$ 117,528,123</b>
<b>Current Expense</b>		
<b>Total Current Expense</b>	<b>\$ 31,671,510</b>	<b>\$ 31,671,510</b>
<b>Capital Spending</b>		
Computer Refresh Leases	\$ 2,820,836	\$ 2,820,836
Capital Purchases- Non-Recurring	\$ 526,360	\$ 526,360
<b>Total Capital Spending</b>	<b>\$ 3,347,196</b>	<b>\$ 3,347,196</b>
<b>Total Operating Costs - Fund 1x</b>	<b>\$ 153,261,122</b>	<b>\$ 152,546,829</b>
<b>Total Remaining Funds (Surplus/Deficit)</b>	<b>\$ (285,320)</b>	<b>\$ 428,973</b>



Questions?

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** William D. Law, Jr., President *WDL*  
**SUBJECT:** Personnel Report

Approval is sought for the following recommended personnel transactions:

<b>HIRE Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Climes,Dwayne A	Career & Academic Advisor	Associate Provost SPG	11/02/15-06/30/16
Helms,Jonathan D	Career & Academic Advisor	Provost SE	11/02/15-06/30/16
Mattox,Rochelle S	Career & Academic Advisor	Provost SE	10/05/15-06/30/16

<b>TRANSFER/PROMOTION Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Hunter,Tori E	Asst Dir, Scholar&Stu Fin Asst	Scholarships/Stu Fin Assist DO	10/15/15-06/30/16
Cuthbertson,Takita	Career & Academic Advisor	SPC DT	11/02/15-06/30/16
Sarver,Rebecca K	Coord, StudentLife&Leadership	Provost AC	10/19/15-06/30/16

<b>HIRE Budgeted Career Service</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Rohling,Lynn R	Administrative Svcs Specialist	Business Technologies SPG	10/13/15
Justiniano,Vernon S	Custodian	Custodial Services CL	10/19/15
Ross,Lynette A	Instructional Supp Specialist	Health Education Ctr Provost	10/12/15
Lordahl,Lisa A	Library Services Technician	Learning Resources	10/19/15
Dedovic,Indira	Sr Administrative Svcs Assist	Student Activities HC	11/02/15
Luke,Dean D	Sr HR Specialist	Human Resources Training EPIServices	11/02/15
Gilmore,Courtney E	Student Support Specialist	Student Support Services SE	11/02/15

<b>TRANSFER/PROMOTION Budgeted Career Service</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Panov,Sharon B	Accounting Support Technician	Business Office SPG	10/26/15
Skyrm,Catherine B	Administrative Svcs Specialist	Associate Provost HC	09/26/15
Mazurek,Jonathan P	Information Tech Specialist	Information Systems Network SE	10/26/15
Pettay,Michael J	Sr Landscaper	Landscape Services AC	11/02/15
Gilmore,Shannon A	Student Support Specialist	Student Support Services SE	11/07/15

<b>EMPLOYEE CONTRACTS</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Stepanovsky,Nerina	Program Director II	Emergency Medical Services HC	12/19/15-06/30/16

<b>HIRE Temporary/Supplemental</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Osada,Yuki	OPS Career Level 2	Leepa/Rattner Museum DO	11/02/15

Ghozali, Colleen E	OPS Career Level 3	Provost TS	10/26/15
Mejia, Jorge Carlos	OPS Career Level 5	Learning Resources HC	10/26/15
Brierton, Jason T	OPS Career Level 5	Learning Resources SPC DT	11/02/15
Lamborn, Mary Jo	OPS Career Level 5	Learning Resources CL	11/02/15
Portal, Ailyn A	OPS Career Level 5	Learning Resources HC	11/02/15
Norris, Lilian Y	OPS Career Level 7	Leepa/Rattner Museum DO	11/02/15
Heaps, Brandon C	OPS Teaching Asst/Interpreter	Srvcs Spc Students CL	11/02/15
Short, Rose M	Professional Trainer	Corporate Training DO	11/02/15

<b>TRAVEL OUTSIDE THE CONTINENTAL UNITED STATES</b>			
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<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effect. Date</b>
Gautam, Vibor	Faculty	Mathematics SPG	01/17/16-08/05/16

The purpose of this trip is to travel to Kathmandu, Nepal, to help develop undergraduate programs in Mathematics under the College of Education at Kathmandu University. The benefit to the College is to gain knowledge, skills, and resources from the underrepresented population that can be used to enhance the instruction and student success rate at St. Petersburg College.

Funded by the Mathematics department. Estimated cost to the College is \$1,500.00.

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Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology and the Strategic Issues

Council Members bringing the actions forward, recommend approval.


Sw110215



November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Renewal of College’s Stop Loss Policy

**Confirmation is sought to renew the College’s stop-loss policy for its self-funded health plan effective January 1, 2016, according to the agreed-upon terms.** The College carries stop-loss coverage on specific (individual person) as well as overall aggregate (college-wide) claims to reduce its risk of catastrophic loss. The recommendation is to maintain coverage at the current deductible level. The College will re-evaluate the coverage levels as part of an overall review of the plan coverage leading into the 2017 plan year.

The College’s policy would continue with Symetra Financial. The Symetra Financial aggregate and specific stop-loss premium will increase by 8.9%, and is locked in through Dec. 31, 2016 at \$370,624. The terms of the agreement are as follows:

<b>2016 Terms and Options</b>	
Specific Terms - Limit:	Unlimited/person, mandated by Health Care Reform legislation
Aggregate Terms:	Limit \$1-million, 125% aggregate margin
Covered Benefits:	Medical and Prescription Drugs
Third-Party Administrator:	Aetna
<b>Current Renewal</b>	
Contract:	12/15
Specific Deductible*:	\$350,000
Estimated Aggregate Deductible:	\$20,530,438
Composite Enrollment:	1,395
Composite Spec. Rate:	\$20.64
Composite Agg. Rate:	\$1.50
Annual Premium:	\$370,624

*\*Includes unlimited lifetime max feature mandated by Health Care Reform*

Douglas S. Duncan, Senior Vice President, Administrative/Business Services & Information Technology and Desiree Woroner Director, Human Resources bringing the actions forward, recommend approval.

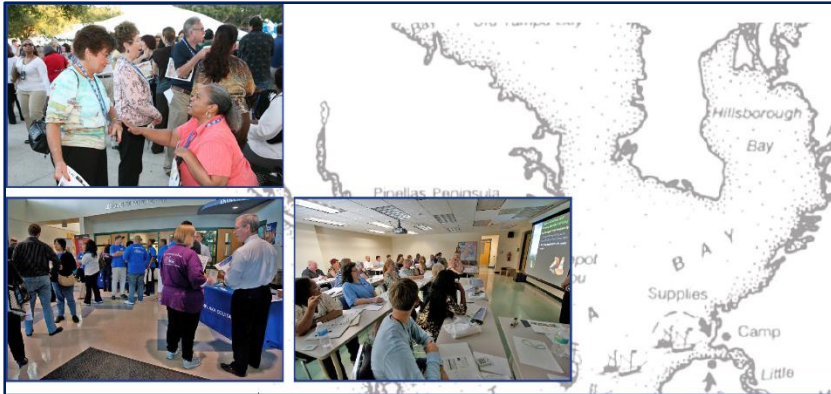


St. Petersburg College  
Board of Trustees  
All College Day 2015 Report

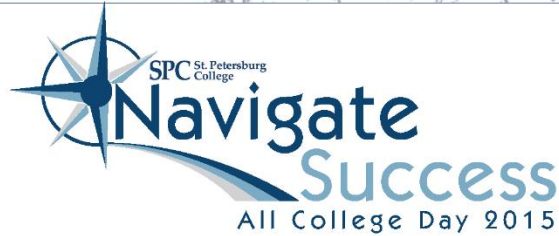
Anamarie Root  
November 17, 2015

# All College Day 2015

## Event Participation



1,621 Participants



All College Day 2015

OCTOBER 20TH, 2015 | CLEARWATER CAMPUS

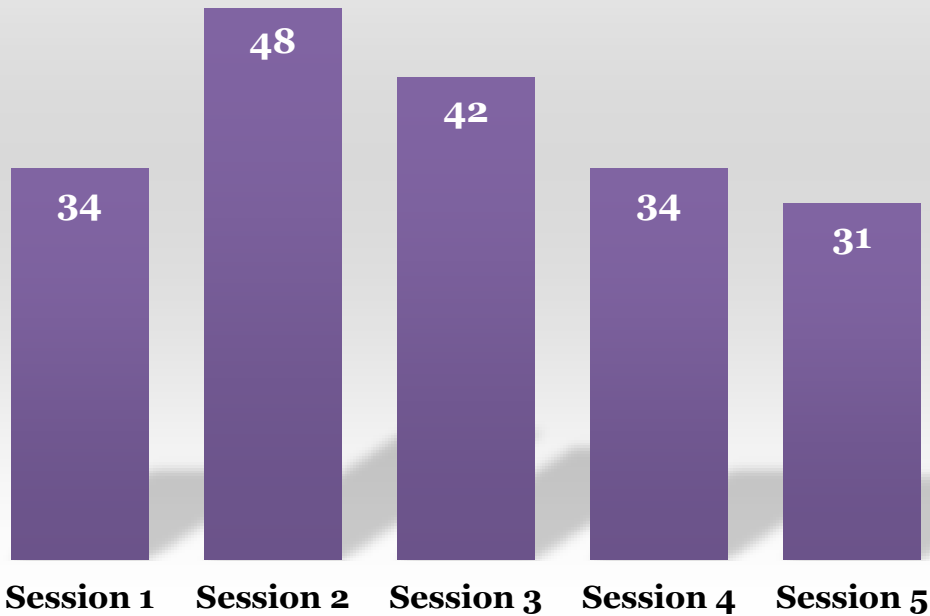
8,105 Training  
Hours/PDUs Completed  
*(Professional Development Units)*



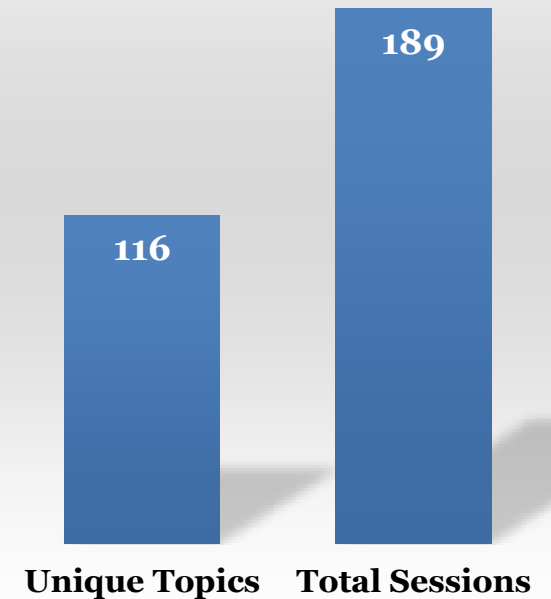
*Data Sources:  
Participant Scanning &  
Sign-in sheets*

# All College Day 2015

***Number of Breakout Sessions Offered Throughout the Day***

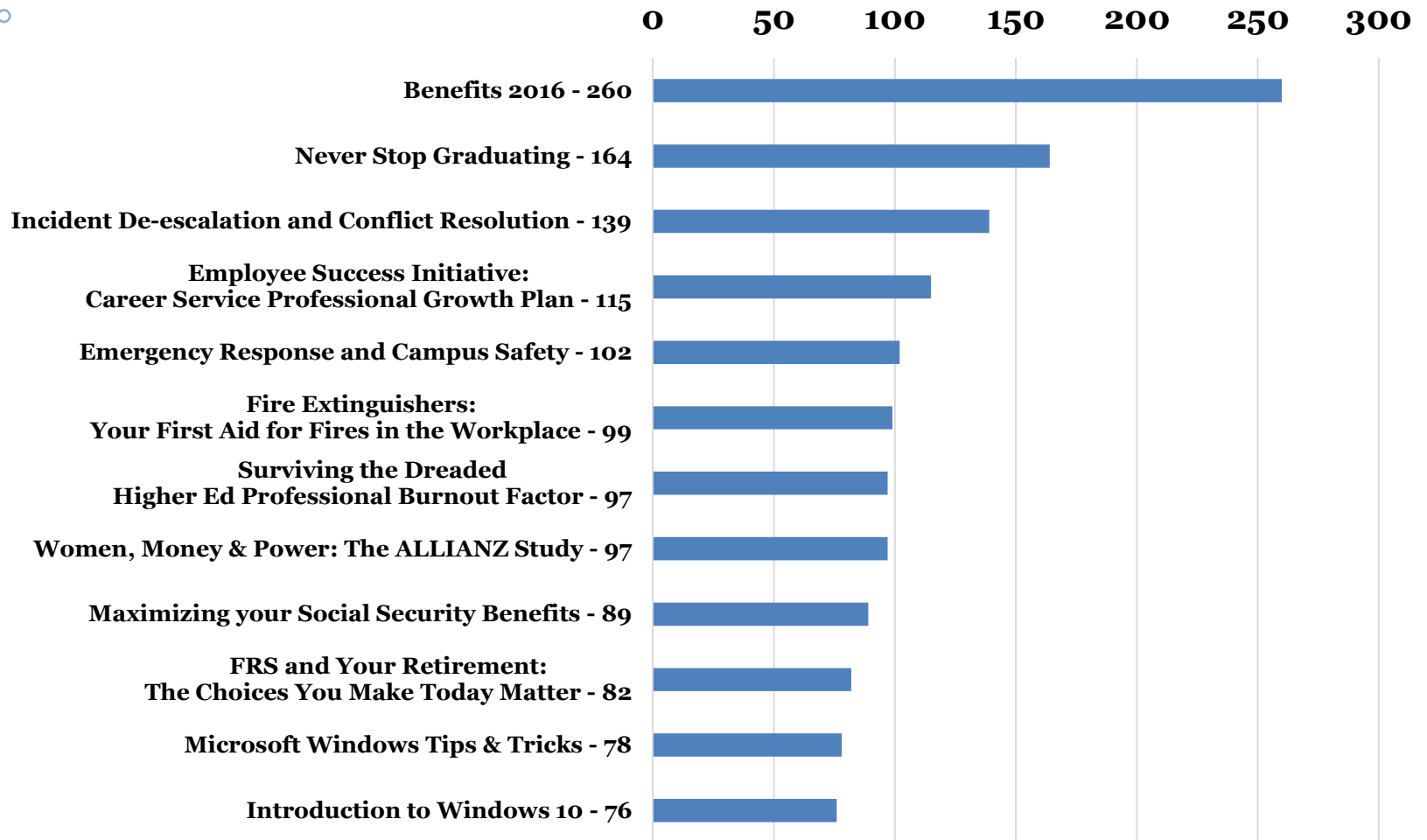


***Total Sessions Offered***



# All College Day 2015

## *Topics with High Participation*



*Data Sources:  
Participant Scanning &  
Sign-in sheets*

# All College Day 2015

## ***Additional Points of Interest:***

- President's Keynote      1,262 Participants
- Volunteers                      197 Employees, 37 Students
- Biometric Screenings      360 Performed
- Flu Shots                              283 Given
- Guest Presenters              22 Presented
- Vendors                              25 Participated

***Data Sources:  
Participant Scanning,  
Sign-in sheets and other Event  
Documents***



# Questions for the Professional Development Team?

Patty Brink

Dean Luke

Michael O'Berry

Yvonne Williams

Anamarie Root

## EMPLOYEE WELLNESS PROGRAM OVERVIEW

Mark-Anthony Bailey  
Employee Wellness Coordinator

BOARD OF TRUSTEES PRESENTATION  
NOVEMBER 17<sup>th</sup> 2015





# 2014 Top 5 Conditions by Paid Amount

1

**Hypertension (High Blood Pressure)**  
\$4.2 million

2

**Hyperlipidemia (High Cholesterol)**  
\$3.5 million

3

**Nonspecific Gastritis/Dyspepsia**  
(Heartburn & related conditions)  
\$2.29 million

4

**Diabetes Mellitus**  
\$1.9 million

5

**Depression**  
\$1.8 million

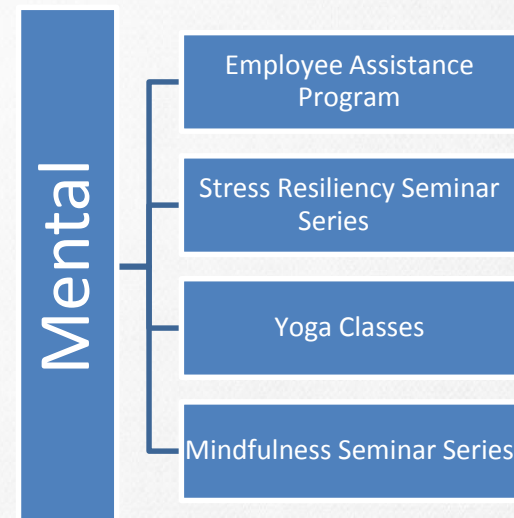
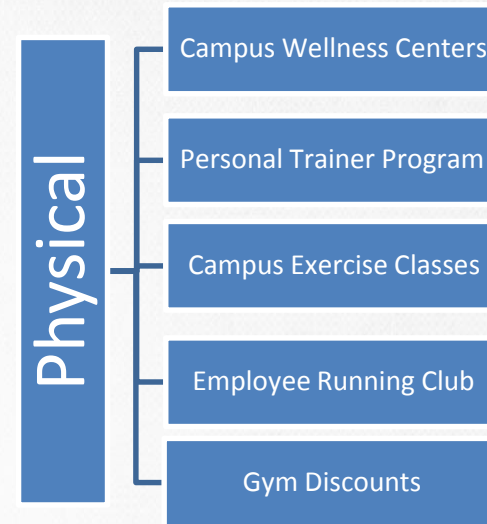
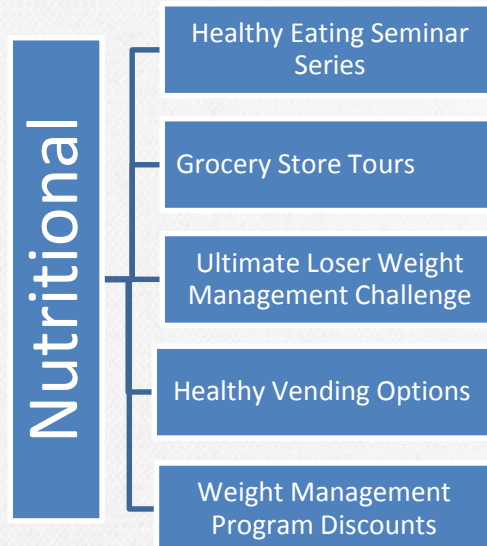
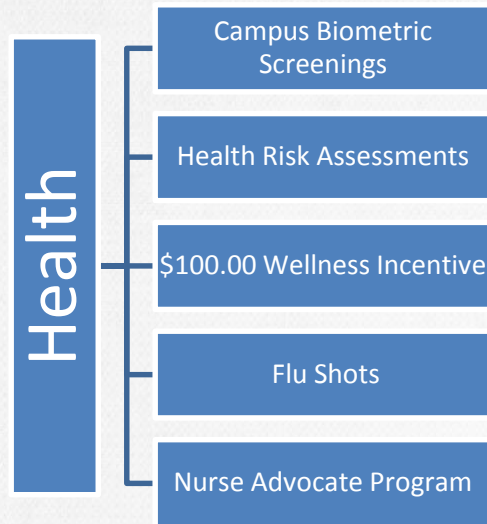
\*

**Current Wellness Budget:**  
\$150,000  
**New Wellness Budget 2016:**  
\$200,000

\*Funded by Aetna.



# Current Wellness Programs



# \$100 WELLNESS INCENTIVE

## Current

- Employees participate in an on campus Biometric Screening & complete the online Aetna Health Risk Assessment.
- Employees participate in SPC sponsored Aetna Medical Insurance coverage.

## Future

- Will include another option to qualify for the \$100 incentive to employees who receive their Annual Physical Examination via their Healthcare Provider & complete the online Aetna Health Risk Assessment.
- This promotes engagement with their healthcare provider.
- No additional cost.



# QUESTIONS?

## EMPLOYEE WELLNESS PROGRAM OVERVIEW

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<http://blog.spcollege.edu/wellness/>



Bailey.MarkAnthony@spcollege.edu



November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Credit Curriculum

The following is a summary of off cycle credit and non-credit curriculum changes for which approval is sought for Spring 2016\* (Term 0510). Please see attachment for additional information.

**New/Deleted/Modified Programs (15 total):**

College/School/Department	New	Deleted	Modified	Total
College of Business			2	2
College of Computer & Info Technology			1	1
College of Education			1	1
College of Public Safety Administration	2			2
Fine Arts/Humanities Department		1		1
College of Health Sciences			4	4
Natural Science Department			1	1
College of Policy and Legal Studies			2	2
General Education			1	1

**New/Deleted/Modified Courses (25 total):**

College/School/Department	New	Deleted	Modified	Revitalized	Total
College of Computer & Info Technology				1	1
Engineering & Building Arts Department	1				1
Fine Arts/Humanities Department	2			5	7
Health Science Department			2	1	3
Mathematics Department				5	5
Natural Science Department	2	2			4
College of Nursing				2	2
Social & Behavioral Sciences Department				2	2

## Credit Curriculum Updates for Spring 2016\*

\*Some updates reflect changes that were implemented in Fall 2015 (Term 505) and resulted from Online Course Revitalization, grant awards, and state-mandated curriculum changes.

### **Program & Course Updates Effective Spring 2016 (Term 0510)\***

*Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.*

#### **A. College of Business**

1. **Program Updates:** The following programs were modified as a result of program review and college initiatives:
  - a. Business Administration (BUS-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans. **Effective Fall 2015 (505)**
  - b. International Business (INTBUS-BAS): Replaced *Information Systems in Industry* (ISM 4301) with *Management of Information Systems* (ISM 3011) as a major elective course.

#### **B. College of Computer & Information Technology**

1. **Program Updates:** The following program was modified as a result of advisory board recommendations:
  - a. Technology Development and Mangement (TMGT-BAS): Subplan title changed from Information Security Assurance to Cybersecurity to align with naming updates made to Cypbersecurity AS (ITSC-AS) and Cybersecurity CT (ITSC-CT)
2. **Course Updates:** The following course was modified as a result of Online Revitalization:
  - a. *Basic Comoputer and Information Literacy* (CGS 1070). **Effective Fall 2015 (505)**

#### **C. College of Education**

1. **Program Updates:** The following program was modified as a result of program review:
  - a. Prekindergarten/Primary Education (age 3 through grade 3) with infused ESOL and Reading Endorsements (PKPED-BS): This is an administrative proposal created to place notification on the program of study that they are no longer admitting students to the program. Program modification or deactivation will be done in the future per Dean Hartman. **Note: Effective Fall 2015 (505)**

#### **D. College of Health Sciences**

1. **Program Updates:** The following programs were modified as a result of program review, state-mandated curriculum changes, and college initiative:
  - a. Healthcare Informatics (HCINF-CT): The state of Florida increased the total program hours from 18 to 24; CIP code also changed. **Effective Fall 2015 (505)**
  - b. Health Sciences (HSA-AS): Added elective course to accommodate students preparing for the Biomedical Technology AS program. **Effective Fall 2015 (505)**
  - c. Health Services Administration (HSA-BAS): Replaced *Information Systems in Industry* (ISM 4301) with *Management of Information Systems* (ISM 3011) as a Health Information Systems subplan elective course.
  - d. Healthcare Services (HSA-CT): Modified certificate to enable students to prepare for the Excel Certification Exam: Replaced *Supervisory Management* (MAN 2340) with *Spreadsheet Techniques and Programming* (CGS 1515). An introduction to management exists in the (HSA 2182) *Health Services Management Concepts* course. **Effective Fall 2015 (505)**

## **E. College of Policy and Legal Studies**

1. Program Updates: The following programs were modified as a result of program review:
  - a. Paralegal Studies (LEGAL-BAS): Updated admissions language to match the criteria established by Admissions and Records and program deans. **Effective Fall 2015 (505).**
  - b. Public Policy and Administration (PPA-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans. **Effective Fall 2015 (505).**

## **F. College of Public Safety Administration**

1. New Program: The following programs were created to meet the new State Curriculum Frameworks:
  - a. Fire Officer Supervisor (FOSU-CT): The FL Department of Education introduced this new certificate for 2015-2016; it is the only certificate to remain embedded in the FIRE-AS program. **Effective Fall 2015 (505).**
2. Fire Fighter/Emergency Medical Technician-Combined (FFEM-PSAV): New combined program established by the FL Department of Education.

## **G. College of Nursing**

1. Course Updates: The following courses were modified to align to current professional standards of the American Nurses Association and the American Association of Colleges of Nursing:
  - a. *Community Health Nursing Theory* (NUR 4636)
  - b. *Community Health Nursing Practicum* (NUR 4636L)

## **H. Engineering and Building Arts Department**

1. New Course: *Survey of Medical Technology* (ETS 1407), 2 credits, added to the new Biomedical Engineering Technology AS program (program pending SACS-COC approval).

## **I. Fine Arts/Humanities Department**

1. Deleted Programs: Digital Media Technology Interactive Web Design Certificate (DIGIWD-CT) was deleted as a result of program review and declining enrollment.
2. New Courses: The following new courses were added to the Digital Arts, Media and Interactive Web Design (DIG-AS) program:
  - a. *Entrepreneurship Creativity and Innovation in a Business Environment* (ENT 2612): Course reflects industry-related information and prepares students for work-force initiatives.
  - b. *Interactive Design II* (DIG 2502C): Course reflects updated standards and technology and will replace DIG 2312.
2. Course Updates: The following courses had major modifications as a result of Online Course Revitalization:
  - a. *Art History* (ARH 1000): Enhanced learning experiences through increased access to resources provided by the college.
  - b. *Western Humanities: Ancient to Renaissance* (HUM 2210): Revised Major Learning Outcomes to meet Quality Matters standards.
  - c. *Western Humanities: Baroque to Contemporary* (HUM 2233): Revised Major Learning Outcomes to meet Quality Matters standards.
  - d. *Humanities (East-West Synthesis)* (HUM 2270): Revised Major Learning Outcomes to meet Quality Matters standards.
  - e. *World Religions* (REL 2300): Revised Major Learning Outcomes to meet Quality Matters standards.

## **J. Health Science Department**

1. Course Updates: The following courses had major modifications as a result of course review or Online Course Revitalization:
  - a. *Radiographic Clinical Education I* (RTE 1804L): Revised Major Learning Outcomes and Course Objectives as part of our course review process.
  - b. *Radiographic Clinical Education II* (RTE 1814L): Revised Major Learning Outcomes to meet Quality Matters standards.
  - c. *Medical Terminology I* (HSC 1531): Revised Major Learning Outcomes to meet Quality Matters standards.

#### **K. Mathematics Department**

1. Course Updates: The following courses had major modifications as a result of Online Course Revitalization:
  - a. *College Algebra* (MAC 1105): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
  - b. *Developmental Mathematics II* (MAT 0028): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
  - c. *Mathematics for Liberal Arts I* (MGF 1106): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
  - d. *Elementary Statistics* (STA 2023): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
  - e. *Honors Elementary Statistics* (STA 2023H): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.

#### **L. Natural Science Department**

1. Program Updates: Biology (BIOLOGY-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans.
2. New Courses: The following courses were created as a result of new state requirements:
  - a. *Special Topics in Environmental Science* (EVR 2930): New General Education requirements reduced minimum science credits required for the AA degree from 7 to 6, and ESC 1000 (3 credits) and ESC 1000L (1 credit) will be replaced by ESC 1000C (3 credits) in response. This change affects total program hours for the Environmental Science Technology AS, so EVR 2930 will make up for the lost 1 credit, while also intergrating industry certification into the degree program.
  - b. *Scientific Communication for Biotechnology* (BSC 2847): This course is part of the core curriculum associated with the Biotechnology AS degree and is intended to serve as work force preparation.
3. Course deactivation: The following courses were replaced by a combined (C) lecture and lab course to enable students to meet the new General Education hour requirements:
  - a. *Earth Science* (ESC 1000): This course is being replaced by ESC 1000C.
  - b. *Earth Science Lab* (ESC 1000L): This course is being replaced by ESC 100C.

#### **M. Social and Behavioral Sciences Department**

1. Course Updates: The following courses had major modifications as a result of course review or Online Course Revitalization.
  - a. *Honors American National Government* (POS 2041H): Updated course title to align with non-honors course title. **Effective Fall 2015 (505)**
  - b. *The College Experience* (SLS 1101): Major Learning Outcomes updated to meet Quality Matters Rubric Standards and corequisite deleted. **Effective Fall 2015 (505)**



# Credit Curriculum

(Off-cycle curriculum changes)

*SPC Board of Trustees Meeting  
November 2015*



## Program Updates

College/ School / Dept	New	Deleted	Modified	Total
College of Business			2	2
College of Computer & IT			1	1
College of Education			1	1
College of Health Science			4	4
College of Policy & Legal Studies			2	2
College of Public Safety Admin	2			2
Fine Arts/ Humanities Dept		1		1
Natural Science Dept			1	1
General Education			1	1
				<b>15</b>

## New Programs

### **College of Public Safety Administration**

- Fire Officer Supervisor Certificate
  - New State certificate embedded in the Fire AS program
  - Replaces former (5) certificates
  - Updated content that combines fire officer curriculum with supervisory standards
- Fire Fighter/Emergency Medical Technician Combined PSAV
  - New combined program established by the FLDOE
  - Enables students to be certified in both fire fighting and EMT

## Course Updates

College/ School / Dept	New	Deleted	Revitalized*	Total
College of Computer & IT			1*	1
College of Nursing			2*	2
Engineering & Bldg. Arts Dept	1			1
Fine Arts/Humanities Dept	2		5*	7
Health Science Dept			3*	3
Math Department			5*	5
Natural Science Dept	2	2		4
Social and Behavioral Sciences Dept			2	2
				<b>25</b>

\*Redesigned to meet Quality Matters standards as part of SPC's online revitalization initiative

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees St. Petersburg College

**FROM:** William D. Law, President 

**SUBJECT:** Workforce and Professional Development

**Approval is sought for the recommended changes to Workforce and Professional Development for courses within the 2015-2016 catalog year.**

*Workforce and Professional Development:* Added three new technology courses relating to Unmanned Aerial Systems (UAS/drones), and the background information needed to apply for the Certificate of Authorization (COA) required to operate UAS in the National Aerospace System:

- AAP0107 – Unmanned Aerial Systems (UAS)
- AAP0108 – Unmanned Aircraft Systems Overview (UAS)
- AAP0113 – COA Smart

*Workforce and Professional Development:* Added six new online courses through the vendor Pearson Workforce Education. Each course offers multiple class topics:

- BSF0500 – Pearson Business and Professional
- CMP0500 – Pearson IT and Software Development
- CON0500 – Green Sustainability
- HHP0590 – Pearson Health Careers
- MNF0500 – Pearson Advanced Manufacturing
- SMS0500 – Pearson Workplace Readiness

*Workforce and Professional Development:* Added six new online courses through the vendor World Education. Each course offers multiple class topics:

- BSF0600 – World Education-Business and Professional
- CMP0600 –World Education- IT and Software Development
- HHP0600 – World Education- Healthcare and Fitness
- CON0600 –World Education- Sustainability
- SMS0600 –World Education- Professional Enrichment
- LNG0600 –World Education- World Languages

*Workforce and Professional Development:* Added 11 new online courses in partnership with SAP.

- DBS0760 – SAP Integration and Business Process
- DBS0762 – SAP Mobile Application Development
- DBS0763 – SAP Managerial Accounting or Controlling
- DBS0764 – SAP Financial Accounting
- DBS0765 – SAP Business Intelligence
- DBS0766 – SAP ABAP Programming Language
- DBS0767 – SAP Human Resource

- DBS0768 – SAP Sales and Distribution
- DBS0769 – SAP Materials Management
- DBS0770 – SAP Production Planning
- DBS0771 – SAP Business Warehouse

**Approval is sought for the recommended changes to Workforce and Professional Development for courses within the 2014-2015 catalog year.**

*Workforce and Professional Development: Intensive English Program* – Titles, descriptions, and times were adjusted to better accommodate the International students and support their student success:

- LNG0400 – Intensive English Program 14 Week Resident
- LNG0405 – Intensive English Program 7 Week Resident
- LNG0410 – Elementary Level Intensive English Program 14 Week Nonresident
- LNG0415 – Elementary Level Intensive English Program 7 Week Nonresident
- LNG0420 – Pre-Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0425 – Pre-Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0430 – Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0435 – Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0440 – Upper Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0445 – Upper Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0450 – Advanced Level Intensive English Program 14 Week Nonresident
- LNG0455 – Advanced Level Intensive English Program 7 Week Nonresident

*Workforce and Professional Development, Math Readiness Program:* Added one new course to give struggling students an option to avoid paying third attempt fees for MAT0022:

- AAP0022 – Developmental Math Readiness

*Workforce and Professional Development, Business and Finance:* New course to meet small business owners' and managers' needs in managing their financials and overall business for increased profitability in the short- and long-term.

- BSF0574 – Profits Plus

*Continuing Education Health:* Added one new course (EMP) due to employer requests for Pinellas County Emergency Medical Services (EMS), and reactivated and updated the content of one course (HHP) to meet certification requirements:

- EMP0327 – Emergency Medical Program - Continuing Medical Education (EMS) (1.5 contact hours)
- HHP0426 – Clinical Medical Assistant

*Manufacturing: Biomedical Device (BMD), Supply Chain Management (SCM), Manufacturing (MNF):* Added 16 new courses in manufacturing to support the Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant and industry needs:

- BMD0214 – Instrumentation and Control Systems
- BMD0108 – Introduction to Biomedical Engineering

- BMD0175 – Technical Support Fundamentals
- BMD0194 – BMET Field Experience 1
- BMD0407 – Survey of Medical Technology
- SCM0100 – Supply Chain Management Principles
- SCM0200 – Customer Service Operations
- SCM0300 – Transportation Operations
- SCM0400 – Warehousing Operations
- MNF0100 – Manufacturing Technician 1 Certificate
- MNF0814 – Introduction to Programmable Logic Controllers (PLC)
- MNF0480 – Introduction to FANUC Robotics
- MNF0600 – Six Sigma White Belt
- MNF0610 – Six Sigma Yellow Belt
- MNF0833 – Automated Systems Troubleshooting
- MNF0855 – Precision Maintenance

Anne Cooper, Senior Vice President, Instruction and Academic Programs, James Connolly, Director, Workforce & Professional Development, recommend approval.



# Workforce and Professional Development Curriculum Changes





# Drones

Nationally, over the next 10 years, Unmanned Aerial System (UAS) is expected to create 100,000 jobs with an economic impact of \$82 billion.

Areas such as:

- Agriculture
- Inspections
- Construction
- Real Estate
- Supply Chain



Classes start Saturday, December 5<sup>th</sup>.

# Robotics

Robotics is expected to create 55,200 jobs nationally.

- Growth rate of 7% - 13% by 2018
- Approximately 55,200 jobs will be created
- Average Salary \$43/hour and \$90K annually

Classes start Monday, February 8<sup>th</sup>.

The 48 hour training will take place at the Collaborative Center for Emerging Technologies on the Clearwater Campus.



# Biomedical Devices

Expected job growth through 2022 is 30 percent nationally. Economic impact over the past five years has been \$228 billion.

- Hands-on training for technical managers and engineers in the healthcare industry.
- Articulation to credit toward an A.S. in Biomedical Engineering Technology.



Training will continue throughout the academic year.



November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Proposed Fulltime faculty and academic chair positions for the 2016-2017 academic year

**The attached list contains the recommended requests for fulltime faculty and academic chair positions for the 2015-2016 academic year. The deans, provosts, and president's executive team reviewed and approved the requests for consideration by the Board of Trustees.**

The process of review begins by generating the number of replacements due to retirements, resignations, promotions or non-renewals. This year we have 14 retirements, 3 resignations, 2 promotions and 3 unfilled position from last year.

Decisions to replace, reallocate, convert or hold a position are based on careful review of the number of college-wide and campus courses taught within the academic discipline by fulltime vs adjunct faculty. Our institutional goal is to reach and maintain a 55/45 fulltime to adjunct ratio of student semester hours taught. Utilizing workforce practitioners as adjuncts who bring real world, current experience and practical application into the classroom, is the driving force behind the maintenance of a 55/45 fulltime to adjunct faculty ratio. This ratio is determined by calculating the number of student semester hours (SSH) taught by fulltime faculty compared to the total number of student semester hours (SSH) within a discipline by campus for the academic year.

In addition to the fulltime adjunct faculty ratios, program growth, course fill ratios, additions of new programs and/or facilities and the overall quality of our academic programs are also part of the review process. For example, we are implementing a new PSAV program in Fire Fighter/Emergency Medical Technician at the Health Education Center and expanding the Emergency Medical Technician program at the Midtown Campus. These needs can sometimes be met by reallocating or transferring positions from other campuses without a negative impact because of shifting enrollments. We may have a retirement in an administrative position from a former organizational structure or program that can now be converted to an Academic Chair position which better serves the needs of the program. Finally positions are considered where needs have not yet been met by the aforementioned methods. This year we are requesting 3 new positions. This insures that we continue to build a strong professorial team for all our programs and campuses.

Attachment

Anne Cooper, Senior Vice President, Instruction and Academic Programs, recommend approval.

# Proposed Faculty/Chair Positions for 2016-2017

Anne Cooper  
SVP, Instruction and Academic Programs

*November, 2015*

*Board Of Trustees Meeting*



# Replacement/New Positions

Replacement	Number of replacements	
Retirements	14	
Resignations	3	
Promotions	2	
2014 Unfilled Positions	3	
<b>New</b>	<b>3</b>	
<b>Total</b>	<b>25</b>	
Hold	6	- 1 Chair
		- 5 Faculty
Recommend Fill Positions	19	- 5 Chairs
		- 14 Faculty

# Determining Factors

- Full Time/Adjunct Ratio – institutional goal 55/45
- Program Growth/Expansion
  - CCIT – College of Computer and Information Technology
  - Business
  - Human Services
  - Emergency Medical Technician MT Campus
- New Program
  - PSAV – Fire Fighter/Emergency Medical Technician





# Faculty/Academic Chair Positions 2016-2017

College/Department/School	Ratio FT/PT	Campus	Faculty Request	Rationale	Position #	FY15/16 Budget	Budget Request	FY16/17 Budget Impact
College of Health Sciences	58/42	HEC	Hold - Faculty	Retirement	9957	\$ 82,645.52	\$ -	\$ (82,645.52)
Natural Science (Biol sci LD)	70/30	SPG	Hold - Academic Chair	Retirement	1320	\$ 125,899.26	\$ -	\$ (125,899.26)
Communications Department	24/76	SPG	Hold - Faculty	Retirement: Dev Reading	3490	\$ 88,923.35	\$ -	\$ (88,923.35)
Communications Department	55/45	SPG	Hold - Faculty	Retirement: Speech-LD	2020	\$ 91,438.18	\$ -	\$ (91,438.18)
Mathematics Department		CLW	Hold - Faculty	Retirement	880	\$ 73,926.18	\$ -	\$ (73,926.18)
Mathematics Department		DT/MT	Hold - Faculty	Resignation	10435	\$ 76,366.61	\$ -	\$ (76,366.61)
Computer and Information Tech	35/65	TS	New Faculty	New CIT-LD program at Tarpon Springs.	NEW	\$ -	\$ 65,417.69	\$ 65,417.69
College of Business	44/56	EPI	New Faculty	BUS-BS and MGTORG	NEW	\$ -	\$ 65,417.69	\$ 65,417.69
Social & Behavioral Sciences and Human Services	12/88	SPG DT/MT	New Faculty	Human Services Position	NEW	\$ -	\$ 65,417.69	\$ 65,417.69
College of Health Sciences	7/93	HEC	Convert PD to Academic Chair	AS-HSC - Replace Vacant Program Director II Medical Lab Tech	3090	\$ 109,868.61	\$ 80,107.29	\$ (29,761.32)
Policy, Ethics, and Legal Studies	58/42	CLW	Re-Org Academic Chair	Re-Org current UD instructor in charge position to Academic Program Chair.	Re-org	\$ 86,830.03	\$ 92,816.03	\$ 5,986.00
Natural Science (Phys sci LD)	57/43	Tarpon	Replacement Academic Chair	Replacement: Due to promotion	9945	\$ 94,320.43	\$ 80,107.29	\$ (14,213.14)
Fine Arts and Humanities	55/45	SEM	Replacement Academic Chair	Vacant position from previous year: Fine Arts	10590	\$ 81,645.27	\$ 80,107.29	\$ (1,537.98)
Computer and Information Tech	48/52	CLW	Convert Academic Coordinator to Academic Chair	Retirement: Academic Coordinator	120	\$ 83,483.90	\$ 80,107.29	\$ (3,376.61)
Natural Science (Biol sci LD)	54/46	SPG	Replacement Faculty	Retirement: Biology	483	\$ 104,770.35	\$ 65,417.69	\$ (39,352.66)
Public Safety Administration	58/42	Allstate	Replacement Faculty	Retirement: PSA-BAS (42ECH)	10138	\$ 119,925.40	\$ 72,612.11	\$ (47,313.29)
Computer and Information Tech	58/42	SEM	Replacement Faculty	Retirement	1942	\$ 119,687.92	\$ 65,417.69	\$ (54,270.23)
College of Health Sciences	41/59	HEC	Replacement Faculty	Retirement: HIT-AS	630	\$ 105,139.79	\$ 65,417.69	\$ (39,722.10)
College of Health Sciences	48/52	HEC	Replacement Faculty	Retirement: Dental-AS	147	\$ 92,416.71	\$ 65,417.69	\$ (26,999.02)
College of Health Sciences	35/65	HEC	Replacement Faculty	Retirement: Dental-AS	3020	\$ 91,724.37	\$ 65,417.69	\$ (26,306.68)
College of Health Sciences	75/25	HEC	Replacement Faculty	Vacant position from previous year EMS	9950	\$ 74,071.00	\$ 65,417.69	\$ (8,653.31)
Communications Department	50/50	SEM	Replacement Faculty	Retirement: Letters-LD	110	\$ 106,688.90	\$ 65,417.69	\$ (41,271.21)
Communications Department	52/48	CLW	Replacement Faculty	Replace: ESL Promotion	523	\$ 68,073.64	\$ 65,417.69	\$ (2,655.95)
College of Education	22/78	CLW TS Gibbs	Replacement Faculty	Resignation: ESOL (42ECH)	9865	\$ 94,755.90	\$ 72,612.11	\$ (22,143.79)
Social & Behavioral Sciences and Human Services	0/100	DT/MT	Replacement Faculty	Resignation: Psychology	10581	\$ 80,545.31	\$ 65,417.69	\$ (15,127.62)
						\$ 2,053,146.63	\$ 1,343,481.69	Total Savings w/Benefits \$ (709,664.94)

## Hiring Process

Review college-wide faculty/chair diversity within academic discipline

Diverse search and screen committees chosen

Applications reviewed and final choices submitted to dean

Deans consolidate choices 5 to 6 candidates chosen for interview

Candidates present teaching demo followed by interviews with search & screen committee and dean

Finalist interviewed by Provost

Final candidates interviewed by President and Senior Vice President

Present Recommended Candidates to April BOT

## Faculty /Chair Positions for 2015-2016

College/Department/School	Ratio FT/PT	Campus	Faculty Request	Rationale	Position #	FY15/16 Budget	Budget Request	FY16/17 Budget Impact
College of Health Sciences	58/42	HEC	<b>Hold - Faculty</b>	Retirement	9957	\$ 82,645.52	\$ -	\$ (82,645.52)
Natural Science (Biol sci LD)	70/30	SPG	<b>Hold - Academic Chair</b>	Retirement	1320	\$ 125,899.26	\$ -	\$ (125,899.26)
Communications Department	24/76	SPG	<b>Hold - Faculty</b>	Retirement: Dev Reading	3490	\$ 88,923.35	\$ -	\$ (88,923.35)
Communications Department	55/45	SPG	<b>Hold - Faculty</b>	Retirement: Speech-LD	2020	\$ 91,438.18	\$ -	\$ (91,438.18)
Mathematics Department		CLW	<b>Hold - Faculty</b>	Retirement	880	\$ 73,926.18	\$ -	\$ (73,926.18)
Mathematics Department		DT/MT	<b>Hold - Faculty</b>	Resignation	10435	\$ 76,366.61	\$ -	\$ (76,366.61)
Computer and Information Tech	35/65	TS	<b>New Faculty</b>	New CIT-LD program at Tarpon Springs.	<b>NEW</b>	\$ -	\$ 65,417.69	\$ 65,417.69
College of Business	44/56	EPI	<b>New Faculty</b>	BUS-BS and MGTORG	<b>NEW</b>	\$ -	\$ 65,417.69	\$ 65,417.69
Social & Behavioral Sciences and Human Services	12/88	SPG DT/MT	<b>New Faculty</b>	Human Services Position	<b>NEW</b>	\$ -	\$ 65,417.69	\$ 65,417.69
College of Health Sciences	7/93	HEC	<b>Convert PD to Academic Chair</b>	AS-HSC - Replace Vacant Program Director II Medical Lab Tech	3090	\$ 109,868.61	\$ 80,107.29	\$ (29,761.32)
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Social & Behavioral Sciences and Human Services	0/100	DT/MT	<b>Replacement Faculty</b>	Resignation: Psychology	10581	\$ 80,545.31	\$ 65,417.69	\$ (15,127.62)

Total Savings w/Benefits  
\$ 2,053,146.63    \$ 1,343,481.69    \$ (709,664.94)

St. Petersburg College

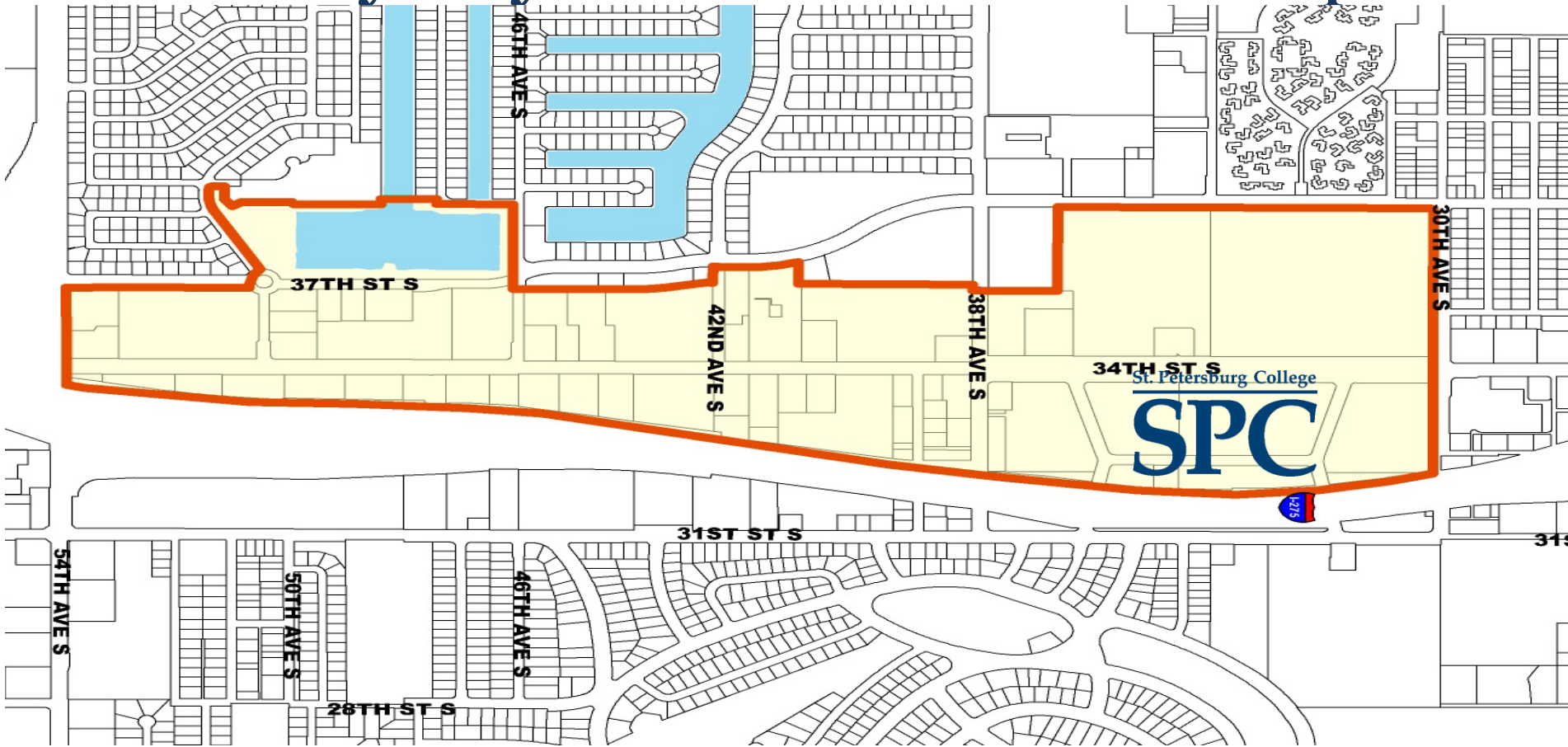
**SPC**



# Skyway Marina District and St. Petersburg College's Allstate Campus Emergent Plan

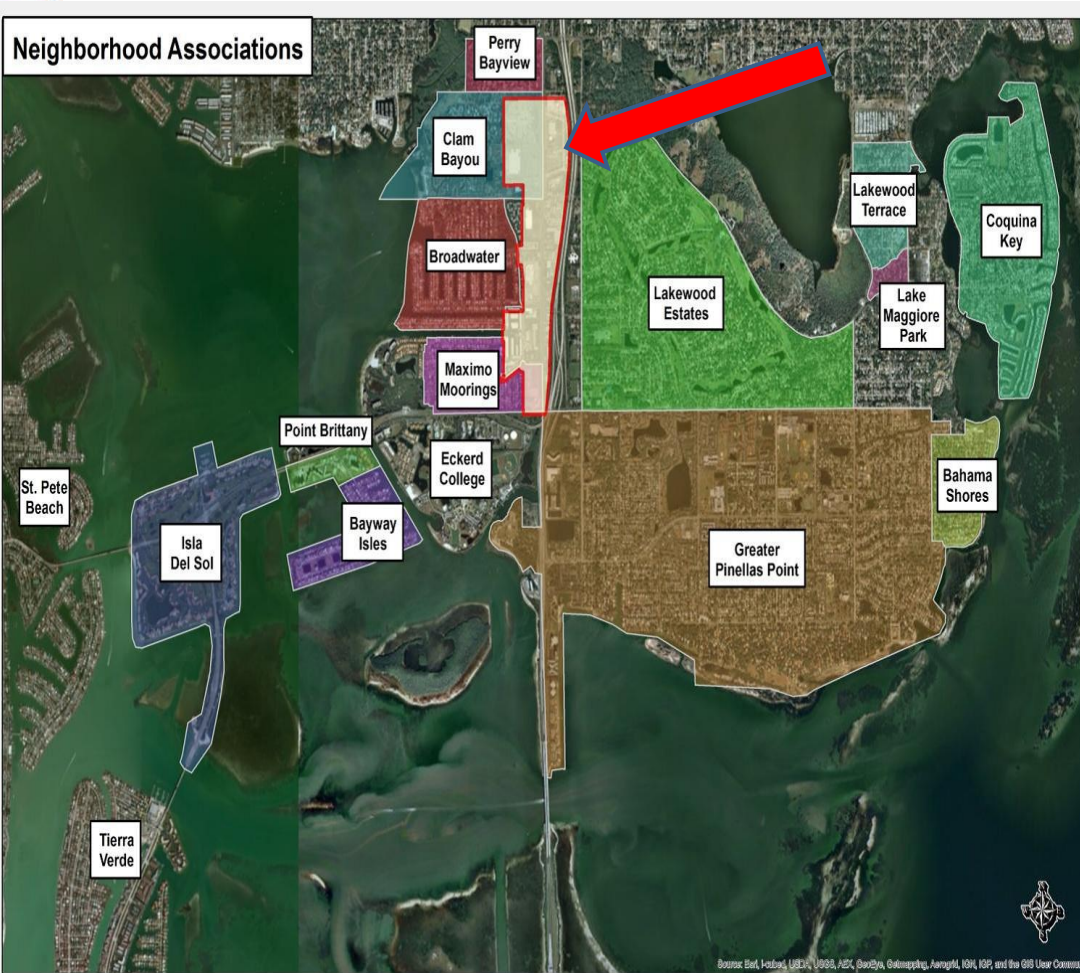
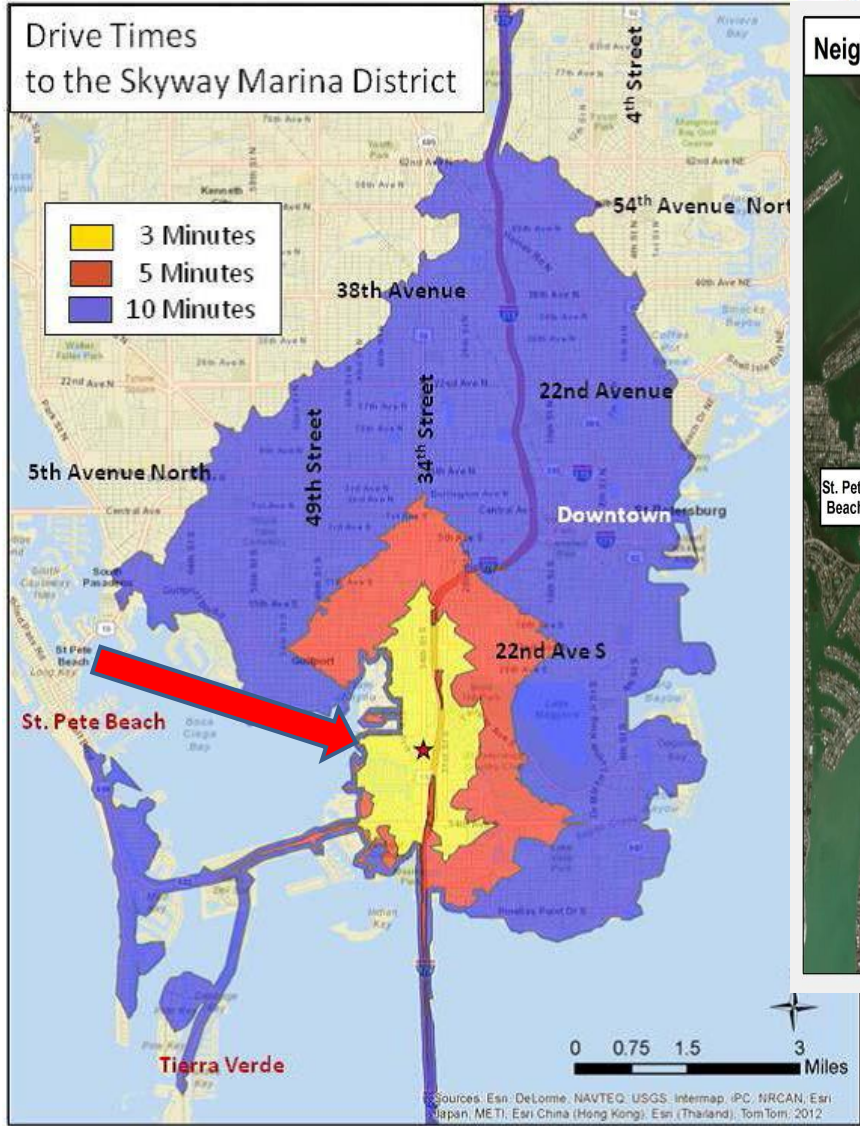
*November 17, 2015*

# Skyway Marina District Map



St. Petersburg College

**SPC**



# Economic Investment

- City of St. Petersburg Community Redevelopment Area
  - Approximately 2.2 million dollars allocated toward redevelopment
- Mayor's Greenhouse initiatives for Businesses
- Skyway Marina District



# Problem Statement

*In support of the College's strategic initiative to provide accessible learning opportunities to a range of community needs and to grow beyond its historical founding role as a single purpose campus, how can the Allstate Center be in a better position to be utilized to expand career and academic programs?*



# Campus Emergent

## ***Vision Statement***

*To become a distinguishable campus serving the South St. Petersburg community of Pinellas County.*

## ***Mission Statement***

*Expand and continue to grow career and academic programs beyond Public Safety by integrating companion programs that fulfills the workforce of South St. Petersburg community of Pinellas County and surrounding areas.*

# St. Petersburg College: Allstate Center

- Allstate Insurance Company gifted over 27 years ago
- 1988 Public Safety Center
  - Underserving community resource
- New community role
  - Annex building (Interest with SPPD)



St. Petersburg College

**SPC**

# Next Steps

1. Continue planning to provide more detail gleaned from:
  - a needs assessment
  - demographic analysis
  - career and academic programs
2. Rebrand the campus
3. Assess the capabilities of the campus for more expansion
4. Develop a timeline toward a long term vision

# Questions?




St. Petersburg College

**SPC**

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** National Science Foundation – Advanced Technological Education Support Center Planning Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by Polk State College in partnership with St. Petersburg College to the National Science Foundation for the Advanced Technological Education (ATE) Support Center Planning Grant funding opportunity. Permission is also sought to accept an estimated \$9,281.00 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The proposed Competency-Based Education Advanced Technological Education (CBE-ATE) Support Center Planning Grant will support extensive development for a national Support Center focused on resources for competency-based education in the advanced technological sciences. Competency-based education (CBE) ties course completion to students' demonstrated knowledge and mastery in defined skills rather than credit hours. The proposed project builds upon the successes of previous NSF-funded projects at Polk State College and SPC, and represents a cutting-edge approach to affordable, flexible education strategies for nontraditional STEM students by addressing common barriers to competency-based education implementation in post-secondary institutions. In addition to Polk State College and the University of West Florida, the planning grant Consortium will consist of national education policy experts, existing ATE Centers, and industry advisors, strengthening SPC's partnership network on a national scale and placing the institution at the forefront of national educational policy and innovative curriculum design and implementation.

The estimated period of performance will be from September 15, 2016 through September 14, 2017. The total project budget is approximately \$69,634, of which the College anticipates receiving an estimated \$9,281 over the one-year period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; John Chapin, Dean, Natural Sciences, recommend approval.

Attachment  
jm1104152

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** November 17, 2015

**Funding Agency or Organization:** National Science Foundation

**Name of Competition/Project:** Advanced Technological Education (ATE)  
Support Center Planning Grant

**SPC Application or Sub-Contract:** Sub-Contract

**Grant/Contract Time Period:** **Start:** 9/15/16 **End:** 9/14/17

**Administrator:** John Chapin

**Manager:** Lara Sharp

**Focus of Proposal:**

The goal of the proposed project, known as the Competency-Based Education Advanced Technological Education (CBE-ATE) Support Center Planning Grant, is to determine feasibility for an innovative, national support center that will provide resources for competency-based education in the advanced technological sciences, including engineering technology and aerospace/aviation. CBE allows students to demonstrate knowledge and skill mastery in a self-paced course format, rather than assigning credit based upon course hours. The proposed Support Center will assist institutions in promoting flexible and affordable student pathways to certification and degree attainment, ultimately increasing the number of trained technicians entering the local and national workforce and/or pursuing further education in advanced technological sciences. In partnership with Polk State College and the University of West Florida, St. Petersburg College will use the one-year planning period to meet the following objectives: 1) Expand partnerships with 2 and 4-year institutions, industry advisors, and existing ATE Centers 2) Develop detailed action, evaluation, and management plans for the Center's core functions and resources, ensuring alignment with national industry certifications and CBE best practices; 3) Develop a full NSF grant application for the proposed CBE-ATE Support Center.

SPC will contribute staff time to provide input on the administrative details of CBE implementation at SPC, and assist in developing grant deliverables. The culmination of the planning grant period will be a full NSF application for the CBE-ATE Support Center, submitted in October 2016. If funded, the project would garner up to \$1.6 million over a 4 year period, with St. Petersburg College remaining a significant partner in the project. The proposed CBE-ATE Support Center would be the first of its kind in the nation, serving as a national model for competency-based learning strategies across multiple disciplines.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$	5,400
Fringe Benefits	\$	2,052
Travel	\$	618
Indirect Costs	\$	1,211
<b>Total Budget</b>	<b>\$</b>	<b>9,281</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$9,281

Total amount from funder:

\$9,281

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No  Yes

Voluntary match or cost sharing:

No  Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

**College Values, Strategic Initiatives, and Activities Addressed:**

Values:


1. Academic Excellence
2. Partnerships
3. Innovation
4. Culture of Inquiry

Strategic Initiative(s):

1. Outreach
2. Student Engagement

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** William D. Law, Jr., President   
**SUBJECT:** Selection for Design-Build Services for Green Living Demonstration Center, Seminole Campus.

**Authorization is requested to approve the selection for Design-Build Services for Green Living Demonstration Center, Seminole Campus.**

This project involves the design and construction of a Green Living Demonstration Center. It is largely funded by a federal grant from the Department of Energy (DOE). The project budget is \$675,000.

The College received four (4) submittals. The number of submittals fell within the anticipated number of firms to shortlist and therefore all firms made presentations to the Selection Team on November 4, 2015. The Selection Team, comprised of Dr. John Chapin, Dean, Natural Science and Mark Strickland, Provost of the Seminole Campus, interviewed these firms and ranked the firms in the following order:

1. Skanska/OT9 Design
2. Walbridge/Fleischman Garcia
3. Lema Construction/Wannemacher Jensen
4. All Florida Management Co.

Authorization is specifically requested for the following:

- To approve the Selection Team's recommendation and to proceed with contract negotiations with the #1 ranked firm;
- Should the negotiations not result in a satisfactory contract deemed to be fair, competitive and reasonable, negotiations will be undertaken with the second most qualified firm and thereafter, if necessary, with the third.


William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.



November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Request to advertise for construction services, Career and Academic Services and associated work, Seminole Campus.

**Authorization is sought to advertise for construction services for the renovation of the UPC building and related spaces to accommodate a more functional Career and Academic Services area.**


This project is expected to exceed the statutory Category 5 value of \$325,000, thereby requiring Board approval to advertise and select the construction firm. Final design is underway and the college intends to begin advertising for the work in late 2015, with work expected to commence immediately upon selection.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Change Order #1, Fire Training Center

**Authorization to approve change order #1 in the amount of \$97,353 for project #265-R-15-17, Renovations at the Fire Training Center.**

This project involves improvements to the infrastructure at the Fire Training Center, including upgrades to the restrooms, showers, equipment storage, laundry facilities, employee lockers, HVAC and other related areas. In order to expedite the project, an initial purchase order was issued to the contractor, and this change order is the amount needed to fund the entire project budget of \$347,353.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President *wdl*

**SUBJECT:** Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee's Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President's designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms "SBE", "BOT" and "ITB" stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

**The listing is by Purchase Order Number:**

- 1. P.O. #96175 – Coastal Courier Inc.** – This is in the amount of **\$87,735.28** For courier services for the period of 7/1/15 – 6/30/16. **Authority:** SBE & BOT Rule 6Hx23-5.12, SPC ITB # 02-14-15 Award **Recommended** by Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.
- 2. P.O. #96253 – Skyline Elevator Inc.** – This is in the amount of **\$39,720.00** For elevator service and maintenance college wide. **Authority:** SBE & BOT Rule 6Hx23-5.12, SPC ITB # 08-12-13 Award **Recommended** by Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.
- 3. P.O. #96350 – Hillsborough Community College** – This is in the amount of **\$42,026.89** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded.** **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services ..." **Recommended** by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.

4. **P.O. #96351 – State College of FL Manatee-Sarasota** – This is in the amount of **\$41,194.93** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services ...” **Recommended** by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.
5. **P.O. #96352 – University of South Florida** – This is in the amount of **\$39,053.36** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services ...” **Recommended** by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.
6. **P.O. #96514 – Fisher Scientific CO LLC** – This is in the amount of **\$160,017.66** for SCOTT air-paks and backpacks for individual fire trainees equipment. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Contract prices ...” **Recommended** by Brian Frank, Dean, College of Public Safety, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.
7. **P.O. #97094 – Pride Enterprises** – This is in the amount of **\$42,525.00** for 2016-2017 student handbook planners. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption A: “Section 946.545 PRIDE- Florida State Statutes”. **Recommended** by Patrick Rinard, Associate Vice President, Enrollment Services, and approved by Tonjua Williams, Senior Vice President of Student Services.

**Change Orders listed in numeric order:**

1. **P.O. #82606 – McKeon, Nancy I:** This change order is in the amount of **\$26,178.38** increase (new total is \$232,178.38). For consultation and professional services at the law enforcement executive sessions through January 2016. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services...” **Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.
2. **P.O. #88307 – Santiago, Ernesto, Fernandez:** This change order is in the amount of **\$800.00** increase (new total is \$49,600.00). For SME (Subject Matter Expert) to coordinate training activities for the Puerto Rico community policing grant and serve as SPC’s liaison with the Puerto Rico police department from September 2015 to January 2016. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services...” **Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.
3. **P.O. #94513 – C8G Tactical Consulting Inc:** This change order is in the amount of **\$24,300** increase (new total is \$72,900.00). To produce content and provide SME for the

development of training curriculum extending through 12/31/2015. **This is grant funded.**  
**Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services...”  
**Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

**Summary of Vendors Appearing More Than Once (exclusive of change orders)**

NA

**For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing**

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

**The following are exceptions to competitive solicitations:**

- A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.
- B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.
- C. Library books, reference books, periodicals, and other library materials and supplies.
- D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.
- E. Food.
- F. Services or commodities available only from a single or sole source.
- G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For

the purposes of this paragraph, “professional services” shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college’s information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.

**(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)**

This Quarterly Informational Report was compiled by Paul Spinelli, Director of Procurement, Asset Management and Auxiliary Services.  
PAS102815

November 17, 2015

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** William D. Law, Jr., President 

**SUBJECT:** Removal of Certain Assets from Property Inventory

This Memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. Per approval by the Survey Committee for removal from the inventory, the following items have a current Net Book value of \$0 and were acquired between 1978 and 2012.

Tag Number	Description	Acq Date
00552	Walkie Talkie:Motorola	12/1/1990
00553	Walkie Talkie:Motorola	12/1/1990
00554	Walkie Talkie:Motorola	12/1/1990
00555	Walkie Talkie:Motorola	12/1/1990
00556	Walkie Talkie:Motorola	12/1/1990
00557	Walkie Talkie:Motorola	12/1/1990
00862	Microscope:Reichert	1/1/1987
00872	Microscope:Reichert	1/1/1987
00874	Microscope:Reichert	1/1/1987
00942	Microscope:Reichert	2/1/1987
01002	Microscope:Reichert	2/1/1987
01456	Centrifuge:General Purpo	1/1/1982
01510	Centrifuge:General Purpo	1/1/1982
02046	1200 Arrhythmia Anne	10/1/1978
02962	Vectorscope:Videotek	9/1/1981
02970	Sigma Video Distribution	8/1/1981
03232	Miraphone Tuba W/Case	12/1/1979
03996	Bookcase:Dbf:5 Sect:90"	1/1/1983
03997	Bookcase:Dbf:5 Sect:90"	1/1/1983
05739	Cassette Play/Rec:Sony	8/1/1990
06085	Ideanetics Simulator/Com	1/1/1987
07295	Electrovoice mixer/speakers	9/1/1992
07414	Microscope:Leica	10/1/1992
07416	Microscope:Leica	10/1/1992

Tag Number	Description	Acq Date
08015	Cera Gas Chromatograph	4/1/1993
08266	Muscular Anatomy Model	6/1/1993
08664	Human Male/Female Torso	6/1/1994
09140	Gyro Water Bath Shaker	2/1/1995
09664	U Shaped Station W/Lft B	8/1/1995
09667	U Shaped Station W/Rht B	8/1/1995
10027	Wet Vac:North American	4/1/1996
10067	Commercial Electric Punc	4/1/1996
10523	Printer: HP 5M	7/1/1996
10892	Projector:Epson	6/4/1997
11015	Projector:Epson	5/10/1997
11797	Printer:Lexmark S1650	7/15/1997
11875	Superstack Switch Enet 1000	7/22/1997
11892	Optelec Spectrum:Color Unit	8/29/1997
12436	Book Check Unit	7/28/1997
12552	Monitor, Optelec Spectrum Jr.	8/18/1998
12582	Printer:Lexmark 1650N	1/21/1998
12595	Printer:Lexmark 1650N	1/20/1998
12665	Projector:Epson ELP7000XB LCD	4/16/1998
12843	Elmo Visual Presenter	6/18/1998
13660	Projector:Epson	8/20/1998
13664	Projector:Epson	8/20/1998
13673	Projector:Epson	8/24/1998
13722	Printer:Lexmark 1625N	8/28/1998
13745	Optelec 20/20 CCTV Unit	9/23/1998
13886	Visual Presentor:Elmo	10/16/1998
14271	24-Port Switch SSII	1/11/1999
14475	Projector:LCD Video/Data	4/7/1999
14479	Projection:LCD Video/Data	4/7/1999
14481	Projector:LCD Video/Data	4/7/1999
14560	Scanner:Intermec Janus	2/18/1999
14704	Projector:LCD Video/Data	4/7/1999
14726	APC Smart UPS	8/3/1999
14883	8MM Tape Backup Subsystem	5/3/1999
14933	Projector:LCD Vide/Data	5/5/1999
15469	Microscope	8/6/1999
15531	Server:Dell PowerEdge	8/10/1999
15759	Printer: Lexmark 1855N	9/24/1999
15761	Server:PowerEdge 6300	9/30/1999



Tag Number	Description	Acq Date
16001	Superstack II Switch 3300	10/26/1999
16211	Modulator	12/1/1999
16212	Modulator	8/19/2000
16213	Modulator	8/19/2000
16214	Modulator	8/19/2000
16215	Modulator	8/19/2000
16216	Modulator	8/19/2000
16228	Printer:Lexmark T614N	12/17/1999
16287	Printer:Lexmark T612N	1/19/2000
16317	Logo Genertor/Inserter:Leitch	12/1/1999
16333	9" Monitor:Panasonic	12/1/1999
16353	TBC/SYC with Closed Caption	12/1/1999
16355	TBC/SYC with Closed Caption	12/1/1999
16373	CRT Video Projector:JVC	12/1/1999
16426	Printer:HP C2684A	6/1/2000
16467	Handheld Cellular	2/25/2000
16502	Radio:Motorola	10/9/2000
16516	Binding Machine:Powis Parker	1/14/2000
16608	Camcorder:Panasonic	4/19/2000
16609	Magnetic Card	5/2/2000
16610	Magnetic Card Reader	5/2/2000
16611	Magnetic Card Reader	5/2/2000
16612	Magnetic Card Reader	5/2/2000
16613	Card Value Center	5/2/2000
16621	Copy Machine:Lanier	6/20/2000
16677	Switch SSII 3900 36-Port	2/22/2000
16895	Projector:Proxima	3/20/2001
16896	Projector:Proxima	3/20/2001
16897	Projector:Proxima	3/20/2001
16898	Projector:Proxima	3/20/2001
17051	LCD Projector:Sony	4/7/2000
17103	Fax Machine:Panasonic	5/24/2000
17211	Superstack Switch II	12/16/1999
17452	Projector:Sharp	6/30/2000
17918	Monitor 33": Mitubishi	6/1/2000
18277	Projector:Epson	10/12/2000
18321	Laptop Computer:Dell Latitude	1/26/2001
18330	Laptop Computer:Dell Latitude	1/26/2001
18353	Server:Dell PowerEdge 2550	6/27/2001

Tag Number	Description	Acq Date
18354	Server:Dell PowerEdge 2550	6/27/2001
18482	Printer:Lexmark T610N	5/9/2001
18679	Computer:Dell GX110	12/28/2000
18719	Mail Meter Scale:AscomHasler	1/24/2001
18810	Computer:Dell GX110	1/16/2001
18811	Computer:Dell GX110	1/16/2001
18812	Computer:Dell GX110	1/16/2001
18813	Computer:Dell GX110	1/16/2001
18814	Computer:Dell GX110	1/16/2001
18815	Computer:Dell GX110	1/16/2001
18816	Computer:Dell GX110	1/16/2001
18817	Computer:Dell GX110	1/16/2001
18818	Computer:Dell GX110	1/16/2001
18819	Computer:Dell GX110	1/16/2001
18820	Computer:Dell GX110	1/16/2001
18821	Computer:Dell GX110	1/16/2001
18822	Computer:Dell GX110	1/16/2001
18823	Computer:Dell GX110	1/16/2001
18824	Computer:Dell GX110	1/16/2001
18825	Computer:Dell GX110	1/16/2001
18826	Computer:Dell GX110	1/16/2001
18827	Computer:Dell GX110	1/16/2001
18828	Computer:Dell GX110	1/16/2001
18829	Computer:Dell GX110	1/16/2001
18831	Computer:Dell GX110	1/16/2001
18832	Computer:Dell GX110	1/16/2001
18833	Computer:Dell GX110	1/16/2001
18834	Computer:Dell GX110	1/16/2001
18835	Computer:Dell GX110	1/16/2001
18836	Computer:Dell GX110	1/16/2001
18837	Computer:Dell GX110	1/16/2001
18838	Computer:Dell GX110	1/16/2001
18839	Computer:Dell GX110	1/16/2001
18840	Computer:Dell GX110	1/16/2001
18841	Computer:Dell GX110	1/16/2001
18842	Computer:Dell GX110	1/16/2001
18843	Computer:Dell GX110	1/16/2001
18857	Projector:Sony	2/26/2001
18860	Projector:Sony	2/26/2001

Tag Number	Description	Acq Date
18861	Projector:Sony	2/26/2001
18893	Visual Presenter:Elmo	3/1/2001
18920	Computer:Dell 330	3/7/2000
18956	Projector:Epson	3/2/2001
19003	Camcorder:Panasoic	5/9/2001
19134	Assistive Listening System	2/8/2000
19135	TBC/SYC/with Closed Caption	2/8/2000
19331	Laptop Computer:Dell Latitude	6/14/2001
19351	Printer:Lexmark T614N	6/26/2001
19389	Camcorder:Panasonic	5/23/2001
19420	UPS:APC	6/1/2001
19504	Printer:Lexmark T614N	6/20/2001
19510	Dual-Sex Muscular Mannikin	4/24/2001
19514	Sidex Intraoral Imaging Unit	6/29/2001
19517	Sidex Intraoral Imaging Unit	6/29/2001
19576	Printer:Lexmark T620N	12/6/2002
19694	Printer:Lexmark W810	10/5/2001
19866	System 7SC Switcher:Extron	3/26/2001
19874	Eq & Feedback Reducer:Shure	3/26/2001
19881	CD/Cassette:Denon	3/26/2001
19883	Control System:Crestron	3/26/2001
19884	Large Color Touch Screen:Crest	3/26/2001
19887	RGB109xi Interface:Extron	3/26/2001
20043	Projector:Epson	6/6/2002
20326	Printer:HP 4100NT	9/21/2001
20350	Printer: HP 8150DN	10/23/2001
20396	Computer:Dell 530	4/29/2002
20451	Server:Dell 2550	12/14/2001
20462	Photo ID Badge System	10/19/2001
20551	Printer: Lexmark T620N	4/17/2002
20554	Printer:Lexmark C910	4/19/2002
20580	VCR:JVC	9/5/2001
20584	Video Presenter:Samsung	9/5/2001
20657	Network Switch :Summit	6/19/2002
20658	Network Switch:Summit	6/19/2002
20688	Printer:Lexmark T522N	11/27/2001
20710	Digital Copier:Savin	5/21/2002
20953	Computer: Dell GX240	11/13/2001
21310	APC Smart-UPS	1/16/2001

Tag Number	Description	Acq Date
21311	APC Smart - UPS	1/16/2001
21312	APC Smart - UPS	1/16/2001
21395	Card Value Center:Danyl	2/1/2002
21423	Copier:Savin	5/9/2002
21424	Copier:Savin	5/9/2002
22075	Printer:Lexmark T620N	6/4/2002
22129	Projector: Epson EMP 800	6/30/2002
22169	Switch:Cisco	4/19/2002
22170	Switch:Cisco	4/19/2002
22229	Intrusion 3 Port	6/28/2002
22262	Printer: HP 8150 DN	10/23/2002
22265	Printer: Lexmark T620n	5/17/2002
22320	Microscope:Wolfe	6/18/2002
22321	Microscope:Wolfe	6/18/2002
22328	Projector: Epson 811P	7/10/2002
22377	Smart UPS	6/17/2002
22381	Smart UPS	6/17/2002
22387	Laptop Computer:Dell Latitude	6/18/2002
22406	ID Badging System	6/24/2002
22534	Smart UPS	6/17/2002
22535	Smart UPS	6/17/2002
23132	Computer: Dell GX260T	7/18/2002
23198	Router:Cisco	5/23/2002
23425	MediaLink Controller: Extron	10/29/2002
23444	Top Loading Balance	2/7/2003
23458	Card Reader	4/8/2003
23570	ImageCard Printer:DataCard	6/20/2003
23591	Time Clock: Amano	12/19/2002
23606	Server:Dell 2650	5/2/2003
23700	Document Camera: Elmo	1/30/2003
23701	Document Camera: Elmo	1/30/2003
23704	Document Camera: Elmo	1/30/2003
23709	Projector:Epson	8/21/2002
23887	DVCAM Studio Deck: Sony	11/15/2002
23891	DVCAM Studio Deck: Sony	11/15/2002
23927	Wireless Mic System	3/4/2003
23929	Encoder Monitor: Ultech	3/31/2003
24091	Visual Perppresenter Camera	5/5/2003
24277	Prof. Control Processor	4/22/2003

Tag Number	Description	Acq Date
24292	Waveform Mono/Vectorscope	5/14/2003
24308	TBC/Frame Sync	11/22/2002
24309	TBC/Frame Sync	11/22/2002
24310	TBC/Frame Sync	11/22/2002
24311	TBC/Frame Sync	11/22/2002
24327	Auiod Com	11/22/2002
24332	Vectorscope: Videotek	11/22/2002
24408	Video Projector:Barco	11/22/2002
24409	Video Projector:Barco	11/22/2002
24422	Camera:SV 8000	5/27/2003
24423	Camera:SV 8000	5/27/2003
24442	Wireless Microphone:Shure	6/17/2003
24443	Wireless Microphone:Shure	6/17/2003
24444	Wireless Microphone:Shure	6/17/2003
24474	Xserv: Apple	4/2/2003
24485	Server:Dell 6650	2/13/2003
24532	Computer: Dell GX260T	1/15/2003
24560	Printer: Lexmark	2/17/2003
24578	Projector: Powerlite 720 C	3/7/2003
24583	Camera: Elmo 2000	3/7/2003
24585	Projector: Proxima DP6870	3/10/2003
24587	Silvermaster Plate Processor	3/13/2003
24679	UPS:Smart	5/16/2003
24693	UPS:Smart 2200VA	6/6/2003
24893	Scanner:Xerox	5/15/2003
24904	Laptop Computer:Dell Latitude	6/2/2003
24908	Visual Presentor: Elmo	4/11/2003
25059	Printer:Lexmark C720n	5/20/2003
25195	Computer: Dell GX260T	4/30/2003
25242	Computer:Dell GX260T	6/16/2003
25346	Computer: Dell 650	4/30/2003
25534	Computer: Dell GX260T	4/30/2003
25554	Computer: Dell GX260T	4/30/2003
25863	Projector:Epson 7800P	6/20/2003
25877	Projector:Eiki	7/31/2003
25903	Computer: Dell Precision 650	5/14/2003
25949	Camcorder:Canon Optura 200MC	5/9/2003
25993	Projector:Epson	8/4/2003
26077	Projector:Epson	8/4/2003

Tag Number	Description	Acq Date
26093	Switch:Cisco	2/11/2004
26103	Sorter w/Console	4/16/2004
26209	Projector:Eiki	7/31/2003
26248	Computer:Apple PowerMac G5	10/6/2003
26497	Server:Apple XServe	12/18/2003
26498	Server:Dell PowerEdge 4600	1/16/2004
26503	Copier Machine:Ricoh	1/29/2004
26518	Slide Storage Cabinet:Black	4/27/2004
26519	Visual Presenter:Elmo	5/3/2004
26521	Scanner:Artixscan1800F	5/3/2004
26606	Laptop Computer:Dell Latitude	10/8/2003
26730	Sound System Control Unit	1/12/2004
26737	Crestron Sound System	1/14/2004
26748	Projector:Eiki	5/4/2004
26750	LCD Projector:Eiki	5/4/2004
26768	Projector:Eiki	8/19/2004
26773	Projector:Eiki	9/30/2004
26777	Projector:Eiki	12/6/2004
26825	Projector:Epson	8/25/2003
26826	Projector:Epson	8/25/2003
27118	PowerVault:Dell 100T	6/16/2004
27126	ScanMark 2260	1/26/2004
27145	Projector:PowerLite	5/27/2004
27150	Multi-Species Hematology Sys.	6/21/2004
27241	UPS:Smart	5/10/2004
27351	Chest Freezer:Revco	2/16/2004
27471	Computer:Dell GX270T	1/15/2004
27473	Server:Dell 2650	1/23/2004
27490	Computer:Dell 650	3/3/2004
27663	Laptop Computer:Dell Latitude	4/5/2004
27721	Printer:HP	5/10/2004
27869	Scanner:Fujitsi	6/3/2004
27872	CRT Projector:Sony	7/21/2004
27876	Projector:Epson	10/15/2004
28028	6 Camera Digital Recorder	6/22/2004
28238	Printer:Lexmark	6/1/2004
28285	Video Camera:TruPhoto	10/20/2004
28293	AC Power Supply:SU2200	11/19/2004
28453	Projector:Epson	6/21/2004

Tag Number	Description	Acq Date
28522	Projector:Eiki LC-X50M	3/8/2005
28523	Projector:Eiki LC-X50M	3/8/2005
28526	Document Camera:Elmo	3/8/2005
28565	Laptop Computer:Dell Latitude	8/26/2004
28650	Printer:Lexmark T632N	11/3/2004
28695	Projector:Epson	12/3/2004
28700	Router:Cisco	2/28/2005
28721	Defibrillator/Monitor:Life Pak	11/12/2004
28824	CD/DVD Duplicator:Bravo II	11/15/2005
28828	AutoLoad Tape Drive:Dell	10/14/2005
28918	DVCAM Recorder:Sony	1/4/2005
28937	Routing Switcher:Comprehensive	12/3/2004
28946	ViewStation:Polycom VS-4000	12/3/2004
29089	Laptop Computer:Dell Latitude	1/3/2005
29384	Smartview 5000:Pulse Data	3/31/2005
29402	Smartview 8000:Pulse Data	3/29/2005
29403	Smartview 8000:Pulse Data	3/29/2005
29406	Switch 300-48:Summit	3/17/2005
29408	Switcher 400:Summie	3/8/2005
29409	Switcher 400:Summie	3/8/2005
29410	Switcher 400:Summit	3/8/2005
29454	Computer:Dell GX280	4/1/2005
29469	Computer for Mail Center	4/12/2005
29640	Computer:Dell GX280	3/4/2005
29668	Computer:Dell GX280	3/23/2005
29669	Computer:Dell GX280	3/23/2005
29673	Computer:Dell GX280	3/23/2005
29676	Computer:Dell GX280	3/23/2005
29760	Computer:Dell GX280	3/28/2005
29774	Computer:Dell GX280	3/28/2005
29780	Computer:Dell GX280	3/28/2005
29811	Computer:Dell GX280	3/28/2005
29827	Computer:Dell GX280	3/31/2005
29833	Visual Presenter:Elmo	5/23/2005
29845	Copier:Ricoh	6/24/2005
29863	Tower Base w/Coins & Bills	8/16/2005
29891	Server:Dell	5/23/2005
29991	Computer:Dell GX280	5/9/2005
30109	Projector:Eiki	9/22/2005

Tag Number	Description	Acq Date
30110	Refrigerator Hazardous:Marvel	9/7/2005
30122	APC Smart:UPS 2200XL	2/21/2006
30264	MicView: Vadio	6/16/2006
30333	IP Panel-Interwrite	6/21/2006
30440	Projector: Eiki	6/16/2006
30457	Projector: NEC	6/16/2006
30458	Projector: NEC	6/16/2006
30459	Projector: NEC	6/16/2006
30461	Projector: NEC	6/16/2006
30462	Projector: NEC	6/16/2006
30464	Projector: NEC	6/16/2006
30467	Projector: NEC	6/16/2006
30468	Projector: NEC	6/16/2006
30574	Computer:Dell GX280	6/7/2005
30741	UPS:APC Smart	8/11/2005
30766	Hearing Helper: Williams	4/6/2006
30768	ViewStation 4000:Polycom	4/6/2006
30848	Computer:Dell GX280	6/16/2005
30850	Computer:Dell GX280	6/16/2005
30853	Computer:Dell GX280	6/16/2005
30873	Insertor:Hasler	6/30/2005
31117	Computer:Dell GX280	6/14/2005
31132	Computer:Dell GX280	6/14/2005
31272	Computer:Dell 670	8/10/2005
31275	Computer:Dell 670	8/10/2005
31303	Computer:Dell GX280	7/18/2005
31306	Computer:Dell GX280	7/18/2005
31352	Computer:Dell GX280	7/18/2005
31353	Computer:Dell GX280	7/18/2005
31360	Computer:Dell GX280	7/18/2005
31377	Computer:Dell 670	8/10/2005
31386	Computer:Dell 670	8/10/2005
31507	Visual Concert:Polycom	11/9/2005
31580	Printer:Dell W5300n	8/18/2005
31614	Computer:Dell GX280	9/16/2005
31618	Computer:Dell GX280	9/16/2005
31636	Computer:Dell GX280	9/16/2005
31667	Computer:Dell GX520	10/25/2005
31668	Computer:Dell GX520	10/25/2005



Tag Number	Description	Acq Date
31669	Computer:Dell GX520	10/25/2005
31674	Computer:Dell GX620	10/25/2005
31675	Computer:Dell GX620	10/25/2005
31738	Printer:Dell 5100cn	1/24/2006
31739	Printer:Dell 5100cn	1/24/2006
31842	Media Player: Panasonic	5/22/2006
31897	Laptop Computer:Dell Latitude	2/20/2006
31898	Copier:Ricoh 3035	3/2/2006
31928	Computer:Dell GX620	3/14/2006
31959	Computer:Dell GX620	4/11/2006
31971	Computer:Dell GX620	4/17/2006
31972	Computer:Dell GX620	4/11/2006
31979	Computer:Dell GX620	4/17/2006
31989	Computer:Dell GX620	4/20/2006
31995	Computer:Dell GX620	4/24/2006
32046	Computer: Dell GX620	5/15/2006
32047	Computer: Dell GX620	5/15/2006
32048	Computer: Dell GX620	5/15/2006
32049	Computer: Dell GX620	5/15/2006
32050	Computer: Dell GX620	5/15/2006
32051	Computer: Dell GX620	5/15/2006
32052	Computer: Dell GX620	5/16/2006
32053	Computer: Dell GX620	5/16/2006
32054	Computer: Dell GX620	5/16/2006
32055	Computer: Dell GX620	5/16/2006
32056	Computer: Dell GX620	5/16/2006
32057	Computer: Dell GX620	5/16/2006
32058	Computer: Dell GX620	5/16/2006
32059	Computer: Dell GX620	5/16/2006
32060	Computer: Dell GX620	5/16/2006
32061	Computer: Dell GX620	5/16/2006
32117	Computer:Dell GX280	8/19/2005
32188	Computer:Dell 670	9/7/2005
32228	Computer:Dell 670	9/14/2005
32268	Computer:Dell GX620	8/25/2005
32281	Computer:Dell GX620	8/25/2005
32293	Computer:Dell GX620	8/25/2005
32296	Computer:Dell GX620	8/23/2005
32297	Computer:Dell GX620	8/23/2005

Tag Number	Description	Acq Date
32302	Computer:Dell GX620	8/23/2005
32313	Computer:Dell GX620	8/23/2005
32324	Computer:Dell GX620	8/23/2005
32456	IPanel Display:Interwrite	12/14/2005
32460	Video Mafnifier:Deskmate	12/9/2005
32462	Video Mafnifier:Deskmate	12/9/2005
32463	Video Magnifier:Deskmate	12/9/2005
32535	Computer:Dell GX620	9/1/2005
32539	Computer:Dell GX620	9/1/2005
32568	Computer:Dell GX620	9/1/2005
32573	Computer:Dell GX620	9/1/2005
32593	Computer:Dell GX620	9/1/2005
32598	Computer:Dell GX620	9/1/2005
32658	Computer:Dell GX620	9/8/2005
32659	Computer:Dell GX620	9/8/2005
32660	Computer:Dell GX620	9/8/2005
32661	Computer:Dell GX620	9/8/2005
32662	Computer:Dell GX620	9/8/2005
32664	Computer:Dell GX620	9/8/2005
32665	Computer:Dell GX620	9/8/2005
32666	Computer:Dell GX620	9/8/2005
32667	Computer:Dell GX620	9/8/2005
32668	Computer:Dell GX620	9/8/2005
32669	Computer:Dell GX620	9/8/2005
32670	Computer:Dell GX620	9/8/2005
32672	Computer:Dell GX620	9/8/2005
32674	Computer:Dell GX620	9/8/2005
32675	Computer:Dell GX620	9/8/2005
32676	Computer:Dell GX620	9/8/2005
32677	Computer:Dell GX620	9/8/2005
32678	Computer:Dell GX620	9/8/2005
32679	Computer:Dell GX620	9/6/2005
32680	Computer:Dell GX620	9/6/2005
32682	Computer:Dell GX620	9/6/2005
32683	Computer:Dell GX620	9/6/2005
32684	Computer:Dell GX620	9/6/2005
32685	Computer:Dell GX620	9/6/2005
32686	Computer:Dell GX620	9/6/2005
32687	Computer:Dell GX620	9/6/2005

Tag Number	Description	Acq Date
32688	Computer:Dell GX620	9/6/2005
32692	Computer:Dell GX620	9/6/2005
32693	Computer:Dell GX620	9/6/2005
32694	Computer:Dell GX620	9/6/2005
32695	Computer:Dell GX620	9/6/2005
32696	Computer:Dell GX620	9/6/2005
32697	Computer:Dell GX620	9/6/2005
32699	Computer:Dell GX620	9/6/2005
32700	Computer:Dell GX620	9/6/2005
32701	Computer:Dell GX620	9/6/2005
32702	Computer:Dell GX620	9/6/2005
32703	Computer:Dell GX620	9/6/2005
32850	Scanner:Canon	6/5/2006
32872	Computer:Dell GX620	10/10/2005
32873	Computer:Dell GX620	10/10/2005
32874	Computer:Dell GX620	10/10/2005
32876	Computer:Dell GX620	10/10/2005
32878	Computer:Dell GX620	10/10/2005
32880	Computer:Dell GX620	10/10/2005
32881	Computer:Dell GX620	10/10/2005
32882	Computer:Dell GX620	10/10/2005
32893	Computer:Dell GX620	10/10/2005
32894	Computer:Dell GX620	10/10/2005
32911	Projector:Eiki	5/23/2006
32913	Projector:Eiki	5/23/2006
32915	Projector:Eiki	5/23/2006
32916	Projector:Eiki	5/23/2006
32917	Projector:Eiki	5/23/2006
33282	Computer:Dell GX620	1/9/2006
33295	Computer:Dell GX620	12/9/2005
33320	Computer:Dell GX620	12/9/2005
33326	Computer:Dell GX620	1/9/2006
33331	Computer:Dell GX620	1/9/2006
33335	Computer:Dell GX620	1/9/2006
33338	Computer:Dell GX620	12/9/2005
33344	Computer:Dell GX620	1/9/2006
33347	Computer:Dell GX620	1/9/2006
33353	Computer:Dell GX620	1/9/2006
33358	Computer:Dell GX620	1/9/2006

Tag Number	Description	Acq Date
33362	Computer:Dell GX620	1/9/2006
33363	Computer:Dell GX620	1/9/2006
33365	Computer:Dell GX620	1/9/2006
33366	Computer:Dell GX620	1/9/2006
33378	Computer:Dell GX620	1/9/2006
33379	Computer:Dell GX620	1/9/2006
33384	Computer:Dell GX620	1/9/2006
33388	Computer:Dell GX620	1/9/2006
33475	UPS:APC Smart	5/4/2006
33476	PowerVault:Dell	4/19/2006
33637	Computer:Dell GX620	2/9/2006
33693	Water Distiller:FI-Streem	5/26/2006
33745	Projector:Eiki	6/16/2006
33748	Processor:Crestron	6/16/2006
33750	Presenter:Elmo	1/27/2006
33753	Projector:Eiki	1/27/2006
33795	Touch Panel:Crestron	6/26/2006
33816	Projector:Eiki	6/26/2006
34047	Laptop Computer:Dell Latitude	3/23/2006
34084	Media Player:Panasonic	4/20/2006
34093	Character Generator:Chryon	9/26/2006
34176	Computer:Dell GX520	4/26/2006
34198	Computer:Dell GX520	4/26/2006
34199	Computer:Dell GX520	4/26/2006
34201	Computer:Dell GX520	4/26/2006
34287	Computer:Dell GX620	5/3/2006
34291	Computer:Dell GX620	5/3/2006
34387	Computer: Dell GX620	5/12/2006
34388	Computer: Dell GX620	5/12/2006
34393	Computer: Dell GX620	5/12/2006
34400	Computer: Dell GX620	5/12/2006
34406	Computer: Dell GX620	5/12/2006
34408	Computer: Dell GX620	5/12/2006
34409	Computer: Dell GX620	5/12/2006
34429	Laptop Computer: Dell Latitude	5/30/2006
34586	Mower:Toro	8/24/2006
34667	Multifunctional Copier:Lanier	6/27/2006
34707	Video projector	6/19/2007
34741	Scanner: hand held	3/8/2007

Tag Number	Description	Acq Date
34742	Scanner: hand held	3/8/2007
34743	Scanner: hand held	3/8/2007
34744	Scanner: hand held	3/8/2007
34867	Laptop Computer:Dell Latitude	7/7/2006
35135	Computer:Dell GX620	11/16/2006
35171	Laptop Computer:Dell Latitude	12/13/2006
35318	Printer:HP LaserJet 2840	12/12/2006
35322	Computer:Apple IMac	1/4/2007
35338	DVCAM recorder	1/11/2007
35406	DiscPublisher:Primera Bravo II	12/21/2006
35478	Computer:Dell GX620	9/11/2006
35589	Computer:Dell GX620	11/27/2006
35590	Computer:Dell GX620	11/27/2006
35623	Monitor:Samsung	12/27/2006
35624	Monitor:Samsung	12/27/2006
35625	Monitor:Samsung	12/27/2006
35626	Monitor:Samsung	12/27/2006
35627	Monitor:Samsung	12/27/2006
35628	Monitor:Samsung	12/27/2006
35780	Camera - ONYX Deskset 17	4/7/2008
35972	Dell Optiplex computer	2/1/2007
35976	Dell Optiplex computer	2/1/2007
35977	Dell Optiplex computer	2/1/2007
35978	Dell Optiplex computer	2/1/2007
35979	Dell Optiplex computer	2/1/2007
35983	Dell Optiplex computer	2/1/2007
35984	Dell Optiplex computer	2/1/2007
35985	Dell Optiplex computer	2/1/2007
36012	Tape Backup unit	5/15/2007
36028	Projector	7/26/2007
36029	Projector	7/26/2007
36109	Computer: Desk Top	4/10/2007
36149	Computer: Desk top	4/26/2007
36150	Computer Desktop	4/26/2007
36151	Computer Desktop	4/26/2007
36152	Computer Desktop	4/26/2007
36229	Ice Machine	3/7/2007
36309	Combo Plate Punch	5/4/2007
36357	Laptop	5/25/2007

Tag Number	Description	Acq Date
36364	Projector Power Light	5/29/2007
36384	Computer: Laptop	5/31/2007
36429	Printer - Dell 5110cn color	8/11/2008
36436	Projector & lens, EIKI LC-W4	9/26/2007
36535	Epson Projector	1/6/2011
36631	Precision M90	7/20/2007
36637A	Digital upgrade to BOT 36637	3/13/2008
36644	Computer: Laptop	5/18/2007
36769	Computer Desktop	6/20/2007
36770	Computer Desktop	6/20/2007
36880	Computer - Latitude D830	10/1/2007
36882	Computer - Latitude D830	10/1/2007
36883	Computer - Latitude D830	10/1/2007
36884	Computer - Latitude D830	10/1/2007
36895	Laptop -Latitude D830	10/29/2007
36897	Laptop -Latitude D830	10/29/2007
36914	Printer, Lexmark T642DTN	12/17/2007
36938	Computer Laptop, Latitude D830	1/30/2008
36944	Printer: Dell 5310n	2/8/2008
36977	Computer - Latitude D520	10/4/2007
36978	Computer - Latitude D520	10/4/2007
36979	Computer - Latitude D520	10/4/2007
36981	Computer - Latitude D520	10/4/2007
36984	Computer - Latitude D520	10/4/2007
36986	Computer - Latitude D520	10/4/2007
36987	Computer Latitude D520	10/2/2007
36988	Computer Latitude D520	10/2/2007
36989	Computer Latitude D520	10/2/2007
36990	Computer Latitude D520	10/2/2007
36991	Computer Latitude D520	10/2/2007
36992	Computer Latitude D520	10/2/2007
36993	Computer Latitude D520	10/2/2007
36994	Computer Latitude D520	10/2/2007
36995	Computer Latitude D520	10/2/2007
36997	Computer Latitude D520	10/4/2007
36998	Computer Latitude D520	10/4/2007
36999	Computer Latitude D520	10/4/2007
37000	Computer Latitude D520	10/4/2007
37001	Computer Latitude D520	10/4/2007

Tag Number	Description	Acq Date
37002	Computer Latitude D520	10/4/2007
37003	Computer Latitude D520	10/4/2007
37004	Computer Latitude D520	10/4/2007
37005	Computer Latitude D520	10/4/2007
37006	Computer Latitude D520	10/4/2007
37007	Computer Latitude D520	10/4/2007
37008	Computer Latitude D520	10/4/2007
37009	Computer Latitude D520	10/4/2007
37010	Computer Latitude D520	10/4/2007
37011	Computer Latitude D520	10/4/2007
37012	Computer Latitude D520	10/4/2007
37013	Computer Latitude D520	10/4/2007
37014	Computer Latitude D520	10/4/2007
37015	Computer Latitude D520	10/4/2007
37016	Computer Latitude D520	10/4/2007
37017	Computer Latitude D520	10/4/2007
37018	Computer Latitude D520	10/4/2007
37019	Computer Latitude D520	10/4/2007
37020	Computer Latitude D520	10/4/2007
37023	Latitude D630	10/10/2007
37025	Latitude D630	10/10/2007
37030	Latitude D630	10/10/2007
37047	Latitude D630	10/10/2007
37050	Latitude D630	10/10/2007
37051	Latitude D630	10/10/2007
37115	Latitude D830	9/24/2007
37116	Latitude D830	9/24/2007
37117	Latitude D830	9/24/2007
37118	Latitude D830	9/24/2007
37123	Computer - Latitude D830	10/3/2007
37124	Computer - Latitude D830	10/3/2007
37126	Computer - Latitude D830	10/3/2007
37127	Computer - Latitude D830	10/3/2007
37128	Computer - Latitude D830	10/3/2007
37129	Computer - Latitude D830	10/3/2007
37130	Computer - Latitude D830	10/3/2007
37132	Computer - Latitude D830	10/3/2007
37133	Computer - Latitude D830	10/3/2007
37134	Computer - Latitude D830	10/3/2007

Tag Number	Description	Acq Date
37135	Computer - Latitude D830	10/3/2007
37136	Computer - Latitude D830	10/3/2007
37137	Computer - Latitude D830	10/3/2007
37138	Computer - Latitude D830	10/3/2007
37139	Computer - Latitude D830	10/3/2007
37140	Computer - Latitude D830	10/3/2007
37141	Computer - Latitude D830	10/3/2007
37142	Computer - Latitude D830	10/3/2007
37144	Computer - Latitude D830	10/3/2007
37153	Birthing Simulator System	1/19/2007
37160	Digital X-Ray Sensor (Dental)	2/21/2008
37258	Laser Printer	6/12/2008
37359	Computer - Latitude D830	3/24/2008
37398	Computer - Latitude D830	4/4/2008
37405	Eiki Projector	5/8/2008
37407	Projector - Eiki LCX71	5/8/2008
37440	Printer - Lexmark T642dtn	5/23/2008
37553	Computer;Desktop;OptiPlex 755	2/1/2008
37609	Computer - Latitude D830	1/30/2008
37690	Computer - Latitude D830	2/14/2008
37731	Printer - Dell 5110cn	10/14/2008
37732	Printer - Dell 5110cn	10/14/2008
37743	POS Sys 15" all in One	9/15/2009
37836	Steamscrubber Glassware	12/17/2008
37839	EIKI LCD Projector	1/23/2009
37854	EIKI LCD Projector	1/23/2009
37856	EIKI LCD Projector	1/23/2009
37877	Top Loading Balance	1/6/2009
37981	Laptop Latitude D830	1/5/2009
37983	I-Stat Analyzer Handheld	4/7/2009
37986	EIKI Projector	6/15/2009
38001	Encoder w/ 4.5 Audio	8/8/2007
38003	Computer - Latitude D830	5/27/2008
38051	Computer - Latitude D830	6/2/2008
38059	Printer Lexmark	6/3/2008
38074	Laptop Dell Latitude D830	6/3/2008
38080	Computer - Latitude D830	6/4/2008
38108	Evac-U-Tracs	4/14/2008
38109	Evac-U-Tracs	4/14/2008



Tag Number	Description	Acq Date
38110	Evac-U-Tracs	4/14/2008
38112	Evac-U-Tracs	4/14/2008
38135	Computer - Latitude D830	5/28/2008
38151	HDV Videotape Recorder	6/5/2008
38253	Server - Power Edge 2950	7/25/2008
38294	Camera - ID badge system	9/9/2008
38297	Laptop - Latitude D830	9/26/2008
38306	Projector - Epson 6110i	10/1/2008
38343	Laptop - Latitude D830	5/29/2008
38348	Laptop - Latitude D830	5/29/2008
38349	Laptop - Latitude D830	5/29/2008
38613	EIKI Projector	7/1/2009
38734	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38738	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38768	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38871	Ice Machine	1/20/2009
38956	3D Modeling Machine	6/11/2010
39022	Microscope-Teaching	2/25/2009
39766	UHF Security Msg. Alert Radio	9/28/2010
40003	Coin Operated Controller	5/5/2011
40004	Coin Operated Controller	5/5/2011
40005	Coin Operated Controller	5/5/2011
40006	Coin Operated Controller	5/5/2011
41071*	Apple MacBook Pro	10/13/2011
41099*	Nikon SLR Camera Body	9/27/2012
41100*	Nikon 35mm Lens	9/27/2012
41108*	80" Interactive Touch Screen	10/15/2012
41640**	Latitude E5520 laptop	5/25/2012

\*Asset returned to FLNG

\*\*Asset stolen; police report on file

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services & Information Systems, Theresa Furnas, Associate Vice President, Financial & Business Services; and Paul Spinelli, Director of Procurement & Asset Management, recommend approval.