

# MINUTES OF THE MARCH 23, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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The Board of Trustees of St. Petersburg College met on Tuesday, March 23, 2021 at the St. Petersburg College Clearwater Campus, 2465 Drew Street, Clearwater, Florida. The following Board members were present: Chair Katie Cole, Vice Chair Bridgette Bello, Deveron Gibbons, Thomas Kidwell and Nathan Stonecipher. Also present were Tonjua Williams., President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

## NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, March 23, 2021 at the St. Petersburg College Clearwater Campus, 2465 Drew Street, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu), or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu)

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

**21-093.** In accordance with the Administrative Procedure Act, the following Agenda was prepared:

## AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES

51757

**MARCH 23, 2021**

ST. PETERSBURG COLLEGE  
CLEARWATER CAMPUS (ES 104)  
2465 DREW STREET  
CLEARWATER, FL

**SPECIAL MEETING: 9:00 A.M.**

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

**II. RECOGNITIONS**

- A. Presentation of Retirement Resolutions and Motion for Adoption – None
- B. SPC Spotlight

**III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

**IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of February 16, 2021 (*Action*)

**V. MONTHLY REPORTS**

- A. General Counsel

**VI. STRATEGIC FOCUS**

**A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT**

1. Grants Development and CARES Funding Act Funding– Dr. Katie Shultz, Executive Director, Grants Development (*Presentation*)
2. Public Policy and Administration – Dr. Susan Demers, Dean, Public Policy and Legal Studies and Mr. Jeff Kronschnabl, Instructor in Charge, Public Policy and Administration (*Presentation*)

**VII. CONSENT AGENDA**

- A. OLD BUSINESS (**items previously considered but not finalized**)

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## B. NEW BUSINESS

### 1. ADMINISTRATIVE MATTERS

- a. Human Resources
  - i. Personnel Report (*Action*)

### 2. ACADEMIC MATTERS

- a. Proposed Academic Calendar for 2021-2022 (*Action*)
- b. Credit Curriculum Changes (*Action*)

### 3. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), Mental Health Awareness Training (MHAT) (*Action*)
  - b. U.S. Department of State - Increase & Diversify Education Abroad (IDEA) for U.S. (*Action*)
  - c. U.S. Department of Education: TRIO Educational Opportunity Centers (*Action*)
  - d. University of Central Florida, Florida Center for Students with Unique Abilities – Florida Postsecondary Comprehensive Transition Program- Renewal (*Action*)
- ### 4. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
- a. Agreement with Honorlock, Inc., for online proctoring services (*Action*)
- ### 5. CAPITAL OUTLAY, MAINTENANCE, RENOVATION AND CONSTRUCTION
- a. Spot Survey #2, Version 11, Caruth Health Education Center (*Action*)

## VIII. INFORMATIONAL REPORTS

### A. Direct Support Organization

- 1. Leepa-Rattner Museum (LRMA) (*Information*)
- 2. Institute for Strategic Policy and Solutions (*Information*)
- 3. St. Petersburg College Foundation (*Information*)

### B. Palladium at St. Petersburg (*Information*)

### C. Operating Budget Report (*Information*)

## IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

## X. PRESIDENT’S REPORT

## **XI. NEXT MEETING DATE AND SITE**

**April 20, 2021, EpiCenter, 1-453**

## **XII. ADJOURNMENT**

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting March 23, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: March 9, 2021

### **21-094. Under Item I, Call to Order**

The meeting was convened by Chair Cole at 9:00 a.m. The invocation was given by Mr. Stonecipher and was immediately followed by the Pledge of Allegiance.

### **21-095. Under Item II-A, Presentation of Retirement and Motion for Adoption**

NONE

### **21-096. Under Item II-B, SPC Spotlight**

Dr. Williams shared the following spotlights: Dr. David Manson, music professor and founder of the Music Industry and Recording Artist program, was recently named recipient of a music composition grant from Creative Pinellas for \$5,000. Dr. Toshika Griffith has been accepted to Harvard's Graduate School of Education for Ensuring Equitable Student Success in Higher Education program. Dr. Hector Lora, new AVP of budgeting, completed a paper from his dissertation on strategies for rural small startup business success, and it was published by Small Business Institute. SPC received a \$100,000 grant and support from Perkins for training students. April is Community College Awareness Month. SPC has plans for April to celebrate. Also working with the Community Health Center to bring on COVID testing at SPC and the vaccine. Saturday we host Keys to Manhood, a virtual initiative and the speaker is Marquez Valdez Scanton, an NFL player from St. Pete. That's our highlights. We're very proud of them all.

### **21-097. Under Item III, Comments**

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

A. Board Chair: None

B. Board Members

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Vice Chair Bello: I've had the privilege of participating in a lot of extracurricular activities lately. It's a pleasure to deal with this team and the people who represent us.

Mr. Gibbons: None.

Kidwell: None.

Mr. Stonecipher: None.

C. President: None.

D. Public:

Ms. Sonia Fernetta: I have spoken before and once more I am here to ask, on behalf of the adjunct instructors of SPC, for the board to pass the union contract. We are working teachers, busy teaching classes, and we have worked together on getting a fair contract with no real economic impact on the College, and ratification should not be delayed anymore. We are happy to go into further negotiations, but it will take more of our time and that of the administration. So why not just accept our contract? Thank you.

## **17-098. Under Item IV, Review and Approval of Minutes**

The minutes of the February 16, 2021 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Stonecipher seconded the motion. The motion passed unanimously

## **17-099. Under Item V, Monthly Reports**

Under Monthly Reports

A. General Counsel

Ms. Gardner indicated that there were two update memos on pending matters that she will leave with the board today. Any questions after review can be directed to Dr. Williams or her.

Chair Cole indicated that the general counsel office has been busy lately and expressed her appreciation.

## **17-100. Under Item VI – A, Strategic Focus and Planning**

Under Strategic Focus and Planning:

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Grants Development and CARES Funding Act Funding– Dr. Katie Shultz,

Executive Director, Grants *Development (Presentation)*

Dr. Shultz provided an update on what they're doing to support the initiatives the board has set forth and CARES funding from the federal government. They have a department of five and work closely with the Foundation, accounting, marketing, legal, purchasing, facilities, faculty/staff, and IR & assessment. There are a number of grants they could go after, and they are focused in their approach. What's the ROI for the institution to go after a grant? How will it address the strategy priorities you set forth? Do they align with vision? Grants are often a one-time opportunity so they look at what other resources across the college will be necessary. Not all money is good money. A lot of zeroes are exciting, but sometimes a small grant will lead to larger relationships and opportunities. They measure themselves on how much they bring in (\$9,329,090.39 for 2021). They're close to doubling where they were in 2019 (\$5,280,935.05); \$1 million above where they were last year (\$8,256,058.64). This is federal, state, local, and Foundation, both new and renewal. This grant money is not part of the operational budget. But it allows us to support the operational budget and fill in gaps. For example: Annually, 80-100 SPC staff are partially or fully funded by grants, and equipment and initiatives often start with grants.

She informed that grant management is a challenge since the College's reputation is at stake when we get a grant. We must meet and exceed the funder's expectations and must be in compliance with the funder's expectations, federal, and state laws and guidelines. They've gotten 37 grants in 2021 Grants are supporting the strategic initiatives. The timing of the College to restructure Workforce was perfect. Funders were there. Dean Ramsey and others have really focused on this. Dr. Strickland and Dr. Smiley presented about the African-American initiative. Her team listened and targeted grants on underrepresented minorities. This money you see isn't only for African-American males, but several grants are targeted for the Brother-to-Brother program, including one through Pinellas County Commissioners. Her team is able to identify and focus on strategic grants.

Mr. Stonecipher: You mentioned 15 new and renewed grants of this year so far; 16 last year. How many are we applying for and what's our success rate?

She replied that success rate is around 65-70%, above average nationally. The team is really particular about what they go after; they want to ensure SPC has a really good shot at it.

Mr. Stonecipher: It's important that we remain diligent to the efficiency of how much work we put in on the front end. You all have done a good job of maintaining that balance.

When it comes to HEERF, CARES is really the first round with \$6.4 million in student aid, \$6.4 million institutional, and \$633,000 Title III. HEERF is the more accurate acronym to use. Then came CRRSSA. We got \$6.4 million in student aid, \$22.6 million institutional, and \$1.17 million Title III. The American rescue plan just came out and we have received projections, but I don't go off those until they officially give us an award. We're projected to see substantial increase. The total of \$43,600,000 is CARES and CRRSSA only. Mike Bennett has done a great job getting that money to the students who really need it. Title III aid is trickier. They have limited regulations and guidance, and as an institution we want to be sure we are spending it appropriately.

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Mr. Stonecipher: How do they define student aid?

Dr. Shultz said the College is asked to identify students who show a significant financial hardship and trying to align with COVID. They were able to give \$500 per student, which goes directly to them and doesn't affect their financial aid.

Chair Cole: Did we have students apply and was the form created by SPC or given to us?

Her reply was that they created an application themselves. Marketing and the financial aid team did a great job ensuring students and advisors understood it and promoted it; don't want it to be a barrier. It's user friendly. Her team publicly shows the distribution results on a CARES website.

Chair Cole: What percentage of the student aid dollars were distributed?

The \$6.4 million from CARES was distributed, Shultz replied. A small amount remains, maybe \$100,000. The second 6.4 is being distributed now because of gap time between funds being released. In process of distributing CRRSSA dollars.

Dr. Williams: Our foundation gave money to students too while we work on how to distribute these funds. I want to publicly acknowledge the Foundation office on their direct support to students. Also another shout out to financial aid. Michael Bennett had been the leader of NASFAA and understands how these things work.

We get grants for a couple hundred thousand and get additional staff to handle it. They did that without that extra staff. SPC became a model for how we administered that money.

Regarding Institutional Funds, we received guidance about Loss of Revenue last week. The rest is about delivery of instruction, remote learning, building IT capacity, faculty and staff training, some funding allowed for support services, and other COVID expenses. We can't use these funds for recruitment, salaries, marketing, endowments, or supplanting funds. That's the tricky piece.

In the allocation of SPC Institutional Funds (this is just CARES Act), almost half is allocated to technology upgrades and instructional and remote learning, online testing, upgrades to computers and cameras, facilities, and restructuring our classrooms. Original Title III money was only money allowed for loss and we allocated all of that. Some for student support services. Professional development is small piece of the pie at \$40,000.

Our next steps include the newly received guidance for Loss of Revenue. CRRSSA will be dedicated to that, a lot of it. Dr. Shultz indicated they have a team identifying needs, trying to be strategic. It's a lot of money. The COVID impact will be long term. The College needs to be sure this benefits students, online services, things like that; to look at the future while also addressing immediate needs.

Mr. Stonecipher: Do we know the timeline for fully allocating these funds?

Dr. Shultz indicated they have given us through 2022 to distribute CARES funding, towards the end of 2022 for CRRSSA. Likely ARPA same thing. By law, they must give us one year from the date they release the funds, but they are extending that since guidance has been slow in coming.

Dr. Williams: CARES act is really for one-time expenses. We won't have recurring expenses for this. That's why salaries are not included.

Chair Cole: Institutional funding, that clearly bleeds over into benefits for students. From a technology standpoint, can we use the institutional funding for the students? Like computer labs and take-home computers.

Dr. Shultz replied yes, and that they have used a considerable amount for student computers and lending libraries, upgrading and buying new computers for students. They learned in Humanities and Biologies that even better computers were needed for the students and staff.

2. Public Policy and Administration – Dr. Susan Demers, Dean, Public Policy and Legal Studies and Mr. Jeff Kronschnabl, Instructor in Charge, Public Policy and Administration (*Presentation*)

Dr. Demers noted that she was there to celebrate the 10<sup>th</sup> anniversary of a wonderful bachelor's degree program, Public Policy and Administration. Dr. Cutler and Dr. Furlong requested development of the program in 2009 to be a workforce program for people in government who had some college but no degree, a big issue across the country. SPC's program pulled together the curriculum with community and government officials like Bill Horne, who was then and is now City Manager of Clearwater, Deputy County Administrators, and others with specific knowledge. They looked at the theory of public policy and administration, but the knowledge, skills, and classes were very carefully selected. The end of the program has a capstone which asks students to go out and do a workplace project, a consultancy on a major government project. In 2010, the College was blessed and hired a professional, Jeff Kronschnabl, and launched the first class in January 2021. She invited professor Kronschnabl up to talk about the programs and students.

Professor Kronschnabl said that when Dr. Demers hired him, he asked why out of all those candidates. She said because I want our students to have a job, want to make a difference in our community, and I don't want to come in second. We now have proof we did exactly that. Thank you to all of you. We have a newsletter that celebrates some of their accomplishments. The differences they make both locally and now nationally and today's example internationally keep me coming back. He indicated that he was supposed to be at SPC three to five years. Now he's here 10 going on 11. *He shared a video.* The college allowed the program to hold a public policy speakers leadership luncheon. That was the first business luncheon for most of the students with speakers including the governor, secretary of state, appellate judges, and more. None of those speakers ever charged a stipend. Someone pointed out that our video was really old. We ambushed these students and had them speak whatever they wanted to say. Both risky but rewarding. *He shared another video.*



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He continued with sharing that one in six people are employed by government. The other five have to come see government. The program wants to be sure there is good representation. They're poised, articulate, and want to make a difference. The capstone set up the program for that difference. One capstone this time is on mental health for people transitioning out of jail. What a smart thing to do. Here are a couple good examples here of being workforce ready and making a difference. Lyons and Hummer. They sat next to each other by accident. Then applied to law school independently. Went through law school together. They are opening up a law practice together. And getting married this year to different young ladies. How can you tell a better story than that? They said the program helped make it easier than law school was. Twenty-four 24 other colleges come down to look at SPC's program. Major colleges and universities. The program teaches practical and job ready, not political. Ideology doesn't matter. It's how you do the job. Mr. Horne was very animated and said I have to tell you, your people are job ready. That couldn't be a better compliment coming from him. Our students are employed across the country and in other countries; never had a dip in numbers. Steady Eddie. Another example: Mr. Haidara, a quiet, unassuming gentleman. He spoke and everyone listened. We connected him with USF, he finished there. He wants to improve education and nutrition for young people in his country with corruption and safety issues. Another webinar is being offered in April. He's sitting there making a difference in his own town of Timbuktu, Africa. We look forward to the next venture post COVID. He indicated he would come back to show you the program does statewide and nationally.

### **21-102. Under Item VII – A, Old Business** **NONE**

### **21-103. Under VII-B, New Business**

#### 1. ADMINISTRATIVE MATTERS

##### a. Human Resources

##### i . Personnel Report (*Action*)

#### 2. ACADEMIC MATTERS

##### a. Proposed Academic Calendar for 2021-2022 (*Action*)

Chair Cole: Did we change spring break on the academic calendar?

Dr. Williams: This year we did not, Dr. Liao Troth and I spoke about trying to align with the school district. They're working on their next two-year calendar. Sometimes their spring break happens far later into our second eight-week term causing a challenge. We'll see if we can get together on their next two-year spring breaks.

Chair Cole: I think it's real important, will be a huge help to faculty, staff, and students with kids in school. Our population has children.

Dr. Williams: We'll give it our best shot.

- b. Credit Curriculum Changes (*Action*)
3. GRANTS/RESTRICTED FUNDS CONTRACTS
    - a. U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), Mental Health Awareness Training (MHAT) (*Action*)
    - b. U.S. Department of State - Increase & Diversify Education Abroad (IDEA) for U.S. (*Action*)
    - c. U.S. Department of Education: TRIO Educational Opportunity Centers (*Action*)
    - d. University of Central Florida, Florida Center for Students with Unique Abilities – Florida Postsecondary Comprehensive Transition Program- Renewal (*Action*)
  4. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
    - a. Agreement with Honorlock, Inc., for online proctoring services (*Action*)
  5. CAPITAL OUTLAY, MAINTENANCE, RENOVATION AND CONSTRUCTION
    - a. Spot Survey #2, Version 11, Caruth Health Education Center (*Action*)

The Board considered Items VII – B.1a -VII. – B.5a Vice Chair Bello moved approval. Mr. Kidwell seconded the motion. The motion passed unanimously.

**17-104. Under XIII, Informational Reports**

A. Direct Support Organization

1. Leepa-Rattner Museum (LRMA) (*Information*)  
Mr. Kidwell: I spoke with Dr. Teresa Wilkins 1 ½ weeks ago. Some big things happening there that will be revealed later. She does a great job. It's not an easy position she's in. I've enjoyed getting to know her and being a part of it.
2. Institute for Strategic Policy and Solutions (*Information*)  
Vice Chair Bello: Continuing to work closely with Kimberly and met the goals we've set.
3. St. Petersburg College Foundation (*Information*)  
Mr. Stonecipher: No updates to Foundation.

B. Palladium at St. Petersburg (*Information*)

C. Operating Budget Report (*Information*)

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**17-105. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing - NONE**

**17-106. Under Item XII, President’s Report**

Dr. Williams provided the following report: It is the fourth week of the legislative session. The governor believes we will end on time in April, so we have a short window to impact changes. We met with all legislative delegates about our goals for this session, the two initiatives we’re asking for assistance on. So far, the Simulated City we submitted for the police academy piece is moving forward. The midterm piece still has traction, and we think we can get it in the House or Senate before end. We are monitoring several bills now. Some we are weighing in on because it has impact on our institution. The largest are Bright Futures, dual enrollment, intellectual freedom and viewpoint diversity and a workforce related programming bill and more. I’m very proud of our lobbying firm, as well as Arid and Jackie, thank you for stepping in while Eric was out, keeping our bills alive, and keeping us informed. I plan to send something out to the board and the College family about what’s happening legislatively and what bills cause us concerns to keep you apprised. Regarding budget, legislatively, we have been told the 6% holdback funds may be returned in the next budget year. We hope so. The state is still struggling, and we do expect some budget cuts, possibly up to 10%. We are planning for that to be prepared. Around the college: March 1 and 2 we held town hall meetings to share reinventing, reimagining SPC going forward, continuing to work more efficiently and effectively, restructuring, offering programs, policies and processes, moving forward with transformation. We opened it up to employee questions. We gathered for a Q&A the ones were not able to get to. Strategic plan is move along. Meeting with the college family to get their input before bringing a final plan to you. Sale of the district office is on track. President’s suite has been dismantled. We are homeless for this week, will be at Downtown next week in new offices there. Technology team is forthcoming. We think we’ll close around April 30<sup>th</sup>. Technology team we believe we’re in advance and may not have to stay longer or pay rent.

Chair Cole asked Dr. Williams to give the rundown of where all of the different groups are going.

Dr. Williams asked if she could email that to Chair Cole.

Chair Cole replied yes.

Dr. Williams continued saying she believes Technology is going to Clearwater. President’s office, legal, Foundation, and accounting are moving to Downtown. EpiCenter is back-office accounting and HR.

Dr. Williams continued her report: Last month we asked to engage with the parcel and are moving with that. Recent meeting with county on options for ingress and egress. Contract has been reviewed and sent back. We hope next month we come back to you with an agreement asking for your approval to deem the property as unnecessary for educational purposes and approve to dispose.

May graduation will be both virtual and face to face. We'll do a hybrid. Same virtual program as last graduation but will choose six campuses that will hold a grad walk. Students want to walk across the stage, receive diplomas with families, pictures. We'll be doing that at Clearwater, HEC, Gibbs, Tarpon, Seminole, and Midtown. The week of May 10<sup>th</sup>. We invite board to come join us to help do what we've done at regular graduation and hand out diploma covers. Provosts and deans and VPs will help. I'll participate as much as I can. I hope the board chooses a site to be there to support. We'll do a hybrid this time. It won't cost the college anything and won't have to worry about rain dates.

Chair Cole shared that she participated last year, and it was really fun. Such a celebration. The enthusiasm. Especially the multigenerational families. She encouraged the other board members to sign up to ensure at least one of them is on each campus.

Mr. Stonecipher indicated that the sooner they could get dates and times, the better.

Dr. Williams indicated they have it and she will send it.

Chair Cole asked Dr. Williams to remind the board members which breakout with strategic planning they were attending, and indicated that Rebecca has been busy getting stuff on their calendars; a couple special meetings coming up that participation is needed for.

Dr. Williams shared the breakouts:

- Mr. Gibbons: Academic Excellence
- Mr. Stonecipher: Economic Mobility
- Vice Chair Bello: Community Engagement
- Chair Cole: Employee Experience
- Mr. Kidwell: Financial Vitality

**17-107. Under Item XIII, Next Meeting Date and Location**

The Board confirmed its next meeting date and location as Tuesday, April 20, 2021 9:00 a.m., at the EpiCenter, Room 1-453.

**XII. ADJOURNMENT**

Having no further business to come before the Board, Chair Cole adjourned the meeting at 9:54 a.m.

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TRUSTEES OF ST. PETERSBURG COLLEGE**

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**Tonjua Williams, Ph.D.**  
**Secretary, Board of Trustees**  
St. Petersburg College  
FLORIDA

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**Katherine E. Cole**  
**Chairman, Board of Trustees**  
St. Petersburg College  
FLORIDA

**Attachments**  
**Board Memos and**  
**Supplemental**  
**Materials**

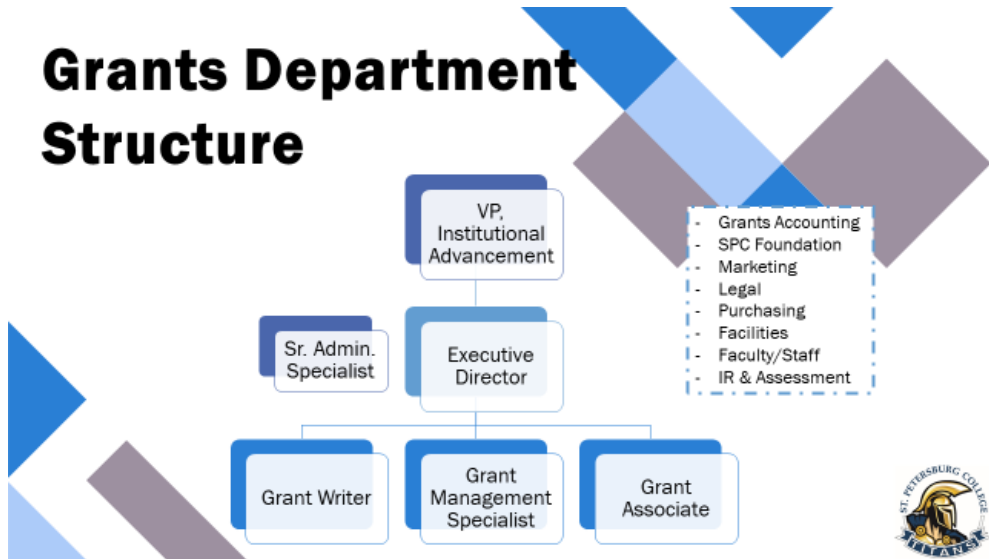
**Board of Trustees Meeting**  
**March 23, 2021**

# Grants Development & CARES Act Funding

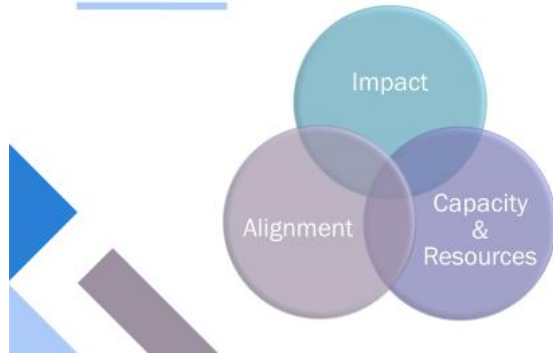
Katie Shultz, Ed.D.  
Executive Director, Grants Development  
March 23, 2021



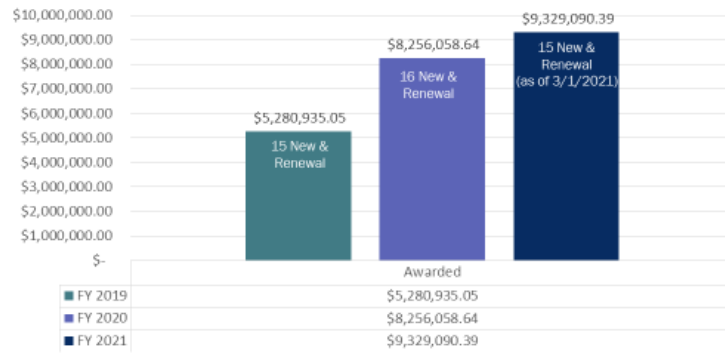
## Grants Department Structure



## Grants Philosophy

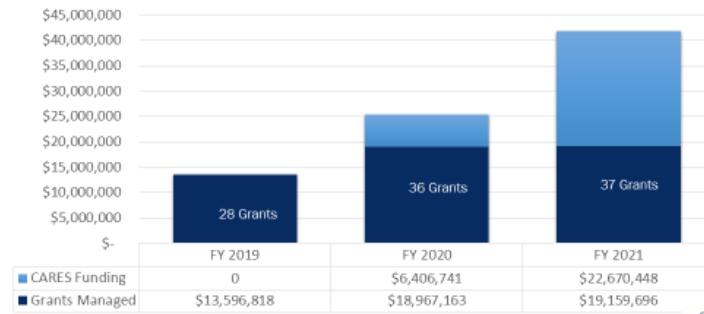


## Grants Awarded 2018-2021



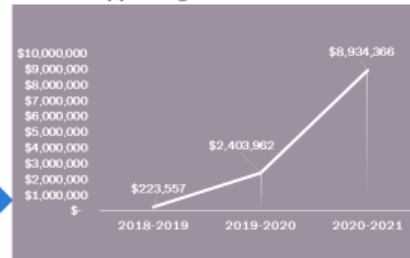


## Grant Management 2018-2021

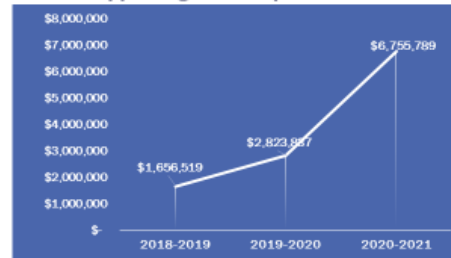


## Strategic Initiatives

Grants Supporting CTE and Workforce



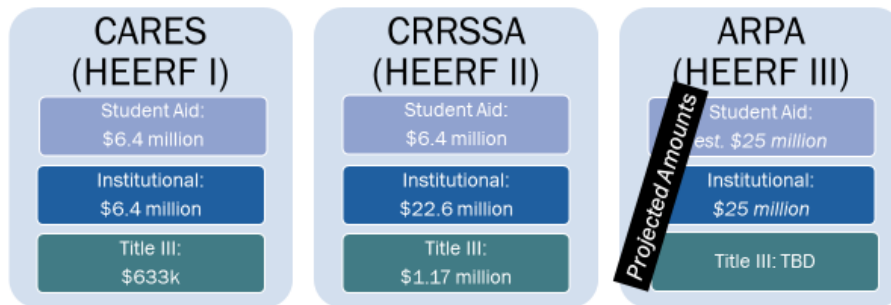
Grants Supporting Underrepresented Students



# CARES Act Funding



## Funding Overview



**Total: \$43,600,000 (CARES & CRRSSA)**

*Student Aid: \$12.8 million*

*Institutional & Title III: \$30.8 million*



# Institutional Funds

## Funding Focus

- ✓ Loss of Revenue
- ✓ Significant changes to the delivery of instruction
- ✓ Remote learning programs
- ✓ Building of IT capacity to support remote learning programs
- ✓ Training faculty and staff to operate effectively in a remote learning environment
- ✓ Carrying out student support activities authorized by the Higher Education Act of 1965, as amended (HEA), that address needs related to COVID-19
- ✓ Other expenses associated with COVID-19

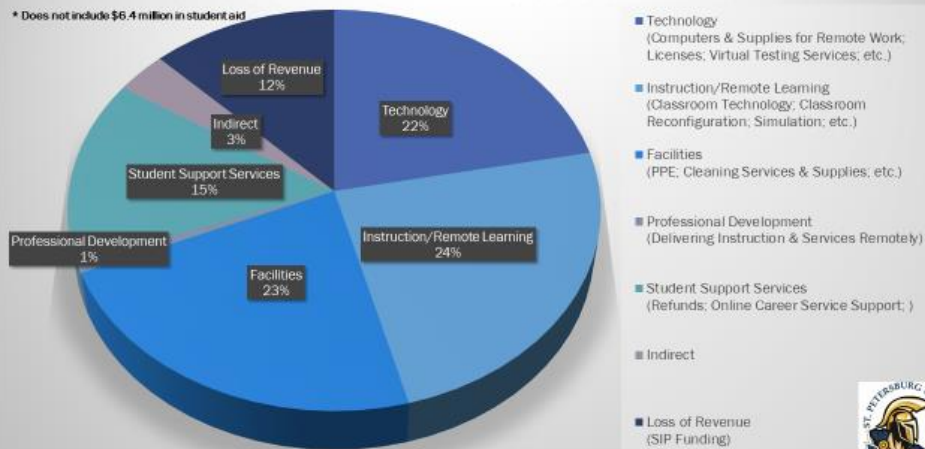
## Unallowable

- ✗ Marketing
- ✗ Executive salaries
- ✗ Recruitment activities
- ✗ Endowments
- ✗ Supplanting Funds



## SPC Institutional Fund Allocation: Round 1

\* Does not include \$6.4 million in student aid





**Questions?**

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## Public Policy and Administration Bachelor of Science



## Public Policy and Administration

- ▶ **Joseph Lyons and Stephen Hummer**
  - ▶ Entered the program as strangers and became friends
  - ▶ After graduation from Public Policy and Administration program, both applied and were accepted to Stetson University College of Law
  - ▶ Both graduated and passed the bar examination together
  - ▶ Have started their own real estate business and law firm together
  - ▶ "He (Professor Kronschnabl) will have you look around the class and acknowledge your classmates saying that the person next to you may end up being a business partner (Hummer and Lyons, 2019)."





# Public Policy and Administration

## ► Sane Haidara

- Capstone (2016): Development of a pilot school feeding program in his hometown, the remote city of Timbuktu
- Today: Is President of a non-profit organization that provides breakfast to 181 school children.
- Goal: to provide breakfast, lunch, and take-home meal to approximately 900 children at the school



March 23, 2021

**M E M O R A N D U M**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President *(TW)*  
**SUBJECT:** Personnel Report

Approval is sought for the following recommended personnel transactions:

<b>HIRE Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
May, Jacqueline	FL Statewide College Coord	Provost Office SE	2/22/2021 - 6/30/2021
Jenkins, Samuel	Project Coord II InstStrategic	Provost Office SE	2/22/2021 - 6/30/2021
Bowe Slagle, Adrienne	Instructional Technology Spec	Online Learning and Services TS	2/22/2021 - 6/30/2021
Shuler, Stephen	Instructional Design Tech	Online Learning and Services EPI	2/22/2021 - 6/30/2021
Schofield, Jack H	Instructional Project Mgr	Online Learning and Services DO	3/15/2021 - 6/30/2021
Ruffing, Jerome P	EMS PSAV Coord II (Acting)	Emergency Medical Services HC	2/22/2021 - 6/30/2021


<b>HIRE Temporary</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Harrington, Cedrick	Adjunct Faculty	Emergency Medical Services HC	3/11/2021
Todaro, John	Adjunct Faculty	Emergency Medical Services HC	3/15/2021
Sorice Jr, Paul G	Adjunct Faculty	Graphic Design Technology SE	3/9/2021
Pino, Christina	Contributed Service	Leepa/Rattner Museum CL	3/5/2021
Pipp, Austin	OPS Career Level 5	Campus Security CL	2/22/2021
Campbell, Kari	OPS Career Level 7	BusSVITSystems DO	3/15/2021
Beardsley, Mitchel A	Professional Trainer	Criminal Justice AC	3/15/2021
Dykens, Bradford A	Professional Trainer	Criminal Justice AC	2/22/2021
Magenheimer, Stephen K	Professional Trainer	Workforce/Professnl Developmnt EPI	2/22/2021

Jackie Skyrd, Chief of Staff, bringing the actions forward, recommends approval.

LH 031521

March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, President   
**SUBJECT:** Proposed Academic Calendar for 2021-2022

**Approval is sought for the 2021-2022 Academic Calendar:**

The proposed calendar was developed considering State Board Rules and Calendar Committee guidelines.

F.A.C. 6A-10.019, Required Annual Calendar for Schools and Colleges for Schools and Colleges, defines common calendars for colleges and universities, and requires three (3) common entry periods shall be established so that the first day of classes will fall on or within each of the three (3) periods listed below:

1. August 10 and August 31.
2. January 2 and January 11.
3. May 1 and May 16.

All St. Petersburg College's start dates fall within the established three time periods, therefore a request for an exception is not required.

Matthew Liao-Troth, Vice President for Academic Affairs, and Jamelle Conner, Vice President for Student Services, recommends approval



**ST. PETERSBURG COLLEGE**

**2021-2022 ACADEMIC CALENDAR**

**FALL 2021**

**TERM 1 – 2021 (0595) AUGUST 16 – DECEMBER 10, 2021**

April 23	Special Registration Begins
April 26	General Registration
August 12	Faculty Report
August 12-13(?)	Welcome Titans Meeting
<b>August 16</b>	<b>Classes Begin – Regular and 8-Week 1</b>
<b>August 20</b> -December 5	<b>Weekend College Classes Begin</b>
September 6	Labor Day Holiday - College Closed
<b>September 13</b>	<b>12-Week Classes Begin</b>
October 8	8-Week 1 Ends – Approved Grades due in PS by 4 p.m.
<b>October 11</b>	<b>8-Week 2 Begins</b>
October 26	Discovery Day – No Classes
November 11	Veterans Day – College Closed
November 24-28	Thanksgiving Holidays – College Closed
December 6-9	Exam Days
<b>December 10</b>	<b>Approved Grades due in PS by 4:00pm (and end of 8-Week 2)</b>
December 11	Commencement
December 18– January 2, 2022	Winter Break – 12-Month Faculty/A&P and Staff
December 11-January 6, 2022	Winter Break – 30/36 ECH Faculty

**SPRING 2022**

**TERM II – 2022 (0600) JANUARY 10 – MAY 6, 2022**


October 18, 2021	Special Registration
October 20, 2021	General Registration
December 13–January 7, 2022	Winter Session
January 3	12-Month Faculty and Staff Report
January 7	30/36 ECH Faculty Report
<b>January 10</b>	<b>Classes Begin – Regular and 8-Week 1</b>
<b>January 14</b> -May 1	<b>Weekend College Classes Begin</b>
January 17	Martin Luther King, Jr. Holiday – College Closed
<b>February 7</b>	<b>12-Week Classes Begin</b>
March 4	8-Week 1 Ends – Approved Grades due in PS by 4 p.m.
March 6-13	Spring Break Holiday – College Closed
<b>March 14</b>	<b>8-Week 2 Begins</b>
April 15-17	Spring Holiday – College Closed
May 2-5	Exam Days
<b>May 6</b>	<b>Approved Grades due in PS by 4:00pm (and end of 8-Week 2)</b>
May 7 (venue dependent)	Commencement

**SUMMER 2022**

**TERM III – 2022 (0605) MAY 16 – JULY 22, 2022**

March 21	Special Registration
March 23	General Registration
May 16	Faculty Report
<b>May 16</b>	<b>Classes Begin (Regular – 10-Week and 8-Week 1)</b>
<b>May 21</b> – July 17	<b>Weekend College Classes begin</b>
May 30	Memorial Day Holiday – College Closed
<b>May 31</b>	<b>8-Week 2 Begins (Second 8 Weeks starts two weeks after the first day of the term)</b>
<b>June 13</b>	<b>6-Week Classes Begin</b>
July 4	Independence Day Observed – College Closed
July 8	8-Week 1 Ends- Approved Grades due in PS by 4 p.m.
July 20-21	Exam Days
<b>July 22</b>	<b>Approved Grades due in PS by 4:00pm (and end of 8-Week 2)</b>

March 23, 2021

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President   
**SUBJECT:** Credit Curriculum

The following is a summary of credit curriculum changes for which approval is sought for Summer 2021 (0590) and Fall 2021 (Term 0595).

### **New Program Highlights:**

#### **Engineering and Building Arts:**

- **Medical Device Networking and Cybersecurity (MDNC-CT):** 23-credit certificate developed at the request of local area hospitals in anticipation of this emerging field with growing job demand.
  - *Job Opportunities: Cybersecurity Analyst, Network Engineer, Network Security Analyst*

#### **Fine Arts and Humanities:**

- **Audio Production and Engineering (AUDIOPE-CT):** 24-credit certificate created in alignment with MIRAS-AS program revamp. Replaces the existing 15 credit AUDIO-CT. This certificate will prepare students for workforce employment, be fully embedded within the MIRAS-AS and is financial aid eligible.
  - *Job Opportunities: Live Sound Production Engineers, Professional Digital Audio Workstation Operator, Recording Studio Technician*

**Transfer Plans:** The following transfer plans provide students with a clearly defined path and seamless transition to a Baccalaureate program offered at St. Petersburg College or within the state of Florida.

- **Internal – Public Safety Administration (PSA-TR)**
- **External – Environmental Science (EVSC-TR)**

**Credit Curriculum Updates for Summer 2021 (0590) and Fall 2021 (0595)**  
**Summary of Curriculum Activity in Programs and Courses**

**NEW/DELETED/MODIFIED PROGRAMS:**

<i>Career &amp; Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Transfer</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design	1	3		2	6
Business					0
Communications					0
Education					0
Engineering, Manufacturing, and Building Arts	1				1
Health Sciences and Veterinary Technology		4			5
Public Safety, Public Policy, and Legal Studies			1		1
Science and Mathematics			1		1
Social/Behavioral Sciences and Human Services					1
Computer & Information Technology					0
<b>Total</b>	<b>3</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>14</b>

**NEW/DELETED/MODIFIED COURSES:**

<i>Career &amp; Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Revitalized</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design	1	13			14
Business					0
Communications		1			1
Education		1		3	4
Engineering, Manufacturing, and Building Arts					0
Health Sciences and Veterinary Technology		9		3	12
Public Safety, Public Policy, and Legal Studies					0
Science and Mathematics		1			1
Social/Behavioral Sciences and Human Services	6		1		7
Computer & Information Technology					0
<b>Total</b>	<b>7</b>	<b>25</b>	<b>1</b>	<b>6</b>	<b>39</b>



## Program & Course Updates Effective Summer 2021 (0590) and Fall 2021 (0595)

*Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.*

### ARTS, HUMANITIES, AND DESIGN

#### Program Updates:

Program Name	Program Code	Justification
Digital Media	DIG-AS	Subplan - Deletion: 1. Teach out and delete the Digital Media/Multimedia/UX Subplan. 2. Teach out and delete the Video Game Foundations Subplan. 3. Delete Photography Subplan.
Digital Photography	PGY-CT	To increase enrollment opportunities for the Humanities/Fine Arts Department, a change in courses will be made. PGY 2470C Themes for Photographers (3 credits) will replace PGY 1279C Legal Issues for Photographers (3 credits.)
Music Industry/Recording Arts	MIRAS-AS	This curriculum revamp will improve pathway efficiency and flexibility while maintaining and increasing quality. It will eliminate identified curricular bottlenecks, leading to streamlined graduation paths. It addresses skills and experiences that make students employable.

#### Program Deactivations:

Program Name	Program Code	Justification
Audio Technology Certificate	AUDIO-CT	Very few students declare as Audio-CT. Most students declare as AS-MIRA and have earned the Audio-CT as an embedded certificate. This certificate is being replaced with the proposed 24 credit Audio Electronics Specialist CT.
Digital Media/Multimedia/UX Certificate	DMPRD-CT	The Digital Media/Multimedia/UX certificate has no students enrolled. We have tried boosting enrollment by talking about the benefits of this program at orientations and open house events, but the enrollment is not improving. Therefore, we feel that teaching out and deleting the certificate will best serve the Digital Media Program.

New Courses:

Course Prefix	Course Number	Course Title	Rationale
MUM	0001	Music Industry Recording Arts Orientation	This course is part of the overall curriculum revamp of the MIRA-AS program. This course will be taken as a Pass/Fail experience in the first semester of the program. It is a 0-credit course in the same manner that MUS 1010 is (Student Recital, for AA-Mus Tr students). Each week, a different faculty member will meet with the students to discuss a topic of relevance to the program/industry.

Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
DIG	2131	Digital Art and Design	Description, Major Learning Outcomes, Other	This course is being reviewed and developed for online delivery through SPC OLS and Quality Matters. Other Changes: Course Objectives Textbook
DIG	2302	Introduction to 3D	Major Learning Outcomes, Other	This course is being reviewed and developed for online delivery through SPC OLS and Quality Matters. Other Changes: Course Topics When course is typically offered
MUM	1662	Live Sound Reinforcement Techniques	Major Learning Outcomes, Prerequisites	The update to this course is part of our MIRA curriculum revamp. We will add one more MLO to MUM 1662 regarding students interacting with hardware/software vendors and suppliers. This learning objectives is part of the state framework for the 24 credit certificate.
MUM	2600	Professional DAW Application	Description, Course Title	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality. We will also review and update course description and MLOs.
MUM	2601	Studio	Prerequisites,	Course title will be changed to more

		Recording Techniques & Music Production	Description, Course Title	clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality.
MUM	2601L	Studio Recording Techniques & Music Production Lab	Course Title, Description, Prerequisites	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality. We will also review and update course description and MLOs.
MUM	2602	Collaborative Music Production and Recording Studio Techniques	Description. Major Learning Outcomes, Course Title, Prerequisites	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality. We will also review and update course description and MLOs.
MUM	2602L	Collaborative Music Production and Recording Studio Techniques Lab	Major Learning Outcomes, Description, Course Title	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality. We will also review and update course description and MLOs.
MUM	2603	Music Production Capstone	Major Learning Outcomes, Description, Course Title	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality. We will also review and update course description and MLOs.
MUM	2677	Performing Arts and Event Management Capstone	Description, Major Learning Outcomes, Prerequisites, Course Title	Part of overall curriculum revamp. This course will one of the MIRA capstone courses. It will be retitled as Live Sound and Event Production Capstone. The overall revamp will increase pathway efficiency, flexibility, and maintain quality. This course provides a choice for students who aim to be employable in the live sound industry. Other Changes: Course Objectives
MUM	2680	Audio	Course Title,	As part of the MIRA curriculum revamp,

		Technology Foundations	Prerequisites	there is need to update the prereqs for this course. The course title is also being modified by one word to be a better representation of the course content.
MUS	1360	Digital Audio Workstation, Sound, & Notation Software Fundamentals	Prerequisites, Description, Course Title	Course title will be changed to more clearly reflect purpose and content of the course. This change is part of an overall MIRA-AS curriculum revamp aimed at creating pathway efficiency, flexibility, and maintaining quality.
PGY	2404C	Intermediate Photography	Description, Major Learning Outcomes	Update of course description and MLOs as this course has migrated from a film based course to a digital based course.

## COMMUNICATIONS

### Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
SPC	1631	Women and Communication	Course Title, Description	Changes to the course title to the Florida Statewide course title: Women in Communication will help to address the course topics to include diversity and gender.

## EDUCATION

### Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
RED	4519	Diagnosis and Intervention in Reading for Diverse Students K-12	Major Learning Outcomes, Description	Update course description and objectives to align with current content standards and best practices.

### Course Deactivations:

Course	Course	Course Title	Rationale
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Prefix	Number		
EEC	2523	Leadership and Management of Child Care Programs	This course is no longer required for the Department of Children and Families Director Credential Renewal. The course is an Elective in the CHDEV-AS, has not be offered in several terms and no teach out is required.
EEC	4274	Early Childhood Assessment and Intervention for Children with Special Needs.	This course was part of PKPED which is no longer offered and the teach-out is completed.
EEC	4314	Social/Emotional Competence	This course was previously part of the PKPED degree which is no longer offered and the teach-out is completed.

## HEALTH SCIENCES AND VETERINARY TECHNOLOGY

### Program Updates:

Program Name	Program Code	Justification
Coding and Revenue Management	MEDCD-CT	The accrediting body issued changes to for the HIT-AS program which impacts the title of this embedded certificate program. The AS program's identified track and this certificate have been aligned with the same title: "Revenue Management (RM)".
Healthcare Data Management	HCINF-CT	The accrediting body issued changes to for the HIT-AS program which impacts the title of this embedded certificate program. The AS program's identified track and this certificate have been aligned with the same title: "Healthcare Data Management (RM)".
Nursing (R.N.)	NURSE-AS	The LPN Transitional subplan: Articulated credit is being reduced to 10 credits from 11 in order to align to FLDOE Gold Standard.* NUR 1142C - Application of Pharmacology Concepts in Nursing Therapy (1 credit) is being added to the 2nd Term in Program sequence.  *Pending approval of new written agreement

### Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
ATE	3344	Supervision in the Veterinary Hospital	Prerequisites, Major Learning Outcomes	This is a practical course that will prepare students for becoming part of an effective veterinary management team. This course will provide students the knowledge base and awareness of skills needed to become an effective member of the management

				team as first-level supervisory managers. <i>Note: Effective Summer 2021 (0590)</i>
DEH	1710	Biological Chemistry & Applied Nutrition	Course Credits, Major Learning Outcomes, Other	Requesting reduction of one credit hour in this course. Over the years the faculty have streamlined the activities, presentations and group engagement to present the information required for basic foundational knowledge of biological chemistry and nutrition. The material needed for a knowledge base and an analysis of a patient's diet for caries risk and periodontal health can be taught within a structured 1 credit course. The total number of credits for the program will not change with this request. <i>Note: Effective Summer 2021 (0590)</i>
DEH	1720	Preventive Dentistry	Course Credits, Other	Request is to increase the credit hours from 1 to 2 credit hours due to the need for more time within the classroom period to cover the numerous methods taught for health promotion and disease prevention in this course. The courses content focuses on developing knowledge of oral physiotherapy aids and their use for specific patient needs. One credit hour does not offer enough time for this important foundational course to teach the concepts of this skill set. The total number of credit hours for the program will not change with this request. <i>Note: Effective Summer 2021 (0590)</i>
DEH	2602	Periodontics I	Major Learning Outcomes	MLO and Objectives updated to current theory and practice
DES	1601	Emergencies in Dental Hygiene	Prerequisites, Major Learning Outcomes, Other	Upon review this entry course which is in the first semester of the Dental Hygiene program, does not have a co-requisite course assigned to it. This is important to avoid any incorrect registration of a student that is not enrolled in the dental hygiene program. All the other entry first semester courses have a co-requisite. There is no impact except avoiding incorrect registration. <i>Note: Effective</i>

				<i>Summer 2021 (0590)</i>
HIM	2510	Healthcare Quality and Performance Improvement	Major Learning Outcomes	The course is being revitalized since it has not been since its initial development. We are also removing the compliance portion since HIM1506 has been created.
NUR	4169	Evidence-Based Research Utilization	Major Learning Outcomes, Other	The previous course was taught using all instructor provided material. A new book has been approved by faculty to use as a required text for the course. Course assignments have been updated to be congruent with the content in the book. The course objectives and MLO's should reflect the new content.
NUR	4636	Community Health Nursing Theory	Major Learning Outcomes, Description, Other	Other Changes: Course Objectives Textbook The course has not had significant changes in recent years. Current events due to COVID are key motivating factors to reassessing the course. The course is revised to take a broader look at the purpose and function of global, public, and community health nursing.
NUR	4636L	Community Health Nursing Practicum	Major Learning Outcomes, Description, Other	The curriculum has changed in the College of Nursing. The Community Theory and Practicum courses will now be offered concurrently and the courses need to be modified so when taken together the content of the two courses enhances each other. At the same time, if not taken together the content can still be appreciated independently. In addition, COVID brings new content to be integrated.

Course Deactivations:

Course Prefix	Course Number	Course Title	Rationale
EMS	1931C	EMT Seminar	This course that has not been taught for at least five years. It is not a part of the current EMT and PM

			curriculum and should be deactivated.
EMS	2920	Paramedic Seminar	This course that has not been taught for at least five years. It is not a part of the current EMT and PM curriculum and should be deactivated.
EMS	1522C	General Pharmacology for the EMS Provider	This course is being deleted, with content moved into paramedic courses. We had to condense some of the paramedic curriculum in order to have the students finish in three semesters instead of four. We also deactivated EMS 2600C at the same time as EMS 1522C. We took away the requirement of HSC 1531 - Medical Terminology, although that class is still offered at SPC; just not required for PM. We increased the credits in some of the other paramedic courses to ensure we stayed at the 38 core credit hours required by the state.

## SCIENCE AND MATHEMATICS

### Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
AST	1002	Introduction to Astronomy	Major Learning Outcomes, Course Title, Description, Prerequisites, Other	Course had not been revised in several years. Course title was updated along with description and major learning outcomes to reflect more current content.

## SOCIAL AND BEHAVIORAL SCIENCES

### New Courses:

Course Prefix	Course Number	Course Title	Rationale
HUS	3020	Human Development Through the Lifespan	The purpose of this course is to show human services students and students in related fields how human interaction has an impact on their development as professionals in psychology, counseling, and other related fields.
HUS	3204	Advanced Group Dynamics	The purpose of this course is for students to develop skills and techniques for effective group counseling, as well as assuming a leadership role of a therapeutic group.

HUS	3332	Advanced Counseling & Interviewing Skills	This course builds essential counselor skills by identifying crucial elements of effective counseling.
HUS	3505	Ethics in Human Services	This course explores the legal, ethical, and professional choices faced by practicing human service professionals.
HUS	4315	Advanced Treatment & Management	This course examines the treatment plan as the primary document guiding the counselor and client through the treatment process.
HUS	4331	Assessment & Interventions in Mental Health	This course uses the current edition of the Diagnostic and Statistical Manual of Mental Disorders (DSM) as the initial instrument for assessment of psychological disorders. Students will learn how various interview techniques and psychometric testing are used in the overall assessment process.

Course Updates:

Course Prefix	Course Number	Course Title	What Is Being Changed	Rationale
HUS	4561	Social Problems and Policy	Prerequisites, Description, Major Learning Outcomes	The MLOs for this course were revised in preparation for online revitalization. <i>Note: Effective Summer 2021 (0590)</i>

March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** U.S. Department of Health and Human Services - Substance Abuse and Mental Health Services Administration - Mental Health Awareness Training Grants

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Health and Human Services by St. Petersburg College for the Mental Health Awareness Training Grant. Permission is also sought to accept an estimated \$625,000 in funding over a five-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The Substance Abuse and Mental Health Services Administration Mental Health Awareness Training (MHAT) grant seeks to increase mental health awareness among individuals who interact and come into contact with persons who may be experiencing or exhibiting symptoms of a mental disorder. The purpose of the program is to: (1) train individuals (e.g., K-12 school personnel, emergency first responders, law enforcement, veterans, armed services members and their families) to recognize the signs and symptoms of mental disorders; (2) establish linkages with school and/or community-based mental health agencies to refer individuals; (3) train emergency services personnel, law enforcement, fire department personnel, veterans, and others to identify persons with a mental disorder and employ crisis de-escalation techniques; and (4) educate individuals about resources that are available in the community for individuals with a mental disorder.

SPC and the Community Foundation of Tampa Bay (CFTB) are partnering to expand current efforts to raise awareness of the prevalence of mental health issues in the community, reduce the stigma, and provide viable skills to address mental health challenges. Leveraging current funding from CFTB for these efforts, the grant will support Mental Health First Aid (MHFA) training for public service professionals throughout the Tampa Bay area. The grant will also be used to support a full-time Mental Health Awareness Training Coordinator to coordinate trainings, develop materials, and conduct additional outreach.

The estimated period of performance will be from September 30, 2021 – September 29, 2026. The total project budget is projected to be \$625,000 over a five-year period, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Michael Ramsey, Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Belinthia Berry, Director Corporate College, recommend approval.

Attachment  
ks0301212

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** March 23, 2021

**Funding Agency or Organization:** U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration

**Name of Competition/Project:** Mental Health Awareness Training (MHAT)

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 09/30/21 **End:** 09/29/26

**Administrator:** Michael Ramsey

**Manager:** Belinthia Berry

**Focus of Proposal:**

The SAMHSA Mental Health Awareness Training (MHAT) grant seeks to increase mental health awareness among individuals who interact and come into contact with persons who may be experiencing or exhibiting symptoms of a mental disorder.

SPC and the Community Foundation of Tampa Bay (CFTB) recently partnered to provide Mental Health First Aid (MHFA) training to those who work in non-profits and regularly interact with the public. MHFA training helps raise awareness of the prevalence of mental health issues in the community, reduce the stigma, and provide viable skills to address mental health challenges. The MHAT grant will allow SPC and CFTB to build on these efforts and provide the MHAT training to an additional 1,750 public service professionals, for a total of 4,750 individuals trained throughout the Tampa Bay area, as well as 16 instructors. Training will be targeted towards school personnel, first responders, veterans' organizations, and other non-profit professionals. In learning to recognize signs of mental health issues, they can be better prepared to respond to those experiencing a mental health crisis and refer them to resources for help.

In addition, the MHAT grant will support the development of a consortium of community partners to implement a regional approach to mental health support for the broader Tampa Bay community. Partners will include Baycare, Love IV Lawrence, Gulf Coast Jewish Family and Community Services, and the Camaraderie Foundation. The consortium will develop mechanisms for tracking referrals to mental health service providers, and develop shared goals for establishing centralized online resources and monitoring regional mental health benchmarks for the entire Tampa Bay region.

Funding will also support a full-time Mental Health Awareness Training Coordinator to coordinate training and consortium logistics, develop materials and conduct additional outreach.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 238,384.00
Fringe	\$ 91,215.00
Material and Supplies	\$ 58,683.00
Travel	\$ 14,135.00
Contracts	\$ 166,000.00
Other	\$ 18,750.00
Indirect Costs	<u>\$ 37,833.00</u>
<b>Total Budget</b>	<b>\$ 625,000.00</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 625,000.00

Total amount from funder:

\$ 625,000.00

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No X Yes

Voluntary match or cost sharing:

No X Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):

1. Community Focus

Strategic Initiative(s):


1. Community Engagement



March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** U.S. Department of State – Increase & Diversify Education Abroad for U.S. Students (IDEAS)

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of State, by St. Petersburg College for the Increase & Diversify Education Abroad for U.S. Students (IDEAS) Grant. Permission is also sought to accept an estimated \$30,302 in funding over a 15-month period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The U.S. Department of State (DOS) is seeking to fund projects that increase institutional capacity to grow and diversify American student mobility in support of U.S. foreign policy goals. Projects should increase the number of students studying abroad for credit, diversify both the student abroad population and the destinations where they travel, and expand study abroad access through in-person and virtual events.

SPC has submitted a proposal to support the DOS's economic development, entrepreneurship, and public health policy goals through the creation of a virtual study abroad curriculum that can be integrated into existing courses offered by the College. Activities of this project include faculty travel to host countries to develop curriculum and strengthen institutional partnerships, bi-national instruction via virtual reality (VR) equipment with host countries, and outreach events to promote the study abroad program. Funding will support study abroad expansion through faculty travel to host countries, cultural event planning and implementation, and developing outreach presentations targeted to underrepresented students.

The estimated period of performance will be from June 1, 2021 – August 31, 2022. The total project budget is projected to be \$30,302 over a 15-month period, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President of Academic Affairs; Catherine Kennedy, Associate Vice President, Academic Affairs & Partnership; Suzanne L. Gardner, General Counsel; Frank Jurkovic, Director of International Programs, recommend approval.

Attachment

ks03012022

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** March 23, 2021

**Funding Agency or Organization:** U.S. Department of State

**Name of Competition/Project:** Increase & Diversify Education Abroad for U.S. Students (IDEAS)

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 6/01/2021      **End:** 8/31/2022

**Administrator:** Catherine Kennedy

**Manager:** Frank Jurkovic

**Focus of Proposal:**

The U.S. Department of State is providing funds for projects that expand and diversify U.S. student mobility abroad. Obstacles such as work schedule conflicts and financial limitations have been exacerbated by travel restrictions caused by COVID-19, leaving little opportunity for students to study abroad. These barriers present a need to expand study abroad programs with resources that will provide equal opportunity for all students to gain international experience.

SPC has submitted a proposal, named the *SPC Virtual Abroad project*, that is an integration of a simulated study abroad learning experience into select courses that SPC offers. SPC faculty will visit partner institutions in Northern Ireland, Columbia, and South Africa to create a curriculum and network with faculty and business professionals in the area. Cultural experiences and on-ground exploration of the host country by SPC study abroad faculty will help guide course lectures and discussions with students.

The project will also provide a space, via virtual reality (VR) equipment, for students to discuss various course-related topics as they affect the United States and country of study. The virtual space will bring forth collaboration in finding resolutions for global problems, while applying the same analytical skills to bring about change in their workplace and communities.

Targeted outreach presentations to underrepresented student populations and campus-wide cultural activities will give exposure to the opportunities the abroad program offers. This access to study abroad learning helps bridge the gap that financial limitations and social barriers create and develops students' critical skills to function in a multi-cultural workplace.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services for 15 months. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 3,657
Fringe	\$ 658
Travel	\$ 7,125
Materials & Supplies	\$ 5,474
Other Direct Costs	\$ 999
Program Activities	\$ 4,800
Indirect Costs	<u>\$ 7,589</u>
<b>Total Budget</b>	<b>\$ 30,302</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 30,302

Total amount from funder:

\$ 30,302

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No  Yes

Voluntary match or cost sharing:

No  Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):

1. Student Success
2. Growth and Empowerment
3. Equity

Strategic Initiative(s):

1. Academic Excellence
2. Economic Mobility

March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** U.S. Department of Education – TRIO Educational Opportunity Centers Program

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education, by St. Petersburg College for the Educational Opportunity Center (EOC) Program Grant. Permission is also sought to accept an estimated \$1,160,250 in funding over a five-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The purpose of the Educational Opportunity Centers (EOC) program is to increase the percentage of low-income and first generation individuals who successfully pursue postsecondary educational opportunities. This program would provide information regarding financial and academic assistance available for qualified adults who want to enter or continue to pursue a program of postsecondary education, as well as offer and assist in improving the financial and economic literacy of program participants. Services will be provided to 850 low-income and first-generation individuals annually. As a result, participants will be equipped to successfully enter into postsecondary education, both academically and financially. SPC is proposing to create the Pinellas County EOC, partnering with various community organizations to assist with the identification and service of target groups and those underrepresented in postsecondary education, including Hispanic serving organizations, the United Way and non-profits serving youth aging out of foster care.

The estimated period of performance will be from September 1, 2021 through August 31, 2026. The total project budget is projected to be \$1,160,250 over a five-year period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director Retention Services, recommend approval.

Attachment

ks0301211

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** March 23, 2021

**Funding Agency or Organization:** U.S. Department of Education

**Name of Competition/Project:** Educational Opportunity Centers (EOC)

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 9/1/21      **End:** 8/31/26

**Administrator:** Misty Kemp

**Manager:** TBD

**Focus of Proposal:**

St. Petersburg College’s Educational Opportunity Centers (EOC) Program will provide services to 850 individuals per year across Pinellas County who seek to enter or continue to pursue a higher education, with a concentration on those who have been identified as low-income and first-generation college students. The program has been designed to include an array of high-quality services tailored to each individual. Facilitated by dedicated Postsecondary Advisors (PSA), the primary program activities include: a comprehensive public information campaign, support completing financial aid and college applications, academic tutoring, preparation for college entrance exams, guidance regarding alternative educational programs, assistance with course selection, information on and assistance with federal student financial aid, college admissions and educational and financial counseling services. To ensure proper administration and monitoring of these activities, the PSAs and participants will collectively develop a personalized roadmap, an Individual Education Plan (IEP), which will assess barriers and apply strategies to support them as meet their educational goals.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 704,069
Fringe	\$ 290,482
Travel	\$ 32,000
Supplies	\$ 18,000
Other (Licenses, printing, testing)	\$ 29,750
Indirect Costs	<u>\$ 85,949</u>
Total Budget	\$ 1,160,250

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind)

matches listed below) \$ 1,160,250  
 Total amount from funder: \$ 1,160,250  
 Amount/value of match: Cash: N/A  
 In-kind: N/A

Required match or cost sharing: No  Yes  
 Voluntary match or cost sharing: No  Yes  
 Source of match/cost sharing: N/A  
 Negotiated indirect cost: N/A  
 (Fixed) administrative fee: N/A  
 Software/materials: N/A  
 Equipment: N/A  
 Services: N/A  
 Staff Training: N/A  
 FTE: N/A  
 Other: N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):
 

1. Student Success
2. Growth and Empowerment


Strategic Initiative(s):
 

1. Recruitment and Retention Plan
2. Community Focus

March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** University of Central Florida, Florida Center for Students with Unique Abilities – Florida Postsecondary Comprehensive Transition Program – Application Renewal

**Approval is sought to renew the program application to be submitted to the Florida Center for Students with Unique Abilities at University of Central Florida. This approval will allow the College to continue the Florida Postsecondary Comprehensive Transition Program, Titans-UP, as detailed in Florida Statute 1004.6495 which establishes parameters for public and private institutions of higher education to develop postsecondary transition programs for individuals with intellectual disabilities.**

The development of Titans-UP program was in direct response to state legislation changes, which provide students with intellectual disabilities a traditional high school diploma and therefore direct access to Florida College System institutions, such as SPC. Developing this program at SPC, including accessing the related start-up grant funding, was also highlighted during College's 2018 Civil Rights Compliance Onsite Review, which identified this as an area of concern/recommendation.

Administered through the University of Central Florida (UCF), the goals of the FPCTP include: 1) Increasing independent living, inclusive and experiential postsecondary education, and employment opportunities for students with intellectual disabilities through degree, certificate, or non-degree programs; and 2) Establishing a statewide coordinated effort for the dissemination of information regarding programs and services for students with disabilities; and 3) Establishing a national tutor and mentor certification program to support retention and completion.

In order to continue program efforts, SPC must demonstrate continued support from leadership and the BOT. The components of the continuation application increase provisions for supported employment, on the job training, and internships for the target population. In addition, the College will add a national certification to train and hire tutors and mentors working with underrepresented populations on retention and completion efforts. Programs must support students with intellectual disabilities who are seeking to continue academic, career and technical, and independent living instruction as well as prepare students for gainful employment. Program students must also be socially and academically integrated with non-disabled students to the maximum extent possible. SPC's program, Titans-UP, was designed to begin with recruiting 10 students for the Fall 2019 cohort. The Titans-UP program continues recruitment efforts with the potential for 20 enrolled students in the Fall 2021 term. Students are assessed upon entry and guided towards program specific career offerings with the goal of completing a certificate or industry certification within two years. Students continue to have the opportunity to participate in the college experience through in- and out-of-class activities, involvement with Student Life and Leadership as well as workforce and internship training.

Through the program, students continue to have the ability to apply for scholarships directly through UCF to assist with out of class support and course material needs. Conversations related to program sustainability will continue throughout the program development phase, including how to leverage outside resources including private funders, scholarships through the Florida Center for Students with Unique Abilities, vocational rehab funding and federal financial aid.


Jamelle Conner, Vice President, Student Affairs; Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director, Retention Services, recommend approval.



March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Agreement with Honorlock, Inc., for online proctoring services

**Approval is sought to enter into a contract with Honorlock, Inc. to provide licenses and proctoring services for online students through integration of services with D2L.** The Agreement will commence on March 19, 2021 and will continue for a period of one year.

St. Petersburg College utilizes Honorlock for proctoring resources and services to authenticate, monitor, and record examinations for classes that are online, including those more recently shifted to the online platform. Between March 27, 2020 and February 2, 2021, Honorlock has been used by 329 faculty to proctor over 110,000 assessments.

The Agreement would provide college-wide online test proctoring services (for classes and placement testing), which includes verifying student identity, a recording of the test proctoring session, and AI flags of any potential academic integrity incidents, as well as the option of a live proctor who would “pop-in” when suspected academic integrity issues occur.


This Agreement (as part of a state contract) is for a FTE of 18,921 students and live proctor pop-in services for 13,000 students for a total cost of \$338,131.00 over a one-year period.

Matthew Liao-Troth, Vice President, Academic Affairs; Christopher Harvey, Executive Director, Academic Technologies; and Suzanne Gardner, General Counsel, recommend approval.

March 23, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Spot Survey #2, Version 11, Caruth Health Education Center

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 30, 2017, adding:

- Recommendation 8.016, for Remodeling of the Caruth Health Education Center, (Site 8), Facility #61, 7200 66<sup>th</sup> Street North, Clearwater, FL 33781, as required by Section 1013.31, Florida Statutes.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services

AMENDMENT #11  
EDUCATIONAL PLANT SURVEY dated June 30, 2017  
St. Petersburg College  
May 23, 2021

Pursuant to Section 103.31, Florida Statutes, administrative staff of St. Petersburg College has conducted an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 30, 2017. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendation is made.

**Site 8: Caruth Health Education Center**

Recommendation #8.016, Building 61, Caruth Health Education Center,

- Remodel room 283, from Chairman Office to Corridor, 283
- Remodel room 283A, from Office to Simulation Lab 284
- Remodel room 284, from Faculty Office to Simulation Lab 284
- Remodel room 285, from Vestibule to Simulation Lab 284
- Remodel room 286, from Related Instruction to Simulation Lab 285 & 286
- Remodel room 286, from portion of Related Instruction to Simulation Lab Control Room 287C
- Remodel room 288A, from Faculty office to Storage 288A
- Remodel room 288B, from Storage to Storage 288A

Approved by the Board of Trustees of St. Petersburg College on March 23, 2021.

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Tonjua Williams, President of the College  
And Secretary to the Board of Trustees  
St. Petersburg College

O&P BUILDING



ST. PETERSBURG COLLEGE - FACILITIES PLANNING & INSTITUTIONAL SERVICES

# MAIN BUILDING - SECOND FLOOR CARUTH HEALTH EDUCATION CENTER

SCALE: NOT TO SCALE

SITE: 08 - HEC

BLDG: 0061

SHEET  
61-2



updated 11/6/15

11/6/2015

**FLORIDA COLLEGE SYSTEM**  
**ROOM INVENTORY**  
 2019-20 SUMMER TERM SUBMISSION  
 ST. PETERSBURG COLLEGE

SITE: HEALTH EDUCATION CEN FACILITY: CARUTH HEALTH

STATUS: PERM    CONDITION: REM-C    OWNERSHIP: Fee Simple

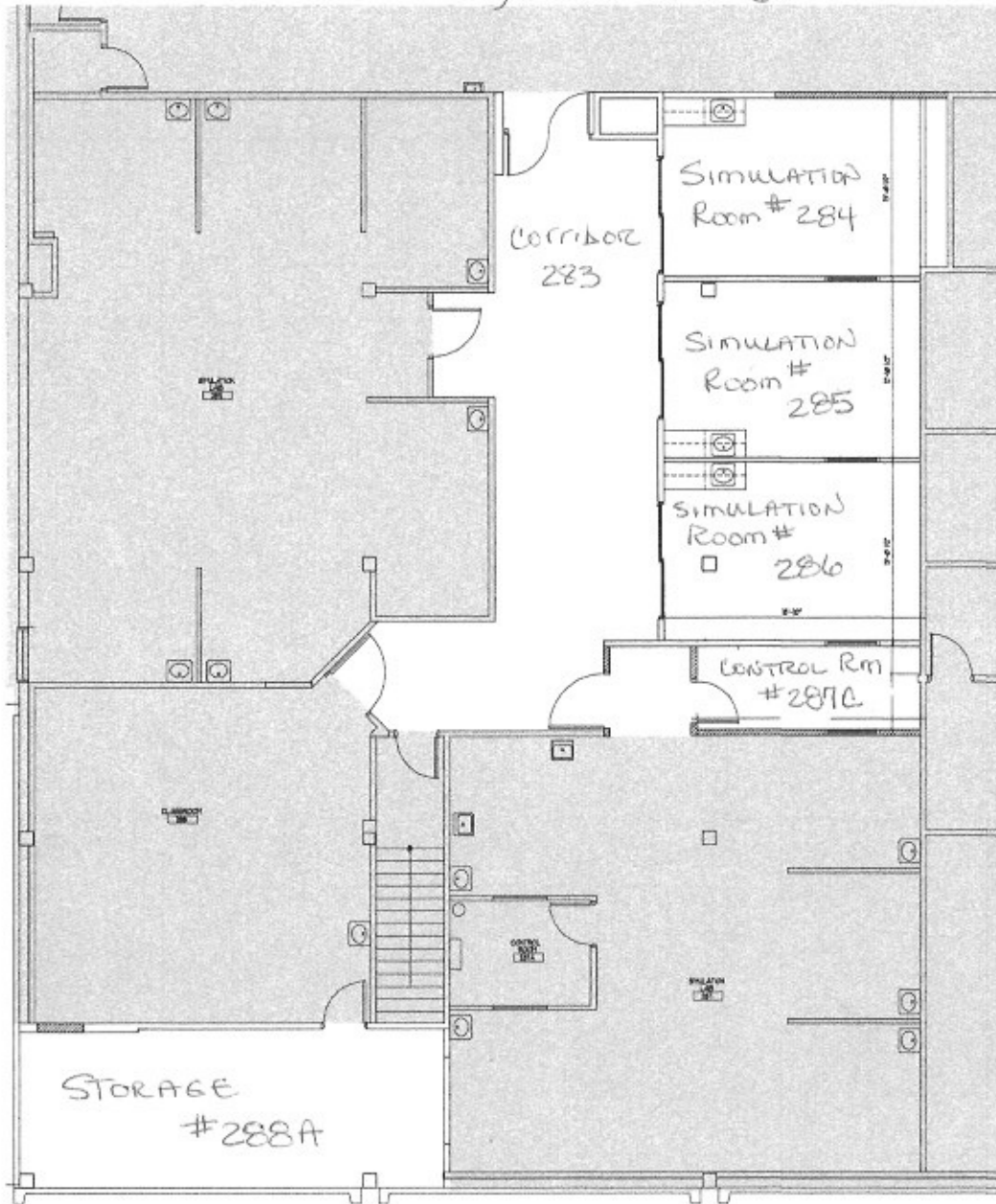
SITE NO	FACILITY NO	ROOM									
		PREFIX	NUMBER	SUFFIX	NAME	USE CD	SQ FT	ICS CD	STATIONS	JOINT USE (JUF) OR NOT	CONDITION
8	61		0274	B	CLASSROOM	110	824	12303010	33	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	C	CLASSROOM	110	828	12303010	33	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	D	CLASSROOM	110	928	12303010	37	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	E	OFFICE	310	105	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	F	OFFICE	310	80	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	G	OFFICE	310	90	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	H	OFFICE	310	120	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	J	CORRIDOR	20	468	90000000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0274	M	LAB STORAGE	215	66	12399010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0275		FACULTY OFFICE	310	88	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0276		FACULTY OFFICE	310	88	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0277		FACULTY OFFICE	310	88	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0278		FACULTY OFFICE	310	88	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0279		FACULTY OFFICE	310	84	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0280		FACULTY OFFICE	310	84	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0282		FACULTY OFFICE	310	96	12300000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0283		CHAIRMAN OFFICE	310	132	12302000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0283	A	OFFICE	310	94	12302000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0284		FACULTY OFFICE	310	96	12302000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
			0285		VESTIBULE	20	176	90000000	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY
	0286		RELATED INSTRUCTION	212	420	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0287		TEACHING LAB	210	1191	12303010	8	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0288		RELATED INSTRUCTION	212	585	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0288	A	FACULTY OFFICE	310	227	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0288	B	STORAGE	215	98	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0289		TEACHING LAB	210	1390	12303010	9	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		
	0289	A	STORAGE	215	23	12303010	0	NOT JOINT-USE FACILITY(JUF)	SATISFACTORY		

*Sim Lab*

*Storage*

# CARUTH HEALTH EDUCATION CENTER ICU SIMULATION LABS

## SITE B, BUILDING 61



**DIMENSION FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

DIMENSIONS LEGEND	
	IMAGINE CENTER LINE OF METAL WALL
	IMAGINE FACE OF MASONRY
	IMAGINE FACE OF FLOOR/CEILING FINISH

MILLION \$  
 1000000  
 900000  
 800000  
 700000  
 600000  
 500000  
 400000  
 300000  
 200000  
 100000  
 0

JOHN B. COLE ARCHITECTS  
 ENGINEERS & ARCHITECTS  
 1000 UNIVERSITY AVENUE, SUITE 1100  
 HOUSTON, TEXAS 77002  
 TEL: 713/765-1100  
 FAX: 713/765-1101  
 WWW.JBCOARCH.COM

St. Petersburg College  
**SPC**  
 SPC - ICU SIMULATION LAB  
 BUILD-OUT AT HEC.  
 1000 UNIVERSITY AVENUE, SUITE 1100

REVISION OF CHANGES		
YES	DATE	DESCRIPTION

BILL OF MATERIALS		
YES	DATE	DESCRIPTION

PLANS BY: JBCO ARCHITECTS  
 DRAWING NO.: 14-14-14  
 SCALE: REFER TO SHEET  
 SHEET NO.:

**A1.4**

## Leepa-Rattner Museum of Art (LRMA)

### March 2021 Report for SPC BOT

#### LRMA Fundraising

- In February 2021, LRMA brought in a total of \$4,971.04 in Educational Class Revenues, Memberships and Donations.

#### LRMA Exhibitions:

- LRMA's latest exhibitions are open to the public
  - o *About Face: Celebrating Diversity* in LRMA's Works on Paper Gallery
  - o *Jared Ragland & Cary Norton: Where You Come From Is Gone - Where You Come From is Gone* on view in the North Galleries of the Museum
  - o *Leonard Baskin: Native American Portraits* and a collaborative exhibition of Native American Artist works from the collections of the Museum and the St. Petersburg College Foundation in the center galleries of the Museum.

#### LRMA Programming

- Online educational classes for the Museum continue to be both popular and a source of revenue generation
  - o . Upcoming classes include:
    - Tampa Bay History – April 2021
- Upcoming programs include:
  - o Collaborative Program with the Seminole Tribe of Florida (TBD)
  - o Virtual Happy Hour – Tuesdays 5:30 – 6:30pm
  - o Focus Friday – March 5<sup>th</sup> at Noon
  - o Meet Me At The Museum: The Leepa-Rattner Museum of Art Honors Native American Women During Women's History Month - A Program with the Palm Harbor History Museum, Wednesday March 17<sup>th</sup>
  - o Virtual Gallery Talk: Leonard Baskin's Native American Portraits – Thursday, March 18<sup>th</sup> at 5:30pm
  - o Private Guided Tour of the Historic Jungle Prada Site – Saturday, March 27<sup>th</sup> at 11:30am.
- New online educational content continues to be popular and has high visitation including:
  - o Women's History Month: Native American Women  
<https://leeparattner.org/learn/lrmahome-online-programs/womens-history-month-2021/>
  - o In The Land of War Canoes: The Impact and Influence of Edward Curtis' Silent Film on Contemporary Native American Art and Artists  
<https://leeparattner.org/learn/lrmahome-online-programs/edward-curtis-in-the-land-of-war-canoes/>



## March Report for Spring 2021 ~

# INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

### *March 2021*

#### **Programs**

**March 5, 2021 (8:00 pm-9:00 am)**

#### **Health Equity Series I- Institute for Strategic Policy Solutions and Leadership St. Pete Alumni Association**

Understanding Population Health Amid COVID

ISPS hosted Stephanie Reed, Ph.D. who examined what makes up population health disparities and the factors that impact health equity. Tim Dutton of Unite Pinellas also contributed to the conversation on the specific factors that impact our health.

**March 19, 2021 (11:30 am to 1:00 pm)**

#### **Guardianship Series II- Institute for Strategic Policy Solutions, Fisher and Sauls and the Brennan Law Firm**

Continuation of Guardianship issues

Part II of the series explored the more specific issues regarding guardianships or guardian advocates for young people who are reaching adulthood and have a disability that impacts their ability to make decisions about their care and their property.

**March 25, 2021 (1:00 pm to 2:00 pm)**

#### **Cyber-Security and the Case of Oldsmar? What Happened!**

Speaker, John Just is a national leader in eLearning and has provided expert advice to many enterprises across the United States, including Fortune 500 and nonprofit firms. He is currently the Senior Vice President of KnowBe4. Speaker James McQuiggan, CISSP, is a 20-year security veteran and Security Awareness Advocate for KnowBe4. James is also a part time faculty professor at Valencia College in the Engineering, Computer Programming & Technology Division. The speakers will discuss what hacking is, why it happened in our small area and the greater impact.

**March 26, 2021 (11:30 am to 1:00 pm)**

#### **Regional Economic Outlook 2021**

ISPS partners with the Seminole Chamber of Commerce to host the Regional Economic Outlook with Jerry Parrish.





## Palladium Board Report March 2021

1. The Palladium launched a six-show ***Palladium Live*** streaming series on Friday, March 5<sup>th</sup>. The series continues through the end of April. Shows feature top Palladium performers and include jazz, blues, chamber music and dance.
2. Our partnership with WUSF Radio continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. The March 5<sup>th</sup> concert will be excerpts from our John Lamb Birthday concert from 2019.
3. Plans are underway to host Gulf Coast Dance and the Tampa Bay Symphony events with small audiences and live video streaming. Florida Orchestra and American Stage Theater have expressed interest in hosting similar events. In addition, several dance studios have reserved the theater for recitals with very limited audiences in April and May.
4. The ***Palladium Creative Class of 2021*** fellowship program launched in March and will provide 11 local performers \$2,500 each to create new shows for the theater. This was supported by a donor gift. For more details visit:  
<https://mypalladium.org/creative-class-of-2021/>.

# ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 2/28/2021

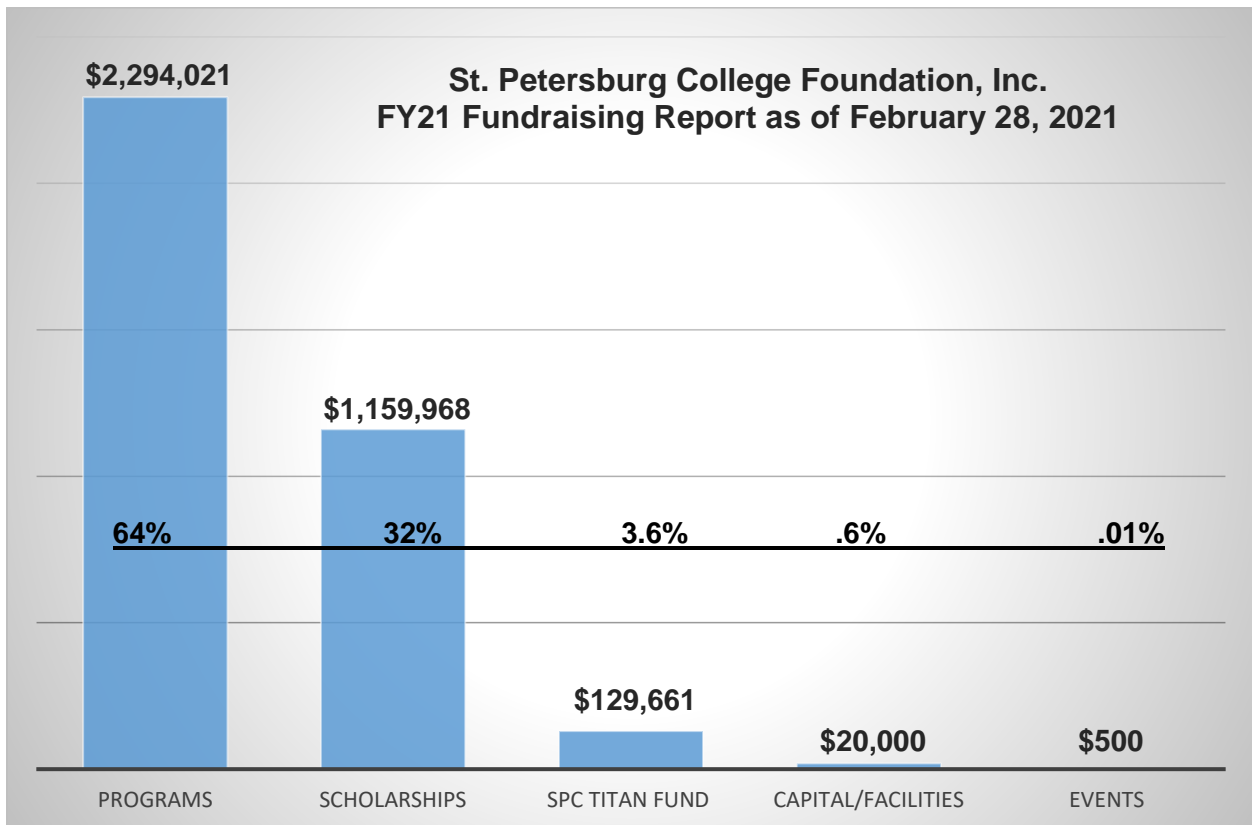
**Board Members:** Joseph G. Blanton, Jaelyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Steven R. Shepard (Chair), Shan Shikarpuri, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

## Fundraising Report

**Fundraising Goal;** As of February 28, 2021, the Foundation has raised over \$3.6M\* in donor contributions.

- \$1,159,968 was raised for SPC student scholarships
- \$2,294,021 for College program support.
- \$129,661 for the SPC Titan Fund

The donations received through February 28, 2021 met 116% of the Foundation's fundraising goal for the fiscal year ending March 31, 2021.



*\*A correction was made in last month's report due to duplications.*

As of February 28, 2021, the Foundation provided the following support to SPC:

- \$1,635,511 in scholarships to SPC students.
- \$1,298,590 in program support, providing support to such programs as
  - Hough Family Health Education Program
  - Palladium Theater
  - College of Nursing
  - College of Education
  - Fire Science Department
  - Alumni Association Awards
  - SPC Institute for Strategic Policy Solutions
  - Cecil B. Keene Summer Program
  - Leepa Rattner Museum of Art
  - Students Trip to Tallahassee
  - Brother to Brother Program
  - Men Achieving Excellence / Women on the Way Programs

**Current Highlights:**

- Juvenile Welfare Board of Pinellas County - \$54,000 to support the Juvenile Welfare Board Scholarship Fund
- Duke Energy Foundation - \$50,000 for the Duke Energy Diversity in Energy Initiative Program
- Monthly series highlighting planned giving
- One on One interviews with community members regarding the Case for Support for 100th Comprehensive Campaign
- Two art shows (one at DT and one at Clearwater) in partnership with LMRA
- 2<sup>nd</sup> Installment of the SPC Foundation Coffee Series – Perfecting your Elevator Pitch – We had 25 alumni and students attend this virtual workshop held on Saturday, February 27<sup>th</sup>.

February 28, 2021

**MEMORANDUM**

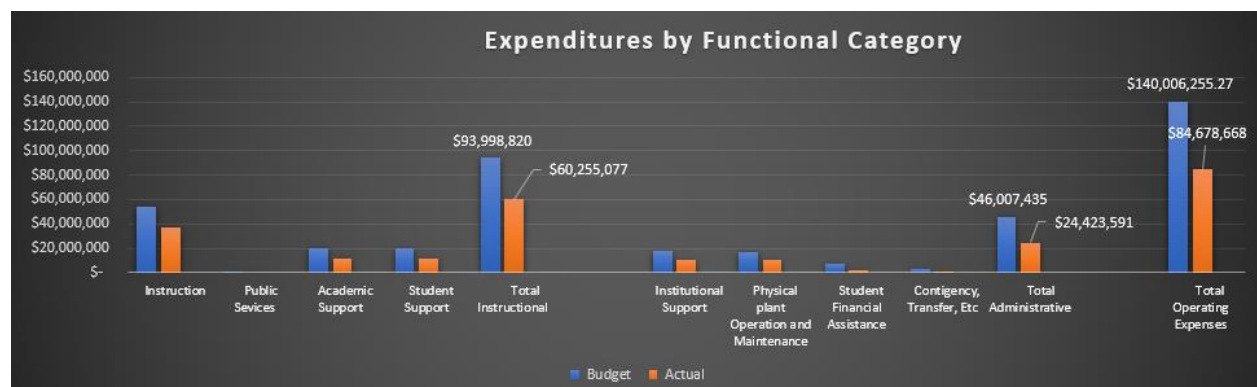
**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President

**SUBJECT:** Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

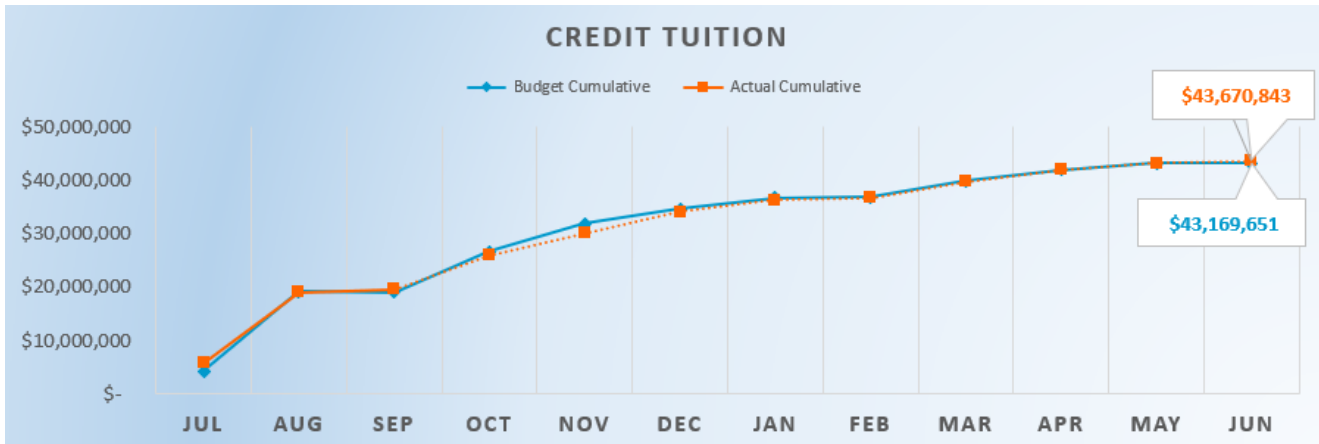
**The FY20-21 fund 1 operating budget report through February 28, 2021, is attached.**

As of February 28, 2021, the overall revenue is \$97.8M, which represents 70% of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$68.5M or 64% of the total budget of personnel expenses. Instructional personnel expenses account for \$56.1M and \$12.4M for Administration personnel expenses. Current and capital expense totals \$15.6 M (50.6%) and \$532.6K (26.1%), respectively. The net balance of revenue less expense is \$13.1M.

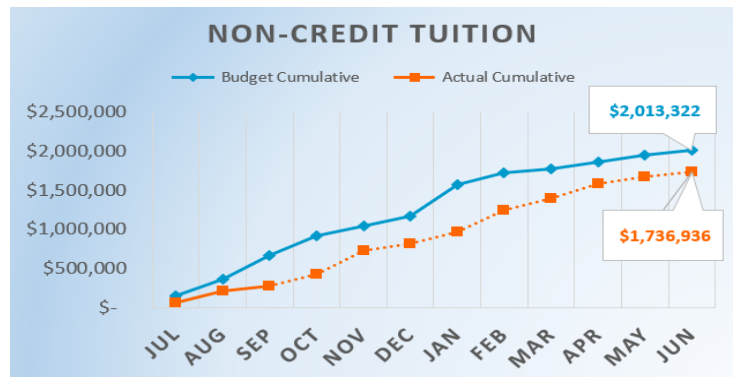


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

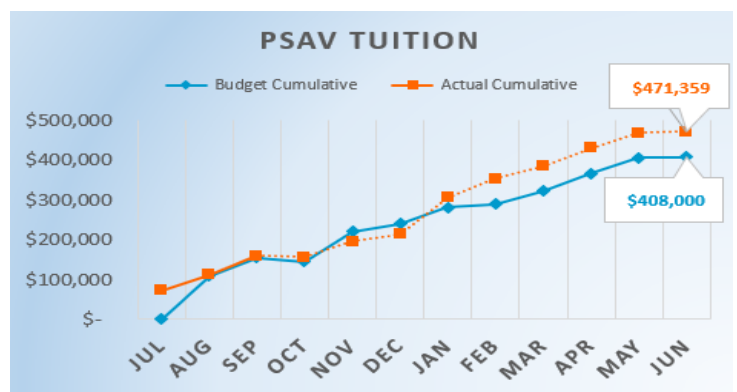
**Credit Tuition Revenue** – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of February 28, 2021, the tuition projection is \$500K above the budgeted amount.



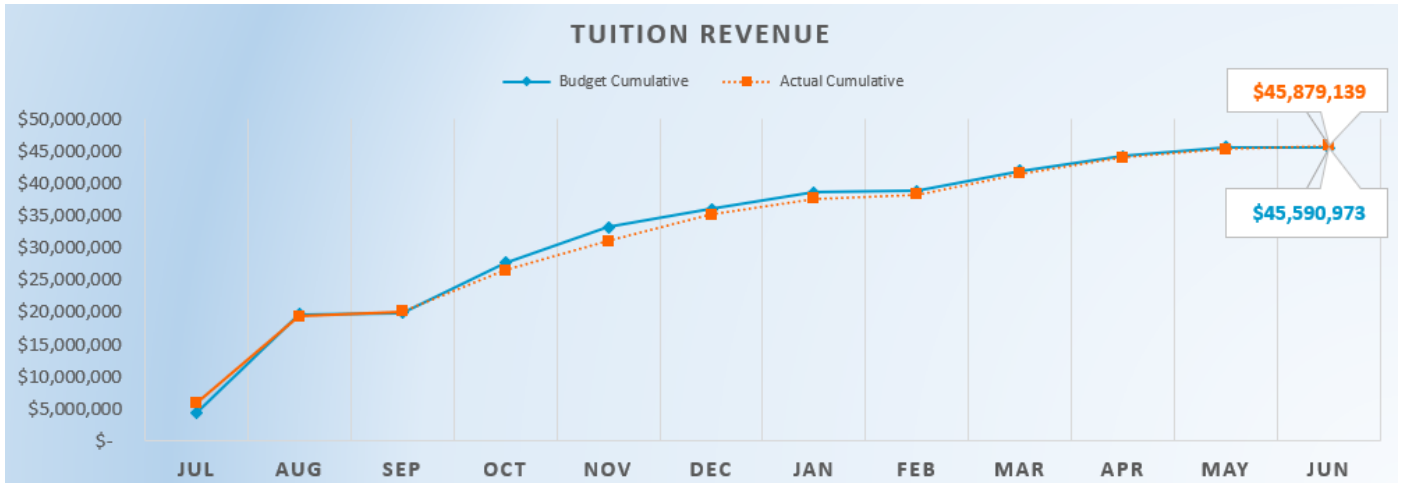
**Non-Credit Tuition Revenue** – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of February 28, 2021, the tuition projection is \$276K below the budgeted amount. \*The chart does not include the Rapid Credentials.



**Postsecondary Adult Vocational Tuition Revenue** – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of February 28, 2021, the tuition projection is \$63.3K above the budgeted amount.



**Total Tuition Revenue** - The chart below displays the total operating tuition budget to the trending projected amount. As of February 28, 2021, the overall tuition projection is \$288K above the budgeted amount.



Hector Lora, Vice President, Budgeting.

Attachment



**Operating Budget Report**  
February 28, 2021

	Budget	Actual	% of YTD
<b>Revenue</b>			
Student Tuition	\$ 45,590,973	\$ 38,078,795	84%
State Appropriation - FCS	\$ 62,444,891	\$ 42,580,944	68%
State Appropriation - Lottery	\$ 10,481,424	\$ 1,970,508	19%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 1,193,231	48%
Learning Support Access Fee	\$ 1,448,167	\$ 1,118,718	77%
Distance Learning Fee	\$ 3,596,130	\$ 4,901,833	136%
Technology Fee	\$ 2,230,419	\$ 1,816,363	81%
Lab Revenue Fees	\$ 1,902,742	\$ 1,273,618	67%
Industry Certifications	\$ 700,000	\$ -	0%
Other Revenues	\$ 4,964,169	\$ 3,361,507	68%
Other Student Fees	\$ 732,800	\$ 397,619	54%
Fund Transfers In	\$ 2,000,000	\$ 1,184,653	59%
Reserve	\$ 1,424,212	\$ -	0%
<b>Total Revenue</b>	<b>\$ 140,006,255</b>	<b>\$ 97,877,790</b>	<b>70%</b>

	Budget	Actual	% of YTD
<b>Personnel &amp; Benefits</b>			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 16,123,668	68%
Administrative & Professional	\$ 24,429,658	\$ 15,613,214	64%
Career Service (includes OT)	\$ 17,667,689	\$ 10,793,868	61%
Adjunct	\$ 7,931,912	\$ 4,992,266	63%
Supplemental	\$ 4,258,982	\$ 3,128,184	73%
Other Personnel Services (OPS)	\$ 1,686,557	\$ 769,718	46%
Student Assistants	\$ 422,851	\$ 86,180	20%
Health Insurance	\$ 14,228,379	\$ 8,652,480	61%
Other Benefits	\$ 12,372,915	\$ 8,345,978	67%
Other Personnel Expenses	\$ 304,955	\$ -	0%
<b>Total Personnel &amp; Benefits</b>	<b>\$ 107,049,942</b>	<b>\$ 68,505,555</b>	<b>64%</b>

<b>Current Expense</b>			
Bad Debt/Unemployment	\$ 945,600	\$ (9,470)	-1%
Insurance (Non Health)	\$ 2,688,420	\$ 1,855,125	69%
Repairs & Maint	\$ 979,626	\$ 578,137	59%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 2,146,054	81%
Services and Fees	\$ 4,434,188	\$ 2,931,097	66%
Materials and Supplies	\$ 3,889,122	\$ 1,742,380	45%
Travel	\$ 394,947	\$ 18,798	5%
Utilities	\$ 5,195,058	\$ 3,376,956	65%
Other Current Expense	\$ 6,118,037	\$ 659,893	11%
Tech Expense/Licensing	\$ 3,627,486	\$ 2,341,479	65%
<b>Total Current Expense</b>	<b>\$ 30,912,326</b>	<b>\$ 15,640,448</b>	<b>51%</b>

<b>Capital</b>			
Computer Refresh Leases	\$ 1,753,697	\$ 467,882	26.7%
Capital Purchases	\$ 290,290	\$ 64,783	22.3%
<b>Total Capital</b>	<b>\$ 2,043,987</b>	<b>\$ 532,665</b>	<b>26.1%</b>

<b>Total Operating</b>	<b>\$ 140,006,255</b>	<b>\$ 84,678,668</b>	<b>60.5%</b>
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<b>Balance</b>	<b>\$ -</b>	<b>\$ 13,199,122</b>	
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**Operating Budget Report**  
February 28, 2021

	Budget	Actual	% of YTD
<b>Revenue</b>			
Student Tuition & Fees	\$ 55,501,231	\$ 47,586,946	86%
State Funding	\$ 76,116,643	\$ 45,744,683	60%
Other Revenues	\$ 4,964,169	\$ 3,361,507	68%
Fund Transfers In	\$ 2,000,000	\$ 1,184,653	59%
Reserves	\$ 1,424,212	\$ -	0%
<b>Total Revenue</b>	<b>\$ 140,006,255</b>	<b>\$ 97,877,790</b>	<b>70%</b>
<b>Expenses</b>			
Instruction	\$ 53,615,605	\$ 36,817,390	69%
Public Services	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 12,117,788	60%
Student Support	\$ 20,171,721	\$ 11,319,898	56%
<b>Total Instructional</b>	<b>\$ 93,998,820</b>	<b>\$ 60,255,077</b>	<b>64%</b>
Institutional Support	\$ 18,426,657	\$ 11,034,243	60%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 10,741,997	63%
Student Financial Assistance	\$ 7,585,419	\$ 2,146,054	28%
Contingency, Transfer, Etc	\$ 2,855,152	\$ 501,297	18%
<b>Total Administrative</b>	<b>\$ 46,007,435</b>	<b>\$ 24,423,591</b>	<b>53%</b>
<b>Total Operating Expenses</b>	<b>\$ 140,006,255</b>	<b>\$ 84,678,668</b>	<b>60%</b>
<b>Balance</b>	<b>\$ 0</b>	<b>\$ 13,199,122</b>	