MINUTES OF THE NOVEMBER 17, 2015 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, November 17, 2015 at the St. Petersburg College Allstate Center, 3200 - 34th Street S., St. Petersburg, Florida, Room 103. The following Board members were present: Chairman Dale Oliver, Vice Chair Lauralee Westine, Bridgette Bello, and Deveron Gibbons. Trustee Robert J. Fine, Jr. was not in attendance. Also present were William D. Law, Jr., President of St. Petersburg College and Secretary to the Board of Trustees. Mr. Joseph H. Lang, Board Attorney. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING
BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, November 17, 2015, at the Allstate Center, Room AC 103, 3200 – 34th Street S., St. Petersburg, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there is a rule being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the SPC Board of Trustees website at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the SPC Board of Trustees website at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

14-393. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

MINUTES OF THE NOVEMBER 17, 2015 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
November 17, 2015

Allstate Center
Desoto Room AC-103
3200 34th Street S.
St. Petersburg, FL 33711

*SPECIAL MEETING***:** 9:00 A.M.

I.   CALL TO ORDER
   A.   Invocation
   B.   Pledge of Allegiance

II.   PRELIMINARY MATTERS
   A.   Presentation of Retirement Resolutions and Motion for Adoption

   1.   Ron Greenwald *(Attending)*

   2.   Shirley Collar *(Attending)*

   B.   Recognitions/Announcements

   1.   JoAnn and John Nestor, Foundation Scholarship Sponsors

   2.   Jessica Scites, Research Analyst

   3.   Moving the Needle Recap

III.   COMMENTS
   A.   Board Chair
   B.   Board Members
   C.   President
   D.   Public Comment pursuant to §286.0105 FS

IV.   REVIEW AND APPROVAL OF MINUTES
Board of Trustees' Meeting of October 13, 2015 *(Action)*

V.   MONTHLY REPORTS
   A.   Board Attorney
   B.   General Counsel

VI.   STRATEGIC FOCUS AND PLANNING

MINUTES OF THE NOVEMBER 17, 2015 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

A. STUDENT SUCCESS AND ACHIEVEMENT

1. Student Success Metrics – Dr. Jesse Coraggio, Vice President, Institutional Effectiveness and Academic Services, Mr. Djuan Fox, Baccalaureate programs and University Partnerships *(Presentation)*

2. American Association of Community Colleges Pathways Project, Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs *(Presentation)*

B. BUDGET AND FINANCE

1. Monthly Financial Report – Ms. Janette Hunt, Acting Budget and Compliance Director; Dr. Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology *(Presentation)*

C. ADMINISTRATIVE MATTERS

1. Human Resources

    a. Personnel Report *(Action)*
    b. Stop Loss Policy *(Action)*
    c. All College Day Overview - Ms. Anamarie Root, Manager, Professional Development *(Presentation)*
    d. SPC Wellness Program Overview – Mr. Mark-Anthony Bailey, Wellness Coordinator *(Presentation)*

D. ACADEMIC MATTERS

1. Faculty Matters

    a. Academic Curriculum Changes – Ms. Margaret Bowman, Director, Curriculum Services *(Presentation/Action)*

    b. Workforce and Professional Development Curriculum Changes,- Dr. James Connolly, Director, Workforce & Professional Development *(Presentation/Action)*

    c. Proposed Full Time Faculty and Academic Chair Positons – Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs *(Presentation/Action)*

E.   STRATEGIC PRIORTIES

MINUTES OF THE NOVEMBER 17, 2015 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

1. Allstate Center Vision, Dr. Scott Fronrath, Provost *(Presentation)*

VII. CONSENT AGENDA

A. OLD BUSINESS **(items previously considered but not finalized) -** NONE

B. NEW BUSINESS

    1. GRANTS/RESTRICTED FUNDS CONTRACTS
       a. National Science Foundation – Advanced Technological Education Support Center Planning Grant *(Action)*

    2. BIDS, EXPENDITURES, CONTRACTS OVER $325,000 - NONE

    3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
       a. Selection of Design-Build Firm, Green Living Demonstration Center, Seminole Campus *(Action)*

       b. Authorization to Advertise, Career and Academic Advising Renovation Project, Seminole Campus *(Action)*

       c. Change Order #1, Fire Training Center Infrastructure Improvements *(Action)*

VIII. INFORMATIONAL REPORTS

A. Quarterly Informational Report of Exempt and Non-Exempt Purchases
B. Removal of Certain Assets from Property Inventory

IX. PUBLIC ACCESS/UNAGENDAED ITEMS

X. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing -NONE

XI. PRESIDENT'S REPORT
Legislative Update

XII. NEXT MEETING DATE AND SITE

Strategic Planning Workshop (9:00 AM -12:00 PM)
December 15, 2015 Epi Center, Collaborative Labs (Board Workshop)

MINUTES OF THE NOVEMBER 17, 2015 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

XIII.   ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting November 17, 2015, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

*No packet enclosure

Date Advertised: November 6, 2015

Confirmation of Publication
Notice of meeting

14-394.   Under Item I, Call to Order
The meeting was convened by Chairman Oliver at 9:00 a.m. The invocation was given by Mr. Gibbons and was immediately followed by the Pledge of Allegiance.

14-395.   Under Item II, Preliminary Matters
Dr. Law recommended adoption of a retirement resolution for Mr. Ron Greenwald. Mr. Greenwald was in attendance and, joined by colleagues, received his resolution as presented by Chairman Oliver and President Law.

Dr. Law recommended adoption of a retirement resolution for Dr. Shirley Collar. Dr. Collar was in attendance and, joined by colleagues, received her resolution as presented by Chairman Oliver and President Law.

14-396.   Under Item II-B, Recognitions/Announcements

John and JoAnn Castor, Foundation Scholarship Sponsors
Ms. Frances Neu, Vice President, Institutional Advancement and Executive Director Foundation, introduced JoAnn and John Nestor. Ms. Neu explained that through a call from St. Petersburg Mayor Rick Kriseman, she and Dr. Law were introduced to the Castors. At a lunch at their home, the Castors met with Dr. Law and Ms. Neu who explained the College's mission and needs. The Castors have since given $25,000 to the College to support scholarships.

Mr. John Castor expressed his and his wife's delight in celebrating all that the College has accomplished. He noted that it takes great leadership, personnel and vision and that the College has all three. Mr. Castor said that he and his wife wanted to support education because of the lasting impact, especially to first generation and minority students.

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Jessica Scites, Research Analyst
Dr. Jesse Coraggio, Vice President, Institutional Effectiveness and Academic Services, introduced and congratulated Ms. Jessica Scites, who was recently awarded a Presidential Academy Scholarship from the Association of Institutional Research (AIR) Data and Decisions Academy.

Moving the Needle Recap
Dr. Coraggio presented a recap of the recent Moving the Needle Conference held at St. Petersburg College on October 28-30, 2015. He shared that there were 250 attendees from 40 different colleges and universities from 17 states across the U.S. Eighteen of the 28 Florida College System colleges were in attendance and over 50 attendees were senior leaders in their respective schools. Keynote speakers included Dr. Mark Milliron and Dr. Davis Jenkins. Both of the keynote speakers facilitated panels of experts who were able to share how their institutions were using a data culture to support student success.

Dr. Coraggio shared a slide of the Statistical Analysis System Information Evolution model which measures an institution's assessment on five dimensions of a data driven culture. The conference included two Collaborative Labs where participating institutions could assess themselves and begin planning the work to embrace a data driven culture.

Dr. Coraggio thanked the Board for their continued support of this event and expressed his belief that this movement was making an impact nationwide.

14-397.   Under Item III, Comments
Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

Chairman Oliver congratulated the retirees and thanked Ms. Neu for her work on behalf of the Foundation and its support of those seeking an education.

Ms. Westine shared that she attended the recent Women on the Way Luncheon and encouraged others to attend. She recognized Ms. Shirley Crumbley, Coordinator, Women on the Way, for her leadership of this organization.

Mr. Gibbons shared that he and Dr. Law met with Mr. Minson Rubin who recently donated items he has collected over a 50-year time span that are relevant to St. Petersburg's Midtown and Downtown area history. These items will be cared for and displayed by the College. A location has not yet been determined. Dr. Law responded that in a discussion with this gentleman the previous day, that was not what he indicated. Dr. Law shared a new picture of the proposed Student Success Center which will be located at the corner of 66th Street and 5th Avenue in St. Petersburg. On the St. Petersburg Gibbs campus, Mr. Gibbons stated that the chair of the Appropriations indicated this project was his highest priority. Mr. Gibbons then mentioned, that

he has discussed a $1 Million request for the Midtown gym building. Dr. Law noted that project was not on the legislative priorities for this upcoming session.

Ms. Bello expressed her pride in being associated with the College and shared that the Wosniak Project held at the Palladium on November 2, 2015 was remarkable and went flawlessly. She congratulated Jeremy Peplow, Assistant Director, Creative Marketing and Public Information, and his team for their excellent work on this event.

Dr. Law shared that he has not traveled to Tallahassee recently, but after the Legislature begins its next session in January, he has plans to spend more time there. He shared that revised paperwork has been submitted regarding the PECO project the College has applied for to support the restoration of the Student Success Center.

There were no public comments.

14-398.   Under Item IV, Review and Approval of Minutes
The minutes of the October 13, 2015 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Ms. Westine seconded the motion. The motion passed unanimously.

14-399.   Under Item V, Monthly Reports
Under Monthly Reports, Chairman Fine requested a report of any new business from Mr. Joseph Lang, Board Attorney and Ms. Suzanne Gardner, Acting General Counsel

Mr. Lang shared that he had witnessed the closing of the final parcel of land in midtown. He stated that the litigation is proceeding well and will shortly be resolved.

Ms. Gardner had no report.

14-400.   Under Item VI – Strategic Focus and Planning
Under Student Success and Achievement:

    A.   STUDENT SUCCESS AND ACHIEVEMENT

       1.   Student Success Metrics – Dr. Jesse Coraggio, Vice President, Institutional Effectiveness and Academic Services, Mr. Djuan Fox, Coordinator, Special Projects *(Presentation)*

Dr. Coraggio introduced Mr. Djuan Fox as a co-presenter of this information. Dr. Coraggio explained that, in response to a request made by Ms. Westine, three metrics were examined: course success rates, fall-to-fall retention rates and degree/certification completion rates. These three metrics were compared for full-time versus part-time students. Dr. Coraggio explained that full time students were defined as those taking 12 credit hours or more.

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Mr. Fox explained that course success is a grade of A, B or C over all grades (A,B,C,D,F,WF,I). He reviewed the comparisons of the three metrics for the two groups in the fall, spring and summer terms for 2013, 2014 and 2015. Full-time student success rates were consistently higher in all metrics and all terms over part-time student success rates. He noted that about 78% of the student body in the fall term of 2014 were part-time.

The two groups, full-time versus part-time, were also compared by Financial Award Data. Again, full-time students were more successful than part-time students. Mr. Fox also presented fall-to-fall retention rates for the two groups. First-time-in-college students starting in the fall terms of 2013, 2014 and 2015 were measured based on their returning to college the following fall term. Again, full-time students had a higher retention rate than their part-time counterparts.

Dr. Coraggio presented fall-to-fall retention data comparing the same two groups by credit hours. For part-time students, the fewer credits taken, the lower the retention rates were. Ms. Westine questioned if the students taking only one course might be taking only what they need versus seeing a certificate or degree. Dr. Coraggio said they would look into that further.

Board members asked for further data by age, demographic and face-to-face versus online coursework as well. Dr. Coraggio explained that with Business Intelligence it is very simple to examine this data in many different ways. He explained that since the online courses tend to be higher level courses, the data does show some differences at that level. He also explained that, with the implementation of the Smart Start and Finish Strong initiatives, there have been some positive benefits. Dr. Law expressed his eagerness to see the data for Fall 2015 that might reflect changes to the enhanced orientation initiative. Mr. Gibbons agreed that changes to orientation might lead these numbers to increase. Dr. Law mentioned that the developmental math course is not easy and Mr. Gibbons remarked that taking steps to shorten that course was necessary.

Dr. Coraggio also presented data around changes from full-time to part-time status. He noted that many first-time-in-college full-time students change to part-time after their first semester and that it then takes longer for part-time students to finish. Mr. Gibbons asked if this status changes their eligibility for financial aid. Dr. Coraggio responded that they still get financial aid, but at a lesser amount.

Ms. Bello asked if the economy is reflected in the data. Jesse Coraggio responded that it has impacted full-time attendance and that there is traditionally a reverse cyclical relationship between enrollment and the economy. He expressed that some of this may be the desire for retraining during difficult economic times. He also shared that there is, percentage wise, a higher full-time enrollment currently.

Dr. Law told the Board that the College is tracking those students who are progressing through their education. Ms. Westine asked if it were possible to break down the data by certificates, AA degrees and baccalaureate degrees. Dr. Coraggio said that it is. Ms. Westine said she was

particularly interested in the age breakdowns and she thanked Dr. Coraggio for sharing this information.

> 2. American Association of Community Colleges Pathways Project- Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs *(Presentation)*

Dr. Anne Cooper provided an update on the American Association of Communication Colleges Pathways Project. Dr. Cooper reported that St. Petersburg College is one of 30 colleges nationwide, and one of four Florida colleges, to participate in the project. The benefits to the college for participating include the ability to engage with other nationally recognized institutions, learn and share best practices, accelerate the integration of the College Experience and Academic Pathways programs and also to accelerate scaling to all students.

Dr. Cooper explained the benefits to St. Petersburg College students as well. She explained that students will have a clearer path with prescribed steps so students will know where they are as they progress. They will receive personalized support and guidance as well as personalized, relevant and timely communication about their successes and needed support.

Dr. Cooper explained how the Smart Start and Finish Strong initiatives, along with the College Experience provide opportunities for students to complete their programs and prepare for employment or a higher level degree that SPC may not currently offer.

Dr. Cooper then described the next steps for SPC as it participates in this program. These steps include the identification of a core pathways team, and the completion of work assignments prior to the first Institute meeting in February of 2016 in San Antonio. Participants for the first Institute are identified except for a possible board member and the schedule for the remaining seven meetings has been established.

Dr. Law added that this program directly relates to student success and that it is a nice recognition for St. Petersburg College to be included in this program.

14-401. **Under Item VI - B, Budget and Finance**

FY 15-16 October 31st Financial Report

Ms. Janette Hunt, Acting Director, Budget Compliance, presented the Fiscal Year 2015-2016 September 30th Financial Report. Ms. Hunt reported that current revenues and expenses are both below budgeted amounts by $1.1M and $2M respectively. She shared that tuition revenue is below budget and currently affects the budget by 1%. She also explained that the Operating Budget Fund Balance is $8.9M, but that the adjustment to adjunct faculty is not reflected in that number.

Dr. Doug Duncan, Senior Vice President Administrative/Business Services and Information Technology, explained that revenue projections have been revised. Dr. Cooper and the college Deans were asked to review the spring and summer schedules to realign to reduced projected revenues and expenses. He explained that the result is a $900K reduction in expenses. He assured the Board that the College will continue to monitor and adjust the budget as needed. Dr. Duncan shared that the fall budget would also be realigned if the trend continues.

Dr. Law explained that there are actually more seats for students in the fall semester than there were for the spring semester. He reiterated that monitoring will continue and necessary adjustments will be made to remain in good financial standing.

Ms. Westine expressed that the core mission of the College is student success and that adjustments need to be made with that in mind. Dr. Law assured the Board that the student success plan is still in place.

14-402.   **Under Item VI - C, Administrative Matters**

The Board considered Personnel Items VI-C.1a. and VI-C.1b Mr. Gibbons moved approval Ms. Westine seconded the motion. The motion passed unanimously.

Information regarding these items is as follows:
1.   Human Resources
     a.   Personnel Report (*Action*)
     b.   Stop Loss Policy (*Action*)

All College Day Overview
Ms. Desiree Woroner, Director, HR Operations at St. Petersburg College, introduced Ms. Anamarie Root, Manager, Professional Development, who gave an overview of the College's All College Day which was held on October 20th, 2015. Ms. Root reported that there were 1,621 participants who received a total of 8,105 training/professional development units. The Career Day activities included keynote speakers and breakout sessions, a college fair, a wellness fair, biometric screening and the administration of flu shots. Ms. Root shared that this year the College had its first charitable event, in support of veterans returning to civilian life. She also said the event had an app available for the first time. This provided event information for participants to help them manage their schedule for the day.

Ms. Root explained that there were five breakout sessions offering 116 unique topics in 189 sessions delivered by mostly internal presenters along with a few external presenters. The most popular sessions included Benefits 2016, Never Stop Graduating, and Incident De-escalation and Conflict Resolution. Ms. Root stated that volunteers included 197 employees and 37 students, including members of Women on the Way and the baseball team.

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Ms. Westine asked how many people participated in last year's College Day. Ms. Root responded that there were 1,264 last year and that participants include adjuncts and OPS (temporary) employees. She added that attendance has been up for the past two years.

SPC Wellness Program Overview
Mr. Mark-Anthony Bailey, Wellness Coordinator, provided an overview of SPC's Wellness Program. Mr. Bailey reported that the top five health conditions by paid amount in 2014 were Hypertension (Blood Pressure), Hyperlipidemia (high cholesterol), Nonspecific Gastritis/Dyspepsia (heartburn & related conditions), Diabetes Mellitus and Depression. He noted that the current wellness budget of $150,000 from Aetna would be increasing to $200,000 in 2016 with no additional cost to the college.

Mr. Bailey reviewed some of the wellness programs currently in place. These include programs in medical health, nutrition, physical health and mental health. Highlights in the medical health area are free biometric screenings, a health risk survey, flu shots and a nurse advocate available 24 hours a day, seven days a week. For nutritional health, there are seminars, grocery store tours, weight loss challenges, healthy options highlighted in vending machines and discounts for community weight management programs.

In the area of physical health, employees have access to eight onsite wellness centers that are free to use and include two free personal training sessions. There are also exercise classes, fitness clubs and gym discounts. In the area of mental health, the Employee Assistance Program is available to the employee, their immediate family and in-laws. There are also stress resiliency seminars, yoga classes and mindfulness seminars.

Mr. Bailey also explained the $100 Wellness Incentive program and proposed changes. Employees can receive the incentive for participating in an on-campus biometric screening and for completing the online Aetna Health Risk Assessment survey. In the future, the employee will also qualify for the incentive if they receive an annual physical examination via their healthcare provider and they complete the online Aetna Health Risk Assessment survey. This will be provided at no additional cost. This change is in response to data that shows that currently 65% of employees do not get annual physical examinations.

Chairman Oliver shared that he would be interested in seeing how this impacts medical expenditures over time. Dr. Law added that insurance premiums and deductibles have not been increased for three years.

14-403. Under Item VI - , Academic Matters

The Board considered Personnel Items VI-D.1a.-b Ms. Westine moved approval Mr. Gibbons seconded the motion. The motion passed unanimously.

Information regarding these items is as follows:

    D.   ACADEMIC MATTERS
       1. Faculty Matters
          a. Academic Curriculum Changes – Ms. Margaret Bowman, Director, Curriculum Services *(Presentation/Action)*

          b. Workforce and Professional Development Curriculum Changes,- Dr. James Connolly, Director, Workforce & Professional Development *(Presentation/Action)*

The Board considered Personnel Items VI-D.1c Mr. Gibbons moved approval Ms. Westine seconded the motion. The motion passed unanimously.

          c. Proposed Full Time Faculty and Academic Chair Positons – Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs *(Presentation/Action)*

Ms. Margaret Bowman, Director, Curriculum Services, presented on the Academic Curriculum Changes. She explained that there are 15 off-cycle curriculum changes that have been considered due to changes at the state level or through College initiatives. She highlighted two new programs being added: the Fire Fighter/EMT Combined Post-Secondary Adult Vocational and the Fire Officer Supervisor Certificate. Ms. Westine asked if there were job openings in the Fire Fighter career path and Ms. Bowman explained that the emphasis has been on combining the two skills. In addition, the Fire Officer Supervisor Certificate will provide an additional career opportunity for this path.

Dr. Connolly, Director, Workforce and Professional Development, presented the Workforce and Professional Development curriculum changes. He stated that there were three new programs being offered by the College. The first is Drone Certification Training. Dr. Connolly stated that it is estimated that over the next 10 years there will be 100K jobs opening in this field with an economic impact of $82B. Classes will begin on December 5th.

Dr. Connelly explained that another new offering will be Robotics Certification Training. It is estimated that robotics will create 55,300 jobs nationally with a growth rate of 7%-13% by 2018. Estimated salaries will average $90K/year. Classes in this area will begin on February 8th.

Dr. Connelly shared that another new offering is for Biomedical Devices Certification. Expected job growth by 2022 is 30% nationally. This courses for this training have been started and will continue throughout the academic year.

Ms. Westine commented that she would like to see these programs marketed on Facebook. She said that these programs are not what the public expects from St. Petersburg College and that they are fabulous programs.

Dr. Cooper presented the proposed full-time and academic chair positions. She reported that due to a combination of retirements (14), resignations (3), promotions (2), unfilled positions from 2014 (3) and three new proposed positions, there were 25 positions being considered. It was determined to hold six of the positions and make the recommendation to fill 19 of those positions. Dr. Cooper added that a number of factors impacted this decision, including growth in some programs, the desire to expand EMT training to the Mid-Town campus and the combination of the Fire Fighter/EMT program changes. She shared that with some reorganization and since new faculty members are hired in at a lower starting rate than retiring faculty, there is an anticipated savings of $710K.

Ms. Westine asked Dr. Cooper to explain what reorganization is proposed. Dr. Cooper responded that an instructor in charge will be moved to an Academic Chair position. Dr. Cooper then reviewed the hiring process with the Board and stated the proposed new hires would be at the April BOT meeting for their review and approval.

14-404.   Under Item VI - E, STRATEGIC PRIORITIES

Allstate Center Vision
Dr. Scott Fronrath, Provost, presented the Allstate Center Vision. He explained that he was a strategic hire for the College last year with direction to bring the College Experience to the Allstate Campus and to embrace the surrounding community. Dr. Fronrath shared that he has started to develop relationships with the community. A Community Redevelopment Area (CRA) has been established and the Skyway Marina District and St. Petersburg College Allstate Campus Emergent Plan have been outlined. Drive times of three, five and ten minutes have been outlined and community neighborhoods within those drive times are included in this plan.

Dr. Fronrath shared some key economic investments including the City of St. Petersburg allocation of $2.2M, the Mayor's Greenhouse initiatives for businesses and the unveiling of signage for the Skyway Marina District.

Dr. Fronrath shared a problem statement: *In support of the College's strategic initiative to provide accessible learning opportunities to a range of community needs and to grow beyond its historical founding role as a single purpose campus, how can the Allstate Center be in a better position to be utilized to expand career and academic programs?* In addition, he shared the Campus Emergent Vision and Mission statements:

Vision Statement
To become a distinguishable campus serving the South St. Petersburg community of Pinellas County.

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Mission Statement
Expand and continue to grow career and academic programs beyond Public Safety by integrating companion programs that fulfills the workforce of South St. Petersburg community of Pinellas County and surrounding areas.

Dr. Fronrath shared that the Allstate Insurance Company gifted the current campus property to the College 27 years ago. In 1988, it became a Public Safety Center. The Campus is seeking a new community role. The St. Petersburg Police Department has expressed interest in leasing the Annex building.

Dr. Fronrath presented next steps for this initiative: First, assessment and needs analysis are ongoing to determine the career and academic programs that would best serve the surrounding community. Second, initiate a rebranding of the Campus. Third, conduct an assessment of the capabilities of the campus for more expansion. Fourth, develop a timeline toward a long-term vision.

Dr. Law commented that the original plan was to introduce this initiative at the Board's December retreat, but the pace of the initiative has accelerated faster than anticipated.

Ms. Westine asked for a copy of the CRA so that the Board can review how it impacts the College from a property owner's perspective. In addition, she stated that the gifting contract needs to be reviewed to see if there are restrictions that would prohibit re-branding. Dr. Fronrath responded that these have already been done and no restrictions were evident.

Ms. Westine asked if there was any local resistance to this change and Dr. Fronrath responded that this has also been investigated.

Ms. Westine expressed the concern that the College has just completed the mid-town campus and it impacted enrollment at the downtown campus and she suggested that the College slow down and consider the impact of expanding the Allstate Campus carefully.

Dr. Law assured Ms. Westine that there is more work to be done and that it is important to work with the City of St. Petersburg on this. He added that Dr. Fronrath would like to move toward renaming the property the "Skyway Campus" and that this will be brought up again at the December Board Strategic Planning Workshop.

Ms. Westine added that she would like to see more work done with the community before moving forward. Dr. Law responded that it might be possible to bring some community members to the December meeting to hear their opinion. Ms. Bello commented that she thought the College could communicate much more about this and that marketing it is the first step.

14-405.   **Under Item VII – Consent Agenda**

Mr. Gibbons proposed that the Board consider approval of the entire Consent Agenda.
The Board considered all Items in Section VII – Consent Agenda. Mr. Gibbons moved approval.
Ms. Westine seconded the motion. The motion passed unanimously.

A. OLD BUSINESS - Under Old Business (items previously considered but not finalized) - NONE

14-406.   **Under Item VII-B.1, Grants/Restricted Funds Contracts**
Information regarding this item is as follows:

     a. National Science Foundation – Advanced Technological
            Education Support Center Planning Grant *(Action)*

14-407.   **Under Item VII-B.2, Bids, Expenditures and Contracts over $325,000**
NONE

14-408.   **Under Item VII-B.3, Capital Outlay, Maintenance, Renovation, and Construction**

Information regarding these items is as follows:
          3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
               a. Selection of Design-Build Firm, Green Living Demonstration
                  Center, Seminole Campus *(Action)*

               b. Authorization to Advertise, Career and Academic Advising
                  Renovation Project, Seminole Campus *(Action)*

               c. Change Order #1, Fire Training Center Infrastructure
                  Improvements *(Action)*

14-409.   **Under Item VIII, Public Access/Unagendaed Items –**
 NONE

14-410.   **Under Item IX, Proposed Changes to BOT Rules Manual**
NONE

14-411.   **Under Item X, President's Report**
Under the President's Report, Dr. Law discussed the busy preparations underway as the holidays approach. He highlighted the Quality Enhancement Plan, the revised budget, and the revised staffing plan. Dr. Law advised the Board that more information on these would be presented at the December meeting. He acknowledged that the Board has instructed that the College become

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as diligent with placement as it has become with intake and more information on this will be forthcoming.

14-412.   **Under Item XI, Next Meeting Date and Site**
The Board confirmed its next meeting date and site as Tuesday, December 15, 2015, Epi Center, Collaborative Labs for the Strategic Planning Workshop

14-413.   **Under Item XII, Adjournment**
Having no further business to come before the Board, Chairman Oliver adjourned the meeting at 10:44 a.m.

William D. Law, Jr.	**Dale Oliver**
Secretary, Board of Trustees	**Chairman, Board of Trustees**
St. Petersburg College	St. Petersburg College
FLORIDA	FLORIDA

Attachments

Board Memos and Supplemental Materials

Board of Trustees Meeting

November 17, 2015

II - B.1 JoAnn and John Nestor, Foundation Scholarship Sponsors

Foundation Scholarship Sponsors

JoAnn and John Nestor

St. Petersburg College
SPC

November 17, 2015   Page 1

II – B.2 Jessica Scites, Research Analyst, Curriculum Services

Jessica Scites
Research Analyst, Curriculum Services

Jessica Scites joined SPC in 2008 as a Staff Assistant in the Baccalaureate Programs department. In 2010, she moved on to become a Senior Administrative Services Specialist in the Enrollment Services department. There she supported all facets of the Enrollment services area as well as contributed to special projects such as My Graduation Status (MGS). In 2013, Jessica was promoted again and moved into a Research Analyst position in the Curriculum Services department. In her role as a Research Analyst, she has made significant contributions to various college initiatives including Program Based Academic Standing (PBAS) and the Academic Pathways projects. Jessica will graduate with her Bachelor's degree in Management of Information Systems from USF in December, 2015

St. Petersburg College
SPC

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Moving the Needle by the Numbers

- 250 Attendees, 12 Sponsors
- 40 different colleges and universities from 17 states
- 18 of the 28 FCS Colleges represented
- Over 50 attendees have the title of President, Vice President, CIO, CLO, Provost, etc.

Moving the Needle by the Numbers

- 250 Attendees, 12 Sponsors
- 40 different colleges and universities from 17 states
- 18 of the 28 FCS Colleges represented
- Over 50 attendees have the title of President, Vice President, CIO, CLO, Provost, etc.

The first session was both inspirational and informative. It's hard to hit that mix of inspiring people towards something but also letting them know that there's a pathway to get there, there's a way to achieve that.

Keynote Presenters!

Dr. Mark Milliron
- *Panelists: Dr. Bill Law, Dr. Paul Dosal, and Laura Mercer*

Dr. Davis Jenkins
- *Panelists: Dr. Joyce Walsh-Portillo, Wendi Dew, and Sabrina Crawford*

SAS Information Evolution
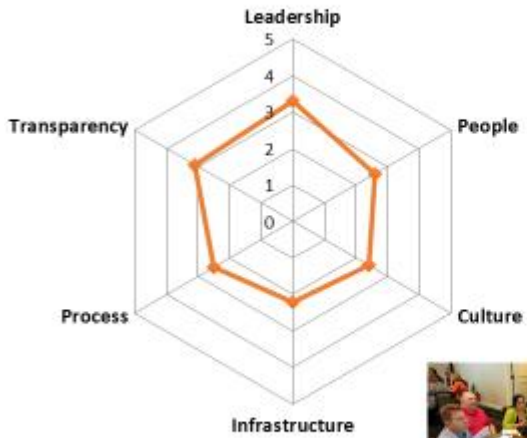
Leadership	3.3
People	2.6
Culture	2.4
Infrastructure	2.2
Process	2.5
Transparency	3.1

Our president gave us a charge of increasing retention and completions by 5%. How do we do that, how do we know what's working? How do we know what's not working? This is giving us a framework for having a common language to talk about that and I think that's what's going to be really critical for us when we go back.

VI – A.1 Student Success Metrics

Full-time • 12 or more Credits Hours

Part-time • 11 or less Credit Hours
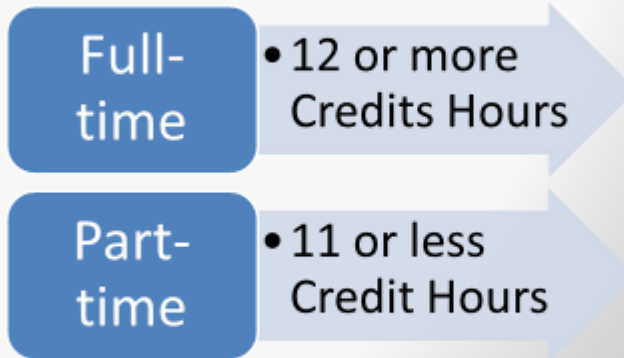
Student Enrollment Status

3

St. Petersburg College
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The Course Success Rate is the number of A, B, and C letter grades divided by the overall number of grades.

<u>A, B, C</u>
A, B, C, D, F, W, WF, I

Course Success Rates

Note: Success rates exclude Pass/Fail Grading basis courses and audits.

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Terms	Overall College Success Rate	Full-time Success Rate	Part-time Success Rate
Fall 2012	74.8%	89.7%	68.0%
Fall 2013	76.9%	90.7%	70.3%
Fall 2014	76.5%	88.8%	70.2%
Spring 2013	74.5%	89.6%	67.7%
Spring 2014	75.5%	90.3%	69.0%
Spring 2015	76.1%	85.7%	70.5%
Summer 2013	79.8%	91.8%	79.4%
Summer 2014	81.3%	91.5%	80.9%
Summer 2015	80.9%	83.9%	80.8%

Note: Success rates exclude Pass/Fail Grading basis courses and audits.

Course Success Rates

Source: Pulse Business Intelligence System , Campus Success Rates dashboard, Data extracted October 4, 2015.

Student Success Metrics

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Terms	Full-time Success Rate	Part-time Success Rate
Fall 2014	**88.8%**	**70.2%**
Awarded	88.1%	67.4%
Not Awarded	90.2%	74.8%
Spring 2015	**85.7%**	**70.5%**
Awarded	83.8%	66.6%
Not Awarded	89.1%	76.7%

Note: Success rates exclude Pass/Fail Grading basis courses and audits.

Course Success Rates – Financial Aid Award

Source: Pulse Business Intelligence System , Campus Success Rates dashboard, Data extracted November 3, 2015.

Student Success Metrics

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- *Based on a First-Time-in-College (FTIC) Cohort Model.*

- *FTIC students starting in fall who return the following fall semester.*

Fall-to-Fall Retention Rates

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Enrollment Status/Terms	FTIC Students in First Fall	FTIC Students Returning Subsequent Fall	Overall Retention Rate
Fulltime			
Fall 2012	1,177	841	71.5%
Fall 2013	1,270	930	73.2%
Fall 2014	1,364	960	70.4%
Part-time			
Fall 2012	2,200	1,192	54.2%
Fall 2013	2,289	1,316	57.5%
Fall 2014	2,350	1,130	48.1%

Fall-to-Fall Retention Rates

Source: Pulse Business Intelligence System , Cohort Retention by Term dashboard, Data extracted October 4, 2015.

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Enrollment Status/Terms	FTIC Students in First Fall	FTIC Students Returning Subsequent Fall	Overall Retention Rate
Fulltime			
Fall 2014	1,364	960	70.4%
Part-time			
Fall 2014	2,350	1,130	48.1%
By Credit Hour (CH)			
0.0 to 5.9 CHs	474	134	28.3%
6.0 to 8.9 CHs	958	479	50.0%
9.0 to 11.9 CHs	918	517	56.3%

Fall-to-Fall Retention Rates

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- *Also, based on a First-Time-in-College (FTIC) Cohort Model.*

- *Identified the total number of awards with 100%, 150%, 200%, 250%, and 300% of the 'normal time' for a two year degree.*

- Awards include all degree and certificate types.

Completion Rates

Student Success Metrics

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	Cohort Count	100%	150%	200%	250%	300%
2007 FTIC	**3112**	**12.3%**	**17.8%**	**23.3%**	**26.0%**	**28.7%**
FT	1458	20.3%	27.0%	33.7%	36.4%	39.4%
PT	1654	5.3%	9.6%	14.0%	16.9%	19.3%
2008 FTIC	**3001**	**13.4%**	**19.7%**	**23.1%**	**26.9%**	**29.9%**
FT	1439	21.4%	29.2%	33.7%	39.0%	42.1%
PT	1562	6.1%	10.9%	13.3%	15.8%	18.6%
2009 FTIC	**3386**	**12.9%**	**16.9%**	**20.9%**	**23.7%**	
FT	1435	23.3%	29.1%	34.4%	37.4%	
PT	1951	5.3%	7.9%	11.0%	13.6%	
2010 FTIC	**3685**	**8.6%**	**13.2%**	**17.0%**		
FT	1324	17.7%	24.7%	30.4%		
PT	2361	3.5%	6.7%	9.5%		
2011 FTIC	**3577**	**9.4%**	**13.2%**			
FT	1335	18.7%	24.0%			
PT	2242	3.9%	6.8%			

Completion Rates

Source: Pulse Business Intelligence System , Cohort Retention by Term dashboard, Data extracted October 4, 2015.

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Term	Fall FTIC Count	Fall FTIC Fulltime Count	% Fall FTIC Fulltime Returning in Spring	% Returning in Spring in Fulltime Status
Fall 2012	3,377	1,177	91.3%	57.1%
Fall 2013	3,559	1,270	90.0%	51.7%
Fall 2014	3,714	1,364	89.4%	64.2%

Enrollment Status Change

Source: Pulse Business Intelligence System , Cohort Retention by Term dashboard, Data extracted October 4, 2015.

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- *Course Success Rates, Fall-to-Fall Retention Rates, and Completion Rates are significantly higher for fulltime students.*

- *Fall to Fall retention rates dropped for both fulltime and part-time students from Fall 2014 to Fall 2015*

- *A large number of fulltime FTIC students migrate to part-time enrollment status after the first semester.*

Noteworthy Observations

Student Success Metrics

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Questions

Student Success Metrics

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Creating a Unified Student Experience
The College Experience & Academic Pathways

What does this mean for SPC students?
- Clearer path with prescribed steps so students know where they are along the path
- Personalized support processes and guidance along the path
- Personalized, relevant and timely communication in their own words

Before

After

Smart Start, Finish Strong!

Enrollment

Retention

Completion
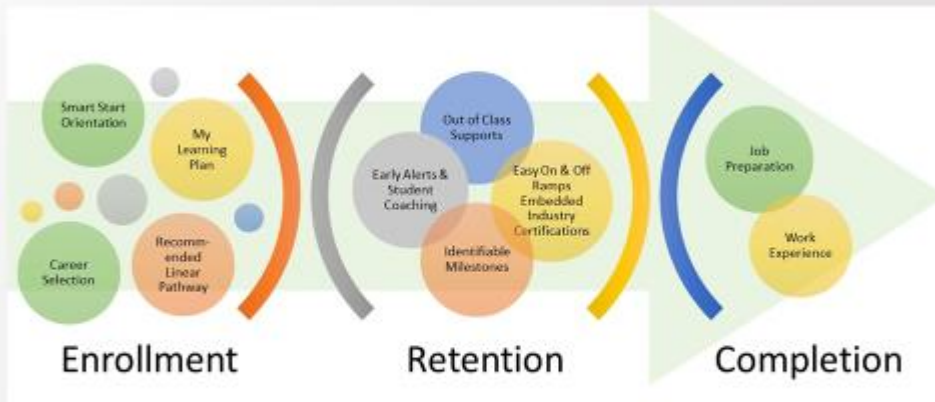
Next Steps

1. Identify members of a core pathways team.	
2. Complete advance work assignments for Institute #1.	
3. Institute #1 participants	William D. Law, CEO
	Anne Cooper, Chief Academic Officer
	Heather Roberson, Faculty Leader
	Governing Board Member - TBD
	Marvin Bright, Designee SVP Student Services
Institute Schedule	
February 4-6, 2016	Pathway Institute #1 San Antonio, TX
April 14-16, 2016	Pathway Institute #2 Washington, DC
October 2-4, 2016	Pathway Institute #3 (location TBD)
February 2-4, 2017	Pathway Institute #4 (location TBD)
June 22-24, 2017	Pathway Institute #5 (location TBD)
October 26-28, 2017	Pathway Institute #6 (location TBD)

SPC St. Petersburg College

5

Questions?

SPC St. Petersburg College

VI – B.1 Monthly Financial Report

St. Petersburg College
Board of Trustees
Monthly Financial Report

Janette Hunt
November 17, 2015

St. Petersburg College
FY15-16 Fund 1 Actuals

Revenue Focus

ST. PETERSBURG COLLEGE
FY15-16 OPERATING BUDGET TO ACTUAL REPORTING: July 1 - Oct 31

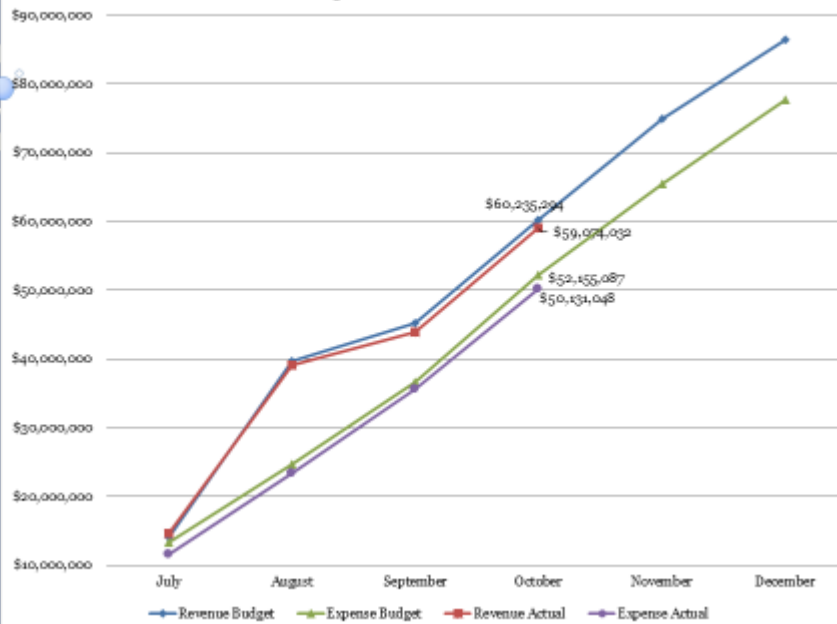| Revenue	FY15-16 Budget	FY15-16 Actual	% YTD Actual to Total Budget	% Tracking to YTD Budget
Student Tuition & Out-of-State Fees	$ 58,920,268	$ 32,583,115	55%	
State Appropriation - CCPF	$ 54,863,174	$ 18,385,798	34%	
State Appropriation - Lottery	$ 14,934,524	$ -	0%	
Performance Funding	$ 1,202,209	$ 360,661	30%	
Operating Cost for New Facilities	$ 172,604	$ -	0%	
Learning Support Access Fee	$ 1,909,846	$ 1,002,882	53%	
Distance Learning Fee	$ 3,752,441	$ 2,044,073	54%	
Technology Fee	$ 2,938,032	$ 1,589,533	54%	
Lab Revenue Fees	$ 1,714,401	$ 1,000,806	58%	
Industry Certifications	$ 150,000		0%	
Other Revenues	$ 5,397,200	$ 1,700,622	32%	
Other Student Fees	$ 1,622,007	$ 406,542	25%	
Fund Transfers In	$ 3,556,839		0%	
Revenue Stabilization Reserve	$ 2,173,009	$ -	0%	
One-Time Non-Recurring Funds	$ 2,291,443		0%	
Total Revenues - Fund 1x	$ 155,597,996	$ 59,074,032	**38%**	**39%**

Tuition Revenue Tracking to Budget

Budgeted YTD 55%

LD In-State	LD Out-of-State	UD In-State	UD Out-of-State	PSAV	Total Tuition
54%	73%	54%	68%	31%	55%
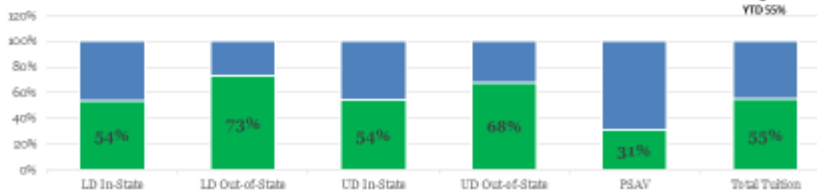
Expense Focus

Operating Costs	FY15-16 Budget	FY15-16 Actual	% YTD Actual to Total Budget	% Tracking to YTD Budget
Personnel & Benefits				
Total Personnel & Benefits	$ 120,123,290	$ 39,311,495	33%	34%
Current Expense				
Total Current Expense	$ 32,077,510	$ 9,813,277	31%	31%
Capital Spending				
Total Capital Spending	$ 3,397,196	$ 1,006,276	30%	40%
Total Operating Costs - Fund 1x	$ 155,597,996	$ 50,131,048	**32%**	**34%**
Total Remaining Funds (Surplus/Deficit)	$ (0)	$ 8,942,984		

Adjunct Expense Tracking to Budget

Budgeted YTD 28%

ADJUNCTS	SUPPLEMENTAL	TOTAL ADJUNCT
29%	26%	28%

Actual Budget
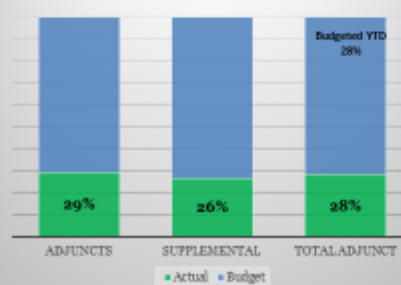
Year Over Year Adjunct Expense Comparison

ADJUNCTS   SUPPLEMENTAL   TOTAL ADJUNCT

Prior Year Actual
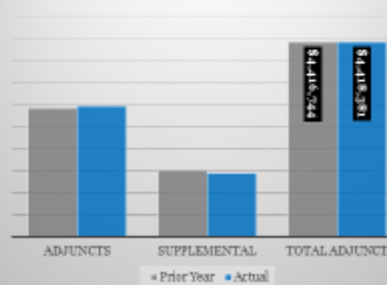
Operating Budget Fund Balance Trends

$8,942,984

Legend: FY13-14, FY14-15, FY15-16, FY15-16 Budget
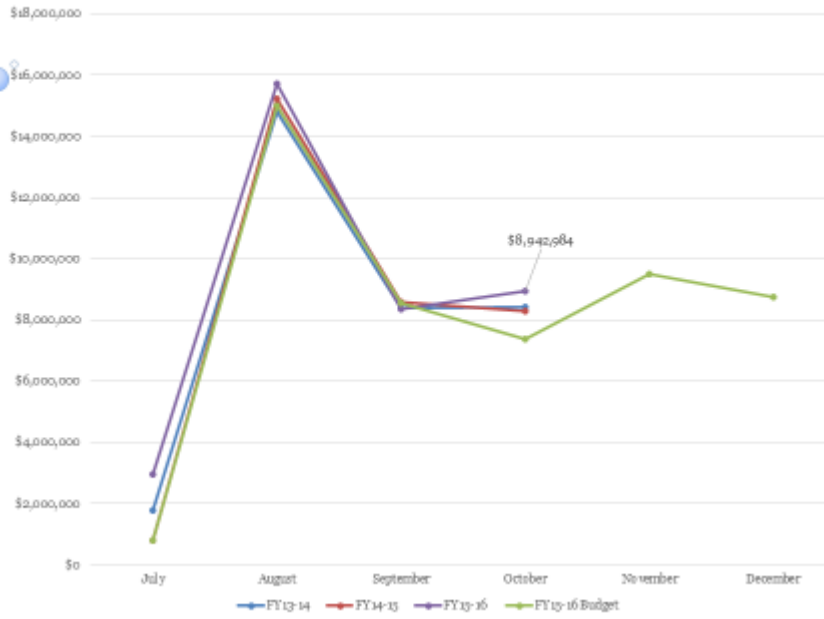
FY15-16 St. Petersburg College Operating Budget

Revenue	FY15-16B Budget	FY16-17 Budget Projected
Student Tuition & Out-of-State Fees	$ 56,498,805	$ 56,498,805
State Appropriation - CCPF	$ 54,863,174	$ 54,863,174
State Appropriation - Lottery	$ 14,934,524	$ 14,934,524
Performance Funding	$ 1,202,209	$ 1,202,209
Operating Cost for New Facilities	$ 172,604	$ 172,604
Learning Support Access Fee	$ 1,831,810	$ 1,831,810
Distance Learning Fee	$ 3,752,441	$ 3,752,441
Technology Fee	$ 2,815,337	$ 2,815,337
Lab Revenue Fees	$ 1,714,401	$ 1,714,401
Industry Certifications	$ 150,000	$ 150,000
Other Revenues	$ 5,397,200	$ 5,397,200
Other Student Fees	$ 1,622,007	$ 1,622,007
Fund Transfers In	$ 3,556,839	$ 3,556,839
Revenue Stabilization Reserve	$ 2,173,009	$ 2,173,009
One-Time Non-Recurring Funds	$ 2,291,443	$ 2,291,443
Total Revenues - Fund 1x	$ 152,975,803	$ 152,975,803
Operating Costs	FY15-16B Budget	FY16-17 Budget Projected
Personnel & Benefits		
Instructional/Faculty-Full Time	$ 28,170,380	$ 27,631,181
Administrative	$ 9,798,187	$ 9,973,093
Career (Non-Instructional)	$ 22,119,336	$ 22,119,336
Adjunct/Supplemental	$ 14,691,325	$ 14,341,325
Total Personnel & Benefits	$ 118,242,416	$ 117,528,123
Current Expense		
Total Current Expense	$ 31,671,510	$ 31,671,510
Capital Spending		
Computer Refresh Leases	$ 2,820,836	$ 2,820,836
Capital Purchases- Non-Recurring	$ 526,360	$ 526,360
Total Capital Spending	$ 3,347,196	$ 3,347,196
Total Operating Costs - Fund 1x	$ 153,261,122	$ 152,546,829
Total Remaining Funds (Surplus/Deficit)	$ (285,320)	$ 428,973

FY15-16 Spending Plan

- Realigned Spring and Summer schedule and associated instructional costs with projected enrollment ($933K)

- Hold vacant faculty positions to reduce instructional expense ($772.5K)

- Hold several administrative vacancies to further reduce personnel expense ($263K)

- Continue to review areas where spending can be reduced

Questions?

VI –C.1a Personnel Report

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted	Administrative & Professional		
Name	**Title**	**Department/Location**	**Effect. Date**
Climes,Dwayne A	Career & Academic Advisor	Associate Provost SPG	11/02/15-06/30/16
Helms,Jonathan D	Career & Academic Advisor	Provost SE	11/02/15-06/30/16
Mattox,Rochelle S	Career & Academic Advisor	Provost SE	10/05/15-06/30/16

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	**Title**	**Department/Location**	**Effect. Date**
Hunter,Tori E	Asst Dir, Scholar&Stu Fin Asst	Scholarships/Stu Fin Assist DO	10/15/15-06/30/16
Cuthbertson,Takita	Career & Academic Advisor	SPC DT	11/02/15-06/30/16
Sarver,Rebecca K	Coord, StudentLife&Leadership	Provost AC	10/19/15-06/30/16

HIRE Budgeted Career Service			
Name	**Title**	**Department/Location**	**Effect. Date**
Rohling,Lynn R	Administrative Svcs Specialist	Business Technologies SPG	10/13/15
Justiniano,Vernon S	Custodian	Custodial Services CL	10/19/15
Ross,Lynette A	Instructional Supp Specialist	Health Education Ctr Provost	10/12/15
Lordahl,Lisa A	Library Services Technician	Learning Resources	10/19/15
Dedovic,Indira	Sr Administrative Svcs Assist	Student Activities HC	11/02/15
Luke,Dean D	Sr HR Specialist	Human Resources Training EPIServices	11/02/15
Gilmore,Courtney E	Student Support Specialist	Student Support Services SE	11/02/15

TRANSFER/PROMOTION Budgeted
Career Service

Name	Title	Department/Location	Effect. Date
Panov,Sharon B	Accounting Support Technician	Business Office SPG	10/26/15
Skyrm,Catherine B	Administrative Svcs Specialist	Associate Provost HC	09/26/15
Mazurek,Jonathan P	Information Tech Specialist	Information Systems Network SE	10/26/15
Pettay,Michael J	Sr Landscaper	Landscape Services AC	11/02/15
Gilmore,Shannon A	Student Support Specialist	Student Support Services SE	11/07/15

EMPLOYEE CONTRACTS

Name	Title	Department/Location	Effect. Date
Stepanovsky,Nerina	Program Director II	Emergency Medical Services HC	12/19/15-06/30/16

HIRE Temporary/Supplemental

Name	Title	Department/Location	Effect. Date
Osada,Yuki	OPS Career Level 2	Leepa/Rattner Museum DO	11/02/15
Ghozali,Colleen E	OPS Career Level 3	Provost TS	10/26/15
Mejia,Jorge Carlos	OPS Career Level 5	Learning Resources HC	10/26/15
Brierton,Jason T	OPS Career Level 5	Learning Resources SPC DT	11/02/15
Lamborn,Mary Jo	OPS Career Level 5	Learning Resources CL	11/02/15
Portal,Ailyn A	OPS Career Level 5	Learning Resources HC	11/02/15
Norris,Lilian Y	OPS Career Level 7	Leepa/Rattner Museum DO	11/02/15
Heaps,Brandon C	OPS Teaching Asst/Interpreter	Srvcs Spc Students CL	11/02/15
Short,Rose M	Professional Trainer	Corporate Training DO	11/02/15

TRAVEL OUTSIDE THE CONTINENTAL UNITED STATES

Name	Title	Department/Location	Effect. Date
Gautam,Vibor	Faculty	Mathematics SPG	01/17/16-08/05/16

The purpose of this trip is to travel to Kathmandu, Nepal, to help develop undergraduate programs in Mathematics under the College of Education at
Kathmandu University. The benefit to the College is to gain knowledge, skills, and resources from the underrepresented population that can be used to enhance
the instruction and student success rate at St.
Petersburg College.

Funded by the Mathematics department. Estimated cost to the College is $1,500.00.
_____
_____

Doug Duncan, Senior Vice President, Administrative/Business Services & Information
Technology and the Strategic Issues
Council Members bringing the actions forward,
recommend approval.
Sw110215

Agenda Item VI. C. 1b

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Renewal of College's Stop Loss Policy

Confirmation is sought to renew the College's stop-loss policy for its self-funded health plan effective January 1, 2016, according to the agreed-upon terms.   The College carries stop-loss coverage on specific (individual person) as well as overall aggregate (college-wide) claims to reduce its risk of catastrophic loss. The recommendation is to maintain coverage at the current deductible level. The College will re-evaluate the coverage levels as part of an overall review of the plan coverage leading into the 2017 plan year.

The College's policy would continue with Symetra Financial. The Symetra Financial aggregate and specific stop-loss premium will increase by 8.9%, and is locked in through Dec. 31, 2016 at $370,624. The terms of the agreement are as follows:

2016 Terms and Options	
Specific Terms - Limit:	Unlimited/person, mandated by Health Care Reform legislation
Aggregate Terms:	Limit $1-million, 125% aggregate margin
Covered Benefits:	Medical and Prescription Drugs
Third-Party Administrator:	Aetna
Current Renewal	
Contract:	12/15
Specific Deductible*:	$350,000
Estimated Aggregate Deductible:	$20,530,438
Composite Enrollment:	1,395
Composite Spec. Rate:	$20.64
Composite Agg. Rate:	$1.50
Annual Premium:	$370,624

 Includes unlimited lifetime max feature mandated by Health Care Reform

Douglas S. Duncan, Senior Vice President, Administrative/Business Services & Information Technology and Desiree Woroner Director, Human Resources bringing the actions forward, recommend approval.

St. Petersburg College
Board of Trustees
All College Day 2015 Report

Anamarie Root
November 17, 2015

All College Day 2015
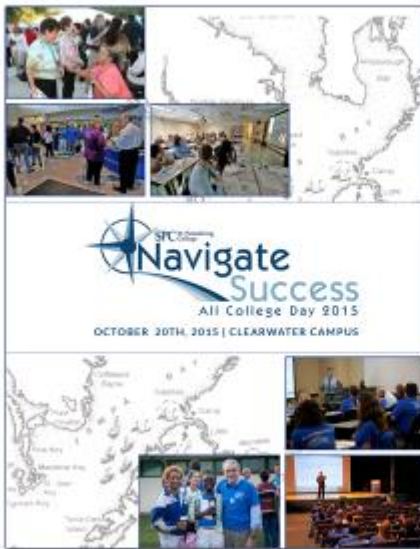
Event Participation

1,621 Participants

8,105 Training Hours/PDUs Completed
(Professional Development Units)

Navigate Success
All College Day 2015
OCTOBER 20TH, 2015 | CLEARWATER CAMPUS

Data Sources:
Participant Scanning &
Sign-in sheets

All College Day 2015

Number of Breakout Sessions Offered Throughout the Day

Session	Count
Session 1	34
Session 2	48
Session 3	42
Session 4	34
Session 5	31

Total Sessions Offered

Unique Topics	116
Total Sessions	189
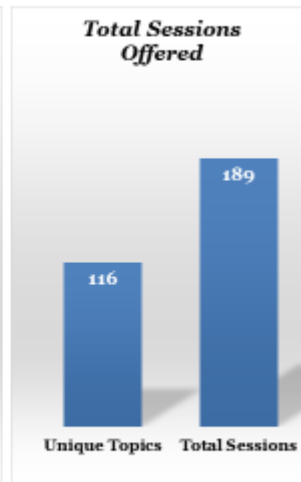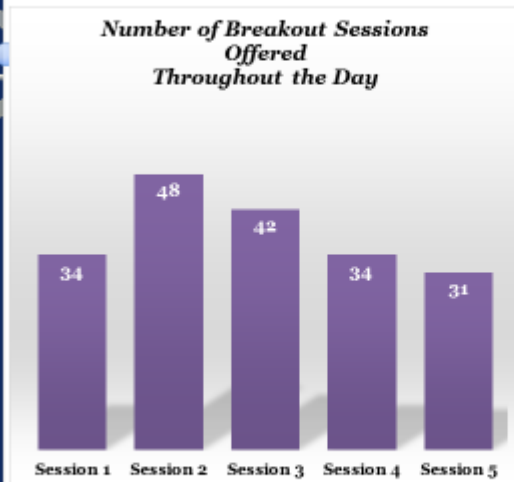
Data Sources:
All College Day 2015 Session Schedule & Participation Documents

All College Day 2015

Topics with High Participation

Topic	Value
Benefits 2016	260
Never Stop Graduating	164
Incident De-escalation and Conflict Resolution	139
Employee Success Initiative: Career Service Professional Growth Plan	115
Emergency Response and Campus Safety	102
Fire Extinguishers: Your First Aid for Fires in the Workplace	99
Surviving the Dreaded Higher Ed Professional Burnout Factor	97
Women, Money & Power: The ALLIANZ Study	97
Maximizing your Social Security Benefits	89
FRS and Your Retirement: The Choices You Make Today Matter	82
Microsoft Windows Tips & Tricks	78
Introduction to Windows 10	76

Data Sources:
Participant Scanning & Sign-in sheets

All College Day 2015

Additional Points of Interest:

- President's Keynote — 1,262 Participants
- Volunteers — 197 Employees, 37 Students
- Biometric Screenings — 360 Performed
- Flu Shots — 283 Given
- Guest Presenters — 22 Presented
- Vendors — 25 Participated
- Heart of Service — $3500 Donated *(in Supplies)*

*Data Sources: Participant Scanning,
Sign-in sheets and other Event Documents*

St. Petersburg College
SPC

Questions for the Professional Development Team?

Patty Brink
Dean Luke
Michael O'Berry
Yvonne Williams
Anamarie Root

St. Petersburg College
SPC

SPC St. Petersburg College — Current Wellness Programs

Health
- Campus Biometric Screenings
- Health Risk Assessments
- $100.00 Wellness Incentive
- Flu Shots
- Nurse Advocate Program

Nutritional
- Healthy Eating Seminar Series
- Grocery Store Tours
- Ultimate Loser Weight Management Challenge
- Healthy Vending Options
- Weight Management Program Discounts

Physical
- Campus Wellness Centers
- Personal Trainer Program
- Campus Exercise Classes
- Employee Running Club
- Gym Discounts

Mental
- Employee Assistance Program
- Stress Resiliency Seminar Series
- Yoga Classes
- Mindfulness Seminar Series

SPC WELLNESS

SPC St. Petersburg College — $100 WELLNESS INCENTIVE

Current
- Employees participate in an on campus Biometric Screening & complete the online Aetna Health Risk Assessment.
- Employees participate in SPC sponsored Aetna Medical Insurance coverage.

Future
- Will include another option to qualify for the $100 incentive to employees who receive their Annual Physical Examination via their Healthcare Provider & complete the online Aetna Health Risk Assessment.
- This promotes engagement with their healthcare provider.
- No additional cost.

SPC WELLNESS

50164

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Credit Curriculum

The following is a summary of off cycle credit and non-credit curriculum changes for which approval is sought for Spring 2016* (Term 0510). Please see attachment for additional information.

New/Deleted/Modified Programs (15 total):

College/School/Department	New	Deleted	Modified	Total
College of Business			2	2
College of Computer & Info Technology			1	1
College of Education			1	1
College of Public Safety Administration	2			2
Fine Arts/Humanities Department		1		1
College of Health Sciences			4	4
Natural Science Department			1	1
College of Policy and Legal Studies			2	2
General Education			1	1

New/Deleted/Modified Courses (25 total):

College/School/Department	New	Deleted	Modified	Revitalized	Total
College of Computer & Info Technology				1	1
Engineering & Building Arts Department	1				1
Fine Arts/Humanities Department	2			5	7
Health Science Department			2	1	3
Mathematics Department				5	5
Natural Science Department	2	2			4
College of Nursing				2	2
Social & Behavioral Sciences Department				2	2

Credit Curriculum Updates for Spring 2016*

*Some updates reflect changes that were implemented in Fall 2015 (Term 505) and resulted from Online Course Revitalization, grant awards, and state-mandated curriculum changes.

<u>Program & Course Updates Effective Spring 2016 (Term 0510)*</u>
Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.

A. College of Business
1. <u>Program Updates:</u> The following programs were modified as a result of program review and college initiatives:
   a. Business Administration (BUS-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans. **Effective Fall 2015 (505)**
   b. International Business (INTBUS-BAS): Replaced *Information Systems in Industry* (ISM 4301) with *Management of Information Systems* (ISM 3011) as a major elective course.

B. College of Computer & Information Technology
1. <u>Program Updates:</u> The following program was modified as a result of advisory board recommendations:
   a. Technology Development and Mangement (TMGT-BAS): Subplan title changed from Information Security Assurance to Cybersecurity to align with naming updates made to Cypbersecurity AS (ITSC-AS) and Cybersecurity CT (ITSC-CT)

2. <u>Course Updates:</u> The following course was modified as a result of Online Revitalization:
   a. *Basic Comoputer and Information Literacy* (CGS 1070). **Effective Fall 2015 (505)**

C. College of Education
1. <u>Program Updates:</u> The following program was modified as a result of program review:
   a. Prekindergarten/Primary Education (age 3 through grade 3) with infused ESOL and Reading Endorsements (PKPED-BS): This is an administrative proposal created to place notification on the program of study that they are no longer admitting students to the program. Program modification or deactivation will be done in the future per Dean Hartman. **Note: Effective Fall 2015 (505)**

D. College of Health Sciences
1. <u>Program Updates:</u> The following programs were modified as a result of program review, state-mandated curriculum changes, and college initiative:
   a. Healthcare Informatics (HCINF-CT): The state of Florida increased the total program hours from 18 to 24; CIP code also changed. **Effective Fall 2015 (505)**
   b. Health Sciences (HSA-AS): Added elective course to accommodate students preparing for the Biomedical Technology AS program. **Effective Fall 2015 (505)**
   c. Health Services Administration (HSA-BAS): Replaced *Information Systems in Industry* (ISM 4301) with *Management of Information Systems* (ISM 3011) as a Health Information Systems subplan elective course.
   d. Healthcare Services (HSA-CT): Modified certificate to enable students to prepare for the Excel Certification Exam: Replaced *Supervisory Management* (MAN 2340) with *Spreadsheet Techniques and Programming* (CGS 1515). An introduction to management exists in the (HSA 2182) *Health Services Management Concepts* course. **Effective Fall 2015 (505)**

E. College of Policy and Legal Studies
1. <u>Program Updates:</u> The following programs were modified as a result of program review:

a. Paralegal Studies (LEGAL-BAS): Updated admissions language to match the criteria established by Amissions and Records and program deans. **Effective Fall 2015 (505)**.

b. Public Policy and Administration (PPA-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans. **Effective Fall 2015 (505)**.

F. College of Public Safety Administration

1. <u>New Program:</u> The following programs were created to meet the new State Curriculum Frameworks:
   a. Fire Officer Supervisor (FOSU-CT): The FL Department of Education introduced this new certificate for 2015-2016; it is the only certificate to remain embedded in the FIRE-AS program. **Effective Fall 2015 (505).**

2. Fire Fighter/Emergency Medical Technician-Combined (FFEM-PSAV): New combined program established by the FL Department of Education.

G. College of Nursing

1. <u>Course Updates:</u> The following courses were modified to align to current professional standards of the American Nurses Association and the American Association of Colleges of Nursing:
   a. *Community Health Nursing Theory* (NUR 4636)
   b. *Community Health Nursing Practicum* (NUR 4636L)

H. Engineering and Building Arts Department

1. <u>New Course:</u> *Survey of Medical Technology* (ETS 1407), 2 credits, added to the new Biomedical Engineering Technology AS program (program pending SACS-COC approval).

I. Fine Arts/Humanities Department

1. <u>Deleted Programs:</u> Digital Media Technology Interactive Web Design Certificate (DIGIWD-CT) was deleted as a result of program review and declining enrollment.

2. <u>New Courses:</u> The following new courses were added to the Digital Arts, Media and Interactive Web Design (DIG-AS) program:
   a. *Entrepreneurship Creativity and Innovation in a Business Environment* (ENT 2612): Course reflects industry-related information and prepares students for work-force initiatives.
   b. *Interactive Design II* (DIG 2502C): Course reflects updated standards and technology and will replace DIG 2312.

2. <u>Course Updates:</u> The following courses had major modifications as a result of Online Course Revitalization:
   a. *Art History* (ARH 1000): Enhanced learning experiences through increased access to resources provided by the college.
   b. *Western Humanities: Ancient to Renaissance* (HUM 2210): Revised Major Learning Outcomes to meet Quality Matters standards.
   c. *Western Humanities: Baroque to Contemporary* (HUM 2233): Revised Major Learning Outcomes to meet Quality Matters standards.
   d. *Humanities (East-West Synthesis)* (HUM 2270): Revised Major Learning Outcomes to meet Quality Matters standards.
   e. *World Religions* (REL 2300): Revised Major Learning Outcomes to meet Quality Matters standards.

J. Health Science Department

1. <u>Course Updates:</u> The following courses had major modifications as a result of course review or Online Course Revitalization:
   a. *Radiographic Clinical Education I* (RTE 1804L): Revised Major Learning Outcomes and

Course Objectives as part of our course review process.
   b. *Radiographic Clinical Education II* (RTE 1814L): Revised Major Learning Outcomes to meet Quality Matters standards.
   c. *Medical Terminology I* (HSC 1531): Revised Major Learning Outcomes to meet Quality Matters standards.

K. Mathematics Department

1. Course Updates: The following courses had major modifications as a result of Online Course Revitalization:
   a. *College Algebra* (MAC 1105): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
   b. *Developmental Mathematics II* (MAT 0028): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
   c. *Mathematics for Liberal Arts I* (MGF 1106): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
   d. *Elementary Statistics* (STA 2023): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.
   e. *Honors Elementary Statistics* (STA 2023H): Prerequisite language was revised and Major Learning Outcomes were updated to adhere to Quality Matters standards.

L. Natural Science Department

1. Program Updates: Biology (BIOLOGY-BS): Updated admissions language to match the criteria established by Admissions and Records and program deans.

2. New Courses: The following courses were created as a result of new state requirements:
   a. *Special Topics in Environmental Science* (EVR 2930): New General Education requirements reduced minimum science credits required for the AA degree from 7 to 6, and ESC 1000 (3 credits) and ESC 1000L (1 credit) will be replaced by ESC 1000C (3 credits) in response. This change affects total program hours for the Environmental Science Technology AS, so EVR 2930 will make up for the lost 1 credit, while also intergrating industry certification into the degree program.
   b. *Scientific Communication for Biotechnology* (BSC 2847): This course is part of the core curriculum associated with the Biotechnology AS degree and is intended to serve as work force preparation.
3. Course deactivation: The following courses were replaced by a combined (C) lecture and lab course to enable students to meet the new General Education hour requirements:
   a. *Earth Science* (ESC 1000): This course is being replaced by ESC 1000C.
   b. *Earth Science Lab* (ESC 1000L): This course is being replaced by ESC 100C.

M. Social and Behavioral Sciences Department

1. Course Updates: The following courses had major modifications as a result of course review or Online Course Revitalization.
   a. *Honors American National Government* (POS 2041H): Updated course title to align with non-honors course title. **Effective Fall 2015 (505)**
   b. *The College Experience* (SLS 1101): Major Learning Outcomes updated to meet Quality Matters Rubric Standards and corequisite deleted. **Effective Fall 2015 (505)**

St. Petersburg College
SPC

Credit Curriculum
(Off-cycle curriculum changes)

SPC Board of Trustees Meeting
November 2015

St. Petersburg College
SPC

Program Updates

College/ School / Dept	New	Deleted	Modified	Total
College of Business			2	2
College of Computer & IT			1	1
College of Education			1	1
College of Health Science			4	4
College of Policy & Legal Studies			2	2
College of Public Safety Admin/ College of Health Science	2			2
Fine Arts/ Humanities Dept		1		1
Natural Science Dept			1	1
General Education			1	1
				15

2

St. Petersburg College
SPC

New Programs

Fire Fighter/Emergency Medical Technician Combined PSAV
- New collaborative program between the College of Public Safety Administration and the College of Health Sciences
- Established by the FLDOE to meet regulations set for Florida fire fighters and EMTs.
- Provides necessary training for students to become certified firefighters as well as licensed EMTs.

Fire Officer Supervisor Certificate
- New State certificate embedded in the Fire Science Technology AS program
- Prepares students for employment as Firefighting and Prevention Supervisors

3

St. Petersburg College
SPC

Course Updates

College/ School / Dept	New	Deleted	Revitalized*	Total
College of Computer & IT			1*	1
College of Nursing			2*	2
Engineering & Bldg. Arts Dept	1			1
Fine Arts/Humanities Dept	2		5*	7
Health Science Dept			3*	3
Math Department			5*	5
Natural Science Dept	2	2		4
Social and Behavioral Sciences Dept			2	2
				25

*17 courses redesigned to meet Quality Matters standards as part of SPC's online revitalization initiative

4

November 17, 2015

MEMORANDUM

TO: Board of Trustees St. Petersburg College

FROM: William D. Law, President

SUBJECT: Workforce and Professional Development

Approval is sought for the recommended changes to Workforce and Professional Development for courses within the 2015-2016 catalog year.

Workforce and Professional Development: Added three new technology courses relating to Unmanned Aerial Systems (UAS/drones), and the background information needed to apply for the Certificate of Authorization (COA) required to operate UAS in the National Aerospace System:

- AAP0107 – Unmanned Aerial Systems (UAS)
- AAP0108 – Unmanned Aircraft Systems Overview (UAS)
- AAP0113 – COA Smart

Workforce and Professional Development: Added six new online courses through the vendor Pearson Workforce Education. Each course offers multiple class topics:

- BSF0500 – Pearson Business and Professional
- CMP0500 – Pearson IT and Software Development
- CON0500 – Green Sustainability
- HHP0590 – Pearson Health Careers
- MNF0500 – Pearson Advanced Manufacturing
- SMS0500 – Pearson Workplace Readiness

Workforce and Professional Development: Added six new online courses through the vendor World Education. Each course offers multiple class topics:

- BSF0600 – World Education-Business and Professional
- CMP0600 –World Education- IT and Software Development
- HHP0600 – World Education- Healthcare and Fitness
- CON0600 –World Education- Sustainability
- SMS0600 –World Education- Professional Enrichment
- LNG0600 –World Education- World Languages

Workforce and Professional Development: Added 11 new online courses in partnership with SAP.

- DBS0760 – SAP Integration and Business Process
- DBS0762 – SAP Mobile Application Development
- DBS0763 – SAP Managerial Accounting or Controlling
- DBS0764 – SAP Financial Accounting
- DBS0765 – SAP Business Intelligence
- DBS0766 – SAP ABAP Programming Language
- DBS0767 – SAP Human Resource

- DBS0768 – SAP Sales and Distribution
- DBS0769 – SAP Materials Management
- DBS0770 – SAP Production Planning
- DBS0771 – SAP Business Warehouse

Approval is sought for the recommended changes to Workforce and Professional Development for courses within the 2014-2015 catalog year.

Workforce and Professional Development: Intensive English Program – Titles, descriptions, and times were adjusted to better accommodate the International students and support their student success:

- LNG0400 – Intensive English Program 14 Week Resident
- LNG0405 – Intensive English Program 7 Week Resident
- LNG0410 – Elementary Level Intensive English Program 14 Week Nonresident
- LNG0415 – Elementary Level Intensive English Program 7 Week Nonresident
- LNG0420 – Pre-Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0425 – Pre-Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0430 – Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0435 – Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0440 – Upper Intermediate Level Intensive English Program 14 Week Nonresident
- LNG0445 – Upper Intermediate Level Intensive English Program 7 Week Nonresident
- LNG0450 – Advanced Level Intensive English Program 14 Week Nonresident
- LNG0455 – Advanced Level Intensive English Program 7 Week Nonresident

Workforce and Professional Development, Math Readiness Program: Added one new course to give struggling students an option to avoid paying third attempt fees for MAT0022:

- AAP0022 – Developmental Math Readiness

Workforce and Professional Development, Business and Finance: New course to meet small business owners' and managers' needs in managing their financials and overall business for increased profitability in the short- and long-term.

- BSF0574 – Profits Plus

Continuing Education Health: Added one new course (EMP) due to employer requests for Pinellas County Emergency Medical Services (EMS), and reactivated and updated the content of one course (HHP) to meet certification requirements:

- EMP0327 – Emergency Medical Program - Continuing Medical Education (EMS) (1.5 contact hours)
- HHP0426 – Clinical Medical Assistant

Manufacturing: Biomedical Device (BMD), Supply Chain Management (SCM), Manufacturing (MNF): Added 16 new courses in manufacturing to support the Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant and industry needs:

- BMD0214 – Instrumentation and Control Systems
- BMD0108 – Introduction to Biomedical Engineering
- BMD0175 – Technical Support Fundamentals
- BMD0194 – BMET Field Experience 1
- BMD0407 – Survey of Medical Technology
- SCM0100 – Supply Chain Management Principles
- SCM0200 – Customer Service Operations

- SCM0300 – Transportation Operations
- SCM0400 – Warehousing Operations
- MNF0100 – Manufacturing Technician 1 Certificate
- MNF0814 – Introduction to Programmable Logic Controllers (PLC)
- MNF0480 – Introduction to FANUC Robotics
- MNF0600 – Six Sigma White Belt
- MNF0610 – Six Sigma Yellow Belt
- MNF0833 – Automated Systems Troubleshooting
- MNF0855 – Precision Maintenance

Anne Cooper, Senior Vice President, Instruction and Academic Programs, James Connolly, Director, Workforce & Professional Development, recommend approval.

VI – D.1b Workforce and Professional Development Curriculum Changes

SPC WORK**FORCE** INSTITUTE

Workforce and Professional Development Curriculum Changes

SPC **Drones**

Nationally, over the next 10 years, Unmanned Aerial System (UAS) is expected to create 100,000 jobs with an economic impact of $82 billion.

Areas such as:
- Agriculture
- Inspections
- Construction
- Real Estate
- Supply Chain

Classes start Saturday, December 5th.

SPC Robotics

Robotics is expected to create 55,200 jobs nationally.

- Growth rate of 7% - 13% by 2018
- Approximately 55,200 jobs will be created
- Average Salary $43/hour and $90K annually

Classes start Monday, February 8th.

The 48 hour training will take place at the Collaborative Center for Emerging Technologies on the Clearwater Campus.

An Achieving the Dream Institution

3

SPC Biomedical Devices

Expected job growth through 2022 is 30 percent nationally. Economic impact over the past five years has been $228 billion.

- Hands-on training for technical managers and engineers in the healthcare industry.
- Articulation to credit toward an A.S. in Biomedical Engineering Technology.
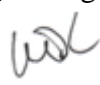
Training will continue throughout the academic year.

An Achieving the Dream Institution

4

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Proposed Fulltime faculty and academic chair positions for the 2016-2017
                      academic year

The attached list contains the recommended requests for fulltime faculty and academic chair positions for the 2015-2016 academic year. The deans, provosts, and president's executive team reviewed and approved the requests for consideration by the Board of Trustees.

The process of review begins by generating the number of replacements due to retirements, resignations, promotions or non-renewals. This year we have 14 retirements, 3 resignations, 2 promotions and 3 unfilled position from last year.

Decisions to replace, reallocate, convert or hold a position are based on careful review of the number of college-wide and campus courses taught within the academic discipline by fulltime vs adjunct faculty. Our institutional goal is to reach and maintain a 55/45 fulltime to adjunct ratio of student semester hours taught. Utilizing workforce practitioners as adjuncts who bring real world, current experience and practical application into the classroom, is the driving force behind the maintenance of a 55/45 fulltime to adjunct faculty ratio. This ratio is determined by calculating the number of student semester hours (SSH) taught by fulltime faculty compared to the total number of student semester hours (SSH) within a discipline by campus for the academic year.

In addition to the fulltime adjunct faculty ratios, program growth, course fill ratios, additions of new programs and/or facilities and the overall quality of our academic programs are also part of the review process. For example, we are implementing a new PSAV program in Fire Fighter/Emergency Medical Technician at the Health Education Center and expanding the Emergency Medical Technician program at the Midtown Campus. These needs can sometimes be met by reallocating or transferring positions from other campuses without a negative impact because of shifting enrollments. We may have a retirement in an administrative position from a former organizational structure or program that can now be converted to an Academic Chair position which better serves the needs of the program. Finally positions are considered where needs have not yet been met by the aforementioned methods. This year we are requesting 3 new positions. This insures that we continue to build a strong professorial team for all our programs and campuses.

Attachment

Anne Cooper, Senior Vice President, Instruction and Academic Programs, recommend approval.

VI – D1.c Proposed Full Time Faculty and Academic Chair Positions

Determining Factors

- Full Time/Adjunct Ratio – institutional goal 55/45
- Program Growth/Expansion
  - CCIT – College of Computer and Information Technology
  - Business
  - Human Services
  - Emergency Medical Technician MT Campus
- New Program
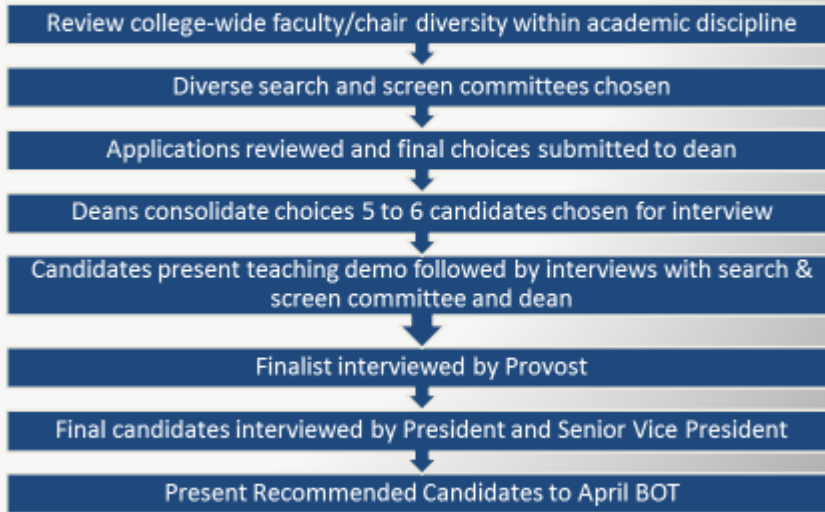 - PSAV – Fire Fighter/Emergency Medical Technician

November 17, 2015

3

Proposed Faculty/Academic Chair Positions 2016-2017

College/Department/School	Faculty Request	Rationale	FY15/16 Budget	Budget Request	FY16/17 Budget Impact
College of Health Sciences	Hold - Faculty	Retirement	$ 82,645.52	$ -	(82,645.52)
Natural Science (Biol sci LD)	Hold - Academic Chair	Retirement	$ 125,899.26	$ -	(125,899.26)
Communications Department	Hold - Faculty	Retirement: Dev Reading	$ 88,923.35	$ -	(88,923.35)
Communications Department	Hold - Faculty	Retirement: Speech-LD	$ 91,439.18	$ -	(91,439.19)
Mathematics Department	Hold - Faculty	Retirement	$ 73,826.18	$ -	(73,826.18)
Mathematics Department	Hold - Faculty	Resignation	$ 76,366.61	$ -	(76,366.61)
Tech	New Faculty	Springs.	$ -	$ 65,417.69	65,417.69
College of Business	New Faculty	BUS-BS and MGTORG	$ -	$ 65,417.69	65,417.69
Social & Behavioral Sciences and Human Services	New Faculty	Human Services Position	$ -	$ 65,417.69	65,417.69
College of Health Sciences	Convert PD to Academic Chair	AS-HSC - Replace Vacant Program Director II Medical Lab Tech	$ 109,868.61	$ 80,107.29	(29,761.32)
Policy, Ethics, and Legal Studies	Re-Org Academic Chair	Re-Org current UD instructor in charge position to Academic	$ 86,830.03	$ 92,816.03	5,986.00
Natural Science (Phys sci LD)	Replacement Academic Chair	Replacement: Due to promotion	$ 94,320.43	$ 80,107.29	(14,213.14)
Fine Arts and Humanities	Replacement Academic Chair	Vacant position from previous year: Fine Arts	$ 81,625.27	$ 80,107.29	(1,537.98)
Computer and Information Tech	Convert Academic Coordinator to Academic Chair	Retirement: Academic Coordinator	$ 83,483.90	$ 80,107.29	(3,376.61)
Natural Science (Biol sci LD)	Replacement Faculty	Retirement: Biology	$ 104,770.35	$ 65,417.69	(39,352.66)
Public Safety Administration	Replacement Faculty	Retirement: PSA-BAS (42ECH)	$ 119,925.40	$ 72,612.11	(47,313.29)
Computer and Information Tech	Replacement Faculty	Retirement	$ 119,687.92	$ 65,417.69	(54,270.23)
College of Health Sciences	Replacement Faculty	Retirement: HIT-AS	$ 105,139.79	$ 65,417.69	(39,722.10)
College of Health Sciences	Replacement Faculty	Retirement: Dental-AS	$ 92,416.71	$ 65,417.69	(26,999.02)
College of Health Sciences	Replacement Faculty	Retirement: Dental-AS	$ 91,724.37	$ 65,417.69	(26,306.68)
College of Health Sciences	Replacement Faculty	Vacant position from previous year: EMS	$ 74,071.00	$ 65,417.69	(8,653.31)
Communications Department	Replacement Faculty	Retirement: Letters-LD	$ 106,698.90	$ 65,417.69	(41,271.21)
Communications Department	Replacement Faculty	Replace: ESL Promotion	$ 68,073.64	$ 65,417.69	(2,655.95)
College of Education	Replacement Faculty	Resignation: ESOL (42ECH)	$ 94,755.90	$ 72,612.11	(22,143.79)
Social & Behavioral Sciences and Human Services	Replacement Faculty	Resignation: Psychology	$ 80,545.51	$ 65,417.69	(15,127.82)
			$ 2,053,146.63	$ 1,343,491.69	Total Savings w/Benefits $ (709,664.94)

November 17, 2015

4

St. Petersburg College

SPC

Skyway Marina District and
St. Petersburg College's
Allstate Campus Emergent Plan

November 17, 2015

Skyway Marina District Map

St. Petersburg College

SPC

November 17, 2015   Page 2
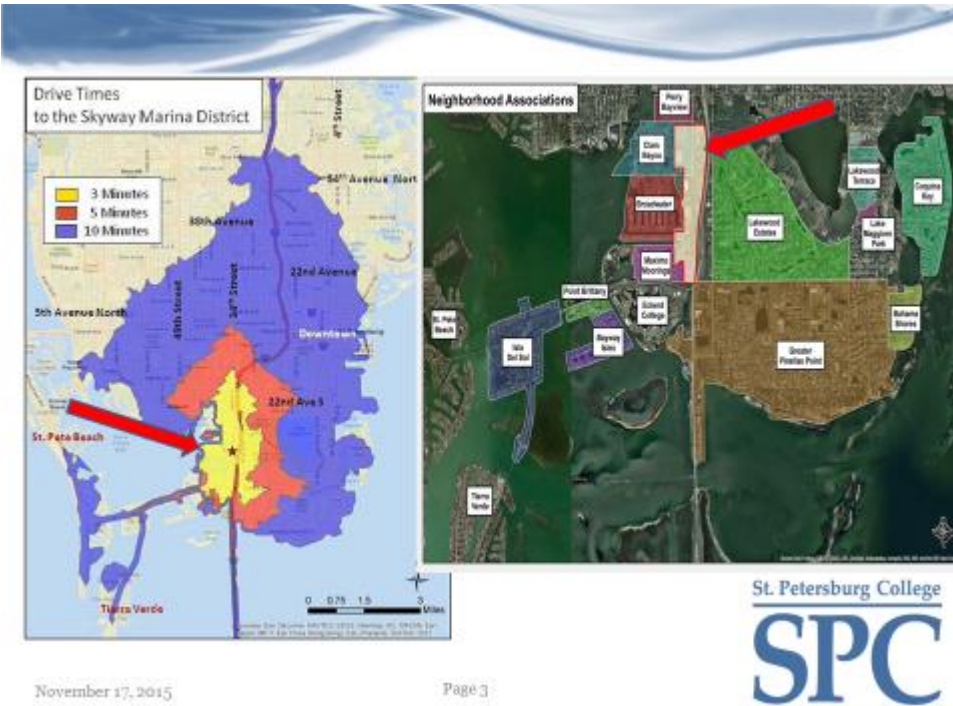
Economic Investment

- City of St. Petersburg Community Redevelopment Area
  - Approximately 2.2 million dollars allocated toward redevelopment
- Mayor's Greenhouse initiatives for Businesses
- Skyway Marina District

Problem Statement

In support of the College's strategic initiative to provide accessible learning opportunities to a range of community needs and to grow beyond its historical founding role as a single purpose campus, how can the Allstate Center be in a better position to be utilized to expand career and academic programs?

Campus Emergent

Vision Statement

To become a distinguishable campus serving the South St. Petersburg community of Pinellas County.

Mission Statement

Expand and continue to grow career and academic programs beyond Public Safety by integrating companion programs that fulfills the workforce of South St. Petersburg community of Pinellas County and surrounding areas.

50184

St. Petersburg College: Allstate Center

- Allstate Insurance Company gifted over 27 years ago
- 1988 Public Safety Center
  - Underserving community resource
- New community role
  - Annex building (Interest with SPPD)

St. Petersburg College

SPC

Next Steps

1. Continue planning to provide more detail gleaned from:
   - a needs assessment
   - demographic analysis
   - career and academic programs
2. Rebrand the campus
3. Assess the capabilities of the campus for more expansion
4. Develop a timeline toward a long term vision

St. Petersburg College

SPC

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: National Science Foundation – Advanced Technological Education Support Center
Planning Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by Polk State College in partnership with St. Petersburg College to the National Science Foundation for the Advanced Technological Education (ATE) Support Center Planning Grant funding opportunity. Permission is also sought to accept an estimated $9,281.00 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The proposed Competency-Based Education Advanced Technological Education (CBE-ATE) Support Center Planning Grant will support extensive development for a national Support Center focused on resources for competency-based education in the advanced technological sciences. Competency-based education (CBE) ties course completion to students' demonstrated knowledge and mastery in defined skills rather than credit hours. The proposed project builds upon the successes of previous NSF-funded projects at Polk State College and SPC, and represents a cutting-edge approach to affordable, flexible education strategies for nontraditional STEM students by addressing common barriers to competency-based education implementation in post-secondary institutions. In addition to Polk State College and the University of West Florida, the planning grant Consortium will consist of national education policy experts, existing ATE Centers, and industry advisors, strengthening SPC's partnership network on a national scale and placing the institution at the forefront of national educational policy and innovative curriculum design and implementation.

The estimated period of performance will be from September 15, 2016 through September 14, 2017. The total project budget is approximately $69,634, of which the College anticipates receiving an estimated $9,281 over the one-year period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; John Chapin, Dean, Natural Sciences, recommend approval.

Attachment

jm1104152

BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS

Date of BOT Meeting: November 17, 2015

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Advanced Technological Education (ATE)
                                            Support Center Planning Grant

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 9/15/16   **End:** 9/14/17

Administrator: John Chapin

Manager: Lara Sharp

Focus of Proposal:
The goal of the proposed project, known as the Competency-Based Education Advanced Technological Education (CBE-ATE) Support Center Planning Grant, is to determine feasibility for an innovative, national support center that will provide resources for competency-based education in the advanced technological sciences, including engineering technology and aerospace/aviation. CBE allows students to demonstrate knowledge and skill mastery in a self-paced course format, rather than assigning credit based upon course hours. The proposed Support Center will assist institutions in promoting flexible and affordable student pathways to certification and degree attainment, ultimately increasing the number of trained technicians entering the local and national workforce and/or pursuing further education in advanced technological sciences. In partnership with Polk State College and the University of West Florida, St. Petersburg College will use the one-year planning period to meet the following objectives: 1) Expand partnerships with 2 and 4-year institutions, industry advisors, and existing ATE Centers 2) Develop detailed action, evaluation, and management plans for the Center's core functions and resources, ensuring alignment with national industry certifications and CBE best practices; 3) Develop a full NSF grant application for the proposed CBE-ATE Support Center.

SPC will contribute staff time to provide input on the administrative details of CBE implementation at SPC, and assist in developing grant deliverables. The culmination of the planning grant period will be a full NSF application for the CBE-ATE Support Center, submitted in October 2016. If funded, the project would garner up to $1.6 million over a 4 year period, with St. Petersburg College remaining a significant partner in the project. The proposed CBE-ATE Support Center would be the first of its kind in the nation, serving as a national model for competency-based learning strategies across multiple disciplines.

Budget for Proposal:
(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	$	5,400
Fringe Benefits	$	2,052
Travel	$	618
Indirect Costs	$	1,211
Total Budget	$	9,281

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	$9,281
Total amount from funder:	$9,281
Amount/value of match:	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No X Yes
Voluntary match or cost sharing:	No X Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives, and Activities Addressed:

Values:	1.	Academic Excellence
	2.	Partnerships
	3.	Innovation
	4.	Culture of Inquiry
Strategic Initiative(s):	1.	Outreach
	2.	Student Engagement

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Selection for Design-Build Services for Green Living Demonstration Center, Seminole Campus.

Authorization is requested to approve the selection for Design-Build Services for Green Living Demonstration Center, Seminole Campus.

This project involves the design and construction of a Green Living Demonstration Center. It is largely funded by a federal grant from the Department of Energy (DOE). The project budget is $675,000.

The College received four (4) submittals. The number of submittals fell within the anticipated number of firms to shortlist and therefore all firms made presentations to the Selection Team on November 4, 2015. The Selection Team, comprised of Dr. John Chapin, Dean, Natural Science and Mark Strickland, Provost of the Seminole Campus, interviewed these firms and ranked the firms in the following order:

1. Skanska/OT9 Design
2. Walbridge/Fleischman Garcia
3. Lema Construction/Wannemacher Jensen
4. All Florida Management Co.

 Authorization is specifically requested for the following:

- To approve the Selection Team's recommendation and to proceed with contract negotiations with the #1 ranked firm;

- Should the negotiations not result in a satisfactory contract deemed to be fair, competitive and reasonable, negotiations will be undertaken with the second most qualified firm and thereafter, if necessary, with the third.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Request to advertise for construction services, Career and Academic Services and associated work, Seminole Campus.

Authorization is sought to advertise for construction services for the renovation of the UPC building and related spaces to accommodate a more functional Career and Academic Services area.

This project is expected to exceed the statutory Category 5 value of $325,000, thereby requiring Board approval to advertise and select the construction firm. Final design is underway and the college intends to begin advertising for the work in late 2015, with work expected to commence immediately upon selection.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Change Order #1, Fire Training Center

Authorization to approve change order #1 in the amount of $97,353 for project #265-R-15-17, Renovations at the Fire Training Center.

This project involves improvements to the infrastructure at the Fire Training Center, including upgrades to the restrooms, showers, equipment storage, laundry facilities, employee lockers, HVAC and other related areas. In order to expedite the project, an initial purchase order was issued to the contractor, and this change order is the amount needed to fund the entire project budget of $347,353.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently $35,000.) but not exceeding Category 5 ($325,000.) as specified in Board of Trustee's Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President's designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms "SBE", "BOT" and "ITB" stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

The listing is by Purchase Order Number:

1. **P.O. #96175 – Coastal Courier Inc. –** This is in the amount of **$87,735.28** For courier services for the period of 7/1/15 – 6/30/16. **Authority:** SBE & BOT Rule 6Hx23-5.12, SPC ITB # 02-14-15 Award **Recommended** by Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.

2. **P.O. #96253 – Skyline Elevator Inc. –** This is in the amount of **$39,720.00** For elevator service and maintenance college wide. **Authority:** SBE & BOT Rule 6Hx23-5.12, SPC ITB # 08-12-13 Award **Recommended** by Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.

3. **P.O. #96350 – Hillsborough Community College –** This is in the amount of **$42,026.89** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services …" **Recommended** by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.

4. **P.O. #96351 – State College of FL Manatee-Sarasota –** This is in the amount of **$41,194.93** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded.**

Authority: SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services …"
Recommended by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.

5. **P.O. #96352 – University of South Florida –** This is in the amount of **$39,053.36** funding allocation for 2015-2016 college reach-out program expenses. **This is grant funded.** **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services …" **Recommended** by Linda Hogans, Executive Director, Special Programs, and approved by Tonjua Williams, Senior Vice President of Student Services.

6. **P.O. #96514 – Fisher Scientific CO LLC –** This is in the amount of **$160,017.66** for SCOTT air-paks and backpacks for individual fire trainees equipment. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: "Contract prices …" **Recommended** by Brian Frank, Dean, College of Public Safety, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

7. **P.O. #97094 – Pride Enterprises –** This is in the amount of **$42,525.00** for 2016-2017 student handbook planners. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption A: "Section 946.545 PRIDE- Florida State Statutes". **Recommended** by Patrick Rinard, Associate Vice President, Enrollment Services, and approved by Tonjua Williams, Senior Vice President of Student Services.

Change Orders listed in numeric order:

1. **P.O. #82606 – McKeon, Nancy I:** This change order is in the amount of **$26,178.38** increase (new total is $232,178.38). For consultation and professional services at the law enforcement executive sessions through January 2016. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services…" **Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

2. **P.O. #88307 – Santiago, Ernesto, Fernandez:** This change order is in the amount of **$800.00** increase (new total is $49,600.00). For SME (Subject Matter Expert) to coordinate training activities for the Puerto Rico community policing grant and serve as SPC's liaison with the Puerto Rico police department from September 2015 to January 2016. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services…" **Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

3. **P.O. #94513 – C8G Tactical Consulting Inc:** This change order is in the amount of **$24,300** increase (new total is $72,900.00). To produce content and provide SME for the development of training curriculum extending through 12/31/2015. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: "Professional services…" **Recommended** by Scott Fronrath, Provost, AC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

Summary of Vendors Appearing More Than Once (exclusive of change orders)

NA

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.

(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Paul Spinelli, Director of Procurement, Asset Management and Auxiliary Services.
PAS102815

Agenda Item VIII - B

November 17, 2015

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Removal of Certain Assets from Property Inventory

This Memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. Per approval by the Survey Committee for removal from the inventory, the following items have a current Net Book value of $0 and were acquired between 1978 and 2012.

Tag Number	Description	Acq Date
00552	Walkie Talkie:Motorola	12/1/1990
00553	Walkie Talkie:Motorola	12/1/1990
00554	Walkie Talkie:Motorola	12/1/1990
00555	Walkie Talkie:Motorola	12/1/1990
00556	Walkie Talkie:Motorola	12/1/1990
00557	Walkie Talkie:Motorola	12/1/1990
00862	Microscope:Reichert	1/1/1987
00872	Microscope:Reichert	1/1/1987
00874	Microscope:Reichert	1/1/1987
00942	Microscope:Reichert	2/1/1987
01002	Microscope:Reichert	2/1/1987
01456	Centrifuge:General Purpo	1/1/1982
01510	Centrifuge:General Purpo	1/1/1982
02046	1200 Arrhythmia Anne	10/1/1978
02962	Vectorscope:Videotek	9/1/1981
02970	Sigma Video Distribution	8/1/1981
03232	Miraphone Tuba W/Case	12/1/1979
03996	Bookcase:Dbl:5 Sect:90"	1/1/1983
03997	Bookcase:Dbl:5 Sect:90"	1/1/1983
05739	Cassette Play/Rec:Sony	8/1/1990
06085	Ideanetics Simulator/Com	1/1/1987
07295	Electrovoice mixer/speakers	9/1/1992
07414	Microscope:Leica	10/1/1992

Tag Number	Description	Acq Date
07416	Microscope:Leica	10/1/1992
08015	Cera Gas Chromatograph	4/1/1993
08266	Muscular Anatomy Model	6/1/1993
08664	Human Male/Female Torso	6/1/1994
09140	Gyro Water Bath Shaker	2/1/1995
09664	U Shaped Station W/Lft B	8/1/1995
09667	U Shaped Station W/Rht B	8/1/1995
10027	Wet Vac:North American	4/1/1996
10067	Commercial Electric Punc	4/1/1996
10523	Printer: HP 5M	7/1/1996
10892	Projector:Epson	6/4/1997
11015	Projector:Epson	5/10/1997
11797	Printer:Lexmark S1650	7/15/1997
11875	Superstack Switch Enet 1000	7/22/1997
11892	Optelec Spectum:Color Unit	8/29/1997
12436	Book Check Unit	7/28/1997
12552	Monitor, Optelec Spectrum Jr.	8/18/1998
12582	Printer:Lexmark 1650N	1/21/1998
12595	Printer:Lexmark 1650N	1/20/1998
12665	Projector:Epson ELP7000XB LCD	4/16/1998
12843	Elmo Visual Presenter	6/18/1998
13660	Projector:Epson	8/20/1998
13664	Projector:Epson	8/20/1998
13673	Projector:Epson	8/24/1998
13722	Printer:Lexmark 1625N	8/28/1998
13745	Optelec 20/20 CCTV Unit	9/23/1998
13886	Visual Presentor:Elmo	10/16/1998
14271	24-Port Switch SSII	1/11/1999
14475	Projector:LCD Video/Data	4/7/1999
14479	Projection:LCD Video/Data	4/7/1999
14481	Projector:LCD Video/Data	4/7/1999
14560	Scanner:Intermec Janus	2/18/1999
14704	Projector:LCD Video/Data	4/7/1999
14726	APC Smart UPS	8/3/1999
14883	8MM Tape Backup Subsystem	5/3/1999
14933	Projector:LCD Vide/Data	5/5/1999

Tag Number	Description	Acq Date
15469	Microscope	8/6/1999
15531	Server:Dell PowerEdge	8/10/1999
15759	Printer: Lexmark 1855N	9/24/1999
15761	Server:PowerEdge 6300	9/30/1999
16001	Superstack II Switch 3300	10/26/1999
16211	Modulator	12/1/1999
16212	Modulator	8/19/2000
16213	Modulator	8/19/2000
16214	Modulator	8/19/2000
16215	Modulator	8/19/2000
16216	Modulator	8/19/2000
16228	Printer:Lexmark T614N	12/17/1999
16287	Printer:Lexmark T612N	1/19/2000
16317	Logo Genertor/Inserter:Leitch	12/1/1999
16333	9" Monitor:Panasonic	12/1/1999
16353	TBC/SYC with Closed Caption	12/1/1999
16355	TBC/SYC with Closed Caption	12/1/1999
16373	CRT Video Projector:JVC	12/1/1999
16426	Printer:HP C2684A	6/1/2000
16467	Handheld Cellular	2/25/2000
16502	Radio:Motorola	10/9/2000
16516	Binding Machine:Powis Parker	1/14/2000
16608	Camcorder:Panasonic	4/19/2000
16609	Magnetic Card	5/2/2000
16610	Magnetic Card Reader	5/2/2000
16611	Magnetic Card Reader	5/2/2000
16612	Magnetic Card Reader	5/2/2000
16613	Card Value Center	5/2/2000
16621	Copy Machine:Lanier	6/20/2000
16677	Switch SSII 3900 36-Port	2/22/2000
16895	Projector:Proxima	3/20/2001
16896	Projector:Proxima	3/20/2001
16897	Projector:Proxima	3/20/2001
16898	Projector:Proxima	3/20/2001
17051	LCD Projector:Sony	4/7/2000
17103	Fax Machine:Panasonic	5/24/2000
17211	Superstack Switch II	12/16/1999

Tag Number	Description	Acq Date
17452	Projector:Sharp	6/30/2000
17918	Monitor 33": Mitubishi	6/1/2000
18277	Projector:Epson	10/12/2000
18321	Laptop Computer:Dell Latitude	1/26/2001
18330	Laptop Computer:Dell Latitude	1/26/2001
18353	Server:Dell PowerEdge 2550	6/27/2001
18354	Server:Dell PowerEdge 2550	6/27/2001
18482	Printer:Lexmark T610N	5/9/2001
18679	Computer:Dell GX110	12/28/2000
18719	Mail Meter Scale:AscomHasler	1/24/2001
18810	Computer:Dell GX110	1/16/2001
18811	Computer:Dell GX110	1/16/2001
18812	Computer:Dell GX110	1/16/2001
18813	Computer:Dell GX110	1/16/2001
18814	Computer:Dell GX110	1/16/2001
18815	Computer:Dell GX110	1/16/2001
18816	Computer:Dell GX110	1/16/2001
18817	Computer:Dell GX110	1/16/2001
18818	Computer:Dell GX110	1/16/2001
18819	Computer:Dell GX110	1/16/2001
18820	Computer:Dell GX110	1/16/2001
18821	Computer:Dell GX110	1/16/2001
18822	Computer:Dell GX110	1/16/2001
18823	Computer:Dell GX110	1/16/2001
18824	Computer:Dell GX110	1/16/2001
18825	Computer:Dell GX110	1/16/2001
18826	Computer:Dell GX110	1/16/2001
18827	Computer:Dell GX110	1/16/2001
18828	Computer:Dell GX110	1/16/2001
18829	Computer:Dell GX110	1/16/2001
18831	Computer:Dell GX110	1/16/2001
18832	Computer:Dell GX110	1/16/2001
18833	Computer:Dell GX110	1/16/2001
18834	Computer:Dell GX110	1/16/2001
18835	Computer:Dell GX110	1/16/2001
18836	Computer:Dell GX110	1/16/2001

Tag Number	Description	Acq Date
18837	Computer:Dell GX110	1/16/2001
18838	Computer:Dell GX110	1/16/2001
18839	Computer:Dell GX110	1/16/2001
18840	Computer:Dell GX110	1/16/2001
18841	Computer:Dell GX110	1/16/2001
18842	Computer:Dell GX110	1/16/2001
18843	Computer:Dell GX110	1/16/2001
18857	Projector:Sony	2/26/2001
18860	Projector:Sony	2/26/2001
18861	Projector:Sony	2/26/2001
18893	Visual Presenter:Elmo	3/1/2001
18920	Computer:Dell 330	3/7/2000
18956	Projector:Epson	3/2/2001
19003	Camcorder:Panasoic	5/9/2001
19134	Assistive Listening System	2/8/2000
19135	TBC/SYC/with Closed Caption	2/8/2000
19331	Laptop Computer:Dell Latitude	6/14/2001
19351	Printer:Lexmark T614N	6/26/2001
19389	Camcorder:Panasonic	5/23/2001
19420	UPS:APC	6/1/2001
19504	Printer:Lexmark T614N	6/20/2001
19510	Dual-Sex Muscular Mannikin	4/24/2001
19514	Sidex Intraoral Imaging Unit	6/29/2001
19517	Sidex Intraoral Imaging Unit	6/29/2001
19576	Printer:Lexmark T620N	12/6/2002
19694	Printer:Lexmark W810	10/5/2001
19866	System 7SC Switcher:Extron	3/26/2001
19874	Eq & Feedback Reducer:Shure	3/26/2001
19881	CD/Cassette:Denon	3/26/2001
19883	Control System:Crestron	3/26/2001
19884	Large Color Touch Screen:Crest	3/26/2001
19887	RGB109xi Interface:Extron	3/26/2001
20043	Projector:Epson	6/6/2002
20326	Printer:HP 4100NT	9/21/2001
20350	Printer: HP 8150DN	10/23/2001
20396	Computer:Dell 530	4/29/2002
20451	Server:Dell 2550	12/14/2001

Tag Number	Description	Acq Date
20462	Photo ID Badge System	10/19/2001
20551	Printer: Lexmark T620N	4/17/2002
20554	Printer:Lexmark C910	4/19/2002
20580	VCR:JVC	9/5/2001
20584	Video Presenter:Samsung	9/5/2001
20657	Network Switch :Summit	6/19/2002
20658	Network Switch:Summit	6/19/2002
20688	Printer:Lexmark T522N	11/27/2001
20710	Digital Copier:Savin	5/21/2002
20953	Computer: Dell GX240	11/13/2001
21310	APC Smart-UPS	1/16/2001
21311	APC Smart - UPS	1/16/2001
21312	APC Smart - UPS	1/16/2001
21395	Card Value Center:Danyl	2/1/2002
21423	Copier:Savin	5/9/2002
21424	Copier:Savin	5/9/2002
22075	Printer:Lexmark T620N	6/4/2002
22129	Projector: Epson EMP 800	6/30/2002
22169	Switch:Cisco	4/19/2002
22170	Switch:Cisco	4/19/2002
22229	Intrusion 3 Port	6/28/2002
22262	Printer: HP 8150 DN	10/23/2002
22265	Printer: Lexmark T620n	5/17/2002
22320	Microscope:Wolfe	6/18/2002
22321	Microscope:Wolfe	6/18/2002
22328	Projector: Epson 811P	7/10/2002
22377	Smart UPS	6/17/2002
22381	Smart UPS	6/17/2002
22387	Laptop Computer:Dell Latitude	6/18/2002
22406	ID Badging System	6/24/2002
22534	Smart UPS	6/17/2002
22535	Smart UPS	6/17/2002
23132	Computer: Dell GX260T	7/18/2002
23198	Router:Cisco	5/23/2002
23425	MediaLink Controller: Extron	10/29/2002
23444	Top Loading Balance	2/7/2003

Tag Number	Description	Acq Date
23458	Card Reader	4/8/2003
23570	ImageCard Printer:DataCard	6/20/2003
23591	Time Clock: Amano	12/19/2002
23606	Server:Dell 2650	5/2/2003
23700	Document Camera: Elmo	1/30/2003
23701	Document Camera: Elmo	1/30/2003
23704	Document Camera: Elmo	1/30/2003
23709	Projector:Epson	8/21/2002
23887	DVCAM Studio Deck: Sony	11/15/2002
23891	DVCAM Studio Deck: Sony	11/15/2002
23927	Wireless Mic System	3/4/2003
23929	Encoder Monitor: Ultech	3/31/2003
24091	Visual Perppresenter Camera	5/5/2003
24277	Prof. Control Processor	4/22/2003
24292	Waveform Mono/Vectorscope	5/14/2003
24308	TBC/Frame Sync	11/22/2002
24309	TBC/Frame Sync	11/22/2002
24310	TBC/Frame Sync	11/22/2002
24311	TBC/Frame Sync	11/22/2002
24327	Auiod Com	11/22/2002
24332	Vectorscope: Videotek	11/22/2002
24408	Video Projector:Barco	11/22/2002
24409	Video Projector:Barco	11/22/2002
24422	Camera:SV 8000	5/27/2003
24423	Camera:SV 8000	5/27/2003
24442	Wireless Microphone:Shure	6/17/2003
24443	Wireless Microphone:Shure	6/17/2003
24444	Wireless Microphone:Shure	6/17/2003
24474	Xserv: Apple	4/2/2003
24485	Server:Dell 6650	2/13/2003
24532	Computer: Dell GX260T	1/15/2003
24560	Printer: Lexmark	2/17/2003
24578	Projector: Powerlite 720 C	3/7/2003
24583	Camera: Elmo 2000	3/7/2003
24585	Projector: Proxima DP6870	3/10/2003
24587	Silvermaster Plate Processor	3/13/2003
24679	UPS:Smart	5/16/2003

Tag Number	Description	Acq Date
24693	UPS:Smart 2200VA	6/6/2003
24893	Scanner:Xerox	5/15/2003
24904	Laptop Computer:Dell Latitude	6/2/2003
24908	Visual Presentor: Elmo	4/11/2003
25059	Printer:Lexmark C720n	5/20/2003
25195	Computer: Dell GX260T	4/30/2003
25242	Computer:Dell GX260T	6/16/2003
25346	Computer: Dell 650	4/30/2003
25534	Computer: Dell GX260T	4/30/2003
25554	Computer: Dell GX260T	4/30/2003
25863	Projector:Epson 7800P	6/20/2003
25877	Projector:Eiki	7/31/2003
25903	Computer: Dell Precision 650	5/14/2003
25949	Camcorder:Canon Optura 200MC	5/9/2003
25993	Projector:Epson	8/4/2003
26077	Projector:Epson	8/4/2003
26093	Switch:Cisco	2/11/2004
26103	Sorter w/Console	4/16/2004
26209	Projector:Eiki	7/31/2003
26248	Computer:Apple PowerMac G5	10/6/2003
26497	Server:Apple XServe	12/18/2003
26498	Server:Dell PowerEdge 4600	1/16/2004
26503	Copier Machine:Ricoh	1/29/2004
26518	Slide Storage Cabinet:Black	4/27/2004
26519	Visual Presenter:Elmo	5/3/2004
26521	Scanner:Artixscan1800F	5/3/2004
26606	Laptop Computer:Dell Latitude	10/8/2003
26730	Sound System Control Unit	1/12/2004
26737	Crestron Sound System	1/14/2004
26748	Projector:Eiki	5/4/2004
26750	LCD Projector:Eiki	5/4/2004
26768	Projector:Eiki	8/19/2004
26773	Projector:Eiki	9/30/2004
26777	Projector:Eiki	12/6/2004
26825	Projector:Epson	8/25/2003
26826	Projector:Epson	8/25/2003

Tag Number	Description	Acq Date
27118	PowerVault:Dell 100T	6/16/2004
27126	ScanMark 2260	1/26/2004
27145	Projector:PowerLite	5/27/2004
27150	Multi-Species Hematology Sys.	6/21/2004
27241	UPS:Smart	5/10/2004
27351	Chest Freezer:Revco	2/16/2004
27471	Computer:Dell GX270T	1/15/2004
27473	Server:Dell 2650	1/23/2004
27490	Computer:Dell 650	3/3/2004
27663	Laptop Computer:Dell Latitude	4/5/2004
27721	Printer:HP	5/10/2004
27869	Scanner:Fujitsi	6/3/2004
27872	CRT Projector:Sony	7/21/2004
27876	Projector:Epson	10/15/2004
28028	6 Camera Digital Recorder	6/22/2004
28238	Printer:Lexmark	6/1/2004
28285	Video Camera:TruPhoto	10/20/2004
28293	AC Power Supply:SU2200	11/19/2004
28453	Projector:Epson	6/21/2004
28522	Projector:Eiki LC-X50M	3/8/2005
28523	Projector:Eiki LC-X50M	3/8/2005
28526	Document Camera:Elmo	3/8/2005
28565	Laptop Computer:Dell Latitude	8/26/2004
28650	Printer:Lexmark T632N	11/3/2004
28695	Projector:Epson	12/3/2004
28700	Router:Cisco	2/28/2005
28721	Defibrillator/Monitor:Life Pak	11/12/2004
28824	CD/DVD Duplicator:Bravo II	11/15/2005
28828	AutoLoad Tape Drive:Dell	10/14/2005
28918	DVCAM Recorder:Sony	1/4/2005
28937	Routing Switcher:Comprehensive	12/3/2004
28946	ViewStation:Polycom VS-4000	12/3/2004
29089	Laptop Computer:Dell Latitude	1/3/2005
29384	Smartview 5000:Pulse Data	3/31/2005
29402	Smartview 8000:Pulse Data	3/29/2005
29403	Smartview 8000:Pulse Data	3/29/2005
29406	Switch 300-48:Summit	3/17/2005

Tag Number	Description	Acq Date
29408	Switcher 400:Summie	3/8/2005
29409	Switcher 400:Summie	3/8/2005
29410	Switcher 400:Summit	3/8/2005
29454	Computer:Dell GX280	4/1/2005
29469	Computer for Mail Center	4/12/2005
29640	Computer:Dell GX280	3/4/2005
29668	Computer:Dell GX280	3/23/2005
29669	Computer:Dell GX280	3/23/2005
29673	Computer:Dell GX280	3/23/2005
29676	Computer:Dell GX280	3/23/2005
29760	Computer:Dell GX280	3/28/2005
29774	Computer:Dell GX280	3/28/2005
29780	Computer:Dell GX280	3/28/2005
29811	Computer:Dell GX280	3/28/2005
29827	Computer:Dell GX280	3/31/2005
29833	Visual Presenter:Elmo	5/23/2005
29845	Copier:Ricoh	6/24/2005
29863	Tower Base w/Coins & Bills	8/16/2005
29891	Server:Dell	5/23/2005
29991	Computer:Dell GX280	5/9/2005
30109	Projector:Eiki	9/22/2005
30110	Refrigerator Hazardous:Marvel	9/7/2005
30122	APC Smart:UPS 2200XL	2/21/2006
30264	MicView: Vadio	6/16/2006
30333	IP Panel-Interwrite	6/21/2006
30440	Projector: Eiki	6/16/2006
30457	Projector: NEC	6/16/2006
30458	Projector: NEC	6/16/2006
30459	Projector: NEC	6/16/2006
30461	Projector: NEC	6/16/2006
30462	Projector: NEC	6/16/2006
30464	Projector: NEC	6/16/2006
30467	Projector: NEC	6/16/2006
30468	Projector: NEC	6/16/2006
30574	Computer:Dell GX280	6/7/2005
30741	UPS:APC Smart	8/11/2005

Tag Number	Description	Acq Date
30766	Hearing Helper: Williams	4/6/2006
30768	ViewStation 4000:Polycom	4/6/2006
30848	Computer:Dell GX280	6/16/2005
30850	Computer:Dell GX280	6/16/2005
30853	Computer:Dell GX280	6/16/2005
30873	Inserter:Hasler	6/30/2005
31117	Computer:Dell GX280	6/14/2005
31132	Computer:Dell GX280	6/14/2005
31272	Computer:Dell 670	8/10/2005
31275	Computer:Dell 670	8/10/2005
31303	Computer:Dell GX280	7/18/2005
31306	Computer:Dell GX280	7/18/2005
31352	Computer:Dell GX280	7/18/2005
31353	Computer:Dell GX280	7/18/2005
31360	Computer:Dell GX280	7/18/2005
31377	Computer:Dell 670	8/10/2005
31386	Computer:Dell 670	8/10/2005
31507	Visual Concert:Polycom	11/9/2005
31580	Printer:Dell W5300n	8/18/2005
31614	Computer:Dell GX280	9/16/2005
31618	Computer:Dell GX280	9/16/2005
31636	Computer:Dell GX280	9/16/2005
31667	Computer:Dell GX520	10/25/2005
31668	Computer:Dell GX520	10/25/2005
31669	Computer:Dell GX520	10/25/2005
31674	Computer:Dell GX620	10/25/2005
31675	Computer:Dell GX620	10/25/2005
31738	Printer:Dell 5100cn	1/24/2006
31739	Printer:Dell 5100cn	1/24/2006
31842	Media Player: Panasonic	5/22/2006
31897	Laptop Computer:Dell Latitude	2/20/2006
31898	Copier:Ricoh 3035	3/2/2006
31928	Computer:Dell GX620	3/14/2006
31959	Computer:Dell GX620	4/11/2006
31971	Computer:Dell GX620	4/17/2006
31972	Computer:Dell GX620	4/11/2006
31979	Computer:Dell GX620	4/17/2006

Tag Number	Description	Acq Date
31989	Computer:Dell GX620	4/20/2006
31995	Computer:Dell GX620	4/24/2006
32046	Computer: Dell GX620	5/15/2006
32047	Computer: Dell GX620	5/15/2006
32048	Computer: Dell GX620	5/15/2006
32049	Computer: Dell GX620	5/15/2006
32050	Computer: Dell GX620	5/15/2006
32051	Computer: Dell GX620	5/15/2006
32052	Computer: Dell GX620	5/16/2006
32053	Computer: Dell GX620	5/16/2006
32054	Computer: Dell GX620	5/16/2006
32055	Computer: Dell GX620	5/16/2006
32056	Computer: Dell GX620	5/16/2006
32057	Computer: Dell GX620	5/16/2006
32058	Computer: Dell GX620	5/16/2006
32059	Computer: Dell GX620	5/16/2006
32060	Computer: Dell GX620	5/16/2006
32061	Computer: Dell GX620	5/16/2006
32117	Computer:Dell GX280	8/19/2005
32188	Computer:Dell 670	9/7/2005
32228	Computer:Dell 670	9/14/2005
32268	Computer:Dell GX620	8/25/2005
32281	Computer:Dell GX620	8/25/2005
32293	Computer:Dell GX620	8/25/2005
32296	Computer:Dell GX620	8/23/2005
32297	Computer:Dell GX620	8/23/2005
32302	Computer:Dell GX620	8/23/2005
32313	Computer:Dell GX620	8/23/2005
32324	Computer:Dell GX620	8/23/2005
32456	IPanel Display:Interwrite	12/14/2005
32460	Video Mafnifier:Deskmate	12/9/2005
32462	Video Mafnifier:Deskmate	12/9/2005
32463	Video Magnifier:Deskmate	12/9/2005
32535	Computer:Dell GX620	9/1/2005
32539	Computer:Dell GX620	9/1/2005
32568	Computer:Dell GX620	9/1/2005

Tag Number	Description	Acq Date
32573	Computer:Dell GX620	9/1/2005
32593	Computer:Dell GX620	9/1/2005
32598	Computer:Dell GX620	9/1/2005
32658	Computer:Dell GX620	9/8/2005
32659	Computer:Dell GX620	9/8/2005
32660	Computer:Dell GX620	9/8/2005
32661	Computer:Dell GX620	9/8/2005
32662	Computer:Dell GX620	9/8/2005
32664	Computer:Dell GX620	9/8/2005
32665	Computer:Dell GX620	9/8/2005
32666	Computer:Dell GX620	9/8/2005
32667	Computer:Dell GX620	9/8/2005
32668	Computer:Dell GX620	9/8/2005
32669	Computer:Dell GX620	9/8/2005
32670	Computer:Dell GX620	9/8/2005
32672	Computer:Dell GX620	9/8/2005
32674	Computer:Dell GX620	9/8/2005
32675	Computer:Dell GX620	9/8/2005
32676	Computer:Dell GX620	9/8/2005
32677	Computer:Dell GX620	9/8/2005
32678	Computer:Dell GX620	9/8/2005
32679	Computer:Dell GX620	9/6/2005
32680	Computer:Dell GX620	9/6/2005
32682	Computer:Dell GX620	9/6/2005
32683	Computer:Dell GX620	9/6/2005
32684	Computer:Dell GX620	9/6/2005
32685	Computer:Dell GX620	9/6/2005
32686	Computer:Dell GX620	9/6/2005
32687	Computer:Dell GX620	9/6/2005
32688	Computer:Dell GX620	9/6/2005
32692	Computer:Dell GX620	9/6/2005
32693	Computer:Dell GX620	9/6/2005
32694	Computer:Dell GX620	9/6/2005
32695	Computer:Dell GX620	9/6/2005
32696	Computer:Dell GX620	9/6/2005
32697	Computer:Dell GX620	9/6/2005
32699	Computer:Dell GX620	9/6/2005

Tag Number	Description	Acq Date

Tag Number	Description	Acq Date
32700	Computer:Dell GX620	9/6/2005
32701	Computer:Dell GX620	9/6/2005
32702	Computer:Dell GX620	9/6/2005
32703	Computer:Dell GX620	9/6/2005
32850	Scanner:Canon	6/5/2006
32872	Computer:Dell GX620	10/10/2005
32873	Computer:Dell GX620	10/10/2005
32874	Computer:Dell GX620	10/10/2005
32876	Computer:Dell GX620	10/10/2005
32878	Computer:Dell GX620	10/10/2005
32880	Computer:Dell GX620	10/10/2005
32881	Computer:Dell GX620	10/10/2005
32882	Computer:Dell GX620	10/10/2005
32893	Computer:Dell GX620	10/10/2005
32894	Computer:Dell GX620	10/10/2005
32911	Projector:Eiki	5/23/2006
32913	Projector:Eiki	5/23/2006
32915	Projector:Eiki	5/23/2006
32916	Projector:Eiki	5/23/2006
32917	Projector:Eiki	5/23/2006
33282	Computer:Dell GX620	1/9/2006
33295	Computer:Dell GX620	12/9/2005
33320	Computer:Dell GX620	12/9/2005
33326	Computer:Dell GX620	1/9/2006
33331	Computer:Dell GX620	1/9/2006
33335	Computer:Dell GX620	1/9/2006
33338	Computer:Dell GX620	12/9/2005
33344	Computer:Dell GX620	1/9/2006
33347	Computer:Dell GX620	1/9/2006
33353	Computer:Dell GX620	1/9/2006
33358	Computer:Dell GX620	1/9/2006
33362	Computer:Dell GX620	1/9/2006
33363	Computer:Dell GX620	1/9/2006
33365	Computer:Dell GX620	1/9/2006
33366	Computer:Dell GX620	1/9/2006
33378	Computer:Dell GX620	1/9/2006

Tag Number	Description	Acq Date
33379	Computer:Dell GX620	1/9/2006
33384	Computer:Dell GX620	1/9/2006
33388	Computer:Dell GX620	1/9/2006
33475	UPS:APC Smart	5/4/2006
33476	PowerVault:Dell	4/19/2006
33637	Computer:Dell GX620	2/9/2006
33693	Water Distiller:Fl-Streem	5/26/2006
33745	Projector:Eiki	6/16/2006
33748	Processor:Crestron	6/16/2006
33750	Presenter:Elmo	1/27/2006
33753	Projector:Eiki	1/27/2006
33795	Touch Panel:Crestron	6/26/2006
33816	Projector:Eiki	6/26/2006
34047	Laptop Computer:Dell Latitude	3/23/2006
34084	Media Player:Panasonic	4/20/2006
34093	Character Generator:Chryon	9/26/2006
34176	Computer:Dell GX520	4/26/2006
34198	Computer:Dell GX520	4/26/2006
34199	Computer:Dell GX520	4/26/2006
34201	Computer:Dell GX520	4/26/2006
34287	Computer:Dell GX620	5/3/2006
34291	Computer:Dell GX620	5/3/2006
34387	Computer: Dell GX620	5/12/2006
34388	Computer: Dell GX620	5/12/2006
34393	Computer: Dell GX620	5/12/2006
34400	Computer: Dell GX620	5/12/2006
34406	Computer: Dell GX620	5/12/2006
34408	Computer: Dell GX620	5/12/2006
34409	Computer: Dell GX620	5/12/2006
34429	Laptop Computer: Dell Latitude	5/30/2006
34586	Mower:Toro	8/24/2006
34667	Multifunctional Copier:Lanier	6/27/2006
34707	Video projector	6/19/2007
34741	Scanner: hand held	3/8/2007
34742	Scanner: hand held	3/8/2007
34743	Scanner: hand held	3/8/2007
34744	Scanner: hand held	3/8/2007

Tag Number	Description	Acq Date
34867	Laptop Computer:Dell Latitude	7/7/2006
35135	Computer:Dell GX620	11/16/2006
35171	Laptop Computer:Dell Latitude	12/13/2006
35318	Printer:HP LaserJet 2840	12/12/2006
35322	Computer:Apple IMac	1/4/2007
35338	DVCAM recorder	1/11/2007
35406	DiscPublisher:Primera Bravo II	12/21/2006
35478	Computer:Dell GX620	9/11/2006
35589	Computer:Dell GX620	11/27/2006
35590	Computer:Dell GX620	11/27/2006
35623	Monitor:Samsung	12/27/2006
35624	Monitor:Samsung	12/27/2006
35625	Monitor:Samsung	12/27/2006
35626	Monitor:Samsung	12/27/2006
35627	Monitor:Samsung	12/27/2006
35628	Monitor:Samsung	12/27/2006
35780	Camera - ONYX Deskset 17	4/7/2008
35972	Dell Optiplex computer	2/1/2007
35976	Dell Optiplex computer	2/1/2007
35977	Dell Optiplex computer	2/1/2007
35978	Dell Optiplex computer	2/1/2007
35979	Dell Optiplex computer	2/1/2007
35983	Dell Optiplex computer	2/1/2007
35984	Dell Optiplex computer	2/1/2007
35985	Dell Optiplex computer	2/1/2007
36012	Tape Backup unit	5/15/2007
36028	Projector	7/26/2007
36029	Projector	7/26/2007
36109	Computer: Desk Top	4/10/2007
36149	Computer: Desk top	4/26/2007
36150	Computer Desktop	4/26/2007
36151	Computer Desktop	4/26/2007
36152	Computer Desktop	4/26/2007
36229	Ice Machine	3/7/2007
36309	Combo Plate Punch	5/4/2007
36357	Laptop	5/25/2007

Tag Number	Description	Acq Date
36364	Projector Power Light	5/29/2007
36384	Computer: Laptop	5/31/2007
36429	Printer - Dell 5110cn color	8/11/2008
36436	Projector & lens, EIKI LC-W4	9/26/2007
36535	Epson Projector	1/6/2011
36631	Precision M90	7/20/2007
36637A	Digital upgrade to BOT 36637	3/13/2008
36644	Computer: Laptop	5/18/2007
36769	Computer Desktop	6/20/2007
36770	Computer Desktop	6/20/2007
36880	Computer - Latitude D830	10/1/2007
36882	Computer - Latitude D830	10/1/2007
36883	Computer - Latitude D830	10/1/2007
36884	Computer - Latitude D830	10/1/2007
36895	Laptop -Lattitude D830	10/29/2007
36897	Laptop -Lattitude D830	10/29/2007
36914	Printer, Lexmark T642DTN	12/17/2007
36938	Computer Laptop, Latitude D830	1/30/2008
36944	Printer: Dell 5310n	2/8/2008
36977	Computer - Latitude D520	10/4/2007
36978	Computer - Latitude D520	10/4/2007
36979	Computer - Latitude D520	10/4/2007
36981	Computer - Latitude D520	10/4/2007
36984	Computer - Latitude D520	10/4/2007
36986	Computer - Latitude D520	10/4/2007
36987	Computer Latitude D520	10/2/2007
36988	Computer Latitude D520	10/2/2007
36989	Computer Latitude D520	10/2/2007
36990	Computer Latitude D520	10/2/2007
36991	Computer Latitude D520	10/2/2007
36992	Computer Latitude D520	10/2/2007
36993	Computer Latitude D520	10/2/2007
36994	Computer Latitude D520	10/2/2007
36995	Computer Latitude D520	10/2/2007
36997	Computer Latitude D520	10/4/2007
36998	Computer Latitude D520	10/4/2007
36999	Computer Latitude D520	10/4/2007

Tag Number	Description	Acq Date
37000	Computer Latitude D520	10/4/2007
37001	Computer Latitude D520	10/4/2007
37002	Computer Latitude D520	10/4/2007
37003	Computer Latitude D520	10/4/2007
37004	Computer Latitude D520	10/4/2007
37005	Computer Latitude D520	10/4/2007
37006	Computer Latitude D520	10/4/2007
37007	Computer Latitude D520	10/4/2007
37008	Computer Latitude D520	10/4/2007
37009	Computer Latitude D520	10/4/2007
37010	Computer Latitude D520	10/4/2007
37011	Computer Latitude D520	10/4/2007
37012	Computer Latitude D520	10/4/2007
37013	Computer Latitude D520	10/4/2007
37014	Computer Latitude D520	10/4/2007
37015	Computer Latitude D520	10/4/2007
37016	Computer Latitude D520	10/4/2007
37017	Computer Latitude D520	10/4/2007
37018	Computer Latitude D520	10/4/2007
37019	Computer Latitude D520	10/4/2007
37020	Computer Latitude D520	10/4/2007
37023	Latitude D630	10/10/2007
37025	Latitude D630	10/10/2007
37030	Latitude D630	10/10/2007
37047	Latitude D630	10/10/2007
37050	Latitude D630	10/10/2007
37051	Latitude D630	10/10/2007
37115	Latitude D830	9/24/2007
37116	Latitude D830	9/24/2007
37117	Latitude D830	9/24/2007
37118	Latitude D830	9/24/2007
37123	Computer - Latitude D830	10/3/2007
37124	Computer - Latitude D830	10/3/2007
37126	Computer - Latitude D830	10/3/2007
37127	Computer - Latitude D830	10/3/2007
37128	Computer - Latitude D830	10/3/2007

Tag Number	Description	Acq Date
37129	Computer - Latitude D830	10/3/2007
37130	Computer - Latitude D830	10/3/2007
37132	Computer - Latitude D830	10/3/2007
37133	Computer - Latitude D830	10/3/2007
37134	Computer - Latitude D830	10/3/2007
37135	Computer - Latitude D830	10/3/2007
37136	Computer - Latitude D830	10/3/2007
37137	Computer - Latitude D830	10/3/2007
37138	Computer - Latitude D830	10/3/2007
37139	Computer - Latitude D830	10/3/2007
37140	Computer - Latitude D830	10/3/2007
37141	Computer - Latitude D830	10/3/2007
37142	Computer - Latitude D830	10/3/2007
37144	Computer - Latitude D830	10/3/2007
37153	Birthing Simulator System	1/19/2007
37160	Digital X-Ray Sensor (Dental)	2/21/2008
37258	Laser Printer	6/12/2008
37359	Computer - Lattitude D830	3/24/2008
37398	Computer - Latitude D830	4/4/2008
37405	Eiki Projector	5/8/2008
37407	Projector - Eiki LCX71	5/8/2008
37440	Printer - Lexmark T642dtn	5/23/2008
37553	Computer;Desktop;OptiPlex 755	2/1/2008
37609	Computer - Latitude D830	1/30/2008
37690	Computer - Latitude D830	2/14/2008
37731	Printer - Dell 5110cn	10/14/2008
37732	Printer - Dell 5110cn	10/14/2008
37743	POS Sys 15" all in One	9/15/2009
37836	Steamscrubber Glassware	12/17/2008
37839	EIKI LCD Projector	1/23/2009
37854	EIKI LCD Projector	1/23/2009
37856	EIKI LCD Projector	1/23/2009
37877	Top Loading Balance	1/6/2009
37981	Laptop Lattitude D830	1/5/2009
37983	I-Stat Analyzer Handheld	4/7/2009
37986	EIKI Projector	6/15/2009
38001	Encoder w/ 4.5 Audio	8/8/2007

Tag Number	Description	Acq Date
38003	Computer - Latitude D830	5/27/2008
38051	Computer - Latitude D830	6/2/2008
38059	Printer Lexmark	6/3/2008
38074	Laptop Dell Latitude D830	6/3/2008
38080	Computer - Latitude D830	6/4/2008
38108	Evac-U-Tracs	4/14/2008
38109	Evac-U-Tracs	4/14/2008
38110	Evac-U-Tracs	4/14/2008
38112	Evac-U-Tracs	4/14/2008
38135	Computer - Latitude D830	5/28/2008
38151	HDV Videotape Recorder	6/5/2008
38253	Server - Power Edge 2950	7/25/2008
38294	Camera - ID badge system	9/9/2008
38297	Laptop - Latitude D830	9/26/2008
38306	Projector - Epson 6110i	10/1/2008
38343	Laptop - Latitude D830	5/29/2008
38348	Laptop - Latitude D830	5/29/2008
38349	Laptop - Latitude D830	5/29/2008
38613	EIKI Projector	7/1/2009
38734	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38738	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38768	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38871	Ice Machine	1/20/2009
38956	3D Modeling Machine	6/11/2010
39022	Microscope-Teaching	2/25/2009
39766	UHF Security Msg. Alert Radio	9/28/2010
40003	Coin Operated Controller	5/5/2011
40004	Coin Operated Controller	5/5/2011
40005	Coin Operated Controller	5/5/2011
40006	Coin Operated Controller	5/5/2011
41071*	Apple MacBook Pro	10/13/2011
41099*	Nikon SLR Camera Body	9/27/2012
41100*	Nikon 35mm Lens	9/27/2012
41108*	80" Interactive Touch Screen	10/15/2012
41640**	Latitude E5520 laptop	5/25/2012

*Asset returned to FLNG
**Asset stolen; police report on file

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services & Information Systems, Theresa Furnas, Associate Vice President, Financial & Business Services; and Paul Spinelli, Director of Procurement & Asset Management, recommend approval.