

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES JUNE 15, 2021

ST. PETERSBURG COLLEGE
EPICENTER (1-453)
13805 58th Street N
CLEARWATER, FL

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. SPC Spotlights

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of May 18, 2021 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STRATEGIC PRIORITIES

- 1. Legislative Update – Ms. Eired Eddy, Government Relations Director and Mr. Chris Schnoonover, Partner, Capital City Consulting (*Presentation*)
- 2. Strategic Plan – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Services (*Presentation*)

B. BUDGET AND FINANCE

- 1. FY 2021-2022 Operating Fund Budget Proposal – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)
- 2. FY 2021-2022 Capital Outlay Budget Proposal – Dr. Lora (*Presentation*)

3. Adoption of Operating and Capital Outlay Budget for Fiscal Year 2020- 2021 – Dr. Lora
(*Action*)

VII. CONSENT AGENDA

A. OLD BUSINESS (items previously considered but not finalized)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

a. Human Resources

i. Personnel Report (*Action*)

ii. Faculty Continuing Contracts (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

a. Florida Department of Education – Apprenticeship State Expansion Mini-Grant #2 (*Action*)

b. Florida College System Foundation – Fall Enrollment Campaign

c. Florida Department of Education – Strengthening Career and Technical Education for the 21st Century Act (Perkins V) (*Action*)

d. Perkins V Memo - Continuation of Perkins Grant Funded Personnel (*Action*)

e. National Science Foundation, Education & Human Resources (EHR) Core Research Grant, JFF Subcontract (*Action*)

3. CONSTRUCTION

a. Request to Advertise for Continuing Services for Architectural Firms for Miscellaneous Projects. (*Action*)

4. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

a. Agreement with Oracle America, Inc. to purchase and use Oracle Cloud Infrastructure (OCI) service (*Action*)

5. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

a. Change Orders Phase II #7 and Phase III #6 Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #301-D-16-3, Student Success Center, St. Petersburg/Gibbs Campus, Phase II and III I (*Action*)

6. OTHER

a. Workforce, Community and Corporate Partnerships Curriculum Changes (*Action*)

b. Capital Improvement Plan (CIP) (*Action*)

c. Use of College Facilities by DSO (*Action*)

d. Account Receivable Write-Offs (*Action*)

e. Funding Support from The Foundation (*Action*)

f. Delegation of Contract Authority to Approve and Execute Contracts for HEERF/CARES Act Funding Initiatives and Transactions between Board Meetings (*Action*)

g. Initiate Approval Process for Surgical Services Associate of Science (AS) Program (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Leepa-Rattner Museum of Art (*Information*)
2. Institute for Strategic Policy and Solutions (*Information*)
3. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg College (*Information*)

C. Operating Budget Report (*Information*)

D. Board Self – Evaluation*

IX. PRESIDENT’S EVALUATION *

X. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

XI. PRESIDENT’S REPORT

XII. NEXT MEETING DATE AND SITE

August 17, 2021, EpiCenter, 1-453

XIII. ADJOURNMENT

ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING TO IMMEDIATELY FOLLOW –

Presenter: Raquel Giles, Principal, SPCHS, Dr. Ian Call, Principal, SPCHSNP (see separate agenda)

The purpose of the meeting is to provide highlights of the 2020-21 school year and to ask the governing board to approve the proposed budget for the 2021-22 school year so it can be submitted to the Pinellas County School District.

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting June 15, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: June 4, 2021



St. Petersburg College
Board of Trustees Meeting
June 15, 2021

2021 Session Budget Outcome

- FY 2021-2022 Budget (Post Veto)
 - \$101.5 Billion (36.3M GR)
 - \$9.5 Billion in Reserves
 - \$169 million in Tax Cuts
 - Back-to-School Holiday
 - July 31 to August 9 for clothing, footwear, and backpacks costing \$60 or less, school supplies costing \$15 or less, and the first \$1,000 of the sales tax price of personal computers or personal computer-related accessories.
 - Federal Funding Impact:
 - \$6.9 billion, or more than 75 percent of the \$9.2 billion total increase over the current year budget, is in federal funds. A majority of the \$6.9 billion increase is due to federal spending authority for funds received by the state for COVID-19 relief.



FL College System Funding

- Florida College System Funding
 - Operations: \$1.3 Billion (\$64.5 million increase over FY 20-21)
 - \$9m for the Florida Postsecondary Academic Library Network to provide essential library services to Florida College System.
 - Performance Funding
 - \$6.5 million for students earning industry certifications in high-skill, high-demand areas at career technical centers
 - \$14 million for students earning industry certifications in high-skill, high-demand areas at Florida colleges
 - \$25 million in performance funding for state colleges through the 2+2 Student Success Incentive Fund and the Work Florida Student Success Incentive Fund
 - No Tuition Increases
 - Bright Futures: \$300 book stipend for Academic Scholars was not funded.



St. Pete College Budget Items

- No Base Cut (House budget originally cut base funding \$1.25 million)
- Reversion of 6% Holdback for FY 20-21
- \$5,000,000 GR Recurring in Operational Support
- \$510,000 NR GR: Law Enforcement Simulation City (Fully funded)
- \$674,484 NR GR: Midtown Campus Digital Inclusion and Enhancements
 - *Vetoed by Governor DeSantis*



2022 Session Key Dates

- **Legislative Committee Weeks**

- September 20-24, 2021
- October 11-15, 2021
- October 18-22, 2021
- November 1-5, 2021
- November 15-19, 2021
- November 29-December 3, 2021

- **2022 Session Convenes**

- January 11, 2022

- **2022 Session Ends**

- March 11, 2022



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2021 Post Session Legislative Update

District Board of Trustees Meeting

Tuesday, June 15, 2021

Eired J. Eddy
Government Relations Director



Legislation





SB 72 & HB 1261 – Civil Liability for Damages Relating to COVID-19

- **SB 72 is retroactive to March 1, 2020**
 - Provides liability protections for COVID-19-related claims if actions were conducted by the business/school in a **good faith effort** to substantially comply with health guidelines and standards.
 - **Signed by Governor on March 29, 2021**
- **HB 1261 (Tuition and Fee-related)**
 - **Effective July 1, 2021** → Contingent upon Governor's Signature
 - Specific to COVID-19 liability protection for postsecondary educational institutions against lawsuits seeking tuition or fee reimbursements or related damages resulting from the institutions changing the delivery of educational services, limiting access to facilities, or closing campuses during the COVID-19 public health emergency.
 - **Does not pertain to existing lawsuits.**



HB 233 – Postsecondary Education

- **“Intellectual Freedom Bill”**
- **Effective July 1, 2021** → Contingent upon Governor’s Signature
- Requires the State Board of Education to create a **survey** to be administered by the College annually **to assess intellectual freedom and viewpoint diversity**
- Prohibits the College from shielding students, faculty or staff from **protected free speech**
- **Authorizes the recording of video and audio of a lecture (faculty) at the College**
 - Does **not** have to be consensual
 - For a student’s personal educational use
 - In connection with a complaint to the public institution of higher education where the recording was made
 - As evidence in, or in preparation for, a criminal or civil proceeding
 - May only be published with the lecturer’s consent
- **Expands due process protections for students** and student organizations
- The College must adopt **student codes of conduct** that meet a set of minimum protections

- **Signed into law on June 1, 2021 → Effective on July 1, 2021**
- **Authorizes Universities and Florida College System institutions to sponsor charter schools**
 - FCS-sponsored charter schools **must focus on meeting workforce demands** and may offer postsecondary programs leading to industry certifications to eligible charter school students.
- **“Fairness in Women’s Sports Act”**
- **(language from HB 1475 / SB 2012)**
 - Requires transgender student-athletes to compete on teams aligned with their biological sex.
 - **Prohibits transgender females from competing on female teams.**
 - Does not bar transgender men from competing on a male team



HB 1507 - Workforce

- **“REACH (Reimagining Education And Career Help) Act”**
- **Effective July 1, 2021** → Contingent upon Governor’s Signature
- **Purpose** → **Workforce Program Accountability**
- **Open Door Workforce Grant Program (\$20 Million)**
 - Provides grants to school districts and Florida College System (FCS) institutions to **cover up to two-thirds of the cost of short-term, high-demand programs**
- **Money-Back Guarantee Program**
 - Requiring each school district and FCS institution to **refund the cost of tuition to students** who are not able to **find a job within 6 months** of completing select programs.
 - College must offer a money-back guarantee on at least **three programs** that prepare individuals to enter in-demand, middle-level to high-level wage occupations. **The College has the authority to select those three programs.**
 - College must establish student eligibility criteria for each program selected, including student attendance, career service attendance, participation in internships or work-study, job search documentation and development of a student career plan.
- **Workforce Performance Funding Model**
 - For school district and FCS institution workforce programs, requiring **1/3 of performance funding to be based on rewarding student job placement** and the remaining **2/3 be based on student earnings**, with a focus on increasing the economic mobility of underserved populations.



SB 52 – Postsecondary Education

- **Effective July 1, 2021** → Contingent upon Governor's Signature
- Dual Enrollment Scholarship Program
 - Would reimburse the College for private school and home school dual enrolled student's tuition and instructional materials; includes K-12 public school dual enrolled students' tuition and instructional materials over summer term
 - Estimated to cost the state \$28.5M but only allocated \$15.5M in budget
- Clarifies tuition & fee exemptions for students in Dept. of Children & Families custody



HB 847 – Florida Postsecondary Academic Library Network

- **Effective July 1, 2021 → Signed by Governor June 11, 2021**
- Places the Network under the oversight of the Board of Governors and Department of Education.
- Maintains the functions related to distance learning courses and degree programs, and online academic support services.
- Fully funded in the budget at \$20.9M



Questions?

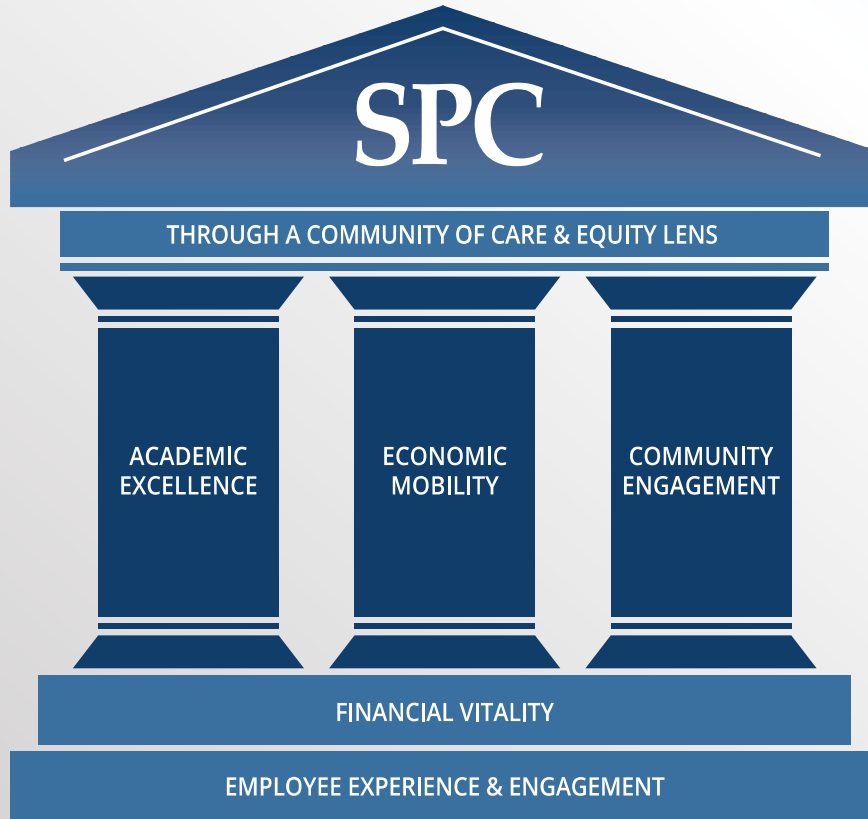
SPC St. Petersburg
College

Innovating Our Future 2024

Educate • *Empower* • *Engage*

BOT Meeting June 2021





MISSION STATEMENT

The mission of St. Petersburg College is to empower our students and community to achieve success and economic mobility through academic excellence and engagement.

VISION STATEMENT

A premier college enriching and strengthening lives through a community of care.

VALUES

Student Success | Equity | Integrity
Community Focus | Growth & Empowerment
Communication

OUR COMMITMENT

- **WE ARE** innovative and engaged in improving the learning environment within a supportive, collegial culture. We have the responsibility to create conditions for all to succeed.
- **WE CREATE** opportunities for our students to be prepared for high-wage, high-need careers and professional growth. We recognize that equality of opportunity does not equate to equality of outcome.
- **WE INVEST** in the well-being and growth of our community and cultivating a culture of care for our employees and those we serve.



ACADEMIC EXCELLENCE

Closing achievement gaps through excellence in teaching and ensuring students are learning.



Support Faculty
for Student
Success

Embed High Impact Teaching
and Learning Practices

Elevate Equity-Mindedness and
Engagement in the Classroom



Foster Student
Progression,
Completion and
Transition

Strengthen Holistic Support Services

Build Clear Educational Pathways



ECONOMIC MOBILITY

Preparing students for in-demand careers and driving economic growth in the community.



Prepare Students For the Workforce

Strengthen Corporate Partnerships

Assess and Align Programs to Workforce Needs

Improve Equitable Access and Transition to College

Enhance Job Placement and Workforce Readiness

COMMUNITY ENGAGEMENT

Serving as a catalyst for positive change in our community through key partnerships, civic engagement, and service learning.



Increase Engagement Opportunities for Community Impact

Leverage Community and Corporate Partnerships

Branding SPC as a Convener and Thought Leader for Community Improvement

EMPLOYEE ENGAGEMENT & EXPERIENCE

Building an inclusive culture of care and sense of belonging to strengthen employee engagement, productivity, and growth.



Strengthen Employee Involvement

Promote Employee Equity, Growth and Creativity

Improve Communication and Inclusion



FINANCIAL VITALITY

Delivering the strategic vision using financially sustainable and entrepreneurial practices while maintaining affordability for students.



Reinforce
Transparent and
Sound Financial
Model

Budget to Strategic Plan Priorities

Utilize Entrepreneurial Practices Informed by Data

Optimize Property and Technology Assets



BY FOCUSING ON:

- Closing Achievement Gaps
- Increasing Attainment
- Increasing Job Placement



WE WILL ACHIEVE:

- Becoming a strong candidate for the Aspen Prize
- Achieving Carnegie Classification Recognition for Community Engagement
- Being Nationally Recognized for Closing Achievement Gaps
- Becoming the #1 Workforce Institution

Annual Accountability Dashboard

Academic Excellence

Close Black Retention Gap to 5%

YEARS	ALL SPC	BLACK	GAP
F19-F20	64.1%	57.1%	-7%
F20-F21	%	%	%
F21-F22	%	%	%
F22-F23	%	%	%
F23-F24	%	%	%

Close 150% Grad Rate Gap to 2%

YEARS	NATION	SPC	GAP
2018-19	28.2%	24.4%	-3.4%
2019-20	%	%	%
2020-21	%	%	%
2021-22	%	%	%

Close Success Gap to 8% 2019-20

ALL	77.6%	
BLACK	66.3%	-11.3%
HISPANIC	76.0%	-1.6%
WHITE	80.1%	2.5%

Community Engagement

Community and Civic Engagement Goal: \$1M Volunteer Economic Impact - 2019-20

90 # of CEL classes	2,291 People	16,930 Hours	\$430,540 Economic Impact
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Employee Engagement and Experience

Improve Employee Experience

Staff feel respected by some groups on campus more than others

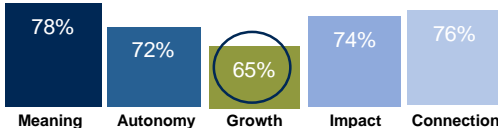
94% Feel respected by students

71% Feel respected by faculty

68% Feel respected by senior administrators

Improve Employee Engagement

- Meaning** – Your work has purpose beyond the job itself.
Autonomy – The power to shape you work and environment in ways that allow you to perform at your best.
Growth – Being stretched and challenged in ways that result in personal and professional progress.
Impact – Seeing positive and worthwhile outcomes and results for your work.
Connection – The sense of belonging to something greater than yourself.



Economic Mobility

2025 Goal: 60% Pinellas Degree Attainment

2019	51.9%
2020	%
2021	%
2022	%



Goal: Top 4 in FCS

90%
Job & Continuing Ed Placement 2018-19

Ranking:
7 of 28
FCS

Financial Vitality

Goal: Positive Net Tuition Revenue per FTE

2020-21	\$368.64
2021-22	\$
2022-23	\$
2023-24	\$

- First Annual Accountability Update – Fall 2022
- Board Champion Committee Meetings – October and March

Questions?



Innovating Our Future 2024

Educate • Empower • Engage



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- Student Success
- Equity
- Integrity
- Community Focus
- Growth & Empowerment
- Communication

GOALS

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Support Faculty for Student Success

- Embed High Impact Teaching and Learning Practices
- Elevate Equity-Mindedness and Engagement in the Classroom

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- Strengthen Holistic Support Services
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SPC St. Petersburg College

- First Annual Accountability Update – Fall 2022
- Board Champion Committee Meetings – October and March

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: Fiscal Year 2021-2022 College General Operating, Capital Outlay, Student Activities, Auxiliary, and Scholarship Budgets with Tuition and Fees.

The FY21-22 operating budget proposal continue to enhance St. Petersburg college's effort to support its strategic pillars; promote academic excellence, economic mobility, community engagement, employee experience and engagement, and financial vitality.

Approval is sought for the College's Operating and Capital Outlay Budget for Fiscal Year 2021-22.

In addition to the following narrative, a budget summary is attached.

Fund 1 General Operating Budget - The College's General Operating Budget is based on the approved 2021-2021 General Appropriations Act (Senate Bill 2500).

Pursuant to state rule 6A-14.0716, the College must prepare a budget in such form as prescribed by the State Board of Education for the Current Unrestricted Fund. A copy of the budget approved by the College's Board of Trustees shall be submitted to the Chancellor, as designee of the Commissioner of Education, by June 30 or on a later date established by the Chancellor. In accordance with Florida statutes (1011.30), this operating budget must be approved by the College's Board of Trustees prior to the submission to the Department of Education (DOE). Any future revisions to this operating budget must be presented to and approved by the Board.

Fund 7 Capital Outlay Budget – The FY2021-2022 College Capital Outlay budget of \$24.6M provides for college-wide facility and technology infrastructure maintenance, and major building project funding.

In accordance with Florida statute 1013.61, this Capital Outlay budget must be approved by the College's Board of Trustees. The capital needs are presented in the attached summary as proposed expenditures from the capital budget funding sources detailed.

Student Fees per credit/course hour as follows:

Lower Division Credit Programs	2020-2021 Fees	2021-2022 Fees	% Change
Florida Residents			
Tuition Fee	\$ 80.94	\$ 80.94	
Student Activity & Service Fee	\$ 7.63	\$ 7.63	
Financial Aid Fee	\$ 4.04	\$ 4.04	
Technology Fee	\$ 4.04	\$ 4.04	
Capital Improvement Fee (CIF)	\$ 15.10	\$ 15.10	
Tuition and Fees	\$ 111.75	\$ 111.75	0%
Non-Residents			
Tuition Fee	\$ 80.94	\$ 80.94	
Out-of-State Fee	\$ 242.97	\$ 242.97	
Student Activity & Services Fee	\$ 7.63	\$ 7.63	
Financial Aid Fee	\$ 16.20	\$ 16.20	
Technology Fee	\$ 16.20	\$ 16.20	
Capital Improvement Fee (CIF)	\$ 22.96	\$ 22.96	
Tuition and Fees	\$ 386.90	\$ 386.90	0%

Post-Secondary Adult Vocational Non-Credit Programs	2020-2021 Fees	2021-2022 Fees	% Change
Florida Residents			
Tuition Fee	\$ 68.60	\$ 68.60	
Technology Fee	\$ 3.43	\$ 3.43	
Capital Improvement Fee (CIF)	\$ 3.34	\$ 3.34	
Total Registration Fees	\$ 75.37	\$ 75.37	0%
Non-Residents			
Tuition Fee	\$ 68.60	\$ 68.60	
Out-of-State Fee	\$ 205.82	\$ 205.82	
Technology Fee	\$ 13.72	\$ 13.72	
Capital Improvement Fee (CIF)	\$ 13.72	\$ 13.72	
Total Registration Fees	\$ 301.86	\$ 301.86	0%

Upper Division Credit Programs	2020-2021 Fees	2021-2022 Fees	% Change
Florida Residents			
Tuition Fee	\$ 91.79	\$ 91.79	
Student Activity & Service Fee	\$ 9.18	\$ 9.18	
Financial Aid Fee	\$ 4.59	\$ 4.59	
Technology Fee	\$ 4.59	\$ 4.59	
Capital Improvement Fee (CIF)	\$ 12.55	\$ 12.55	
Tuition and Fees	\$ 122.70	\$ 122.70	0%
Non-Residents			
Tuition Fee	\$ 91.79	\$ 91.79	
Out-of-State Fee	\$ 275.53	\$ 275.53	
Student Activity & Services Fee	\$ 9.18	\$ 9.18	
Financial Aid Fee	\$ 18.37	\$ 18.37	
Technology Fee	\$ 18.37	\$ 18.37	
Capital Improvement Fee (CIF)	\$ 12.55	\$ 12.55	
Tuition and Fees	\$ 425.79	\$ 425.79	0%

The budgets of other major funding categories, including Student Activities, Auxiliary, and Scholarship are provided to the Board for information. Following are brief narratives of each major funding category and budget summaries are attached.

Fund 2 Student Activities Budget - The FY2021-2022 College-wide Student Activities Budget is \$3.9M. It includes \$975K distributed across the campus' Student Government Associations (SGA) for budget development. This budget is reviewed and approved by the President.

Fund 3 Auxiliary Budget – The FY2021-2022 College-wide Auxiliary Budget is \$1.69M. It includes \$1.35M to support expenses in the Fund 1 General Operating Budget.

Fund 5 Scholarship Budget – The FY2021-2022 College-wide Scholarship Budget is \$62.9M. It includes \$53.1M in Federal and State financial aid, \$2.1M in scholarships funded by the Student Financial Aid Fee, and \$7.7M in Foundation and other scholarships.

Dr. Hector Lora, Associate Vice President, Budgeting recommend approval.

Attachment



St Petersburg College
FY 2021-22 Fund 1 Operating Budget

Revenue	
Student Tuition & Fees	\$ 57,751,790
State Funding	\$ 79,949,374
Other Revenues	\$ 6,658,195
Fund Transfers In	\$ 1,350,000
Reserves	\$ -
Total Revenue	\$ 145,709,359
Expenses	
Instruction	\$ 56,541,073
Public Seviles	\$ 995
Academic Support	\$ 21,246,259
Student Support	\$ 21,235,525
Total Instructional	\$ 99,023,852
Institutional Support	\$ 21,108,914
Physical plant Operation and Maintenance	\$ 17,341,561
Student Financial Assistance	\$ 6,479,219
Contigency, Transfer, Etc	\$ 1,755,813
Total Administrative	\$ 46,685,507
Total Operating Costs	\$ 145,709,359
Balance	\$ -

**St. Petersburg College
FY 2021-22 Fund 3 Auxiliary Budget**

Revenues:	
Bookstore Commissions	\$ 1,078,000.00
Food Services/Vending Commissions	\$ 40,000.00
Royalties-Ethics Textbook	\$ 120,000.00
Royalties-Excess Bandwidth	\$ 461,000.00
Pay For Print Sales	\$ 20,000.00
Interest	\$ 5,000.00
Royalties-Ethics Textbook Reserves	\$ 77,000.00
Other Revenue	\$ 142,000.00
Total Revenues	\$ 1,943,000.00
Expenses:	
Auxiliary Services Administrative Costs	
Computer & Equipment Leases	\$ 86,000.00
Contingency	\$ 150,000.00
Materials, supplies, misc. services	\$ 50,000.00
Total Expenses	\$ 286,000.00
Transfers Out to Other Funds:	
Operating Budget Fund	\$ 1,350,000.00
Scholarship Fund Mac J Williams	\$ 5,000.00
International Scholarships	\$ 51,743.00
Total Transfers Out to Other Funds	\$ 1,406,743.00
Total Expenses & Transfers	\$ 1,692,743
Excess of Revenues Over Expenses & Transfers	\$ 250,257.00

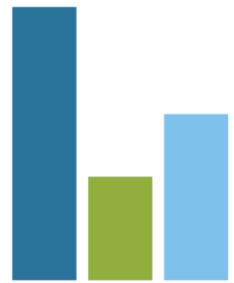


**St. Petersburg College
FY 2021-22 Fund 2 Student Activities Budget**

Total Projected Student Activity Revenues		\$ 3,901,162
Less Budgeted Expenses:		
Annual Journal Entries		\$75,649
Student Determined Activities Distribution (25%)		\$975,291
Reserve (5%)		\$129,205
Budgeted Personnel (excluding annual journal entries and athletics personnel)*		\$1,073,793
Athletics (including personnel)		\$957,522
Non-Discretionary Campus Program Operating Expenses		\$222,053
Other Collegewide Operating Expenses		\$467,649
Total Budgeted Expenses		\$3,901,162
Surplus/Deficit		\$ -

St. Petersburg College				
Fund 7 Capital Outlay Budget 2021-22				
	Capital Improvement Funds	State Appropriation Funds	Other Funds	Budget Total
Projected Sources of Revenue				
PY PECO Projects (SPG Adm)	\$ -	\$ 66,353	\$ -	\$ 66,353
SODA General Renovation/Remodel (265)	\$ -	\$ -	\$ -	\$ -
PY SODA General Renovation/Remodel (265)	\$ -	\$ -	\$ -	\$ -
City of Seminole (Habitat)	\$ -	\$ -	\$ -	\$ -
PY Capital Improvement Fees	\$ 11,505,220	\$ -	\$ -	\$ 11,505,220
Capital Improvement Fees - Discretionary	\$ 6,995,519	\$ -	\$ -	\$ 6,995,519
CO&DS	\$ -	\$ 500,000	\$ -	\$ 500,000
PY CO&DS	\$ -	\$ 896,344	\$ -	\$ 896,344
Other Misc. Sources	\$ -	\$ -	\$ 119,061	\$ 119,061
Tarpon Spring(Race Track) / CIF Transfer in	\$ 570,813	\$ -	\$ 429,187	\$ 1,000,000
Simulation City Law Enforcement /Transfer in	\$ -	\$ 90,000	\$ -	\$ 90,000
Tarpon Parcel/Sale Proceeds	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000
Total Fund Sources	\$ 19,071,552	\$ 1,552,697	\$ 4,048,248	\$ 24,672,497
Projected Uses of Revenue				
Budgeted Personnel Salaries	\$ 650,000	\$ -	\$ -	\$ 650,000
Other Personnel	\$ 200,000	\$ -	\$ -	\$ 200,000
Employee Benefits - Retirement	\$ 63,440	\$ -	\$ -	\$ 63,440
Employee Benefits - FICA/Medicare	\$ 65,025	\$ -	\$ -	\$ 65,025
Employee Benefits - Health/Dental/Wellness	\$ 135,000	\$ -	\$ -	\$ 135,000
Total Personnel & Benefits	\$ 1,113,465	\$ -	\$ -	\$ 1,113,465
Major Construction				
St. Pete/Gibbs Adm	\$ -	\$ 66,352	\$ -	\$ 66,352
Bay Pines Center	\$ -	\$ -	\$ -	\$ -
Seminole Chamber of Commerce Modular	\$ -	\$ -	\$ -	\$ -
Downtown Center Build-Out	\$ 315,950	\$ -	\$ -	\$ 315,950
Clearwater Business Tech	\$ 1,472,507	\$ 1,396,345	\$ -	\$ 2,868,852
Total Major Construction	\$ 1,788,457	\$ 1,462,697	\$ -	\$ 3,251,154
Infrastructure Deferred Maintenance and Network				
Deferred Maintenance	\$ 6,110,702	\$ -	\$ -	\$ 6,110,702
College-wide Infrastructure & Renovation/Remodel	\$ 1,210,862	\$ -	\$ -	\$ 1,210,862
College-wide Furniture	\$ 100,000	\$ -	\$ -	\$ 100,000
Technology Infrastructure Maintenance	\$ 1,631,889	\$ -	\$ -	\$ 1,631,889
Total Infrastructure Deferred Maintenance and Network	\$ 9,053,453	\$ -	\$ -	\$ 9,053,453
Project Expense				
Collegewide Campus Projects	\$ 750,000	\$ -	\$ -	\$ 750,000
Allstate				
Simulation City	\$ -	\$ 90,000	\$ -	\$ 90,000
EpiCenter/District Office				\$ -
Capital Equipment - EpiTech	\$ 15,000	\$ -	\$ -	\$ 15,000
Campus & Academic Areas Refresh	\$ 25,000	\$ -	\$ -	\$ 25,000
Downtown/Midtown		\$ -	\$ -	\$ -
Center for Economic Impact & Inclusion	\$ 260,000	\$ -	\$ -	\$ 260,000
HEC				\$ -
Surgical Technology	\$ 174,000	\$ -	\$ -	\$ 174,000
Seminole				\$ -
Dental & Lumastream	\$ -	\$ -	\$ 119,061	\$ 119,061
Tarpon Springs				\$ -
Workforce Center	\$ 570,813	\$ -	\$ 429,187	\$ 1,000,000
Contingency	\$ 2,629,801		\$ 3,500,000	\$ 6,129,801
Debt Service - Construction Obligations and Bonds	\$ 2,691,563	\$ -	\$ -	\$ 2,691,563
Total Expenses	\$ 19,071,552	\$ 1,552,697	\$ 4,048,248	\$ 24,672,497
Remaining Funds	\$ -	\$ -	\$ -	\$ -

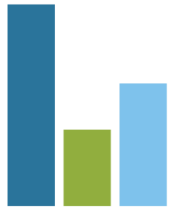
St Petersburg College		
FY 2021-22 Fund 5 Scholarship Budget		
Revenues:		
Student Financial Aid Fees Collected	\$	2,100,000
Federal PELL and SEOG Grants	\$	41,612,000
Various Florida State Scholarship Grants	\$	11,496,148
Various SPC Foundation and Other Scholarship Grants	\$	7,760,789
Total Revenues	\$	62,968,937
Expenses:		
Financial Aid Fee Scholarships awarded:		
Student Incentive Grant Scholarships	\$	1,226,201
Johnnie Ruth Clark Scholarships	\$	307,860
SPC Presidential Scholarships	\$	195,791
Fine Arts, Visual Art, Associate to Baccalaureate, Honors College, Misc. Scholarships	\$	370,149
Total Financial Aid Fee Scholarships	\$	2,100,000
Federal PELL & SEOG Grants Awarded	\$	41,612,000
State of Florida Scholarships	\$	11,496,148
Various SPC Foundation and Other Scholarships	\$	7,760,789
Total Expenses	\$	62,968,937
Surplus/ Deficit	\$	-



St. Petersburg College Board of Trustees Operating Report

Dr. Hector Lora - AVP, Budgeting

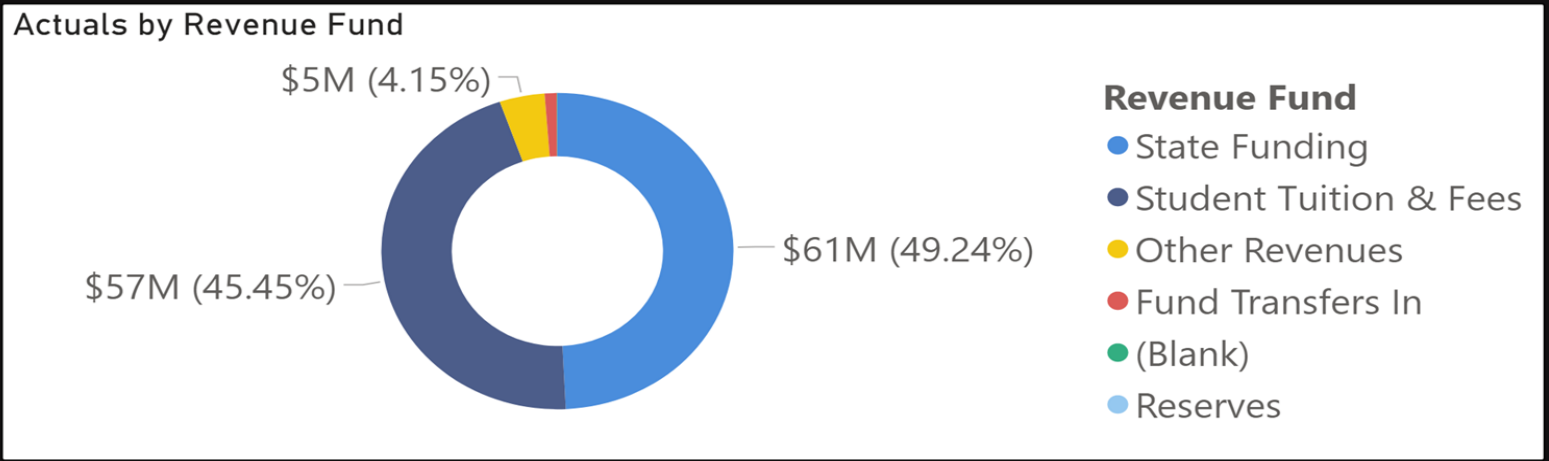
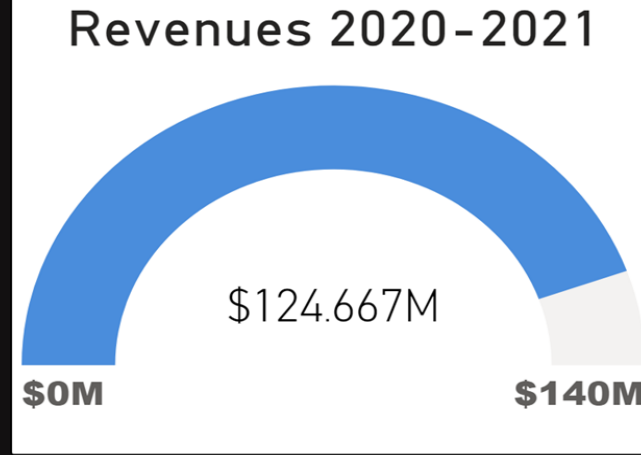
June 15, 2021



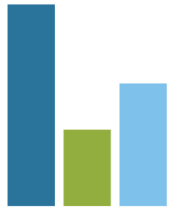
Operating Fund as of May 31, 2021



Revenue Fund	Budget 2020-2021	Actuals 2020-2021
State Funding	\$76,116,643	\$61,383,695
Student Tuition & Fees	\$55,501,231	\$56,665,886
Other Revenues	\$4,964,169	\$5,172,082
Fund Transfers In	\$2,000,000	\$1,387,676
Reserves	\$1,424,212	\$0
Total	\$140,006,255	\$124,609,339



Source: BI PeopleSoft Financials as of May 31



Operating Fund as of May 31, 2021

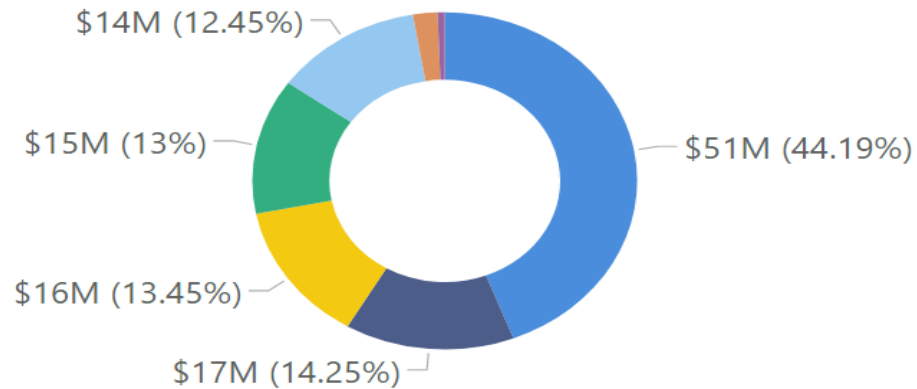


Total Expenses by Department Function	Budget 2020-2021	Actuals 2020-2021
1 Direct Instruction	\$53,615,605	\$51,419,501
3 Public Service	\$1,105	\$0
4 Academic Support	\$20,210,389	\$16,578,772
5 Student Support	\$20,171,721	\$15,646,176
6 Institutional Support	\$18,426,657	\$15,130,425
7 Physical Plant Operation and Maintenance	\$17,140,206	\$14,491,362
8 Student Financial Assistance	\$7,585,419	\$2,390,493
9 Contingency, Transfers, etc.	\$2,855,152	\$704,741
Total	\$140,006,255	\$116,361,469

Expenses 2020-2021



Expenses by Department Function



Department Function

- 1 Direct Instruction
- 4 Academic Support
- 5 Student Support
- 6 Institutional Support
- 7 Physical Plant Operation and M...
- 8 Student Financial Assistance
- 9 Contingency, Transfers, etc.
- 3 Public Service



ST. PETERSBURG COLLEGE

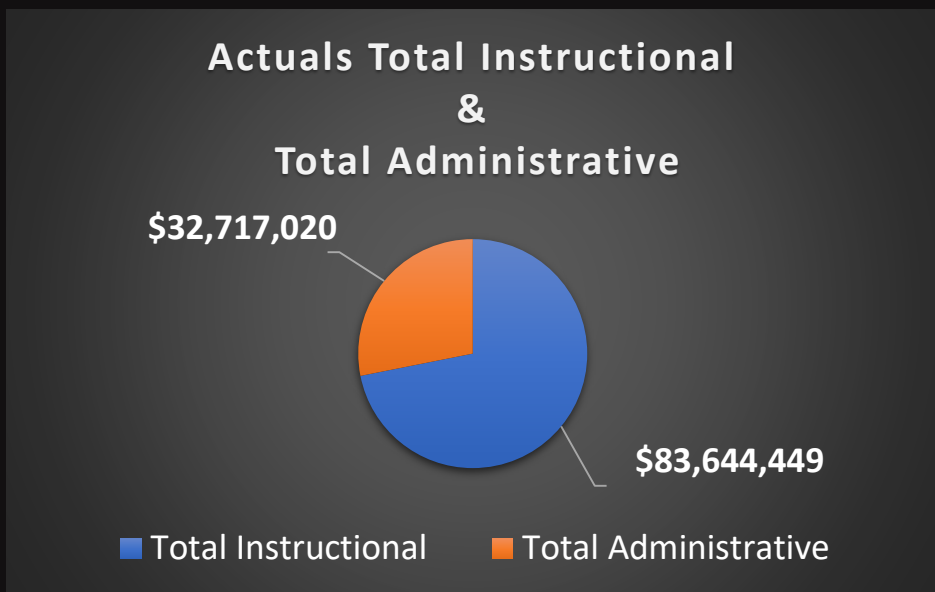
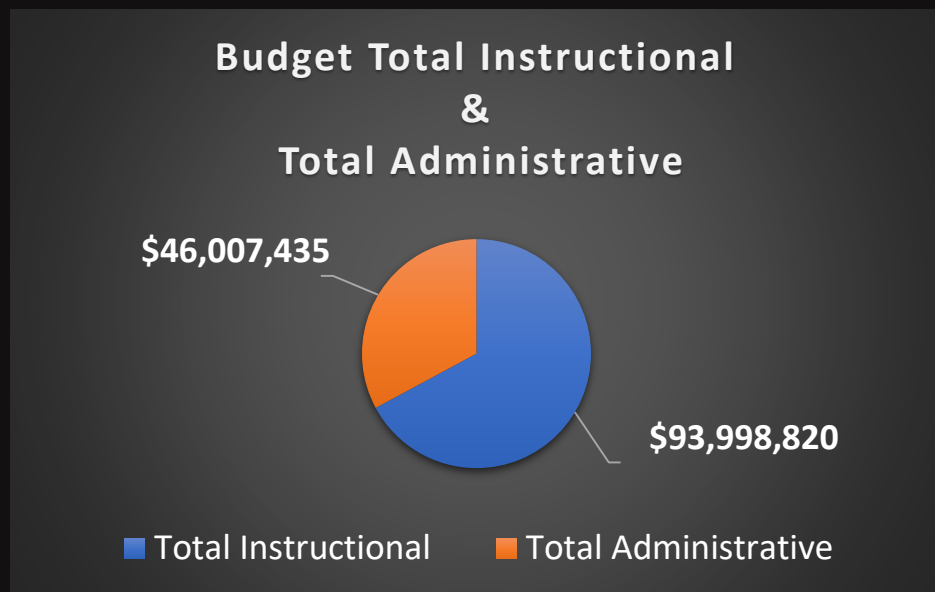


Operating Fund as of May 31, 2021

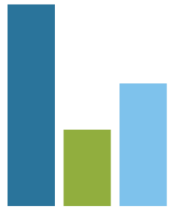
YTD Total Revenues
\$124,666,561
 89% YTD

YTD Total Expenses
\$116,361,469
 83% YTD

Surplus/ Deficit
\$8,305,092

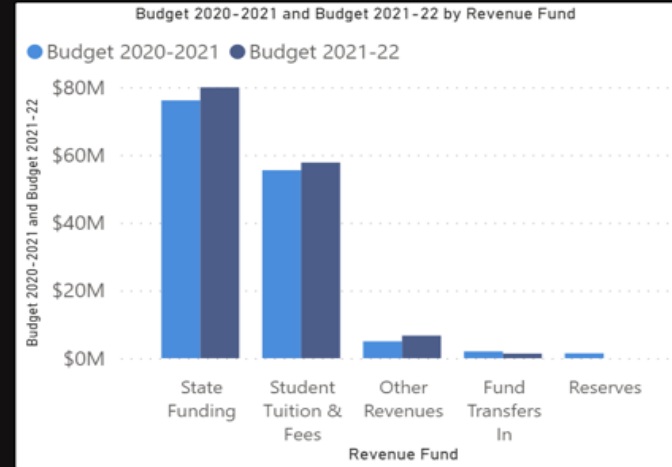


Source: BI PeopleSoft Financials as of May 31

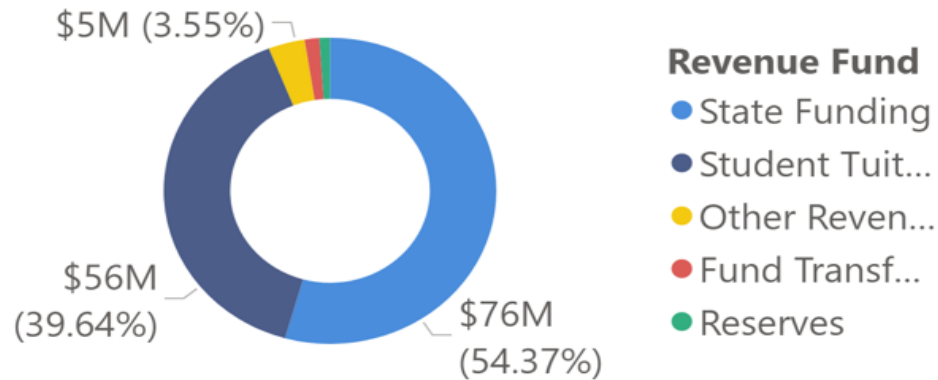


FY 2021-22 Operating Budget

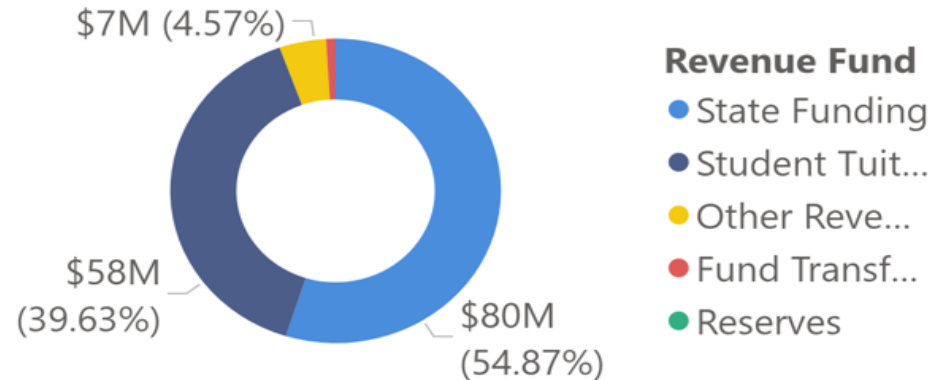
Revenue Fund	Budget 2020-2021	Budget 2021-22
State Funding	\$76,116,643	\$79,949,374
Student Tuition & Fees	\$55,501,231	\$57,751,790
Other Revenues	\$4,964,169	\$6,658,195
Fund Transfers In	\$2,000,000	\$1,350,000
Reserves	\$1,424,212	\$0
Total	\$140,006,255	\$145,709,359

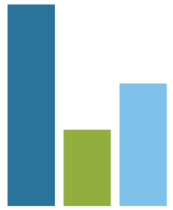


Budget 2020-2021 by Revenue Fund



Budget 2021-22 by Revenue Fund





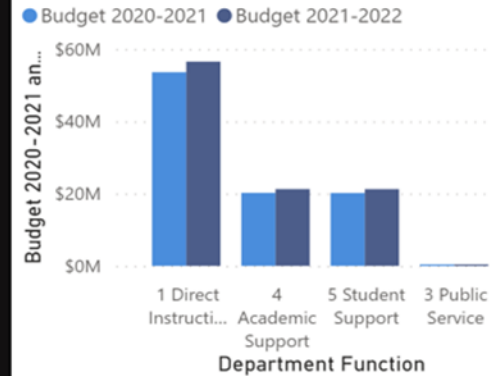
FY 2021-22 Operating Budget



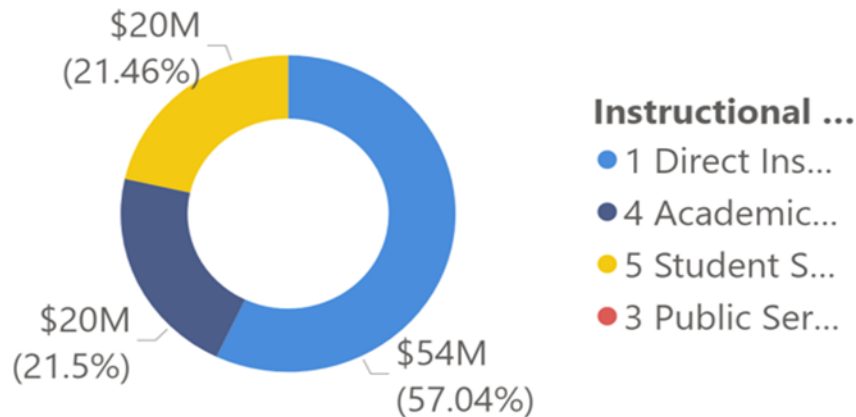
Expenses by Instructional Budget 2020-2021 Budget 2021-2022

	Budget 2020-2021	Budget 2021-2022
1 Direct Instruction	\$53,615,605	\$56,541,073
4 Academic Support	\$20,210,389	\$21,246,259
5 Student Support	\$20,171,721	\$21,235,525
3 Public Service	\$1,105	\$995
Total	\$93,998,820	\$99,023,852

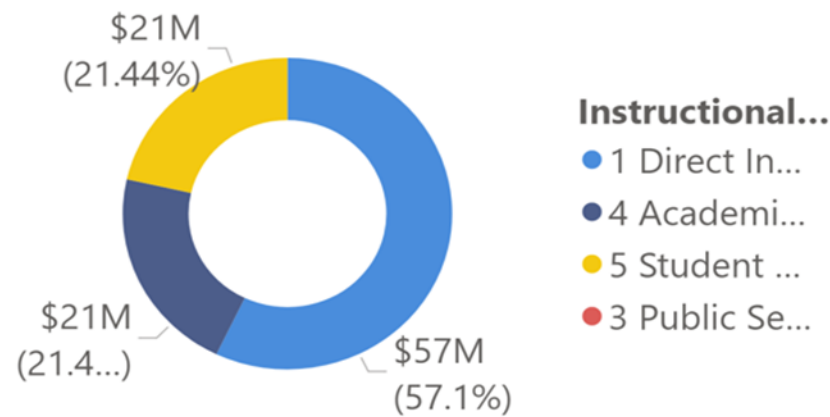
Expenses by Instructional

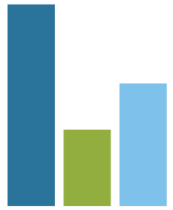


Budget 2020-2021 by Instructional Department Function



Budget 2021-2022 by Instructional Function



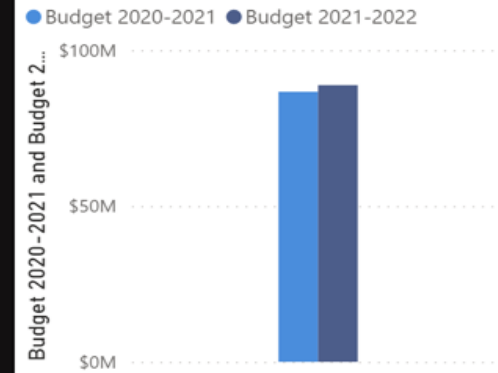


FY 2021-22 Operating Budget

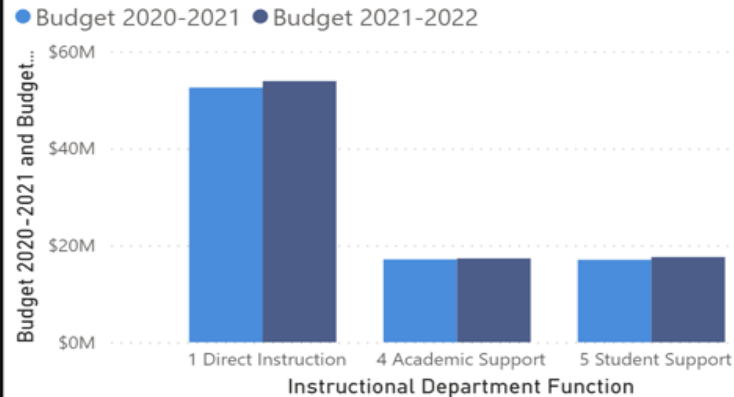
Salaries by Instructional Budget 2020-2021 Budget 2021-2022

	Budget 2020-2021	Budget 2021-2022
1 Direct Instruction	\$52,537,206	\$53,887,301
4 Academic Support	\$17,107,957	\$17,305,747
5 Student Support	\$17,022,288	\$17,590,383
Total	\$86,667,451	\$88,783,431

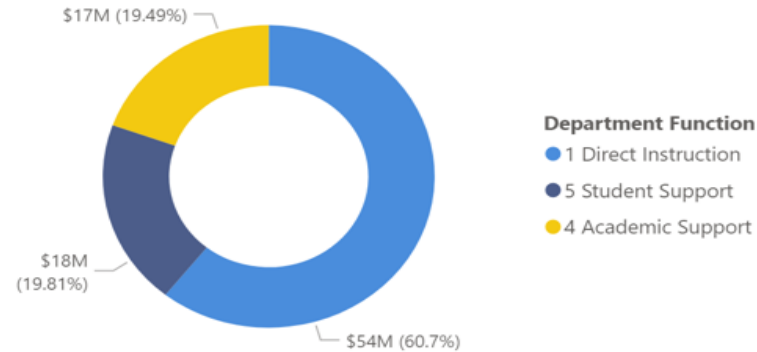
Expenses by Instructional



Budget 2020-2021 and Budget 2021-2022 by Instructional Department Function



Budget 2021-2022 by Department Function



FY 2021-22 Operating Budget

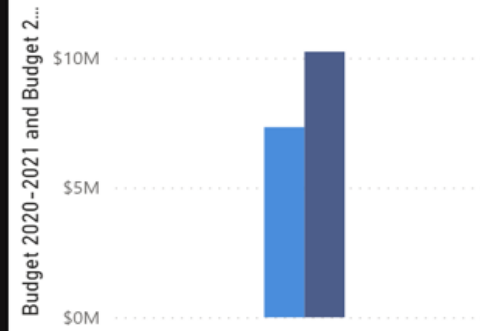


Expenses by Instructional Budget 2020-2021 Budget 2021-2022

	Budget 2020-2021	Budget 2021-2022
1 Direct Instruction	\$1,078,399	\$2,653,772
3 Public Service	\$1,105	\$995
4 Academic Support	\$3,102,432	\$3,940,512
5 Student Support	\$3,149,433	\$3,645,142
Total	\$7,331,369	\$10,240,421

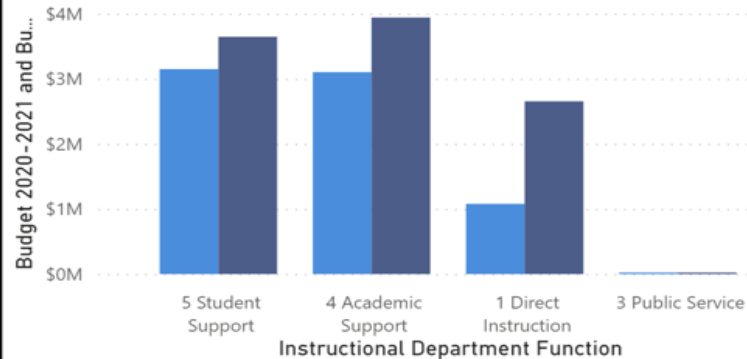
Expenses by Instructional

● Budget 2020-2021 ● Budget 2021-2022

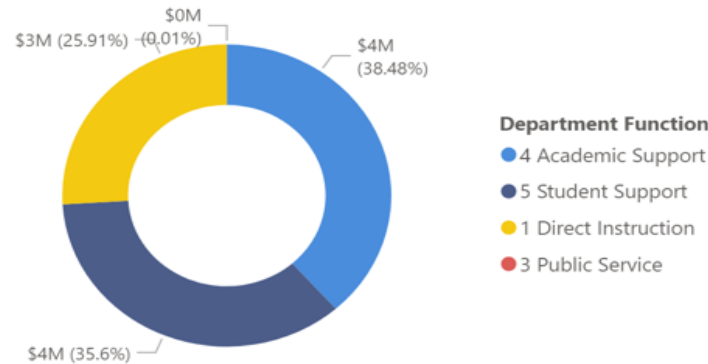


Budget 2020-2021 and Budget 2021-2022 by Instructional Department Function

● Budget 2020-2021 ● Budget 2021-2022



Budget 2021-2022 by Department Function

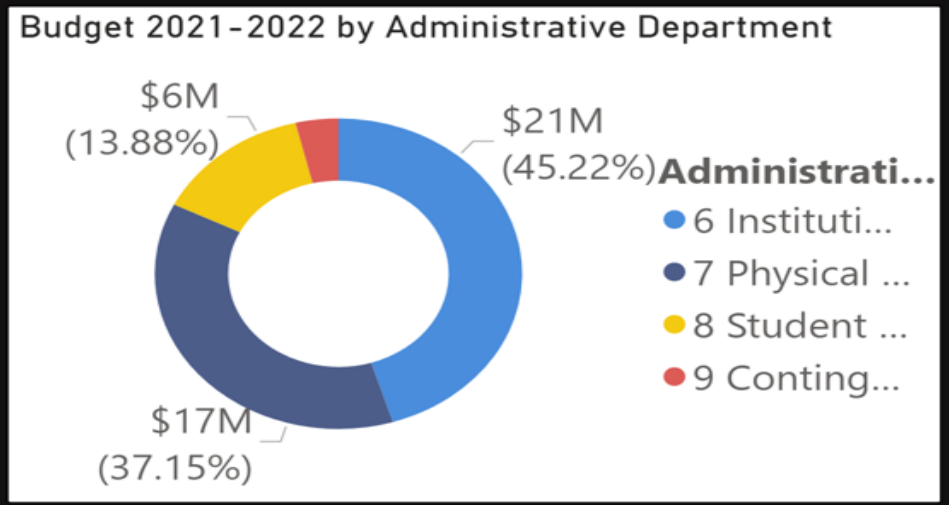
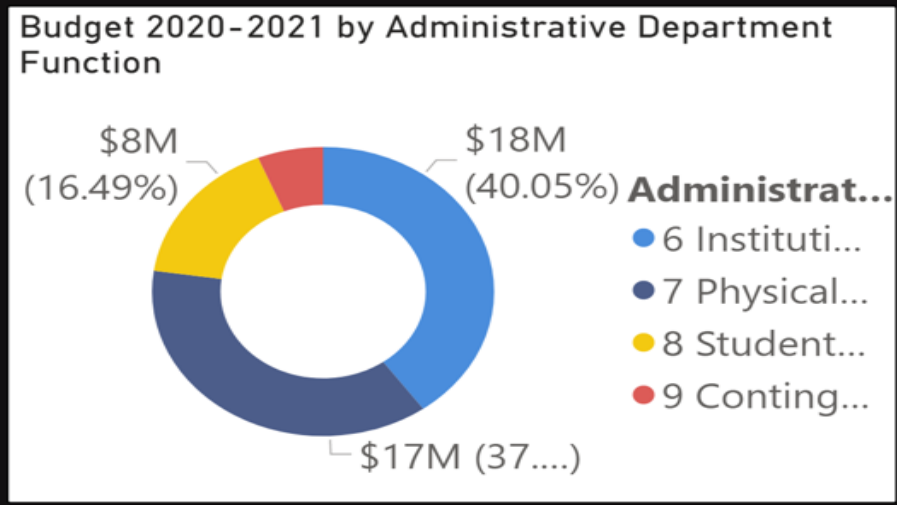


ST. PETERSBURG COLLEGE

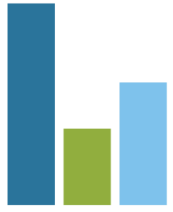
FY 2021-22 Operating Budget



Expenses by Administrative	Budget 2020-2021	Budget 2021-2022
6 Institutional Support	\$18,426,657	\$21,108,914
7 Physical Plant Operation and Maintenance	\$17,140,206	\$17,341,561
8 Student Financial Assistance	\$7,585,419	\$6,479,219
9 Contingency, Transfers, etc.	\$2,855,153	\$1,755,813
Total	\$46,007,435	\$46,685,507



Source: BI PeopleSoft Financials as of May 31 st.



FY 2021-22 Operating Budget

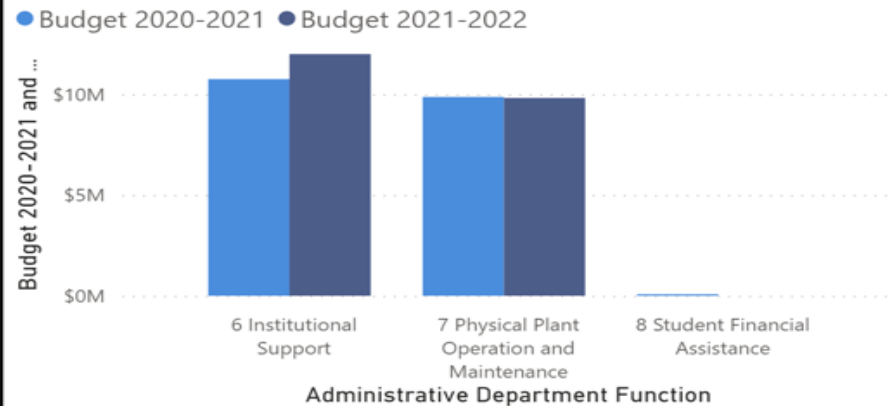


Salaries by Administrative

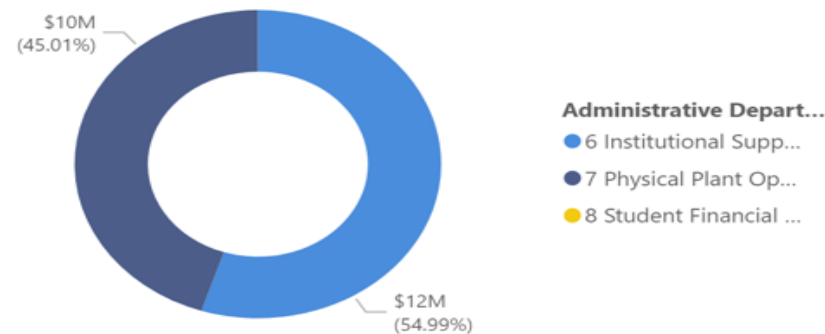
Budget 2020-2021 Budget 2021-2022

	Budget 2020-2021	Budget 2021-2022
6 Institutional Support	\$10,753,046	\$11,995,344
7 Physical Plant Operation and Maintenance	\$9,868,541	\$9,818,143
8 Student Financial Assistance	\$0	\$0
Total	\$20,621,588	\$21,813,487

Budget 2020-2021 and Budget 2021-2022 by Administrative Department Function

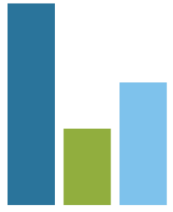


Budget 2021-2022 by Administrative Department Function



ST. PETERSBURG COLLEGE

Source: BI PeopleSoft Financials as of May 31 st.



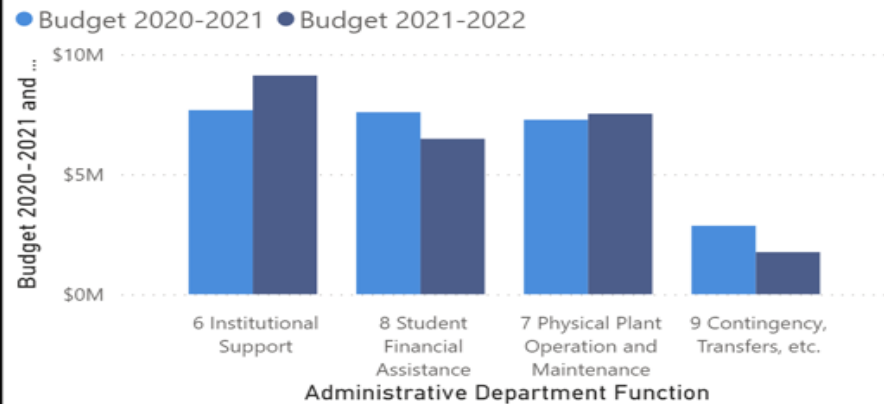
FY 2021-22 Operating Budget

Expenses by Administrative

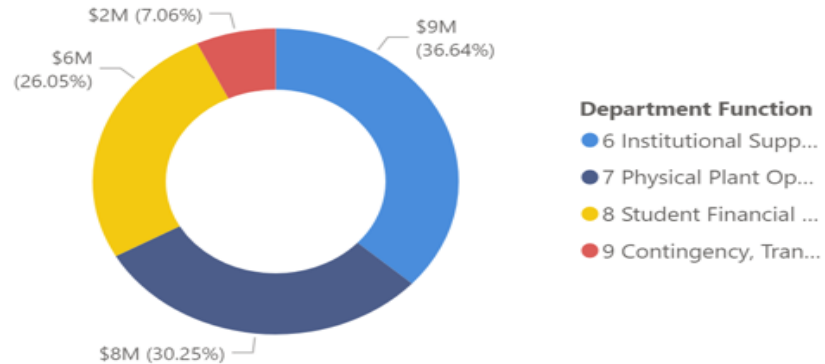
Budget 2020-2021 Budget 2021-2022

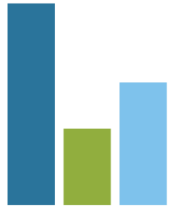
	Budget 2020-2021	Budget 2021-2022
6 Institutional Support	\$7,673,611	\$9,113,570
7 Physical Plant Operation and Maintenance	\$7,271,665	\$7,523,418
8 Student Financial Assistance	\$7,585,419	\$6,479,219
9 Contingency, Transfers, etc.	\$2,855,153	\$1,755,813
Total	\$25,385,848	\$24,872,020

Budget 2020-2021 and Budget 2021-2022 by Administrative Department Function



Budget 2021-2022 by Department Function



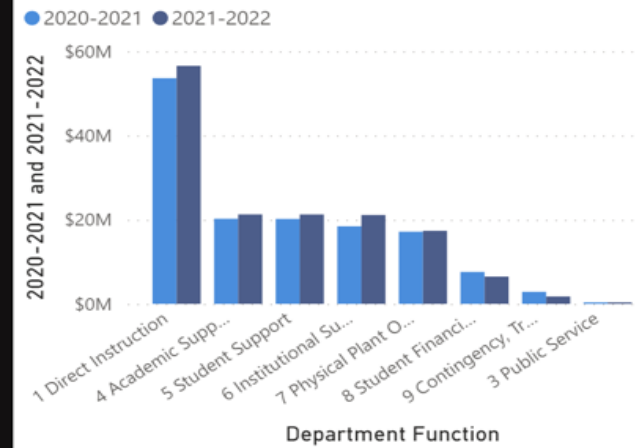


FY 2021-22 Operating Budget

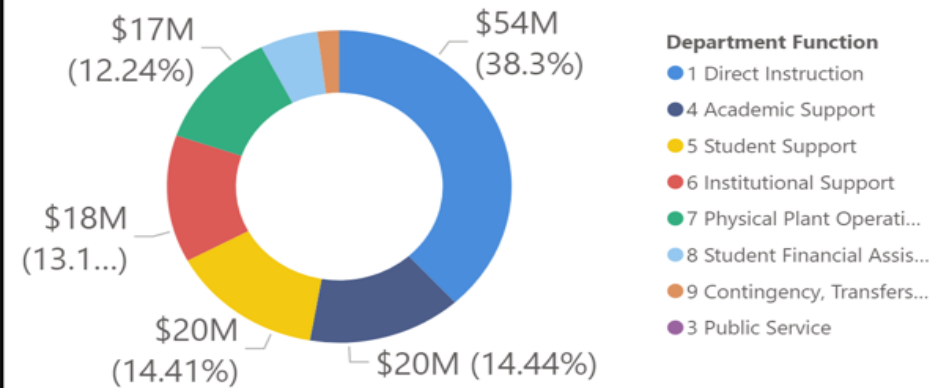


Total Expenses by Department Function	Budget 2020-2021	Budget 2021-2022
1 Direct Instruction	\$53,615,605	\$56,541,073
3 Public Service	\$1,105	\$995
4 Academic Support	\$20,210,389	\$21,246,259
5 Student Support	\$20,171,721	\$21,235,525
6 Institutional Support	\$18,426,657	\$21,108,914
7 Physical Plant Operation and Maintenance	\$17,140,206	\$17,341,561
8 Student Financial Assistance	\$7,585,419	\$6,479,219
9 Contingency, Transfers, etc.	\$2,855,153	\$1,755,813
Total	\$140,006,255	\$145,709,359

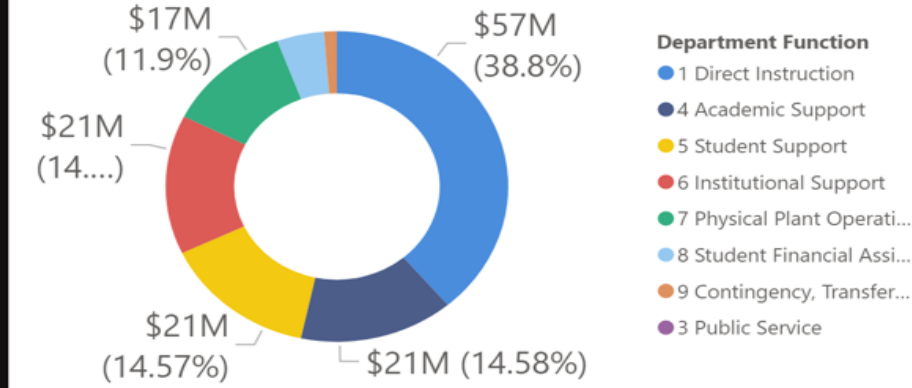
2020-2021 and 2021-2022 by Department Function



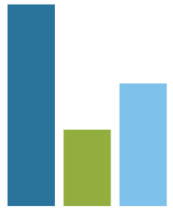
Budget 2020-2021 by Department Function



Budget 2021-2022 by Department Function



Source: BI PeopleSoft Financials as of May 31 st.



FY 2021-22 Operating Budget

Total Revenues

\$145,709,359

Budget 2021-22

Total Expenses

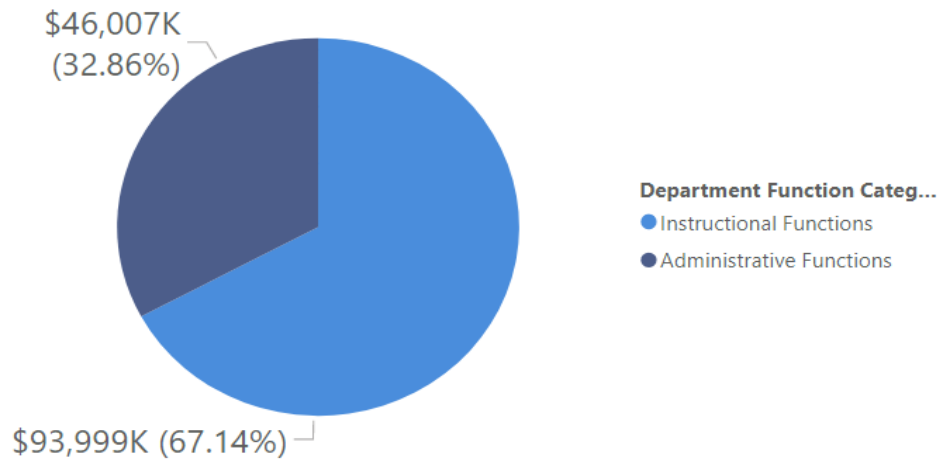
\$145,709,359

Budget 2021-2022

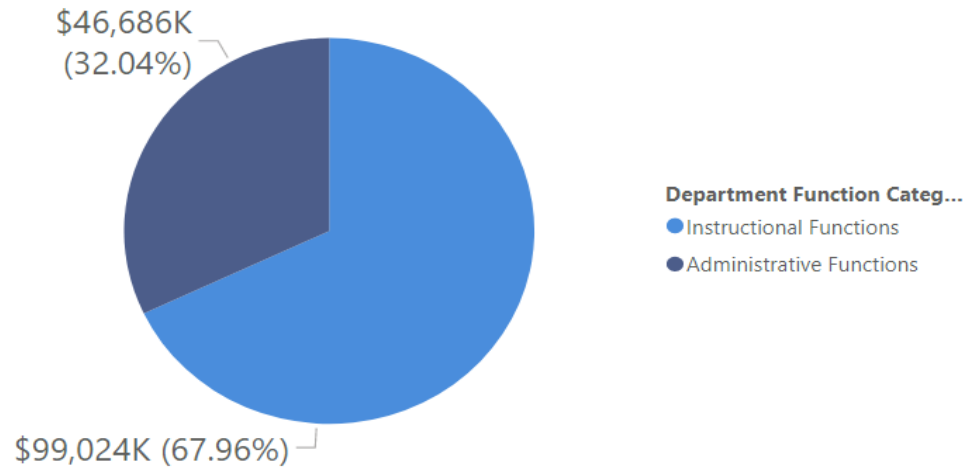
Surplus/ Deficit

\$0.00

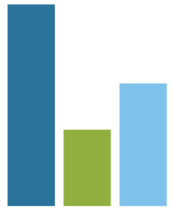
Budget 2020-2021 by Department Function Category



Budget 2021-2022 by Department Function Category

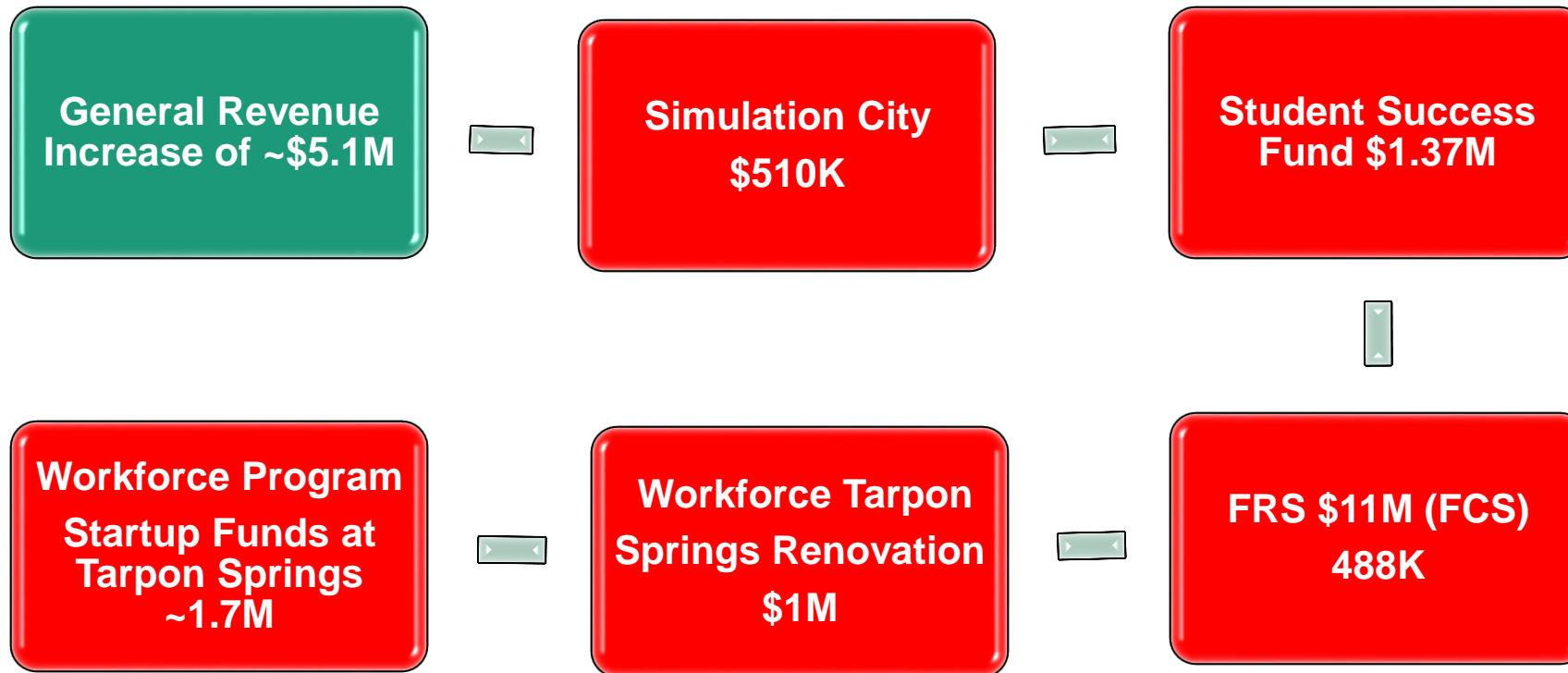


Source: BI PeopleSoft Financials as of May 31 st.

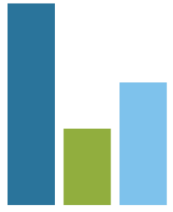


FY 2021-22 Operating Budget

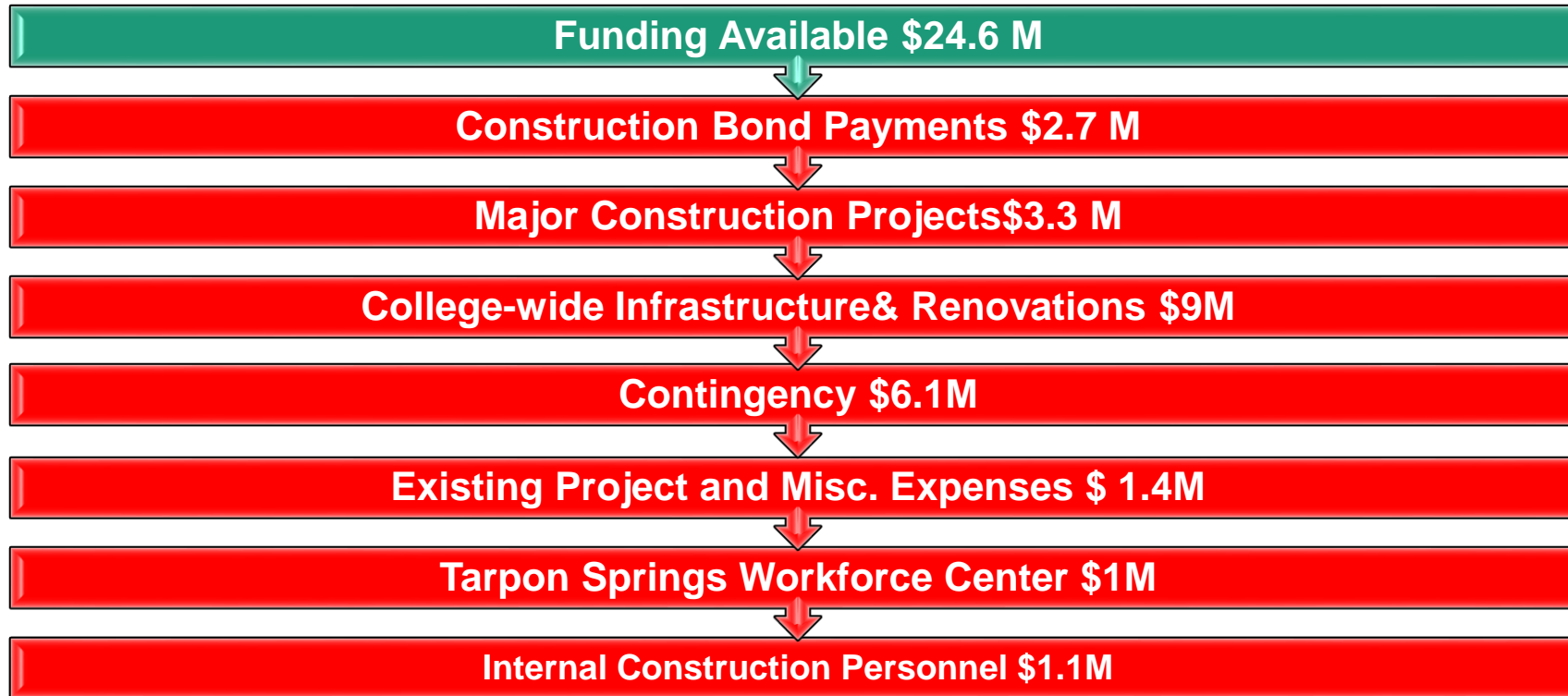
➤ Recurring General Appropriations FY 2021-22



Questions?



FY 2021-22 Fund/ Capital Outlay Fund





FY 21/22 Budget Approval

Approval is sought to adopt:


- **FY 2021/22 Operating Fund Budget**
 - Including \$1.35M Auxiliary Fund transfer in
- **FY 2021/22 Capital Outlay Fund Budget**

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President

SUBJECT: Personnel Report 

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Granger, Dominique	Human Resources DO	Sr Mgr of Recruitment & Comp	6/1/2021-6/30/2022

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Moody, Steven E	Information Systems	Information Technology Manager	6/1/2021-6/30/2022
Costello, Christine M	Academic & Student Affairs	Student Support Director	6/7/2021-6/30/2022
Wortock, Jacob C	Student Support Services SE	Director, Recruitment Services	6/14/2021-6/30/2022

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Ponjevic, Lejla	Student Support Services SE	Student Support Specialist	5/31/2021

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Breidenbach, Margaret	Social & Behavioral Science TS	Adjunct Faculty	5/31/2021
Colina Rojas, Ali	Career Connections	OPS Career Level 1	6/1/2021
da Silva Suarez, Laurenilda	Facilities&Institutional Svcs	OPS Career Level 1	6/7/2021
Dials, Franchon M	Palladium	OPS Career Level 5	6/7/2021
Kush, Jessica	Palladium	OPS Career Level 5	6/1/2021
Milliken, Amy L	Workforce/Professnl Developmnt	Professional Trainer-OPS	6/1/2021


Jackie Skryd, Chief of Staff, bringing the actions forward, recommends approval.

VW 06/09/21

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Faculty Continuing Contract Recommendations (2021-2022)

Approval is sought for the following recommended personnel transactions concerning faculty appointments, which shall be enforced via contracts for employment.

Approval is sought for the following personnel actions concerning faculty members to receive continuing contract, contingent upon the successful completion of satisfactory service in the current contract year and official documentation of successful completion of required graduate coursework.

Name	Discipline	Effective Date
Beck, Rosanne	Public Safety	8/1/2021
Charboneau, Jay Francis	Social & Behavioral Science	8/1/2021
Cutler, Henry H	Computer & InfoTech	8/1/2021
Ellis, Dawn L	Computer & InfoTech	8/1/2021
Fernandez, Jennifer S	Education	8/1/2021
Gionet, Laura J	Natural Science	8/1/2021
Ma, Jun	Computer & InfoTech	8/1/2021
Poirier, Melanie	Dental Hygiene	8/1/2021
Pryby, Felicia K	Nursing	8/1/2021
Sabree, Kengia Tanaydra	Health Information Mgmt	8/1/2021
Snellenburg, Kirsten F	Physical Therapist Asst	8/1/2021

Tonjua Williams, President, recommends approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Education – Apprenticeship State Expansion Mini-Grant #2

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education, by St. Petersburg College for the Apprenticeship State Expansion Mini-Grant #2 Program. Permission is also sought to accept an estimated \$5,600 in funding over a one year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Department of Education has partnered with the Florida Association for Career and Technical Education (FACTE) to offer the second round of Apprenticeship State Expansion (ASE) Mini-Grants. The ASE Mini-Grant #2 supports Registered Apprenticeship Programs (RAPs) by providing participant support for eligible registered apprentices.

SPC has submitted a proposal for the Mini-Grant #2 to support its Community Health Worker apprentice program. In partnership with Community Health Centers of Pinellas, Inc., the Community Health Worker apprenticeship provides hands-on work experience while training individuals for a career in the high-demand healthcare field. Grant funding will support related technical training for apprentices by providing curriculum, textbooks, technology and other related support to help offset costs for individuals and remove barriers to their training and education.

The estimated period of performance will be from July 1, 2021 through June 30, 2022. The total project budget is projected to be \$5,600 over a one-year period. See attached Information Summary for additional information.

Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Director, Career Connections, recommend approval.

Attachment

ks0601212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2021

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Apprenticeship State Expansion Mini-Grant #2

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/01/21 **End:** 6/30/22

Administrator: Jason Krupp

Manager: Jennifer Bodnar

Focus of Proposal:

St. Petersburg College (SPC) has submitted a proposal to support its Registered Apprenticeship Programs (RAP) by providing participant support for its Community Health Worker apprentices. Community Health Centers of Pinellas adopted the apprentice program to help create a pipeline of skilled workers and reduce high turnover rates among medical assistants while providing a career pathway for underemployed employees. Launched in February 2021, the first cohort currently has eight (8) registered apprentices. Grant support will help offset costs of on-the-job training and related technical instruction for these apprentices. In an effort to increase access and reduce barriers to completion, funding estimated at approximately \$700 per apprentice will provide training, technology, textbooks and uniforms for participants, as well as other participant support costs as needed. Team-Based Care Training will provide standardized, foundational knowledge that will increase apprentices' skills and professional development; the purchase of tablets for each apprentice will provide access to their courses, reading material and required weekly assessments; and the purchase of textbooks, uniforms and other essentials, as needed, will help reduce out-of-pocket expenses and increase success and retention for each apprentice.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Training	\$ 2,600
Technology	\$ 1,200
Instructional materials	\$ 752
Participant Support	\$ 1,048
Total Budget	\$ 5,600

Funding:

Total proposal budget: (includes amount

requested from funder, cash and in-kind matches listed below)	\$ 5,600
Total amount from funder:	\$ 5,600
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives and Activities Addressed:


Values:	<ol style="list-style-type: none"> 1. Student Success 2. Community Focus 3. Growth & Empowerment
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Strategic Initiatives:	<ol style="list-style-type: none"> 1. Expand access and support affordability for all students
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June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Florida College System Foundation (FCSF) – Fall Enrollment Campaign

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida College System Foundation (FCSF), by the St. Petersburg College Foundation, on behalf of St. Petersburg College, for the Fall Enrollment Campaign Grant Program. Permission is also sought to accept an estimated \$34,706 in funding over a seven-month period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida College System Foundation (FCSF) has partnered with the Florida Student Success Center to offer the Fall Enrollment Campaign grant program. The intent of this program is to increase the number of 2020 and 2021 high school graduates enrolling in associate degree programs, with an emphasis on first-time-in-college (FTIC) students, through financial incentives, outreach and marketing. SPC has submitted a proposal to offer financial incentives to help remove financial barriers for students and encourage the target population to enroll in the Fall 2021 semester. SPC's Enrollment Services will work with the Marketing Department, the SPC Foundation and Financial Assistance Services to offer a Buy One Class, Get One Class Free financial incentive to enroll students in the Fall, and develop a targeted outreach campaign to promote the incentive. The project will leverage support from LEAP Tampa Bay (Local College Access Network) for marketing and outreach.

The estimated period of performance will be from June 11, 2021 through December 31, 2021. The total project budget is projected to be \$34,706 over a seven-month period. See attached Information Summary for additional information. The amount of the award was predetermined by FCSF.

Jamelle Conner, Vice President, Student Affairs; Jesse Turtle, Vice President, Institutional Advancement & Executive Director of the Foundation; Suzanne L. Gardner, General Counsel; and Patrick Rinard, Associate Vice President, Enrollment Services recommend approval.

Attachment
ks0601212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2021

Funding Agency or Organization: Florida College System Foundation

Name of Competition/Project: Fall Enrollment Campaign

SPC Application or Sub-Contract: SPC Foundation Application

Grant/Contract Time Period: **Start:** 6/11/21 **End:** 12/31/21

Administrator: Patrick Rinard

Manager: TBD

Focus of Proposal:

The St. Petersburg College (SPC) Foundation has submitted a proposal for the Florida College System Foundation’s Fall Enrollment Campaign grant. The purpose of the proposal is to help remove financial barriers for recently graduated high school students by providing financial incentives for enrollment. Working with SPC’s Enrollment Services, Marketing and Financial Assistance Services departments, a “Buy One Class, Get One Class Free” incentive will be offered to 2020 and 2021 high school graduates to encourage enrollment in an A.A. or A.S. degree programs in the Fall 2021 semester.

Funding will support scholarships in the amount of approximately \$336 per student for one free 3-credit course for approximately 150 first-time-in-college students. The grant will also support outreach and marketing strategies to include direct mail and targeted social media to promote the incentive among the target population. As part of its outreach and marketing efforts for the Fall Enrollment initiative, SPC will also leverage its partnership with the Local College Access Network, LEAP Tampa Bay. LEAP will provide referrals, access to a Completion Coach to help potential students complete college and financial aid applications, and/or additional financial incentives such as free application fees or incentives (giveaways) for completing the Free Application for Federal Student Aid. For individuals who may be reticent to enroll in post-secondary education due to financial concerns, the financial incentives can help them take that first, meaningful step towards a degree, and ultimately, their future.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Financial Incentives (Scholarships)	\$ 25,200
Marketing/Advertising	<u>\$ 9,506</u>
Total Budget	\$ 34,706

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 59,906

Total amount from funder:

\$ 34,706

Amount/value of match:

Cash: 25,200

In-kind: N/A

Required match or cost sharing:

No Yes X

Voluntary match or cost sharing:

No X Yes

Source of match/cost sharing:

SPC Foundation

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Values:


1. Student Success
2. Growth & Empowerment

Strategic Initiatives:

1. Expand access and support affordability for all students

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Florida Department of Education – Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Confirmation is sought for a grant proposal, submitted subject to Board of Trustees' approval, to the Florida Department of Education by St. Petersburg College for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) funds to continue Career and Technical Education programs. Permission is also sought to accept an estimated \$2,363,294 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Perkins V funding provides for Postsecondary Career and Technical programs, allowing St. Petersburg College to provide services to students enrolled in Associate in Science degrees, Applied Technology Diplomas, College Credit Certificates and Career Certificate Programs. Specifically, the College will use grant funds to provide:

1. Services to assist special population students in identifying, enrolling and succeeding in the College's Career and Technical Education programs. Special population students include students with disabilities, students who are economically disadvantaged, single parents, English learners, individuals out of the workforce, and individuals enrolled in training non-traditional to their gender;
2. Coordination with Pinellas County Schools to develop continuous, articulated program of studies from secondary to postsecondary education including transfer to a four-year university
3. Staff development activities relating to improvement of Career and Technical Education programs, integrating academic and technical education, articulation of technical programs between the Pinellas County Schools and SPC, and improvement of services to special population students and gender equity.

The grant is in its fourteenth year, renewable July 1 of each year. The funding requested could change when final allocations are awarded by the state. Perkins funds are provided to St. Petersburg College on a formula-driven basis. The number of economically disadvantaged students enrolled in Associate in Science Degree and Certificate programs determines the allocation. SPC applied under one category: Postsecondary Programs.

The estimated period of performance will be from July 1, 2021 through June 30, 2022. Based on the award history, SPC is anticipating an award of \$2,363,294 over the one-year period. See attached Information Summary for additional information.

Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Career Connections Director, recommend approval.

Attachment

ks0602212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2021

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Strengthening Career & Technical Education for the 21st Century (Perkins V)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/21 **End:** 6/30/22

Administrator: Jason Krupp

Manager: Marie Couch

Focus of Proposal:

Under the Perkins V grant, the College applies for funding for Postsecondary Career and Technical Education Programs, which include Associate in Science degrees, Applied Technology Diplomas, College Credit Certificates, and Career Certificate Programs. This provides funding for services to assist special populations enroll in and/or complete Postsecondary Career and Technical Education programs, enhance Postsecondary Career and Technical Education programs, provide for SPC faculty to participate in training programs related to improving Postsecondary Career and Technical Education programs, integrating academic and vocational education, and cooperating with Pinellas County Schools to develop strategies for a seamless continuum of services and transition from secondary through postsecondary education.

In addition to funding staff to oversee and administer the grant activities, the award will continue to support staff working directly with students interesting in or currently pursuing Career and Technical Education (CTE) programming through the purchase of related equipment, provision of tutors, support for students with accessibility needs, training for staff and faculty, learning resources and other targeted supports.

Further promoting student success, the Perkins V grant is used to purchase classroom and event supplies that promote CTE programs such as textbook lending libraries, study guides for industry certifications, program supplies, student aides, etc. Targeting job preparedness and placement, Perkins V funding allows SPC to offer industry certification and state licensure test preparation services and testing vouchers for CTE students. Additional expenditures such as travel to workforce and pathway related conferences are also supported through Perkins V.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel (Salary & Benefits)	\$ 1,741,453
Travel & Professional Development	\$ 62,000
Outreach	\$ 89,000
Materials & Supplies	\$ 127,500
Other: Industry Certification Fees & Preparation for Testing	\$ 120,000
Other: Career Services Technology & Enhancements	\$ 204,341
Other: Contractual	\$ 4,000
Indirect	<u>\$ 15,000</u>
Total	\$ 2,363,294

Funding:


Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 2,363,294
Total amount from funder:	\$ 2,363,294
Amount/value of match:	Cash: N/A In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	up to 5% (Total Administrative and Indirect Costs for Post-Secondary Vocational Programs category)
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Student Focus 2. Academic Excellence 3. Partnerships 4. Outstanding Service
Strategic Initiative(s):	1. Recruitment and Retention Plan 2. Pathways Initiative 3. Employee Professional Development

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Continuation of Perkins Grant Funded Personnel

As in previous years, Board of Trustee approval is sought for continuation of payment by St. Petersburg College of salary and benefits until official notification for Fiscal Year 2021 has been received from the Florida Department of Education.

Current Perkins personnel funds end on June 30, 2021. The new funding term covers the period July 1, 2021 through June 30, 2022. Written notification that funding has been awarded for the fiscal year beginning July 1, 2021 has not yet been received.

St. Petersburg College has received notification that funding for the upcoming fiscal period is estimated to be \$2,363,294. This is a decrease of \$121,641 under this current year's funding, not including roll-forward funds. See Information Summary, attached to the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) FY 2021-22 Board Memo, for additional information.


Based on the state's timeline, it is anticipated that the application for Perkins Postsecondary funding will be submitted to the Department of Education in June. Once the written notification is received the funds will be repaid to the College.

Tonjua Williams, President; Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Career Connections Director, recommend approval.

ks052421

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: National Science Foundation, Education & Human Resources (EHR) Core Research Grant – Jobs for the Future Subcontract

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by Jobs for the Future, in partnership with St. Petersburg College to the National Science Foundation for the Education & Human Resources (EHR) Core Research Grant. Permission is also sought to accept an estimated \$34,703 in funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

NSF's EHR Core Research program focuses on the development and accumulation of foundational knowledge based on fundamental research on STEM (Science, Technology, Engineering and Math) learning and learning environments, STEM professional workforce development, and broadening participation in STEM. This opportunity is supplemental to SPC's original subcontract which focused on the Impact of Work-Based-Learning (WBL) on Community College STEM Outcomes.

With this supplemental funding, Jobs for the Future (JFF) is seeking to analyze the impact of COVID19 on student access to and outcomes of community college technology internships. This project will build off the current NSF sponsored research, which shows that technology internships have the potential to serve as an effective bridge to careers for technology students. As a case study school for this project, JFF will explore the following: 1) How has COVID-19 impacted student and employer internship plans and opportunities?; 2) What have been the challenges and opportunities in translating internships to the virtual environment?; 3)How well do the benefits of technology internships translate into the virtual environment?; 4) How has COVID-19 impacted student transition to employment post-graduation, including occupations, wages, and location?; and 5) How has COVID-19 impacted the potential for internships to broaden participation in technology careers?

The estimated period of performance will be from June 1, 2021 – April 30, 2022. The total sub-award amount is projected to be \$34,703 over an eleven-month period. See attached Information Summary for additional information.

Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Director, Career Connections, recommend approval.

Attachment
ks0601212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: June 15, 2021

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Education & Human Resources (EHR) Core Research Grant

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 6/1/21 **End:** 4/30/2022

Administrator: Belinthia Berry

Manager: Jason Krupp

Focus of Proposal:

As lead applicant, Jobs for the Future has invited SPC to expand the current project related to the Impact of Work-Based-Learning (WBL) on Community College STEM Outcomes. This aspect of the research will focus specifically on the impact of COVID19 on students, using SPC as a case study site. Findings from this research will provide a rich source of information on the impacts of COVID19 on student access to and experience of technology internships including transitions into technology careers. Because of the diversity of students at SPC, the analysis will be disaggregated by gender and race/ethnicity to explore how COVID19 has changed the possibilities for technology internships to broaden participation in the field. Importantly, the study will provide a first of its kind look at how internships have been adjusted to accommodate the challenges of the pandemic and the impact of changes on student skill, self-efficacy, and career development.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel (Staff Deliverables)	\$ 19,343
Fringe	\$ 3,482
Travel	\$ 1,602
Other (Meetings and Memberships)	\$ 5,750
<u>Indirect Costs</u>	<u>\$ 4,526</u>
Total Budget	\$ 34,703

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 34,703

Total amount from funder: \$ 34,703

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No Yes

Voluntary match or cost sharing: No Yes

Source of match/cost sharing: N/A

Negotiated indirect cost: N/A

(Fixed) administrative fee: N/A

Software/materials: N/A

Equipment: N/A

Services: N/A

Staff Training: N/A

FTE: N/A

Other: N/A

College Values and Strategic Initiatives Addressed:

- Values
1. Student Focus
 2. Academic Excellence
 3. Partnerships

- Strategic Initiative(s):
1. Recruitment and Retention
 2. Pathways Initiative

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: Request to Advertise for Continuing Services for Architectural Firms for Miscellaneous Projects.

Authorization is sought to advertise for continuing services for architectural firms.


In order to support the ongoing initiatives related to campus-based and Collegewide facilities projects, the college plans to publicly solicit and select several firms in accordance with Florida Statutes 287.055, State Requirements for Educational Facilities (SREF), and college policies.

Firms will be selected for a three-year period, with an optional annual renewal for an additional three years at the discretion of the Board of Trustees. Project values for work assigned to these firms cover projects costing up to \$2 million (\$2,000,000). Firms may be procured on a project specific competitive solicitation approved by the board, or pursuant to the continuing contract of prequalified contractors and tradesmen. It is anticipated that 3-5 firms will be selected for each professional specialty, and work will be distributed based on college needs, timing, scheduling of the work and availability of the specific services required for the individual project. Contractors will be prequalified for specific projects on an annual basis under this continuing contract.

Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service

Approval is sought to enter into an agreement with Oracle America, Inc., either directly or through a reseller, to utilize Oracle Cloud Infrastructure (OCI) services. The Agreement will commence on or about July 20, 2021 and continue for 3 years. The cost to the College for the Agreement will not exceed \$2,000,000.

The new agreement will provide St. Petersburg College continued use of Oracle Cloud Infrastructure (OCI) services, including Infrastructure as a Service (IaaS) and Platform as a Service (PaaS) to host the College's PeopleSoft enterprise resource planning environments. OCI is located in continental United States distributed data centers. OCI services will continue to enhance SPC's disaster/business recovery strategy by hosting PeopleSoft systems in the cloud while improving efficiencies in infrastructure management, environment provisioning and maintenance.

Details of the agreement include:


- A duration of 3 years commencing on or about July 20, 2021.
- Terms and conditions identical or substantially similar to the Oracle Master Agreement with other Florida colleges and universities.
- A total cost not to exceed \$2,000,000.

Janette Hunt, Vice President, Finance and Business Operations, and David Creamer, Sr. Director, Network Systems & Telecommunications, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Approval of Proposal – HEERF Funding; Upgraded Classroom Technology for Instruction and Services – Classroom Computers

Approval is sought to purchase up to 415 Small Form Factor computer systems and necessary peripherals from Dell Computers for an estimated cost of \$726,948 using Federal COVID Relief Act, Higher Education Emergency Relief Fund (HEERF). The intent of this purchase is to support the upgrading of technology used in the classroom, and related spaces, to better serve students due to the impact of COVID-19 on the delivery of instruction and services.

SPC HEERF Classroom Technology Committee was created to develop a plan to improve the College's technology infrastructure and ability to deliver services in a hybrid/blended modality. For the initial phase of this project, SPC is seeking to upgrade an estimated 415 classrooms with new bunker computers for use in the Fall 2021 term. This purchase is part of the overall classroom package design plan.

Janette Hunt, Vice President, Business Services; Jesse Turtle, Vice President, Institutional Advancement; Suzanne L. Gardner, General Counsel; and Katie Shultz, Executive Director Grants Development, recommend approval.

ks06082021

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Approval of Proposal – HEERF Funding; Upgraded Classroom Technology for Instruction and Services – Classroom Laser Projectors

Approval is sought to purchase up to 333 Epson Laser Projectors from Howard Technology for an estimated cost of \$591,408 using Federal COVID Relief Act, Higher Education Emergency Relief Fund (HEERF). The intent of this purchase is to support the upgrading of technology used in the classroom, and related spaces, to better serve students due to the impact of COVID-19 on the delivery of instruction and services.

SPC HEERF Classroom Technology Committee was created to develop a plan to improve the College's technology infrastructure and ability to deliver services in a hybrid/blended modality. For the initial phase of this project, SPC is seeking to upgrade an estimated 333 classrooms with new projectors for use in the Fall 2021 term. This purchase is part of the overall classroom package design plan.

Janette Hunt, Vice President, Business Services; Jesse Turtle, Vice President, Institutional Advancement; Suzanne L. Gardner, General Counsel; and Katie Shultz, Executive Director Grants Development, recommend approval.

ks06082021

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Approval of Proposal – HEERF Funding; Upgraded Classroom Technology for Instruction and Services – Faculty and Staff Laptops

Approval is sought to purchase up to 500 computers from Dell Computers for an estimated cost of \$1,003,855 using Federal COVID Relief Act, Higher Education Emergency Relief Fund (HEERF). The intent of this purchase is to ensure faculty and staff have the necessary technology they need to deliver programming and instruction in a remote/hybrid fashion due to the impact of COVID-19 on the College.

The SPC HEERF Faculty and Staff Technology Committee was created to develop a plan to improve the College's technology infrastructure and increase the College's remote work capacity. The groups charge is to assess and identify technology needs of all staff and faculty to serve student remotely. Beyond the initial purchase of laptops, the committee is also assessing additional peripherals needed such as docking stations, monitors, speakers, etc.

Janette Hunt, Vice President, Business Services; Jesse Turtle, Vice President, Institutional Advancement; Suzanne L. Gardner, General Counsel; and Katie Shultz, Executive Director Grants Development, recommend approval.

ks06082021

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Change Orders Phase II #7 and Phase III #6 Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #301-D-16-3, Student Success Center, St. Petersburg/Gibbs Campus, Phase II and III

Authorization is requested to approve Change Orders Phase II #7 and Phase III #6 Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #301-D-16-3, Student Success Center, St. Petersburg/Gibbs Campus, Phase II and III.

The original Phase II GMP (Guaranteed Maximum Price) for this project was \$4,776,444.00. This Phase II Change Order #7 is a decrease of \$40,925.42. After deducting the portion of the project that was direct purchased by the college, \$674,590.57, the Final Phase II GMP is \$3,693,416.59. As a result of these direct purchases, the college achieved sales tax savings of \$40,925.42.

The original Phase III GMP (Guaranteed Maximum Price) for this project was \$13,320,170.92. This Phase III Change Order #6 is a decrease of \$259,723.81. After deducting the portion of the project that was direct purchased by the college, \$3,517,600.43, the Final Phase III GMP is \$9,977,121.87. As a result of these direct purchases, the college achieved sales tax savings of \$213,406.04.

The original substantial completion date was November 28th, 2019. On January 21, 2020, the Board of Trustees approved an amendment to the contract to extend the substantial completion to April 30, 2020. On May 15, 2020, the President approved an extension of the substantial completion to May 15, 2020, on behalf of the Board of Trustees. Phase II Change Order #7 and Phase III Change Order #6 seek an extension of time to substantial completion of July 2, 2020.

Liquidated damages were assessed in the amount of \$45,600.00.

Phase II of this project consisted of the foundation and structural steel portions of the building. Phase III consisted of thirty packages including all interior portions including mechanical,

electrical, plumbing, roofing, and glazing. Phase II Change Order #7 and Phase III Change Order # 6 and Certificate of Acceptance are presented today for your review and approval.


	Original Approved GMP	GMP (Approved Chg Orders)	Final Accounting (with Direct Purchases)
Phase I	1,566,517.00	1,152,045.38	1,152,045.38
Phase II	4,776,444.00	4,408,932.58	4,368,007.16
Phase III	13,320,170.92	13,754,446.11	13,494,722.30
Total	\$ 19,663,131.92	\$ 19,315,424.07	\$ 19,014,774.84

Note: Phase I final accounting in the amount of \$1,082,445.29 and direct purchases of \$69,600.09 was approved at the August 21, 2018 Board of Trustee meeting.

Janette Hunt, Vice President, Finance and Business Operations; Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Workforce, Community, and Corporate Partnerships

Approval is sought for the recommended changes to Workforce Education courses within the 2020-2021 catalog year.

Workforce Education, Technology: Added four new courses to support the Rapid Credentialing grant.

- PRG0805 Python Novice to Pythonista Online
- PRG0806 Pythonista to Python Master Online
- DBS0805 Fundamentals of Data Analytics Online
- DBS0806 Advanced Data Analytics Online

Workforce Education, Manufacturing: Added four new courses to support the Rapid Credentialing grant (MNF0201/MNF0202/MNF0211) and the METT grant (MNF0492).

- MNF0201 Electrical Lineworker with CDL Training
- MNF0202 Electrical Lineworker without CDL Training
- MNF0211 Solar Power Associate Certification
- MNF0492 Programmable Logic Controllers II (Advanced PLCs)

Workforce Education, Allied Health: Changed three online courses increasing the class fee due to an increase in fees by the education partner.

- HHP0654 Pharmacy Technician (Online Career Step)
- HHP0656 Healthcare IT (Online Career Step)
- HHP0658 Hemodialysis Tech (Online Career Step)

Workforce Education, Allied Health: Added one new course to support the Rapid Credentialing grant.

- HHP0495 Patient Care Technician

Workforce Education, Allied Health: Changed one course (HHP0426) to reduce contact hours and added one new course (MEA0002) to support Clinical Medical Assistant training program.

- HHP0426 Certified Clinical Medical Assistant
- MEA0002 Introduction to Medical Assisting

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Capital Improvement Plan (CIP) for FY 2022-2023 through 2026-2027

Approval is sought from the Board of Trustees for the FY 2022-2023 Capital Improvement Plan.

The Capital Improvement Plan (CIP) is the process through which the College requests and receives construction allocations from the Public Education Capital Outlay (PECO) Fund. Each community college, college and university is required to annually submit an updated five-year plan for its capital outlay needs based upon the 5-year Educational Plant Survey. This CIP based upon our current 5-Year Educational Plant Survey effective July1, 2017.

Projects must be recommended and approved by the Board of Trustees and a state-validated Educational Plant Survey or Amendment to be included on the annual CIP to obtain Public Education Capital Outlay (PECO), Facilities Enhancement Challenge Grant (FECG), Capital Outlay & Debt Service (CO&DS) and State Board of Education Bond (SBE Bond) funding.

The deadline to submit the CIP to the Division of Florida Colleges is July 1, 2021. The CIP information will then be tabulated, submitted and approved by the State Board of Education, to be included in the 2022-23 Capital Outlay Legislative Budget Request.

The CIP is divided into three categories:

Renovation – the general upgrade of an existing facility with no change in use (e.g. new lighting, carpeting, roof, heating, ventilating and air conditioning, and compliance with the Americans with Disabilities Act) and site improvements

Remodeling – the changing of an existing facility by rearrangement of space, use (e.g. offices to classrooms) or any changes that impact exiting

New Construction – Design and Construction of new facilities. This also includes site acquisition

Janette Hunt, Vice President, Finance and Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

**St. Petersburg College
Capital Improvement Program (CIP)
FY 2022-23 through FY 2026-27**

Table of Contents

I.	(CIP 1) Current Status of Funded Projects through 2022 -23.....	1
II.	St. Petersburg College Board Memo - Approval of CIP 2 Summary	3
III.	(CIP 2) Project Summary 2022-23	4
IV.	(CIP 4) Capital Asset Management Project Explanation 2022-23 through 2026-27	5
V.	Operating Expenses for New Facilities 2022-23	11
VI.	Request for Legislative Action 2022-23.....	12

**FLORIDA COLLEGE SYSTEM
CIP 1
CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR FY 2021-22**

COLLEGE: St. Petersburg College
DATE: June 15, 2021

PROJECT TITLE (Include Site)	Funding Source(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY?***	ON APPROVED PPL?***	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
Replacement of Roof, BB, TS	SCIF	2020					750,000			Construction	7/1/2021
Repair Storm Drain, Clearwater Campus	SCIF	2020					700,000			Construction	12/1/2021
Collegewide Exterior Painting/Pressure Washing	SCIF	2020					350,000			Construction	12/1/2021
Collegewide Upgrade and Replace Fire Panels	SCIF	2020					1,000,000			Construction	7/1/2021
Collegewide Furniture Reupholstery & Replacement	SCIF	2020					200,000			Construction	12/1/2021
Collegewide Parking Lot Sealing and Painting	SCIF	2020					250,000			Construction	12/1/2021
Wayfinding and Campus Signage	SCIF	2020					200,000			Construction	12/1/2020
Remodel Epi Tech	SCIF	2020					600,000	YES		Complete	3/15/2021
Remodel Epi Services	SCIF	2020					200,000	YES		Complete	4/28/2021
Re-Insulation of Duct & Structure, CCET	SCIF	2020					250,000			Complete	4/29/2021
Build-out of Shelled Space - Downtown Center	SCIF	2020					2,200,000	YES		Construction	12/31/2020
Remodel Business Tech, CL	SCIF	2020					3,300,000	YES		Construction	8/1/2021
Cooling Tower Replacement, SPG	SODA/SCIF	2018/19				SCIF 100,000 SODA 500,00	657,633	YES		Construction	8/2/2021
Replacement of Gym Roof, SPG	SODA	2017/18					5,000			Complete	12/1/2020
Parking Lot Storm Drain Replacement, CL	SODA	2017/18					17,090			Construction	8/30/2021
Convert Bookstore to Café, MT	SODA	2018/19					50,000	YES		Complete	5/29/2020
Replacement of Kennel Floor, VT	SODA	2018/19					110,000			Complete	8/10/2020
Replacement Maintenance Building Roof, TS	SODA	2018/19					150,000	YES		Complete	8/30/2020
Student Success Center, St. Petersburg/Gibbs Campus	PECO, SPC Match of \$5,000,000	2016	60,000	\$10,000,000	\$10,000,000	\$5,000,000	\$25,000,000	YES	YES	Complete	8/30/2020
Renovate Student Activities, CL	SODA	2017/18					645,758			Planning	N/A
Surgical Technology, HEC	SCIF						\$174,000.00			Planning	7/30/2021
Replace Façade LA Building, SPG	SCIF						700,849			Construction	7/9/2021
Replace Chiller #2, Downtown Center	SCIF						300,000			Construction	4/28/2021
Move of DO Tower to Clw	SCIF						58,560			Construction	6/1/2021
Renovation of NM for BT buildout	SCIF						20,838			Construction	3/31/2021
					10,000,000	5,000,000	37,715,728				

**FLORIDA COLLEGE SYSTEM
CIP 1
CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR FY 2021-22**

COLLEGE: St. Petersburg College
DATE: June 15, 2021

PROJECT TITLE (Include Site)	Funding Source(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY? **	ON APPROVED PPL? ***	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
FECGP - Natural Habitat Park & Site Improvements - Seminole Campus					\$100,000		\$100,000 original gift, in 2018 returned \$30,653.35 to donor, leaving a balance of \$69,346.65 to be matched.			Complete	
FECGP -Ren/Rem District Office Building - Epi Center					\$10,000		\$10,000			Complete	
FECGP -Orthotics & Prosthetics Building, Equip & Site Imp. Health Ed Ctr (pce)					\$8,450		\$8,450			Complete	
FECGP -Ren/Rem Palladium Bldg - St. Petersburg/Gibbs Campus					\$300		\$300				
FECGP -Ren/Rem Add Student Services Building St. Petersburg Gibbs					\$26,500		\$26,500			Complete	
FECGP -Ren/Rem Annex 2 Building - Epi Center					\$2,000,000		\$2,000,000			Complete	
					\$2,145,250	\$0	\$2,045,250				

Add lines as necessary.

NOTES:

* Please include any outstanding Facility Enhancement Challenge Grant Projects that remain eligible for future funding and indicate how any state match funds will be used as a note. (Identify by adding FECGP in parentheses at the end of project name.)

** Projects using state funds and/or Capital Improvement Fees must be survey recommended (except for maintenance & repair projects).

*** Projects using CO&DS funds must also be included on the constitutionally-required Project Priority List (PPL).

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President

SUBJECT: Capital Improvement Plan (CIP) for FY 2022-2023 through 2026-2027

Approval is sought from the Board of Trustees for the FY 2022-2023 Capital Improvement Plan.

The Capital Improvement Plan (CIP) is the process through which the College requests and receives construction allocations from the Public Education Capital Outlay (PECO) Fund. Each community college, college and university is required to annually submit an updated five-year plan for its capital outlay needs based upon the 5-year Educational Plant Survey. This CIP based upon our current 5-Year Educational Plant Survey effective July1, 2017.

Projects must be recommended and approved by the Board of Trustees and a state-validated Educational Plant Survey or Amendment to be included on the annual CIP to obtain Public Education Capital Outlay (PECO), Facilities Enhancement Challenge Grant (FECG), Capital Outlay & Debt Service (CO&DS) and State Board of Education Bond (SBE Bond) funding.

The deadline to submit the CIP to the Division of Florida Colleges is July 1, 2021. The CIP information will then be tabulated, submitted and approved by the State Board of Education, to be included in the 2022-23 Capital Outlay Legislative Budget Request.

The CIP is divided into three categories:

Renovation – the general upgrade of an existing facility with no change in use (e.g. new lighting, carpeting, roof, heating, ventilating and air conditioning, and compliance with the Americans with Disabilities Act) and site improvements

Remodeling – the changing of an existing facility by rearrangement of space, use (e.g. offices to classrooms) or any changes that impact exiting

New Construction – Design and Construction of new facilities. This also includes site acquisition

Janette Hunt, Vice President, Finance and Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

**FLORIDA COLLEGE SYSTEM
CIP 2 SUMMARY
CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST
2022-2023 through 2026-2027**

COLLEGE: St. Petersburg College

MAINTENANCE, REPAIR & RENOVATION PROJECTS

Priority #	Initial Request Yr	Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2022-23	2023-24	2024-25	2025-26	2026-27	FIVE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?
1	2020	Maint/Repair	Tarpon Springs Restoration Ren/Rem Projects	5	7	3,950,000					3,950,000			3,950,000	YES
2	2020	Maint/Repair	Cooling Tower Replacement	3	5	960,000					960,000			960,000	YES
3	2020	Maint/Repair	Miscellaneous renovations and remodeling projects, Collegewide	0	9	4,000,000					4,000,000			4,000,000	YES
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
TOTAL MAINTENANCE, REPAIR & RENOVATION PROJECTS						\$8,910,000	\$0	\$0	\$0	\$0	\$8,910,000				

*Total Project Cost includes funding from all sources

REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS

Priority #	Initial Request Yr	Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2022-23	2023-24	2024-25	2025-26	2026-27	FIVE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
											0			0	
TOTAL REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS						\$0	\$0	\$0	\$0	\$0	\$0			\$0	

*Total Project Cost includes funding from all sources

GRAND TOTAL OF ALL PROJECTS \$8,910,000 \$0 \$0 \$0 \$0 \$8,910,000

FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27

College Name	St. Petersburg College		
Project Title	Tarpon Springs Restoration / Ren/Rem Projects		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Tarpon Springs Restoration / Ren/Rem Projects	20	112,981	38500 US Highway 19 North Tarpon Springs, FL 34681	Pinellas

This project completes other small projects related to our Standard Collegewide Recommendations SR.01-SR.06 and site recommendations not accounted for in any other project in this CIP; generic renovation/remodel of any college facility including upgrades and/or replacement of the building envelope and building systems, specifically Roofs.

The recommendations related to this project have been approved by the College's Board of Trustees in our Educational Plant Survey dated June 30, 2017

Year 1 -

Survey Recommendation #

5.001 Tarpon Springs Campus - Replacement for half of the Bilirakis Building 50,000 GSF	1,000,000
5.004 Renovate HVAC Systems for entire site, Replace 23 yr old chiller; convert to VPF plant	1,500,000
Alpha, Beta, Gamma Building Roof Replacement	300,000
Leepa Ratner Gallery Lighting Replacement	300,000
Exterior Refurbish Fine Arts Building	850,000

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	3,950,000				

Total	\$3,950,000	\$0	\$0	\$0	\$0
Check (per Cost Worksheet)	\$3,950,000	\$0	\$0	\$0	\$0

**FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET**

College: St. Petersburg College		Project: Tarpon Springs Restoration / Ren/Rem Projects				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical	300,000					
envelope	850,000					
interior						
mechanical	1,500,000					
plumbing						
roof	1,300,000					
site						
special						
structural						
SUBTOTAL	3,950,000	0	0	0	0	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$3,950,000	\$0	\$0	\$0	\$0	

FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27

College Name	St. Petersburg College		
Project Title	Cooling Tower Replacement		
Budget Entity Priority	2		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Chiller Plant	20	0	6605 5th Avenue N, St. Petersburg, FL	Pinellas

This project completes other small projects related to our Standard Collegewide Recommendations SR.01- SR.06 and site recommendations not accounted for in any other project in this CIP; generic renovation/remodel of any college facility including upgrades and/or replacement of the building envelope and building systems, specifically HVAC.

The recommendations related to this project have been approved by the College's Board of Trustees in our Educational Plant Survey dated June 30, 2017

Year 1 -

Survey Recommendation#

3.005 **St. Petersburg Campus** - Renovate chilled water systems for entire site, 960,000 including controls. Upgrade current Trane Trace system to Trane ES building management system. Replacement of cooling tower fills. Replacement of two water cooled chillers (200 ton & 500 ton) over 25 years old.

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	960,000				

Total	\$960,000	\$0	\$0	\$0	\$0
Check (per Cost Worksheet)	\$960,000	\$0	\$0	\$0	\$0

**FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET**

College: St. Petersburg College		Project: Cooling Tower Replacement				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope						
interior						
mechanical	960,000					
plumbing						
roof						
site						
special						
structural						
SUBTOTAL	960,000	0	0	0	0	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$960,000	\$0	\$0	\$0	\$0	

**DIVISION OF FLORIDA COLLEGES
OPERATING COSTS FOR NEW FACILITIES (OCNF)
2022-23 LEGISLATIVE BUDGET REQUEST**

COLLEGE: St. Petersburg College

PROJECT DESCRIPTION (FACILITY/LOCATION)	YEAR(S) FUNDED	FUND SOURCE	EST. DATE OPER.	NEW GSF
Removal of District Office at Epi Center				-79,100

PRESIDENT (OR DESIGNEE)	DATE
Rodney Wheaton	
Associate Vice President	

Instructions:

- (1) Describe the facility and location as presented in the appropriation act.
- (2) Identify year(s) funded or appropriated
- (3) Identify the fund source(s): PECO, CO&DS, CIF, and/or other local funds.
 NOTES: Projects not funded with PECO need legislative authorization (back-of-bill) to receive state operating funds.
 Any space submitted for state operating funds must be survey recommended.
 Any space deleted from your inventory for which operating dollars have been received should be subtracted from OCNF.
- (4) Use the MONTH and YEAR the facility is expected to be operational (i.e. 8/21; 01/22).
- (5) List the ESTIMATED GROSS SQUARE FEET for the facility.
- (6) The signature of the College President (or Designee) and date are to be provided.
- (7) Print the name and title of person signing.

**DIVISION OF FLORIDA COLLEGES
2022-2023 Request for Legislative Action**

College: St. Petersburg College

Requested Actions: Property acquisition (land or facilities) or construction of new facility using non-PECO fund source, which will require state operating dollars; or, request for reappropriation of funds from one project to another (survey-recommended) project.

1. None at this time.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: Use of College Facilities by the Direct Support Organizations

Approval is requested to allow the use of College facilities by the Direct Support Organizations (St. Petersburg College Foundation, Inc. and the Institute for Strategic Policy Solutions, Inc.) for the public purpose consistent with the mission, vision, and values of the College. Time Period: April 1, 2021 through March 31, 2022. Total value of the facilities usage is \$25,721.64.

Listed below is the detail by Direct Support Organization:


Direct Support Organization	Square Footage	Value per Square Foot*	Total Value of Facilities Use	Location
St. Petersburg College Foundation, Inc.	2,605	\$6.92	\$18,026.60	Downtown Office
Institute for Strategic Policy Solutions, Inc.	1,112	\$6.92	\$7,695.04	Seminole Campus
Total Value	10,605		\$25,721.64	

**Based on the State’s Operating Costs for New Facilities (OCNF) Rate as of 2/23/2021*

Mike Meigs, Associate Vice President, Business and Financial Services; , Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services; Jesse A. Turtle, VP, Institutional Advancement/Foundation.; and Kimberly G. Jackson, Executive Director, Institute for Strategic Policy Solutions, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Accounts Receivable Write-Off

Pursuant to Section 1010.03, Florida Statutes, the College is submitting for approval the accounts receivable write-off list for uncollected receivables recorded prior to June 30, 2019. In each instance, the receivable is at least two years old.

Accounts older than two years are written off as receivables for financial reporting purposes; however, the debt remains outstanding as an obligation for the debtor. The debtors are not allowed to register or obtain transcripts until the debt is paid in full.

Last year we projected a 5% decrease in the write-offs but came in at 4.4% higher than last year primarily due to lower than expected collections during the COVID pandemic. In addition, we recovered approximately \$90,000 in prior year write-offs. We are projecting a decrease of approximately 5% in next year's write-off. Approved write-offs for last year (FY18) totaled \$883,583.62.

Accounts to be written-off, totaling \$922,900.88 are summarized on the following schedule:

Student Tuition/Fees Debt:	\$453,915.47
Financial Aid Repayment:	\$464,288.50
Return Checks/Other:	\$4,696.91
Total	\$922,900.88

Janette Hunt, Vice President, Finance & Business Operations; Mike Meigs, Associate Vice President, Financial & Business Services; and Christina Cullers, Director of Student Accounting and Business Systems, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President

A handwritten signature in black ink, consisting of the initials 'TW' enclosed within a circular scribble.

SUBJECT: Funding Support from the Foundation

Approval is requested to return funding support received from the Foundation in the amount of \$6,338,905; the original transfer was approved on January 16, 2018.

St. Petersburg College Foundation, Inc., a direct-support organization of St. Petersburg College, provided funding support in the amount of \$6,338,905 to St. Petersburg College. These funds were used to support the College's institutional budget and initiatives over the last three years. These funds were allocated at the discretion of St. Petersburg College.

The College kept the Foundation apprised of use of the funds and, in conjunction with the Foundation's Board of Directors, entered into a plan for the intended return of the funds in Fiscal Year 2020-2021.

Janette Hunt, Vice President, Finance & Business Operations and Mike Meigs, Associate Vice President, Business & Financial Services, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: Delegation of Contract Authority to Approve and Execute Contracts for HEERF/CARES Act Funding Initiatives and Transactions between Board Meetings

For purposes of expediency, operational efficiency and institutional costs savings, approval is sought to authorize the college president to negotiate, approve and execute contracts and agreements valued over the statutory threshold as established under the Florida Statutes, §287.017, Category 5 (\$325,000.00) for items being purchased using Federal COVID Relief Act, Higher Education Emergency Relief Fund (HEERF) through the date of the August Board of Trustees meeting. These large purchases, currently under consideration and subject to policies on competitive solicitation, are intended to enhance and update technologies and equipment for the upcoming Fall term, and will need to move forward expeditiously.

A board of trustees of a Florida College System institution has certain authority and powers pursuant to Fla. Stat. §1001.64 and is vested with the responsibility to govern with such necessary authority as needed for the proper operation of the institution [§1001.64 (2)], including the authority to enter into purchase contracts. Pursuant to Fla. Stat. §1001.65(24), the Board may delegate or vest with the College President its granted authority, including authority to purchase and approve contracts. Accordingly, authority is sought to allow the president to enter into agreements and contracts as may be necessary for the acquisition of needed services, goods, materials and equipment being purchased under the CARES Act funding up to \$4,500,000 in total during this time period. The president may consult with the Chair of the Board on certain items as may be appropriate given the circumstances.

Items anticipated to be purchased during this time include, but are not limited to, the following:


- 1) Expenses related to ensuring faculty and staff have the necessary technology to deliver programming and instruction in a remote/hybrid fashion. Funding will primarily be used for staff/faculty laptops & peripherals (docking stations, monitors, speakers, surface pros, etc.). The funding may also cover additional support (internal or external) to help the full execution of the project, such as computer imaging, as well as tagging and distributing the technology. Estimated total of the project: \$2,000,000.

- 2) Expenses related to updating and upgrading the College's technology infrastructure within classrooms and student services spaces. Funding will primarily be used for purchasing and installing equipment across identified rooms to support the delivery of hybrid instruction and student services. Purchases are likely to include standardized bunkers, classroom computers, laser data projectors, audio speakers, document cameras and installation. Estimated total of the project: \$2,500,000

Janette Hunt, Vice President, Business Services; Jesse Turtle, Vice President, Institutional Advancement; Suzanne L. Gardner, General Counsel; and Katie Shultz, Executive Director Grants Development, recommend approval.

June 15, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Initiate Approval Process for Surgical Services Associate of Science (AS) Program

Approval is sought for the development of an AS degree program in Surgical Services:

Surgical Technology is high in demand profession in Pinellas County. The projected growth for this career is 7% from 2019 to 2029 which is faster than most healthcare occupations. The demand in the areas served by St. Petersburg College matches or exceeds the national average and therefore validates the need for the program. The College has also entered a Memorandum of Understanding (MOU) with **BayCare Health System, Inc.**, effective January 2021, which supports the development and implementation of this new program.

The proposed change is to implement a 64-credit A.S. degree program in Surgical Services program in January 2022 and apply for accreditation through Commission on Accreditation of Allied Health Educational Programs. The program will teach skills in communication, critical thinking, listening skills, organizational skills, leadership skills, and stress-management skills. Students will gain knowledge in operating room preparation, sterilization techniques, patient preparation techniques, knowledge of instruments, operating room management, anatomy and physiology, microbiology and pharmacology.

Additional supportive information will be presented to the Board of Trustee in the formal Curriculum and Instruction (C&I) process in September 2021.

Matthew Liao-Troth, Vice President for Academic Affairs, and Jamelle Conner, Vice President for Student Services, recommends approval.

Leepa-Rattner Museum of Art (LRMA)

June 2021 Report for SPC BOT

LRMA Exhibitions:

- On Friday, June 4th, two new exhibitions opened at the Museum which continue LRMA's dedication to highlighting the diversity of our community and giving a platform to the underrepresented.
 - o *Transatlantic Stitches: Liberian Quilts from the John Singler Collection*. Shown for the first time in the Southeastern United States, this exhibition showcases Liberian quilts from the private collection of scholar John Singler. These quilts highlight the connections between West African women and the United States and give voice to the traditions and trade over time.
 - o *African American Prints from the Jim + Martha Sweeny Collection*. This exhibition showcases newly gifted artworks to the museum (2020 acquisitions) from collectors Jim and Martha Sweeny. The artworks showcase African American art and artists from the mid-twentieth century to today.
- *The Art of Sports: Summer Olympics* features photographs from the Works on Paper collections of the Museum. This exhibition opens to the public on Friday, June 12th.

LRMA Programming

- Online educational classes for the Museum continue to be both popular and a source of revenue generation. This month's class, *The Arts of Africa* provides a look at a broad range of artistic traditions across the continent, allowing students the opportunity to learn about cultures, customs, and more.
- Thursday, June 10th at 5:30pm, the Museum will hold a virtual program, *Conversation with the Collector*, featuring John Singler, the private collector of the Liberian quilts on display in the exhibition *Transatlantic Stitches*.
- On Thursday, June 24th, LRMA will hold a virtual movie screening of *Black Art: In the Absence of Light* and feature a conversation with the curator and the director of the film.



June Report for Summer 2021 ~

INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

Our ISPS May programs focused on social and legislative initiatives that impact our collective community. **Understanding Quality Care Amid COVID Series III and the 2021 Pinellas County Legislative Wrap-up** were successful and informative. The *St. Pete Catalyst* covered “[Food Insecurity from an Intergenerational Standpoint](#)” and “[2021 Pinellas County Legislative Wrap-up](#).”

ISPS- Executive News

On May 24, 2021, ISPS hosted its second Board of Directors’ meeting of the year at the Epi Center with Collaborative Labs. We welcomed trustee, Deveron Gibbons to the Board and thanked former trustee, Bridgette Bello and board of director, Debra Prewitt for their service to ISPS.

Kimberly G. Jackson also spoke at the Florida Economic Club Community Leader Social on June 2, 2021 about her commitment to community service, equity, and our ISPS mission.

Summer Program

June 25, 2021 (1:00 pm to 2:00 pm)

Mental Health and the Criminal Justice System

Join ISPS for a conversation about how mental health and the criminal justice system policies, programs, and services are connected. Pinellas County Commissioner, Kathleen Peters will moderate the discussion with panelists Sheriff Bob Gualtieri, NAMI Executive Director Denise Whitfield and Ashley Najjar Roura, the Senior Assistant Public Defender and the Director of Mental Health for the Public Defender’s office.

Kindly follow us on:



ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 6/1/2021

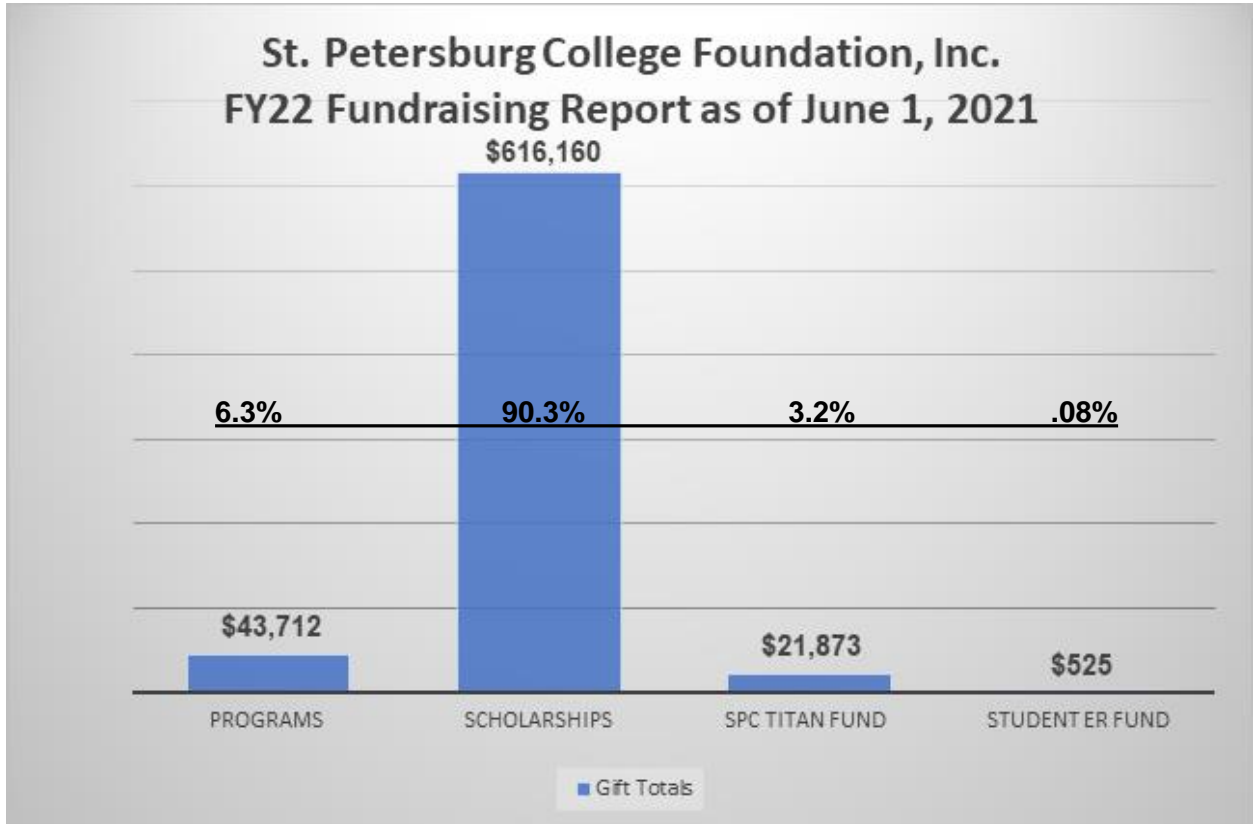
Board Members: Joseph G. Blanton, Jaelyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Jacqueline Munro, Steven R. Shepard (Chair), Bemetra Simmons, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

Fundraising Report

Fundraising Goal; As of May 31, 2021, the Foundation has raised \$681,773 in donor contributions.

- \$616,160 was raised for SPC student scholarships
- \$43,712 for College program support
- \$21,873 for the SPC Titan Fund
- \$525 for Student Emergency Fund

The donations received through April 30, 2021 met 19% of the Foundation's fundraising goal for the fiscal year ending March 31, 2022.



As of April 30, 2021, the Foundation provided the following support to SPC:

- \$9,404 in scholarships to SPC students.
- \$31,512 in program support, providing support to such programs as
 - Palladium Theater
 - Alumni Association Awards
 - College of Education
 - Fire Science Department

Current Highlights:

- City of St. Petersburg – \$16,322.12 to support the Palladium Theater.
- Indian River Community Foundation - \$6,200 to support the Coach Ed and Nancy Davis Memorial Scholarship Fund.
- Ms. Barbara Micheln - \$5,000 to support the Millie “B” Scholarship Fund.
- The Foundation and Gassman, Crotty & Denicolo, P.A. co-hosted another webinar for titled *Private Foundations from A to Z* “How Private Foundations help Donors help Public Charities and Causes on May 19th. The next webinar will be held on Wednesday, June 16th.
- The College and SPC Foundation celebrated the generous donation to the college from the Patrick Brett Foundation on Thursday, May 20th at the Midtown Center. The Patrick Brett Foundation donated \$100,000 to provide students the opportunity for a second chance through the Fresh Start Scholarship.




Palladium Board Report June 2021

1. The Palladium has successfully reopened. St. Petersburg Opera arrived Sunday, June 6th for a run of Pagliacci that departs on Monday, June 21st. Our normal summer of local jazz, blues and standup comedy shows follows.
2. We are increasing our seating capacity month by month with the goal of being at full capacity by the start of our season in October.
3. The Palladium's 2021-22 show calendar is filling up quickly, with lots of our regular clients returning, including multiple dates from The Florida Orchestra. The Palladium's successful and award-winning chamber music series will also return in 2022 for a full season that includes a concert by the Julliard String Quartet.
4. Tampa Bay Magazine again included the Palladium in its ***Best of the Bay*** list for 2021 as "***Best Community Performing Arts Center.***"
5. The Palladium's partnership with **WUSF Radio** continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. On Friday, June 4, the concert features St. Petersburg trumpeter James Suggs, recorded in 2017.

May 31, 2021

MEMORANDUM

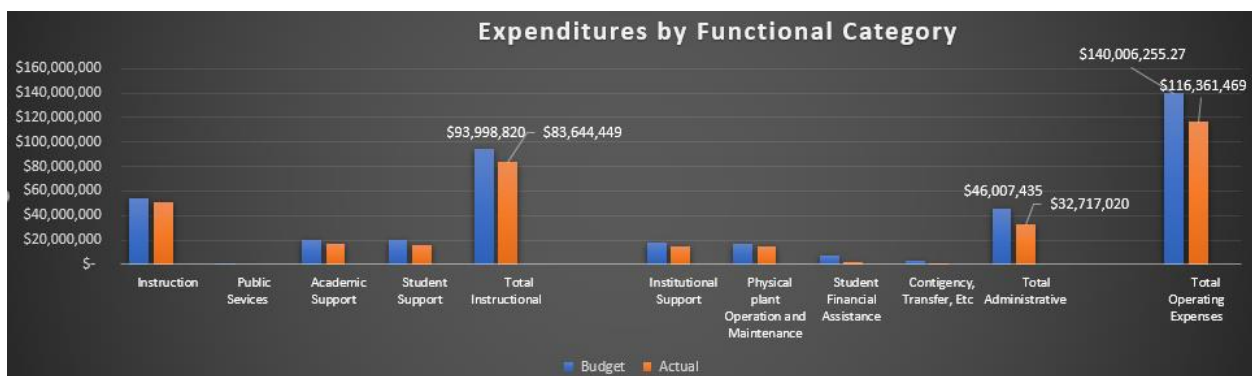
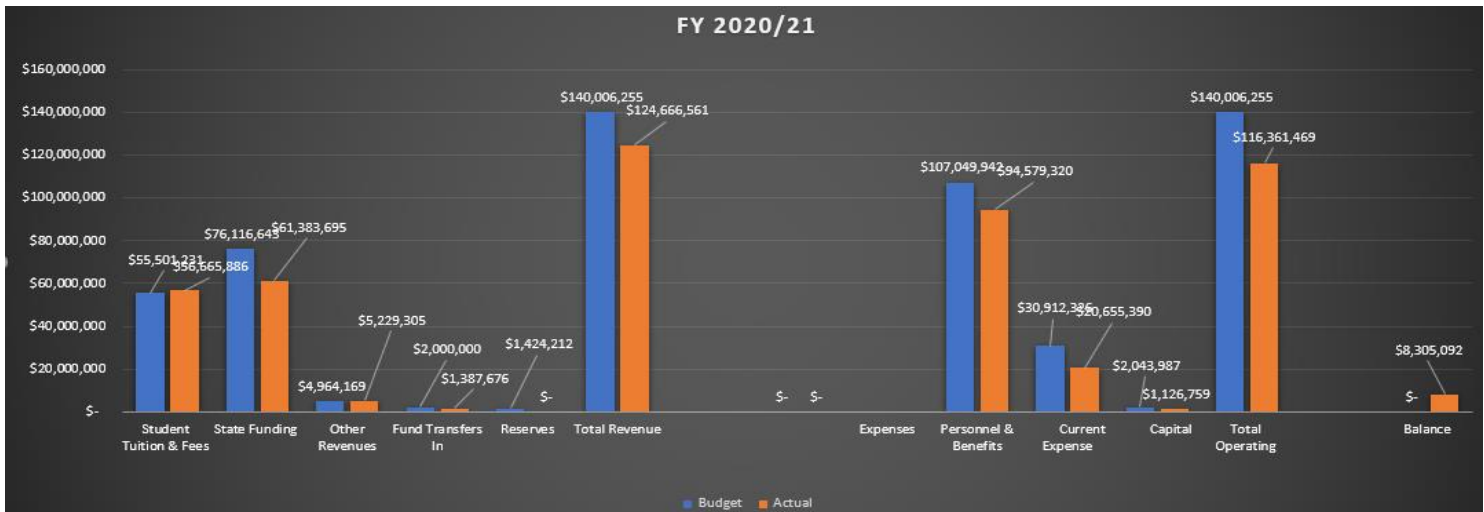
TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

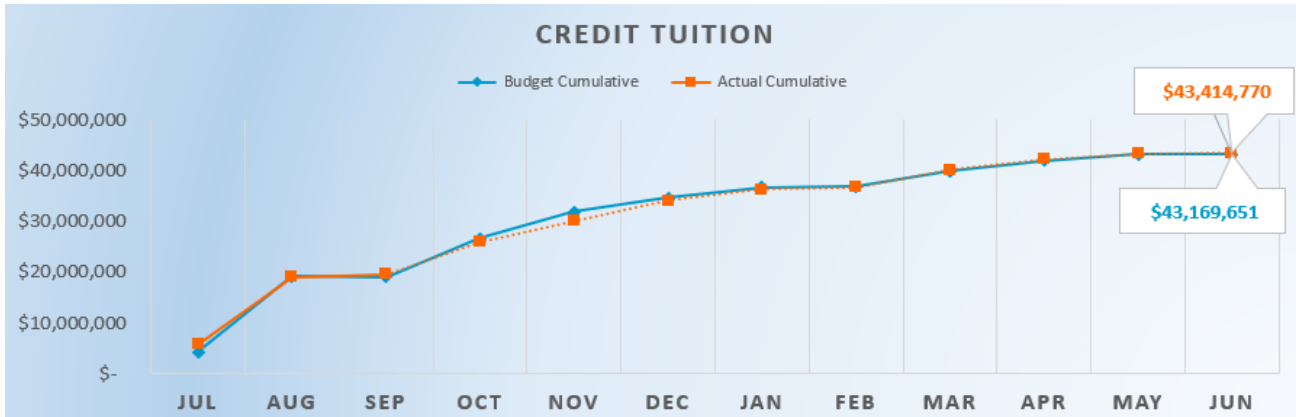
The FY20-21 fund 1 operating budget report through May 31, 2021, is attached.

As of May 31, 2021, the overall revenue is \$124.6M, which represents 89 % of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$94.5M or 88.4 % of the total budget of personnel expenses. Instructional personnel expenses account for \$77.5M and \$17M for Administration personnel expenses. Current and capital expense totals \$20.6M (66.8%) and \$1.1M (55.1%), respectively. The net balance of revenue less expense is \$8.3M.

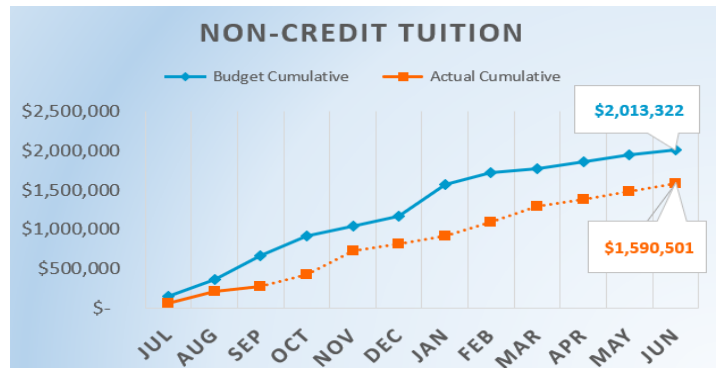


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

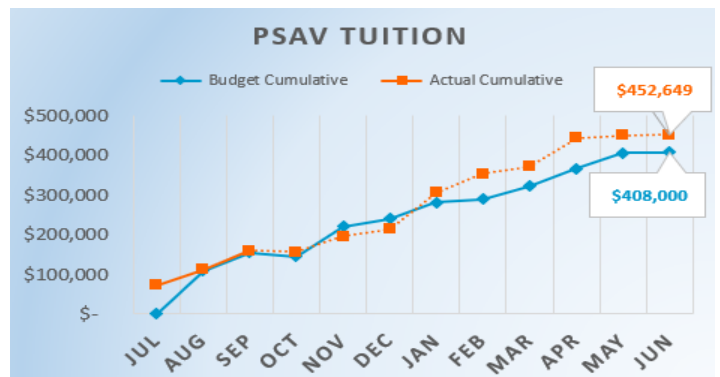
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of May 31, 2021, the tuition projection is \$245K above the budgeted amount.



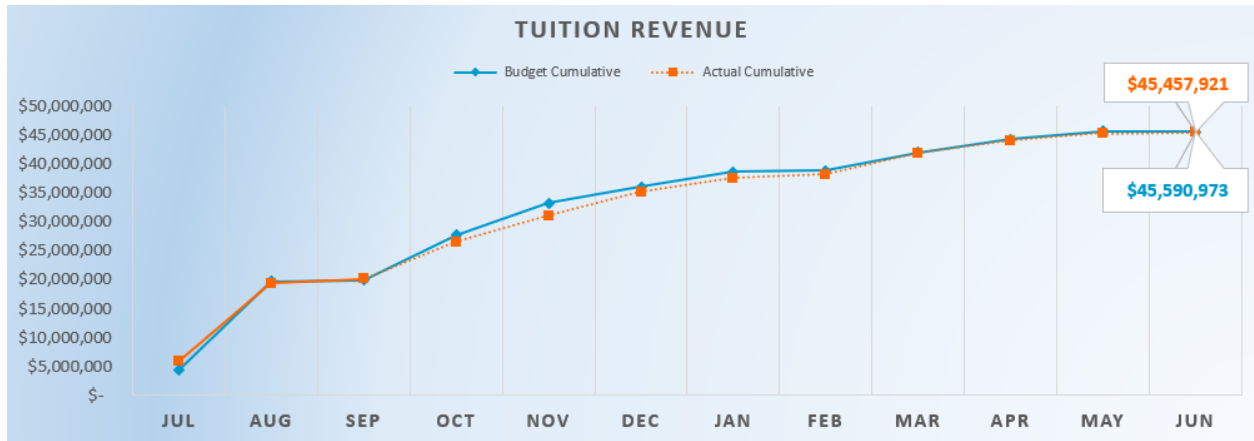
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of May 31, 2021, the tuition projection is \$422K below the budgeted amount. *The chart does not include the Rapid Credentials.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of May 31, 2021, the tuition projection is \$44K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of May 31, 2021, the overall tuition projection is \$133K below the budgeted amount.



Hector Lora, Vice President, Budgeting.

Attachment



**Operating Budget Report
May, 31 2021**

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 56,665,886	102%
State Funding	\$ 76,116,643	\$ 61,383,695	81%
Other Revenues	\$ 4,964,169	\$ 5,229,305	105%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 124,666,561	89%
Expenses			
Instruction	\$ 53,615,605	\$ 51,419,501	96%
Public Sevices	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 16,578,772	82%
Student Support	\$ 20,171,721	\$ 15,646,176	78%
Total Instructional	\$ 93,998,820	\$ 83,644,449	89%
Institutional Support	\$ 18,426,657	\$ 15,130,425	82%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 14,491,362	85%
Student Financial Assistance	\$ 7,585,419	\$ 2,390,493	32%
Contigency, Transfer, Etc	\$ 2,855,152	\$ 704,741	25%
Total Administrative	\$ 46,007,435	\$ 32,717,020	71%
Total Operating Expenses	\$ 140,006,255	\$ 116,361,469	83%
Balance	\$ 0	\$ 8,305,092	



Operating Budget Report
May, 31, 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition	\$ 45,590,973	\$ 45,250,608	99.3%
State Appropriation - FCS	\$ 62,444,891	\$ 52,043,273	83.3%
State Appropriation - Lottery	\$ 10,481,424	\$ 7,882,032	75.2%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 1,458,390	58.6%
Learning Support Access Fee	\$ 1,448,167	\$ 1,327,863	91.7%
Distance Learning Fee	\$ 3,596,130	\$ 5,838,484	162.4%
Technology Fee	\$ 2,230,419	\$ 2,154,264	96.6%
Lab Revenue Fees	\$ 1,902,742	\$ 1,529,141	80.4%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 5,229,305	105.3%
Other Student Fees	\$ 732,800	\$ 565,525	77.2%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69.4%
Reserve	\$ 1,424,212	\$ -	0.0%
Total Revenue	\$ 140,006,255	\$ 124,666,561	89.0%
	Budget	Actual	% of YTD
Personnel & Benefits			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 21,502,491	90.6%
Administrative & Professional	\$ 24,429,658	\$ 21,285,255	87.1%
Career Service (includes OT)	\$ 17,667,689	\$ 14,540,571	82.3%
Adjunct	\$ 7,931,912	\$ 7,763,998	97.9%
Supplemental	\$ 4,258,982	\$ 4,729,855	111.1%
Other Personal Services (OPS)	\$ 1,686,557	\$ 1,068,111	63.3%
Student Assistants	\$ 422,851	\$ 120,215	28.4%
Health Insurance	\$ 14,228,379	\$ 12,310,715	86.5%
Other Benefits	\$ 12,372,915	\$ 11,258,110	91.0%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
Total Personnel & Benefits	\$ 107,049,942	\$ 94,579,320	88.4%
Current Expense			
Bad Debt/Unemployment	\$ 945,600	\$ (18,944)	-2.0%
Insurance (Non Health)	\$ 2,688,420	\$ 2,567,664	95.5%
Repairs & Maint	\$ 979,626	\$ 831,670	84.9%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 2,390,493	90.6%
Services and Fees	\$ 4,434,188	\$ 3,819,251	86.1%
Materials and Supplies	\$ 3,889,122	\$ 2,411,152	62.0%
Travel	\$ 394,947	\$ 32,290	8.2%
Utilities	\$ 5,195,058	\$ 4,573,479	88.0%
Other Current Expense	\$ 6,118,037	\$ 892,712	14.6%
Tech Expense/Licensing	\$ 3,627,486	\$ 3,155,624	87.0%
Total Current Expense	\$ 30,912,326	\$ 20,655,390	66.8%
Capital			
Computer Refresh Leases	\$ 1,753,697	\$ 868,162	49.5%
Capital Purchases	\$ 290,290	\$ 258,596	89.1%
Total Capital	\$ 2,043,987	\$ 1,126,759	55.1%
Total Operating	\$ 140,006,255	\$ 116,361,469	83.1%
Balance	\$ -	\$ 8,305,092	