



St. Petersburg Collegiate High Schools

St. Petersburg and North Pinellas

**Zoom Governing Board Meeting
June 16, 2020**

Agenda

1. Proposed 2020-21 Budget for St. Petersburg Collegiate High School North Pinellas (SPCHSNP) and St. Petersburg Collegiate High School (SPCHS) (approval requested)
2. Mental Health Opt-In Plans for 2020-21 (approval requested)
3. Use of Pinellas County Schools Student Threat Assessment Policy and Protocols (approval requested)
4. 2019-20 Highlights



SPCHSNP TS CAMPUS 2020-21 PROPOSED BUDGET

Revenue: Funding Sources	Proposed Budget: 7/1/2020-6/31/21	Prior Year Approved Budget
Revenue: Funding Sources		
FEFP K-12 Funding (220 students)	\$ 1,300,294	\$ 891,579
Capital Outlay	-	-
Title II Professional Development Reimbursement	6,500	-
A+ Recognition Award	-	-
Title IV	4,000	-
Budget Stabilization Reserve (Fund Balance)		206,989
Total Funding Sources	\$ 1,310,794	\$ 1,098,568



SPCHSNP TS CAMPUS 2020-21 PROPOSED BUDGET

Operating Expenses	Proposed Budget	Prior Year Approved Budget
Personal Costs		
Instructional	\$ 400,602	\$ 357,872
Administrative and Instructional Support	409,541	328,328
Plant Operation	28,739	28,575
Temporary (Non-recurring)	7,562	11,529
Total Personnel Cost	\$ 846,444	\$ 726,304
Current Expense		
Professional Development & Workshops	\$ 6,500	\$ 1,500
Classroom Supplies	1,000	3,000
Textbooks and Instructional Materials	81,000	40,584
Computer Leases	-	-
Minor Equipment	4,000	22,000
Facility Lease (partially from Capital Outlay Funds)	226,224	221,788



SPCHSNP TS CAMPUS 2020-21 PROPOSED BUDGET

Operating Expenses Continued	Proposed Budget	Prior Year Approved Budget
Professional Services & Fees	\$ 29,500	\$ 19,520
Insurance	10,500	7,000
Repairs /Service Contracts	1,000	1,000
Transportation	-	-
Food	45,000	28,000
Office Supplies and Equipment	9,000	15,872
Lease Ricoh Copier & Sunprint	6,000	6,000
Postage	1,500	1,000
Printing/Photocopying/Advertising	8,000	5,000
Total Current Expense	\$ 429,224	\$ 372,264



SPCHSNPTS CAMPUS 2020-21 PROPOSED BUDGET

Capital Spending	Proposed Budget	Prior Year Approved Budget
Total Capital Spending	-	-
Total Budgeted Expenditures	\$ 1,275,668	\$ 1,098,568
Dual Enrollment Tuition	450,000	\$ 230,000
SPC Contribution to Offset Dual Enrollment	(450,000)	(230,000)
Ending Fund Balance Reserves Estimated	\$ 76,424	\$ -



SPCHS SP/G CAMPUS PROPOSED 2020-21 BUDGET

Revenue: Funding Sources	Proposed Budget: 7/1/2020-6/31/21	Prior Year Approved Budget
Revenue: Funding Sources		
FEFP K-12 Funding (students)	\$ 1,427,360	\$ 1,461,758
Capital Outlay	80,000	80,000
Title II Professional Development Reimbursement	8,000	6,500
A+ Recognition Award	-	23,000
Title IV	4,000	-
Capital Outlay (Fund Balance Reserve)	-	-
Budget Stabilization Reserve (Fund Balance)	57,217	-
Total Funding Sources	\$ 1,576,577	\$ 1,571,258



SPCHS SP/G CAMPUS PROPOSED 2020-21 BUDGET

Operating Expenses	Proposed Budget	Prior Year Approved Budget
Personal Costs		
Instructional	\$ 416,358	\$ 384,861
Administrative and Instructional Support	480,131	457,833
Plant Operation	32,508	27,121
Temporary (Non-recurring)	19,178	22,041
Total Personnel Cost	\$ 948,175	\$ 891,856
Current Expense		
Professional Development & Workshops	\$ 8,000	\$ 14,500
Classroom Supplies	1,000	1,000
Textbooks and Instructional Materials	175,500	173,062
Computer Leases	21,885	21,885
Minor Equipment	88,500	12,000
Facility Lease (partially Capital Outlay Funds)	211,767	207,615



SPCHS SP/G CAMPUS PROPOSED 2020-21 BUDGET

Operating Expenses Continued	Proposed Budget	Prior Year Approved Budget
Professional Services & Fees	\$ 26,900	\$ 64,070
Insurance	10,500	15,500
Repairs /Service Contracts	2,000	2,000
Transportation	-	-
Food	52,600	32,700
Office Supplies and Equipment	14,250	19,626
Lease Ricoh Copier & Sunprint	6,000	3,100
Postage	1,500	1,000
Printing/Photocopying/Advertising	8,000	8,000
Total Current Expense	\$ 626,902	\$ 576,058



SPCHS SP/G CAMPUS 2020-21 PROPOSED BUDGET

Capital Spending	Proposed Budget	Prior Year Approved Budget
Total Capital Spending	-	-
Total Budgeted Expenditures	\$ 1,576,577	\$ 1,467,914
Dual Enrollment Tuition	450,000	450,000
SPC Contribution to Offset Dual Enrollment	(450,000)	(450,000)
Ending Fund Balance Reserves Estimated	\$ 1,314,682	\$ 1,013,693



CONSENT AGENDA

- SPCHS/SPCHSNP Mental Health Opt-In Plans for 2020-21 (approval requested)
- Use of Pinellas County Schools Student Threat Assessment Policy and Protocols (approval requested)



SPCHS SP/G CAMPUS 2019-20 HIGHLIGHTS

- U.S. News & World Report named St. Petersburg Collegiate High School to its prestigious list of "2020 Best High Schools".
- Designated by the State of Florida Department of Education a School of Excellence and an "A" School for 2019.
- First Place in The Pinellas County Schools Ethics Bowl Competition
- Five SPCHS students selected as St. Petersburg Pier Ambassadors.





SPCHS SP/G CAMPUS 2019-20 HIGHLIGHTS



- Newsweek named SPCHS a 2020 Top 5,000 Stem High School.
- SPCHS ranked #1 Best Charter High School and Best Public High School in the Tampa Metro area by Niche K-12 for 2020.
- 62% of seniors graduated with honors
- Acceptance at a variety of colleges and universities: **20% SPC**, 29% USF, 10.5% FGCU, 9% UF, 7% UNF, 4% FSU, 3% FAMU
- Two students are state finalists in the Parent Teacher Association Reflections Arts contest and entered in the national contest.



SPCHS SP/G CAMPUS 2019-20 HIGHLIGHTS

Accreditation Survey Results

AdvancED Certified Content

Report Summary

Overall Score: 4.51

Network Average: 4.08



By Survey Section

Section Score | Network Average

Purpose and Direction: 4.64

Network Average: 4.22



Governance and Leadership: 4.69

Network Average: 4.12



Teaching and Assessing for Learning: 4.25

Network Average: 3.97



Resources and Support Systems: 4.76

Network Average: 4.08



Using Results for Continuous Improvement: 4.51

Network Average: 4.1



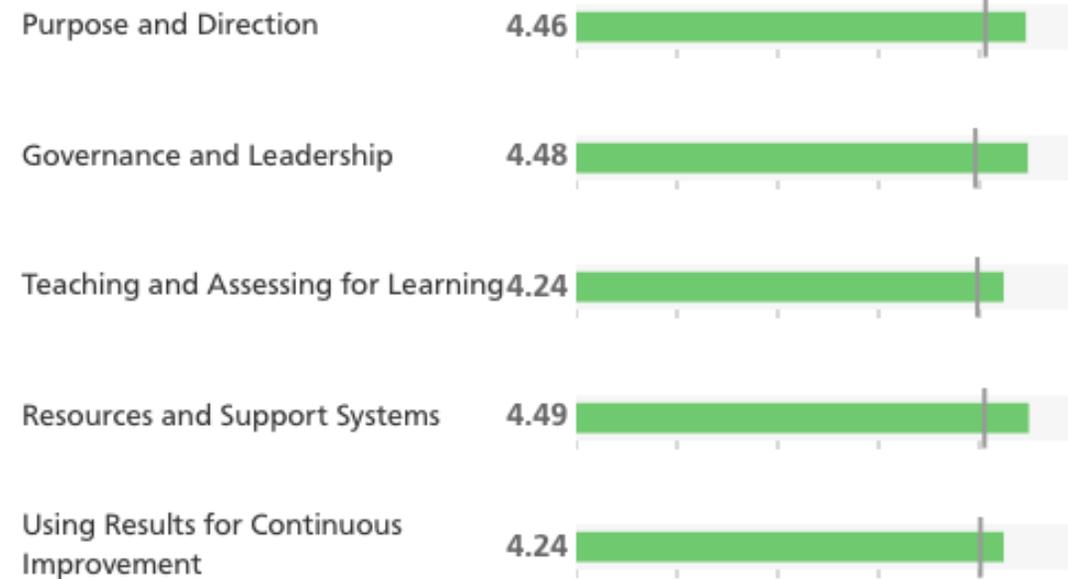
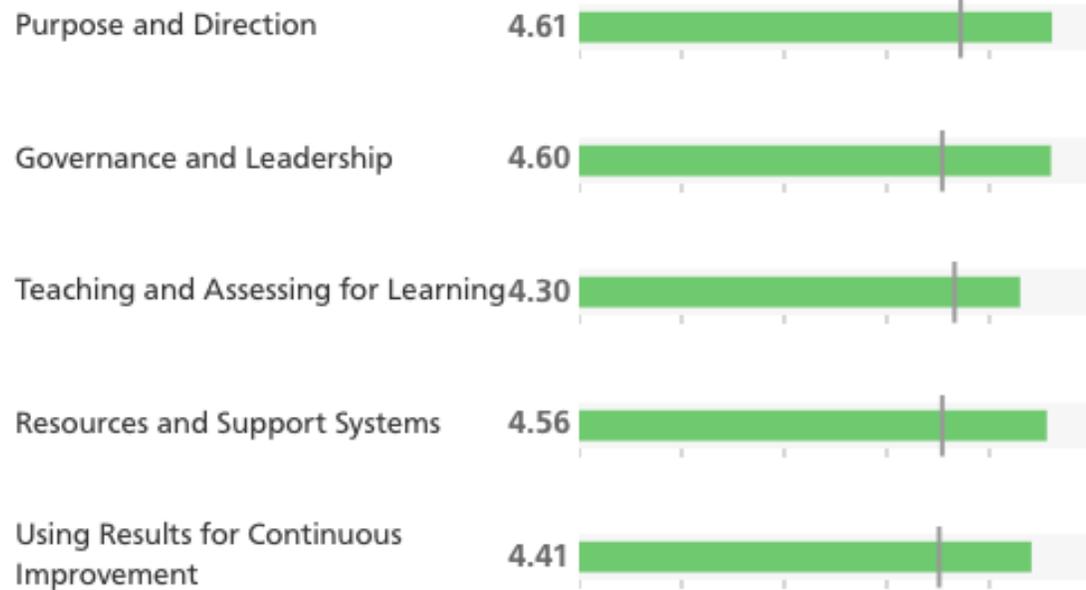


SPCHS TS CAMPUS 2019-20 HIGHLIGHTS

Accreditation Survey Data

Students

Parents





SPCHS TS CAMPUS 2019-20 HIGHLIGHTS

- Established 10 Clubs for SPCHS students
- Held student engagement events including Game and Karaoke Night, Spirit Week, Fall Dance, Poetry Slam, and Ice Cream Socials.
- Volunteered at numerous community events to promote civic engagement and foster students' leadership skills.





SPCHS TS CAMPUS 2019-20 HIGHLIGHTS

- 100% high school graduation rate
- 94% success rate in SPC college courses for the Fall Term and a 93% success rate for the Spring Term.
- 93% of SPCHS students passed the Florida Standards Assessment ELA Retake with a score of 3 or higher.
- SPCHS student is one of our students selected to represent the City of Clearwater in the Sister City Exchange program in Nagano, Japan.



QUESTIONS?



2019-2020

Threat Assessment Policies and Procedures



**PINELLAS
COUNTY
SCHOOLS**



Mission: To reduce and manage threats, to create safe school climates for all stakeholders, as we achieve 100 % student success.

Threat Assessment Introduction

Threat assessment represents an important component of a comprehensive approach to school safety. Threat assessment is a violence prevention strategy that involves: (a) identifying student threats to commit a violent act, (b) determining the seriousness of the threat, (c) developing intervention plans that protect potential victims and address the underlying problem or conflict that stimulated the threatening behavior, and (d) following up to assess the impact of the interventions put into place.

The goal of the threat assessment is to keep schools safe and to help potential offenders overcome the underlying sources of their anger, hopelessness, or despair. Effective threat assessment provides school professionals with useful information about a student's risks and personal resources. Among the other potential student risks that can be identified and prevented are suicide, alcohol and drug use, physical abuse, dropping out, and criminal activity.

Pinellas County Schools has adopted threat assessment procedures in accordance with F.S. 1001.212(12), to help schools reduce violence and create safe climates. The threat assessment team shall utilize the Comprehensive School Threat Assessment Guidelines (CSTAG) selected by the Office of Safe Schools, pursuant to FS 1001.212. This threat assessment process is an appraisal of the student's behavior in each situation, rather than solely on stated threats or individual traits. The assessment focuses on actions, communications, and specific circumstances that might suggest that a student poses a threat of targeted violence.

PCS Threat Assessment Procedures/Policies 2019/2020

Mission: To reduce and manage threats, to create safe school climates for all stakeholders, as we achieve 100 % student success.

SCHOOL-BASED THREAT ASSESSMENT TEAM

In accordance with Section 1006.07, Florida Statute, every Florida school shall establish a threat assessment team. The responsibilities of the threat assessment team shall be consistent with Florida Statutes, State Board of Education Rules, model policies developed by the Florida Department of Education and Office of Safe Schools.

According to state law, the school-based Threat Assessment Team must include an administrator, a student services professional, and a certified law enforcement officer. All members must participate in every threat assessment and sign every threat assessment.

The school-based Threat Assessment Team is multidisciplinary and includes representatives of different perspectives as well as professionals who are familiar with the student of concern and may function as ad hoc team members. One of each of the following must be on the team:

- School Administrator (team chairperson/coordinator) * {discipline and academic expertise}
- Student Services Professionals (At least one of the student services professionals listed below must be on the school-based Threat Assessment Team) * {mental health expertise}
 - School Psychologist
 - School Social Worker
 - School Counselor
- SRO/Law Enforcement Officer/PCS Police* {criminal and law expertise}

In addition to the school-based Threat Assessment Team members mentioned above, the following individuals may be part of the team, as deemed appropriate, by the school-based Threat Assessment Team administrator.

- Teacher(s) familiar with the student
- ESE Specialist/Case Manager
- ESE/504 compliance staff

PROACTIVE SCHOOL-BASED THREAT ASSESSMENT TEAM MEETINGS

The school-based Threat Assessment Team shall meet monthly, for a proactive threat assessment team meeting. However, if there is an imminent threat to school safety, then the principal/designee shall convene an emergency threat assessment meeting to address the imminent threat.

The proactive school-based Threat Assessment Team meeting is held monthly and will include discussion of previously assessed students, Say Something Anonymous Reporting System tips, Fortify Florida tips, student education regarding threats, school-based threat data and other information related to threat assessments. Proactive school-based threat assessment meetings will be documented on the Proactive School-based Threat Assessment Meeting form. All members of the school-based team will attend each meeting and sign documentation of their attendance. When the meeting is complete, the school-based threat assessment team administrator will send documentation of the meeting to the District Threat Assessment Administrator via email.

The process of conducting a threat assessment is as follows:

1. STUDENT OF CONCERN IDENTIFIED

Students who become the focus of threat assessment inquiries and investigations may come to the attention of authorities in many ways. Some students may be referred to authorities by engaging in communications that cause concern, including, but not limited to, threatening verbal comments, letters, written notes, emails, text messages, social media communication, drawings, statements, or stories written as part of a class assignment. Information about a concern for a student may also be reported through second or third parties and/or through anonymous communications such as Sandy Hook Say Something Anonymous Reporting System and Fortify Florida. Students and community members may also contact school administration, school staff, or school police to report a student of concern. The Pinellas County District Threat Assessment Team monitors all tips received through the Sandy Hook Say Something Anonymous Reporting System and Fortify Florida for threatening behavior

2. SCHOOL ADMINISTRATOR NOTIFIED AND BEGINS TO ASSESS THE THREAT

The school-based administrator is the point of contact who will conduct the initial screening and coordinate the threat assessment procedures. Secondary schools may choose to have a point of contact for the entire school, by grade level, or by alphabet. When it is determined by school administration that a threat assessment is going to be conducted, parents/guardians of the student of concern and the target shall be contacted and the contact must be documented on the threat assessment document as well as in Focus. It is now, that school administration will contact the District Threat Assessment Administrator of the threat.

All schools must use the Comprehensive School Threat Assessment Guidelines (CSTAG), also known as the Threat Assessment and Response Protocol Tool, and obtain a detailed account of the threat. This is done by interviewing the person who made the threat, the intended victim, and other witnesses. The student making the threat, target/s, and witnesses must be separated and interviewed independently. Information gathered during these interviews is not to be shared with other interviewees. Write the exact content of the threat and key observations given by each party. Consider the circumstances in which the threat was made and the student's intentions. Is there communication of intent to harm someone or behavior suggesting intent to harm? If determined at this point not to be a threat, document that it is not a threat and the process stops at this step.

It is essential to review school records for current and background information, as well as conduct interviews as follows:

a. Interviews with students/adults/parent who know of or witnessed behaviors of concern:

Utilize the CSTAG Threat Assessment Protocol interview forms and questions that are located within the threat assessment tool.

b. Interview student who made threat:

This interview will be conducted by a school administrator utilizing the interview form and questions located within the threat assessment tool.

c. Potential target interview:

This interview will be conducted by a school administrator utilizing the interview form and questions located within the threat assessment tool.

Imminent Danger:

If the information concerning a threatening situation suggests that a violation of the law has occurred or that violence is imminent – for example, a student with a weapon is on his way to school and has indicated that he intends to shoot another student – that matter must be referred immediately to SRO/LEO who will proceed with an investigation and crisis response measures as needed. It is appropriate to request that a member of the PCS Police Department or other law enforcement agency go to the student’s home to search for weapons.

3. SCHOOL-BASED TEAM MEETS TO DETERMINE IF THE THREAT IS NOT A THREAT, TRANSIENT, SERIOUS SUBSTANTIVE, OR VERY SERIOUS SUBSTANTIVE

The school-based Threat Assessment Team must determine if the concern is potentially a targeted threat of violence and if the student still poses a threat. The decision is based on the team’s knowledge of the student and the source of the information. Initial consultation with the school SRO/LEO, school counselor, school social worker or school psychologist will be included at this stage. This is a preliminary procedure which will be used to screen out those concerns which are easily determined to not be a threat or transient threats.

A threat may be determined, by the school-based Threat Assessment Team, not to be a threat. In this case, the team will note on the Threat Assessment Protocol Tool, a threat classification of, “Not a Threat”, and the case will be closed. This document will be sent to the District Threat Assessment Administrator for review.

4. THREAT IS CLASSIFIED AS TRANSIENT

Examples of instances when a threat could be determined to be ***transient*** include:

- The “threat” is expressions of temporary feelings of anger, frustration or a tactic in an argument.
- The behavior is a non-enduring intent to harm, intended as a figure of speech or a joke/humor or a non-genuine expression.
- The situation ends with an apology, retraction or clarification, that indicates no future threat to harm anyone.

If the school-based Threat Assessment Team determines the threat to be transient, then the team considers any appropriate disciplinary actions in compliance with school board policies, and develops an intervention plan as appropriate. The administrator should consider if a suicide risk assessment is appropriate (see “Suicide Prevention Procedures”). Referral to Student Services for additional support and parent/guardian contact may be appropriate. The school-based Threat Assessment Team will utilize the Threat Response/Interventions page, located in the protocol, to document interventions put into place.

The school-based team will have a follow-up meeting within 45 days to assess the implementation and effectiveness of the interventions and make changes to the intervention plans as needed. All members of the school-based Threat Assessment Team must be a part of the 45-day review and sign the review documents.

The school-based Threat Assessment Team will document the occurrence of the follow-up meeting on a conference form and email the follow-up documentation to the PCS Threat Assessment Administrator.

5. THREAT IS CLASSIFIED AS SERIOUS SUBSTANTIVE

A serious substantive threat is a threat to hit, fight, or beat up. **If the threat is found to be serious substantive, you must enact a protective measure to protect the target and stop the threat from being carried out.** It is important to contact the parent/guardian of the intended target at this step and make them aware that their student is an intended target. Assure them that the school is working with law enforcement to take protective measures for their child. This parent/guardian contact must be noted in the parent contact section in Focus.

For all substantive threats:

- a. Take precautions to protect potential victims.**
- b. Warn intended victim**
- c. Look for ways to resolve conflict.**
- d. Discipline student, when appropriate.**

The school-based team will have a follow-up meeting within 45 days to assess the implementation and effectiveness of the interventions and make changes to the intervention plans as needed. All members of the school-based Threat Assessment Team must be a part of the 45-day review and sign the review documents. The school-based Threat Assessment Team will document the occurrence of the follow-up meeting on a conference form and email the follow-up documentation to the PCS Threat Assessment Administrator.

6. THREAT IS CLASSIFIED AS VERY SERIOUS SUBSTANTIVE

A very serious substantive threat means a threat to kill, rape, or cause very serious injury with a weapon. **If the threat is found to be very serious substantive, you must enact a protective measure to protect the target and stop the threat from being carried out.**

In addition to the steps for responding to a serious substantive threat, ensure that the student making the threat is secured for safety purposes and do the following:

- Screen for mental health services
- Refer to law enforcement for investigation
- Develop safety plan that reduces risk

All school-based threat assessments classified as very serious substantive will rise to the level of a district threat assessment. The District Threat Assessment Team will convene and review the threat assessment report, make recommendations to the school-based team as appropriate, and conduct 45-day threat assessment review. The District Threat Assessment Team will record the data of all the threat assessments conducted within the PCS district.

DEPARTMENT OF JUVENILE JUSTICE INITIATED TA REQUEST

The PCS Educational Alternative Services' (EAS) District Reentry Team meets on a regular basis to review cases of all PCS students who will be released from a DJJ commitment program prior to their release and return to PCS. During this meeting the team determines if the student's criminal involvement warrants the need for a threat assessment review. If it is determined that a need for a threat assessment exists, then the administrator of EAS submits a request to the Threat Assessment Administrator for a district threat assessment prior to the student's release date from the program.

SPECIAL CIRCUMSTANCES

When a Pinellas County School student has had previous threat assessments or significant discipline issues on record and has left the district to attend an out-of-county school, a school in another state, or a specific behavioral health treatment facility, the District-Level Threat Assessment Team will meet prior to the student's reentry to PCS to make recommendations for appropriate interventions, supports, and placement. Or, if a newly enrolled Pinellas County School student has a discipline record from a previous school district that has significant cause for concern, the District Threat Assessment Team will meet to determine if the student poses a threat and will make recommendations for placement.

Neither the original nor a copy of the Threat Assessment Protocol will be put in the student's cumulative folder or other school record. Printed threat assessment documents are not to be placed in the cumulative folder or any other student educational records. Threat assessment documents are to be placed in a separate folder and a note is to be placed in the student's cumulative folder noting the threat assessment has been completed. An orange cone icon will appear next to the student's name in Focus, denoting that the student has threat assessment on file. All school-based threat assessments will be stored with the principal. Threat assessment report documents will remain available for a minimum of 5 school years as per the PCS discipline record storage requirements.

MENTAL HEALTH SERVICES

Pinellas County Schools has many mental health services available for students in need. School-based staff members concerned for a student's mental health, will contact a school-based student services team member regarding those concerns or submit an anonymous tip through Sandy Hook Say Something Anonymous Reporting System. Student services members will then make recommendations for services for the student, which may include school-based interventions, use of the 211 Community Resource Guide for parents to contact community-based mental health services, mobile mental health crisis team, or a referral to Treatment Works. Onsite school personnel must report all mental health or substance abuse crisis situations to the District Threat Assessment Team, who will contact other agencies or service providers to share information and coordinate follow-up actions. In accordance with state law, Pinellas County Schools works with all state and local agencies and programs that provide services to students experiencing an emotional disturbance or mental illness. Pinellas County Schools will make records available that are necessary to ensure services for the student or to ensure the safety of the student or others.

STUDENT THREAT ASSESSMENT INFORMATION IN FOCUS

All PCS students with a threat assessment will be identified in Focus by means of an orange cone icon next to their name on their Focus page. When a school-based or district threat assessment has been completed and reviewed, the District Threat Assessment Team will upload the threat assessment document into Focus.

PCS RULES FOR ACCESSING, PRINTING, AND DISTRIBUTING FOCUS THREAT ASSESSMENT INFORMATION

1. Only district administrators, district threat assessment team members, school-based administrators, district student services team members and school-based student services team members, will have access to threat assessments uploaded to Focus.
2. Only district threat assessment team members, district administrators, district student services team members, and school-based administrators will be permitted to share student threat assessment information. Student threat assessment information may only be shared on an as needed basis with employees who are not granted access to threat assessments in Focus. This will be left to the discretion of the above-mentioned teams.
3. Threat Assessment data and information can be shared with law enforcement, if requested.
4. District threat assessment team members, district administrators, district student services staff, school-based administrators, and school-based student services staff who are members of the school-based Threat Assessment Team, may print threat assessment documents on an as needed basis. These documents are to be kept in the possession of the personnel mentioned above and are not to be distributed to other employees who are not members of the threat assessment team.
5. Printed threat assessment documents are not to be placed in the cumulative folder or any other student educational records. Threat assessment documents are to be placed in a separate folder and a note is to be placed in the student's cumulative folder noting the threat assessment has been completed. An orange cone icon will appear next to the student's name in Focus, denoting that the student has threat assessment on file. All school-based threat assessments will be stored with the principal.

FLORIDA SCHOOLS SAFETY PORTAL

In coordination with the Florida Department of Law Enforcement, FDOE was required to provide a centralized integrated data portal to improve the threat assessment teams' access to timely information from a variety of data sources, including but not limited to those in § 1001.212(6), F.S. from the 2018 and 2019 legislative sessions and Executive Order 19-45.

The new Florida Schools Safety Portal (FSSP) enacts the Marjory Stoneman Douglas Commission's recommendation to improve access to timely, complete and accurate information by authorizing school threat assessment teams to swiftly identify, assess and provide intervention services for individuals whose behavior may pose a threat to themselves or others.

The FDOE developed the portal with the goal of improving school threat assessment teams' access to information from a variety of sources, including the Florida Department of Children and Families, Florida Department of Juvenile Justice, local law enforcement and social media. The FSSP will not be used to label students as potential threats, but rather is a tool to evaluate the seriousness of reported or identified threats and to assist in getting professional help when necessary.

The data available in the FSSP is not intended to be accessible by everyone. The system is limited to members of a threat assessment team that meet the requirements set forth below. Those who do not meet these requirements will not receive access to the FSSP. Users must be assigned to one of the user roles below, but may be assigned multiple roles if they meet the requirements. It is highly unlikely that one person will meet the requirements to be an Education, Law Enforcement, and Mental Health user.

- **Education:** Those with an assigned Education User role will be able to search statewide SESIR information, statewide FortifyFL information, and information captured by the new Social Media Monitoring Tool.
 - Those assigned an Education User role must be (1) a member of a school or district threat assessment team and, (2) a school official with a legitimate educational interest in the information, as defined by the Family Educational Rights and Privacy Act. “School officials” can include members of threat assessment teams, even where they are not school employees, if certain conditions are met.
- **Law Enforcement:** Those with a Law Enforcement User role will have access to a law enforcement links page within the FSSP, which allows officers to access threat assessment resources via the Florida Criminal Justice Network, as well as the Comprehensive Case Information System (CCIS), FortifyFL, and the Driver and Vehicle Information Database (DAVID).
 - Those assigned a Law Enforcement User role must be (1) a member of a school or district threat assessment team, and (2) sworn law enforcement officers with access to CJNet. Districts that use Guardians or Security Guards to secure their campuses must work with local law enforcement entities to ensure sworn law enforcement presence on threat assessment teams, as required by s. 1006.07(7), F.S.
- **Mental Health:** Those with a Mental Health User role will be able to search statewide Baker Act Reporting Center information, which shows if an involuntary examination was initiated under Florida’s Mental Health Act.
 - Those assigned the Mental Health User role must be (1) a member of a school or district threat assessment team, and (2) experienced in behavioral/mental health. This user role is intended to correspond to the person required to be on each threat assessment team with expertise in counseling, and typically will be a school counselor, social worker, school psychologist, or other mental health professional.
- **District Administrator:** The District Administrator does not have access to the datasets described above. This user role allows the District Administrator to upload documents, such as completed district and individual user access agreements on behalf of other users.

PINELLAS COUNTY SHERIFF’S OFFICE PILOT PROGRAM

The Pinellas County Sheriff’s Office (PCSO), in conjunction with Pinellas County Schools, is piloting a program to help bring additional threat assessment information to school-based Threat Assessment Teams. All PCS schools located north of Sunset Point Road, whose threat assessment teams were trained by the PCSO, will receive a comprehensive report generated by PCSO analysts, which contain information on interactions a student may have previously had with law enforcement agencies. It also outlines any arrests, Baker Acts, social media posts, abuse reports, etc. The PCSO Pilot Report is requested by the law enforcement officer on the school-based team, who will then bring the report to the threat assessment meeting. Once the threat assessment meeting has concluded, the officer takes control of the report and the report must be shredded. By law, this information is not to be shared with anyone outside of the school-based Threat Assessment Team.

STUDENT CRIMINAL RECORDS

When serving as a member of a threat assessment team, staff may receive student criminal background information. Any such criminal background information may not be shared to any individuals that are not members of the threat assessment team. Improperly sharing such information is against Florida law. Any printed reports must be returned to law enforcement or shredded by the school-based administrator.

Pinellas County Schools Threat Assessment Process 2019-2020 Quick Guide

1. Threat reported and student of concern identified.
2. School administrator begins threat assessment protocol and notifies the District Threat Assessment Administrator, Michael Mustoe, at mustoem@pcsb.org, that the threat assessment process has begun. The school administrator alerts the school-based Threat Assessment Team, including certified law enforcement, as well as the parent of the student of concern. Schools which do not have a full time SRO are to contact Officer Greg Graff, at 727-547-7100 ext. 4694 or call PCS Police dispatch at 727-547-7221 to have Officer Graff respond for a threat assessment.
3. The school-based Threat Assessment Team convenes and completes the threat assessment protocol. If an arrest is made due to a threat, the school-based administrator must immediately notify the District Threat Assessment Administrator by email at mustoem@pcsb.org. The school-based team where the student was enrolled at the time of the arrest, must complete the Threat Assessment Protocol for the student.
4. The school-based Threat Assessment Team determines the threat classification, interventions, any safety measures needed and the date and time of the 45-day threat assessment review.
5. All school-based Threat Assessment Team members, including law enforcement, must sign the signature page of the protocol and print their names and titles.
6. The school-based administrator sends an electronic copy of the completed protocol and signature page to the District Threat Assessment Administrator and labels the file with the student's last name, first name, school name and date of assessment.
7. The District Threat Assessment Team reviews the protocol and provides feedback to the school. Based on this review, the District Threat Assessment Team then determines the need for a district threat assessment. School-based administration may also request a district threat assessment after a school-based threat assessment has been completed by contacting the District Threat Assessment Administrator via email.



Mission: To reduce and manage threats, to create safe school climates for all stakeholders, as we achieve 100 % student success.

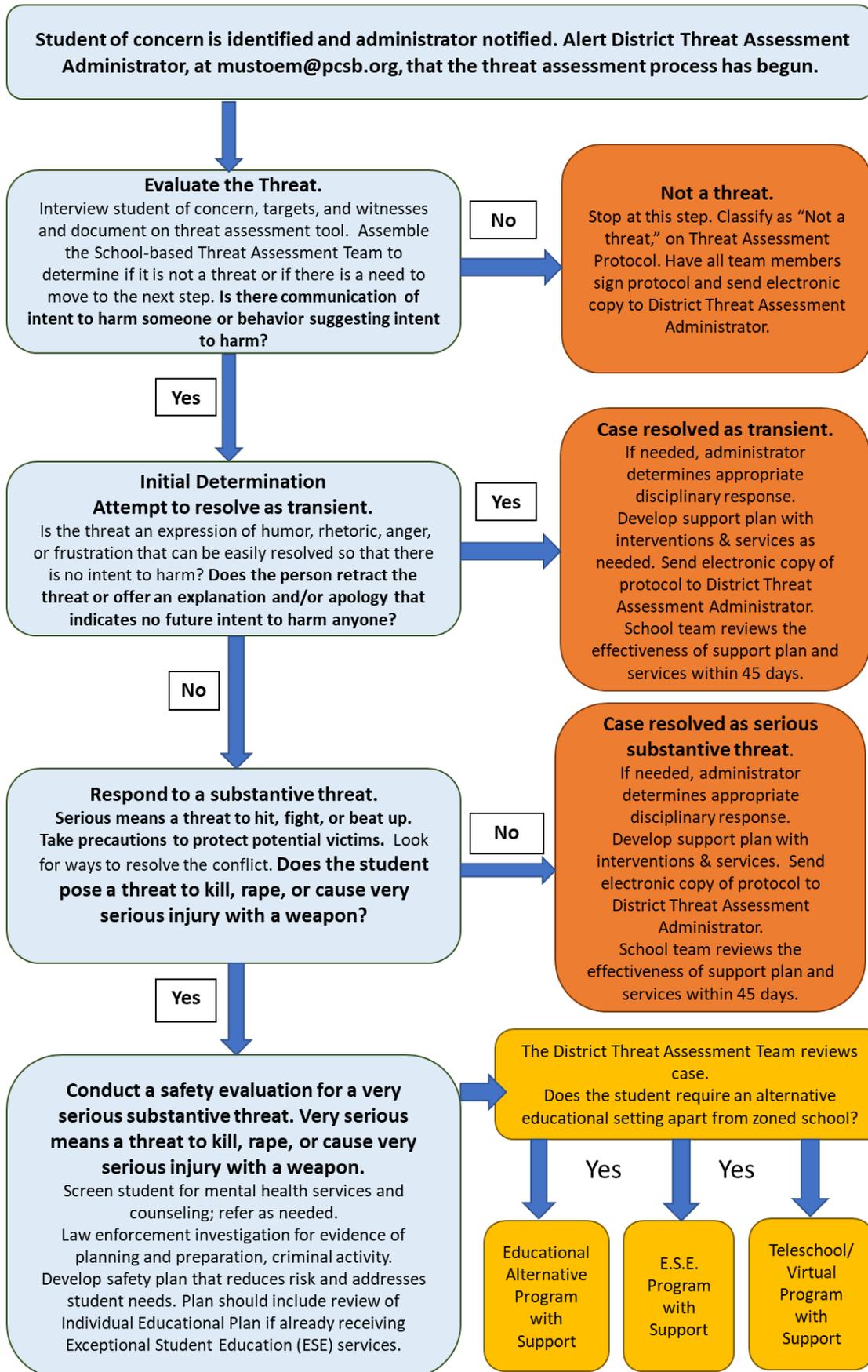
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3. Threat Assessment data and information can be shared with law enforcement, if requested.
4. District threat assessment team members, district administrators, district student services staff, school-based administrators, and school-based student services staff who are members of the school-based Threat Assessment Team, may print threat assessment documents on an as needed basis. These documents are to be kept in the possession of the personnel mentioned above and are not to be distributed to other employees who are not members of the threat assessment team.
5. Printed threat assessment documents are not to be placed in the cumulative folder or any other student educational records. Threat assessment documents are to be placed in a separate folder and a note is to be placed in the student's cumulative folder noting the threat assessment has been completed. An orange cone icon will appear next to the student's name in Focus, denoting that the student has threat assessment on file. All school-based threat assessments will be stored with the principal.
6. By state law, a student receiving intervention services, must continue receiving those interventions should the student transfer schools. The receiving school will continue those interventions services until the threat assessment team of the receiving school can determine the need for intervention services.



Mission: To reduce and manage threats, to create safe school climates for all stakeholders, as we achieve 100 % student success.

PCS District Threat Assessment Process 2019-2020



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Pinellas County Schools

District Threat Assessment Team Information

Team Members

Michael Mustoe- District Threat Assessment Administrator

727-547-7100 ext. 4693 mustoem@pcsb.org

Tamara Beard- Licensed Clinical Social Worker/Prevention Specialist

727-547-7100 ext. 4521 beardta@psb.org

Erin Porter- Licensed Clinical Social Worker/Prevention Specialist

727-547-7100 ext. 4521 porterer@pcsb.org

Deanne Cowley- Psychologist/Prevention Specialist

727-547-7100 ext. 4520 cowleyde@pcsb.org

Rebecca Spencer- Psychologist/Prevention Specialist

727-547-7100 ext. 4520 spencerre@pcsb.org

Officer Greg Graff- PCS Police Officer

727-547-7100 ext. 4694 graffg@pcsb.org

Heather Wallace- Assistant School Board Attorney

727-588-6000 wallacehe@pcsb.org

Alicia Pearson- Clerk Specialist II, Safety and Security

727-547-7100 ext. 4563 pearsona@pcsb.org



Mission: To reduce and manage threats, to create safe school climates for all stakeholders, as we achieve 100 % student success.

**St. Petersburg Collegiate High School
Proposed Budget
2020-2021**

	Proposed Budget	Prior Year Approved
	FY 2021	FY 2020
	7/1/2020 - 6/30/2021	7/1/2019 - 6/30/2020
Revenue		
Funding Sources		
FEFP Funding (235 Students)	\$ 1,427,360	\$ 1,461,758
Capital Outlay Funding	80,000	80,000
Title II Professional Development Reimbursement	8,000	6,500
A+ Recognition Award	0	23,000
Title IV (SSAE)	4,000	
Capital Outlay Reserve (Fund Balance)		
Budget Stabilization Reserve (Fund Balance)	57,217	
Total Funding Sources	\$ 1,576,577	\$ 1,571,258
Operating Expenses		
Personnel Cost		
Instructional	416,358	384,861
Administrative and Instructional Support	480,131	457,833
Plant Operation	32,508	27,121
Temporary (Non-recurring)	19,178	22,041
Total Personnel Cost	\$ 948,175	\$ 891,856
Current Expense		
Professional Development & Workshops	8,000	14,500
Classroom Supplies	1,000	1,000
Textbooks and Instructional Materials	175,500	173,062
Computer Leases	21,885	21,885
Minor Equipment	88,500	12,000
Facility Lease (Partially from Capital Outlay Funds)	211,767	207,615
Professional Services & Fees	26,900	64,070
Insurance	10,500	15,500
Repairs / Service Contracts	2,000	2,000
Transportation	0	0
Food	52,600	32,700
Office Supplies and Equipment	14,250	19,626
Lease Ricoh Copier	6,000	3,100
Postage	1,500	1,000
Printing/Photocopying/Advertising	8,000	8,000
Total Current Expense	\$ 628,402	\$ 576,058
Capital Spending		
Total Capital Spending	\$ -	
Total Budgeted Expenditures	\$ 1,576,577	\$ 1,467,914
Other Transactions: Dual Enrollment		
Dual Enrollment Tuition Expense	\$ 450,000	\$ 450,000
SPC Contribution to offset tuition	\$ (450,000)	\$ (450,000)
Ending Fund Balance Reserve (est.)	\$ 1,314,682	\$ 1,013,693



Vision:
100% Student Success

Mission:
"Educate and prepare each student for college, career and life."

ADMINISTRATION BUILDING
301 Fourth St. SW
P.O. Box 2942
Largo, FL 33779-2942
Ph. (727) 588-6000

**SCHOOL BOARD OF
PINELLAS COUNTY, FLORIDA**
Chairperson
Rene Flowers

Vice Chairperson
Carol J. Cook

Lisa N. Cane
Nicole M. Carr, Ph.D.
Bill Dudley
Joanne Lentino
Eileen M. Long

Superintendent
Michael A. Grego, Ed.D.

Pinellas County Charter School Mental Health Assistance Allocation Plan Selection

It is the intention of *St. Petersburg Collegiate High Charter School- Gibbs* to be included in the Pinellas School District Mental Health Assistance Allocation Plan.

Charter School Administrator Signature:

Raquel P. Ghis

Date approved by the charter school governing board:

June 16, 2020

It is our intent to opt-in to the district's Mental Health Plan. We plan to present this at the BOT meeting for approval.

OR

It is the intention of _____ Charter School to **NOT** be included in the Pinellas School District Mental Health Assistance Allocation Plan. The school will develop their own plan to be approved and submitted to the district.

Charter School Administrator Signature:

Date: _____

District Superintendent Signature:



Vision:
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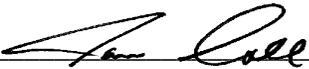
Lisa N. Cane
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Bill Dudley
Joanne Lentino
Eileen M. Long

Superintendent
Michael A. Grego, Ed.D.

Pinellas County Charter School Mental Health Assistance Allocation Plan Selection

It is the intention of St. Petersburg Collegiate High School – North Pinellas Charter School to be included in the Pinellas School District Mental Health Assistance Allocation Plan.

Charter School Administrator Signature:



Date approved by the charter school governing board:

June 16, 2020

OR

It is the intention of _____ Charter School to **NOT** be included in the Pinellas School District Mental Health Assistance Allocation Plan. The school will develop their own plan to be approved and submitted to the district.

Charter School Administrator Signature:

Date: _____

District Superintendent Signature:

St. Petersburg Collegiate High School North Pinellas
Proposed Budget
2020-2021

	Proposed Budget	Approved Budget
	FY 2021	FY 2020
	7/1/2020 - 6/30/2021	7/1/2019 - 6/30/2020
Revenue		
Funding Sources		
FEFP Funding (220 Students)	\$ 1,300,294	\$ 891,579
Capital Outlay Funding		
Title II Professional Development Reimbursement	6,500	
A+ Recognition Award		
Title IV (SSAE)	4,000	
Budget Stabilization Reserve		206,989
Total Funding Sources	\$ 1,310,794	\$ 1,098,568
Operating Expenses		
Personnel Cost		
Instructional	400,602	357,872
Administrative and Instructional Support	409,541	328,328
Plant Operation	28,739	28,575
Temporary (Non-recurring)	7,562	11,529
Total Personnel Cost	\$ 846,444	\$ 726,304
Current Expense		
Professional Development & Workshops	6,500	1,500
Classroom Supplies	1,000	3,000
Textbooks and Instructional Materials	81,000	40,584
Computer Leases		
Minor Equipment	4,000	22,000
Facility Lease	226,224	221,788
Professional Services & Fees	29,500	19,520
Insurance	10,500	7,000
Repairs / Service Contracts	1,000	1,000
Transportation	0	
Food	45,000	28,000
Office Supplies and Equipment	9,000	15,872
Lease Ricoh Copier	6,000	6,000
Postage	1,500	1,000
Printing/Photocopying/Advertising	8,000	5,000
Total Current Expense	\$ 429,224	\$ 372,264
Capital Spending		
Total Capital Spending	\$ -	\$ -
Total Budgeted Expenditures	\$ 1,275,668	\$ 1,098,568
Other Transactions: Dual Enrollment		
Dual Enrollment Tuition Expense	\$ 450,000	\$ 230,000
SPC Contribution to offset tuition	\$ (450,000)	\$ (230,000)
Ending Fund Balance Reserve (est.)	\$ 76,424	\$ -