

MINUTES OF THE OCTOBER 15, 2019 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, October 15, 2019 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The following Board members were present: Chair Katherine Cole, Bridgette Bello, Thomas Kidwell, and Deveron Gibbons and Nathan Stonecipher. Also present were Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, October 15, 2019, at the EpiCenter, Room 1-453, 13805 58th Street North, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

19-120. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
OCTOBER 15, 2019

EPICENTER MEETING ROOM (1-453)
13805 -58th STREET N.
CLEARWATER, FL
REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. Presentation of Retirement Resolutions and Motion for Adoption – None
- B. SPC Spotlights

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 20, 2019 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel
- B. SPC Foundation - Mr. Jesse Turtle, Vice President, Institutional Advancement and Executive Director Foundation (*Presentation*)

VI. STRATEGIC FOCUS—

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Strategic Plan Dash Board – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Affairs (*Presentation*)
2. Phi Theta Kappa International Honor Society – Ms. Bonnie Kesler – Associate Professor of Psychology and Advisor to the Eta Nu Chapter of Phi Theta Kappa (*Presentation*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (items previously considered but not finalized) - None

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B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. Florida Department of Military Affairs, Florida National Guard Counterdrug Program – Multijurisdictional Counterdrug Task Force Training (MCTFT) Program FY 20 (*Action*)
- b. Aurora Foundation – Aurora Foundation Grant (*Action*)
- c. U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services- Victim of Crime Assistance Program (*Action*)

VIII. DIRECT SUPPORT ORGANIZATIONS

A. AUDITS AND OTHER STATUTORY REQUIREMENTS OF DIRECT SUPPORT ORGANIZATIONS, APRIL 1, 2018, THROUGH MARCH 31, 2019 (St. Petersburg Foundation, Leepa-Rattner Museum and Institute for Strategic Policy Institute) (*Action*)

B. Monthly Update

- 1. Leepa-Rattner Museum (LRMA) (*Information*)
- 2. Institute for Strategic Policy and Solutions (*Information*)
- 3. Palladium (*Information*)

IX. INFORMATIONAL REPORTS

- A. Quarterly Informational Report of Contract Items (*Information*)
- B. Quarterly Informational Report of Exempt and Non Exempt Purchases (*Information*)
- C. Quarterly Report for Dell Financial Agreements (*Information*)
- D. Removal of Certain Assets from Property Inventory (*Information*)
- E. Operating Budget Report (*Information*)

X. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

XI. PRESIDENT’S REPORT

XII. NEXT MEETING DATE AND SITE

November 19, 2019, St. Petersburg Gibbs Campus, SS 202

XII. ADJOURNMENT

*ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING
TO IMMEDIATELY FOLLOW – Presenter: Dr. Raquel Giles, Principal, St. Petersburg Gibbs Campus
and Dr. Ian Call, Principal, Tarpon Springs Campus (see separate agenda)*

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting October 15, 2019, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: October 4, 2019

19-121. Under Item I, Call to Order

The meeting was convened by Chair Cole at 9:00am. The invocation was given by Mr. Stonecipher and was immediately followed by the Pledge of Allegiance.

19-122. Under Item II – Recognitions

- A. Presentation of Retirement Resolutions and Motion for Adoption – None
- B. SPC Spotlights

Ms. Andrea Henning thanked the Board for the priority they have placed on Workforce at SPC. She shared that the Workforce Institute has experienced significant financial growth and is in the black for quarter one with a net surplus of \$75,000 that is supported by significant growth in corporate partnerships.

Ms. Henning highlighted the Power Town partnership. She recognized a few of the partnership members, including CareerSource team member Jennifer Brackney and her team; the CPX team; the engineering, manufacturing, and building arts teams; the grants team, including Katie and Jennifer; the apprenticeship team; and the Workforce Institute team.

Ms. Henning introduced Belenthia Berry and Dr. Susan Garrett, who are both part of the Workforce Institute team. She shared a fun photo of the two. Ms. Henning noted that these two people have really shepherded this important partnership with Power Town. She invited Dr. Garrett to share more about the partnership and introduce the Power Town representatives.

Dr. Garrett said that the collaboration with PowerTown is going to allow SPC to meet the needs of skilled trade workers and professionals as well as open new career pathways for many students to come. With the expertise of Power Town and the workforce education talent of SPC, they will develop a world-class program that will become the model for all electrical worker training across the country.

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Thanks to the Quick Response Training grant awarded by CareerSource Florida, Power Town will be able to train a hundred new employees in the coming year. Dr. Garrett introduced the president of PowerTown, Steve Townsend.

Mr. Townsend expressed his pleasure to be in front of the College and to start the partnership. He noted that there has been a lack of training in this type of field and that the curriculum is not where it really needs to be. He stated that his employees are very excited about the partnership. He thanked the College again and opined that the partnership between the College and PowerTown will be a great thing for the industry that is badly needed.

Dr. Williams thanked Mr. Townsend and expressed her excitement about this opportunity. She cannot wait to get it moving and to expand it. She thanked CareerSource and expressed happiness to have Steve as part of the SPC family.

19-123. Under Item III, Comments

Chair Cole thanked everyone for their continued hard work. She shared that Dr. Williams, Trustee Gibbons and she will be leaving tomorrow to go to San Francisco to the Association of Community College Trustees annual meeting. They are looking forward to learning and bringing back continued best practices. She opined that it is a wonderful opportunity to get some good continuing education from the trustees' level. She stated that she is always refreshed to know exactly how on point SPC's administration and team is, and that SPC works hard to be sure that they are delivering the nation's best products. She noted that SPC's metrics, strategic plan, and focus are truly on point.

Vice Chair Bello shared that she was involved in the ISPS interviews last Friday. She was very encouraged by the two candidates at the top. She noted that they will be in a public forum for interview this Thursday.

Vice Chair Bello also shared that she attended an alumni mixer and was very excited to see how many people were there, including a graduate from 1967.

Trustee Kidwell stated that he will be attending his first board meeting at the Leepa-Rattner Art Museum on October 30th. He will be touring the Seminole campus in a week with Provost Strickland. He is looking forward to both occasions.

Dr. Williams recognized Christie Costello, who has been working with Dr. Rinard on how SPC can improve the call center; in one quarter, she saved the College \$28,777.

Dr. Williams shared that last week, SPC got word that the AS degree in Cybersecurity has been designated as a National Center of Academic Excellence in Cyber Defense Education. She noted that this is a huge opportunity for SPC and that it may be one of the last times they are going to give this designation to a state college. She applauded the team and the leadership for the work they have done to ensure SPC provides the nation's best products.

Dr. Williams recognized those who led the Keys to Manhood event. There were over a hundred young men on campus Friday to learn about academic excellence, how to have a better life, and how to move

forward. On the same day, SPC had a little over a hundred young ladies learning a lot on the International Day of the Girl. SPC is doing a lot with community engagement and making sure that the College is a part of the solution to today's problems. She is proud that SPC had over 250 young people on campus learning more about life.

Dr. Williams shared that Mark St. Louis was recently appointed to the Education Law Committee of the Florida Bar Association, which is a huge deal.

Dr. Williams stated that last week, Congressman Christ was here to give SPC a check in the amount of \$333,446 that will be renewable up to four years, which would be a total of almost \$1.3M for SPC to assist students with childcare.

Dr. Williams shared that SPC also received a grant for \$120,000 partnering with the YMCA and Juvenile Welfare Board on children's literacy instruction.

Dr. Williams reported that 15 SPC athletes were named to the Florida 2018-19 All-Academic team for having above a 3.3 GPA.

Dr. Williams shared that SPC is a partner in the Arts Business Academy for Creative Artists that will be providing professional development training for emerging artists, musicians, and writers.

19-124. Under Item IV, Review and Approval of Minutes

The minutes of the September 17, 2019 Meeting of the Board of Trustees of St. Petersburg College were presented by the chair for approval. Trustee Stonecipher moved approval of the minutes as submitted. Trustee Bello seconded the motion. The motion passed unanimously.

19-125. Under Item V, Monthly Reports

Under Monthly Reports

- A. General Counsel
- B. SPC Foundation Vice President, Institutional Advancement and Executive Director Foundation (*Presentation*)

Chair Cole noted there has been an adjustment to the monthly report section of the agenda to include a rotation of reports from different departments. She encouraged feedback on this change. Chair Cole welcomed Mr. Turtle with a report on the SPC Foundation.

Mr. Turtle introduced the leadership team from Institutional Advancement: Executive Director of Marketing and Strategic Communications, Rita Farlow; Executive Director of Grants, Dr. Katie Schultz; and Executive Director of Advancement Services, Theresa McFarland. Mr. Turtle also recognized Steve Shepherd, who is a member of the board of directors and is often at the Board meetings to support the College.

Mr. Turtle discussed building a culture of philanthropy. Since he arrived at SPC on March 4th, he has been working to instill the culture of philanthropy within SPC and the community. For SPC, it starts

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with three A's: being an advocate, being an ambassador, and asking. This does not mean that everyone asks for a gift, but it means that everyone asks the community to be engaged with SPC, which means that everyone is a fundraiser, and all are involved in the process and inviting donors to invest in SPC's mission to make a difference in the community. Mr. Turtle pointed out that the two longtime donors to the College of Nursing pictured in the visual presentation are Dr. Whitaker and Betty Gaston.

Mr. Turtle shared the fundraising goals for this year and dollars raised as of September 30th, which is over \$1.86M so far this year; last year at this time, fundraising was at \$1.5M. The overall fundraising goal for this year is \$2.44M; the Foundation is already 77% to that goal. Mr. Turtle expressed pride in the fundraising team, specifically recognizing Jody Collins and Adele.

Mr. Turtle highlighted a few small ways the Foundation supports SPC: working with the recruitment team, the Foundation provided \$2,500 in funding for an application fee waiver to assist with recruiting prior to the Fall term; the Foundation provided 2 3-credit class scholarships as an incentive to participate in the Titan Live Webinars, which assisted students in class registration and financial aid to get those students who were in the pipeline to actually finish their registration; the Foundation again will support students going to Tallahassee; the Foundation will support faculty and staff with the opportunity to apply for a Titan Achievement grant and a Silverberg Grant, each at \$3,000 (the Silverberg Grant is a private donor grant funded by Jodi Jane Silverberg, a community member, and the community room where the recent alumni event was held is named in honor of the Silverbergs); the Foundation has awarded over 1500 scholarships totaling \$1.25M so far this year. Mr. Turtle recognized Katie Carter, Scholarship Manager.

Mr. Turtle presented a further breakdown of the other programs that the Foundation supports. He noted that the Foundation has great community support from corporate sponsors to support Women on the Way. He also recognized the Keys to Manhood, which was held on the Seminole campus last Friday and the Pearls and Portfolios program, which was part of the International Day of the Girl.

Mr. Turtle stated that to build on this success and further engage faculty, staff, alumni, and the community in the investment of the College, the Foundation has created the Titan Fund. As a foundation, the SPC Foundation has previously focused on investments and scholarships. These investments are very important and help get the students in the door, but the Foundation also knows it must assist students in successfully getting across the stage. So, the Titan Fund supports the whole college. It is the Foundation's annual fund and its unrestricted to help sustain academic programs, scholarships, innovative programs, student support services, technology, and every other aspect of the College. With the launch of this new Titan Fund, the Foundation Board of Directors wants to show its commitment to SPC by offering a \$30,000 challenge – every donation to the Titan Fund will be matched dollar-for-dollar until December 31st. Mr. Turtle thanked everyone who has already made a gift to that initiative and encouraged everyone to participate and make a difference.

Chair Cole thanked the Foundation Board of Directors for the match for the Titan Fund. She said that the Titan Fund really grew through Mr. Turtle's idea but also as a direct result of the SPC Board's ask of the Foundation to expand their focus and to really decide and embrace the College's priorities collectively and to broaden their focus away from scholarships. She commended the fact that they have raised their hands and pulled out their pocketbooks to say, "Here's money that we are willing to match ourselves to raise money." Chair Cole shared that she has previously donated to the Titan Fund and that

she will again now that this match is here. She strongly encouraged the other Board members to do so as well.

Mr. Turtle said that he also left the Board members car magnets that they can put on their cars as another way to be an ambassador of SPC.

19-126. VII. STRATEGIC FOCUS AND PLANNING

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Strategic Plan Dash Board – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Affairs (*Presentation*)

Dr. Crawford stated that she will share a new monthly dashboard that is going to help SPC track achievement of the strategic plan. She reminded the Board that the strategic plan has a series of metrics, like retention and graduation rates, that are really annual-based or semester-based. She wants to provide a way for the Board to look at metrics on a monthly basis that can show achievement in SPC's movement or progression towards those goals. They are broken down into the five areas or the five different plans or working committees that have initiatives to support the overall achievement of the goals. Dr. Crawford stated that she would spend some time today walking the Board through each one of these so that they are able to understand some of the nuances of them and that way next month when they see it they will be able to focus more on how the College is doing and what are the rationales behind that. She noted that this is a dynamic report because it is something that her team put together in a month. Dr. Crawford thanked all of the committees and especially the marketing team and Harrison for making it look so incredibly gorgeous and easy to comprehend.

Dr. Crawford shared that one of the key metrics on the strategic plan is student success. SPC is trying to increase student success by 2% over the course of the three years of the strategic plan and the goal is to get to 80.2%. The College is currently at 79.2%.

Dr. Crawford explained the first area of focus, recruitment. It is focused on the number of new students in credit-bearing programs or the overall number of students who are entering into the Workforce Institute. The very first metric has to do with the number of admission applications. All of the metrics in this bucket are actually directly related to the strategic plan, so these are three-year targets. The first target for this increase of admission applications is 10%, with the goal of getting 16,800 applications within a year; this is a calendar year, and so it starts in January and ends in December. This is key because the more applications SPC gets, the more people SPC can try to recruit, and the recruitment team has a very solid process of following from admissions through enrollee through the application process. From the baseline back in 2017 when SPC started the strategic plan up to through the end of September, SPC received 11,489. In 2018, that dropped a little bit, and in 2019, that dropped a little bit more.

Dr. Crawford stated that this is directly related to the next metric, which is again a three-year goal, of increasing the number of new students who have enrolled. At the time of the creation of the strategic plan, the target was an increase of 3.5%, with the goal of getting an annual number of 9,718. The Fall of 2017 baseline was 5,468. SPC went down a little bit in the Fall and went down a little bit in the Fall of 2019 as well. This goes through October 2nd.

Dr. Crawford acknowledged that all the numbers in red might not look good, but the good news is that she just ran the numbers to send to the state, and the state looks at how SPC sends in funded FTE, which

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is the number of courses that students are taking on a full-time basis, and right now, SPC's funded FTE year-over-year has not dropped. So, student numbers have gone down, but students are taking more courses. This is good for progression; this is good for reaching towards completion quicker. It looks like it is a negative, but the funded part is actually good.

Trustee Stonecipher clarified that the 9,718 is for the entire year and the numbers below that are just for the Fall.

Dr. Crawford confirmed that is correct.

Dr. Crawford stated that the last bucket in this group has to do with the Workforce Institute. SPC set a three-year target of increasing the number of students who go through the Workforce Institute by 40%. She acknowledged that was a very ambitious goal; SPC was hoping to end all the way up in the 6,000 range. For the overall annual of 2017-18, SPC had 4,309, which was the starting point. From the baseline for Fall of 2018 to where SPC is as of 9:30am today, that is an increase of 14%. Dr. Crawford congratulated the Workforce Institute for all their hard work.

Dr. Crawford explained the middle bucket, which has to do with retention. These are initiatives that focus on how to keep the students that SPC has. There is a strategic plan goal of increasing overall retention by 3.2%, up to 72% overall. The Fall-to-Fall retention rate is currently at 69.3%, which has been increasing year-over-year.

Dr. Crawford discussed the three initiatives under the area of retention. The first one has to do with increasing Learning Resource Center usage, which includes tutoring for students, library initiatives, and introductions to the library. SPC wants to have an overall target for the Fall of 18,800 visits, which represents a pretty big jump. Last Fall at the end of September, SPC was at 11,332; the numbers are currently up 16%. She believes there will be no problem hitting this goal, which means students are taking advantage of those extra resources.

Dr. Crawford explained that the second initiative under retention has to do with increasing events attendance. Students who are engaged with the College, who attend these events, have an 8% increase in their overall success rate. So, the more students who attend events, the more likely they will be engaged, more likely to stay, more likely to feel that sense of belonging. Last year's baseline for the year was 24,533; the goal for this year is 30,000, and the Fall goal is 14,000. Last Fall at the end of September, it was at 6,000; this Fall, the numbers were down about 100 students, but a lot of that has to do with the fact that SPC holds weekly events, so each Career and Academic Community hold an entire week of events for students to attend, and SPC started a week later this semester. She does not foresee any problem meeting this goal.

Dr. Crawford said that the last initiative under retention is decreasing the withdrawal rate. Last Fall, SPC had a record low of students withdrawing, with a drop of 10.4%, which was astronomical. Fewer students were withdrawing from class based upon the initiatives and the support of faculty members to convince students to "stay in there, don't give up, we want you to stay with us."

This Fall, SPC set another ambitious target for 5%. Fall-over-Fall at week six – end of September – is a decrease of 19%, which seems crazy, but it is going to change and fluctuate every single week, especially as it gets to the 60% mark when students will term withdraw.

Dr. Crawford discussed the initiative of employee engagement. She reminded the Board that SPC's human resources department had a survey that went out to all faculty and all staff which identified those areas where SPC needed to focus. This area has to do with unlocking the MAGIC, which is an acronym that stands for Meaning, Autonomy, Growth, Impact, and Connection of SPC's committed staff. The first area of focus is growth. All the survey questions that rolled up into growth are at 65%; there were two buckets underneath that one for professional development opportunities and for feeling challenged. So, when SPC has events like Discovery Day, they will send out a PULSE survey to anybody who attended the Discovery Day and say, "How are you feeling about this professional development?" and the same questions will be asked, and SPC will see if they can move the needle on that 50%. These will not change every month, but depending upon the initiatives, they will change on a month-to-month basis. There are two areas underneath autonomy, which include feeling trusted and feeling empowered. Again, as SPC has opportunities for faculty and staff to participate in events and initiatives, those poll surveys will go out and SPC will track how they are moving the needle on those areas.

Dr. Crawford next discussed the Learning Experience. She reminded the Board that at the last Board meeting of the last academic year, the Learning Experience committee came and shared how they had done over the course of the year. They have set their new goals for the year, and these are all faculty-led initiatives to help support student success. They have chosen three areas. The first one has to do with increasing the number of professional development opportunities for the faculty, and they are hoping all of these initiatives increase at least by 10%. Fall-over-Fall, there is an increase right now of 23.7%. SPC has a series of hosted webinars that are ongoing right now and are very well attended. The second one has to do with increasing SPARK usage. SPARK is the ability for a faculty member, through the learning management system MyCourses, to text message directly a student's phone. Those faculty members who send a series of SPARKs or text messages that are impactful – that is the key, not just like, "Hey dude, how are you?" but like, "Hey, I'm noticing that you're a day late, or don't forget that you have your assignment coming up. I know you can do this!" – those faculty members that were sending more and more SPARKs were achieving double-digit gains for their students' success rates. SPC has a lot of initiatives that are around using these faculty tools. Fall-over-Fall, it is up 30%. The last one is also a faculty tool within the learning management system, and this is contacting students through their emails. What it does not take into account is if faculty email a student through Microsoft Office or Gmail or any other form of communication, but SPC just hosted faculty tools week and believes that both of these numbers will show some good gains.

Dr. Crawford presented the last initiative, resource realignment. These are tracking funding opportunities that support student success; it is not a specific budget that one looks at every month. The first one has to do with grants. This is impact driven – the goal of the grants department is not to get just money, but it is to find grants that truly support initiatives that will support student success. The goal is not to get more money; the goal is to get the right grants to support student success in the best way. Based upon the first quarter, SPC has almost met the entire goal for last year. The second one has to do with revenue. When the resource alignment committee met, they wanted to say, "What is the one thing that we can truly impact?" and so they have broken down the budget into state funding and non-state funding. Non-state funding has to do with additional increased tuition revenues, auxiliary revenues, leases – all of those extraneous things that feed into this non-state funding bucket. They have a budgeted

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number of \$70M and they are going to track every month to see how SPC is doing. SPC is obviously hoping to exceed the budgeted amount over the course of the year. The final one has to do with the Titan Fund that Mr. Turtle discussed. It is currently at \$41,000 plus, which is an increase of 21%.

Chair Cole thanked Dr. Crawford. She reported that her and Dr. Williams went through this over the course of the month and tried to pick out what they thought were the things that could truly show on a month-to-month basis, as some of the things that SPC tracks are more annual metrics or quarterly metrics that it would not be as impactful to see every month. She elaborated that they were trying to determine based on the conversation that the Board has had over the past several months what was important to the Board and what would the Board want to see on a month-to-month basis in order to determine where the College and the Board needs to shift their focus. She noted that lots of times, the Board hears presentations about different things that are happening at the College, but that they do not want it to be a program du jour that the Board is focusing on. She acknowledged that this was Dr. Crawford's best attempt, and a very good one, at interpreting the conversations.

Chair Cole expressed that she especially appreciates the resource alignment, as this is something the Board has been talking about generally. She noted that there will be some adjustments to how SPC presents their financials anyway, about the overall health of the College. It is not necessarily where SPC is as compared to budget, because SPC generally does a good job of staying on budget, but where is SPC and where does SPC need to be to become the great state college that it wants to be. Those are some of the philosophies behind it. She thinks SPC will probably have a few tweaks as they go along. She stated that she is open to feedback from the Board regarding different metrics or presentation format.

Trustee Stonecipher opined that this is fantastic. He asked if the Board will receive this at each monthly meeting going forward.

Chair Cole confirmed that it would be shared at each Board meeting.

Trustee Stonecipher asked if the Board will have Dr. Crawford walking through these with background at each meeting, or is that every other month, or are they still working that out.

Chair Cole responded that they are still working that out. They plan to have the metrics presented each month, and then the Board can decide as a group if they want Dr. Crawford to run through them all or just highlight some specifics.

Chair Stonecipher opined that it is nice to have the back-story behind some of this. For instance, with the events attendance, SPC started a week later this year, hence the numbers are dragging a little bit from last year; he thinks that tidbits like that are helpful, but overall he thinks this is fantastic and does not want to add too much more to this if at all because then it may get a little muddled and not as clear with what they are looking at. He stated again that this is extremely beneficial.

Dr. Williams applauded Dr. Crawford and her team. She opined that this is helping the College focus on the strategic plan. Instead of waiting to the end of the year, the College wants to show movement and to bring data to the Board that can show SPC making progress or addressing issues every month. She

noted that yesterday, they did talk about whether Dr. Crawford would be the one to present each month, but there will be times when they may want to go a little deeper on one area, in which case the expert of that area will present. She opined that this was a good opportunity for SPC to share the monthly movements and the intentional work that's being done to meet those goals going forward.

Vice Chair Bello shared that one of her favorite things to tell people is, what gets measured gets done. She thanked Dr. Crawford for giving the Board a measurement tool. She added that it would be beneficial at the end of the semester to maybe add completion rate or graduation to the success that they are ultimately looking for.

Dr. Williams noted that the state is looking at that and commended Vice Chair Bello for bringing that forward. The state is looking at the completion, and SPC needs to be eyeing that as well.

2. Phi Theta Kappa International Honor Society – Ms. Bonnie Kesler – Associate Professor of Psychology and Advisor to the Eta Nu Chapter of Phi Theta Kappa
(*Presentation*)

Dr. Williams noted that Phi Theta Kappa (PTK) is a way SPC engages students and reminded the Board that engaged students have higher success rates.

Ms. Kesler shared an overview of PTK and an update on the activities of all five SPC chapters. She explained that it is the International Honor Society for two-year colleges. They celebrated their 100th birthday in 2018, and Eta Nu is the oldest chapter in Florida and was the third on board in 1950. SPC chapters have a variety of membership numbers from semester to semester. Students are invited at the end of every semester to join if they meet the eligibility requirements. On an international level, Phi Theta Kappa requires anywhere from a 3.0 to a 3.5 overall cumulative GPA; all SPC chapters expect a 3.25 GPA and a minimum of 12 semester hours completed.

Ms. Kesler stated that students have a lot of opportunity to develop their leadership skills through engagement and collaboration with administration. Students also get very involved in campus life, so they are very engaged, and they have an opportunity to attend local, state, and international conferences. Members are eligible for various scholarships.

Ms. Kesler shared what the Beta Theta Omega chapter at Seminole is busy doing. Each year, chapters decide to shoot for a five-star status and to do that they have to complete an Honors in Action project, which is a college project in various service initiatives within their own community. The Honors in Action project is research-based. Students have a choice of nine themes. They select a theme, they research it, and then they develop an action plan that makes sense based on their research. This year, Beta Theta Omega is busy working with Pinellas Beekeepers and there is an area on the Seminole campus for their college project. They revamped and expanded the food pantry on their campus, and they do a variety of community events like beach cleanups, movies on the lawn, campus-wide kickball tournaments, and other campus events. Last year's chapter advisor won a Paragon Award for Excellence as a new advisor at last year's international conference just this past April in Orlando.

Ms. Kesler reported that the Alpha Zeta Tau chapter at Tarpon Springs is very busy working with the Citizens Alliance for Progress. As part of their service project, 15 students provided sessions and

MINUTES OF THE OCTOBER 15, 2019 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

meetings with 18 students through that program. They were voted the most engaged club on the Tarpon campus this past year. Their advisor, Dr. Eric Tucker, reported that this was the most ambitious of their chapter service projects.

Ms. Kesler stated that Alpha Omega Beta covers all state health education. At Vet Tech, it has been a real year of growth for advisor Anjum Perfetti, who decided to take on this leadership opportunity. She has been busy building the chapter membership. They are striving for the five-star chapter status this year. The Alpha Omega Beta chapter has also been invited to join her chapter on the Gibbs campus for the induction in November. Ms. Kesler noted that they tried to combine all the inductions, but it was difficult to coordinate.

Ms. Kesler reported that in Clearwater, the chapter is very busy rebuilding their tradition. From year to year, membership numbers and involvement fluctuate, but the Clearwater chapter remains very active upon the Clearwater campus.

Ms. Kesler shared photos from the wonderful award-winning year at the International Catalysts Convention this past April. The students won three awards – two of them for their Honors in Action research project (they researched visions of justice and they initiated a mentoring program with students at a juvenile detention center) and they also made it into the top 40 out of 1215 chapters internationally. They are planning for the same kind of result this year. This year, the Honors in Action project research has centered around child protective services and the Sheriff's Department, and students have met with Representative Latvala and they are advocating for Jordan's Law. The college project started with a meeting with campus Provost Dr. Leslie Hafer, who's been a real champion of Phi Theta Kappa. Students have gotten involved with the Lealman ecosystem and have worked with Father Bill Losasso from the Dream Center. Students toured the neighborhood to get an idea of what the neighborhood is like, and the plan is to build and install little lending libraries in Lealman, which will provide reading material for families and also will have some information about St. Petersburg College. Some members will be participating in the Halloween night trick-or-treating that they are doing in the Lealman Center.

Ms. Kesler noted some awards Eta Nu won recently: in San Antonio, Top 100 chapters; in Nashville, College Project (for a mural on Gibbs SS Building) and Paragon Award for excellence as a new advisor; in Kansas City, Honors in Action (for Solar Energy Research); and in Orlando, Honors in Actions (Peer Mentoring with JDC), Special Award for HIA Theme: Vision of Justice, and Top 40 chapters worldwide.

Ms. Kesler expressed that there is nothing harder to do than be an advisor to an active and busy PTK chapter, but she would not trade it for the world. The opportunity to see these students grow as leaders, the opportunity to see them engaged with campus life, to meet administration is a growth experience for the faculty advisor.

Ms. Kesler invited chapter president Catarina Weber to address the Board.

Ms. Weber stated that PTK has four hallmarks: leadership, fellowship, scholarship, and service. Phi Theta Kappa provides members with many leadership opportunities and the chance to develop and improve their leadership skills. A big way of doing this is through a regional Leadership Conference every year. Another great way is with the Five-Star Competitive Edge online program, which is a great

way to improve an individual's professional soft skills, which employers value. Fellowship is important with Phi Theta Kappa. Fellowship is a great way to bring a chapter together and create trust among members. It is also a great way to meet and connect with members within your own chapter and students from other community colleges nationwide at conferences. Phi Theta Kappa offers a wide variety of scholarships and transfer scholarships that are exclusive to members to help them afford to further their education. They even offer some scholarships for masters-level degrees. Membership in Phi Theta Kappa also distinguishes students from the others applying to prestigious universities. Service is a big part of Phi Theta Kappa as well. They are big into improving colleges and communities through opportunities. The annual Honors in Action and college projects have an overall goal of having an important impact on the college and community.

Ms. Weber shared her personal experience: “When I started college, I started HCC with the intention of transferring to USF. I ended up having safety issues at HCC and decided to leave when a friend told me about SPC. When I start at SPC, I had the intention of being here just long enough to get my AA and get accepted to USF. When I joined Phi Theta Kappa, I decided I should get involved a little bit. That way, I can say I was an active member. Then, I got bit by the bug and could not help but get more and more involved with this amazing Honor Society. When I joined Eta Nu, I never had the intention of becoming an officer, let alone the president of the Honor Society. Phi Theta Kappa has gotten me to step out of my comfort zone in more ways than I ever could have imagined. It has also helped me immensely with my leadership skills and my severe fear of public speaking. Eta Nu helped me get involved with SGA and between Eta Nu, SGA, amazing faculty, and student life, I could not bring myself to leave for USF, which had always been a goal of mine since I was a child.”

Ms. Kesler noted that PTK fosters engagement; they have a 91% completion rate nationwide, so students who get involved with PTK stay with the program and finish their degrees.

Trustee Stonecipher thanked Ms. Kesler and Ms. Weber. He asked Ms. Kesler what would encourage more students to join the Honor Society going forward.

Ms. Kesler replied that she just went to a Leadership Conference a week ago at Stetson University in DeLand, where she talked about this a lot with other faculty advisors in some of the workshop groups. Some of it has to do with the membership fee. Ms. Kesler does nominate three students every semester for what is called a Golden Opportunity scholarship and she also accepts some provisional members who may not yet have the funds to join. She also accepts some provisional students who do not quite meet the criteria for full membership, meaning they can be involved in all of the projects, but they cannot hold office and they cannot vote. Sometimes that results in the student eventually making that GPA and becoming a member. Ms. Kesler opined that maybe more awareness on campus of what Phi Theta Kappa is would help – she has observed that sometimes students think it is a club, but it is actually an academic organization. She noted that her chapter is represented at every quad event with plenty of information trying to keep students more well informed about what Phi Theta Kappa is and the benefits it affords them.

Vice Chair Bello asked what the membership fee is.

Ms. Kesler stated that the membership fee is \$100.

Ms. Bello asked if that is something SPC could potentially do with the Titan Fund.

Dr. Williams replied that SPC could certainly seek scholarships for the fee.

MINUTES OF THE OCTOBER 15, 2019 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Ms. Bello stated that PTK is life-changing for students.

Dr. Williams supported Ms. Kesler's statements regarding improving marketing efforts to increase membership. She noted this is something PTK is working on at the national level as well.

19-127. Under Item VII – CONSENT AGENDA

A. OLD BUSINESS (items previously considered but not finalized) - None

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. Florida Department of Military Affairs, Florida National Guard Counterdrug Program – Multijurisdictional Counterdrug Task Force Training (MCTFT) Program FY 20 (*Action*)
- b. Aurora Foundation – Aurora Foundation Grant (*Action*)
- c. U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services- Victim of Crime Assistance Program (*Action*)

The Board considered VII –B.1a and the VII-B.2c Mr. Stonecipher moved approval. Mr. Kidwell seconded the motion. The motion passed unanimously.

VIII. DIRECT SUPPORT ORGANIZATIONS

A. AUDITS AND OTHER STATUTORY REQUIREMENTS OF DIRECT SUPPORT ORGANIZATIONS, APRIL 1, 2018, THROUGH MARCH 31, 2019 (St. Petersburg Foundation, Leepa-Rattner Museum and Institute for Strategic Policy Institute) (*Action*)

Vice Chair Bello moved approval. Mr. Stonecipher seconded the motion. The motion passed unanimously.

19-128. Under Item VIII -B, Monthly Update – NONE

B. Monthly Update

- 4. Leepa-Rattner Museum (LRMA) (*Information*)
- 5. Institute for Strategic Policy and Solutions (*Information*)

6. Palladium (*Information*)**19-129. Under Item XI, Informational Reports**

- A. Quarterly Informational Report of Contract Items (*Information*)
- B. Quarterly Informational Report of Exempt and Non Exempt Purchases (*Information*)
- C. Quarterly Report for Dell Financial Agreements (*Information*)
- D. Removal of Certain Assets from Property Inventory (*Information*)
- E. Operating Budget Report (*Information*)

19-130. Under Item X, Proposed Changes to BOT Rules Manual – Public Hearing - NONE**19-131. Under Item XI, President's Report**

Dr. Williams reported the progress made on the Student Success Center since last month. The SPOT were submitted to the state; she anticipates having approval by next week. The College is also meeting with the realtor next Wednesday to get it posted so that SPC can actually start advertising the District Office building. The renovation will begin once the SPOT survey comes back.

Dr. Williams shared that the Titan Discovery Day is next week on the 22nd. She invited the Board to attend. The College is closed that day for classes and the college family comes together for an all-day professional development day. It will be a fun day but also a learning day.

19-132. Under Item XII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, November 19, 2019, 9:00 a.m., at the St. Petersburg/Gibbs Campus, Room SS 202.

XII. ADJOURNMENT

Having no further business to come before the Board, Chairman Stonecipher adjourned the meeting at 10:00am.

19-133. Under Item XIII, Under St. Petersburg Collegiate High School

Ms. Raquel Giles and Dr. Ian Call brought forth the 2018-2019 audit for review and requested approval. – Stonecipher, Bello

Ms. Giles shared that the Collegiate High School has been working on several community-building initiatives. Since there are new teachers and administrators at the Gibbs campus, they really want to continue the legacy of excellence developed with this program by Ms. Metz and the previous Curriculum Specialist, Dr. Call. Collegiate High School juniors participated in a STEM activity where they came in early a few days before school started and were partnered with other juniors. The goal is to provide a supportive learning environment for all of the scholars. The Interact students participated in the Rotary Interact Bahamas Relief event that was held at Countryside High School. Students and families participated in FAFSA night, which was held on October 3rd; over 30 families participated in this event, and more sessions will be offered. The Fall dance will be held on October 25th. School improvement goals for Pinellas County Schools are of course aligned to the mission and the vision. The

MINUTES OF THE OCTOBER 15, 2019 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Safe School Assessment, as required by the Marjory Stoneman Douglas Act, was completed; there were two recommendations in that assessment: (1) move the school Safety Officer to the front of the building and (2) create a single entrance. This school safety assessment is an online tool used by the state and the school district.

Dr. Call shared some highlights of what is happening at the brand-new Collegiate High School on the Tarpon Springs campus. One of the first things they did was establish the PTSA; they have a full slate of parent volunteers who have been working with the county officers to get everything up and running. They have been doing fundraising so they can get their student activities up and running in order to give students the high school experiences that are so important, such as a game and karaoke night, which was very successful and fun with half the student body attending. Ten high school clubs have been established, including National Honor Society, SGA, Interact, Yearbook, Math Club, Science Club, Multicultural Club, Art Club, and Take Stock in Children. The TSCHS has also gotten involved in community through Rotary. Students volunteered at the Tarpon Springs triathlon. The Fall dance will be in the lobby area of the Fine Arts Building; students are very excited about having it there. The goals of the TSCHS are the same as those of the SPGCHS. The TSCHS has completed their site assessment with Pinellas County Sheriff's; they made a couple recommendations, and Dr. Call is working on implementing those recommendations. The TSCHS has also completed the FAST tool that is due to the state.

Vice Chair Cole congratulated Ms. Giles and Dr. Call.

Meeting Adjourned 10:05am.

Tonjua Williams
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Katherine E. Cole
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental
Materials

Board of Trustees Meeting
October 15, 2019

B. SPC Foundation

St. Petersburg College Foundation



Jesse A. Turtle
VP, Institutional Advancement &
Foundation Executive Director



Create a Culture of Philanthropy

Everyone is a fundraiser – Telling the SPC story

- We're all involved in the process of inviting donors to invest in our mission to make a difference in the communi





Fundraising Goals

Fiscal Year 2019-2020
As of September 30, 2019

Gifts Year to Date

%	Actual	Actual	Goal	Amount to	
	FY 18-19	FY 19-20	FY 19-20	Reach Goal	of Goal
Scholarships	\$1,166,121	\$1,482,913	\$1,600,000	\$120,587	92%
Programs/Grants	\$348,944	\$330,606	\$600,000	\$265,894	56%
Forums and Events	\$ 17,035	\$ 13,178	\$ 40,000	\$26,822	33%
SPC Titan Fund	\$ 0	\$ 41,531	\$200,000	\$158,469	21%
Total Gifts	\$1,532,100	\$1,868,228	\$2,440,000	\$571,772	77%



College Support

- Provided \$2,500 in Foundation funding to assist with recruiting for application waivers.
- Provided two 3-credit class scholarships as incentives for participation in Titan Live Webinars, assisting students with class registration and financial aid.
- Provided \$5,000 support for student trip to Tallahassee.
- Titan Achievement Grant and Silverberg Grants
- Awarded an estimated 1,561 scholarships totaling \$1,250,242 (Does not include First Generation Matching Grant (FGMG) awarded by Financial Aid.)



Program Support

• Leepa-Rattner Museum	\$ 82,535
• Palladium Theater	\$337,714
• Institute for Strategic Policy and Solutions	\$320,000
• Other Programs	\$107,037
(Includes WOW Conference, Keys to Manhood, Int'l Day of the Girl, etc.)	
Total Program Support	\$ 847,286
Total Program & Scholarship Support	\$2,097,528



Titan Fund Matching Challenge

SPC Foundation Board of Directors
\$30,000 Challenge 1:1 Match

- **What is the Titan Fund?**
- The SPC Titan Fund - the college's Annual Fund - supports St. Petersburg College students, faculty and staff in their pursuit of excellence in education. Your gift to the SPC Titan Fund helps to sustain academic programs, scholarships, innovative programming, student support services and every other aspect of the College. More importantly, your gift has the power to transform the lives of our students, helping them to realize and achieve academic success and economic mobility.
- SPC Titan Fund gifts are unrestricted, which gives the College the flexibility to quickly allocate support where the need is greatest. Become an integral part of the Community of Care and make a gift to the SPC Titan Fund today!

VI – A.1 Strategic Plan Dash Board

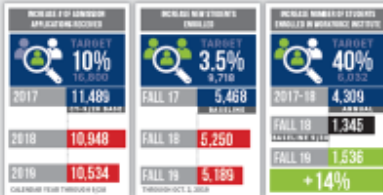


STRATEGIC PLAN MONTHLY DASHBOARD



RECRUITMENT

Number of New Students / Overall Enrollment for Workforce Institute



RETENTION

Initiatives focused on keeping the students we have



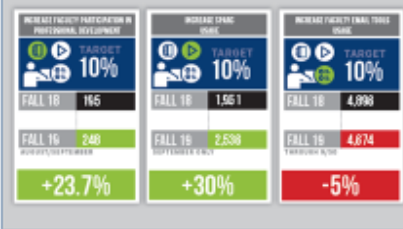
EMPLOYEE ENGAGEMENT

Unlocking the MAGIC of a committed staff (Mindset, Attitude, Growth, Impact, Connection)



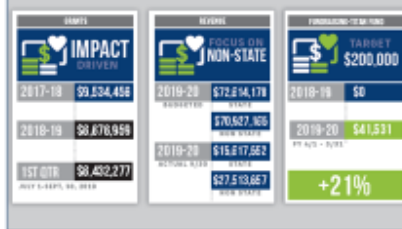
LEARNING EXPERIENCE

Faculty led initiatives to improve student success



RESOURCE ALIGNMENT

Checking funding to support student success



VI A.2 Phi Theta Kappa International Honor Society



**Phi Theta Kappa
International Honor Society**



PHI THETA KAPPA
HONOR SOCIETY

BOT Presentation
October 15, 2019
Bonnie Kesler

Background

- Phi Theta Kappa is the International Honor Society for two-year colleges. The group has chapters on each main campus.
- Phi Theta Kappa celebrated its 100th birthday in 2018
- Eta Nu is the third oldest chapter in Florida, chartered in 1950

Chapter	Number of Members
Eta Nu (Gibbs/DTMT)	245
Allstate/HEC/VT	58 new members!
Seminole	218
Clearwater	6
Tarpon Springs	524

Benefits and Opportunities

- Develop your leadership skills
- Enjoy fellowship opportunities with fellow students
- Attend local, state and international conferences
- Increase scholarship opportunities
- Gain rewards from service projects

Membership Criteria

- GPA-3.25
- Minimum of 12 semester hours completed

Beta Theta Omega (Seminole)



Honors in Action Project

Working with the Pinellas Beekeepers Association, and the Seminole Campus bee hives



College Project

Revamped and expanded the Food Pantry on campus



Serving Students in the Community

Beach cleanups, RCS Pinellas volunteering
Movie on the lawn and a campus-wide kickball tournament

Amber Estlund was awarded a Paragon Award for excellence as a new advisor



Alpha Zeta Tau (Tarpon Springs)

Service Project

STEM with CAP Center 4th and 5th graders

- Fifteen SPC students provided six sessions and meetings with 18 students at the Citizens Alliance for Progress.
- Workshops included programing, robotics, 3D printing, circuitry and engineering.
- This was the most ambitious of our chapter service projects
- Recognized as most engaged club on the Tarpon Campus.



Alpha Omega Beta (Allstate Center, Health Education Center, and Veterinary Technology Center)

Year of Growth

- Encouraging chapter growth and comradery
- Establishing chapter student leadership roles and overall chapter awareness
- Bringing awareness to benefits of PTK
- Honors in Action Project
- Striving to be a 5 star of higher chapter this year
- Focusing on communication with our members- In Person & Skype chapter meetings and connecting through Workplace

Tau Zeta (Clearwater)



Eta Nu Chapter (St. Petersburg/Gibbs/DTMT)

Eta Nu @ Catalyst

- World class speakers
- Networking and scholarship information
- Meet members from different regions in PTK
- Recognition for work on Honors in Action and College Projects
- Leadership Development



Honors in Action

Advocacy for Jordan's Law, sponsored by Representative Chris Latvala

College Project

- Meet with Provost Dr. Leslie Hafer
- Tour the Lealman ecosystem with Father Bill Losasso from the Dream Center
- Build and Install little lending libraries in Lealman



Awards

Conference	Award
San Antonio	Top 100 chapters
Nashville	College Project (Mural on SPG SS Building)
	Paragon Award for excellence as a new advisor
Kansas City	Honors in Action (Solar Energy Research)
Orlando	Honors in Action (Peer Mentoring with JDC)
	Special Award for HIA Theme: Vision of Justice
	Top 40 chapters worldwide





October 15, 2019

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Dr. Tonjua Williams, President *TW*
SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Fritts, Charleston	Career & Academic Advisor	Counseling & Advisement HC	10/7/2019-6/30/2020

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Bloom, Joshua A	A V Services Coordinator	Administrative Information Sys EPI	9/23/2019 - 6/30/2020
Mundorff, Sheryl	Stud Success & Transfer Coord	Enrollment Management DO	9/23/2019 - 6/30/2020
Hourigan, Maureen A	Career & Academic Advisor	Provost Office SE	10/7/2019 - 6/30/2020

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Javier, Veronica S	Administrative Svcs Specialist	Baccalaureate Programs SE	9/23/2019
Hartigan, Tiphene R	Administrative Svcs Specialist	Dental Hygiene HEC	9/9/2019
Spear, Samuel J	Materials Mgmt Assistant	Facilities Services AC	10/7/2019
Kuracheva, Ekaterina L	Human Resources Specialist	Human Resources Ben Support EPI	9/23/2019
Essex, Kaylee L	Information Tech Specialist	Information Systems - Network EPI	10/7/2019
Coovert, Pamela B	Sr Instructional Support Specst	Learning Resources CL	9/23/2019
Hall, Linnea	Sr Instructional Support Specst	Learning Resources HEC	9/23/2019
Simone, Christina J	Administrative Svcs Specialist	Leepa/Rattner Museum TS	9/9/2019

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Abercrombie, Eric N	Faculty - supplemental	Ethics CL	9/23/2019
Flocken, Megan A	Faculty - supplemental	Ethics CL	9/23/2019

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Sonnenberg, Michelle L	Adjunct Faculty	Communications SPG	9/16/2019
Hochman, Christopher B	Adjunct Faculty	Natural Science CL	9/16/2019
Mannari, Christopher J	Adjunct Faculty	Natural Science CL	9/16/2019
Maqueda, Cesar R	General Support	Student Activities CL	9/16/2019
Devine, Patrick W	OPS Career Level 1	Academic & Student Affairs DO	9/9/2019
Cook, Erika H	OPS Career Level 1	Communications TS	9/11/2019
Tidwell, Catherine H	OPS Career Level 1	Natural Science SPG	9/23/2019
Ingham, Madison A	OPS Career Level 2	Associate Provost Office CL	9/9/2019
Amann, Amy E	OPS Career Level 2	Engineering Technology CL	9/23/2019
Mohead, Milton L	OPS Career Level 2	Mail & Distribution DO	9/9/2019
Sarcone, Danice M	OPS Career Level 4	Academic & Student Affairs SE	9/9/2019

Tanaka, Elise E	OPS Career Level 4	Leepa/Rattner Museum TS	9/9/2019
Alexander, Shane T	OPS Career Level 5	Academic & Student Affairs CL	9/1/2019
Hallett, Matthew J	OPS Career Level 5	Academic & Student Affairs HEC	9/9/2019
Sweeten, Olivia P	OPS Career Level 5	Academic & Student Affairs HEC	9/9/2019
Archer, Brenda J	OPS Career Level 5	Learning Resources TS	9/23/2019
Beebe, Jameson A	OPS Career Level 5	Learning Resources TS	9/23/2019
Beasey, Kimberly A	OPS Career Level 7	Career Connections EPI	9/23/2019
Frank, Gary L	Professional Trainer	Fire Sciences AC	9/23/2019


Brian Miles, Vice President, Administration, Finance & Technology, and Carol Sumter, Associate Vice President of Human Resources, bringing the actions forward, recommend approval.

ND09262019

October 15, 2019

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Florida Department of Military Affairs, Florida National Guard Counterdrug Program – Multijurisdictional Counterdrug Task Force Training (MCTFT) Program

Confirmation is sought for a contract that was submitted, subject to Board of Trustees' approval, to the Florida Department of Military Affairs by St. Petersburg College's Center for Public Safety Innovation (CPSI). Permission is also sought to accept funding for this contract, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the contract.

The goal of the contract between SPC and the State of Florida's Department of Military Affairs, in conjunction with the Florida National Guard, is to continue the 27-year old federally-funded counterdrug training program that provides all aspects of military and law enforcement counterdrug training support throughout the nation. The contract will be supplemented by yearly individual Statements of Work that will detail specific training products/services to be delivered and the budget that has been allocated and approved for that particular project.

The estimated period of performance will be from October 1, 2019 through September 30, 2024. Anticipated revenue to the College will be approximately \$1,200,000 during Year One but may change based on federal funding allocated throughout fiscal FY20. The Board will be advised annually of the revenue anticipated for Years 2-5 as the contract amount is subject to the availability of federal funding each year. See attached Information Summary for additional information.

Jesse Turtle, Vice President of Institutional Advancement and Foundation Executive Director; Suzanne L. Gardner, General Counsel; Brian Frank, Dean, College of Public Safety; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

el0927192

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 15, 2019

Funding Agency or Organization: Florida Department of Military Affairs,
Florida National Guard Counterdrug
Program

Name of Competition/Project: Multijurisdictional Counterdrug Task Force
Training (MCTFT) program

SPC Application or Sub-Contract: SPC Sub-Contract

Grant/Contract Time Period: **Start:** 10/1/19 **End:** 9/30/24

Administrator: Brian Frank

Manager: Eileen LaHaie

Focus of Proposal:

SPC and the State of Florida's Department of Military Affairs, in conjunction with the Florida National Guard, will continue the 27-year old federally-funded counterdrug training program that provides all aspects of military and law enforcement counterdrug training support throughout the nation. The contract will be supplemented by individual Statements of Work that will detail specific training products/services to be delivered and the budget that has been allocated and approved for that particular project.

Budget for Proposal:

(Only Major categories -This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Salaries	\$ 375,189
Fringe Benefits	\$ 123,749
Travel	\$ 66,480
Equipment	\$ 5,000
Consultants/Contractors	\$ 512,400
Supplies	\$ 60,038
College Administrative Support	\$ <u>57,144</u>
Total Budget	\$1,200,000 (Year One—FY20)

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$1,200,000
Total amount from funder:	\$1,200,000

Amount/value of match:	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	\$57,144 (5% of total contract)
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Community Focus
2. Partnerships


Strategic Initiative(s):

1. Increase Strategic Connections
2. Be Catalyst for Positive Change

October 15, 2019

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Aurora Foundation – Aurora Foundation Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to The Aurora Foundation in support of the Aurora Foundation Grant. Permission is sought to accept an estimated \$5,000 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Aurora Foundation offers grants to colleges, universities and community colleges to create programs in support of student veterans. Their mission is to help our nation's heroes complete their education and join the workforce. SPC has applied for support of SPC's Veteran Services Workshop Series. The series will take place in Spring, 2020 and the goal of the series will be to raise awareness and engagement among veteran students in support of academic retention and success. Through the workshops, Veterans Services will educate veteran students about support services available, provide networking opportunities to build camaraderie among the veteran student community and increase awareness and visibility of Veterans Services on campuses. The workshop series will include a family-friendly back to school event in January, a financial education workshop mid-semester with a focus on tax preparation, and an end-of-semester team building event. The series will enhance the overall veteran experience, providing grassroots support, with the ultimate goal of helping veteran students realize success. Funds will support event costs including guest speakers, refreshments, team building activities and event materials and supplies.

The estimated period of performance will be from November 1, 2019 through October 31, 2020. The total project budget is projected to be \$5,000, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Jamelle Conner, Vice President of Student Affairs; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attached

ks0924192

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 15, 2019

Funding Agency or Organization: The Aurora Foundation

Name of Competition/Project: Aurora Foundation Grant

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 11/1/19 **End:** 10/31/20

Administrator: Misty Kemp

Manager: Allison Shenofsky

Focus of Proposal:

In an effort to raise awareness among veteran students of the services available to them and educate them on how to maximize longevity of their benefits, SPC’s Veterans Services will present a Veterans Workshop Series in Spring, 2020. The series will combine educational and social elements to help veteran students be more engaged and armed with resources to turn to for answers and support. The purpose of the series will be to: 1) Educate veteran students about support services available to them, including counseling students on their GI benefits; 2) Provide networking opportunities to build camaraderie among the veteran student community and help connect them with one another for support; and 3) Increase awareness and visibility of Veterans Services on campus to improve the overall veteran experience and success and retention rates. The workshop series will include three events, each with a targeted focus, based on the goals of SPC’s Veterans Services, and each will build off of one another to re-engage students and provide support throughout the semester. The Veteran Workshop Series will not only be educational, but also excite students and ignite their commitment to their education and long-term economic opportunities, and, in turn, increase success and completion rates.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Materials and Supplies	\$ 3,375
Other (Incentives, Guest Speakers, etc.)	<u>\$ 1,625</u>
Total Budget	\$ 5,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind)

matches listed below)	\$	5,000
Total amount from funder:	\$	5,000

Amount/value of match:	Cash:	N/A
	In-kind:	N/A

Required match or cost sharing:	No	<input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No	<input checked="" type="checkbox"/>	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		


College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1.	Student Success
	2.	Growth and Empowerment

Strategic Initiative(s):2.	1.	Recruitment and Retention Plan
	2.	Community Focus

October 15, 2019

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services-Victim of Crime Assistance Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Office of the Florida Attorney General, the pass-through agency for the U.S. Department of Justice Victims of Crime Act (VOCA) funding program by St. Petersburg College for the Victim of Crime Assistance program. Permission is sought to accept \$903,579 in funding for this proposal, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Victims of Crime Assistance (VOCA) program is to support the provision of services to victims of crime, including responding to their emotional and physical needs, stabilizing their lives after victimization, assisting them with understanding and participating in the criminal justice system, and providing victims of crime with a measure of safety and security. The goal of the project is to deliver training throughout Florida directed toward people coming into contact with victims as part of their work. SPC will oversee and coordinate the delivery of various face-to-face trainings, creating a more comprehensive and cohesive system of care through training and education.

The estimated period of performance will be from October 1, 2019 through September 30, 2020. The total award amount is \$903,579 over a one-year period. See attached Information Summary for additional information.

Jesse Turtle, Vice President of Institutional Advancement and Foundation Executive Director; Suzanne L. Gardner, General Counsel; Brian Frank, Dean, College of Public Safety; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

eI0927192

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 15, 2019

Funding Agency or Organization: U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services

Name of Competition/Project: Victim of Crime Assistance Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: Start: 10//01/19 **End:** 09/30/20

Administrator: Brian Frank

Manager: Eileen LaHaie

Focus of Proposal:

St. Petersburg College proposed a training program that focuses on delivering education to victim-service providers, nonprofits, school personnel and the community to improve interaction and service delivery to victims of crimes. The goal of this program is to deliver training throughout Florida directed toward people coming into contact with victims as part of their work.

The College will use a multi-faceted approach to training that will involve a variety of audiences and training platforms, including both face-to-face and online. Training offered will be geared towards victims' services on a variety of topics including, but not limited to: situational awareness for the social worker; surviving secondary trauma; compassion fatigue; understanding substance use, abuse, and overdose; strategies for communicating with people who are deaf or hard of hearing and others with access and functional needs; Sexual Assault Nurse Examiner; understanding intimate partner violence and the impact on children; human trafficking and trauma-informed care. It is estimated that the program will deliver up to 42 training sessions on varying topics, in addition to seven Florida Crisis Response Team Trainings (40-hour courses).

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 241,081.00
Fringe	\$ 91,611.00
Travel	\$ 12,520.00
Supplies	\$ 1,500.00
Consultants/Contractors	\$ 357,102.00

Other Costs	\$ 24,865.00
<u>Indirect Costs</u>	<u>\$ 174,900.00</u>
Total Budget	\$ 903,579.00

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 903,579.00

Total amount from funder: \$ 903,579.00

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No Yes
 Voluntary match or cost sharing: No Yes
 Source of match/cost sharing: N/A
 Negotiated indirect cost: \$174,900
 (Fixed) administrative fee: N/A
 Software/materials: N/A
 Equipment: N/A
 Services: N/A
 Staff Training: N/A
 FTE: N/A
 Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s): 1. Community Focus

Strategic Initiative(s): 1. Community Initiatives

SPC St. Petersburg College Foundation, Inc.

Tonjua Williams
President
St. Petersburg College

Jesse A. Turtle
VP Institutional Advancement,
SPC Foundation
Executive Director

Board of Directors
R. Michael Carroll
Chairman

Joseph G. Blanton
Joshua M. Bomstein
Johnny V. Boykins
Stephen O. Cole
Robert J. Fine, Jr.
Robert L. Hilton
Beth A. Horner
William H. McCloud
Angie McCourt
Brian Miles
Steven R. Shepard
Shan Shikarpuri
Nathan Stonecipher
Richard B. Winning

Directors Emeriti
Kenneth P. Cherven
Helen K. Leslie
Alfred T. May
Henry B. Saylor

Honorary Director
Wendell R. Ware
P.O. Box 13489
St. Petersburg, Florida
33733-3489

Office 727-341-3302
Fax 727-341-3123

spcollegefoundation.org

October 1, 2019

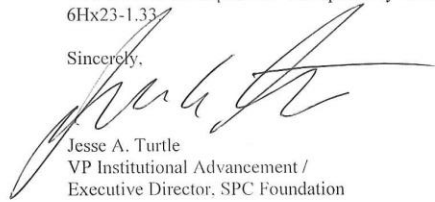
Dr. Tonjua Williams, Ph.D.
President
St. Petersburg College
PO Box 13489
St. Petersburg, FL 33733

Dear President Williams:

This letter will confirm to you and the SPC Board of Trustees that St. Petersburg College Foundation, Inc., is certified as a community college direct-support organization and is in full compliance with S1004.70 of the Florida Statutes.

This information is provided as required by the Board of Trustees Rule, 6Hx23-1.33.

Sincerely,



Jesse A. Turtle
VP Institutional Advancement /
Executive Director, SPC Foundation

SPC St. Petersburg College

INSTITUTE FOR STRATEGIC
POLICY SOLUTIONS

727-394-6942
PolicySolutionsInstitute@spcollege.edu
www.spcollege.edu/solutions

September 26, 2019

Dr. Tonjua Williams, President
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

Dear President Williams,

This letter will certify to you and the Board of Trustees that the Institute for Strategic Policy Solutions, certified as a community college direct-support organization, is in full compliance with S1004.70, Florida Statutes.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,



Mark Strickland, Jr. Ed.D.
Provost, Seminole Campus
Institute for Strategic Policy Solutions
St. Petersburg College

MAILING ADDRESS: Post Office Box 13489, St. Petersburg, FL 33733-3489

11-1566-08

St. Petersburg College is an Equal Access/Equal Opportunity institution.





September 26, 2019

Dr. Tonjua Williams, President
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

Dear President Williams,

This letter certifies to you and the Board of Trustees of St. Petersburg College that The Leepa-Rattner Museum of Art, Inc., a certified direct-support organization of St. Petersburg College, is in full compliance with S1004.70, Florida Statutes.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,

A handwritten signature in blue ink, appearing to read "Teresa Wilkins".

Teresa Wilkins, Ph.D.
Museum Director

cc Rebecca Turner

LEEPA-RATTNER MUSEUM OF ART (LRMA)

BOARD REPORT 10-15-19

What is LRMA: Leepa-Rattner Museum of Art at St. Petersburg College, is accredited (2013) by the American Alliance of Museums, a distinction held by fewer than 6 percent of all U.S. museums. LRMA is a direct support organization of St. Petersburg College.

LRMA's Mission: The mission of the Leepa-Rattner Museum of Art is to collect, conserve, exhibit, and protect the works of art entrusted to its care and stewardship. Through its exhibitions, programs, and expanding collection of 20th and 21st century art, the museum strives to engage and inspire our diverse community by providing opportunities for education, enlightenment, interpretation, and research to students, scholars, and visitors.

History: First opened to the public on January 22, 2002, the Leepa-Rattner Museum of Art was established through the generosity of Dr. Allen Leepa (*artist, educator, and author*), and his wife, Isabelle. Additional support was provided by the St. Petersburg College Foundation, Inc., through St. Petersburg College and the State of Florida.

Board Members: Thomas Kidwell (SPC/BOT), Anna Billiris (Chair), Gary Zino, Vonda Woods, Mary Mitchell Avery, Clifford Brock, Eric W. Clark, Jason Dunkel, Housh Ghovae, Patricia Haddad; Bill Heyser, Edward C. Hoffman, Jr., Barbara Hubbard, Joan Jennings, Linda Johnson, Carrie Root, Tonjua Williams, Jesse Turtle, and Rod Davis.

Current Highlights:

- 17% growth in membership over the last two quarters
- 14% growth in social media followers in the last quarter alone
- New community collaborations and partnerships with the Tarpon Springs and Safety Harbor Historical Societies, Peace 4 Tarpon, the United Nations Tampa Bay, Dunedin Fine Arts Center, TBBCA (Tampa Bay Businesses for Culture and the Arts), and many more

Exhibits & Events:

- ***Board Retreat scheduled for October 24th, 2019*** – to work on LRMA's Strategic Plan in compliance with our reaccreditation procedures.
- ***Deborah Masters: Spirits and ALTARed States opens October 6th, 2019*** – Artist talk on October 6th at 2pm.
- ***A Night of Surrealist Games – October 24, 2019, 6-9pm*** – Come join us for a night of Surrealist games! Automatic Writing, Ghosts of My Friends, Exquisite Corpse, Word Spinner, and more.
- ***Spirits of Tarpon Springs – October 31, 2019, 12:30 – 1:30pm*** – Join Brandy Stark, co-founder of SPIRITS of St. Petersburg, a paranormal investigation team founded in 1997, as she talks about her research on animals and the supernatural, urban legends, folklore, and haunted activities.
 - ***Spiritualism Around the World*** – November 3, 2019, 3-5pm
 - ***Spirits and Their Stories*** – November 16, 2019, 11am

INSTITUTE FOR STRATEGIC POLICY SOLUTIONS (ISPS)**BOARD REPORT 10-15-19**

What is ISPS: The Institute for Strategic Policy Solutions at St. Petersburg College Seminole Campus provides a forum to help people learn about hot topics of the day. The Institute seeks to be a major participant in public policy debate by being a center for discussion in relation to key policy issues that are difficult to resolve. The Institute addresses real-world problems and the needs of the community in a strategic and technologically savvy way. The Institute also works with local governments to improve communication and collaboration. By raising awareness, the Institute hopes to increase student and citizens' participation in government— from informed voting to attending government meetings to running for office. Designated as a center serving the entire Florida College System, the Institute addresses issues with state and national impact.

What is the mission of ISPS: The Institute for Strategic Policy Solutions at St. Petersburg College is dedicated to advancing academic excellence, community engagement, economic vitality and public understanding through high-quality, solutions-directed, non-partisan public policy programs. Its purpose is to enrich the education experience, engage with local government to promote unity and efficiency, facilitate economic activity, and involve citizens in their college and government.

History: The Institute was formed August 20, 2012.

Board Members: Bridgette Bello, Ken Burke, George Greer, Watson Haynes, Dick Jacobs, Laurie King, Kathleen Peters, Debra Prewitt, Irene Sullivan, and Tonjua Williams.

Current Highlights: ISPS is currently searching for an Executive Director. In late September, the committee (Janelle Conner, Laurie King, Eired, Kathleen Peters, Bridgette Bello, and Mark Strickland) submitted their candidates to be considered, and the interview list was narrowed down to six candidates. The first round of interviews are slated for October 4th. At the conclusion of the interviews, the committee will recommend two candidates to move forward to an open forum where all ISPS Board members will be invited to interview the two remaining candidates. After the two candidates have been interviewed, the committee will review interview notes and take input from the ISPS Board and recommend a final candidate to be moved forward to interview with Dr. Williams. Upcoming Events include Artificial Intelligence: Good or Evil, SPC Seminole Campus Conference center, October 30th from 6:00pm-8:15pm. Also, Great Debate campus-wide competitions are being held October 9-18. In addition, the finals competition being held November 14th at the Seminole Campus Digitorium from 12:30-2:00pm

PALLADIUM

BOARD REPORT 10-15-19

History and Mission: Established by a group of arts philanthropists in 1998, The Palladium's central mission has been to serve all of Tampa Bay as an affordable, professional performing arts center. In 2007, the Palladium Theater became part of St. Petersburg College. In accepting the property, the College re-committed to the Palladium's mission, while adding college functions where appropriate. With its two venues, Hough Hall, an 850-seat theater, and The Side door, an intimate 180-seat listening room, the Palladium reaches audiences throughout Tampa Bay and beyond by:

- Presenting and producing a schedule of innovative arts performances and events.
- Providing a full-service, affordable rental facility for artists, producers and community organizations in our historic building.
- Nurturing relationships through partnerships with established and emerging local performers and cultural organizations that use the Palladium as a venue for artistic growth.
- Showcasing selected programs of St. Petersburg College, offering classes, and affording SPC interns opportunities to work intimately with touring professionals as well as with local artists.

Financials: From a deficit of almost \$500,000 in 2007, the Palladium has moved steadily toward success. The theater has required no supplemental SPC funding since 2012. Revenues continue to increase at approximately 5 to 10 percent each year. The Palladium endowment and the Friends of the Palladium fund, both held at the SPC Foundation, are at record levels. The Palladium operates as a department of SPC. It does not have a board of directors.

The Future: In 2020 the Palladium will launch a major fundraising campaign to replace the existing seats and make technical improvements in Hough Hall. The campaign is projected to raise \$1 million in private donations and will work in partnership with the SPC Foundation. The theater is not seeking direct funding from SPC for these improvements.

Current highlight: The Palladium is partnering with The Carter Woodson African American Museum to present *Classic Black: A Tribute to Marian Anderson*. The concert celebrates the 70th anniversary of Anderson's legendary outdoor concert on the National Mall. Classic Black opens on the steps of the Palladium, then moves inside with an array of local performers. **Sunday, Nov. 10, 4:30 p.m.**

**St. Petersburg College
Operating Budget Report
September 30, 2019**

	Prior Year Budget	Prior Year Actual	Budget	Actual	% of YTD
Revenue					
Student Tuition	\$ 50,779,769	\$ 22,200,155	\$ 50,523,216	\$ 22,007,631	43.6%
State Appropriation - FCS	\$ 51,475,043	\$ 12,868,761	\$ 60,811,965	\$ 15,202,992	25.0%
State Appropriation - Lottery	\$ 16,598,793	\$ -	\$ 9,443,975	\$ -	0.0%
State Appropriation - 2+2 Student Success	\$ -	\$ -	\$ 970,703	\$ 242,676	25.0%
State Appropriation - Work Florida	\$ -	\$ -	\$ 687,535	\$ 171,884	25.0%
Performance Funding	\$ 3,514,400	\$ 878,600	\$ -	\$ -	0.0%
Learning Support Access Fee	\$ 1,607,832	\$ 670,500	\$ 1,607,832	\$ 664,749	41.3%
Distance Learning Fee	\$ 3,995,700	\$ 1,596,454	\$ 3,995,700	\$ 1,653,802	41.4%
Technology Fee	\$ 2,476,437	\$ 1,082,819	\$ 2,476,437	\$ 1,069,681	43.2%
Lab Revenue Fees	\$ 1,575,099	\$ 806,232	\$ 2,114,157	\$ 796,106	37.7%
Industry Certifications	\$ 500,000	\$ -	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 5,187,048	\$ 1,568,736	\$ 5,167,110	\$ 1,152,310	22.3%
Other Student Fees	\$ 1,065,052	\$ 177,371	\$ 864,805	\$ 169,274	19.6%
Fund Transfers In	\$ 3,103,706	\$ 332,050	\$ 2,500,000	\$ 105	0.0%
Reserve	\$ 1,000,000	\$ -	\$ 1,677,908	\$ -	0.0%
Total Revenue	\$ 142,878,878	\$ 42,181,679	\$ 143,541,343	\$ 43,131,209	30.0%
Personnel & Benefits					
	Prior Year Budget	Prior Year Actual	Budget	Actual	% of YTD
Instructional/Faculty-Full time	\$ 25,749,327	\$ 7,191,558	\$ 24,375,480	\$ 6,942,248	28.5%
Administrative & Professional	\$ 23,585,641	\$ 5,778,045	\$ 24,570,371	\$ 5,752,146	23.4%
Career Service (includes OT)	\$ 19,183,840	\$ 4,304,689	\$ 18,565,584	\$ 4,164,185	22.4%
Adjunct	\$ 8,939,647	\$ 1,281,164	\$ 9,073,492	\$ 1,478,383	16.3%
Supplemental	\$ 4,202,945	\$ 874,022	\$ 4,871,945	\$ 1,060,900	21.8%
Other Personal Services (OPS)	\$ 2,019,316	\$ 433,352	\$ 1,853,669	\$ 332,541	17.9%
Student Assistants	\$ 428,000	\$ 57,740	\$ 422,851	\$ 44,697	10.6%
Health Insurance	\$ 14,423,171	\$ 4,149,587	\$ 14,490,795	\$ 3,093,181	21.3%
Other Benefits	\$ 11,827,326	\$ 3,070,150	\$ 12,026,259	\$ 3,039,118	25.3%
Other Personnel Expenses	\$ -	\$ -	\$ 1,499,298	\$ -	
Total Personnel & Benefits	\$ 110,359,214	\$ 27,140,306	\$ 111,749,744	\$ 25,907,397	23.2%
Current Expense					
Bad Debt/Unemployment	\$ 1,003,331	\$ (38,193)	\$ 1,150,000	\$ (47,399)	-4.1%
Insurance (Non Health)	\$ 1,811,245	\$ 1,237,242	\$ 1,877,472	\$ 1,233,211	65.7%
Repairs & Maint	\$ 931,034	\$ 179,918	\$ 1,152,501	\$ 239,368	20.8%
Scholarships/Fee Waivers	\$ 2,424,463	\$ 1,266,909	\$ 2,495,326	\$ 1,182,912	47.4%
Services and Fees	\$ 6,006,449	\$ 1,232,549	\$ 4,332,692	\$ 1,146,564	26.5%
Materials and Supplies	\$ 4,693,926	\$ 908,188	\$ 4,518,483	\$ 866,344	19.2%
Travel	\$ 350,000	\$ 65,325	\$ 547,120	\$ 38,981	7.1%
Utilities	\$ 5,527,258	\$ 1,373,746	\$ 5,296,453	\$ 1,534,386	29.0%
Other Current Expense	\$ 3,296,339	\$ 619,440	\$ 4,125,173	\$ 438,725	10.6%
Tech Expense/Licensing	\$ 3,695,983	\$ 680,272	\$ 3,519,760	\$ 1,049,263	29.8%
Total Current Expense	\$ 29,740,028	\$ 7,525,396	\$ 29,014,980	\$ 7,682,356	26.5%
Capital					
Computer Refresh Leases	\$ 2,390,037	\$ 445,358	\$ 2,454,075	\$ 181,194	7.4%
Capital Purchases	\$ 389,599	\$ 25,525	\$ 322,544	\$ 32,755	10.2%
Total Capital	\$ 2,779,636	\$ 470,883	\$ 2,776,619	\$ 213,949	7.7%
Total Operating	\$ 142,878,878	\$ 35,136,585	\$ 143,541,343	\$ 33,803,701	23.5%
Balance	\$ -	\$ 7,045,095	\$ -	\$ 9,327,508	



St. Petersburg Collegiate High Schools

St. Petersburg and Tarpon Springs

Governing Board Meeting

EpiCenter, 1- 453

October 15, 2019

Agenda

1. St. Petersburg Collegiate High School, St. Petersburg Campus
2018-19 Audit (*approval requested*)
2. St. Petersburg Collegiate High School, St. Petersburg Campus
Highlights and Safe School Assessment.
3. St. Petersburg Collegiate High School North Pinellas, Tarpon
Springs Campus, Highlights and Safe School Assessment



SPCHS – St. Petersburg Highlights



- Re-established the Community of Care
 - Team Building Activities
 - New Junior Orientation
- Student Activities
 - Game and Movie Night
 - Volunteered at the Rotary Interact & Bahamas Relief
 - FAFSA Night on October 3, 2019
 - Fall Dance October 25 in the SS Building Lower Level
- Developed School Improvement Goals for 2019-20
- Completed the Safe School Assessment
 - Moved Safety Officer
 - Created Single Entrance



SPCHSNP Tarpon Springs Highlights

- Establishment of the SPCHSNP – Tarpon Springs Parent Teacher Student Association (PTSA)
- Student Activities
 - First Annual Game and Karaoke Night
 - Established 10 Clubs for Students
 - Volunteered at Tarpon Spring Triathlon
 - Fall Dance Nov. 1st in the Fine Arts Building Lobby
- Developed SPCHSNP – Tarpon Springs Pinellas County Goals for the 2019-2020 School Year
- Completed the 2019-2020 Safe School Assessment





Questions

