

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES APRIL 20, 2021

ST. PETERSBURG COLLEGE
EPICENTER (1-453)
13805 58th Street N
CLEARWATER, FL

REGULAR MEETING: 9:00 A.M.

- I. CALL TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance

- II. RECOGNITIONS**
 - A. Presentation of Retirement Resolutions and Motion for Adoption

 - B. SPC Spotlight
 - 1. Introduce New Trustee Mr. Jason Butts*

 - 2. Introduce New Associate Vice President of Information Technology Eric Kledzik

- III. COMMENTS**
 - A. Board Chair
 - B. Board Members
 - C. President
 - D. Public Comment pursuant to §286.0105 FS

- IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of March 23, 2021 (*Action*)

- V. MONTHLY REPORTS**
 - A. General Counsel

- VI. STRATEGIC FOCUS**
 - A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT
 - 1. Workforce Development Update – Mr. Michael Ramsey, Dean, Workforce Development (*Presentation*)

 - B. BUDGET AND FINANCE
 - 1. Fiscal Year 2020-2021 Projected Year End – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)

 - 2. FY2021-2022 Budget Planning Timeline & Highlights – Dr. Hector Lora (*Presentation*)

VII. CONSENT AGENDA

A. OLD BUSINESS (items previously considered but not finalized)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

a. Human Resources

i. Personnel Report (*Action*)

ii. Equity Report (*Action*)*

2. GRANTS/RESTRICTED FUNDS CONTRACTS

a. U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Program: Fire Service Wellness and Safety Training (*Presentation*)

b. NSF – Scholarships in STEM (S-STEM) (*Action*)

3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

a. Contract Renewal between St. Petersburg College and EdFinancial Services, LLC for Call Center Operations (*Action*)

b. Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION AND CONSTRUCTION

a. Project Number 1707-G-21-8, ICU Simulation, Health Education Center (*Action*)

5. OTHER

a. Sale of Tarpon Springs Parcel (*Action*)

b. Authorization to Close on District Office Sale (*Action*)

c. Decertification and Dissolution of the Leepa-Rattner Museum of Art, Inc. (LRMA) as a Direct Support Organization of St. Petersburg College (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Leepa-Rattner Museum (LRMA) (*Information*)

2. Institute for Strategic Policy and Solutions (*Information*)

3. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg (*Information*)

C. Fiscal Year 2020-21 College General Operating Budget Report with Tuition Revenue Projections (*Information*)

- D. Quarterly Report of Contract Items (*Information*)
- E. Quarterly Report of Dell Financial Agreements (*Information*)
- F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- G. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*Information*)
- H. Removal of Certain Assets from Property Inventory (*Information*)

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

May 18, 2021, EpiCenter, 1-453

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting April 20, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: April 9, 2021



New AVP of Information Technology

Eric Kledzik brings over twenty years in higher education leading information technology services, providing a data-driven approach to decision making, transformational strategic planning, and strong organizational management experience in his previous role as an SVP of Operations.

As an executive leader at Florida Tech, he successfully led information technology for the last ten years. Over that tenure, he has completed numerous technology projects that digitally transformed business processes, achieved cost savings through economies of scale, secured the cyberinfrastructure and implemented innovative technology to advance educational service delivery for 21st Century students.

Eric holds a Bachelor's Degree in Education from the University of Central Florida and a Master's Degree in Information Technology from the Florida Institute of Technology.



Workforce Development Update

BOT Meeting April 20, 2021



Andrea Henning,
Executive Director of Co-
Labs



- **Collaborative Labs** - Design and execute strategic-planning sessions and facilitates organizational problem solving



Jason Boys,
Director of Workforce
Education

- **Workforce Education** – Public Facing, In-demand, Short-term Workforce Training Programs

Jason Krupp,
Director of Career
Connections



- **Career Connections** – Advisory Board Support, Articulations, Internships, Apprenticeships, and Career Placement



Belinthia Berry,
Director of Corporate College

- **Corporate College** – Customized Corporate Training, QRT's, SPC's College for Kids, and SPC's Silver Scholars

Workforce, Community & Corporate Partnerships

Vision: Empower the community to achieve economic mobility and regional prosperity.

Mission: To produce a highly skilled local workforce by advancing education, employment, entrepreneurship and workforce development opportunities in support of regional prosperity.

Our charge is to be the preeminent institution for workforce education & development in the State of Florida

The Workforce Playbook



1. Advance a vision for talent development and economic mobility.



2. Deliver high-quality programs aligned to regional needs.



3. Support students' pathways decisions and success from pre-matriculation through postgraduation.



4. Build responsive, mutually beneficial employer partnerships.

Workforce Priorities



Non-Credit to Degree



Employer Partnerships



Work-based Learning



Job Placement

Employer Partnership Model



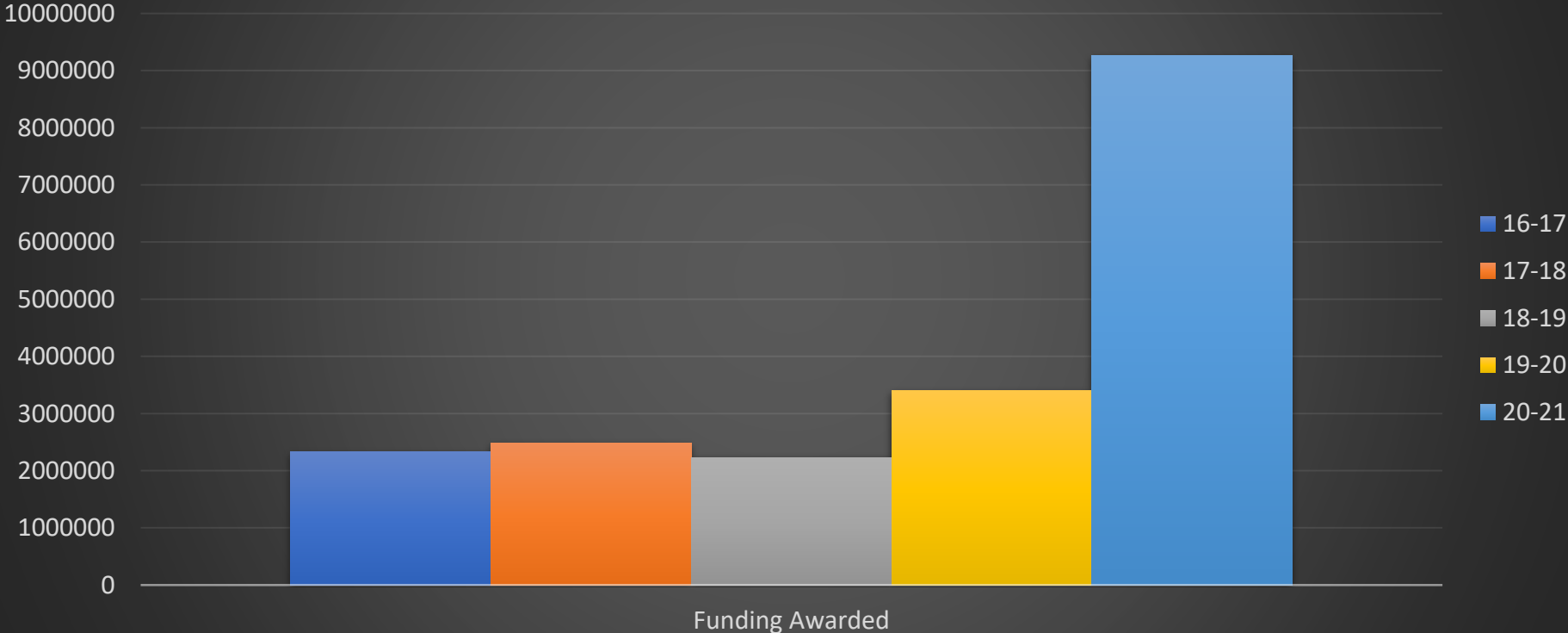
Lineworker Program:

- Industry Aligned Curriculum
- Rapid (Short-Term) Training Program
- Numerous Employment Opportunities
- High Wage Jobs
- Intentionally Target Diverse Populations for Enrollment



Workforce Grants

5-Year Trend

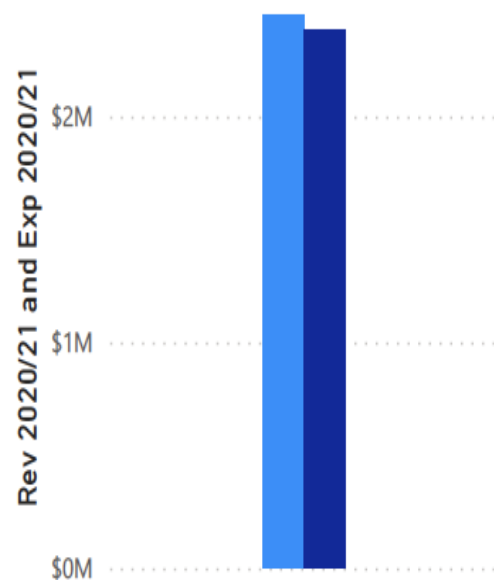


SPC Workforce Financials

Department	Rev 2020/21 ▼	Exp 2020/21
Rapid Credential * *	\$1,469,305	\$1,405,124
Non Credit	\$558,485	\$398,841
Corporate Training	\$202,510	\$198,204
FLDOE Pathways to Career Opportunities	\$115,800	\$13,884
Jobs for the Future Google It Support	\$100,000	\$38,378
Administrative Expenses	\$4,800	\$281,102
Duke Energy Foundation	\$0	\$17,855
FLDOE Entrep ED and Training	\$0	\$27,500
Total	\$2,450,899	\$2,380,889

Rev 2020/21 and Exp 2020/21

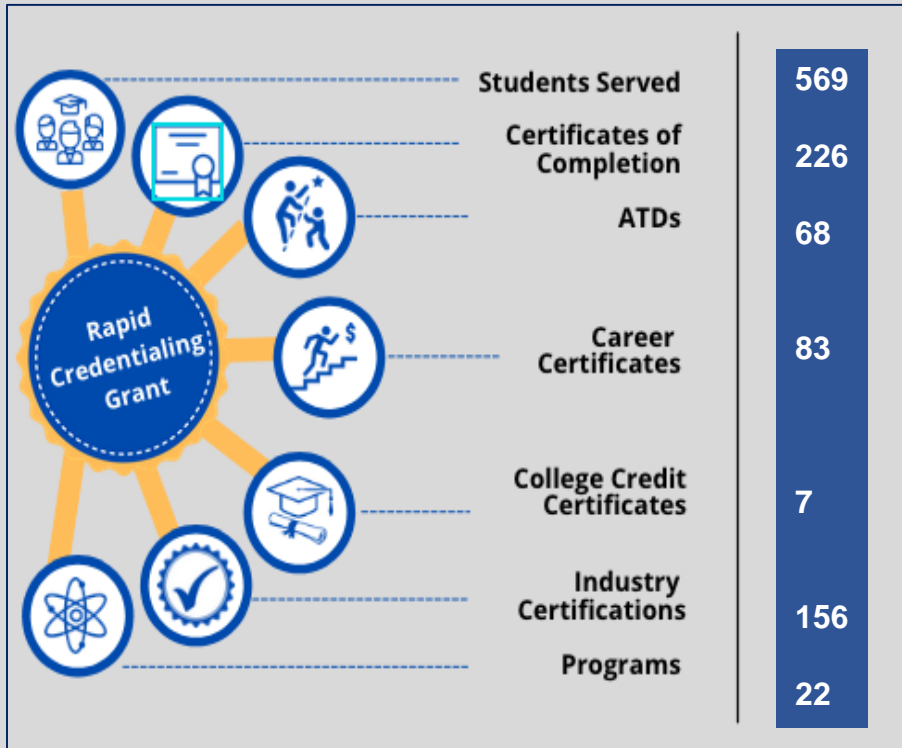
● Rev 2020/21 ● Exp 2020/21



** Rapid Credentials expenses do not include the personnel expenses that would be under the operating budget**

** Under the Rapid Credentials SPC attained one Correctional officer simulation equipment, Emergency Medical Simulators, and a Bucket truck for the total cost of \$563,847**

Rapid Credentials



New Workforce Programs

- Lineworker
- Patient Care Technician (w/CNA)
- Phlebotomy Technician
- Solar Power Associate
- Google IT
- MS Cloud+
- Amazon Web Services
- Drone Safety
- NFTE Entrepreneurship Essentials



**St. Pete CRA Workforce Readiness
and Development Program**

\$2.8 million over three years

- Career Readiness
- Employer Engagement
- Workforce Training
- Job Placement



Looking Forward....

We must create and market clear and achievable **NON-CREDIT TO DEGREE PATHWAYS**;

We don't know what the "new" normal is post-COVID—**REIMAGINE WORKFORCE CONNECTIONS & PARTNERSHIPS**;

Innovation is key— we must **BE MORE AGILE & RESPONSIVE TO EMPLOYER NEEDS**;

Employers and Education leaders must partner to create economic recovery — **WORKFORCE AND EDUCATION MUST ALIGN**;

JOB PLACEMENT and Work-Based Learning are an extremely high priority.



Thank you!



7,680

1,214

8.7%

8.8

266,205

5,978

1.3%

31,194

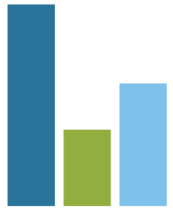
2.2%



St. Petersburg College Board of Trustees Operating Report

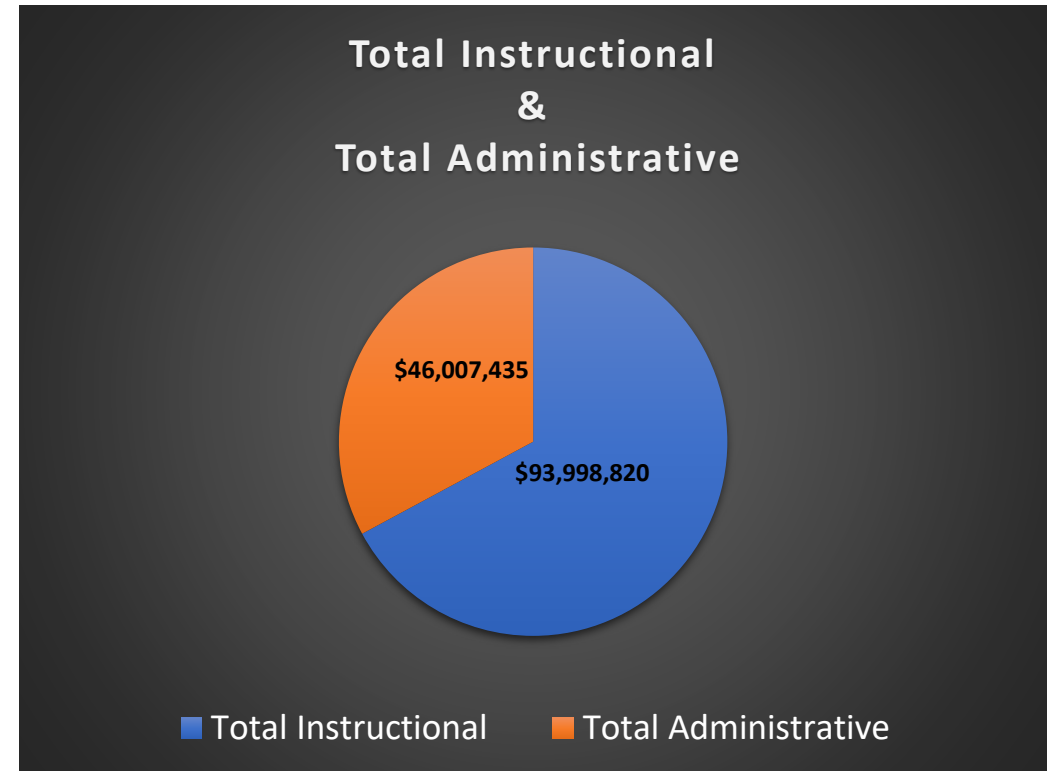
Hector Lora - AVP, Budgeting

April 19, 2021

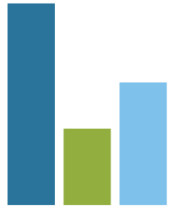


Operating Fund as of March 31, 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 52,183,075	94%
State Funding	\$ 76,116,643	\$ 47,715,191	63%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75%
	Budget	Actual	% of YTD
Expenses			
Instruction	\$ 53,615,605	\$ 41,457,553	77%
Public Services	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 13,690,411	68%
Student Support	\$ 20,171,721	\$ 12,965,900	64%
Total Instructional	\$ 93,998,820	\$ 68,113,864	72%
Institutional Support	\$ 18,426,657	\$ 12,099,913	66%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 11,954,447	70%
Student Financial Assistance	\$ 7,585,419	\$ 2,201,816	29%
Contingency, Transfer, Etc	\$ 2,855,152	\$ 501,297	18%
Total Administrative	\$ 46,007,435	\$ 26,757,474	58%
Total Operating Expenses	\$ 140,006,255	\$ 94,871,338	68%
Balance	\$ 0	\$ 10,741,935	



FY 20/21 Year end projections



Revenue



Budget

YE Projection

- Credit Tuition \$152K
- State Funding
- Other Revenue

Funds Transfer In



Budget

YE Projection

- Auxiliary Funding \$100K

Reserve

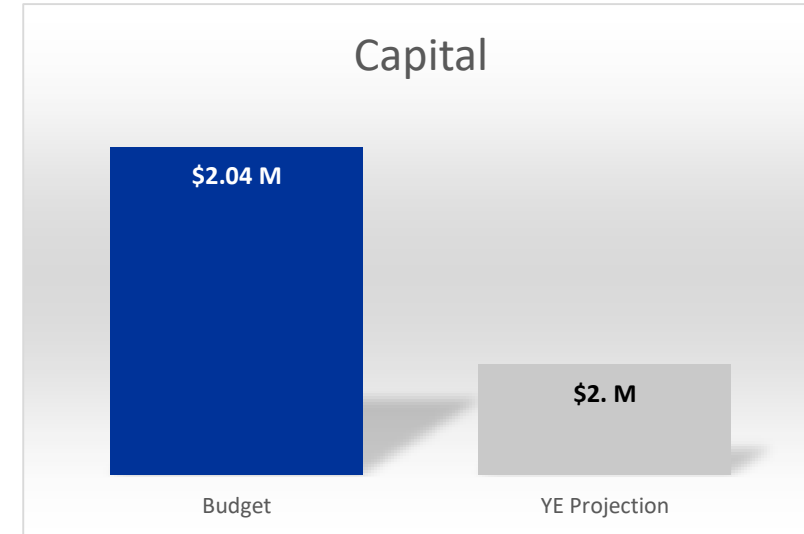
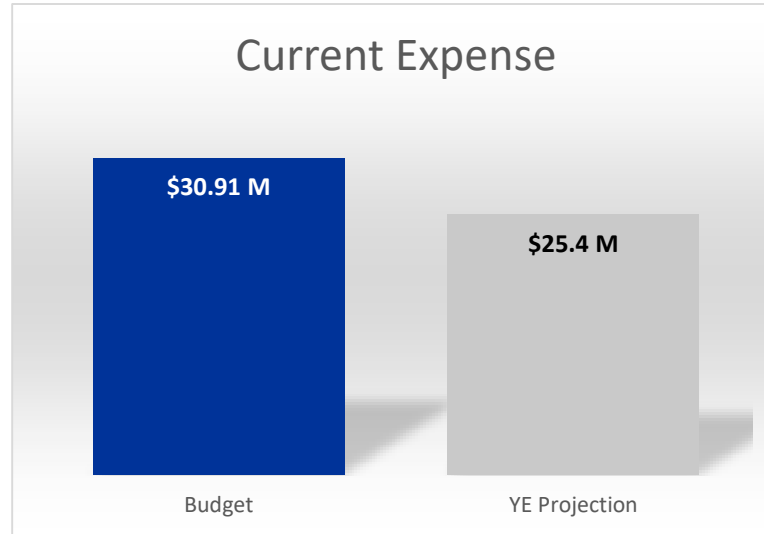
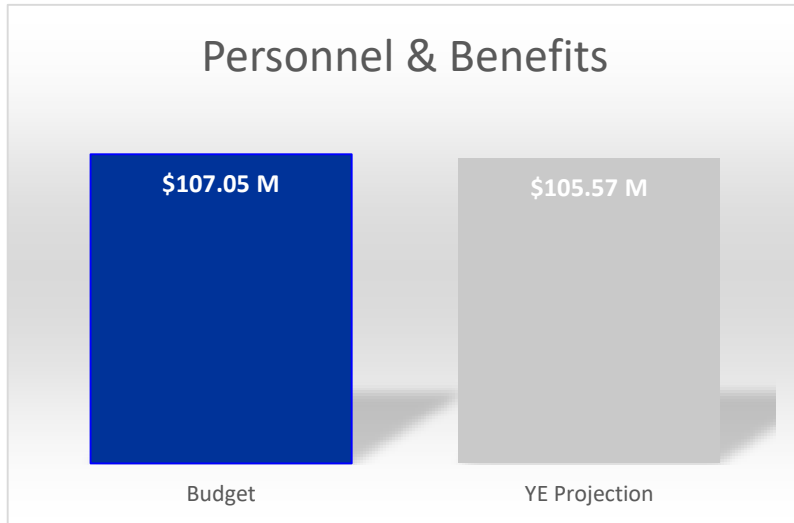
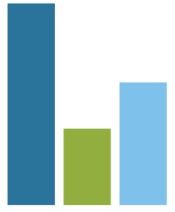


Budget

YE Projection

- Use of Reserve \$0

FY 20/21 Year end projections



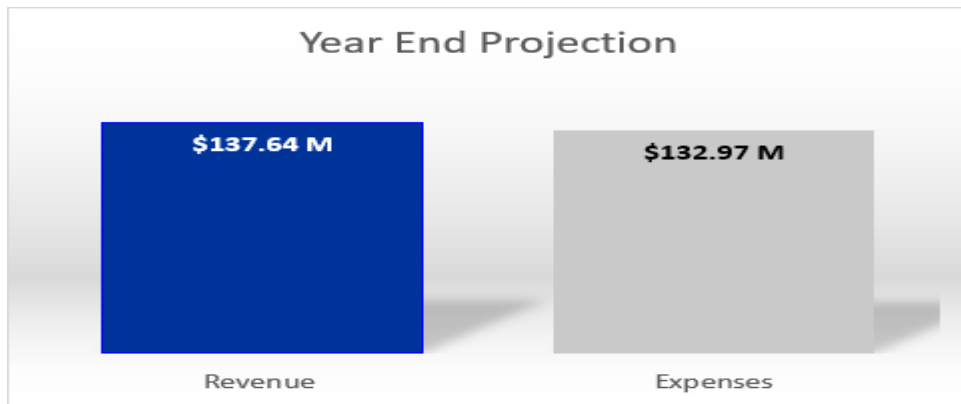
- Hiring Freeze/ Review Vacant Positions

- Materials and Supplies
- Utilities
- Travel
- Other Current expense



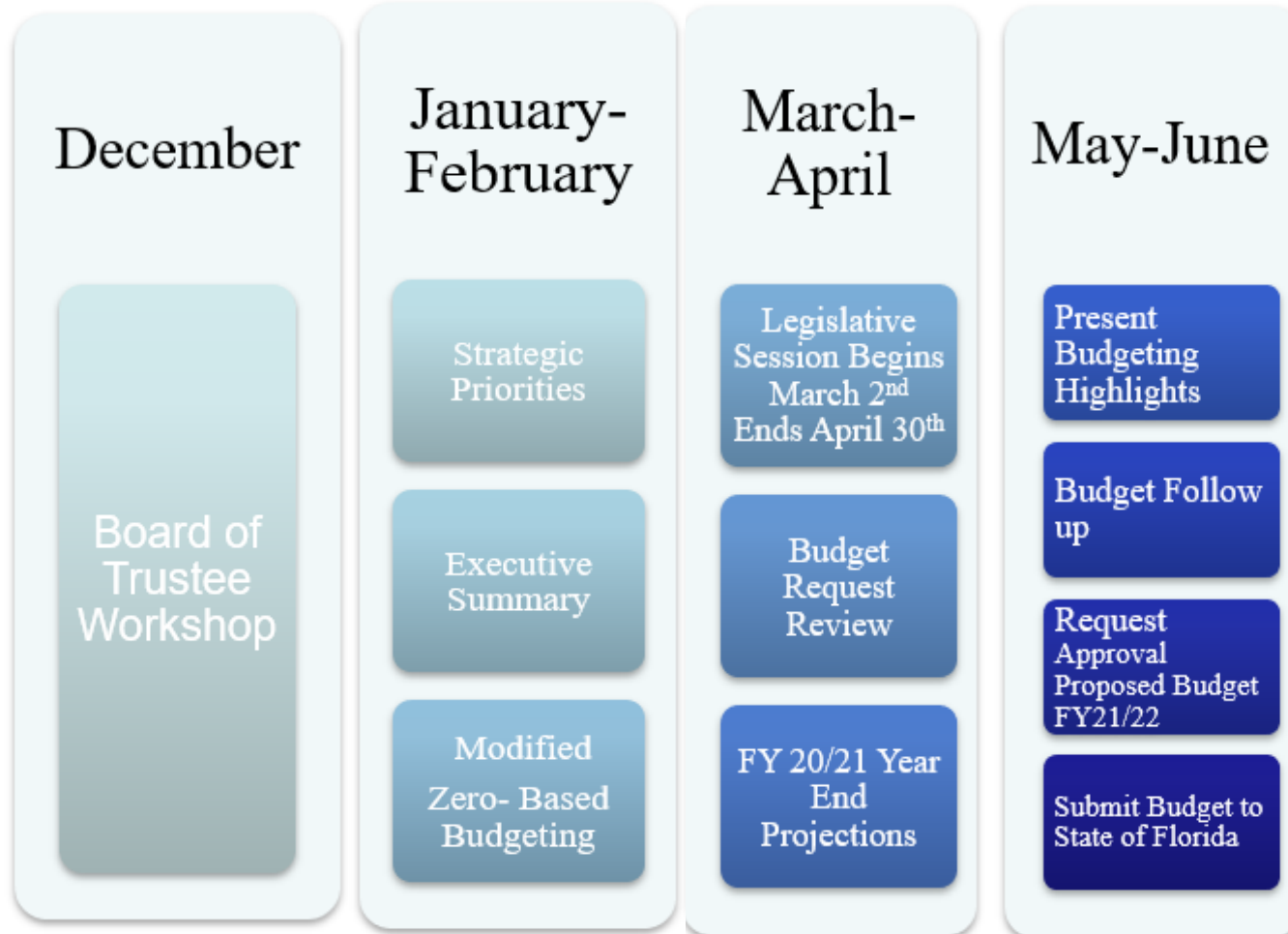
FY 20/21 Year end projections

	Budget	Year End Projection	%
Revenue	\$ 140,006,255.00	\$ 137,642,902.33	98%
Expenses	\$ 140,006,255.00	\$ 132,974,345.42	95%
	\$ -	\$ 4,668,556.91	





FY 21/22 Budget Planning Timeline




Questions

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Christina Cox	Instructional Allied Health Coordinator (PCT)	Workforce Institution - EPI	4/19/2021 - 6/30/2021
Robert Walsh	Donor Database Administrator	Resource Development - DT	4/19/2021 - 6/30/2021
Karen Moeller	Payroll Manager	Payroll - EPI	5/3/2021 - 6/30/2021
John Furr J	Employee/Labor Relations & Compliance Manag	Human Resources - EPI	4/12/2021 - 6/30/2021


HIRE Temporary			
Name	Title	Department/Location	Effective Date
Woods, Airelle N	OPS Career Level 5	Career Connections	3/26/2021

Jackie Skryd, Chief of Staff, bringing the actions forward, recommends approval.

LH 041321

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Program: Fire Service Wellness and Safety Training

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) by St. Petersburg College for the Fire Service Wellness and Safety program. Permission is sought to accept an estimated \$357,542 in funding for this proposal, if awarded, and enter into any amendments, extensions, or agreements as necessary, within the original intent and purpose of the grant.

Through this Fire Service Wellness and Safety Training project, SPC's Center for Public Safety Innovation (CPSI) endeavors to support FEMA's goal of Readyng the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through a train-the-trainer model which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. Funds from this grant will allow for the delivery of an 8-hour curriculum which CPSI developed under previous grant funding. In addition, CPSI will offer two additional 4-hour topics on 1) **resilience in the fire service** and 2) **suicide awareness**. The target audience is U.S. firefighters (career, volunteer, and wildland) and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health. Education on resiliency and early warning signs of declining mental health can mitigate risk for depression and suicide among this audience.

The estimated period of performance will be from May 17, 2021 through May 16, 2023. The total award amount is projected to be \$357,542 over a two-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel and Eileen LaHaie, Executive Director, Center for Public Safety Innovation recommend approval.

Attachment

e10406212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: April 20, 2021

Funding Agency or Organization: U.S. Department of Homeland Security:
Federal Emergency Management Agency

Name of Competition/Project: Fire Prevention and Safety Program: Fire
Service Wellness and Safety Training

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 5/17/21 **End:** 5/16/23

Administrator: Matthew Liao-Troth

Manager: Eileen LaHaie

Focus of Proposal:

SPC's Center for Public Safety Innovation (CPSI) is proposing a Fire Service Wellness and Safety Training program to help build the capabilities and capacities of those in the fire service who are the first line of defense and are called upon to respond to disasters. Through this project, CPSI endeavors to support FEMA's goal of Ready the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through a train-the-trainer model which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. Funds from this grant will allow for the delivery of an 8-hour curriculum which CPSI developed under previous grant funding. In addition, CPSI will offer two additional 4-hour topics on 1) **resilience in the fire service** and 2) **suicide awareness**. The target audience is U.S. firefighters and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health. Education on resiliency and early warning signs of declining mental health can mitigate risk for depression and suicide among this audience.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$232,917
Travel	2,716
Consultants/Contractors	59,634
Supplies & Materials	1,200
Other Costs	3,675

Indirect Cost	<u>75,277</u>
Total Budget	\$375,419

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$375,419
Total amount from funder:	\$357,542

Amount/value of match:	Cash: N/A
	In-kind: \$17,877

Required match or cost sharing:	No	Yes	X
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	Waived a portion of the funder's allowable indirect cost which required 5% of total budget (\$17,877)		


Negotiated indirect cost:	\$75,277
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Engagement
-----------	-------------------------

Strategic Initiative(s):	1. Community Focus
--------------------------	--------------------

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: National Science Foundation—Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation by St. Petersburg College for the Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program grant. Permission is sought to accept an estimated \$1,500,000 in funding over six years for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

SPC has submitted a proposal in support of its Scholarships in Education & Employment Development in STEM (SEEDS) program, which will provide scholarships of approximately \$10,000 to a minimum of 100 financially disadvantaged students pursuing an education in Science, Technology, Engineering, Math or related fields. The goal of the SEEDS program is to open doors to education and careers in STEM for low income, academically talented students, with an emphasis on providing opportunities for populations traditionally underrepresented in STEM fields, such as racial/ethnic minorities and women. Scholarships will support full-time and part-time students in select STEM related associate and bachelor's degree programs and related transfer plans. SEEDS will focus recruitment through current SPC students, Pinellas County Schools' dual enrollment and adult learners interested in STEM fields, targeting women, veterans, minorities and low-income students. The program will model SPC's recent SEEDS program that was supported by an S-STEM grant from 2014 through 2020 and provided over 110 student scholarships.

Maximizing SPC's existing Guided Pathways initiative, the new SEEDS program will help students explore education and career pathways in STEM through dedicated, individualized academic support services, peer group activities and mentoring. SEEDS scholars will receive hands-on career development and placement activities such as career coaching, business tours and internship opportunities.

The estimated period of performance will be from September 1, 2021 through August 31, 2027. The total project budget is projected to be \$1,500,000 over six years. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel; and Jimmy Chang, Dean, Mathematics, recommend approval.

Attachment

ks0407212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting:	April 20, 2021
Funding Agency or Organization:	National Science Foundation
Name of Competition/Project:	Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program
SPC Application or Sub-Contract:	SPC Application
Grant/Contract Time Period:	Start: 09/01/2021 End: 08/31/2027
Administrator:	Jimmy Chang
Manager:	Nydia Nelson

Focus of Proposal:

Building on the foundation developed through SPC's recent SEEDS program supported by the National Science Foundation (NSF) Scholarships in STEM (S-STEM) grant (2014 – 2020), the new SEEDS program will focus on opening doors to education and careers in STEM for low income students. With an emphasis on providing opportunities for students from populations traditionally underrepresented in STEM fields, such as racial/ethnic minorities and women, SEEDS will enroll scholars through a cohort model, with approximately 20-24 new SEEDS scholars each year. Each cohort will be engaged, mentored and supported by an interdisciplinary team of STEM faculty and student support personnel, including academic advisors, financial aid staff and career development center staff. This holistic approach will be coordinated across SPC's multiple campuses and managed by S-STEM faculty champions who also serve as Co-PIs. Through scholarship support, dedicated co-curricular activities and leveraging College resources, SEEDS will help support students through to graduation and entry into the STEM workforce. The program has four objectives:

1. **Increase educational opportunities** for low-income, academically talented students by providing scholarships of approximately \$10,000 to at least 100 students.
2. **Enhance student support** by providing co-curricular engagement opportunities for SEEDS scholars, including a SEEDS orientation, a SEEDS Ambassador program, and, other networking/support activities in collaboration with other STEM student groups.
3. **Increase retention of students to degree achievement** and/or transfer by providing one-on-one faculty mentoring and by leveraging institutional support services such as My Learning Plan, Career and Academic Advising and Learning Resources.
4. **Strengthen partnerships with STEM industry** to provide experiential learning opportunities for SEEDS scholars, such as career tours, guest speaking events and internships, by developing and/or strengthening cooperative relationships with local STEM employers and industry associations through the college's STEM-related advisory councils.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 346,385
Travel	\$ 16,500
Participant Support (Scholarships)	\$1,000,000
Other Participant Support (Testing fees, Conferences, etc.)	\$ 50,691
Materials and Supplies	\$ 6,800
Printing	\$ 2,030
Indirect Costs	<u>\$ 77,594</u>
Total Budget	\$1,500,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$1,500,000

Total amount from funder:

\$1,500,000

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Student Success
2. Equity
3. Growth and Empowerment

Strategic Initiative(s):

1. Enhance internal and external support for students
2. Advance student progression through their career and academic pathway to attainment
3. Grow and strengthen business partnerships to address workforce demands

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Contract renewal between St. Petersburg College and EdFinancial Services, LLC for Call Center Operations

Approval is sought to renew the agreement with EdFinancial Services, LLC to operate the College's Call Center Operations.

Since 2015, St. Petersburg College has outsourced its general advising, registration and financial aid call center operations. In 2017, St. Petersburg College issued Request for Proposal 04-16-17 and upon unanimous approval of the nine-member Evaluation Committee and consent of the Board of Trustees, negotiated a two-year contract with EdFinancial Services. The terms stated it was not to exceed \$1.4 million, and included a one-time cost of \$2,000 for training and set-up. The estimated annual call volume for the College was 125,000 and the agreement capped the annual inbound calls at that amount unless the College expressly authorized additional inbound calls. The agreement required EdFinancial Services to provide the College with monthly and weekly reports showing cumulative data of call volume. Additionally, the agreement included an option to renew for up to two one-year terms.

The College exercised both options to renew in the 2019-20 and in 2020-21 fiscal years, with respective 2% and 2.5% cost per-call increases. The College now seeks to extend the existing agreement under the same terms, with no per-call price increase, for a one-year term for the period of July 1, 2021 to June 30, 2022. Expenditures for the 12-month period shall not exceed \$552,000. Several different strategies have been implemented to reduce the amount of calls received. The College will issue a Request for Proposal for the 2022-23 academic year and beyond.


Jamelle Conner, Vice President, Student Affairs, Patrick Rinard, Associate Vice President, Enrollment Services; and Suzanne L. Gardner, General Counsel, recommend approval.

sh0406212

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service

Approval is sought to increase the total cost of the agreement with Oracle America, Inc. from \$600,000 to \$800,000 to utilize Oracle Cloud Infrastructure (OCI) service.

This Agreement commenced on July 1, 2018 and will continue to July 28, 2021.


The change in total costs is a result of increased use over the last 15 months of Oracle Cloud Infrastructure (OCI) services hosting the PeopleSoft enterprise resource planning environments which include the college's student registration, finance and human resources systems.

Increased utilization of OCI services has improved efficiencies in application development and deployment, including recent upgrades to the college's student, finance and human resources systems and aided in support of required infrastructure expansion during the pandemic. In addition, OCI services support the college's disaster/business recovery strategy by relocating PeopleSoft into data centers across the United States.

Janette Hunt, Vice President, Finance & Business Operations; Eric Kledzik, Associate Vice President, Information Systems and David Creamer, Sr. Director, Information Systems recommend approval.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Project Number 1707-G-21-8, ICU Simulation, HEC

Approval is sought for the Board of Trustees to authorize the President to act on the Board's behalf to approve 100% construction drawings and GMP for Project Number 1707-G-21-8, ICU Simulation, HEC

In collaboration with College staff and Williamson Dacar Associates, Inc. 100% construction documents for the ICU Simulation, HEC have been completed and Foresight Construction has developed the GMP per those documents.

The Guaranteed Maximum Price (GMP) \$350,629.94, and the total projected budget for this project is \$452,811.00. The project is to be funded by donations from the Hough Family Foundation Inc. and the St. Petersburg College Foundation.

Project Description: Demolition and construction per architectural and MEP design plan for the buildout of (3) simulation labs, control room, and storage room expansion space at the Caruth Health Education Center. The provided design plan will detail the conversion of rooms 283, 283A, 284, 285, and 286 into new ICU simulation labs with a control room. Rooms 288A and 288B will be merged into a larger storage room.

The anticipated date for substantial completion is August 27, 2021. This GMP is subject to mandatory reviews for building codes, safety-to-life, the Americans with Disabilities Act (ADA) and further refinements through the value engineering process.


The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Tonjua Williams, President; Janette Hunt, Vice President, Finance and Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Sale of Tarpon Springs Parcel

Resolution of the Board declaring the Tarpon Spring Parcel unnecessary for educational or ancillary purposes; and authorizing the termination of said property.

In accordance with 1013.28, Florida Statutes, approval is sought for a Resolution of the Board of Trustees to declare Parcel #19-27-16-89442-000-0520 (Site 5), located at Belcher Road, Tarpon Springs, FL 34689; along with a subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located along the southeasterly edge of said parcel, unnecessary for educational or ancillary purposes; and authorizes the termination of said properties.

Spot Survey #2, Version 12, Recommendation #5.012, Disposal of real property, consisting of Tarpon Springs Campus Vacant Parcel, Parcel #19-27-16-89442-000-0520 and southerly lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5).

Approval is requested for an amendment to the current Education Plant Survey for St. Petersburg College, dated June 30, 2017, adding Recommendation #5.012, Disposal of real property, consisting of Tarpon Springs Campus Vacant Parcel, Parcel #19-27-16-89442-000-0520 located at Belcher Road, Tarpon Springs, FL 34689 and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5), as required by Section 1013.31, Florida Statutes.

Authorization and approval is sought to continue negotiations regarding sale of property located at the southwest portion of the Tarpon Springs Campus, and effectuate and finalize the sale.

On January 26, 2021, the Board authorized the President to enter into a Letter of Intent (Exhibit A) to sell approximately 18.3-acres of the Southwest portion of the Tarpon Springs Campus property adjacent to Belcher Road (Parcel #19-27-16-89442-000-0520) to purchaser, NGI Acquisitions, LLC. The transaction anticipated the negotiation of a Sales Contract and a cross access easement or inclusion of an undeveloped portion of the southeasterly edge of Parcel #19-27-16-89442-000-0490 to allow for ingress/egress to and from Highway 19. Since that time, both parties have

participated in initial due diligence and negotiations.

A delegation of authority is sought to authorize the President to enter into the Sales Contract in accordance with the Letter of Intent, and on behalf of the Board. Any such agreement will be subject to the required exercise of due diligence pursuant to the Florida Statutes and pertinent state regulations, including but not limited to, the following contingencies; full appraisal of the market value, resolution of the board that the property is unnecessary for educational purposes, approval by the state of the property spot survey and amendment of the educational plant survey reflecting intended disposal.

Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the College owns property known as “Tarpon Springs Vacant Parcel”, Parcel #19-27-16-89442-000-0520 (Site 5), located at Belcher Road, Tarpon Springs, FL 34689; along with the subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14’41’E at 200.13’ plus S88°14’41”E at 569.17’and

WHEREAS, said property is unnecessary for educational purposes, and recommended for disposal;

BE IT THEREFORE RESOLVED, that pursuant to Section 1013.28, Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes; and authorizes the termination of said property.

Dated this 20th day of April, 2021

Katherine Cole, Chair
Board of Trustees
St. Petersburg College

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

AMENDMENT #12
EDUCATIONAL PLANT SURVEY dated June 30, 2017
St. Petersburg College
April 20, 2021

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has prepared an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 30, 2017. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendations are made.

Site 5: Tarpon Springs Campus Vacant Parcel(s)

Authority:

Pursuant to Section 1013.28(1), Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, a board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an educational plant survey.

Resolution:

The Board of Trustees of St. Petersburg College determined by resolution dated April 20, 2021, that Parcel #19-27-16-89442-000-0520 located at Belcher Road, Tarpon Springs, FL 34689 and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5), , is unsatisfactory and unnecessary for educational purposes, and recommended for disposal.

Site 5: Tarpon Springs Campus Vacant Parcel(s)

5.012 Dispose of real property, consisting of Parcel #19-27-16-89442-000-0520, in the amount of approximately 18.3 acres of undeveloped land and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17', in the amount of approximately 3.5 acres, which has been determined by resolution of the Board of Trustees of St. Petersburg College to be unsatisfactory and unnecessary for educational purposes. This parcel will be terminated from the Facilities Inventory of St. Petersburg College and will be disposed of in the manner prescribed by Chapter 274, Florida Statutes.

Approved by the Board of Trustees of St. Petersburg College on April 20, 2021.

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College



February 3, 2021

Melissa Rutland
Rutland Florida Gulf Group, LLC
204 37th Avenue North
Suite 443
St. Petersburg, FL 33704

Via Email: mrutland@ccim.net

Re: Purchase of an approximately 18.3-acre property (depicted in Exhibit A) located on Belcher Road in Tarpon Springs, Florida, 34689 (together with all improvements thereon and rights and entitlements related thereto, the "**Property**") by NGI Acquisitions, LLC (the "**Purchaser**") from St. Petersburg College Board of Trustees ("**Seller**").

Dear Melissa:

We are pleased to submit a letter of intent to purchase the Property on the following terms:

- Purchase Price:** \$3,500,000 paid in all cash at the Closing (as defined below).
- Purchaser:** NGI Acquisitions, LLC (Novare Group) or an assignee thereof in which Novare Group maintains a direct or indirect ownership interest.
- Entitlements:** From and after the date the Contract (as defined below) is executed, and to the extent required, Purchaser shall be permitted to pursue any and all zoning approvals, Future Land Use amendments, subdivision approvals, permits and other entitlements necessary for Purchaser to be able to develop an apartment multifamily project on the Property (collectively, the "**Modified Entitlements**"). Without cost or expense to Seller, Seller shall cooperate with Purchaser's Modified Entitlements applications (if any) by signing all commercially reasonable landowner consents, applications and other similar documents required to be signed by Seller.
- Cross Access Agreement:** Purchaser shall be granted a cross access easement on property owned by the Seller (depicted in Exhibit B) so as to provide access from US Highway 19 to the Property. Purchaser and Seller shall work in good faith to ascertain feasibility of, and to finalize, a cross access agreement prior to the end of the Inspection Period, and such agreement shall define the exact location of the easement and rights therein.
- Inspection Period:** 90 days from the date the Contract is executed (the "**Inspection Period**").
- Zoning Extension:** In the event the Modified Entitlements have not been approved as of the expiration of the Inspection Period, Purchaser may extend the Inspection

Period to the date that is fifteen (15) days after the Modified Entitlements are so approved, but in no event shall such extension exceed 150 additional days.

Earnest Money: \$100,000 as of the effective date of the Contract, which shall be applicable to the Purchase Price at Closing and non-refundable to Purchaser after the expiration of the Inspection Period. The Earnest Money will be held in escrow by First American Title Insurance Company, as Escrow Agent. Such Escrow Agent will also be responsible for issuing a title commitment and title policy for this transaction.

Closing Date: One hundred eighty (180) days after the expiration of the Inspection Period; provided to allow adequate time to design and obtain permits, however, that Purchaser may elect to cause the Closing Date to occur on an earlier date by providing at least ten (10) days prior written notice to Seller; and provided further, that Purchaser may elect to extend the Closing date for two (2) thirty (30) day periods by paying Seller an extension payment for each extension of \$25,000 that is non-refundable and applicable to the Purchase Price.

Contract: Purchaser shall prepare the initial draft of the Contract and provide it to Seller to review within five (5) business days after acceptance of this letter of intent by Seller containing the terms stated herein and upon other terms that are normal and usual to commercial real estate transactions for comparable properties.

Additionally, the Contract shall be contingent on upon the following; Seller securing applicable statutory and state regulatory approvals for disposal of public property, including, but not limited to, approval of an amended Educational Plant Survey by the state of Florida, and resolution and approval of the Board of the Trustees pursuant to requirement of the Florida Statutes, 1013.28.

Exclusivity: Seller agrees that from the date of its acceptance of this letter of intent until the earlier to occur of (i) the execution of the Contract or (ii) the date which is thirty (30) days after the date of Seller's acceptance of this letter of intent (the "No Shop Period"), Seller shall negotiate exclusively with Purchaser with respect to the sale of the Property and shall not enter into any instrument with respect to the sale of the Property with any person or entity other than Purchaser.

Brokers: Purchaser is represented by a Rutland Florida Gulf Group, LLC in connection with this transaction, who will be paid a commission by Purchaser at Closing pursuant to a separate written agreement. Any other Broker representing Seller will be paid a commission by Seller at Closing pursuant to a separate written agreement.

Except as to the Exclusivity captioned paragraph, this proposal is intended to set forth merely the basis for negotiations of the Contract. The terms anticipated by this proposal are not intended to be and shall not be legally binding on any party and are understood to constitute only some of the material terms of a definitive Contract. No party shall be bound by any terms, whether proposed herein or subsequently negotiated, until a definitive written Contract is executed and delivered to both Seller and Purchaser. This proposal is subject to modification or withdrawal by either party without cause, until a written contract is signed.

In the event that the terms of this letter of intent are acceptable to Seller, please so indicate by signing this letter of intent in the space provided below on or before February 16, 2021.

Very truly yours,



James R. Borders
President
NGI Acquisitions, LLC

Accepted:

By: Tonjua Williams

Name: Tonjua Williams

Title: President

Entity Name: St. Petersburg College

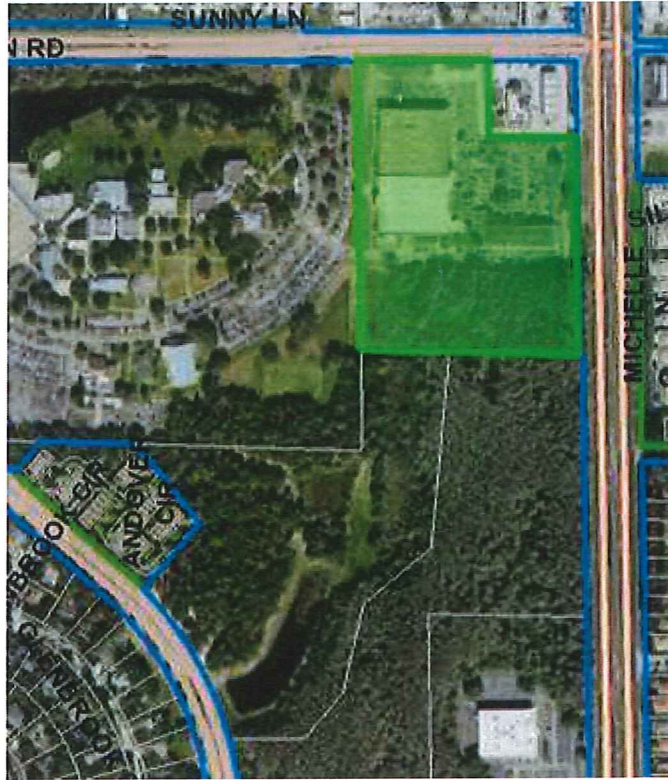
Date: 2/11/2021

Exhibit A:



Parcel #: 19-27-16-89442-000-0520

Exhibit B




Parcel: 19-27-16-89442-000-0490

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Authorization to Close on District Office Sale

Approval is sought for a Resolution of the board authorizing the president to sign all necessary documentation, including the deed, to close the transaction of the sale of the current District Office in accordance with the Sales Contract. The sale is anticipated to close on April 30, 2021, though Seminole Title.

Janette Hunt, Vice President, Finance & Business Operations and Suzanne L. Gardner, General Counsel, recommend approval.

Attachment

Resolution

WHEREAS, St. Petersburg College is a state college in the Florida College System, organized pursuant to 1001.60 Fla. Stat. and governed by a Board of Trustees, and

WHEREAS, the Trustees are granted the authority to purchase and dispose of property of the St. Petersburg College, Board of Trustees, pursuant to 1001.64(25) and (26) Fla. Stat., and to authorize the College President, or her designee, to act on behalf of the Board,

NOW THEREFORE, be it resolved that the Board authorizes the College President, Dr. Tonjua Williams, to transact all business and sign all closing documents related to the sale of the College's District Office which is the described property as detailed on the attached Exhibit "A", and pursuant to the Sales Contract dated September 16, 2020.

IT IS HEREBY RESOLVED that the undersigned does certify that this Resolution has been adopted by the Board of Trustees of St. Petersburg College pursuant to, and in accordance with, its authority this 20th day of April, 2021.

Board of Trustees of St. Petersburg College

By: _____

Katherine E. Cole

Its: Chairman of the Board


2020-569

EXHIBIT "A"

Lot 1, Block 1, Tadiran Site, according to the map or plat thereof as recorded in Plat Book 115, Page s 75 and 76 , Public Records of Pinellas County, Florida. Together with an easement on, over, across and under the property adjacent to the Tadiran Site (namely, Lot 19 according to the Plat recorded in Plat Book 88, Pages 79 through 85, of the Public Records of Pinellas County, Florida) for storm water drainage, retention and detention, and the location on such adjacent property of drainage facilities and structures in connection therewith, as recorded in O.R. Book 12772, Page 1932, Public Records of Pinellas County, Florida.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Dr. Tonjua Williams, President 
SUBJECT: Decertification and Dissolution of The Leepa-Rattner Museum of Art, Inc. (LRMA) as a Direct Support Organization of St. Petersburg College (*Action*)

Approval is sought to begin the process of decertifying the Leepa-Rattner Museum of Art, Inc. (“Museum” or “LRMA”) as a Direct Support Organization (“DSO”) of the College pursuant to the Florida Statutes, 1004.70, and the Board of Trustees’ Rule and Procedures, 6Hx23-1.33, *Direct Support Organizations*.

Direct Support Organizations of the College are authorized and certified by the Board to support the mission and objectives of the College and operate in a manner consistent with the goals of St. Petersburg College and in the best interest of the state. DSOs are required to submit annually documentation related to its use of college property and facilities; tax exemption status as a 501(c)3; incorporation as a Florida non-profit corporation, as well as annual financial audits and certification of compliance as required by policy and law. The Museum has maintained active status as a non-profit corporation since its founding in 2001, and is in good standing as a 501(c)(3) charity operating for the benefit and support of St. Petersburg College.

Action is sought to move the corporate status of LRMA from a DSO, and non-profit corporation, to a department of the College. This move is recommended as a cost savings measure taking into consideration the expense associated with the cost of financial, audits and corporate compliance as a separate entity, as well as other considerations as the College restructures. Further, this recommendation would provide the college with the greater integration with existing curriculum and academic endeavors. In addition, this increase internship opportunities for students and placing SPC’s Humanities and Arts programs on par with other state institutions.

Once a decision is made to decertify the Museum as a DSO, the College will work to transfer the budget and accounts, dissolve its non-profit incorporation with the state of Florida, and effectuate the proper filings to terminate 501(c)(3) status with the Internal Revenue Service.

Jamelle Conner, Vice President, Student Affairs; Teresa Wilkins, LRMA Director; and Dr. Rodrigo Davis, Provost, Tarpon Springs Campus, recommend approval



Dr. Tonjua Williams
President, St. Petersburg College
PO Box 13489
St. Petersburg, FL 33733

Dr. Williams and Trustees of St. Petersburg College,

The Leepa-Rattner Museum of Art (LRMA) has struggled for many years to stabilize its finances and integrate itself fully within the College and the Community. LRMA has made great strides over the past few years to diversify revenue streams and community outreach but continues to suffer economically. As the President of LRMA's Board of Directors, I have been involved in conversations with LRMA's Director and Accountant as well as our Board Treasurer about the financial future of the Museum. It is our firm belief that by dissolving the 501(c)3 status of the Museum and integrating it into the College, we will have both the financial stability to ensure the long-term sustainability of the Museum and the connectedness with the faculty and staff that will make integrating the Museum into the college curriculum easier. I understand that steps have been taken to begin the discussion on this proposed move between the College and LRMA's Director, and I write to you today to offer my support, and the support of the Board in this endeavor.

Most sincerely,

Linda J. Johnson, DDS

The Leepa-Rattner Museum of Art, Inc.
Board President

Leepa-Rattner Museum of Art (LRMA)

April 2021 Report for SPC BOT

LRMA Fundraising

- In FY2021, LRMA brought in a total of \$112,185 through fundraising streams. This reflects a 29% (\$25K) growth over the previous fiscal year despite the fact that the Museum was closed for 6 months due to COVID protocols.

LRMA Exhibitions:

- LRMA is installing a new exhibition in the Interactive Gallery: “Floridian Flavors: Characters, Culture, and Cuisine” – an exhibition of quilts with the Studio Art Quilters Association. Programming with the Dunedin Fine Arts Center and local quilting guilds are underway.

LRMA Programming

- Upcoming programs include:
 - Virtual Happy Hour – Tuesdays 5:30 – 6:30pm
 - Virtual Gallery Talk: Native American Textiles – April 22nd, 6pm
 - Virtual Exhibition Reception for “Floridian Flavors” – April 30th at 6pm
 - Artist Talk with R.J. Kern – May 7th at Noon
 - Virtual Movie Screening of “Woman Walks Ahead” and conversations with the director – May 20th at 6pm



April Report for BOT

INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

April 2021

Programs

April 1, 2021

St. Petersburg College's Institute for Strategic Policy Solutions Virtual Viewing

ISPS hosted a virtual viewing on a website where views from experts regarding Autism and those who have been impacted by it.

April 5, 2021 (8:00 am to 12:00 pm)

Hosted a Golf Fundraiser for World Autism Awareness Month at the Vinoy Renaissance St. Petersburg Resort & Golf Club.

April 9, 2021 (11:30 am to 1:00 pm)

Guardianship Series III- Institute for Strategic Policy Solutions, Fisher and Sauls and the Brennan Law Firm

The Last Series, Part III, explored guardianships for parents, elderly loved ones, or disabled adults who are incapacitated, including issues related to minor guardianships, incapacity and elder protections.

April 13 (2:00 pm to 3:00 pm)

The Reality of Running for Office

Join the conversation with elected officials on the realities and obstacles of running for office. Featured speakers include Connor Donovan, Tarpon Springs City Commission, Debra Prewitt, former State Representative and Mayor of New Port Richie, and Lorraine Duffy Suarez, former candidate for the Safety Harbor City Commission. The forum is in partnership with the College of Public Policy and Administration Baccalaureate Program.

April 20, 2021 (7:00 pm to 8:00 pm)

A Conversation with U.S. Ambassador Delano Lewis

ISPS will host a conversation with former U.S. Ambassador Delano Lewis to South Africa Delano Lewis to learn about his experience as an Ambassador.

April 28, 2021 (8:0 am to 12:30 pm)

SPC's Social Justice Institute

Sponsored by the Tampa Bay Super Bowl LV-Join St. Petersburg College as they launch their inaugural Social Justice Institute (SJI). The program is a half day conference culminating a semester's worth of events focused on social justice, education and engagement.

ISPS- Executive News

Kimberly G. Jackson was selected as a [2021 First Lady in African American History Honoree](#) by the board and staff of the Carter G. Woodson African American Museum for her role as Executive Director at ISPS.

ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 4/1/2021

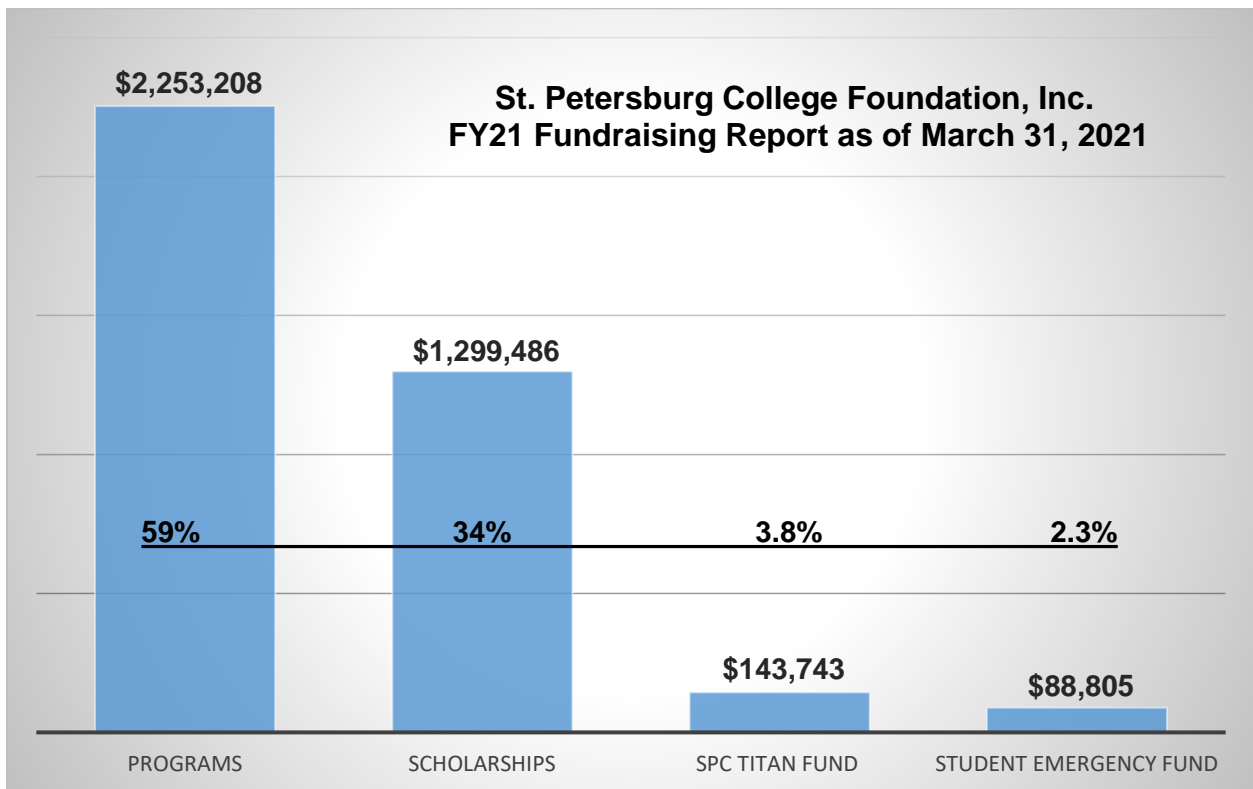
Board Members: Joseph G. Blanton, Jaelyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Steven R. Shepard (Chair), Shan Shikarpuri, Bemetra Simmons, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

Fundraising Report

Fundraising Goal; As of March 31, 2021, the Foundation has raised over \$3.8M in donor contributions.

- \$2,253,208 for College program support.
- \$1,299,486 was raised for SPC student scholarships
- \$143,743 for the SPC Titan Fund
- \$88,805 for the SPC Student Emergency Fund

The donations received through March 31, 2021 met 123% of the Foundation's fundraising goal for the fiscal year ending March 31, 2021.



As of February 28, 2021, the Foundation provided the following support to SPC:

- \$1,635,511 in scholarships to SPC students.
- \$1,298,590 in program support, providing support to such programs as
 - Hough Family Health Education Program
 - Palladium Theater
 - College of Nursing
 - College of Education
 - Fire Science Department
 - Alumni Association Awards
 - SPC Institute for Strategic Policy Solutions
 - Cecil B. Keene Summer Program
 - Leepa Rattner Museum of Art
 - Students Trip to Tallahassee
 - Brother to Brother Program
 - Men Achieving Excellence / Women on the Way Programs

Current Highlights:

- The Patrick Brett Foundation - \$100,000 for the Patrick Brett Endowed Scholarship Fund
- The Honorable and Mrs. George W. Greer - \$27,744.61 to establish the Frances Neu Endowed Scholarship Fund and to award the first recipients Fall 2021 and for the Gail Greer and Charles and Isabel Greer Endowed Scholarship Funds.
- The Matt Kilgroe Foundation – \$10,000 for the Men’s Basketball Program
- The Laure and Daryl Blume Foundation, Inc. - \$10,000 for the Men’s Basketball Program
- Mr. and Mrs. Kenneth P. Cherven - \$5,000 for the SPC Titan Fund
- Rays Baseball Foundation – \$5,000 for the First Generation Scholarship Fund
- The Foundation presented the first Virtual Donors and Scholars Appreciation Program on Tuesday, March 30th.
- The Foundation supported the Women on the Way Leadership Conference on March 5th and the Keys to Manhood Conference on March 27th.
- The Foundation and Gassman, Crotty & Denicolo, P.A. co-hosted 160 members from the community for a planned giving webinar focused on New Charitable Contribution Tax Laws on March 17th. The next event will be held on April 17th.



Palladium Board Report April 2021

1. Palladium live shows resumed with a dance recital on Saturday, March 27th. In April and May, the Palladium will host the Tampa Bay Symphony, St. Petersburg Opera and SPC's MIRA program, and some local dance schools. Our first *Palladium Presents* booking is set for Friday, May 21 when we celebrate Bob Dylan's 80th birthday with an array of singers.
2. The Palladium will present a summer of live programming starting Friday, June 25th and running through mid-September. Instead of using our nightclub, these shows are scheduled for the main hall, to allow for social distancing.
3. The Palladium's streaming series, *Palladium Live*, continues through April with dance, jazz, and blues shows.
4. Creative Loafing, Creative Pinellas and the St. Pete Catalyst all produced full stories based on Palladium news. One focused on our *Palladium Creative Class of 2021*, the fellowship program for 11 local performers. Another gave our streaming series a very positive review.
5. Our partnership with WUSF Radio continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. The Friday, April 2nd concert featured excerpts from our Joni Mitchell tribute, featuring all local musicians.

April 20, 2021

MEMORANDUM

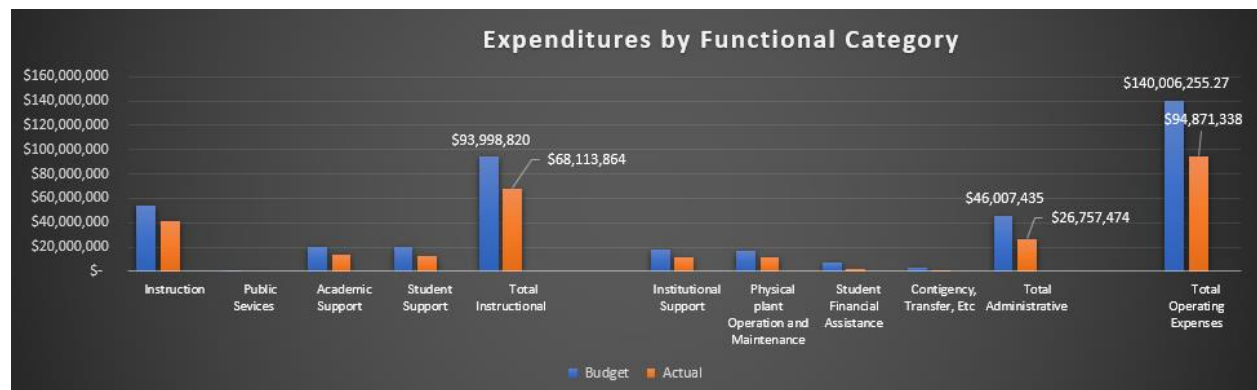
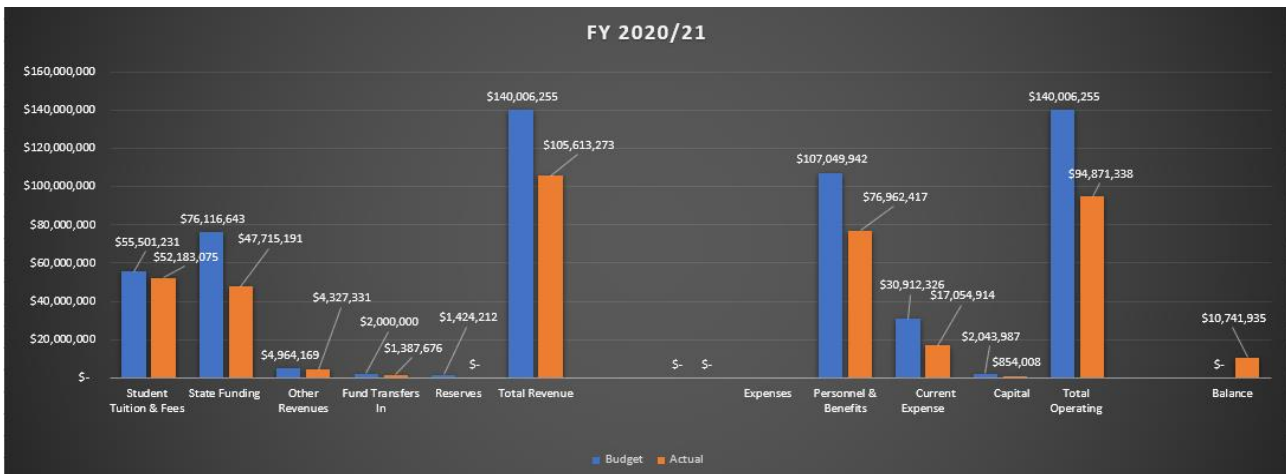
TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President

SUBJECT: Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

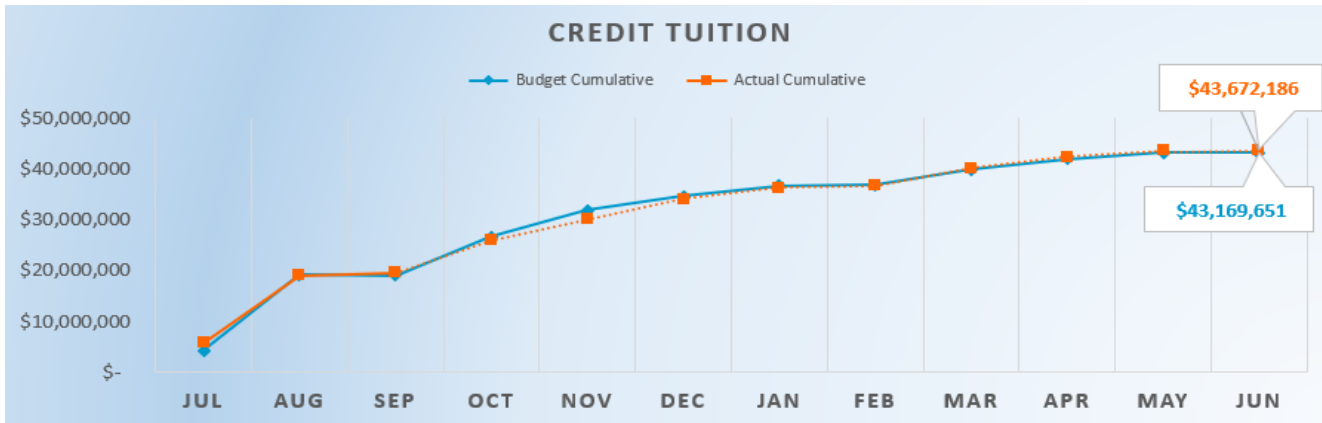
The FY20-21 fund 1 operating budget report through March 31, 2021, is attached.

As of March 31, 2021, the overall revenue is \$105.6M, which represents 75.4% of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$76.9M or 71.9% of the total budget of personnel expenses. Instructional personnel expenses account for \$63.1M and \$13.8M for Administration personnel expenses. Current and capital expense totals \$17M (55%) and \$854K (41.8%), respectively. The net balance of revenue less expense is \$10.7M.

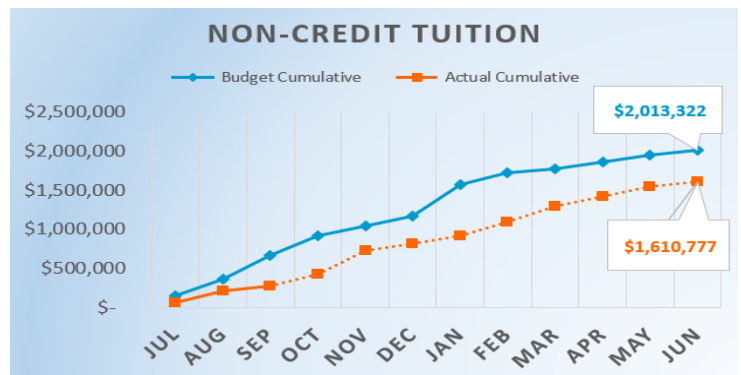


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

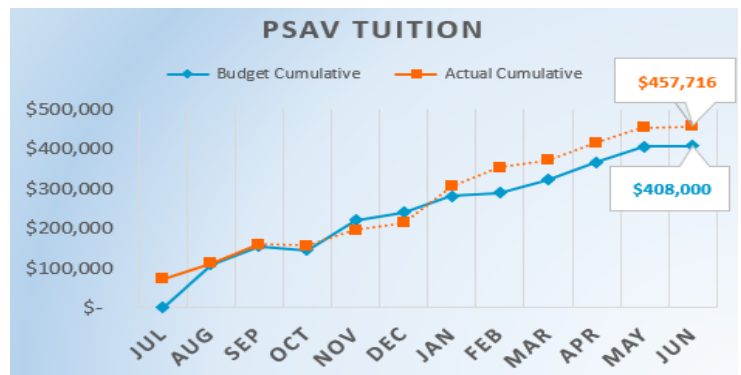
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$502K above the budgeted amount.



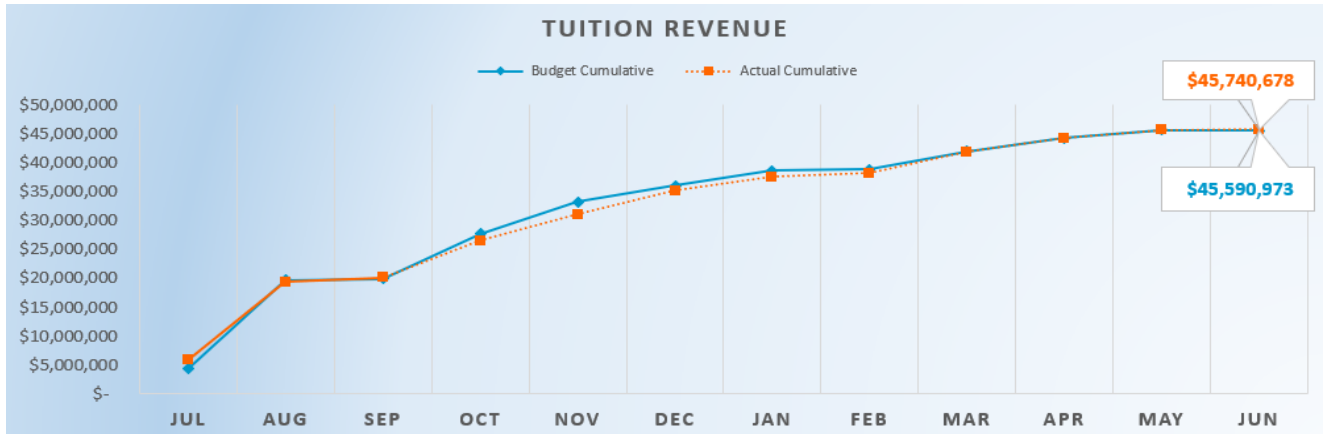
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$400K below the budgeted amount. *The chart does not include the Rapid Credentials.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$49.7K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of March 31, 2021, the overall tuition projection is \$152K above the budgeted amount.



Hector Lora, Vice President, Budgeting.

Attachment



Operating Budget Report
March 31, 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition	\$ 45,590,973	\$ 41,789,957	91.7%
State Appropriation - FCS	\$ 62,444,891	\$ 42,580,944	68.2%
State Appropriation - Lottery	\$ 10,481,424	\$ 3,941,016	37.6%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 1,193,231	47.9%
Learning Support Access Fee	\$ 1,448,167	\$ 1,224,378	84.5%
Distance Learning Fee	\$ 3,596,130	\$ 5,392,122	149.9%
Technology Fee	\$ 2,230,419	\$ 1,991,388	89.3%
Lab Revenue Fees	\$ 1,902,742	\$ 1,339,332	70.4%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87.2%
Other Student Fees	\$ 732,800	\$ 445,898	60.8%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69.4%
Reserve	\$ 1,424,212	\$ -	0.0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75.4%
	Budget	Actual	% of YTD
Personnel & Benefits			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 17,838,349	75.1%
Administrative & Professional	\$ 24,429,658	\$ 17,537,736	71.8%
Career Service (includes OT)	\$ 17,667,689	\$ 12,014,262	68.0%
Adjunct	\$ 7,931,912	\$ 5,849,513	73.7%
Supplemental	\$ 4,258,982	\$ 3,617,058	84.9%
Other Personal Services (OPS)	\$ 1,686,557	\$ 856,409	50.8%
Student Assistants	\$ 422,851	\$ 93,203	22.0%
Health Insurance	\$ 14,228,379	\$ 9,878,615	69.4%
Other Benefits	\$ 12,372,915	\$ 9,277,272	75.0%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
Total Personnel & Benefits	\$ 107,049,942	\$ 76,962,417	71.9%
Current Expense			
Bad Debt/Unemployment	\$ 945,600	\$ (53,138)	-5.6%
Insurance (Non Health)	\$ 2,688,420	\$ 1,855,125	69.0%
Repairs & Maint	\$ 979,626	\$ 652,645	66.6%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 2,201,816	83.4%
Services and Fees	\$ 4,434,188	\$ 3,310,809	74.7%
Materials and Supplies	\$ 3,889,122	\$ 1,906,377	49.0%
Travel	\$ 394,947	\$ 20,783	5.3%
Utilities	\$ 5,195,058	\$ 3,733,308	71.9%
Other Current Expense	\$ 6,118,037	\$ 705,350	11.5%
Tech Expense/Licensing	\$ 3,627,486	\$ 2,721,838	75.0%
Total Current Expense	\$ 30,912,326	\$ 17,054,914	55.2%
Capital			
Computer Refresh Leases	\$ 1,753,697	\$ 756,141	43.1%
Capital Purchases	\$ 290,290	\$ 97,867	33.7%
Total Capital	\$ 2,043,987	\$ 854,008	41.8%
Total Operating	\$ 140,006,255	\$ 94,871,338	67.8%
Balance	\$ -	\$ 10,741,935	




Operating Budget Report
March, 31 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 52,183,075	94%
State Funding	\$ 76,116,643	\$ 47,715,191	63%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75%
Expenses			
Instruction	\$ 53,615,605	\$ 41,457,553	77%
Public Sevices	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 13,690,411	68%
Student Support	\$ 20,171,721	\$ 12,965,900	64%
Total Instructional	\$ 93,998,820	\$ 68,113,864	72%
Institutional Support	\$ 18,426,657	\$ 12,099,913	66%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 11,954,447	70%
Student Financial Assistance	\$ 7,585,419	\$ 2,201,816	29%
Contigency, Transfer, Etc	\$ 2,855,152	\$ 501,297	18%
Total Administrative	\$ 46,007,435	\$ 26,757,474	58%
Total Operating Expenses	\$ 140,006,255	\$ 94,871,338	68%
Balance	\$ 0	\$ 10,741,935	

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Agreement with **The School District of Bay County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 23, 2021. Department—College of Education
2. Affiliation Agreement with **ChenMed, LLC** to provide clinical experience to students enrolled in the Clinical Medical Assistant Program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Michael Ramsey on February 24, 2021. Department—Allied Health, Workforce Education
3. Affiliation Agreement with the **Florida Department of Health, Pinellas County** to provide clinical experience to students in the Health Services Administration Baccalaureate program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 12, 2021. Department—Health Services Administration
4. Affiliation Agreement with **Galencare, Inc. dba Northside Hospital** to provide clinical experience to students enrolled in the Emergency Medical Services and Radiography programs. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 12, 2021. Departments—Emergency Medical Services & Radiography

5. Agreement with **Gulfside Healthcare Services** to provide clinical experience to students enrolled in the RN to BSN Nursing program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—RN-BSN Program
6. Agreement with **The School District of Jackson County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 23, 2021. Department—College of Education
7. Affiliation Agreement with **Largo Medical Center, Inc. dba Largo Medical Center** to provide clinical experience to students enrolled in the Health Services Administration program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 6, 2021. Department—Health Services Administration
8. Agreement with **The School District of Miami-Dade County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 20, 2020. This item is being included on this Report as it did not appear on a prior report. Department—College of Education
9. Affiliation Agreement with **Orlando Health, Inc.** to continue to provide clinical experience to students enrolled in the RN-BSN Program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew-Liao Troth on March 4, 2021. Department—RN-BSN Program
10. Affiliation Agreement with the **Tampa General Medical Group, Inc.** to provide clinical experience students enrolled in the Clinical Medical Assistant program. The Agreement will commence as soon as possible and continue unless terminated by either party. There is no cost to the College. This item was approved by Michael Ramsey on January 13, 2021. Department—Allied Health, Workforce Education
11. Affiliation Agreement with **Watson Clinic, LLP** to provide clinical experience to students enrolled in the Physical Therapist Assistant program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Physical Therapist Assistant

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

12. Agreement with **Aqua Air** associated with the direct purchase of equipment for the Cooling Tower Replacement Project, 285-C-19-3 at the SPG Campus. The cost to the College for

this Agreement will be \$117,589. This item was approved by Janette Hunt on March 4, 2021. Department—Business Services

13. Agreement with **CenturyLink Communications, LLC dba Lumen Technologies Group** (aka Level 3) to continue the internet services at Bay Pines and the Seminole Campus for the period of three years. The Agreement will commence as soon as possible and continue through March 31, 2024. The cost to the College for this Agreement will be \$115,747.20. This item was approved by Janette Hunt on March 25, 2021. Department—Information Technology – Networks
14. Modification to the Agreement with **SpearMC Management Consulting, Inc.** to provide consulting services to implement PeopleSoft Personnel Action Functionalities into SPC PeopleSoft HCM 9.2 application. The Agreement will commence as soon as possible and continue through June 30, 2021. The cost to the College for this period was anticipated to be \$199,660; however, this modification is to increase the cost by \$18,980 to provide for increased user training services. All other terms and conditions will remain as previously advised. This modification was approved by Janette Hunt on February 9, 2021. Department—Information Technology—AIS
15. Agreement with the **City of St. Petersburg** whereby the College agrees to continue to provide personnel, equipment and facilities to provide Florida Department of Law Enforcement and certified basic recruit training to City Police Cadets. The Agreement will commence as soon as possible and continue through March 31, 2024. Although the exact revenue to the College cannot be determined at this time, it is anticipated that the revenue will not exceed \$216,500 per year during the period of the Agreement. This item was approved by Matthew Liao-Troth on March 16, 2021. Department—CJ Academies

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

16. Agreement with **Action Target, Inc.** associated with the purchase of equipment for the use at the firing range at the Allstate Center. The cost to the College for this Agreement will be \$79,000. This item was approved by Matthew Liao-Troth on March 29, 2021. Department—CJ Academies
17. Agreement with **The Arc Tampa Bay, Inc.** (ARC) to enhance the Supported Employment component of the Titans Up program. Specifically, The Arc of Tampa Bay will provide Supported Employment services in two Phases—Phase I: hands-on, person-centered discovery sessions and Phase II: job placement. The funding for the Titans Up program is through the University of Central Florida grant designed to support program development and implementation for a comprehensive transition and postsecondary (CTP) program supporting students with intellectual disabilities seeking a postsecondary experience leading to gainful employment. The ARC will be reimbursed for its services, per student, as delineated in the Agreement. The Agreement will commence as soon as possible and continue through June 30, 2022. The cost to the College during this period is anticipated to be approximately \$80,000. This item was approved by Jamelle Conner on February 15, 2021. Department—Retention Services

18. Agreement with **Ingeniux Corporation** to provide software and maintenance support services for the Ingeniux CMS software being used for the website redesign project. The software configuration includes one content management server software installation; two dynamic site server software installations; and one test/development server software installation. The Agreement will commence March 1, 2021 and continue for the period of five years. The cost to the College for Year 1 of the Agreement will be \$11,950 with a total cost over five years of \$59,750. This item was approved by Jesse Turtle on March 1, 2021. Department—Marketing & Strategic Communications
19. Agreement with **Open Presence, Inc.** for a subscription to its platform that will provide a central location for all Student Activities collegewide, clubs, orientation activities, and civic engagement opportunities. The platform allows for reporting on student participation versus student success and other analysis. The cost to the College over the three-year Agreement will be \$90,000. The Agreement will commence April 1, 2021 and continue through March 31, 2024. This item was approved by Jamelle Conner on March 17, 2021. Department—Student Affairs
20. Agreement with **Ovid Technologies, Inc.** to continue the subscription for various electronic products to support the Nursing, Health Services Administration, Dental Hygiene, and Veterinary Technology programs. Year Two of the Agreement will commence on June 30, 2021 and continues for the period of one year. The cost to the College for Year Two will be \$79,248.92. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—District Library
21. Agreement with **Pinellas Technical College (PTC)** to provide CDL Restricted A training for SPC’s lineworker program students. The College will pay PTC an amount of \$1,225 per student which will be offset by student fees. For a cohort of 16 students, the anticipated cost will be \$19,600 and the anticipated net revenue will be \$60,320. The Department anticipates delivering 4 cohorts during the contract period. The Agreement will commence as soon as possible and continue through June 30, 2022. This item was approved by Michael Ramsey on February 24, 2021. Department—Workforce Education
22. Agreement with **ProEducation Solutions** to continue to provide consulting services for Financial Assistance Services to assist in the processing of student files selected for federal verification and SAP reviews. The Agreement is for the period of one year through June 30, 2021 at a cost of \$89,000. This item was approved by Jamelle Conner on July 21, 2020. This item is being included on the Report as it did not appear on a previous report. Department—Financial Assistance Services
23. Amendment to the Agreement with **Wellround Provider Group, P.A. and Mantra Health, Inc.** to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The Agreement will commence as soon as possible and continue through June 30, 2021. The discounted costs for Year 1 were expected to be approximately \$49,410. This Second Amendment to the Agreement is to provide for additional professional counseling services with an increased cost of \$17,420 for a total first-year cost of \$66,830. All other terms and conditions of the Agreement will remain a

previously advised. This item was approved by Jamelle Conner on February 4, 2021.
Department—Student Affairs

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

24. Agreement with **AAA Club Alliance, Inc.** to provide business related travel management services for the College. The Agreement will commence on July 21, 2021 and continue for the period of one year. The anticipated cost to the College during this period is \$10,000 - \$12,000. This item was approved by Janette Hunt on January 31, 2021. Department—Business Services
25. Agreement with **AACRAO Consulting**, in partnership with the Helios Education Foundation, in planning a strategic process for the creation of a program that creates a pathway to success for Black/African American Males in Pinellas County. The Agreement will commence as soon as possible and continue through May 31, 2021. The cost to the College for this Agreement will be \$24,875. This item was approved by Jamelle Conner on February 15, 2021. Department—Retention Services
26. Agreement with **ANF Services dba Janacorp, LLC** whereby Janacorp (Nature’s Table) provides food service at the Clearwater Campus. This modification is to extend the current Agreement under the same terms and conditions for an additional year through May 17, 2022. The anticipated revenue for the renewal period is approximately \$18,000. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service
27. Amendment to the Agreement with **Economic Modeling, LLC of Moscow, Idaho** to conduct an economic impact study that includes an Economic Impact Analysis (EIA) and an Investment Analysis (IA). The EIA will examine the direct and indirect multiplier effects that occur as the College, its employees, and students spend money in the region, as well as the economic benefits generated by past students who live and work within the regional community. The IA indicates the strength of the College as an investment from the perspectives of students, taxpayers, and society as whole and projects various benefits into the future, discounts them to current dollars, and compares the present values with the costs of generating the benefits. The Agreement will commence as soon as possible and is anticipated to continue through project completion. **This Amendment will add onto the original Agreement to include a total of six Breakout reports for 2018-20 for Pinellas County, Tampa Bay Area and Florida. The cost to the College for this Amendment will be \$18,000 for a total Agreement cost of \$33,000.** This item was approved by Matthew Liao-Troth on February 12, 2021. Department—Institutional Effectiveness
28. Agreement with **Economic Modeling, LLC of Moscow, Idaho (EM)** for a license to access and use its Analyst and Career Coach software. EM will create career coach website based on data collection of SPC’s program offerings in its geographic service area. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$30,000. This item was approved by Michael Ramsey on March 3, 2021. Department—Workforce Community, and Corporate Partnerships

29. Agreement with **Getinge USA Sales, LLC** for the purchase of a ServoU ventilator and associated equipment for use in the College's Respiratory Therapy program. The Agreement will commence as soon as possible. The cost to the College for the equipment will be \$31,790.44, which is being funded through the Perkins grant. This item was approved by Michael Ramsey on January 13, 2021. Department—Career Connections
30. Agreement with **Hanover Research Council, LLC** to provide grant writing and consultation services for the preparation, development and submission of a U.S. Department of Education Title III grant. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$17,499. This item was approved by Jesse Turtle on January 20, 2021. Department—Grants Development
31. Agreement with **Howard Technology Solutions** to provide for the installation of AV equipment at the Downtown Center. The Agreement will commence as soon as possible and will continue through installation. The cost to the College for this Agreement will be \$11,692 and includes a one-year standard service contract. This item was approved by Suzanne Gardner on March 6, 2021. Department—Information Systems – AIS
32. Amendment to Agreement with **NCS Pearson, Inc. dba Pearson VUE** for the Allstate Center to continue as an authorized Pearson VUE Testing Center to allow students to test for certain Cisco and/or Microsoft industry certifications. Under the terms of the Agreement, student lab fees cover the cost of testing. This Amendment is to update the Payment Schedule in the Agreement. Based on the updated Payment Schedule, it is anticipated that the College may receive an annual revenue of approximately \$10,000. The Agreement is ongoing. This item was approved by Michael Ramsey on February 19, 2021. Department—Career Connections
33. Amendment to the Agreement with **ProEducation Solutions** to provide access to ProEd's ProDoc System for the purpose of providing electronically completed and signed documents. Under the terms of the Amendment, this access will be for the Financial Aid Office only. The Amendment will commence as soon as possible and continue through June 30, 2021. The anticipated cost to the College will be \$25,000. This item was approved by Jamelle Conner on February 18, 2021. Department—Financial Assistance Services
34. Amendment Agreement with **Ricoh Americas Corporation** which provides for staffing services and equipment for the College's Marketing & Strategic Communications department. This modification will revise certain terms of the Master Services Agreement, remove one production specialist, and extend the Agreement for an additional four months through July 23, 2021 at a cost to the College of \$28,236. This item was approved by Jesse Turtle on March 25, 2021. Department—Marketing & Strategic Communications
35. Amendment to the Agreement with **Siegel Statistical Consulting and Software Services, LLC** to provide consulting services related to activities for the development and implementation of Project HEAL, which is part of the Campus Suicide Prevention Grant. The cost to the College for this Agreement remains \$24,000 as previously advised. This Amendment is to extend the Agreement to October 5, 2021 at no additional cost to the

College. This item was approved by Jamelle Conner on February 4, 2021. Departments—Retention Services/Student Affairs

36. Agreement with **WGI (Wantman Group, Inc.)** to provide services for the delivery of an RFP, evaluation, and recommendation report regarding parking garage operation services at the College. The Agreement will commence as soon as possible and continue through completion, which is anticipated to be by December 31, 2021. The cost to the College for this Agreement will be \$17,950. This item was approved by Janette Hunt on February 25, 2021. Department—Facilities Planning & Institutional Services
37. Agreement with **Watercraft Superstore** for the use of the College’s warehouse on the TS Campus for 6 months and thereafter to continue on a month-to-month basis if needed. The Agreement can be terminated with thirty days’ notice. Watercraft will pay the College an amount of \$7,000 per month for the rental of the space (7,000 square feet). The College anticipates receiving an amount of \$42,000 over the six-month period. This item was approved by Jamelle Conner on February 1, 2021. Department—Provost Office
38. Amendment to the Agreement with **Wellround Provider Group, P.A. and Mantra Health, Inc.** to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The Agreement will commence as soon as possible and continue through June 30, 2021. The discounted costs for Year 1 were expected to be approximately \$46,890. The Amendment to the Agreement is to provide for additional professional services during the Winter Break with an increased cost of \$2,520 for a total first-year cost of \$49,410. All other terms and conditions of the Agreement will remain a previously advised. This item was approved by Jamelle Conner on January 6, 2021. Department—Student Affairs
39. Agreement with **Wright’s Media, LLC** for a one-year license for the use of awarded U.S. News badges as a promotion in digital and print mediums for the College. The total cost to the College for this Agreement will be \$14,500. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Jesse Turtle on March 3, 2021. Department—Marketing & Strategic Communications

Section E: Contracts below \$10,000

40. Agreement with **ANF Services dba Ayacorp, LLC** whereby Ayacorp (Nature’s Table) provides food service at the Health Education Center. This modification is to extend the current Agreement under the same terms and conditions for an additional year through August 31, 2022. The anticipated revenue for the renewal period is approximately \$4,800. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service
41. Agreement with **ANF Services dba Nourfack, LLC** whereby Nourfack (Nature’s Table) provides food service at the Seminole Campus. This modification is to extend the current Agreement under the same terms and conditions for an additional year through August 31, 2022. The anticipated revenue for the renewal period is approximately \$6,000. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service

42. Agreement with **Apple Financial Services** to lease computer equipment for use by the Natural Science department. The lease is for the period of 60 months. The cost to the College for this lease is expected to be approximately \$6,600.60. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$1. Based on the foregoing, the total cost to the College for this lease agreement will not exceed \$6,601.60. Should funds not be appropriated to continue the lease for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 30 days' notice prior to the end of the current fiscal period. This item was approved by Janette Hunt on January 25, 2021. Department—Information Technology
43. Agreement with **Articulate Global, Inc.** to continue to provide access to the Articulate 360 Teams software used by staff to continue the work of the Title III grant. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$649. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Learning Resources
44. Amendment to the Agreement with **Augusoft, Inc.** wherein the College has a license to use the Company's Lumens iPRO solution. This Amendment is to provide for the development of modifications to the PeopleSoft integration at a cost to the College of \$3,100. The Agreement will commence as soon as possible and continue through July 31, 2021. This item was approved by Janette Hunt on January 25, 2021. Department—Information Technology
45. Agreement with **Bio-Rad Laboratories, Inc.** associated with the purchase of equipment for use in the Natural Science Department. The cost to the College for the purchase of the equipment will be \$1,420. This item was approved by Michael Ramsey on March 3, 2021. Department—Natural Science
46. Agreement with **Matthew Bowers** to provide Mental Health First Aid facilitation and program management and be paid \$500 per course as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
47. Agreement with **CAE Healthcare, Inc.** to provide support and maintenance for the CAE Replay Video Recording system used in the EMS Department. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$896. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—Emergency Medical Services
48. Agreement with the **Certified Financial Planner Board** for the renewal application being submitted by Workforce Education. The application will allow the College to become an approved education provider to deliver exam preparation non-credit classes and to be listed on a CFP Registered Program. The Agreement will commence on July 1, 2021 and continue for the period of one year. The cost to the College will be \$1,000. This item was approved by Michael Ramsey on February 11, 2021. Department—Workforce Education

49. Agreement with **Chief Empowerment Network, LLC** to provide Mental Health First Aid training and management and be paid \$500 per course as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
50. Agreement with the **City of Clearwater** to continue the use of the Jack Russell Stadium for the College’s Baseball program and for the use of the Eddie C. Moore softball complex for the College’s Softball program. The Agreement will commence as soon as possible and continue through June 30, 2023. There is no cost to the College. This item was approved by Jamelle Conner on January 19, 2021. Department—Athletics
51. Agreement with Sonia **Sullivan Clifton** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 4, 2021. Department—Workforce, Community and Corporate Partnerships
52. Agreement with **Robert Coates** to provide professional consulting services to facilitate a Collaborative Lab event in Key West, FL on May 11, 2021 for the National Association of Federal Credit Unions. The cost to the College for this Agreement will be \$3,465. This item was approved by Michael Ramsey on March 5, 2021. Department—Collaborative Labs
53. Agreement with **Community Health Centers of Pinellas, Inc. (CHCP)** whereby the College will partner with CHCP to support a new Community Health Worker (CHW) Apprenticeship program. The creation of this apprenticeship will provide a paid, structured, on-the-job, job-related didactic instruction and mentorship opportunity for participants. CHCP will select 8 apprentices who will receive Related Training Instruction (RTI) hours by CHCP and the College as delineated in the Agreement. The College will waive the \$40 application fee for the apprentices. The College will receive an amount of approximately \$6,228 from CHCP to cover course fees for Summer and Fall 2021. The Agreement will commence as soon as possible and continue through December 31, 2021. This item was approved by Michael Ramsey on January 20, 2021. Department—Career Connections
54. Agreement with **CyberSource Corporation** to assist in the processing of credit card transactions between ticketing software and the payment gateway used at the Palladium Theater. The Agreement will commence as soon as possible and automatically renew for one-year periods unless terminated by either party with 60 days’ notice. The Agreement includes a pricing term of three years. The anticipated costs to the College for payment processing and support for this Agreement are approximately \$5,000 per year for the first three years. Thereafter, additional approval will be sought. This item was approved by Jamelle Conner on January 5, 2021. Department—Palladium Theater

55. Agreement with **Allison Davidson** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 17, 2021. Department—Workforce, Community and Corporate Partnerships
56. Agreement with **Delightex, Inc.** for a subscription to CoSpaces Edu Pro, a 3D visualization platform that can be used to provide fun STEM Activities for K-12 Pinellas County school students. The goal is to highlight SPC and inform students that the College is a viable option. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$412.99. This item was approved by Jamelle Conner on January 6, 2021. Department—Budgeting
57. Amendment to the Master Lease Agreement with **Dell Financial Services, LLC** to allow for all types of leasing including Fair Market Value, Buy-Out, Tax Exempt Lease Purchase, Flex Lease Purchase, and Software/Maintenance Financing. The Amendment provides five standard templates for these various leasing types, to be used by the College as applicable for leasing/purchase of Dell equipment and/or software, as deemed appropriate. There is no cost to the College associated with this Amendment. This item was approved by Janette Hunt on March 2, 2021. Department—Information Technology
58. Agreement with **Dental Imaging Technologies Corp./Kavo Kerr Special Markets** to provide service maintenance and/or replacements for four digital sensors used in the Dental Hygiene clinic at the College. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$4,596. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—Dental Hygiene
59. Agreement with **Digital Theatre (US), LLC** to provide access to the videos of performances to supplement the Humanities requirements of a Fine Arts degree. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this Agreement will be \$3,225. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Fine Arts & Humanities
60. Agreement with **Duke Energy Business Services, LLC** whereby the College will use Duke Energy’s Basic Curriculum for the new lineworker program to be offered through the Workforce Education department at the College. The Agreement is anticipated to commence as soon as possible and continue for three years. Duke will provide the College with the curriculum; provide train-the-trainer services for lineworker course instructors and coordinate with the College on any curriculum review, changes and/or additions. The College will deliver the program; coordinate with Duke to recruit students; allow a Duke representative to participate in SPC’s program advisory committee; coordinate with Duke regarding any curriculum changes; and allow a Duke representative to observe classroom and outdoor activities. There is no cost to the College. This item was approved by Michael Ramsey on January 20, 2021. Department—Workforce Education

61. Agreement with **Stoney Dvornik, Inc.** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through June 30, 2023. The cost to the College for this Agreement is expected to be \$5,000. This item was approved by Michael Ramsey on March 29, 2021. Department—Workforce, Community and Corporate Partnerships
62. Agreement with **Education Path Co., Ltd.** to provide on ground assisting to individuals who may benefit from receiving information and help enrolling in SPC. Education Path will be paid an amount of \$1,000 per full-time student on the 20th day of the student's first semester. The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on February 21, 2021. Department—Center for International Programs
63. Agreement with **Elsevier, B.V.** to continue the subscription to the Science Direct College Edition which gives students access to the Health and Life Sciences Journals Collection. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$4,273.15. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—District Library
64. Agreement with **The Factory St. Pete** for a membership whereby The Factory will provide rental space for the Institute for Strategic Policy Solutions for the period of one year. The cost to the College for a twelve-month period will be \$7,200. The Agreement will automatically renew unless terminated by either party with 30 days' notice. This item was approved by Jamelle Conner on February 1, 2021. Department—Institute for Strategic Policy Solutions
65. Agreement with **The Florida Certification Board** whereby the College will serve as an FCB Testing Center for FCB examinations. Although the total revenue to be received under the Agreement is yet to be determined, the College will receive an amount of \$30 per student tested. The Agreement will commence as soon as possible and auto renew annually. This item was approved by Michael Ramsey on February 5, 2021. Department—Career Connections
66. Agreement with **Florida Trend** for a half-page advertisement in the September issue of Florida Trend's NEXT magazine at a cost to the College of \$5,000. The Agreement will commence as soon as possible and continue through September 30, 2021. This item was approved by Jesse Turtle on February 22, 2021. Department—Marketing & Strategic Communications
67. Agreement with **FunFlicks Outdoor Movies** to provide a 32 ft. Elite Move Screen, projection, sound, cables, weather assurance plan, FM transmitter and host for the event that will allow Student Life & Leadership to show an outdoor movie on the St. Petersburg/Gibbs Campus on February 26, 2021. The cost to the College will be \$1,716.63. This item was approved by Jamelle Conner on February 15, 2021. Department—Student Life & Leadership

68. Agreement with **Genuine Genius Technologies, LLC dba Xvoucher** for a license to access and use the Xvoucher services and software and to upload customer data to the website. The subscription service provides access to the learning exchange platform to purchase Amazon AWS learning products and services (exam vouchers). The estimated cost to the College for this Agreement over a year is approximately \$2,250. The Agreement will commence as soon as possible and continue on a month-to-month basis. This item was approved by Michael Ramsey on February 5, 2021. Department—Workforce Development
69. Agreement with **Tessa Goss** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 3, 2021. Department—Workforce, Community and Corporate Partnerships
70. Agreement with **Hyland, LLC** for a Premium Subscription to access and use Hyland Education courses for employee training. The Agreement will commence upon activation and continue for the period of one year. The cost to the College for the Agreement will be \$1,500. This item was approved by Jamelle Conner on March 17, 2021. Department—Financial Assistance Services
71. Agreement with **Infobase Learning – Facts on File** to continue to access the Films on Demand Veterinary Collection for streaming video content to support the Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$638.14. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—District Library
72. Agreement with **Anne Langford** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
73. Agreement with **Gail Maguire** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
74. Agreement with **North American Board of Certified Energy Practitioners** that will allow the College to become an authorized training associate provider for the new Workforce solar energy program. The Agreement will commence as soon as possible and continue for the period of one year at a cost of \$300. This item was approved by Michael Ramsey on March 22, 2021. Department—Workforce Education

75. Agreement with **Thomas Olney** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
76. Agreement with **Orkin Pest Control** to provide monthly pest control service for the Gymnasium at the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$732.00. This item was approved by Janette Hunt on February 1, 2021. Department—Custodial Services
77. Agreement with **Patterson Dental Supply, Inc.** to provide maintenance and support for the Eaglesoft health information system used in the Dental Hygiene Clinic for the period of one year. The Agreement will commence as soon as possible and continue through August 14, 2021. The cost to the College for this Agreement will be \$1,194. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—Dental Hygiene
78. Agreement with **Pearson Education, Inc.** for an Inclusive Access Agreement whereby Pearson offers the College and its approved distributor, Barnes and Noble the right to purchase Pearson Products at an inclusive access price. The Agreement is for the period of five years through May 1, 2025. This item was approved by Janette Hunt on June 23, 2020. This item is being included on this Report as it was not included on previous reports. Departments—Finance & Business Services
79. Agreement with **Talma Pilato** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 1, 2021. Department—Workforce, Community and Corporate Partnerships
80. Agreement with the **Pinellas County School Board** for the 2020-21 Career Pathways Articulation which delineates articulated credit between the College, Pinellas High Schools and Pinellas Technical College. The Agreement will commence as soon as possible and continue through August 3, 2021. This item is being included on this Report as it was not included on previous reports. This item was approved by Matthew Liao-Troth on July 16, 2020. Department—Career Connections
81. Agreement with the **Pinellas County Urban League** to collaborate and provide eligible SPC students participating in the Electrical Lineworker Course the opportunity to seek service and access to the Career Connection Center, Financial Empowerment, PCUL Career Readiness Training and other PCUL services. The cost to the College for this Agreement will be \$600 to cover instruction costs for training. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will renew

automatically, unless terminated by either party. This item was approved by Michael Ramsey on March 23, 2021. Department—Workforce Education

82. Agreement with **Planet Technologies, Inc. (PT)** to assist in developing a solution for a new cloud hosted workstation environment for IT staff to use in order to access secure resources. PT will build out this solution using Azure and Windows Virtual Desktop for a 25 user pilot. This is provided at no cost to the College via a Microsoft special program. The Agreement will commence as soon as possible. This item was approved by Janette Hunt on February 1, 2021. Department—Information Technology
83. Agreement with **Planet Technologies, Inc. (PT)** to assist the College in review of business policy and the five disciplines of cloud governance: cost management, security baseline, resource consistency, identity baseline and deployment acceleration. PT will review the College environment and provide recommendations on how to better provide governance and establish credible metrics. The College Azure environment is set up and working, meeting the requirements. There is no cost to the College associated with this Agreement. This item was approved by Janette Hunt on February 18, 2021. Department—Information Technology – Networking
84. Agreement with **Pluralsight, LLC** for access to Pluralsight’s Business Professional (Academic) content for use by the College’s Institutional Effectiveness & Academic Services departments. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$2,316. This item was approved by Matthew Liao-Troth on February 27, 2021. Departments—Institutional Effectiveness & Academic Services
85. Agreement with **Powertown Line Construction (PTLC)** whereby PTLC and the College will collaborate to offer electrical lineman training programs and training modules, leading to industry-recognized certification. The College will offer administrative office space, training and classroom space, as well as parking, equipment and storage space, to PTLC at the Allstate Campus, without charge. PTLC will also be allowed access to common areas and the, to be built shell road and training yard for its business operations which will include the College’s students. PTLC will pay for the initial construction of the training yard and access road. PTLC and the College will share in any maintenance costs of the training yard, access road and training equipment as delineated in the Agreement. The College will provide the office and classroom space and cover costs for utilities, trash collection and custodial services. The College will also cover the cost to secure a partner company to produce engineering drawings to build the training yard. The Agreement will commence upon execution and continue through June 30, 2021. Thereafter, the Agreement may be extended annually if agreed to in writing by the parties. This item was approved by Michael Ramsey on August 31, 2020. Department—Workforce Education & Corporate Partnerships
86. Agreement with **RCS Pinellas** whereby the College will partner with RCS to support a food pantry at the Midtown Campus. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Jamelle Conner on July 20, 2020. This item is being included on this Report as it was not included on previous reports. Department—Student Affairs

87. Agreement with **Samani Enterprises, LLC** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
88. Agreement with **Tampa Bay Business Journal** for an advertisement in the TBJ Power 100 Edition. The cost to the College for this Agreement will be \$2,750. This item was approved by Jesse Turtle on February 16, 2021. Department—Marketing & Strategic Communications
89. Agreement with **Taylor Publishing Company dba Balfour** to provide for the printing of the Yearbook for the 2020-21 year for the St. Petersburg Collegiate High School at Tarpon Springs. The cost to the College for this Agreement will be \$1,200. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—SPCHS TS
90. Agreement with **The Exchange Students Service, Inc. (TESS USA)** to provide on-the-ground assistance to prospective students in Taiwan, Egypt, India, and Rumania regarding information and enrollment in SPC programs. TESS USA will also provide assistance in international recruitment efforts. The College agrees to pay TESS USA an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on March 15, 2021. Department—Center for International Programs
91. Agreement with **TicketSearch North America, LLC** to provide ticket selling software for use at the Palladium Theater. The Agreement will commence as soon as possible and continue for the period of three years. Thereafter, the Agreement will renew automatically for three-year terms unless terminated by either party. The College agrees to pay a ticket processing fee of \$0.65 per ticket processed. It is estimated that such cost through June 30, 2021 will be approximately \$500. Thereafter, the annual cost will be determined based on the number of ticket sales. This item was approved by Jamelle Conner on March 25, 2021. Department—Palladium
92. Agreement with **The CEEDAR Center at The University of Florida** whereby the CEEDAR Center will provide funding to support the work of the CEEDAR Technical Assistance partnership. Specifically, four SPC faculty in the College of Education (COE) will receive stipends for preparation, committee work and development of modules aligned with social-emotional HLPs in consultation with SPC COE’s Advisory Board. The CEEDAR Center will also pay for each of the ten modules developed. The total amount currently to be paid by The CEEDAR Center under this Agreement will be \$3,000. The Agreement also provides for potential annual funding (not yet determined) through the end of the Agreement which is anticipated to be December 31, 2023. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—College of Education

93. Agreement with **Voxy NAI, Inc. dba Voxy EnGen** for access and use of the company's English language learning platform, which will assist the College's EAP students. The Agreement will commence as soon as possible and continue for the period of three months. The cost to the College for this period will be \$800. The cost covers 20 Digital Self Study Seats to the learning platform. This item was approved by Matthew Liao-Troth on February 3, 2021. Department—Communications

94. Agreement with **Jennie Warner** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 25, 2021. Department—Workforce, Community and Corporate Partnerships


Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items not exceeding \$325,000.

Suzanne Gardner, General Counsel, recommends approval.

ps0331211

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Quarterly Report of Dell Financial agreements

1. Agreements with **Dell Financial Services, LLC** to lease 138 computers in various academic and administrative departments college wide and network equipment / infrastructure for the renovated Clearwater Data Center, Project # 1707-Z-20-1. The leases, **entered into between December 17, 2020 and March 20, 2021** are for a period of 60 months. The cost to the College is expected to be approximately \$464,787.05. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$5.00. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$464,792.05. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2020-2021 Budget on June 16, 2020.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee’s Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President’s designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms “SBE”, “BOT” and “ITB” stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

The listing is by Purchase Order Number:

1. **P.O. #111607 – CAE Healthcare Inc.** – This is in the amount of \$217,178.80 for healthcare manikins. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Jason Krupp, Career Connections Director.
2. **P.O. #111615 – Xerox Corp.** – This is in the amount of \$125,891.40 for printer and device usage and service fees. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Mike Meigs, AVP Business & Finance Services.
3. **P.O. #111647– PC Solutions & Integration Inc.** – This is in the amount of \$54,074.00 for Microsoft Teams phones. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by David Creamer, Sr. Director Network Systems and Telecom.
4. **P.O. #111690– Brown and Brown of Florida Inc.** – This is in the amount of \$45,000.00 for broker services. **Authority:** SBE & BOT Rule 6Hx23-5.12, G : “Professional services ...” **Recommended** by Jackie Skyrd, Chief of Staff (Acting Director of HR).

5. **P.O. #111713– Spectrum Reach** – This is in the amount of \$40,002.00 for TV advertising. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...” **Recommended** by Jason Krupp, Director of Career Connections.
6. **P.O. #111742– Ovid Technologies Inc.**– This is in the amount of \$79,248.92 for ebook access. **Authority** SBE & BOT Rule 6Hx23-5.12, Exemption C: “Library books...” **Recommended** by Matthew Liao-Troth, Vice President of Academic Affairs.
7. **P.O. #111770– Commercial Design Services Inc.**– This is in the amount of \$101,084.48 for furniture. **This is grant funded. Authority:** STATE OF FLORIDA CONTRACT 5612000-19-ACS **Recommended** by Ian Call, Principal Collegiate High School.
8. **P.O. #111789– Medical Shipment LLC.** – This is in the amount of \$55,997.00 for a Pyxis MedStation and software. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...” **Recommended** by Marie Couch, Career and Technical Education Coordinator.
9. **P.O. #111965– Sweetwater Sound Inc.** – This is in the amount of \$54,428.00 for sound equipment. **This is grant funded. Authority:** Competitive Solicitation. **Recommended** by Nathan Muehl, Acting Chair, Digital Arts and Humanities.
10. **P.O. #111974– PC Solutions & Integration INC.** – This is in the amount of \$127,471.30 for network equipment. **This is grant funded. Authority:** Competitive Solicitation. **Recommended** by David Creamer, Sr. Director Network Systems and Telecom.
11. **P.O. #111986– Hillsborough Community College** – This is in the amount of \$81,009 for B2B subawards. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Misty Kemp, Executive Director or Retention Services.
12. **P.O. #111991– State College of FL Manatee-Sarasota.** – This is in the amount of \$75,546.00 for subawards. **This is grant funded Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Misty Kemp, Executive Director or Retention Services.
13. **P.O. #111998–Dell Marketing LP.** – This is in the amount of \$61,140.80 for computers. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Matthew Bodie, Executive Director of Learning Resources.

Change Orders listed in numeric order:

N/A

Summary of Vendors Appearing More Than Once (exclusive of change orders)

PC Solutions & Integration INC

PO 111647- \$54,074.00

PO 111974- \$127,471.30

Total- \$181,545.30

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes

of this paragraph, “professional services” shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college’s information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.


(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Thomas Russell, Director of Procurement, Asset Management and Auxiliary Services.

April 20, 2021

Agenda Item VIII - G

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000


1. Approval was received for the Guaranteed Maximum Price (GMP) of \$235,864.00 and to issue all necessary purchase orders to A.D. Morgan Corporation for Project Number 265-R-20-2, Re-Insulation of Duct & Structure, CCET CL.

This information is provided by Janette Hunt, Vice President, Finance and Business Operations; Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services; Pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx-6.10.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Removal of Certain Assets from Property Inventory

This memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. The following assets have been approved by the Survey Committee for removal from the inventory and have a current Net Book value of \$0.

Tag Number	Description	Acq Date
03649	Seated Dip	8/1/1989
05882	Fiber Optic Multiplexer	1/1/1988
06810	Incubator	7/1/1992
08688	Super Forearm Machine	5/1/1994
09417	10 Degree Chest Machine	6/1/1995
09670	U Shaped Station W/Lft B	8/1/1995
09872	Seated Calf Machine	1/1/1997
12283	Double Tenor/Double Seconds	7/10/1997
15406	Web Camera:Remote Control	8/19/1999
19350	Printer:Lexmark T614N	6/26/2001
20454	UPS Rackmount:Smart	11/28/2001
21646	Lounge Chair w/right arm	1/24/2002
22240	Monitor: Sony 14"	8/6/2002
22453	Computer: Dell GX260T	6/11/2002
23517	Server: Dell 2650	9/4/2002
23519	Server: Dell 2650	9/14/2002
23558	Hardness Surface Tester:Portab	8/30/2002
23613	4-Way Neck:Nautilus	5/27/2003
24092	Visual Perppresenter Camera	5/5/2003
24093	Visual Perppresenter Camera	5/5/2003
24569	Router: Cisco V620	1/16/2003
25066	Projector:PowerLite 720c	5/20/2003
25876	Equipment Rack:Soundolier	7/31/2003
26217	Projector:Epson	8/20/2003
26281	Projector:Epson	1/7/2004
26282	Projector:Epson	2/9/2004
26481	Computer:Dell GX260T	6/30/2003
26699	Touch Panel:Crestron	8/13/2003

Tag Number	Description	Acq Date
26700	Control System:Crestron	8/13/2003
26887	Lounge Chair	8/20/2003
27142	Visual Presenter:Elmo	6/2/2004
27168	Switch:Cisco Catalyst 6513	9/13/2004
28616	APC Smart UPS	9/22/2004
28969	UPS:Smart	8/31/2005
30120	Switch:Cisco C3560G-48TS	2/21/2006
30121	Switch:Cisco 3560G-48PS	2/21/2006
30125	Switch:Cisco 3560G-48PS	4/3/2006
30190	Video/Audio Switch: Crestron	6/16/2006
30394	Media Switcher- Creston	6/16/2006
30406	QM Controller/ Receiver	6/16/2006
30622	Dual Graphic Switcher:AnalogWa	6/16/2006
30643	QM Distribution Center 7X12	6/16/2006
30699	Media Manager:Creston	6/16/2006
30707	Media Manager:Crestron	6/16/2006
31126	Computer:Dell GX280	6/14/2005
31307	Computer:Dell GX280	7/18/2005
31382	Computer:Dell 670	8/10/2005
31469	Computer:Dell GX280	8/2/2005
31608	Computer:Dell GX280	9/14/2005
31909	Projector:Epson	4/25/2006
32538	Computer:Dell GX620	9/1/2005
32556	Computer:Dell GX620	9/1/2005
32877	Computer:Dell GX620	10/10/2005
33268	Computer:Dell GX620	12/9/2005
33283	Computer:Dell GX620	1/9/2006
33301	Computer:Dell GX620	12/9/2005
33486	Projector:Dell 2300MP	6/4/2006
33521	Computer:Dell GX620	1/12/2006
33522	Computer:Dell GX620	1/12/2006
33531	Computer:Dell GX620	1/12/2006
33539	Computer:Dell GX620	1/12/2006
34094	Camera:Panasonic	9/26/2006
34095	Fuginon Lens:Panasonic	9/26/2006
34096	KW Switch	9/15/2006
34193	Computer:Dell GX520	4/26/2006
34204	Computer:Dell GX520	4/26/2006
34395	Computer: Dell GX620	5/12/2006
34909	Catalyst 3560G-48PS	2/16/2007
34910	Catalyst 3560G-48PS	2/16/2007
35147	Server:Dell	12/5/2006
35194	A/D & C/D Audio Converter	9/11/2006
35204	Remote Panel Multimode	10/3/2006
35205	Remote Panel Multimode	10/3/2006
35407	56" Marshall LCD panel	1/18/2007

Tag Number	Description	Acq Date
35417	Sync Pulse Generator	1/19/2007
35493	Laptop Computer:Dell Latitude	9/13/2006
35494	Laptop Computer:Dell Latitude	9/13/2006
35584	Computer:Dell GX620	11/27/2006
35585	Computer:Dell GX620	11/27/2006
35587	Computer:Dell GX620	11/27/2006
35634	Laptop Computer:Dell Latitude	1/5/2007
35752	Smart UPS	5/30/2007
35756	UPS Rack	6/27/2007
35842	Dell Latitude Laptop	3/14/2007
36011	Visual Presenter: ELMO	5/14/2007
36235	Refrigerator	3/7/2007
36255	ID Camera	2/19/2007
36336	Glidecam Support System	5/18/2007
36442	Projector Epson_Powerlite 1810	4/11/2008
36567	Computer: Laptop	6/12/2007
36575	Computer	6/14/2007
36620	Sign: Floor Stand	6/22/2007
36639	Computer - Latitude D820	7/31/2007
36853	Laptop - Dell D520	8/3/2007
36872	Computer: OptiPlex745 miniTwr	9/24/2007
36908	Computer - Latitude D830	11/12/2007
36935	Computer - OptiPlex 755	1/28/2008
37218	Computer - OptiPlex 755 MT	5/15/2008
37438	Printer - Lexmark T642dtn	5/23/2008
37498	Computer - Optiplex 755 MT	2/1/2008
37499	Computer - Optiplex 755 MT	2/1/2008
37500	Computer - Optiplex 755 MT	2/1/2008
37502	Computer - Optiplex 755 MT	2/1/2008
37503	Computer - Optiplex 755 MT	2/1/2008
37504	Computer - Optiplex 755 MT	2/1/2008
37505	Computer - Optiplex 755 MT	2/1/2008
37506	Computer - Optiplex 755 MT	2/1/2008
37507	Computer - Optiplex 755 MT	2/1/2008
37508	Computer - Optiplex 755 MT	2/1/2008
37509	Computer - Optiplex 755 MT	2/1/2008
37510	Computer - Optiplex 755 MT	2/1/2008
37512	Computer - Optiplex 755 MT	2/1/2008
37513	Computer - Optiplex 755 MT	2/1/2008
37514	Computer - Optiplex 755 MT	2/1/2008
37515	Computer - Optiplex 755 MT	2/1/2008
37516	Computer - Optiplex 755 MT	2/1/2008
37517	Computer - Optiplex 755 MT	2/1/2008
37518	Computer - Optiplex 755 MT	2/1/2008
37519	Computer - Optiplex 755 MT	2/1/2008
37520	Computer - Optiplex 755 MT	2/1/2008

Tag Number	Description	Acq Date
37521	Computer - Optiplex 755 MT	2/1/2008
37522	Computer - Optiplex 755 MT	2/1/2008
37523	Computer - Optiplex 755 MT	2/1/2008
37524	Computer - Optiplex 755 MT	2/1/2008
37525	Computer - Optiplex 755 MT	2/1/2008
37526	Computer - Optiplex 755 MT	2/1/2008
37527	Computer - Optiplex 755 MT	2/1/2008
37555	Computer;Desktop;OptiPlex 755	2/1/2008
37557	Computer;Desktop;OptiPlex 755	2/1/2008
37560	Computer;Desktop;OptiPlex 755	2/1/2008
37583	Computer;Desktop;OptiPlex 755	2/1/2008
37588	Computer;Desktop;OptiPlex 755	2/1/2008
37592	Computer;Desktop;OptiPlex 755	2/1/2008
37723	Presentation Switcher	10/9/2008
37837	Steamscrubber Glassware	12/17/2008
37968	Vital Simulator - complete	6/20/2008
38100	Computer - OptiPlex 755 MT	6/13/2008
38120	Computer - Optiplex 755 MT	5/28/2008
38209	Computer - OptiPlex 755 MT	6/12/2008
38224	Vital Signs Simulator	6/23/2008
38317	Projector - Epson 6110i	10/1/2008
38424	Costume Case 30x30x83	7/17/2007
38426	Costume Case 30x30x83	7/17/2007
38433	Display Case Floor 20x52x51	7/17/2007
38434	Display Case 39x98	7/17/2007
38614	Matrix Switcher	7/1/2009
38645	Computer - OptiPlex 755 MT	8/22/2008
38669	Computer - OptiPlex 755 MT	8/22/2008
38670	Computer - OptiPlex 755 MT	8/22/2008
38939	Switch Catalyst 3750E	3/8/2010
38940	Switch 3750 Catalyst	3/8/2010
38941	Switch Catalyst 3750	3/8/2010
38942	Switch Catalyst 3750	3/8/2010
38943	Switch Catalyst 3750	3/8/2010
39019	Dell Laptop	2/23/2009
39025	Crestron Presentation Sys.	3/5/2009
39035	Laptop 2.40GHz 4.0GB 160GB	3/25/2009
39072	Presentation Switcher	7/1/2009
39074	Presentation Switcher	7/1/2009
39300	Gallery Walls Moveable 5 pcs.	7/17/2007
39415	Lattitude E5500 Laptop	8/20/2009
39473	Ventilator	3/29/2010
39544	Laptop Toshiba Portege	5/5/2010
39548	Toshiba Laptop Protege	5/18/2010
39562	EPS Projector XGA	8/5/2010
39710	1989 Pierce Lance Fire Engine	7/31/2009

Tag Number	Description	Acq Date
39712	Mac Book Air - 13"	5/24/2010
39789	PowerEdge R410 Server	1/11/2011
39825	Optiplex 780 MT	3/21/2011
40042	10G Base Connector Card	6/14/2011
40129	Power Supply 6000W	1/6/2011
40382	Laptop Storage Cart	5/2/2011
40420	Optiplex 780	5/10/2011
40435	Optiplex 780	5/10/2011
40642	Dell Optiplex 790 Mini Tower	8/3/2011
40960	Latitude E5520 laptop	10/30/2011
41031	Cisco- Catalyst 3750X 48 Port	1/4/2012
41036	Apple MacBook Air	1/11/2012
41275	Labwasher (lab glass washer)	5/30/2012
41278	Smart Battery Back-Up	6/15/2012
41303	Smart Battery Backup	9/24/2012
41534	Frame Power Supply	5/25/2012
41540	Switch 16x16	5/30/2012
41627	Dell E5420 Laptop	5/10/2012
41628	Dell E5420 Laptop	5/10/2012
41629	Dell E5420 Laptop	5/10/2012
41634	Dell E5420 Laptop	5/10/2012
41662	Dell Latitude E5420 Laptop	8/24/2012
41734	Dell E6520 Laptop	5/2/2012
41751	Dell E6520 Laptop	4/27/2012
41795	Mower 22HP Kawasaki	8/23/2013
41862	Audio Mixer - Vaddio	7/8/2012
41863	Audio Mixer - Vaddio	7/8/2012
42138	Countertop Electric Fryer Twin	3/14/2013
42359	Crestron Switcher QM-MD7x2	7/18/2013
42363	HP Elite 9470M Laptop	10/1/2013
42559	Digital Network Appliance	7/22/2013
42784	Partition Peter Pepper Slalom	6/9/2014
42830	Sony VAIO Laptop	8/11/2014
42831	Sony VAIO Laptop	8/11/2014
42916	Amplifier	5/30/2014
42990	Ice Machine	6/23/2014
43060	Scaler Crestron	4/2/2014
43153	Simpad - Tablet PC	3/27/2014
43198	Refrigerator Laboratory	6/8/2015
43228	Apple MacBook Pro	9/17/2014
43258	Smart UPS X3000VA	6/18/2014
43260	Smart UPS X3000VA	6/18/2014
43274	Smart UPS SMX2200	6/18/2014
43275	Smart UPS SMX2200	6/18/2014
43276	Smart UPS SMX2200	6/18/2014
43277	Smart UPS SMX2200	6/18/2014

Tag Number	Description	Acq Date
43450	Apple MacBook Air	5/22/2015
44063	Table Sandwich Prep Mega	5/17/2017
44956*	Apple MacBook Pro	1/8/2020

*Stolen – police report on file

Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Ops; Mike Meigs, Associate Vice President, Accounting Business & Financial Services; and Thomas Russell, Director of Procurement & Asset Management, recommend approval.