

## **AGENDA**

### **ST. PETERSBURG COLLEGE BOARD OF TRUSTEES January 16, 2018**

EPICENTER MEETING ROOM (1-453)  
13805 58<sup>th</sup> STREET N  
Clearwater, FL

**REGULAR MEETING: 9:00 A.M.**

#### **I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

#### **II. RECOGNITIONS**

- A. Presentation of Retirement Resolutions and Motion for Adoption
  - 1. Rebecca Ludwig (*Attending*)
  - 2. Tadeusz Misiura (*Attending*)
  - 3. John Williams (*Attending*)
  - 4. Charles Crowther (*Not Attending*)
  - 5. Charles Jones (*Not Attending*)
  - 6. William Hooks (*Not Attending*)
  - 7. Rebecca Keeney (*Not Attending*)
  - 8. Ninh Nguyen (*Not Attending*)
  - 9. Mary Poe (*Not Attending*)
  - 10. Lun Soumpholphackdy (*Not Attending*)
- B. Announcements
  - 1. Interim Dean of Allied Health Sciences – Dr. Katherine Woods

#### **III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

#### **IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of November 14, 2017 (*Action*)

Board of Trustees' Strategic Planning Workshop December 12, 2017 (*Action*)

#### **V. MONTHLY REPORTS**

- A. Board Attorney
- B. General Counsel

## VI. STRATEGIC FOCUS AND PLANNING

### A. STRATEGIC PRIORITIES

1. Recap Strategic Planning Workshop (*Presentation/Action*) \*

### B. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Spring 2018 Enrollment Summary – Dr. Patrick Rinard, Interim Senior Vice President, Student Services and Dr. Jesse Coraggio, Vice President, Institutional Effectiveness and Academic Services (*Presentation*)
2. Fall 2017 Course Success Rates – Dr. Jesse Coraggio (*Presentation*)

### C. BUDGET AND FINANCE

1. Monthly Budget Report – Mr. Brian Miles, Vice President, Administrative/Business Services and Information Technology and Ms. Janette Hunt, Associate Vice President, Budget and Compliance (*Presentation*)

### D. ADMINISTRATIVE MATTERS

1. Human Resources
  - a. Personnel Report (*Action*)

## VII. CONSENT AGENDA

### A. OLD BUSINESS (**items previously considered but not finalized**)

1. Collegiate High School Replication Location – Ms. Starla Metz, Principal, St. Petersburg Collegiate High School (*Presentation/Action*)

### B. NEW BUSINESS

1. Workforce and Professional Development Curriculum Changes (*Action*)
2. NCS Pearson, Inc. – Online Thinking Agreement for Smarthinking (*Action*)
3. GRANTS/RESTRICTED FUNDS CONTRACTS
  - a. Florida Department of Health – Emergency Medical Services Matching Grant (*Action*)
  - b. Phi Kappa Phi – Excellence in Innovation Award (*Action*)
  - c. Florida Department of Education – Collaboration for Effective Educator Development, Accountability and Reform (CEEDAR) (*Action*)
  - d. Nuts, Bolts and Thingamajigs (NBT) – Manufacturing Summer Camp (*Action*)
4. OTHER
  - a. Use of College Facilities by the Direct Support Organizations (*Action*)
  - b. Funding Support from the Foundation (*Action*)

## **VIII. INFORMATIONAL REPORTS**

- A. Quarterly Informational Report on Contract Items (*Information*)
- B. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*Information*)
- C. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- D. Removal of Certain Assets from Property Inventory(*Information*)

## **IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing –**

- Special Rules 6Hx23x23-4.53 Health Related Programs: Associate in Science, Certificate, and Applied Technology Diploma (*Action*)

## **X. PRESIDENT’S REPORT**

## **XI. NEXT MEETING DATE AND SITE**

**February 20, 2018, Douglas L. Jamerson Jr. Midtown Center**

## **XII. ADJOURNMENT**

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting January 16, 2017, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.


Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: November 17, 2017

January 16, 2018

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, President   
**SUBJECT:** Funding Support from the Foundation

Approval is requested to accept the Foundations' funding support in the amount of \$6,338,905.

St. Petersburg College Foundation, Inc., a direct-support organization of St. Petersburg College, will provide funding support in the amount of \$6,338,905 to St. Petersburg College. These funds will be used to support the College's institutional budget and initiatives over the next three years. These funds will be allocated at the discretion of St. Petersburg College.

It is the College's intention to keep the Foundation apprised of use of the funds and, in conjunction with the Foundation's Board of Directors, enter into a plan for the intended return of the funds starting in Fiscal Year 2020-2021. This plan will include proposed dates for the intended return of funds based on the College's analysis of budgetary impact at that time.

Brian Miles, Vice President, Administrative/Business Services & Information Technology and Amy Lockhart, Associate Vice President, Business & Financial Services, recommend approval.

# CHS Replication Site Selection

**Campus Options**  
*Clearwater or  
Tarpon Springs*





# Site Selection Considerations

- **Student Interest**
- **Costs: Renovation and Relocation**
- **Early College and CHS**



# Collegiate High School Interest Data

## SPCHS 2017 Information Session Attendance Data

378 students attended from 27 schools

South County	Mid-County	North County	Home/Virtual Education
188	112	66	12

## SPCHS 2017 North Pinellas Student Residence Data

Clearwater	Dunedin	Palm Harbor	Safety Harbor	Tarpon Springs
12	1	7	1	1

## SPCHS 2017 North Pinellas Student Residence Wait-list Data

Clearwater	Dunedin	Palm Harbor	Safety Harbor
9	4	7	5



# Early College and Early Admissions Data

## 2017 Early College Program Wait-list Data

SPC Clearwater Campus	SPC Tarpon Springs Campus	SPC Seminole Campus
41	21	20

## 2017 Early Admissions Program Wait-list Data

SPC Clearwater Campus	SPC Tarpon Springs Campus	SPC Seminole Campus
6	4	0





# Site Comparison

- **Clearwater Campus**
  - **Potential Advantages**
    - Renovation costs the same as Tarpon
    - Building layout is more conducive
    - Arts Programs
    - More clubs and college events
    - Good drop off/pick-up location
  - **Potential Disadvantages**
    - Relocation of 8 offices and 2 classrooms
    - CETL will need to remain in the CHS area
    - Pasco County student enrollment unlikely



# Site Comparison

- **Tarpon Springs Campus**

- **Potential Advantages**

- Renovation costs the same as Clearwater
- Could potentially serve Pasco County students
- Good drop off/pick-up location

- **Potential Disadvantages**

- Relocation of 19 classrooms
- Fewer clubs and activities for students



# Next Steps

- **Application due on or before February 1, 2018**
- **Approval of site for St. Petersburg Collegiate High School North Pinellas (SPCHSNP) requested**
- **Pinellas County Schools has 90 days to review the SPCHSNP application**



# Questions



## Vision & Commitment

### YOUR COMMUNITY, YOUR COLLEGE

- *Responsive to the community's needs.*
- *Reaching out to communities to build new legacies of success*
- *Provider of quality, accessible and innovative education*
- *Partner with community members to provide inclusive educational opportunities and services.*

### COMMUNITY ENGAGEMENT

*We will invest in the well-being and positive growth of our community by serving as a leader, a convener, and a catalyst for positive change. We will maintain this commitment by creating strong partnerships, participating in civic learning and cultivating a community of care for our employees and those we serve.*

### COLLEGIATE CULTURE

- *Engaging students, employees, and the community in a full spectrum of Titan experiences that builds pride and a connection to the college and creates an invested community.*
- *Helping students, employees, and the community to make meaningful connections to the college.*
- *Creating a collaborative educational environment which provides academic excellence, consistent delivery of quality services, and a community of care in a supportive and engaging culture.*

### ACADEMIC EXCELLENCE

*We will provide a high-quality education for our students by creating an innovative and engaging learning environment within a supportive, collegial culture.*

### ECONOMIC OPPORTUNITY

- *One College, putting our students and communities to work by meeting the needs of business and industry.*
- *The college will be a mechanism for change by preparing students to be ready for employment that will allow for economic success and generational transformation.*

### ECONOMIC MOBILITY

*We will provide opportunities for our students to be prepared for high-wage, high-need careers and professional growth, which will contribute to their economic success and improve the quality of life within our community as well as assist in ending generational cycles of poverty.*



# Vision & Commitment



*Andrea Henning*

*Executive Director, Collaborative Labs and Workforce Institute*

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# Spring 2018 Enrollment Summary

Board of Trustees Meeting  
January 16, 2018

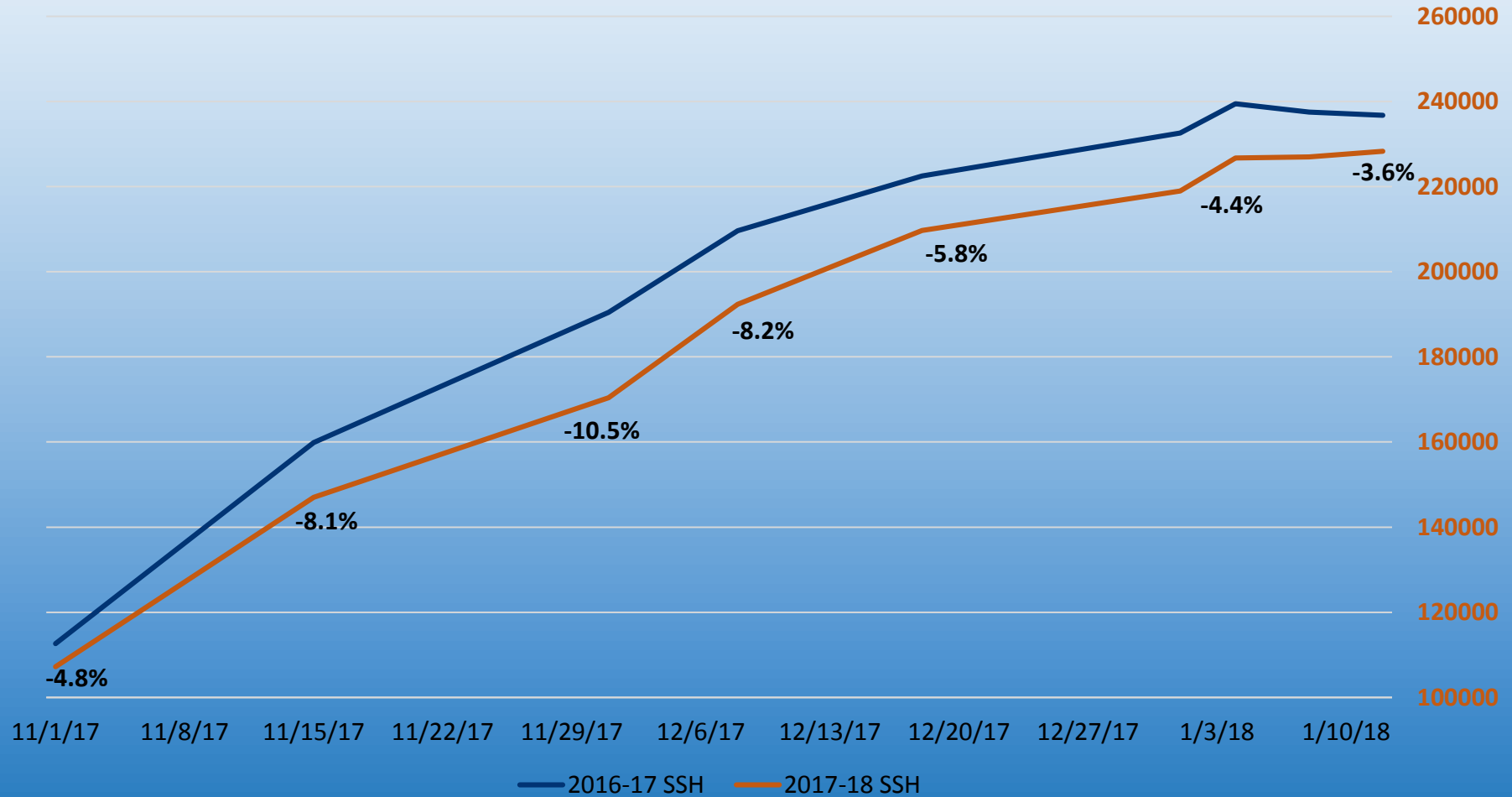


# 2017-18 Budget

- We budgeted for a 3.5% decrease in enrollment
- We ended the fall term at -2.9% from prior fall a gain of .6% from what we budgeted.

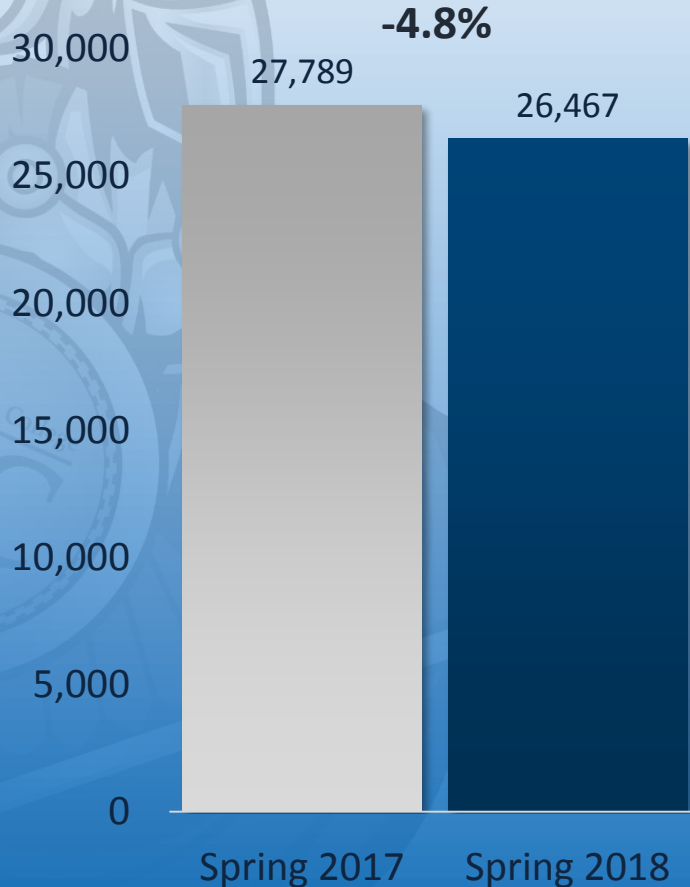
Fall 2016 SSH	Fall 2017 SSH	Difference
250,014	242,716	-2.9%

# SSH Trend Line

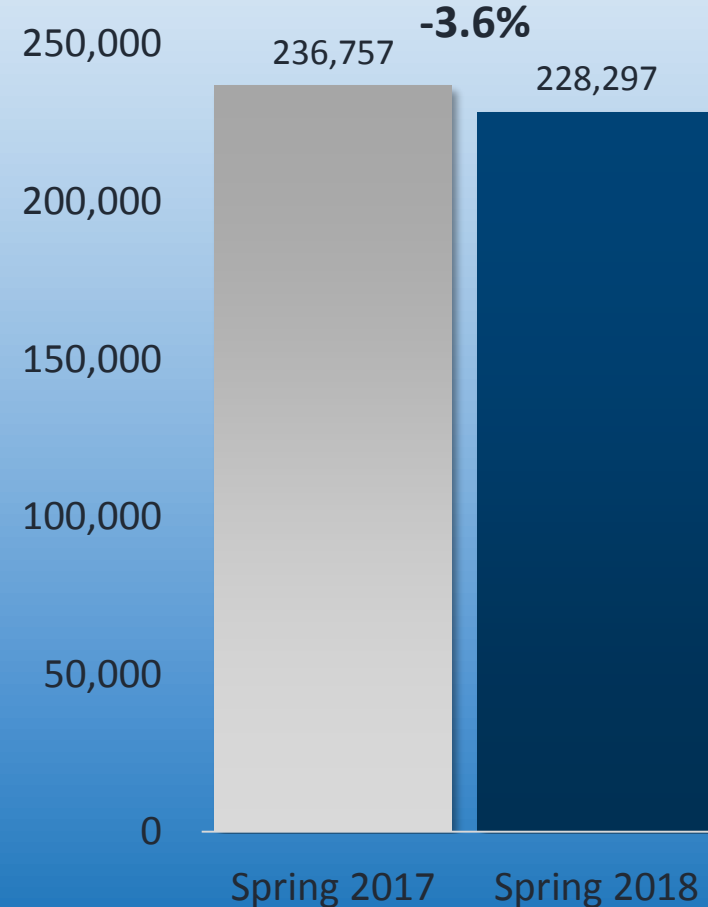


# Overall Enrollment

### Overall Headcount

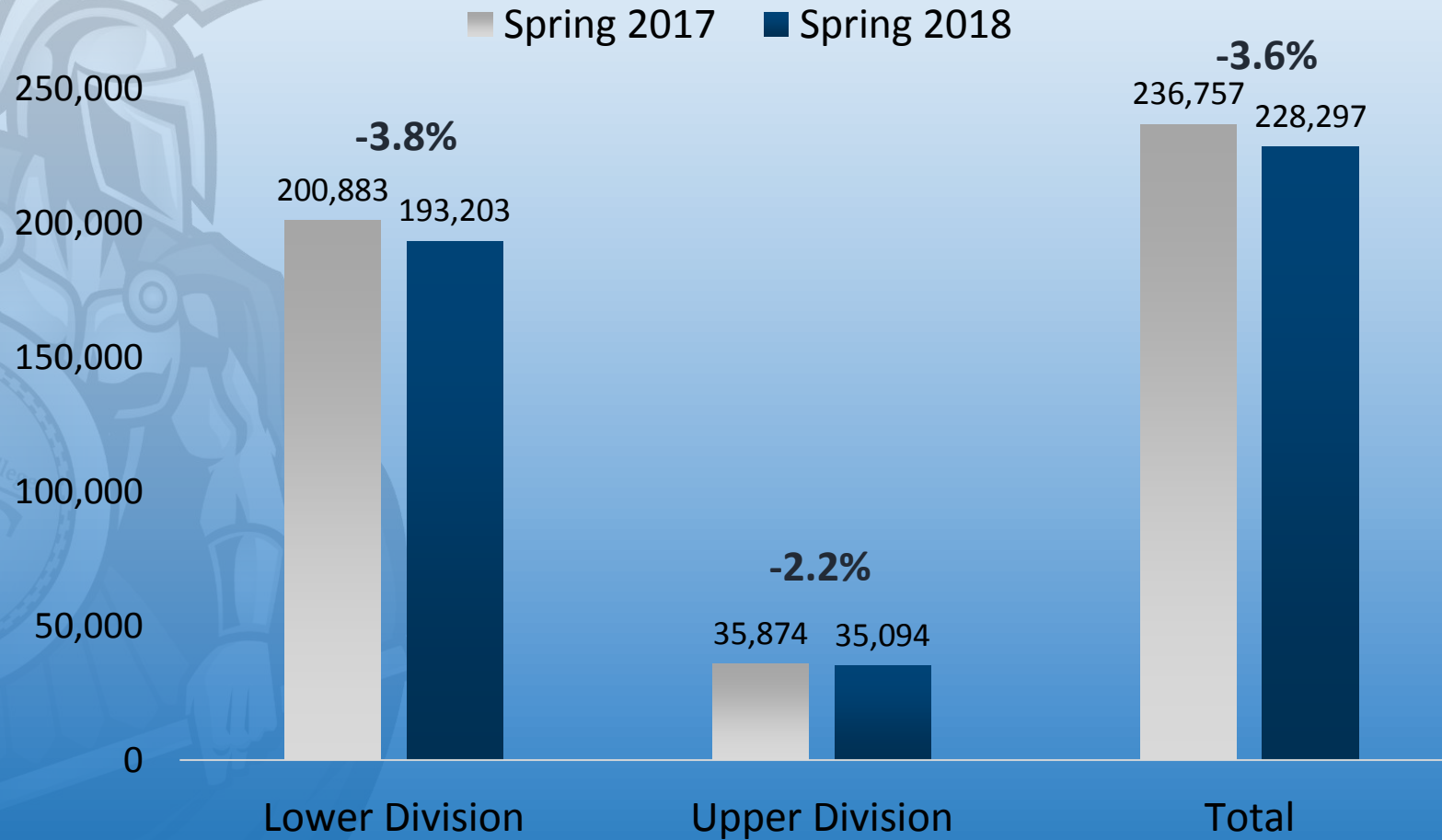


### Overall SSH



*Note: Enrollment less Open Campus*  
*Source: SPC Business Intelligence, Enrollment by Day through 1/11/2018*

# Student Semester Hours

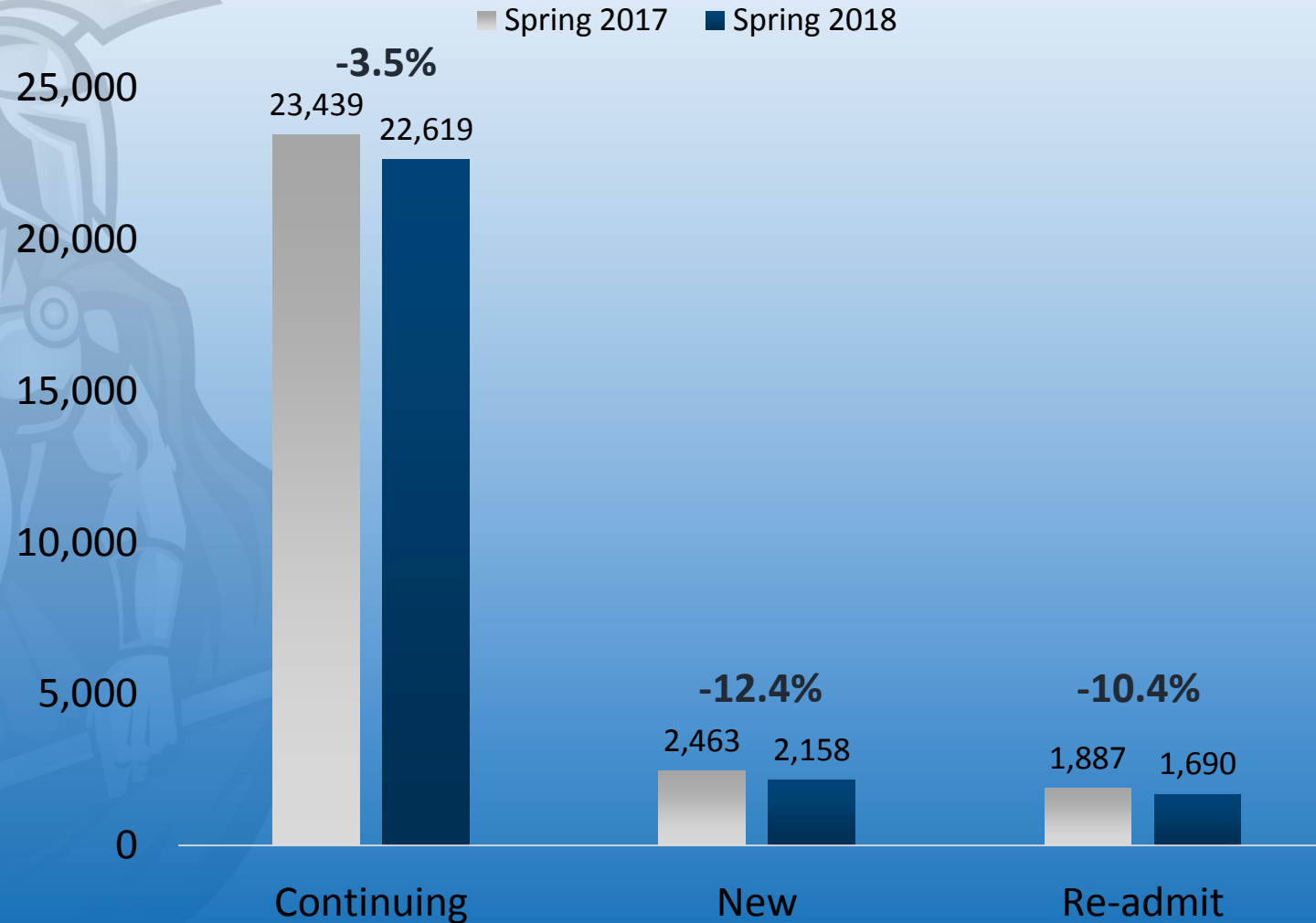


# Baccalaureate SSH

College/Department	2017	2018	%
School of Policy, Ethics, and Legal Studies	2,193	2,643	20.5%
College of Health Sciences	2,473	2,828	14.4%
College of Education	4,617	4,938	7.0%
College of Business	12,972	12,813	-1.2%
College of Public Safety Admin	2,857	2,664	-6.8%
Computer Information & Technology	2,736	2,541	-7.1%
Biology	1,403	1,231	-12.3%
School of Veterinary Technology	1,006	854	-15.1%
College of Nursing	5,200	4,387	-15.6%



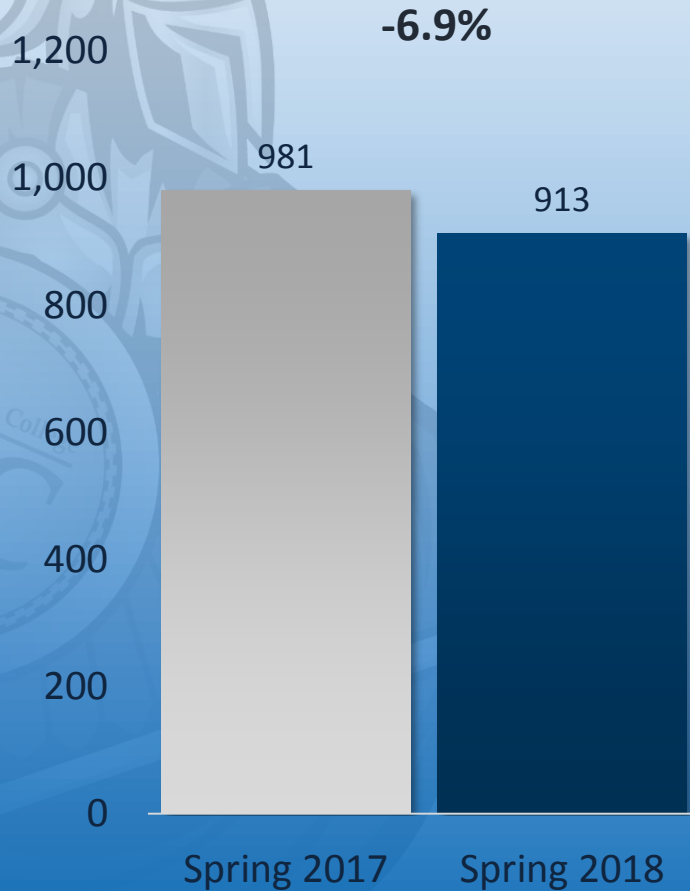
# Enrollment Type



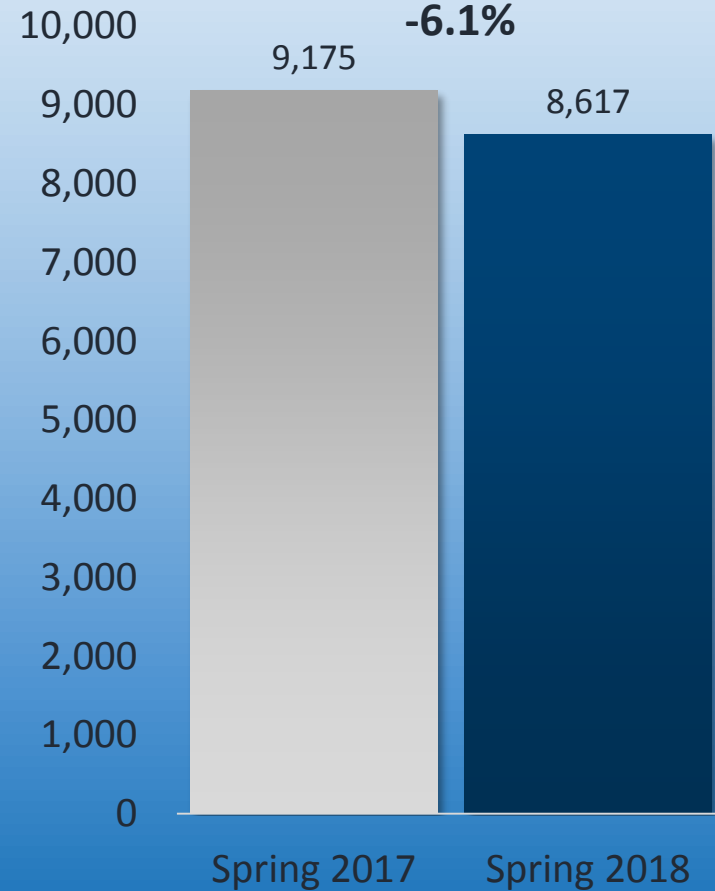


# FTIC Headcount and SSH

FTIC Headcount



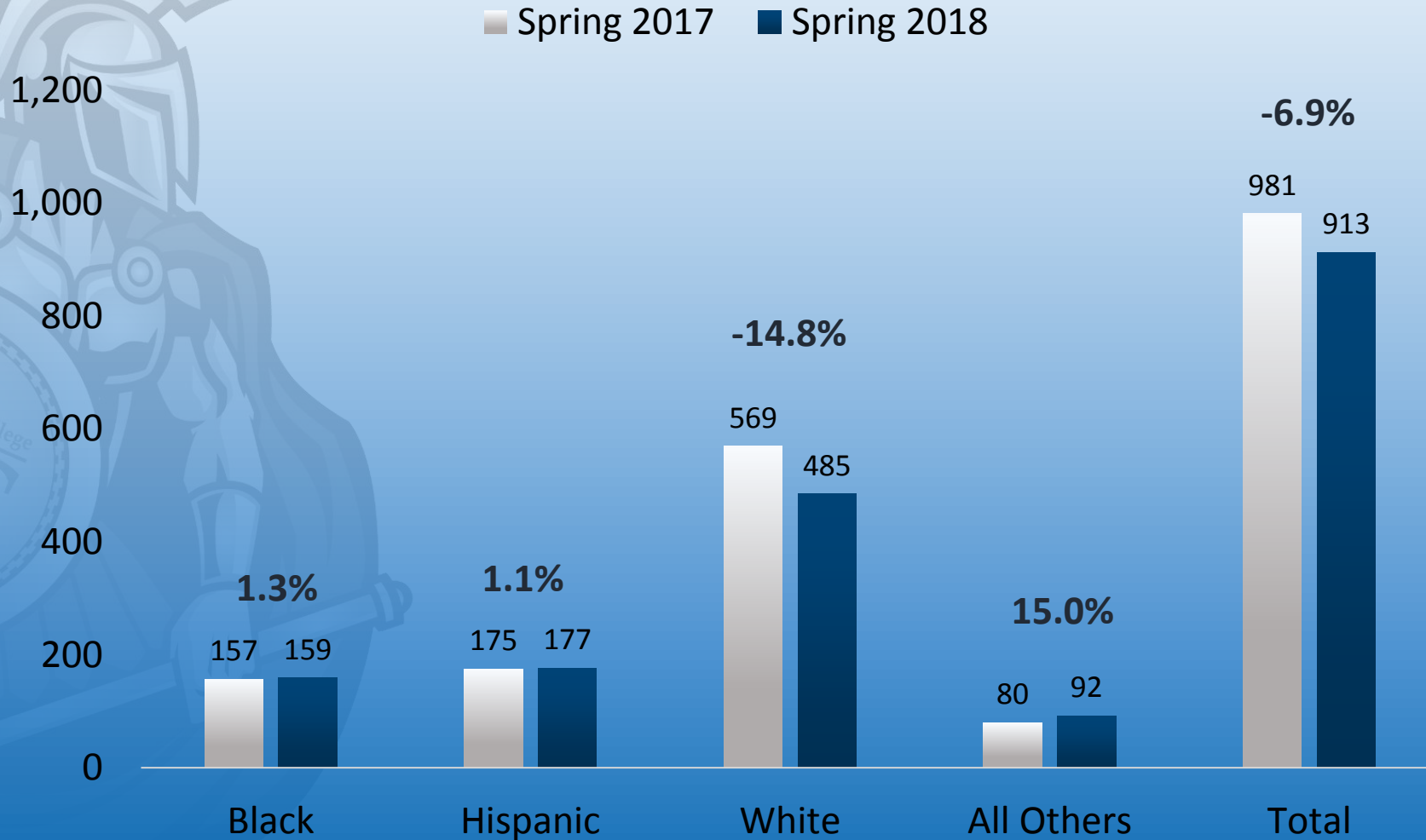
FTIC SSH



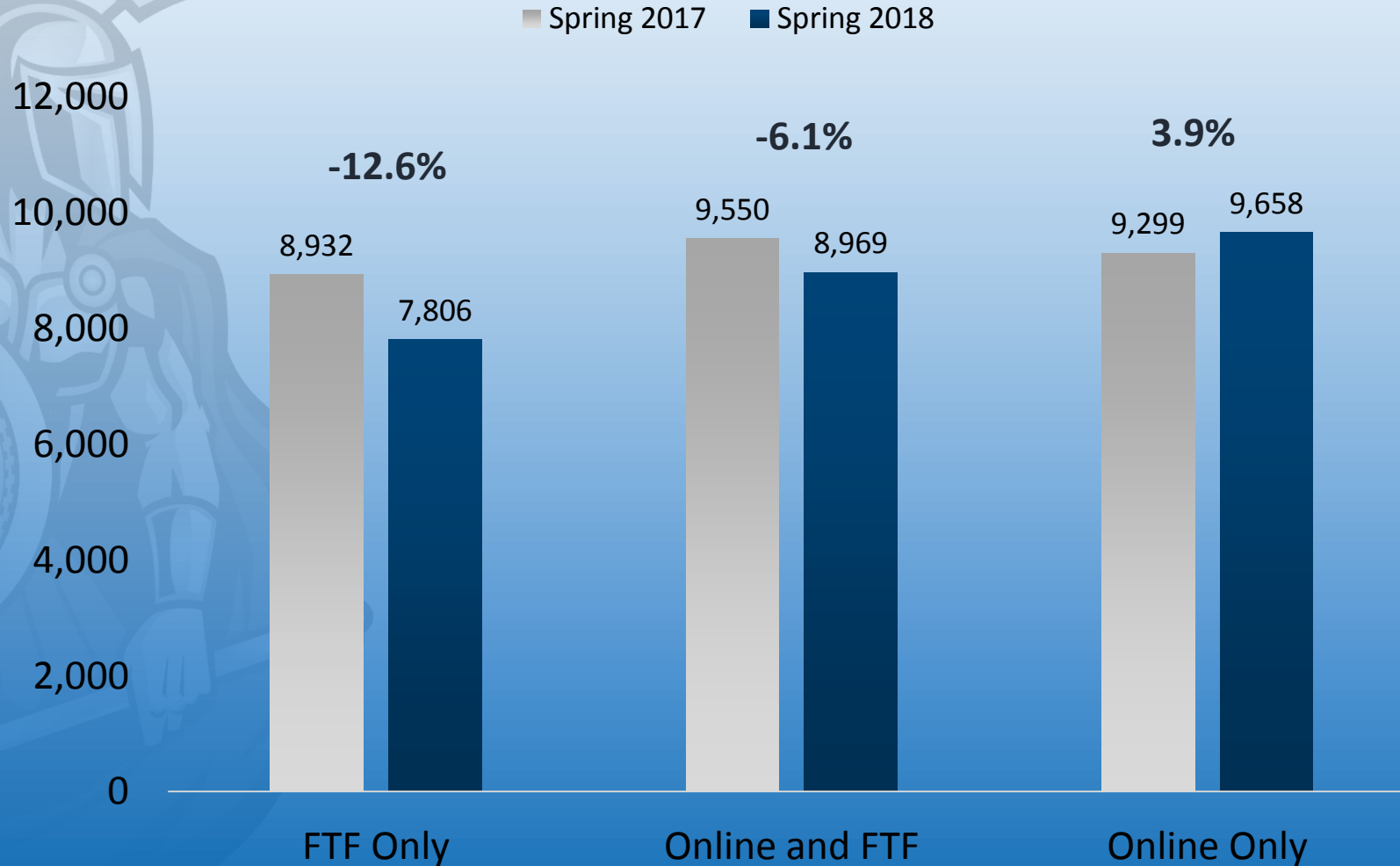
*Note: Enrollment less Open Campus*

*Source: SPC Business Intelligence, Enrollment by Day through 1/11/2018*

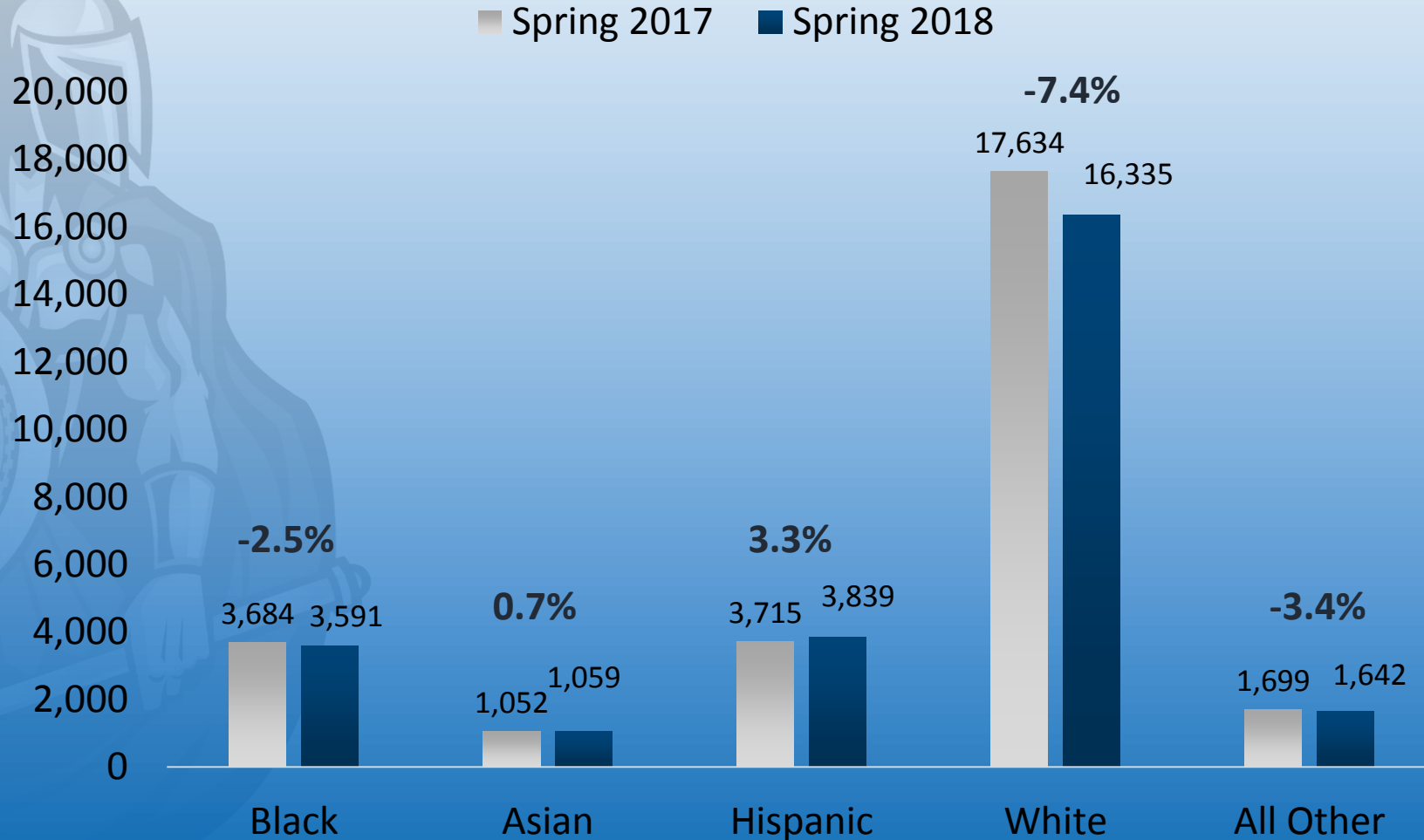
# FTIC Ethnicity



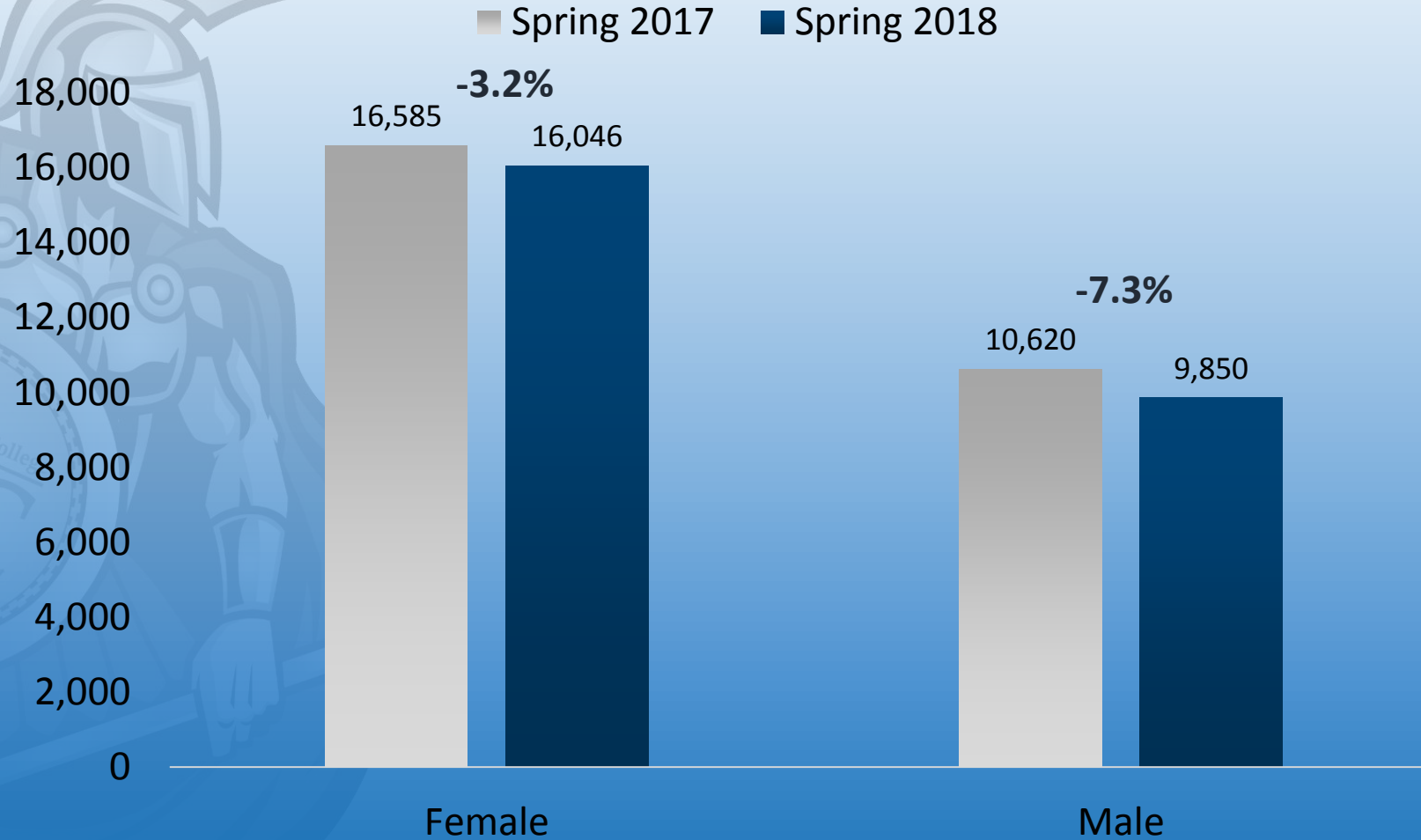
# Enrollment by Modality



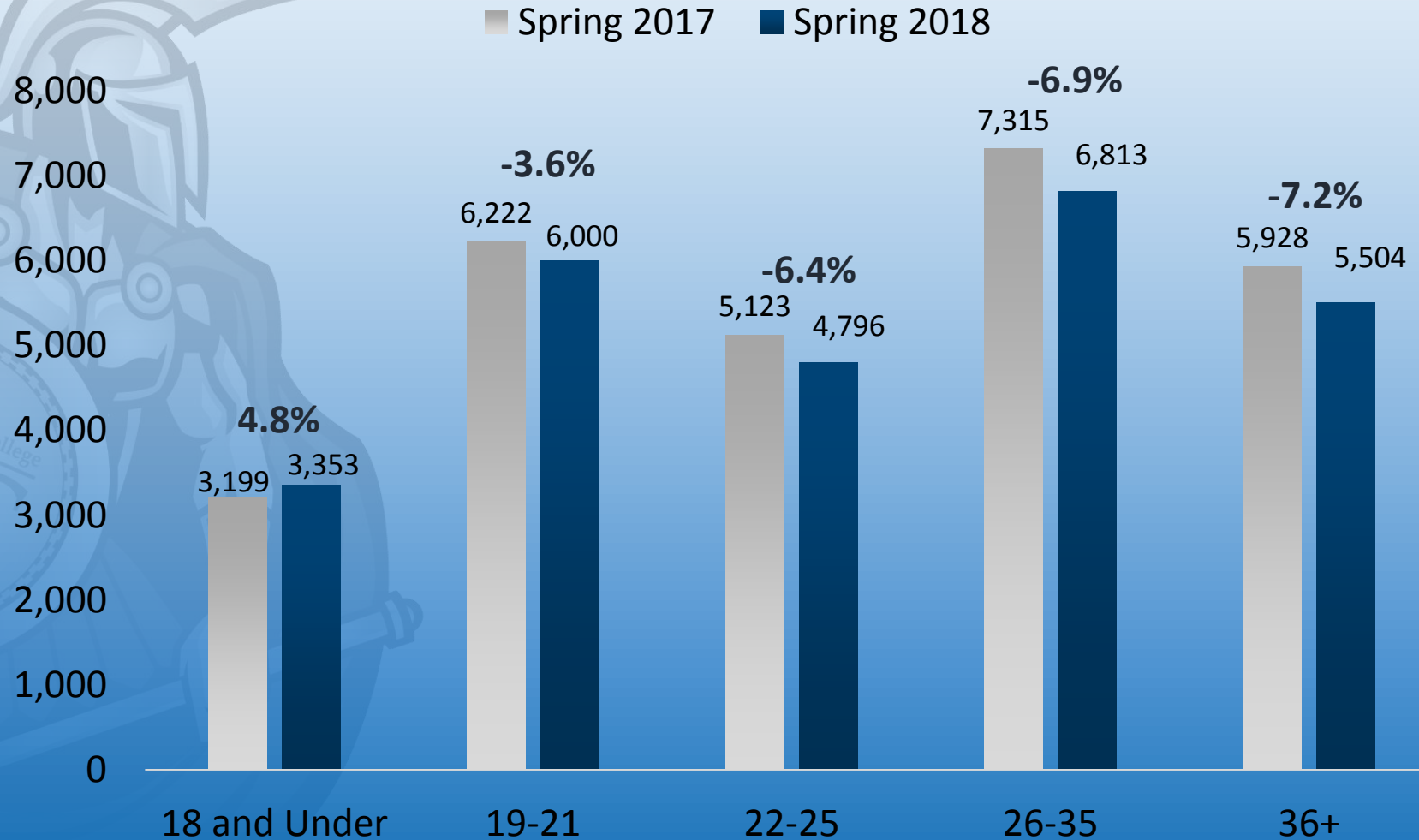
# Ethnicity



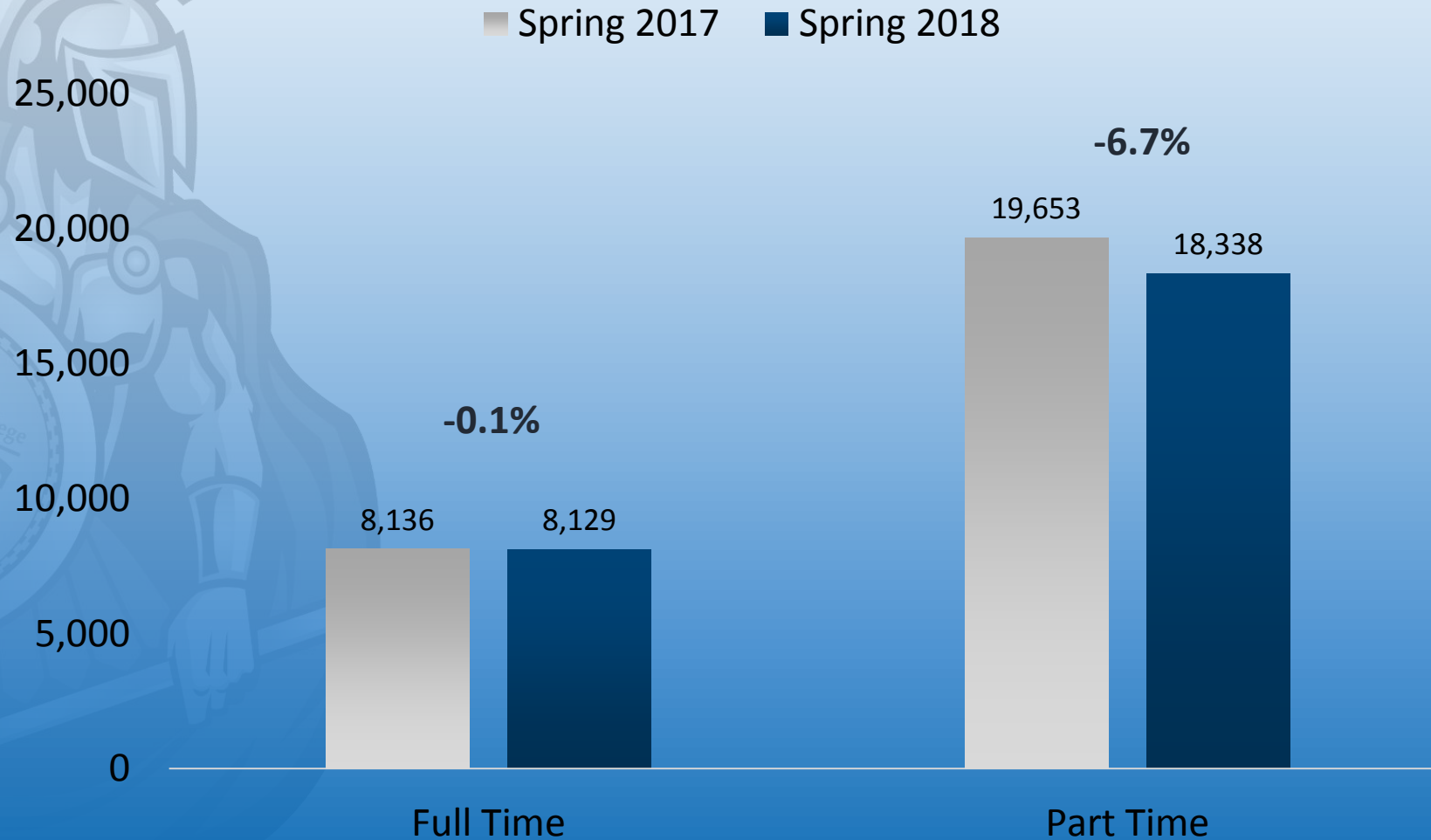
# Gender



# Enrollment by Age



# Enrollment Status (FT vs. PT)

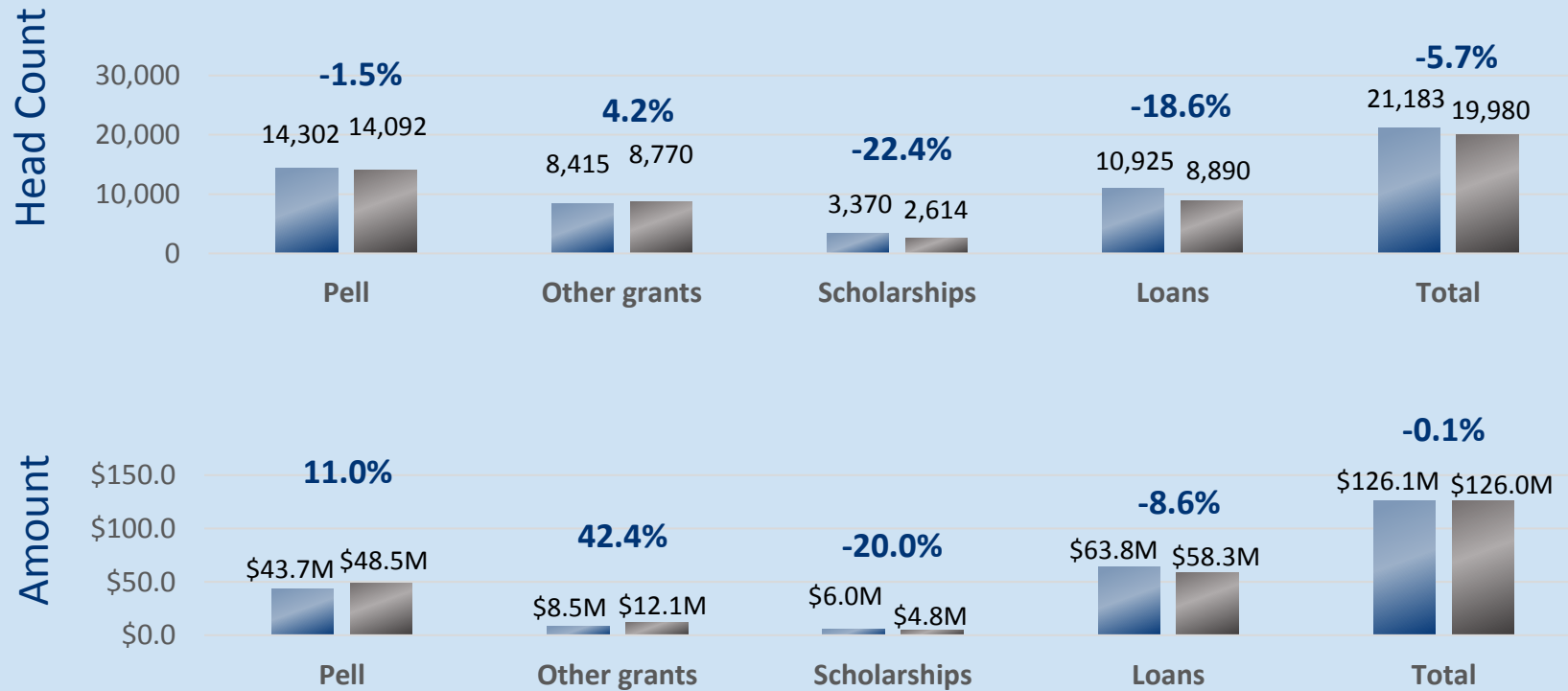


# FTIC Fall to Spring Persistence

# Enrolled Fall		# Enrolled Spring		Persistence Rate
Fall 2016	3,211	Spring 2017	2,539	79.1%
Fall 2017	3,366	Spring 2018	2,719	80.8%



# Financial Aid – By the Numbers



- 2016-17 data includes fall, spring and summer terms, 2017-18 data includes fall and spring terms.
- Grant increase (42.4%) due to increased Student Assistance Grant allocation. Scholarships (- 20%) does not include Summer term
- Loan counseling initiatives have resulted in a lower count of students who are borrowing

# Noteworthy Observations

- Overall SSH -3.6%; Overall Headcount -4.8%
- Baccalaureate SSH -2.2%
- In last 40 days closed gap from -10.5% to -3.6%
- FTIC enrollment is -6.1%
- FTIC African American students is up 1.3%
- Upper Division enrollment gains in:
  - Policy, Ethics and Legal Studies +20.5%
  - Health Sciences +14.4%
  - Education +7.0%
- Online enrollment up 3.9% headcount and 2.7% SSH
- White students down -7.4%
- Growth in ages 18 and under of 4.8%; all other age groups down
- 1.7% increase in Fall to Spring persistence of FTIC students

## Next Steps

- Strategic Workforce Forums with the Provosts and Deans on 12/4 reviewed the Targeted Occupations within our region and are developing and/or exploring the following programs:
  - ✓ • Elementary Education Online (Fall 2017)
  - ✓ • Education Studies and Community Leadership Online (Fall 2017)
    - Expansion of EMT (Tarpon Springs) – need funding source
  - ✓ • 911 Dispatchers Program (PSAV) – Begins January 22
    - Mechatronics (embedded in Engineering Technology)
      - Robotics and Simulation Technician (embedded in Electronics Engineering Technology)
    - Lineman Apprenticeship under discussion with Duke Energy
    - Sports Management sub-plan for BAS in Management (Fall 2018)
    - Exploring School of Financial Services in College of Business

# Next Steps

1. Consider External Consultants to:
  - Review Class Schedule in light of Facility Footprint Report
  - Review our Onboarding and Registration Process
2. Pilot new 10-Week Spring Session at SPG
3. Academic Pathway articulation with Pinellas Technical College and PCS HS students
4. Review Program Offerings leading to livable wage jobs
5. With recent NSF grant, expand our STEM related AA transfer services (Bridge to Baccalaureate)

# Questions

