

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, April 20, 2021 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The following Board members were present: Chair Katie Cole, Vice Chair Thomas Kidwell, Jason Butts, Deveron Gibbons and Nathan Stonecipher. Also present were Tonjua Williams., President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, April 20, 2021 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

21-108. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
APRIL 20, 2021

ST. PETERSBURG COLLEGE
EPICENTER (1-453)
13805 58th Street N
CLEARWATER, FL

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. Announcements
 - 1. Introduce New Trustee Jason Butts
- B. SPC Spotlight

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of March 23, 2021 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

- 1. Workforce Development Update – Mr. Michael Ramsey, Dean, Workforce Development (*Presentation*)

B. BUDGET AND FINANCE

- 1. Fiscal Year 2020-2021 Projected Year End – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)
- 2. FY2021-2022 Budget Planning Timeline & Highlights – Dr. Hector Lora (*Presentation*)

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

VII. CONSENT AGENDA

- A. OLD BUSINESS (items previously considered but not finalized)
- B. NEW BUSINESS
 - 1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
 - ii. Equity Report (*Action*)
 - 2. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Program: Fire Service Wellness and Safety Training (*Presentation*)
 - b. NSF – Scholarships in STEM (S-STEM) (*Action*)
 - 3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
 - a. Contract Renewal between St. Petersburg College and EdFinancial Services, LLC for Call Center Operations (*Action*)
 - b. Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service (*Action*)
 - 4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION AND CONSTRUCTION
 - a. Project Number 1707-G-21-8, ICU Simulation, Health Education Center (*Action*)
 - 5. OTHER
 - a. Sale of Tarpon Springs Parcel (*Action*)
 - b. Authorization to Close on District Office Sale (*Action*)
 - c. Decertification and Dissolution of the Leepa-Rattner Museum of Art, Inc. (LRMA) as a Direct Support Organization of St. Petersburg College (*Action*)

VIII. INFORMATIONAL REPORTS

- A. Direct Support Organization
 - 1. Leepa-Rattner Museum (LRMA) (*Information*)
 - 2. Institute for Strategic Policy and Solutions (*Information*)
 - 3. St. Petersburg College Foundation (*Information*)

- B. Palladium at St. Petersburg (*Information*)
- C. Fiscal Year 2020-21 College General Operating Budget Report with Tuition Revenue Projections (*Information*)
- D. Quarterly Report of Contract Items (*Information*)
- E. Quarterly Report of Dell Financial Agreements (*Information*)
- F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- G. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*Information*)
- H. Removal of Certain Assets from Property Inventory (*Information*)

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

May 18, 2021, EpiCenter, 1-453

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting April 20, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: April 9, 2021

21-109. Under Item I, Call to Order

The meeting was convened by Chair Cole at 9:00 a.m. The invocation was given by Trustee Gibbons and was immediately followed by the Pledge of Allegiance.

21-110. Under Item II-A, Announcements

1. Introduce New Trustee Jason Butts

Chair Cole gave a warm welcome to new trustee Jason Butts, appointed by the governor a few weeks ago (to replace Vice Chair Bello on the Board of Trustees (BOT)).

Mr. Butts: I’m very excited to be here. Thank you very much.

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

21-111 Under Item II-B, SPC Spotlight

Dr. Williams offered the following spotlights, indicating they were a small part of the good things happening at SPC: Seven SPC students were named to the All-Florida Academic Team. The Model UN team captured the prestigious Delegation award, placing in the top 10% of colleges nationwide. Angela Lee, a head delegate, was honored with the Outstanding Delegate award for her work in her committee. Croatia, Germany, St. Vincent, and the Grenadines were represented. The Institution for Strategic Policy and Solutions had a golf tournament for National Autism Awareness Month; Dr. Kimberly Jackson and her team generated \$41,000. FCAN announced the Florida 2021 FAFSA winners. SPC was a part of that, with Collegiate High School selected as MVP for highest FAFSA completion rates in Florida. Thank you Dr. Conner and the financial aid office and Association VP for Collegiate High School. Under Medical Town Emergency Services, Dr. Eric Carver was selected as chairman of Pinellas County Emergency Medical Services Advisory Council, established by Pinellas County Commissioners.

21-112. Under Item III, Comments

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

- A. Board Chair: Dr. Cole congratulated the winners from the Titan Awards ceremony and indicated that, not only do the winners deserve great kudos, but the presenters and technical staff as well. It was a top-notch program and she is continually amazed and thankful for the efforts the team goes through during these times to use technology to make a special event out of a virtual one. It was as good as being there with cheering and celebration. SPC's music program played wonderfully at the introduction and between awards.
- B. Board Members

Mr. Gibbons also welcomed Trustee Butts and announced he was looking forward to working with him. He thanked Dr. Jamelle Conner for doing a nice job with SPC's athletes and the lack of troubles or academic probation, nothing that other athletic teams have been under scrutiny. He further stated that most graduate on time, go on to another school, and do what they're supposed to do. Mr. Gibbons gave his appreciation to recruiting for their good work. He asked Dr. Conner to please send kudos to the students and coaches.

Mr. Stonecipher thanked everyone involved with moving the new headquarters to Downtown Center, saying he went to the ribbon cutting with Mr. Kidwell and Dr. Williams; that it was a great event, well attended by local leadership including St. Pete's mayor and the head of the Chamber of Commerce. He said it was great to see support from administrative staff and faculty. He looks at the move as a positive step, especially getting Dr. Williams downtown and surrounded by local decision-makers. He attended the foundation scholarship luncheon via Zoom and thanked that group for an outstanding presentation, doing a great job at doing this personal thing in an impersonal way. He also thanked all individual and corporate

donors who provide so much to the Foundation and the students in the form of scholarships. He indicated the event was very uplifting and inspiring, he loved hearing the stories from the students, and he hopes St. Petersburg College will continue that tradition for years to come.

Mr. Kidwell echoed the comments of both trustees, stating that the ribbon cutting was fantastic and the downtown presence has been great to see. He also welcomed Trustee Butts, telling him “This is a lot of fun and we do great work.”

Mr. Butts thanked the board members, telling them he is excited to be here and be part of this. He was born and raised in Pinellas County and has seen the College’s work for a long time. He hopes to bring some value to bringing the vision to fruition.

- C. President: Dr. Williams thanked Mr. Gibbons for his comments about athletics and his passion for the students. She offered thanks to the College family, applauding them for the hustle and bustle, all the meetings after the meetings, and to all the sincere, earnest, honesty in their work and passion behind helping students succeed. She wants them to know she recognizes it; that her role is to get all the accolades while they do all the work. Today she wanted to give them the accolades because they are doing the work to get students across the stage and into jobs.
- D. Public: None.

21-113. Under Item IV, Review and Approval of Minutes

The minutes of the March 23, 2021 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Stonecipher seconded the motion. The motion passed unanimously.

21-114. Under Item V, Monthly Reports

Under Monthly Reports

21-115. Under Item VI – A, Strategic Focus and Planning

Under Strategic Focus and Planning:

Ms. Gardner: None.

Chair Cole indicated that Vice Chair Bello wasn’t reappointed and that the Vice Chair position is vacant. She opened the floor for nominations.

Mr. Gibbons nominated Mr. Kidwell. Mr. Stonecipher seconded. The motion passed unanimously.

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Workforce Development Update – Mr. Michael Ramsey, Dean, Workforce Development (*Presentation*)

Chair Cole shared that this has been a top priority of the board for two years and noted that SPC has made huge strides since Dean Ramsey's arrival.

Mr. Michael Ramsey, Dean, Workforce Development presented about the activity in workforce development. He introduced the amazing team that has been working at this long before he got here. Collaborative Labs (Andrea Henning) does great work in the community helping to solve strategic problems. Jason Boys oversees workforce education with training programs and more. Dr. Jason Krupp, Director of Career Connections, builds and maintains connections to workforce and industry, agreements with Pinellas County Schools, apprenticeships, internship programs, and placements. Belinthia Beery oversees customized training initiatives with workforce and government organizations, grants, and recently relaunched SPC College for Kids. She'll work towards a silver scholar program for seniors in the community.

The department rebranded to Workforce, Community & Corporate Partnerships, noting that if individuals improve their situation, everyone wins. He noted that Dr. Williams has infused a being the best mindset. The department believes they must have a vision, deliver high quality programs, support student's pathways decisions and success, build responsive mutually beneficial employer partnerships, and have a relational approach, not just transactional.

Among priorities is non-credit to degree with short term micro credentials, reskilling, quick, and responsive. Dean Ramsey noted that the people least impacted by COVID were the people with the highest level of degree attainment. Employer partnerships are also key and vital to all they do. It's a repetitive theme. He discussed Tallahassee's House bill 1507, with a money back guarantee for students who don't find a job within six months, becoming a reality soon.

Dean Ramsey reviewed the line worker program recently launched with partners CareerSource Pinellas, Pinellas Technical College, SPC, Duke Energy, Pinellas County Urban League, Get There, and PTLC. Those line workers have everything they need to be productive from day one. Workforce grants has been a huge part of how that program launched. The governor's Get There campaign, allocated \$35 million to the Florida College System and technical colleges around the state, a huge part of how we were able to launch and buy that bucket truck. We've made marked increase in focus on workforce grants in last five years. Workforce is a huge point of emphasis because of the pandemic and our economy, it's huge. He said his team works with Dr. Schultz and her team on those grants.

With the help of Janet and Dr. Lora, SPC Workforce financials are in the positive and expected that the gap will increase as the year progresses.

Get There's Rapid Credentials is the crown jewel that the governor laid out. SPC is performing very well. With 569 students served, a goal of 750 currently tracking toward 880 completions. He shared the new workforce programs and new certificates being launched soon.

St. Pete Works, a partnership with City of St. Petersburg awarded SPC \$2.8 million contract over three years to serve residents, focusing on career readiness, employer engagement, workforce training, and job placement. It's all worth nothing if the student can't get a job after. He congratulated Belinthia Berry and her team in the hard work they're doing and the positive impact on the community, plus the expansion of that partnership base with St. Pete Works.

He shared what Workforce is looking forward to for sustaining the economy of the community. No one knows what things will look like post-COVID. Innovation is key and SPC must be agile and responsive to employer needs. Employer and education leaders must work together. SPC must connect with more partners with job placement and work-based learning as high priorities. His team is working hard to ensure SPC leads the state in placement for students. Dean Ramsey invited questions.

Mr. Stonecipher commended Dean Ramsey on a great presentation, indicating that the board has been looking for that for a while. He asked about the difference in the financials, and if it was due to increased revenues or reduced expenses.

Dean Ramsey replied that it was a combination of the two. The department reworked spending, completed an audit of programs, then did a shift. They were hard decisions, but one benefit of being new is being able to pivot. He gave all the credit to his team who bought into the new vision and made it possible.

Dr. Williams indicated that Workforce Development is doing a better job in partnerships, being present, and being involved, having to make difficult decisions even about partners. She said she likes getting in the room with different leaders and building those partnerships.

Mr. Stonecipher asked what was being done now to connect with both corporate leaders and legislative and municipal ones.

Dean Ramsey said he is always a firm believer that the best ability is availability. He stays connected to them and Dr. Williams is a rock and pillar in the economic community and funnels people to him and we're in the conversations.

Dr. Williams announced that Dean Ramsey and Jesse are working with her to create a president's circle. They have 15 names, who to invite, and a possible chair from Coke. That will be more impressive. It was Mr. Gibbons' brainchild. She said it's due to being in a better situation now to create this.

Chair Cole shared that she is happy to see the evolution with Mike coming and Jesse in his position, noting that they have really done an important job of expanding the reach of SPC in the community to these business leaders. She said they've made such a difference and their partnership is working very well; just scratching the surface.

Mr. Kidwell pointed to the recent addition of interns from SPC at his company, historically all from Eckerd College. He said it's nice to have talks that lead to results.

Mr. Gibbons said he's been waiting 18 years to ask questions in this area and that it's the first time in the black. He thanked Dean Ramsey for a great overview, the best ever from this area. He

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

indicated things he would like to see: 1. Get out and partner with not only local groups but the Verizons of the world. SPC could do a lot more with partners like Uber, who he said came to him once but SPC didn't have the structure. He urged Dean Ramsey not to limit themselves to the local partners and offered to reach out to Uber and Verizon. 2. He expressed how glad he is that Dr. Williams is doing the president's circle and suggested industry committees of people who can touch all the financial services people in the Tampa Bay region to figure out the issues in their industry, and other industries. He asked about where the minorities are who invest our money, indicating there probably aren't any. Not because the foundation didn't want to do it, but how many in the industry can qualify and have that background? This is a great first step for. 3. He suggested dropping programs like CNA that don't offer a livable wage. When asked why we're having all the crime in St. Pete, he answers that it's because there's no jobs. He expressed his happiness about Workforce's progress and impact and offered his support.

Chair Cole said Workforce Development is a great example of when setting a vision and strategic priority and aligning your budget to those priorities, good things can happen. Being in the black is because it was a concerted effort to operate strategically and focused. It wasn't happenstance.

Mr. Gibbons indicated that the grants piece is critical. There are corporations now with large grant processes. MacKenzie Scott just helped a bunch of HBCUs and there's a second round coming for community colleges. That would bring SPC to the forefront and notoriety.

Dr. Williams noted that SPC's Workforce team gets a lot of notoriety from the state. The chancellor has brought up Mike Dean Ramsey's name personally and what SPC is doing. She shared how very proud she is of that, and noting it's been hard work.

Chair Cole asked what the timing is on rapid credentials.

Dean Ramsey indicated the end date is August 31st.

Chair Cole asked for an update for the next few board meetings and informational reports, including which certificates are being taken.

Dean Ramsey replied that he would do that and have one next week.

B. BUDGET AND FINANCE

1. Fiscal Year 2020-2021 Projected Year End – Dr. Hector Lora, Associate Vice President, Budgeting (Presentation)
2. FY2021-2022 Budget Planning Timeline & Highlights – Dr. Hector Lora (Presentation)

Dr. Lora presented SPC's financials including revenues of \$52.1 million for student tuition and fees, not including enrollment for summer, May, and June terms; \$47.7 million received from state funding, including lottery allocation; \$4.3 million other revenue including dividends, interest, indirect costs, usage of facilities; \$1.3 million fund transfers in. Totaling \$105.6 million.

He presented expenses of instructional expenses at \$68.1 million, \$63.1 million of which is for salaries and benefits, \$5 million in expenses and capital. Administrative function, as of 3/31 expenses are \$26.7 million, of which \$13.8 million is related to salaries and benefits, and \$12.8 million expenses and capital. Total expenses as of this term \$94.8 million, representing a positive variance of \$10.8 million, which will decrease in the next couple of months.

Dr. Lora continued with preliminary FY 20/21 year-end projections of revenue \$137.64 million; funds transfer in \$1.9 million; reserve: \$0, which will impact cash on hand end of fiscal year. Personnel & benefits \$105.5 million. He thanked all the budget managers for attending every meeting each month with the budget specialists. Current expenses at \$25.4 million. Capital budget at \$2 million.

He wrapped up FY 20/21 with year-end revenue projections \$137.6 million = 98% total budget; Expenses \$132.9 million = 95% total budget. Resulting in a \$4.6 million positive variance. If SPC doesn't get the 6% back, the variance is expected to be \$469,000.

He reviewed FY 21/22 budget planning timeline which continues with the modified zero-based budget.

Chair Cole congratulated the entire college family for making this a reality.

Dr. Lora also thanked the leadership and everyone in the community because together everyone accomplishes more.

Mr. Stonecipher mentioned it's not easy and it's not fun, but it's all to ensure SPC is here for the next 100+ years.

Dr. Williams ensured the board that the budget is being set on what has already been determined to be the priority. There is one more round of community engagement on the strategic plan and that will come back to the board in June.

Mr. Stonecipher thanked Dr. lora and encourages everyone to continue with the entrepreneurial mindset and creativity, getting away from how things have always been done for 40 years, looking at new landscape, budget, and others. It seems to be working.

Dr. Williams indicated it's business as unusual, looking at programs, operations, transforming to thrive in this climate, reimagine, reinvent, and change. Part of that is these meetings and scrutinizing budgeting, which one faculty member called courage over comfort.

Mr. Gibbons indicated that it sounds like a business. It's running well.

VII. CONSENT AGENDA

21-116. Under Item VII – A, Old Business
NONE

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

21-117. Under VII-B, New Business

1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
 - ii. Equity Report (*Action*)
2. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Program: Fire Service Wellness and Safety Training (*Presentation*)
 - b. NSF – Scholarships in STEM (S-STEM) (*Action*)
3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
 - a. Contract Renewal between St. Petersburg College and EdFinancial Services, LLC for Call Center Operations (*Action*)
 - b. Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service (*Action*)
4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION AND CONSTRUCTION
 - a. Project Number 1707-G-21-8, ICU Simulation, Health Education Center (*Action*)
5. OTHER
 - a. Sale of Tarpon Springs Parcel (*Action*)
 - b. Authorization to Close on District Office Sale (*Action*)
 - c. Decertification and Dissolution of the Leepa-Rattner Museum of Art, Inc. (LRMA) as a Direct Support Organization of St. Petersburg College (*Action*)

The Board considered Items VII – B.1a -VII. – B.5c. Mr. Gibbons moved approval. Mr. Kidwell seconded the motion. The motion passed unanimously.

21-118. Under XIII, Informational Reports

- A. Direct Support Organization
 1. Leepa-Rattner Museum (LRMA) (*Information*)

Chair Cole acknowledged the board and executive director at Leepa-Rattner Museum for coming forward and acknowledging and recognizing they could do more work if they were not bound as their own organization. Sometimes

stepping back is the hardest thing. She looks forward to seeing the wonderful things from Leepa-Rattner.

Mr. Kidwell shared that they all do a fantastic job, and he has really enjoyed being part of it. Dr. Wilkins is amazing.

Mr. Gibbons said that he believes Leepa-Rattner will end up similarly to Workforce Development: getting retooled and realigned, a good partnership. He expressed appreciation for them recognizing there's another, more efficient way to do things by working together.

2. Institute for Strategic Policy and Solutions (*Information*)
Chair Cole asked Mr. Gibbons to serve as liaison with ISPS, vacant with Ms. Bello no longer on the board. Mr. Gibbons responded yes.
3. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg (*Information*)

C. Fiscal Year 2020-21 College General Operating Budget Report with Tuition Revenue Projections (*Information*)

D. Quarterly Report of Contract Items (*Information*)

E. Quarterly Report of Dell Financial Agreements (*Information*)

F. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)

G. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*Information*)

H. Removal of Certain Assets from Property Inventory (*Information*)

Chair Cole acknowledged the other informational reports in board members' package.

21-119. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing - NONE

21-120. Under Item XII, President's Report

Dr. Williams provided the following updates: The legislative session is nearing the end. The House and Senate are moving forward with budgets, and a couple bills the BOT and College family are fully aware of: 1. House bill 233 requires SPC and all colleges to perform annual survey of viewpoints and diversity within the college; done by faculty; allowing students to record lectures, but limiting their ability to publish, requiring lecturer's approval. This has not been approved, but it is moving quickly and will more than likely be approved. If it is approved, SPC will need a standard ready to apply by July 1st. 2. The governor signed a bill regarding COVID providing liability protection for institutions. And house bill 1507, a major workforce bill intended to expand the effectiveness of workforce initiatives in this state, also includes a statement that if students graduate from a workforce program, they must be in a job within six months or the college will reimburse them their tuition. CARES Act money is being used to improve job placement and transfer initiatives. The goal is to get students with 40-45 credits into

MINUTES OF THE APRIL 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

a pipeline, to ensure they're prepared for the job and actually get the job and it's a high wage paying job. Texas employed this a few years ago. Dr. Williams indicated her support of the bill and is confident that SPC can do it building and strengthening that pipeline. The Florida College system is looking at 18 of the bills and she noted that by next Wednesday there will be a good understanding of the House and Senate budgets.

Mr. Gibbons shared that Eckerd College is known for writing and that SPC must find its identity, which will change the relationship for this board and the college related to industry. SPC will need to share the mandates that must be met with partners and look at contracting. He expressed that he doesn't think SPC should be doing business with people who don't give to the foundation or have internships that are critical for our students. He stated that Texas has been fairly successful. He suggested starting the minute the person hits the door.

Dr. Williams indicated that SPC has already built a strong pipeline and engages students. The gap is on offboarding; the work doesn't end at graduation. SPC is responsible for getting them into a job or transferred into another institution. You'll see new strategies, structures, programs, and positions to move that along.

Mr. Gibbons shared that his friends at Yale and UPenn say students keep their university emails when they graduate so when a job comes up they know about it. He suggested that might be a good mechanism to start.

21-121. Under Item XIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, May 18, 2021 9:00 a.m., at the EpiCenter, Room 1-453.

XII. ADJOURNMENT

Having no further business to come before the Board, Chair Cole adjourned the meeting at 10:11 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Katherine E. Cole
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental
Materials

Board of Trustees Meeting
April 20, 2021

II – A.1 New Trustee



Welcome Trustee Jason Butts



Jason Butts, of Palm Harbor, is the Vice President of Partnerships and Business Development for SimplyIOA and Insurance Office of America. Previously, he was the Founder and Owner of Commonwealth Insurance of the Bay Area. He is a member of the Florida Association of Insurance Agents and serves on the board of the YMCA of North Pinellas and Greater Palm Harbor. He earned his bachelor's degree in telecommunications from the University of Florida.

VI – A.1 Workforce Development Update



Andrea Henning,
Executive Director of Co-Labs




- **Collaborative Labs** - Design and execute strategic-planning sessions and facilitates organizational problem solving

Jason Krupp,
Director of Career Connections



- **Workforce Education** – Public Facing, In-demand, Short-term Workforce Training Programs
- **Career Connections** – Advisory Board Support, Articulations, Internships, Apprenticeships, and Career Placement

Belintha Berry,
Director of Corporate College



- **Corporate College** – Customized Corporate Training, QRT's, SPC's College for Kids, and SPC's Silver Scholars

Workforce, Community & Corporate Partnerships

Vision: Empower the community to achieve economic mobility and regional prosperity.

Mission: To produce a highly skilled local workforce by advancing education, employment, entrepreneurship and workforce development opportunities in support of regional prosperity.

Our charge is to be the #1 institution for workforce education & development in the State of Florida

The Workforce Playbook



1. Advance a vision for talent development and economic mobility.



2. Deliver high-quality programs aligned to regional needs.



3. Support students' pathways decisions and success from pre-matriculation through postgraduation.



4. Build responsive, mutually beneficial employer partnerships.

Workforce Priorities

-  Non-Credit to Degree
-  Employer Partnerships
-  Work-based Learning
-  Job Placement

Model Employer Partnership



Florida's Workforce Education Initiative

Lineworker Training - Model Program:

Industry Aligned Curriculum

Rapid (Short-Term) Training Program

Numerous Employment Opportunities

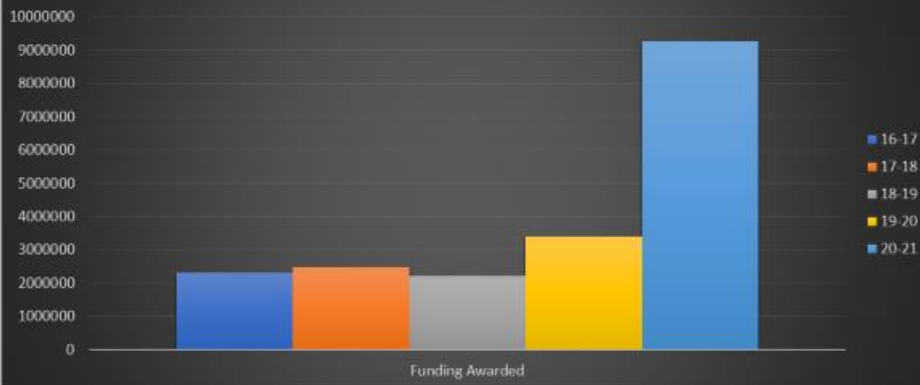
High Wage Jobs

Intentionally Target Diverse Populations for Enrollment



Workforce Grants

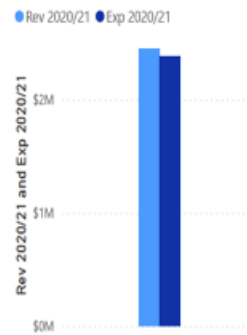
5-Year Trend



SPC Workforce Financials

Department	Rev 2020/21	Exp 2020/21
Rapid Credential * *	\$1,469,305	\$1,405,124
Non Credit	\$558,485	\$398,841
Corporate Training	\$202,510	\$198,204
FLDOE Pathways to Career Opportunities	\$115,800	\$13,884
Jobs for the Future Google It Support	\$100,000	\$38,378
Administrative Expenses	\$4,800	\$281,102
Duke Energy Foundation	\$0	\$17,855
FLDOE Entrep ED and Training	\$0	\$27,500
Total	\$2,450,899	\$2,380,889

Rev 2020/21 and Exp 2020/21



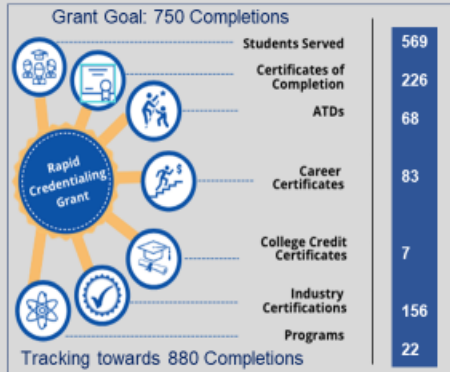
** Rapid Credentials expenses do not include the personnel expenses that would be under the operating budget**

** Under the Rapid Credentials SPC attained one Correctional officer simulation equipment, Emergency Medical Simulators, and a Bucket truck for the total cost of \$563,847**

GET THERE

Florida's Workforce Education Initiative

Rapid Credentials



New Workforce Programs

- Lineworker
- Patient Care Technician (w/CNA)
- Phlebotomy Technician
- Solar Power Associate
- Google IT
- MS Cloud+
- Amazon Web Services
- Drone Safety
- NFTE Entrepreneurship Essentials



St. Pete CRA Workforce Readiness and Development Program

- Career Readiness
- Employer Engagement
- Workforce Training
- Job Placement

\$2.8 million over three years



Looking Forward....

We must create and market clear and achievable **NON-CREDIT TO DEGREE PATHWAYS**;

We don't know what the "new" normal is post-COVID—**REIMAGINE WORKFORCE CONNECTIONS & PARTNERSHIPS**;

Innovation is key— we must **BE MORE AGILE & RESPONSIVE TO EMPLOYER NEEDS**;

Employers and Education leaders must partner to create economic recovery — **WORKFORCE AND EDUCATION MUST ALIGN**;

JOB PLACEMENT and Work-Based Learning are an extremely high priority.



Questions?



VI – A.2 FY 2021-2022 Budget Planning Timeline and Highlights

St. Petersburg College Board of Trustees Operating Report

Hector Lora - AVP, Budgeting

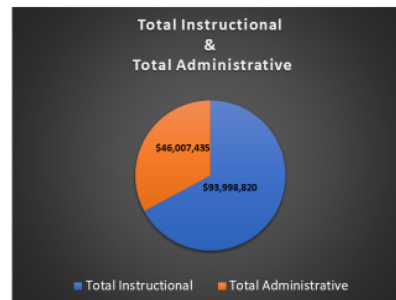
April 20, 2021



Operating Fund as of March 31, 2021

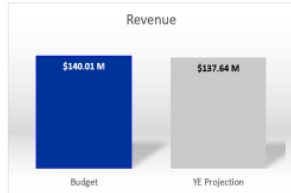
	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 52,183,075	94%
State Funding	\$ 76,116,643	\$ 47,715,191	63%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75%
Expenses			
Instruction	\$ 53,615,605	\$ 41,457,553	77%
Public Services	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 13,690,411	68%
Student Support	\$ 20,171,721	\$ 12,965,900	64%
Total Instructional	\$ 93,998,820	\$ 68,113,864	72%
Institutional Support	\$ 18,426,657	\$ 12,099,913	66%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 11,954,447	70%
Student Financial Assistance	\$ 7,585,419	\$ 2,201,816	29%
Contingency, Transfer, Etc.	\$ 2,855,152	\$ 501,297	18%
Total Administrative	\$ 46,007,435	\$ 26,757,474	58%
Total Operating Expenses	\$ 140,006,255	\$ 94,871,338	68%
Balance	\$ 0	\$ 10,741,935	

Source: BI PeopleSoft Financials as of March 31

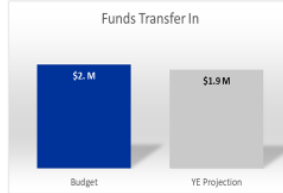




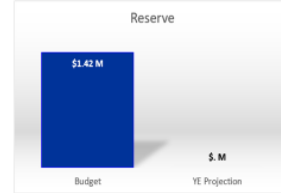
FY 20/21 Year end projections



- Credit Tuition \$152K
- State Funding
- Other Revenue



- Auxiliary Funding \$100K
- Bookstore Commissions
- Vending Commissions
- Royalties



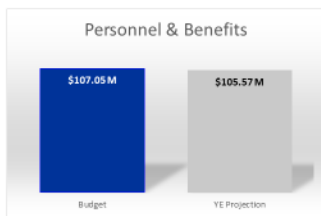
- Use of Reserve \$0



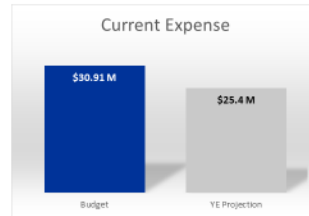
Source: BI PeopleSoft Financials as of March 31



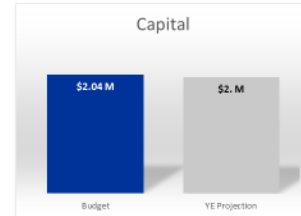
FY 20/21 Year end projections



- Hiring Freeze/ Review Vacant Positions



- Materials and Supplies
- Utilities
- Travel
- Other Current expense



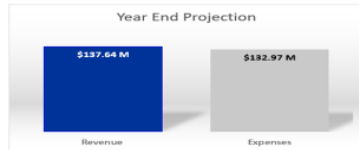
Source: BI PeopleSoft Financials as of March 31



FY 20/21 Year end projections

	Budget	Year End Projection	%
Revenue	\$ 140,006,255.00	\$ 137,642,902.33	98%
Expenses	\$ 140,006,255.00	\$ 132,974,345.42	95%
	\$ -	\$	

\$469K



Source: BI PeopleSoft Financials as of March 31



FY 21/22 Budget Planning Timeline




Questions?



April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Christina Cox	Instructional Allied Health Coordinator (PCT)	Workforce Institution - EPI	4/19/2021 - 6/30/2021
Robert Walsh	Donor Database Administrator	Resource Development - DT	4/19/2021 - 6/30/2021
Karen Moeller	Payroll Manager	Payroll - EPI	5/3/2021 - 6/30/2021
John Furr J	Employee/Labor Relations & Compliance Manag	Human Resources - EPI	4/12/2021 - 6/30/2021

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Woods, Airelle N	OPS Career Level 5	Career Connections	3/26/2021


Jackie Skryd, Chief of Staff, bringing the actions forward, recommends approval.

LH 041321

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: 2020-2021 Equity Report

Approval is sought to submit the 2020-2021 Equity Update Report to the Florida Department of Education, Division of Florida Colleges.

Consistent with the requirements of Sections 1000.05 and 1012.86, Florida Statutes, each Florida College System institution is required to submit an annual update of local plans related to educational equity in the areas of education, employment and athletics.

Approval is sought for the entirety of the report, provided as an attachment and summarized below.

Education

Overall, student *enrollment* trends have remained steady, including our Black and Hispanic student enrollment, as well as students with Disabilities, and Limited English Proficiency. Enrollment for male students is trending down and is an area of focus for the coming year. We will also focus on Black student enrollment in particular as the goal set from the previous year was not met. We reached our student enrollment goals for Hispanic and Other Minorities student populations.

In prior years, we met *completion* goals for our Black student population, but continued to struggle in meeting completion goals for Hispanic students. Therefore, we focused in 2019-20 on improving completion goals for our Hispanic student population. SPC met two of three completion goals (AA and Baccalaureate degree completion), however, improvement is needed to meet the completion goal for AS degrees. In regards to Gender completions, there was a slight increase in Male student completion of AS degrees, but a decrease in Baccalaureate completions. There was an increase in Female student Baccalaureate completion. All other completions remained steady.

In an effort to support our enrollment and completion goals, a series of student support services, case management structure and various initiatives have been instituted to facilitate the success of all of our students, especially our most vulnerable student populations. Services including food, clothing and toiletries, free bus rides and mental health sessions. Other initiatives include Women on the Way, Persistence Incorporated into College Hired (PITCH) Program, and Brother to Brother, among others. The College has also hired an Equity, Diversity, and Inclusion Officer who is working to provide guidance in equity, diversity, and inclusion collegewide.

Employment

Student Enrollment data is used as the benchmark for setting college employment goals for the representation of women and minorities. While there has been an increase overall with women and minorities in the Executive, Administrative, and Managerial (EAM) categories, we are focusing on increasing diversity in minority male employee representation. For 2020-2021, the College improved in the area of EAM hiring and retention of Staff for Black Females, Black Males, Hispanic Males, Other Minority Males, and White Females. We will work to improve employee representation of Hispanic Females. The College has been steady with Instructional hiring and retention and will focus on increasing diversity of instructional staff representing Black and Other minorities and Hispanic males. Human Resources and the Equity, Diversity & Inclusion Director will continue working to expand our diverse recruiting efforts and assist with in our retention efforts.

Athletics

Section 1006.71, F.S., requires an assessment of major areas to evaluate the college's progress toward gender equity in athletics. The College has a total of four women's teams and two men's teams. Each athletic team has designated locker room space in the vicinity of playing location and workout facilities, training rooms, and tutoring labs at the various campus locations. Based on the participation rates of female athletes compared to female enrollments and based on the college's athletic program assessment, the College is in compliance with Title IX and Gender Equity in Athletics.

As a foundational strategic objective, the College continues to develop and implement deliberate steps to improving equity, diversity and inclusion at the College, both for students and employees.

Attachment

St. Petersburg College

**College Annual Equity Update
2020-2021
Template for Submission**

Deadline: April 30, 2021

Submission Information

Equity Officer: **Dr. Devona F. Pierre**

Email: eaeo_director@spcollege.edu

Phone: **727-341-3261**

Date: **4/30/2021**



Division of Florida Colleges
325 W. Gaines Street, Suite 1244
Tallahassee, Florida 32399-0400
FCSInfo@fldoe.org
850-245-0407

Contents

General Information and Applicable Laws for Reporting	2
Part I. Description of Plan Development	4
Part II. Policies and Procedures that Prohibit Discrimination	6
Part III. College Employment Equity Accountability Plan.....	9
Part IV. Strategies to Overcome Underrepresentation of Students	17
Part V. Substitution Waivers for Admissions and.....	27
Course Substitutions for Eligible Students with Disabilities.....	27
Part VI. Gender Equity in Athletics.....	29
Part VII. Signature Page.....	34

General Information and Applicable Laws for Reporting

The purpose of the College Annual Equity Update is to provide updates on efforts to comply with Florida Statutes related to nondiscrimination and equal access to postsecondary education and employment in Florida College System (FCS) institutions. The following Florida Statutes (F.S.) and implementing State Board of Education rules in the Florida Administrative Code (F.A.C.) have specific requirements for the annual update.

- Section 1000.05, F.S., the “Florida Educational Equity Act”
- Section 1012.86, F.S., Florida College System institution employment equity accountability program
- Section 1006.71, F.S., Gender equity in intercollegiate athletics
- Implementing Rule 6A-10.041, F.A.C., Substitution for Requirements for Eligible Students with Disabilities at Florida Colleges and Postsecondary Career Centers
- Implementing Rules 6A-19.001 – 6A-19.010, F.A.C., related to educational equity

The Division of Florida Colleges (DFC) continues to provide certified data in Excel format on the areas of measurement required by statute and rule. Additionally, tables have been created and embedded in the template for setting goals and reflecting goal achievement. DFC encourages each college to devote attention to the development of effective methods and strategies for any areas of improvement identified in analyses.

Submission of the College Annual Equity Update is due to the Florida Department of Education, Division of Florida Colleges by April 30, 2021. The update should be submitted by email to FCSInfo@fldoe.org. **Colleges must submit this equity template in Word format.** PDFs of the report template will not be accepted. Colleges may attach additional documents in PDF or Word format as appendices.

DFC conducts reviews of annual college equity update reports pursuant to Rule 6A-19.010, F.A.C., implementing the Florida Educational Equity Act. The goals are to provide feedback for future updates, monitor efforts by the college to increase diversity in student participation and employment and meet requirements of Florida Statutes, including, but not limited to, the Florida Educational Equity Act and sections 1000.05, 1012.86 and 1006.71, F.S.

The review includes an assessment of the college’s methods and strategies established to achieve goals and timelines addressing areas of underrepresentation of minorities in its academic programs, activities and employment. The review also includes an evaluation of submitted policies and procedures for compliance with state and federal civil rights laws prohibiting discrimination on the basis of race, national origin, ethnicity, gender, marital status, age, genetic information or disability. The review may include comments or recommendations in areas where the college has achieved or exceeded its goals or in areas where there is incomplete or missing information.

For the 2020-21 report, the factors DFC will identify as part of its review will be embedded after sections of the report and DFC will use these sections to provide feedback to colleges. These will be marked “Completed by Division of Florida Colleges.” Example:

***Review of Part I: Course Substitutions
(Completed by Division of Florida Colleges)***

Requirement	Response	Comments	Action
Did the college submit the Course Substitution Report?	Select one.		

Part I. Description of Plan Development

Did the college make any changes to the development of the college equity plan? **Make a selection:** Select one. If yes, provide the following applicable updates.

A list of persons, by title and organizational location, involved in the development of the plan.

Response: [Click here to enter text.](#)

Name	Title	Department	Location
Barbara Hubbard	Dean, Humanities & Fine Arts	Academic Affairs	Clearwater Campus
Cynthia Grey	Associate Dean Veterinary Technology	Veterinary Technology	Vet Tech Center
Deanna Stentiford	Dean College of Health Sciences	Academic Affairs	HEC
Davanh Sengphrachanh	HR Manager, Employment	Human Resources	District Office
Davie Gill	Athletics Director	Student Life & Leadership	St. Pete Gibbs Campus
Devona F. Pierre	Equity, Diversity & Inclusion Director	President's Office	Downtown
Djuan Fox	Director, Academic Services	Institutional Research & Effectiveness	EpiTech
Dorothy Hopkins	Director, Business Data Management	Administration, Finance & Technology	EpiTech
Edin Jakupovic	Research Analyst, Institutional Research	Research Analyst	Epi Services
Fawzi Al Nassir	Director, Institutional Research	Institutional Research & Effectiveness	Epi Services
Harrison Aquino	Assistant Director, Marketing & Strategic Communications	Marketing	Epi Services
George Carbart	Coordinator, Student Support Services TRIO	Student Affairs	
Jackie Skyrd	Chief of Staff	President's Office	Downtown
Jimmy Chang	Dean, Mathematics	Mathematics	St. Pete Gibbs Campus
John Flemming	Program Director Radiography	Radiography	HEC
Joseph Leopold	Dean of Communications	Academic Affairs	Clearwater Campus
Joseph Smiley	Dean, Social Behavioral Sciences	Social & Behavioral Science	Tarpon Springs Campus
Kelliann Ganoo	B2B Alliance Project Manager	Student Affairs	EpiTech

Kellie Ziemak	Director, Student Support	Student Affairs	EpiTech
Kimberly Hartman	Dean College of Education	Academic Affairs	Tarpon Springs Campus
Lise Fisher	Assistant Director Strategic Communications	Marketing	Epi Services
Louisana Louis	Dean College of Nursing	Academic Affairs	HEC
Marta Przyborowski	Dean College of Business	Academic Affairs	EpiTech
Matthew Bodie	Executive Director, Learning Resources	Learning Resources	Epi Services
Matthew Liao-Troth	VP Academic Affairs	Academic Affairs	EpiTech
Misty Kemp	Executive Director, Retention Services	Retention Services	EpiTech
Natavia Middleton	Dean, Natural Sciences	Natural Science & Engineering	Seminole Campus
Pamela Smith	Legal Services Coordinator & EA/EO Director	General Counsel's Office	Downtown
Patrick Rinard	AVP, Enrollment Services	Student Affairs	EpiTech
Raynier Mohammed	Analyst/Programmer, Institutional Research	Institutional Research & Effectiveness	EpiTech
Reginald Reed	Director, Recruitment Services	Enrollment Services	EpiTech
Rita Farlow	Director, Marketing & Strategic Communications	Marketing	Epi Services
Sabrina Crawford	AVP, Institutional Effectiveness & Academic Services	Enrollment Services	EpiTech
Steven Hardt	Program Director Respiratory Care	Respiratory Care	HEC
Susan Demers	Acting VP, Academic Affairs	Academic Affairs	EpiTech
Tara Allen	Student Support Advisor WOW	WOW	Clearwater Campus
Theresa Dimmer	Coordinator, Institutional Research & Reporting	Institutional Research & Effectiveness	Epi Services
Thomas Kelley	Compliance Officer	General Counsel's Office	Downtown

A description of the participation of any advisory groups or persons.

Response: The preparation of the 2020-2021 Annual Equity Update Report is a collaborative process with input from individuals from multiple areas within the college. Completion of the report is dependent upon the participation of knowledgeable staff in each area related to the report and the expertise of advisory personnel

from departments including: Institutional Research & Effectiveness, Institutional Effectiveness & Academic Services, Instruction and Academic Programs, Student Services, Finance & Business Affairs, Human Resources, Athletics, Accessibility Services, Retention Services, Information Technology, the President’s Office, Program Deans, the General Counsel’s Office and the Office of Equity, Diversity, & Inclusion.

**Review of Part I: Description of Plan Development
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Did the college change the college equity plan?	Select one.		
If yes, applicable updates provided?	Select one.		

Part II. Policies and Procedures that Prohibit Discrimination

This section relates to processes used to ensure that certain policies and procedures are current, accurate, in compliance and available to all students, employees and applicants as required by statute.

A) Has the governing board updated the college’s approved and adopted policy of nondiscrimination? **Make a selection: No** If yes, provide the following applicable updates.

Date of revision: [Click here to enter text.](#)

Description of the revision: [Click here to enter text.](#)

Web link(s) to document the revision: [Click here to enter text.](#)

B) Has the college updated the procedures used to notify staff, students, applicants for employment and admission, collective bargaining units and the general public of this policy? **Make a selection: No** If yes, provide updated information.

Response: [Click here to enter text.](#)

C) Has the college changed the person(s) designated to coordinate the college’s compliance with section 1000.05, F.S.; Rule 6A-19.009-.010, F.A.C.; Title IX; Section 504; or Title II? **Make a selection: Yes** If yes, provide the following applicable information for each updated contact.

Name/title: Dr. Devona F. Pierre/Equity, Diversity and Inclusion Director

Phone number: 727-341-3261

Address: PO Box 13489, St. Petersburg, FL 33733-3489

Email address: eaeo_director@spcollege.edu

Is this contact’s information available in the regular notice of nondiscrimination?

Make a selection: Yes

D) Has the college updated the grievance or complaint procedures for use by students, applicants and employees who allege discrimination? **Make a selection: No** If yes, provide the following applicable updates.

Date of revision: [Click here to enter text.](#)

Description of the revision: [Click here to enter text.](#)

Web link(s) to document the revision: [Click here to enter text.](#)

E) Grievance procedures should address the following, at a minimum, as required under Rule 6A-19.010(h), F.A.C. Confirm if the college is meeting these requirements.

- 1) Notifications of these procedures are placed in prominent and common information sources. **Make a selection:**
Yes
- 2) Procedure(s) are designed to encourage prompt and equitable resolution of student, employee and applicant complaints, but do not prohibit individuals from seeking redress from other available sources. **Make a selection:**
Yes
- 3) Procedures prohibit retaliation against any person filing a complaint alleging discrimination or any person alleged to have committed discrimination. **Make a selection: Yes**

If no, provide the college's plan for compliance.

Response: [Click here to enter text.](#)

F) Have there been any revisions to nondiscrimination policies or procedures pertaining to:

Title IX?	No
Title II?	No
Section 504?	No
Nondiscrimination policies or procedures pertaining to disability services, including Rule 6A-10.041, F.A.C., that addresses course substitution requirements?	No
Acquired Immune Deficiency Syndrome/Human Immunodeficiency Virus (AIDS/HIV) Infectious Disease?	No
Other policies or procedures related to civil rights or nondiscrimination?	No

If yes, address the following for any identified policies or procedures.

Name of the policy and/or procedure(s): Click here to enter text.

Date of revision: Click here to enter text.

Description of the revision: Click here to enter text.

Web link(s) to document the revision: Click here to enter text.

***Review of Part II: Policies and Procedures that Prohibit Discrimination
(Completed by Division of Florida Colleges)***

Requirement	Response	Comments	Action
Have there been any updates to the college's policy of nondiscrimination adopted by the governing board?	Select one.		
If yes, applicable updates provided?	Select one.		
Have there been any updates to the procedures utilized to notify staff, students, applicants for employment and admission, collective bargaining units and the general public of this policy?	Select one.		
If yes, applicable updates provided?	Select one.		
Have there been any updates to person(s) designated to coordinate the college's compliance with section 1000.05, F.S.; Rules 6A-19.009-.010, F.A.C.; Title IX; Section 504; or Title II?	Select one.		
If yes, applicable updates provided?	Select one.		
Have there been any updates to the college's grievance or complaint procedures for use by students, applicants and employees who allege discrimination?	Select one.		
If yes, applicable updates provided?	Select one.		
Grievance procedures should address the following at a minimum as required under Rule 6A-19.010(h), F.A.C.	-	-	-
Notifications of these procedures are placed in prominent and common information sources.	Select one.		
Procedure(s) are designed to encourage prompt and equitable resolution of student, employee and applicant complaints, but do not prohibit individuals from	Select one.		

Requirement	Response	Comments	Action
seeking redress from other available sources.			
Procedures prohibit retaliation against any person filing a complaint alleging discrimination or any person alleged to have committed discrimination.	Select one.		
If no, is a plan for compliance provided?	Select one.		

Part III. College Employment Equity Accountability Plan

Section 1012.86, F.S., Florida College System institution employment equity accountability program, requires that each college include in its annual equity update a plan for increasing the representation of women and minorities in senior-level positions, full-time faculty positions and full-time faculty positions who have attained continuing contract status. The plan must include specific, measurable goals and objectives, specific strategies and timelines for accomplishing these goals and objectives and comparable national standards as provided by the Florida Department of Education.

A. Data, Analysis and Benchmarks

DFC provides colleges with employment data for the last three fall terms to evaluate employment trends for females and minorities in senior-level positions (also referred to as Executive/Administrative/ Managerial or EAM positions), full-time instructional staff and full-time instructional staff with continuing contract status. DFC also provides colleges with student enrollment percentages by race and gender to be used as the benchmark for setting employment goals, as colleges seek to reflect their student demographics in their employment.

College Full-Time Executive/Administrative/Managerial Staff

Informed by the EMP-EAM tab, complete the following table to analyze the college's attainment of annual goals and long-range goals for increasing the number of women and minorities in EAM positions.

	2019-20 Report Year College Student Population (%)	EAM Actuals (%) Fall 2019	EAM Actuals (%) Fall 2020	EAM Stated Goals (%) Fall 2020	EAM Goal Met (Yes/No)	EAM Goals for Fall 2021
Black Female	10.4%	13.8%	12.0%	N/A	N/A	N/A
Black Male	4.8%	3.4%	3.6%	5%	No	4%
Hispanic Female	10.6%	1.1%	1.2%	5%	No	2%
Hispanic Male	6.0%	3.4%	3.6	5%	No	4.5%
Other Minorities Female	5.0%	1.1%	1.2%	2.5%	No	2%
Other Minorities Male	3.1%	3.4%	2.4%	3.2%	No	3%
White Female	36.2%	40.0%	40.2%	38%	Yes	N/A

	2019-20 Report Year College Student Population (%)	EAM Actuals (%) Fall 2019	EAM Actuals (%) Fall 2020	EAM Stated Goals (%) Fall 2020	EAM Goal Met (Yes/No)	EAM Goals for Fall 2021
White Male	24.0%	33.3%	37.3%	N/A	N/A	N/A
Total Female	62.1%	56.3%	53.0%	N/A	N/A	N/A
Total Male	37.9%	43.7%	47.0%	N/A	N/A	N/A

Describe and evaluate strategies for addressing underrepresentation in EAM positions.

Response: There is a slight increase in the EAM Staff for Total Females. For 2020-2021 the College improved in the area of EAM hiring and retention of Staff for Black Females, Black Males, Hispanic Males, Other Minority Males, and White Females. Goals for 2020 will focus on increasing diversity of the Exec/Administrative/Managerial Staff in minority and minority male representation. HR currently monitors each hiring candidate pool and only releases this pool to the hiring manager when a minimum diversity level is reached. HR will focus on efforts to increase the minimum diversity levels for specified candidate pools in line with our EAM Goals. HR will also begin developing a robust recruiting initiative working with individual locations with an increased advertising budget. This will assist in identifying more diverse qualified candidates from our candidate pool. In addition, the College has embarked on a College Employee Engagement and Supervisor Training initiatives with a goal of improved employee retention. Finally, the College hired an Equity, Diversity and Inclusion Director to assist in meeting our gender and ethnicity goals as well as diversity training for all leaders.

College Full-Time Instructional Staff

Informed by the EMP-INSTRUCTIONAL tab, complete the following table to analyze the college’s attainment of annual goals and long-range goals for increasing the number of women and minorities in full-time instructional positions.

	2019-20 Report Year College Student Population (%)	INST Actuals (%) Fall 2019	INST Actuals (%) Fall 2020	INST Stated Goals (%) Fall 2020	INST Goal Met (Yes/No)	INST Goals for Fall 2021
Black Female	10.4%	6.8%	7.3%	8%	No	8%
Black Male	4.8%	4.1%	4.3%	4.9%	No	4.8%
Hispanic Female	10.6%	4.1%	5.2%	4.5%	Yes	6%
Hispanic Male	6.0%	2.4%	2.4%	3%	No	3%
Other Minorities Female	5.0%	2.1%	2.1%	2.5%	No	2.5%
Other Minorities Male	3.1%	2.6%	2.7%	3%	No	3%
White Female	36.2%	44.7%	43.3%	N/A	N/A	N/A
White Male	24.0%	33.2%	32.6%	N/A	N/A	N/A
Total Female	62.1%	57.6%	57.9%	N/A	N/A	N/A
Total Male	37.9%	42.4%	42.1%	N/A	N/A	N/A

Describe and evaluate strategies for addressing underrepresentation in full-time instructional positions.

Response: The College was steady with Instructional hiring and retention in most areas and improved in the area of full-time Instructional Staff hiring and retention for Black Females, Hispanic Females, Hispanic Males, Other Minorities Females and Other Minorities Males. Goals for 2021 will focus on increasing diversity of the Instructional Staff representing Black Females, Hispanic Males, and Other Minorities Female. HR currently monitors each hiring candidate pool and only releases this pool to the hiring manager when a minimum diversity level is reached. HR will focus on efforts to increase the minimum diversity levels for specified candidate pools in line with our EAM Goals. HR will actively work with the Equity, Diversity & Inclusion Director to expand our diverse recruiting efforts and assist with in our retention efforts.

College Full-Time Instructional Staff with Continuing Contract

Informed by the EMP-CONTINUING CONTRACT tab, complete the following table to analyze the college’s attainment of annual goals and long-range goals for increasing the number of women and minorities in full-time instructional staff with continuing contract positions.

	2019-20 Report Year College Student Population (%)	INST-CONT Actuals (%) Fall 2019	INST-CONT Actuals (%) Fall 2020	INST-CONT Stated Goals (%) Fall 2020	INST-CONT Goal Met (Yes/No)	INST-CONT Goals for Fall 2021
Black Female	10.4%	4.9%	5.0%	5%	Yes	6%
Black Male	4.8%	4.5%	5.0%	5%	Yes	N/A
Hispanic Female	10.6%	4.1%	5.0%	4%	Yes	N/A
Hispanic Male	6.0%	1.5%	1.9%	2%	Yes	2%
Other Minorities Female	5.0%	2.3%	2.3%	2.5%	No	2.5%
Other Minorities Male	3.1%	2.6%	2.7%	2.5%	Yes	N/A
White Female	36.2%	43.2%	41.4%	42%	Yes	N/A
White Male	24.0%	36.8%	36.8%	N/A	N/A	N/A
Total Female	62.1%	54.5%	53.6%	N/A	N/A	N/A
Total Male	37.9%	45.5%	46.4%	N/A	N/A	N/A

Describe and evaluate strategies for addressing underrepresentation in full-time instructional positions with continued contract.

Response: The College improved in the area of hiring and retention of Black Female, Black Male, Hispanic Females, Hispanic Males, Other Minorities Males, and White Females in full-time Instructional Staff with Continuing Contract. Goals for 2021 will focus on increasing diversity of the Instructional with Continuing Contract Staff in Black Female, Hispanic Male, and Other Minorities Females. Because Continuing Contracts require existing instructional staff to meet the identified criteria, we will begin to see a steady increase in our minority representation as we increase the diversity of the pool of candidates eligible for Continuing Contract. The College will work closer with diverse instructors and focus on retention and eligibility throughout the five-year period for a Continuing Contract.

New Barriers (Optional)

Are there new barriers affecting the successful recruitment and/or retention of females and/or minorities in any employment category?

Response: The current COVID-19 pandemic will create an unknown disruption in the workforce at the College, especially in our recruiting and hiring efforts as well as our retention of existing employees. The increased costs of implementing 100% online learning, paid leave requirements of the Family First Coronavirus Response Act, unknown state funding

impact, and unknown student enrollment/retention may require the College to delay implementation of some of the initiatives outlined above.

**Review of Part III (A): Attainment of Annual Goals
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Does the report include an analysis and assessment of annual and long-range goals for increasing women and minorities in?	-	-	-
<i>EAM positions?</i>	Select one.		
Full-time instructional positions?	Select one.		
Full-time with continuing contract instructional positions?	Select one.		
Does the report identify any new barriers affecting the recruitment and retention of females and/or minorities?	Select one.		

B. Evaluations of Employment Practices – Evaluations of Key Personnel and Presidents

1) Provide a summary of the results of the evaluation of department chairpersons, deans, provosts and vice presidents in achieving employment accountability goals. The summary should also briefly describe the remedial steps to be taken when staff evaluations yield unsatisfactory progress toward meeting intended goals.

Response: College Administrative staff are evaluated using the approved performance review processes applicable to their respective employee classifications. These performance evaluations are for the purposes of (1) discussing and documenting employee accomplishments through the evaluations period; (2) discussing and documenting employee development opportunities and the quality of employee performance; and (3) discussing and documenting ways employees can sustain satisfactory job performance or improve job performance, as needed.

Supervisors review the employee’s information, assess the employee’s performance, and together they develop goals for the upcoming year to either enhance their performance or mitigate any areas for improvement. In addition to the Administrative/Professional Performance Evaluation, academic Deans receive feedback from their direct reports. By seeking input from a wider variety of employees, the Deans are able to gain a deeper perspective on their ability to lead continuous improvement and support of the staff within their department.

2) Provide a summary of the college’s board of trustees’ annual evaluation of the performance of the president in achieving the annual and long-term goals and objectives of the employment equity plan.

Response: The President provides leadership to assure the College addresses equity issues required by the State and in bringing forth a report to the Board of Trustees communicating goals and performance in this area. The Board of Trustees rated the President’s attainment in achieving equity goals very high and recommended new

goals for the coming year to include a focus on the success of African American male student success and the hiring of a new Equity, Diversity and Inclusion Director who oversees diversity initiatives in address creating diversity in employment among our administrators, faculty and staff.

3) What is the date of the president’s most recent evaluation?

Response: The most recent performance evaluation of Dr. Tonjua Williams is dated June 1, 2020

***Review of Part III (B): Evaluations of Employment Practices
(Completed by Division of Florida Colleges)***

Requirement	Response	Comments	Action
Does the report include a summary of the results of the evaluation of department chairpersons, deans, provosts and vice presidents in achieving employment accountability goals?	Select one.		
Does the summary describe the remedial steps to be taken when staff evaluations yield unsatisfactory progress toward meeting intended goals?	Select one.		
Does the report include a summary of the results of the annual evaluation of the college president in achieving the annual and long-term goals and objectives?	Select one.		
Does the report include the date of the most recent presidential evaluation?	Select one.		

C. Additional Requirements

The college should complete the following related to additional processes required by section 1012.86, F.S.

1) The college maintains diversity and balance in the gender and ethnic composition of the selection committee for each vacancy. **Make a selection: Yes**
Include a brief description of guidelines used for ensuring balanced and diverse membership on selection and review committees.

Response: St. Petersburg College (SPC) publishes policies regarding appointment, employment, and evaluation of all personnel through its Human Resources Department. Consistent with its mission, values, and goals, SPC is committed to

the recruitment of a diverse faculty, staff and student body, fostering a climate that treasures differences and provides rich opportunities for continuous growth. The staff of the Human Resources Department strive to provide the environment, resources and encouragement for employees to have the opportunity to develop professionally and personally as well as deliver compensation, benefits, recognition, and a work environment that helps attract, retain and motivate high-quality employees. Committee membership shall be composed of College Staff in budgeted positions and, in some cases, appropriate persons from the community. The committee must include an appropriate representation of race and gender. The committee membership may be representative of the College's service area. Finally, the Equity, Diversity & Inclusion Director has been reviewing and will assist in additional training of both hiring managers and committee members.

2) Briefly describe the process used to grant continuing contracts.

Response: After five years, full-time Faculty members can be offered continuing contract (SPC's version of tenure) if recommended by their Academic Chair/Program Director or Dean and if the Faculty member has completed the required professional development. Each recommending Dean, Chair or Program Director is asked to submit a summary of five years' worth of evaluations within the Annual and Continuing Contract Review form to the Vice President of Academic Affairs each year for review. The names of those full-time faculty ready to receive Continuing Contract status are brought before the Board of Trustees. In order to be eligible for a continuing contract, full-time faculty shall meet the following requirements: a) Complete the minimum years of satisfactory service, based on the criteria set forth herein, and as provided for in the Board of Trustees' Rule 6Hx23-2.21. In all cases, such service shall be continuous except for leave duly authorized and granted. b) Receive the recommendation of the President and the approval of the Board based on successful performance of duties and demonstration of professional competence as developed by the Collaborative Committee on Faculty Evaluation and adopted by the Faculty Governance Organization and College administration, and utilizing the following criteria: 1) Quantifiable measured effectiveness in the performance of faculty duties; 2) Continuing professional development; 3) Currency and scope of subject matter knowledge; 4) Relevant feedback from students, faculty and employers of students; 5) Service to the department, college, and community; and, 6) Demonstrated and measurable contribution to student success. c) Additional criteria developed by Collaborative Committee on Faculty Evaluation and adopted by the Faculty Governance Organization and College administration may include: 1) Educational qualifications and efficiency; 2) Capacity to meet the educational needs of the community; and 3) The length of time the duties and responsibility of this position are anticipated to be needed.

3) Briefly describe the process used to annually apprise each eligible faculty member of progress toward attainment of continuing contract status.

Response: All faculty members (full and part-time) at St. Petersburg College participate in annual evaluations. Data is gathered in the new e-Portfolio tool, Faculty 180. The evaluation process is automated with faculty submissions sending emails to Deans/Academic Chairs to notify them of the submission. Faculty meet with their Dean/Academic Chair to review the submission, discuss goals, and professional development intentions. Final Dean/Academic Chair feedback is recorded within the system, and faculty are given time to provide a response to feedback. All evaluations are stored within the system, with multiple college-wide and department level reporting available.

4) Briefly describe the college's budgetary incentive plan to support and ensure the attainment of employment equity accountability goals. Include how resources will be allocated to support the implementation of strategies and the achievement of goals in a timely manner.

Response: The College has an advertising budget used to nationally recruit executive administrators and faculty in departments where minorities are underrepresented. There are also Staff and Program Development budgets for Staff and Program development initiatives related to onboarding and retention and enhancing teaching performance. SPC’s Center of Excellence for Teaching and Learning (CETL) spearheads faculty professional development that aligns with the College’s priority for equity. CETL has also partnered with the Equity, Diversity and Inclusion Director to provide professional development for faculty centered on equity, diversity, and inclusion. The College utilizes Staff and Program Development funds to conduct comprehensive faculty in-service training conferences each year. The conferences cover a wide range of topics relative to faculty teaching and learning strategies for improved performance. These sessions are applicable to all faculty including those eligible for continuing contract.

5) Salary Information: In the following table, include the salary ranges in which new hires were employed compared to the salary ranges for employees with comparable experience and qualifications as required in section 1012.86(2)(b)(5), F.S. Add additional rows if needed.

Note: Salary information is requested only for new hires. New hire information can be found in your Fall Staff Survey IPEDS report. Race and gender information are not required; however, the college may choose to include additional information for purposes of diversity analysis.

Job Classification	# of New Hires*	New Hires* Salary Range	# of Existing Employee(s) with Comparable Experience	Existing Employee* Salary Range
MANAGEMENT OCCUPATIONS	8	45,000 To Above 75,000	101	45,000 To Above 75,000
BUSINESS AND FINANCIAL OPERATIONS	5	30,000 To 55,000	37	30,000 To Above 75,000
COMPUTER ENGINEERING AND SCIENCE	6	30,000 To 45,000	98	30,000 To Above 75,000
COMMUNITY SERVICE, LEGAL, ARTS, AND MEDIA	5	40,000 To 65,000	62	30,000 To Above 75,000
INSTRUCTION	15	40,000 To Above 75,000	314	40,000 To Above 75,000
LIBRARIANS	1	45,000 To 55,000	12	45,000 To 75,000
NON-POSTSECONDARY TEACHING	9	30,000 To 55,000	82	30,000 To Above 75,000
SERVICE OCCUPATIONS	11	Below 25,000 To 30,000	119	Below 25,000 To 65,000
OFFICE AND ADMINISTRATIVE SUPPORT	27	25,000 To 55,000	249	25,000 To Above 75,000
NATURAL RESOURCES, CONSTRUCTION AND MAINTENANCE	3	25,000 To 30,000	51	25,000 To 65,000
PRODUCTION, TRANSPORTATION AND MATERIAL	1	25,000 To 30,001	18	25,000 To 55,000

**IPEDS definition of New Hires: Includes full-time permanent new hires on the payroll of the institution between November 1, 2019, and October 31, 2020, either for the first time (new to the institution) or after a break in service and who are still on the payroll of the institution as November 1, 2019.*

(Completed by Division of Florida Colleges)

Requirement	Response	Comments	Action
Does the report include a brief description of guidelines used for ensuring balanced and diverse membership on selection and review committees?	Select one.		
Does the report include a description of the process used to grant continuing contracts?	Select one.		
Does the report include a description of the process used to annually apprise each eligible faculty member of progress toward attainment of continuing contract status?	Select one.		
Has the college developed a budgetary incentive plan to support and ensure attainment of the goals developed pursuant to section 1012.86, F.S.?	Select one.		
Did the college include a summary of the incentive plan?	Select one.		
Did the summary include strategic resource allocation?	Select one.		
Does the report include a comparison of the salary ranges of new hires to salary ranges for employees with comparable experience and qualifications?	Select one.		

Part IV. Strategies to Overcome Underrepresentation of Students

Student Enrollments

Colleges will continue to examine data trends, using the ENROLLMENT tab, in the representation of students by race, ethnicity, gender, students with limited English-language proficiency (LEP) skills and students with disabilities (DIS) (self-reported) for first-time-in-college (FTIC) and overall enrollment. Based on goals from previous equity reports, identify areas where goals (number of enrollments) set by the college last year were achieved and set goals for 2019-20 reporting year.

Overall Analysis:

Comparison of current St. Petersburg College enrollment trends in Table 1 and 2 (both FTIC and overall) to county forecasts and potential high school graduates (2019-20 compared in Table 4 below), shows that SPC aligns with or exceeds the county population race/ethnicity percentages of eligible students.

Regarding Limited English Proficiency and Students with Disabilities (Table 3), overall participation rates have remained consistent year over year in both categories. The same is true for gender participation rates for both FTIC and Overall Enrollment.

Table 1: Enrollment Trends by Race

Race	Rpt Year	FTIC			Total Enrollments		
		Total	Overall Enrollment	%	Total	Overall Enrollment	%
Black	2017-18	711	4,378	16.2%	4,608	30,829	14.9%
	2018-19	727	4,237	17.2%	4,655	30,620	15.2%
	2019-20	690	4,071	16.9%	4,506	29,778	15.1%
Hispanic	2017-18	803	4,378	18.3%	4,619	30,829	15.0%
	2018-19	809	4,237	19.1%	4,898	30,620	16.0%
	2019-20	780	4,071	19.2%	4,936	29,778	16.6%
Other	2017-18	365	4,378	8.3%	2,253	30,829	7.3%
	2018-19	362	4,237	8.5%	2,362	30,620	7.7%
	2019-20	376	4,071	9.2%	2,410	29,778	8.1%
White	2017-18	2,499	4,378	57.1%	19,349	30,829	62.8%
	2018-19	2,339	4,237	55.2%	18,705	30,620	61.1%
	2019-20	2,225	4,071	54.7%	17,926	29,778	60.2%

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

Table 2: Enrollment Trends by Gender

Gender	FTIC			Total Enrollments		
	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Female	55.3%	54.2%	56.7%	61.1%	61.5%	62.1%
Male	44.7%	45.8%	43.3%	38.9%	38.5%	37.9%

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

Table 3: Enrollment Trends by Students with Limited English Proficiency and Disabilities

Report Year	Limited English Proficiency (LEP)				Student With Disabilities (DIS)			
	FTIC		Total		FTIC		Total	
	N	%	N	%	N	%	N	%
2017-18	117	2.7%	641	3.3%	175	4.0%	1,701	5.5%
2018-19	106	2.5%	642	3.4%	182	4.3%	1,756	5.7%
2019-20	90	2.2%	606	3.4%	169	4.2%	1,720	5.8%

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

Table 4: SPC Enrollment Participation compared to Pinellas County Benchmarks – Race/Ethnicity

Race / Ethnicity	2019-20 SPC FTIC Enrollment		2019-20 SPC Overall Enrollment		2020 ¹ Pinellas County Age (15-64) Forecast		2019-20 Pinellas County Public Senior HS Enrollment		2019-20 Pinellas County HS Graduates	
	N	%	N	%	N	%	N	%	N	%
White	2,225	54.7%	17,926	60.2%	466,245	70.1%	4,017	58.6%	3,967	58.4%
Black	690	16.9%	4,506	15.1%	69,971	10.5%	1,052	15.3%	1,058	15.6%
Hispanic	780	19.2%	4,936	16.6%	69,009	10.4%	1,181	17.2%	1,160	17.1%
Other	376	9.2%	2,410	8.1%	60,100	9.0%	610	8.9%	608	9.0%
Total Minorities	1,846	45.3%	11,852	39.8%	199,080	29.9%	2,843	41.4%	2,826	41.6%

Source: College Annual Equity Update 2020-2021, U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2020, PK-12 Portal (<https://edstats.fldoe.org/>)

Table 5: Enrollment Goals

Enrollments	FTIC			Overall Enrollments		
	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals
Black	n/a	n/a		Increase population by 0.2% to 15.4%	No (15.1%)	
Hispanic	n/a	n/a		n/a	n/a	Increase population by 0.5% to 17.1%
Other Minorities	n/a	n/a		Increase population by 0.4% to 8.1%	Yes (8.1%)	Increase population by 0.1% to 8.2%
White	n/a	n/a		n/a	n/a	
Female	n/a	n/a		n/a	n/a	
Male	n/a	n/a		n/a	n/a	
LEP	n/a	n/a		n/a	n/a	
DIS	n/a	n/a		n/a	n/a	

Colleges should continue to assess, modify and/or develop new methods and strategies for accomplishing the established goals that have not been achieved based on goals set in the previous year.

The college is achieving all goals: **No** If no, provide:

An evaluation of each of the methods and strategies developed to increase student enrollments from underrepresented groups.

Response: [Click here to enter text.](#)

Having met its goals last year, SPC set two new goals for 2019-20 aligned to its strategic priorities of increasing minority enrollment overall, and Black student enrollment in particular. Of the two goals for the college, SPC did not meet its enrollment goal for Black student participation during the 2019-20 academic year. Overall new Black student enrollment has continued to increase each year for the past four years. Even 2019-20 showed an overall 1.6% increase in new Black student enrollment over the prior year. Therefore, the issue with participation lies in retention. The 2019-20 year had a -4.2% decrease in Black student retention, with a larger drop during the Spring of 2020 when the pandemic hit.

During 2019-20, the college developed a series of initiatives intentionally focused on supporting Black male student retention in an effort to support overall participation growth. The college assembled a group of leaders to take a deep dive on student success by socioeconomic status and diverse populations. One of our foundational principles is “Academic Excellence” which includes closing the achievement gap of our vulnerable populations. A notable inequity related to Black male student success and persistence rates was determined as compared to other ethnicities. Born out of this charge began the work that would ultimately lead to a comprehensive report, based on existing research and faculty/staff input. The findings and recommendations of this report outlines recommendations to improve how we serve Black males. Furthermore, the committee concluded there was a need for a summer bridge program for incoming Black males, out of class support, the resurrection of the Brother to Brother program, but lastly, and perhaps most importantly, create a position whose sole focus would be equity, diversity, and inclusion.

The findings and recommendations were presented to and approved by the Board of Trustees at the November 2019 board meeting. These strategies include a series of onboarding events designed to assist Black males in acclimating to the college, including a Summer Bridge Program, implementing a Brother-to-Brother wrap-around program, a specific onboarding program for First Time in College Black males, and assigning all First Time in College Black male to a faculty or staff mentor. These strategies were piloted during the Spring and Summer of 2020 and approved for scaling during the 2020-21 academic year.

- Learning Resources Outreach and Points of Contact Program

Under the auspices of the African American Male Student Success Taskforce, the Learning Resources Outreach Initiative and the Points of Contact program work in tandem to form a cycle of support surrounding a cohort of Black males with a cumulative GPA, ranging from 0 to 2.49. In this cycle, Learning Resources provides frequent outreach to faculty concerning this cohort. This communication includes reminders to faculty about how to identify this cohort in MyCourses, where to find information on available support resources, and, more recently, how to communicate with the points of contact assigned to this cohort. During the Summer of 2020, about 20 male faculty and staff members agreed to serve as mentors to this group, making up the Points of Contact program, and contacted their mentees frequently throughout the semester to offer encouragement, advice, and resources on how to enhance their success at St. Petersburg College.

As a result of these efforts, Learning Resources has vigilantly monitored and supported nearly 2,200 Black males—a number of whom have some of the lowest GPAs at the College—since spring 2018 when a few staff informally met to start

spearheading work toward closing achievement gaps and distributing more widely SPC’s dedication to equity and inclusion. This work has directly impacted course completion rates (i.e., grades of A, B, or C) as shown in the table below.

Black Male < 2.49 GPA Course Completion Rates			
Year	Spring	Summer	Fall
2018	35%	34%	35%
2019	36%	56%	54%
2020	53%	55%	54%

- The **PITCH program (Providing Instructions for Tomorrow's Collegians and Hires)**

This program is designed to help at-risk Black men gain work readiness skills, obtain workplace certifications and enroll in postsecondary education. At the start of the pandemic various components of this program were switched to online/remote access. Students struggled with access to computers/internet and had to overcome limited technical experience which had an impact on the completion of Smart Start Orientation and Computer Literacy Course. Despite these challenges, thirty-one students were recruited with all completing an individualized learning plan and enrolling in a program or certification track. In addition, 8 students completed a credential and 13 students were placed in an internship or permanent position.

PITCH Third Year (2019-20) Milestones

Milestones	Goal	Actual
Recruitment	30	31
Smart Start Orientation	24	16
Completed an Individualized Learning Plan	30	31
Computer Literacy Course	23	14
Program or Certification Enrollment (Credit/Non-Credit)	28	31
Program or Certification Completion (Credit/Non-Credit)	9	8
Job Placement	6	13

New methods and strategies, if applicable.

Response: [Click here to enter text.](#)

In addition, a few new initiatives have been started during the 2020-21 academic year.

- Brother to Brother

Brother to Brother Program was designed to support and improve the retention, progression, and degree/completion rates of Black males at St. Petersburg College. This program seeks to provide a wraparound set of academic, social and professional supports that identify and remove barriers to student success and completion.

Since the program was re-established and staffed in the **Fall of 2020** – there has been a significant increase in membership, outreach and involvement across the SPC community. With now having 37 members in the program across all of SPC’s learning sites, ranging from ages 17 – 60; the program is working to create individual plans for student success, while fostering a collective sense of community and support.

Additionally, the Brother to Brother Program has been fortunate to provide unique opportunities to support the growth of our members and the initiative. Some which include:

- The development of office/lounge spaces for program members at both the Gibbs and Downtown campuses.

- The development of a laptop and graphing calculator lending program.
- Staple programs that connect program members to various campus champions, Black male industry professionals and community leaders.
- In-house tutoring/academic counseling and coaching.
- Scholarship Opportunities for continued involvement.
- Alternative Break opportunities.
- Helios Education Foundation Grant

In response to a planning grant from Helios Education Foundation, the SPC Foundation and SPC are working with Pinellas County Schools, One USF, FAMU and UCF to develop an academic pipeline proposal for Black males. The planning proposal will be presented in May 2021 with the hope of classing up the first cohort in August 2021.

The overarching goal is to create a multiyear strategic plan which will be used to develop and execute the Helios- Titans Achievement Program (H-TAP). H-TAP will improve economic self-sufficiency for Black males through successful completion of their educational pathways from K-12 through post-secondary education. The objective of the strategic planning phase includes:

- Identifying gaps and potential synergies amongst current systems related to the target population within the community and partners;
- Examining best practices and program models that have been shown to impact the target population and their success in post-secondary education;
- Collecting data in order to make informed decisions on the services to be provided, related to enrollment, retention, persistence, and graduation of Black males;
- Developing and aligning targeted and feasible solutions to support Pinellas County Black males from middle school through student completion at SPC, USF, FAMU or UCF.
- Marketing campaign

The college's Marketing department is working on concentrated outreach to underserved, prospective students with a goal of growing enrollment of minority populations. The goal is to leverage the college's unique value propositions and expand our marketing outreach efforts in a data-driven, culturally responsive manner to ensure we are reaching our underserved communities.

Beginning with the Spring 2020 Term, the college launched its enrollment campaign geared toward approximately 50,000 prospective Hispanic students ages 18-54, bilingual and English-preferred, in Pinellas County. This campaign is continuing throughout 2021. The college used various platforms including:

- Exclusive Television Interviews with SPC Spanish-speaking advisors on "Despierta Tampa Bay" Univision Morning Show
- Spanish ads on Connected (cable) and OTT (streaming) television
- Spanish promotion videos on YouTube, and
- Email marketing campaigns

Beginning April 2021, for Summer and Fall 2021 terms, the college is expanding its targeted outreach with a new campaign geared toward Black males and females age 18-54 throughout Pinellas County. The college will zero in on students by using zip codes in predominantly Black areas to deliver timely, relevant and personalized information to Black prospects via ads on Connected (cable) and OTT (streaming) television. Additional vehicles for communication will include:

- Radio ads (streaming and OTA – over the air)

- Email marketing campaigns
- Digital display and retargeted advertising
- Social media
- Increased PR outreach through targeted media outlets
- Program Specific Marketing strategies – COE

Recruitment Services works closely with the Deans to identify professions with a low representation of people of color or gender in their prospective fields. Once identified, they promote potential job opportunities to this population strategically.

For example, the College of Education has begun working on a strategy to combat the lack of representation for Black males in teaching. The goal is to target Black males both in high school and within the current workforce to show them the many job opportunities that exist in the Education field upon obtaining a degree and thus get more Black males enrolled in one of our education programs and ultimately more working in the education field.

Student Completions

This year’s report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates and baccalaureate degrees, as documented in the COMPLETION tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2020-21. Certificates include: College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).

Overall Analysis:

SPC’s Strategic Plan has several completion goals, including increasing FTIC student completion within 150% of time by 50%. To meet these goals, the college has focused on closing the achievement gap of our larger minority populations, both Black and Hispanic students.

Having met its prior completion goals in regards to our Black student population in prior years, but not those for our Hispanic students, the 2019-20 goals focused solely on that population. Of the three goals, SPC met the two new goals for AA and Baccalaureate degrees, but still not the three-year goal for AS degrees.

Table 6: Completion Trends by Race

Race	Rpt Year	AA Degrees			AS-AAS Degrees			Certificates			Baccalaureate		
		Num	Total	%	Num	Total	%	Num	Total	%	Num	Total	%
Black	2017-18	326	3,485	9.4%	119	1,044	11.4%	142	1,185	12.0%	126	1,267	9.9%
	2018-19	319	2,800	11.4%	122	1,051	11.6%	136	1,179	11.5%	134	1,158	11.6%
	2019-20	268	2,989	9.0%	118	871	13.5%	147	1,286	11.4%	112	1,135	9.9%
Hispanic	2017-18	452	3,485	13.0%	120	1,044	11.5%	146	1,185	12.3%	149	1,267	11.8%
	2018-19	416	2,800	14.9%	136	1,051	12.9%	148	1,179	12.6%	139	1,158	12.0%
	2019-20	476	2,989	15.9%	102	871	11.7%	162	1,286	12.6%	153	1,135	13.5%
Other	2017-18	287	3,485	8.2%	66	1,044	6.3%	71	1,185	6.0%	66	1,267	5.2%
	2018-19	222	2,800	7.9%	82	1,051	7.8%	71	1,179	6.0%	67	1,158	5.8%
	2019-20	267	2,989	8.9%	57	871	6.5%	86	1,286	6.7%	72	1,135	6.3%
White	2017-18	2,420	3,485	69.4%	739	1,044	70.8%	826	1,185	69.7%	926	1,267	73.1%
	2018-19	1,843	2,800	65.8%	711	1,051	67.6%	824	1,179	69.9%	818	1,158	70.6%
	2019-20	1,978	2,989	66.2%	594	871	68.2%	891	1,286	69.3%	798	1,135	70.3%

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

In regards to Gender completions, there was a slight shift towards Male student completions for AS degrees in 2019-20 and a slight shift towards Female students in Baccalaureate attainment.

Table 7: Completion Trends by Gender

Gender	AA Degrees			AS-AAS Degrees		
	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Female	63.7%	61.9%	61.6%	64.5%	64.8%	62.5%
Male	36.3%	38.1%	38.4%	35.5%	35.2%	37.5%
Gender	Certificates			Baccalaureate		
	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Female	46.7%	46.6%	47.0%	67.6%	66.3%	69.2%
Male	53.3%	53.4%	53.0%	32.4%	33.7%	30.8%

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

In regards to Limited English Proficiency and Disability students, the largest gains in 2019-10 were in AA and Certificate attainment for Disability students and AA attainment for LEP students.

Table 8: Completion Trends by Students with Limited English Proficiency and Disabilities

Reporting Year	AA Degrees		AS - AAS Degrees		Certificates		Baccalaureate	
	LEP	DIS	LEP	DIS	LEP	DIS	LEP	DIS
2017-18	45	174	19	67	17	55	21	52
2018-19	39	168	20	76	14	54	18	65
2019-20	46	200	15	66	23	64	20	58

Source: Student Data Base (SDB) 2017-18, 2018-19, 2019-20 annual unduplicated headcounts. PERA 1722E; 1/27/2021

Table 9: Completion Goals

A.A. Degrees	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals
Black	n/a	n/a	n/a
Hispanic	Increase overall participation by 0.5% to 15.4%	Yes (15.9%)	Increase overall participation by 0.5% to 16.5%
Other Minorities	n/a	n/a	n/a
White	n/a	n/a	n/a
Female	n/a	n/a	n/a
Male	n/a	n/a	n/a
LEP	n/a	n/a	n/a
DIS	n/a	n/a	n/a
A.S./A.A.S. Degrees	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals
Black	n/a	n/a	n/a
Hispanic	Increase participation by 2.0% within three years to 13.5%.	No (11.7%)	Increase participation by 2.0% within three years to 13.5%.
Other Minorities	n/a	n/a	n/a
White	n/a	n/a	n/a
Female	n/a	n/a	n/a
Male	n/a	n/a	n/a
LEP	n/a	n/a	n/a
DIS	n/a	n/a	n/a
Certificates	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals
Black	n/a	n/a	n/a
Hispanic	n/a	n/a	n/a
Other Minorities	n/a	n/a	n/a
White	n/a	n/a	n/a
Female	n/a	n/a	n/a
Male	n/a	n/a	n/a
LEP	n/a	n/a	n/a
DIS	n/a	n/a	n/a
Baccalaureate Degrees	2019-20 Goals	2019-20 Goals Achieved (Yes/No)	2020-21 Goals
Black	n/a	n/a	Increase overall participation by 1.0% to 10.9%
Hispanic	Increase overall participation by 0.5% to 12.5%	Yes (13.5%)	n/a
Other Minorities	n/a	n/a	n/a
White	n/a	n/a	n/a
Female	n/a	n/a	n/a
Male	n/a	n/a	n/a

LEP	n/a	n/a	n/a
DIS	n/a	n/a	n/a

Student Completions

This year’s report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates and baccalaureate degrees, as documented in the COMPLETION tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2020-21. Certificates include: College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).

Colleges should continue to assess, modify and/or develop new methods and strategies for accomplishing the established goals that have not been achieved based on goals set in the previous year.

The college is achieving all goals: **No** If no, provide:

An evaluation of each of the methods and strategies developed to increase student completions from underrepresented groups.

Response: Despite prior gains in Hispanic student AS completions, the 2019-20 completions for this student population showed significant declines. Following a deep dive into the data for these students, it was determined that COVID-19 was a significant factor in two ways. First Spring of 2020 showed an unusual increase in the number of students taking part-time classes. Second, completion decreases were mainly focused on Health programs.

Part-Time Enrollment Shift Spring 2020

	Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020
Part-Time Percentages All	78.2%	77.2%	77.1%	77.5%	76.3%	79.1%
Part-Time Percentages AS	80.9%	80.1%	81.6%	81.8%	80.5%	83.5%

New methods and strategies, if applicable.

Response: [Click here to enter text.](#)

Student Success in Targeted Programs

The college’s plan for 2019-20 should have included methods and strategies to increase the participation of students in programs and courses in which students have been traditionally underrepresented, including, but not limited to, mathematics, science, computer technology, electronics, communications technology, engineering and career education, as required under section 1000.05(4), F.S. Colleges should provide any updates to methods and strategies, if applicable.

The college is providing updates: **Yes** If no, provide:

An evaluation of each of the methods and strategies developed to increase underrepresented student participation in programs and courses.

Response: [Click here to enter text.](#)

New methods and strategies, if applicable.

Response: [Click here to enter text.](#)

***Review of Part IV: Strategies to Overcome Underrepresentation of Students
(Completed by Division of Florida Colleges)***

Requirement	Response	Comments	Action
Is the college achieving all its goals in terms of student enrollments by race, gender, students with disabilities and students with limited English proficiencies?	Select one.		
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		
Is the college achieving all its goals in terms of student completions by race, gender, students with disabilities and students with limited English proficiencies?	Select one.		
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		
The report should include an analysis of student participation in traditionally underrepresented programs and courses, including, but not limited to, mathematics, science, computer technology, electronics, communications technology, engineering and career education. Did the college provide updates for its goal in terms of student completions across the aforementioned categories?	Select one.		
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		

**Part V. Substitution Waivers for Admissions and
Course Substitutions for Eligible Students with Disabilities**

Course Substitution Report, Form CSR01

Please list the number of students who received course substitutions as well as the required course(s), substitution(s) provided and discipline area (e.g., mathematics) by disability type beginning with the fall semester of the preceding academic year. For the courses, please include the prefix, course number and course name (e.g., ENC 1101 Composition I). Add rows if necessary. Please indicate "0" for the number of students if no substitutions were granted.

Disability Type	Number of Students	Required Course(s) (prefix, number and title)	Substituted Course(s) (prefix, number and title)	Discipline Area
Deaf/Hard of Hearing	0			
Visual Impairment	0			
Specific Learning Disability	0			
Orthopedic Impairment	0			
Speech/Language Impairment	0			
Emotional or Behavioral Disability	0			
	0			

Disability Type	Number of Students	Required Course(s) (prefix, number and title)	Substituted Course(s) (prefix, number and title)	Discipline Area
Autism Spectrum Disorder				
Traumatic Brain Injury	0			
Other Health Impairment	0			

How many requests for course substitutions were made and how many substitutions were granted during the preceding academic year? (Please list the number of requests per semester starting with the fall semester.) Please indicate "0" if no substitutions were requested or granted.

Semester	Number of Substitutions Requested	Number of Substitutions Granted
Fall 2019	0	0
Spring 2020	0	0
Summer 2020	0	0
Total	0	0

We have not received waivers or course substitutions related to eligible students with disabilities. A number of students registered through the students with disabilities office took on-line options that did not require modifications or waivers; students with disabilities who enroll in on-line courses tend to perform better than when they are in face to face courses. Couple that with the above and beyond faculty and the AS team were able to accomplish with Otter.ai (live captioning), increased amounts of notes/handouts from faculty for all students (interprets to increased access), recorded courses and genuine time staff and faculty were providing for all students this past year went very well for our students receiving accommodations.

Requirement	Response	Comments	Action
Did the college submit the Course Substitution Report?	Select one.		

Part VI. Gender Equity in Athletics

The college offers athletic programs: **Yes** If no, move to the next section. If yes, complete this section.

Assessment of Athletic Programs

Section 1006.71, F.S., Gender equity in intercollegiate athletics, is applicable to postsecondary institutions offering athletic programs. Florida College System institutions that offer athletic programs shall develop a gender equity plan pursuant to section 1000.05, F.S. The plan is to include consideration of equity in sports offerings, participation, availability of facilities, scholarship offerings and funds allocated for administration, recruitment, comparable coaching, publicity and promotion and other support costs. An annual assessment is required and each college president is to be evaluated on the extent to which gender equity goals have been accomplished.

For this part, provide the college’s latest Equity in Athletics Disclosure Act (EADA) Survey Federal Report as an appendix.

Data Assessment

Section 1006.71, F.S., requires an assessment of major areas to evaluate the college’s progress toward gender equity in athletics.

Provide updates or new information related to sports offerings; participation; availability of facilities; scholarship offerings; funds allocated for administration, recruitment, comparable coaching, publicity and promotions; or other considerations by the college to continue efforts to achieve gender equity. If the college is not in compliance with Title IX, updates must be included in the college’s Corrective Action Plan of this report.

1. SPC still has a total of 4 women’s teams and 2 men’s teams. Women’s Volleyball, Tennis, Basketball and Softball along with Men’s Baseball and Basketball

2. Participation rates, substantially proportionate to the enrollment of males and females: Yes, which is detailed further in the enrollment and athletic participation spreadsheet (noted below).

3. Availability of facilities, defined as locker rooms, practice areas, and competitive facilities:

St. Petersburg College’s indoor sport teams all have dedicated locker rooms and storage space. Women’s tennis participates at Treasure Bay, a complex owed by the municipality of Treasure Island, Florida. Men’s baseball and women’s softball are housed at the Clearwater Campus and both teams have designated locker room space. In 2018 St. Petersburg College entered into a contractual agreement with the City of Clearwater for women’s softball to play and practice at the Eddie C. Moore Sports Complex and for the men’s baseball team to practice and play at Jack Russel Stadium. That agreement will be renewed this year (2021)

4. Scholarship offerings for athletes: Total # of scholarships that are available for women by sport: Volleyball-14, Basketball-15, Softball-18 and Tennis-9. Total # of scholarships that are available for men by sport: Basketball-15 and Baseball-24. Funds allocated for the athletic program overall: \$1,548,632.
5. Administration: The Athletic Director reports to the Senior Vice President of Student Affairs, who in turn reports to the President.
6. Recruitment: Recruitment is at the discretion of the coach with periodic involvement from the athletic director. They (Head Coaches) all have budgets that they can draw from to pay for recruitment, equipment, travel, etc. A complete breakdown of expenses can be seen in the EADA report that's included in this submission.
7. Comparable coaching: SPC has 3 full-time head coaches (Men's Baseball, Women's Softball & Women's Volleyball) and 3 part-time head coaches (Men's Basketball, Women's Basketball, and Women's tennis).
8. Publicity and promotion: St. Petersburg College Athletics is promoted through multiple channels such as the website (on the athletic page and events calendar), electronic signage that posts game dates/times for our sports, and sandwich boards on campus. Additionally, there are Media Guides printed with information on all sports and schedule cards (per sport) that are created and handed out in the community. Athletics staff and coaches use blogs, Twitter, Facebook, and other social media outlets as a way to promote athletics at the college. We also were able to continue to live stream all home games for Men and Women's sport that increase exposure.
9. Other support costs: The Foundation Department houses the college related donations, including athletic monetary support. Additionally, when an athletic team qualifies for state or national tournaments, a separate budget is provided by the Senior Vice President of Student Affairs.
10. Travel and per diem allowances: Allowances are permitted for each team when traveling and payment for travel comes from each team's operations budget. Per Diem costs are also allowable when teams travel overnight. Oversight of per diem allotments come via a sign in sheet, where the student verifies receiving money.
11. Provision of equipment and supplies: (Head Coaches) all have budgets that they can draw from to pay for recruitment, equipment, travel, etc. A complete breakdown of expenses can be seen in the EADA report that's included in this submission.
12. Scheduling of games and practice times: Men's and Women's basketball split time in the gym with women's volleyball. Volleyball begins in early August and therefore, there are no issues with scheduling between the court sports. Whereas, women's tennis, women's softball, and men's baseball practice and play games off campus with very little interruption to their practice or game schedules. Baseball and softball are given priority usage with the facilities owned and operated by the City of Clearwater.
13. Opportunities to receive tutoring: Each and every student athlete has access to free tutoring on all campuses, Monday-Thursday 8:00 am-8:00 pm, Friday 8:00 am-3:00 pm, periodic Saturday hours (varies by campus), and closed on Sundays. SPC also has 24-hour online tutoring that is accessible for all students. Each head coach requires a specific number of hours to be spent in study hall (on a weekly basis) throughout the academic semesters.

14. Compensation of coaches and tutors: The athletic department funds salaries for all coaches with the exception of the Men’s and Women’s Basketball and Volleyball coaches-who are partially paid from the other departments in which they are assigned to.

15. Medical and training services: The Athletic Department at SPC has a Certified Athletic Trainer at all home contests. SPC has also provided CPR, First Aid, and AED training for all Head and Assistant coaches. As for medical services, all student athletes are provided a secondary insurance through SPC and if a student athlete is not covered by their parents or guardians insurance, they are covered by SPC’s secondary insurance plan.

16. Housing and dining facilities and services: Student athletes who receive full scholarships (tuition, book stipend, food allowance and housing supplement) have the ability to select and live in housing of their choice. The college does not sign lease agreements for housing. St. Pete/Gibbs and Clearwater Campuses both have college approved food vendors where student athlete may dine if that’s their desire.

Provide updates or new information related to sports offerings; participation; availability of facilities; scholarship offerings; funds allocated for administration, recruitment, comparable coaching, publicity and promotions; or other considerations by the college to continue efforts to achieve gender equity. If the college is not in compliance with Title IX, updates must be included in the college’s Corrective Action Plan of this report.

Each athletic team has designated locker room space in the vicinity of playing location. In addition, each team has workout facilities, training rooms, and tutoring labs at the various campus locations.

Compliance with Title IX

Using athletic participation data from the latest EADA Survey Federal Report, complete the following table to determine gender equity based on participation rates.

Athletic Participation by Gender Compared to Student Enrollments by Gender for July 1, 2018, through June 30, 2019, and July 1, 2019, through June 30, 2020

	2018-19			2019-20			
	Males	Females	Total	Males	Females	Total	
Total Number of Athletes	39	48	87	Total Number of Athletes	39	53	92
Percent of Athletes by Gender	45%	55%	100%	Percent of Athletes by Gender	42%	58%	100%
Total Number of Enrollments	11,782	18,838	30,620	Total Number of Enrollments	11,276	18,502	29,778
Percent of Enrollments by Gender	39%	61%	100%	Percent of Enrollments by Gender	38%	62%	100%
Difference between the percent of athletes and the percent of students enrolled	6%	-6%	0	Difference between the percent of athletes and the percent of students enrolled	-4	4	0

Proportionality of Participation

Based on the table, is the percentage of female athletes greater than (or at least within 5 percentage points of) the percent of female students enrolled? **2018-19: No 2019-20: Yes**

Based on the participation rates of female athletes compared to female enrollments and based on the college's athletic program assessment as presented in the EADA Survey Federal Report, check at least one component below for assuring the institution is in compliance with Title IX, Gender Equity in Athletics.

- Accommodation of interests and abilities
- Substantial proportionality
- History and practice of expansion of sports

Corrective Action Plan

If the program is not in compliance, complete the Corrective Action Plan below and specify or update the plan to achieve compliance. Include completion dates for each method and strategy.

Gender Equity in Athletics Component	Planned Actions to Address Deficiencies Found in Athletics	Responsible Person(s) and Contact Information	Timelines

**Review of Part VI: Gender Equity in Athletics
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Does the report include the Equity in Athletic Disclosure Act (EADA) Survey Federal Report for 2020?	Select one.		
Does the equity report reflect updates or new information related to: sports offerings; participation, availability of facilities; scholarship offerings; funds allocated for administration, recruitment, comparable coaching, publicity and promotions, or other considerations by the college to continue efforts to achieve gender equity?	Select one.		
Is the percentage of female athletes greater than (or at least within five percentage points of) the percent of female students enrolled?	Select one.		
Does the report include any of the following to ensure compliance with Title IX?	Select one.		
Accommodation of interests and abilities	Select one.		
Substantial proportionality	Select one.		
History and practice of expansion of sports	Select one.		
If there were any disparities in sections A or B, or if the percentage of female participants was not substantially proportionate to the percentage of female enrollments, did the college submit a corrective action plan?	Select one.		

Part VII. Signature Page

FLORIDA EDUCATIONAL EQUITY ACT
2020-21 Annual EQUITY UPDATE REPORT
Signature Page

St. Petersburg College

The college ensures that section 1000.05, F.S., section 1006.71, F.S., and section 1012.86, F.S., and implementing Rules 6A-6A-10.041 and 6A-19.001-.010, F.A.C., referenced in this report, are properly implemented and that this institution prohibits discrimination against students, applicants for admission, employees or applicants for employment on the basis of race, color, ethnicity, national origin, gender, pregnancy, disability, age or marital status.

The college has developed policies and procedures for providing reasonable substitutions for admission, graduation, study program admission and upper-division entry for eligible students with disabilities as required by section 1007.264 and section 1007.465, F.S., and for implementing Section 504 of the Rehabilitation Act of 1973.

The institution is in compliance with the identified components of the athletic programs, as required by Title IX, the Florida Educational Equity Act, section 1006.71, F.S., Gender equity in intercollegiate athletics and, where not compliant, the college has implemented a corrective action plan. (Applicable for institutions with athletic programs.)

The college actively implements and monitors the Employment Equity Accountability Plan and certifies compliance with all statutory requirements of section 1012.86, F.S.

EQUITY OFFICER

DATE

COLLEGE PRESIDENT

DATE

CHAIR OF DISTRICT BOARD OF TRUSTEES

DATE

This concludes the **2020-21** Annual Equity Update Report, which must be submitted, as a Word document, to FCSInfo@fldoe.org by **April 30, 2021**. Colleges may attach additional files (PDF or Word) as appendices.

2020 EADA Survey

Institution: St Petersburg College (137078)

User ID: Laura

Screening Questions

Please answer these questions carefully as your responses will determine which subsequent data entry screens are appropriate for your institution.

1. How will you report Operating (Game-day) Expenses?

- By Team Per Participant

2. Select the type of varsity sports teams at your institution.

- Men's Teams
 Women's Teams
 Coed Teams

3. Do any of your teams have assistant coaches?

- Yes
 Men's Teams
 Women's Teams
 Coed Teams
 No

If you save the data on this screen, then return to the screen to make changes, note the following:

- 1) If you select an additional type of team remember to include associated data for that type of team on subsequent screens;
- 2) If you delete a type of team but have already entered associated data on other screens, all associated data for that type of team will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

Sports Selection - Men's and Women's Teams

Select the varsity sports teams at your institution.

Sport	Men's	Women's	Sport	Men's	Women's
Archery	<input type="checkbox"/>	<input type="checkbox"/>	Badminton	<input type="checkbox"/>	<input type="checkbox"/>
Baseball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Beach Volleyball	<input type="checkbox"/>	<input type="checkbox"/>	Bowling	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	<input type="checkbox"/>	Diving	<input type="checkbox"/>	<input type="checkbox"/>
Equestrian	<input type="checkbox"/>	<input type="checkbox"/>	Fencing	<input type="checkbox"/>	<input type="checkbox"/>
Field Hockey	<input type="checkbox"/>	<input type="checkbox"/>	Football	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>
Ice Hockey	<input type="checkbox"/>	<input type="checkbox"/>	Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>
Rifle	<input type="checkbox"/>	<input type="checkbox"/>	Rodeo	<input type="checkbox"/>	<input type="checkbox"/>
Rowing	<input type="checkbox"/>	<input type="checkbox"/>	Sailing	<input type="checkbox"/>	<input type="checkbox"/>
Skiing	<input type="checkbox"/>	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	<input type="checkbox"/>
Softball	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Squash	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>	Swimming and Diving (combined)	<input type="checkbox"/>	<input type="checkbox"/>
Synchronized Swimming	<input type="checkbox"/>	<input type="checkbox"/>	Table Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Team Handball	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Track and Field (Indoor)	<input type="checkbox"/>	<input type="checkbox"/>	Track and Field (Outdoor)	<input type="checkbox"/>	<input type="checkbox"/>

Track and Field and Cross Country (combined)	<input type="checkbox"/>	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water Polo	<input type="checkbox"/>	<input type="checkbox"/>	Weight Lifting	<input type="checkbox"/>	<input type="checkbox"/>
Wrestling	<input type="checkbox"/>	<input type="checkbox"/>	Other Sports (Specify sports in the caveat box.)*	<input type="checkbox"/>	<input type="checkbox"/>

Caveat:

The caveat on this screen is for internal use and does not appear on the EADA Dissemination Website (public site). If you want information to appear on the public site, enter it on the Athletic Participation screen.

* If you indicated in the caveat box that your other sports are Dancing and/or Cheerleading, please specify in the caveat box that these are competitive varsity teams (i.e., not pep squads).

If you save the data on this screen, then return to the screen to make changes, note the following:

- 1) If you select an additional team remember to include associated data for that sport on subsequent screens;
- 2) If you delete a sport but have already entered associated data on other screens, all associated data for that sport will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

Athletics Participation - Men's and Women's Teams

Enter the number of participants as of the day of the first scheduled contest.

Varsity Teams

Men's Teams

Women's Teams

Baseball

26

Basketball

13

15

Softball

20

Tennis

8

Volleyball

10

Total Participants Men's and Women's Teams

39

53

Unduplicated Count of Participants


(This is a head count. If an individual participates on more than one team, count that individual only once on this line.)

39

53

CAVEAT

(For each men's or women's team that includes opposite sex participants, specify the number of male and the number of female students on that team in this caveat box. This does not apply for coed teams. Additionally, provide any other clarifying information here.)



If you save the data on this screen, then return to the screen to make changes, please note you must re-save every screen because the survey system has to recalculate the totals.

Head Coaches - Men's Teams

For each men's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Male Head Coaches

Female Head Coaches

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Total Head Coaches
Baseball	1		1						1
Basketball		1	1						1
Coaching Position Totals	1	1	2	0	0	0	0	0	2

CAVEAT

Head Coaches - Women's Teams

For each women's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

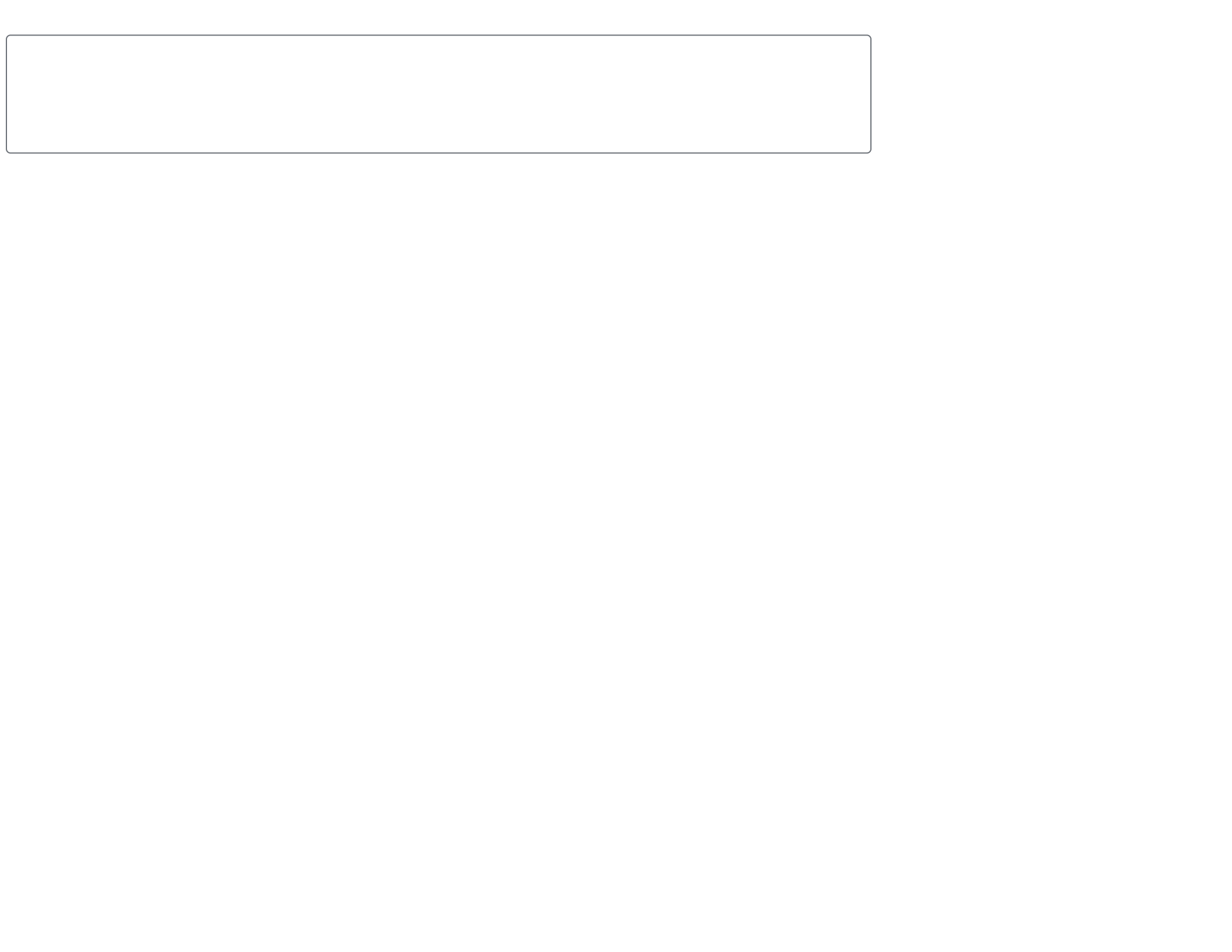
The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Male Head Coaches

Female Head Coaches

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Total Head Coaches
Basketball						1	1		1
Softball					1		1		1
Tennis		1		1					1
Volleyball		1	1						1
Coaching Position Totals	0	2	1	1	1	1	2	0	4

CAVEAT



Head Coaches' Salaries - Men's and Women's Teams

Enter only salaries and bonuses that your institution pays head coaches as compensation for coaching. Do not include benefits on this screen.

Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.

For help calculating the FTE total click on the Instructions link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Head Coaching Position (for coaching duties only)	35,276	26,754
Number of Head Coaching Positions Used to Calculate the Average	2	4
Number of Volunteer Head Coaching Positions (Do not include these coaches in your salary or FTE calculations.)	0	0
Average Annual Institutional Salary per Full-time equivalent (FTE)	53,047	47,563
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	1.33	2.25

CAVEAT

Assistant Coaches - Men's Teams

For each men's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Male Assistant Coaches

Female Assistant Coaches

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Total Assistant Coaches
Baseball		3		3					3
Basketball		3	1	2		0		0	3
Coaching Position Totals	0	6	1	5	0	0	0	0	6

CAVEAT

Assistant Coaches - Women's Teams

For each women's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Male Assistant Coaches

Female Assistant Coaches

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Total Assistant Coaches
Basketball						1		1	1
Softball						2		2	2
Tennis						1		1	1
Volleyball						1		1	1
Coaching Position Totals	0	0	0	0	0	5	0	5	5

CAVEAT

Assistant Coaches' Salaries - Men's and Women's Teams

Enter only salaries and bonuses that your institution pays assistant coaches as compensation for coaching. Do not include benefits on this screen.

Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.

For help calculating the FTE total click on the Instructions link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Assistant Coaching Position (for coaching duties only)	3,200	5,125
Number of Assistant Coaching Positions Used to Calculate the Average	6	5
Number of Volunteer Assistant Coaching Positions (Do not include these coaches in your salary or FTE calculations.)		0
Average Annual Institutional Salary per Full-time equivalent (FTE)	43,636	56,944
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	0.44 ✓	0.45 ✓

CAVEAT

This information is correct. Each head coach pays their assistant different amounts. Each of them receive a stipend based on their role with the team.

Athletically Related Student Aid - Men's and Women's Teams

Athletically related student aid is any scholarship, grant, or other form of financial assistance, offered by an institution, the terms of which require the recipient to participate in a program of intercollegiate athletics at the institution. Other student aid, of which a student-athlete simply happens to be the recipient, is not athletically related student aid. If you do not have any aid to report, enter a 0.

	Men's Teams	Women's Teams	Total
Amount of Aid	281,358	548,464	829,822
Ratio (percent)	34	66	100%

CAVEAT

Recruiting Expenses - Men's and Women's Teams

Recruiting expenses are all expenses an institution incurs attributable to recruiting activities. This includes, but is not limited to, expenses for lodging, meals, telephone use, and transportation (including vehicles used for recruiting purposes) for both recruits and personnel engaged in recruiting, and other expenses for official and unofficial visits, and all other expenses related to recruiting. If you do not have any recruiting expenses to report, enter a 0.

	Men's Teams	Women's Teams	Total
Total	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

CAVEAT

Operating (Game-Day) Expenses - Men's and Women's Teams by Team

Operating expenses are all expenses an institution incurs attributable to home, away, and neutral-site intercollegiate athletic contests (commonly known as "game-day expenses"), for (A) Lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others; and (B) Officials.

For a sport with a men's team and a women's team that have a combined budget, [click here for special instructions](#).

Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

Varsity Teams	Men's Teams			Women's Teams			Total Operating Expenses
	Participants	Operating Expenses per Participant	By Team	Participants	Operating Expenses per Participant	By Team	
Basketball	13	171	2,225	15	183	2,747	4,972
Baseball	26	123	3,200				3,200
Softball				20	100	2,000	2,000
Tennis				8	312	2,499	2,499
Volleyball				10	186	1,855	1,855
Total Operating Expenses Men's and Women's Teams	39		5,425	53		9,101	14,526

CAVEAT

Note: This screen is for game-day expenses only.

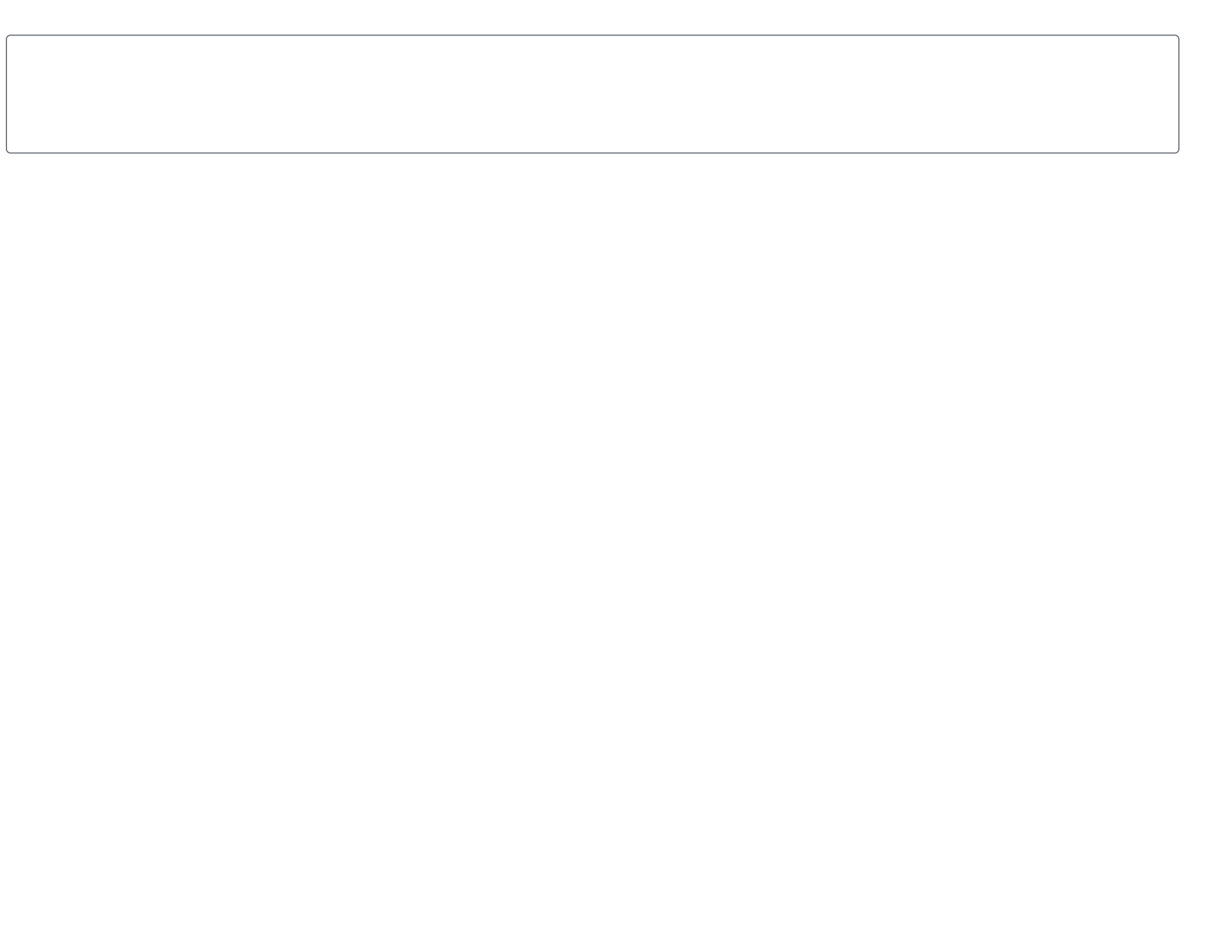
Total Expenses - Men's and Women's Teams

Enter all expenses attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities.

Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	239,173	217,433	456,606
Baseball	255,735		255,735
Softball		249,106	249,106
Tennis		132,366	132,366
Volleyball		174,189	174,189
Total Expenses of all Sports, Except Football and Basketball, Combined	255,735	555,661	811,396
Total Expenses Men's and Women's Teams	494,908	773,094	1,268,002
Not Allocated by Gender/Sport (Expenses not attributable to a particular sport or sports)			280,630
Grand Total Expenses			1,548,632

CAVEAT



Total Revenues - Men's and Women's Teams

Your total revenues must cover your total expenses.

Enter all revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sport camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities.

Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	239,173	217,433	456,606
Baseball	255,735		255,735
Softball		249,106	249,106
Tennis		132,366	132,366
Volleyball		174,189	174,189
Total Revenues of all Sports, Except Football and Basketball, Combined	255,735	555,661	811,396
Total Revenues Men's and Women's Teams	494,908	773,094	1,268,002
Not Allocated by Gender/Sport (Revenues not attributable to a particular sport or sports)			280,630
Grand Total for all Teams (includes by team and not allocated by gender/sport)			1,548,632

CAVEAT

Summary - Men's and Women's Teams

Your Grand Total Revenues must be equal to or greater than your Grand Total Expenses or you will not be able to lock your survey.

	Men's Teams	Women's Teams	Total
1 <u>Total of Head Coaches' Salaries</u>	70,552	107,016	177,568
2 <u>Total of Assistant Coaches' Salaries</u>	19,200	25,625	44,825
3 <u>Total Salaries (Lines 1+2)</u>	89,752	132,641	222,393
4 <u>Athletically Related Student Aid</u>	281,358	✔ 548,464	829,822
5 <u>Recruiting Expenses</u>	0	0	0
6 <u>Operating (Game-Day) Expenses</u>	5,425	9,101	14,526
7 <u>Summary of Subset Expenses (Lines 3+4+5+6)</u>	376,535	690,206	1,066,741
8 <u>Total Expenses for Teams</u>	494,908	773,094	1,268,002
9 <u>Total Expenses for Teams Minus Subset Expenses (Line 8 – Line 7)</u>	118,373	82,888	201,261
10 <u>Not Allocated Expenses</u>			280,630

11	<u>Grand Total Expenses (Lines 8+10).</u>			1,548,632
12	<u>Total Revenues for Teams</u>	494,908	773,094	1,268,002
13	<u>Not Allocated Revenues</u>			280,630
14	<u>Grand Total Revenues (Lines 12+13).</u>			1,548,632
15	<u>Total Revenues for Teams minus Total Expenses for Teams (Line 12-Line 8).</u>	0	0	0
16	<u>Grand Total Revenues Minus Grand Total Expenses (Line 14- Line 11).</u>			0

To return to a data entry screen, click on the link in the [Navigation Menu](#).

To proceed to the Supplemental Information screen, click on the link in the [Navigation Menu](#) or click on the "Next" button on this screen.

Supplemental Information (optional)


This screen may be used to help the reader better understand the data you have provided, or to help a prospective student-athlete make an informed choice of an athletics program.

This information will be viewable on the EADA public website. Please do not include the names of individuals or write messages to the help desk.

To explain specific data entered on a previous screen, please use the caveat box on that screen.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Program: Fire Service Wellness and Safety Training

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) by St. Petersburg College for the Fire Service Wellness and Safety program. Permission is sought to accept an estimated \$357,542 in funding for this proposal, if awarded, and enter into any amendments, extensions, or agreements as necessary, within the original intent and purpose of the grant.

Through this Fire Service Wellness and Safety Training project, SPC's Center for Public Safety Innovation (CPSI) endeavors to support FEMA's goal of Readyng the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through a train-the-trainer model which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. Funds from this grant will allow for the delivery of an 8-hour curriculum which CPSI developed under previous grant funding. In addition, CPSI will offer two additional 4-hour topics on 1) **resilience in the fire service** and 2) **suicide awareness**. The target audience is U.S. firefighters (career, volunteer, and wildland) and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health. Education on resiliency and early warning signs of declining mental health can mitigate risk for depression and suicide among this audience.

The estimated period of performance will be from May 17, 2021 through May 16, 2023. The total award amount is projected to be \$357,542 over a two-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel and Eileen LaHaie, Executive Director, Center for Public Safety Innovation recommend approval.

Attachment

e10406212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: April 20, 2021

Funding Agency or Organization: U.S. Department of Homeland Security:
Federal Emergency Management Agency

Name of Competition/Project: Fire Prevention and Safety Program: Fire
Service Wellness and Safety Training

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 5/17/21 **End:** 5/16/23

Administrator: Matthew Liao-Troth

Manager: Eileen LaHaie

Focus of Proposal:

SPC's Center for Public Safety Innovation (CPSI) is proposing a Fire Service Wellness and Safety Training program to help build the capabilities and capacities of those in the fire service who are the first line of defense and are called upon to respond to disasters. Through this project, CPSI endeavors to support FEMA's goal of Ready the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through a train-the-trainer model which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. Funds from this grant will allow for the delivery of an 8-hour curriculum which CPSI developed under previous grant funding. In addition, CPSI will offer two additional 4-hour topics on 1) **resilience in the fire service** and 2) **suicide awareness**. The target audience is U.S. firefighters and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health. Education on resiliency and early warning signs of declining mental health can mitigate risk for depression and suicide among this audience.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$232,917
Travel	2,716
Consultants/Contractors	59,634
Supplies & Materials	1,200
Other Costs	3,675

Indirect Cost	<u>75,277</u>
Total Budget	\$375,419

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$375,419
Total amount from funder:	\$357,542

Amount/value of match:	Cash: N/A
	In-kind: \$17,877

Required match or cost sharing:	No	Yes	X
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	Waived a portion of the funder's allowable indirect cost which required 5% of total budget (\$17,877)		


Negotiated indirect cost:	\$75,277
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Engagement
-----------	-------------------------

Strategic Initiative(s):	1. Community Focus
--------------------------	--------------------

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: National Science Foundation—Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation by St. Petersburg College for the Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program grant. Permission is sought to accept an estimated \$1,500,000 in funding over six years for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

SPC has submitted a proposal in support of its Scholarships in Education & Employment Development in STEM (SEEDS) program, which will provide scholarships of approximately \$10,000 to a minimum of 100 financially disadvantaged students pursuing an education in Science, Technology, Engineering, Math or related fields. The goal of the SEEDS program is to open doors to education and careers in STEM for low income, academically talented students, with an emphasis on providing opportunities for populations traditionally underrepresented in STEM fields, such as racial/ethnic minorities and women. Scholarships will support full-time and part-time students in select STEM related associate and bachelor's degree programs and related transfer plans. SEEDS will focus recruitment through current SPC students, Pinellas County Schools' dual enrollment and adult learners interested in STEM fields, targeting women, veterans, minorities and low-income students. The program will model SPC's recent SEEDS program that was supported by an S-STEM grant from 2014 through 2020 and provided over 110 student scholarships.

Maximizing SPC's existing Guided Pathways initiative, the new SEEDS program will help students explore education and career pathways in STEM through dedicated, individualized academic support services, peer group activities and mentoring. SEEDS scholars will receive hands-on career development and placement activities such as career coaching, business tours and internship opportunities.

The estimated period of performance will be from September 1, 2021 through August 31, 2027. The total project budget is projected to be \$1,500,000 over six years. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel; and Jimmy Chang, Dean, Mathematics, recommend approval.

Attachment

ks0407212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting:	April 20, 2021
Funding Agency or Organization:	National Science Foundation
Name of Competition/Project:	Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program
SPC Application or Sub-Contract:	SPC Application
Grant/Contract Time Period:	Start: 09/01/2021 End: 08/31/2027
Administrator:	Jimmy Chang
Manager:	Nydia Nelson

Focus of Proposal:

Building on the foundation developed through SPC's recent SEEDS program supported by the National Science Foundation (NSF) Scholarships in STEM (S-STEM) grant (2014 – 2020), the new SEEDS program will focus on opening doors to education and careers in STEM for low income students. With an emphasis on providing opportunities for students from populations traditionally underrepresented in STEM fields, such as racial/ethnic minorities and women, SEEDS will enroll scholars through a cohort model, with approximately 20-24 new SEEDS scholars each year. Each cohort will be engaged, mentored and supported by an interdisciplinary team of STEM faculty and student support personnel, including academic advisors, financial aid staff and career development center staff. This holistic approach will be coordinated across SPC's multiple campuses and managed by S-STEM faculty champions who also serve as Co-PIs. Through scholarship support, dedicated co-curricular activities and leveraging College resources, SEEDS will help support students through to graduation and entry into the STEM workforce. The program has four objectives:

1. **Increase educational opportunities** for low-income, academically talented students by providing scholarships of approximately \$10,000 to at least 100 students.
2. **Enhance student support** by providing co-curricular engagement opportunities for SEEDS scholars, including a SEEDS orientation, a SEEDS Ambassador program, and, other networking/support activities in collaboration with other STEM student groups.
3. **Increase retention of students to degree achievement** and/or transfer by providing one-on-one faculty mentoring and by leveraging institutional support services such as My Learning Plan, Career and Academic Advising and Learning Resources.
4. **Strengthen partnerships with STEM industry** to provide experiential learning opportunities for SEEDS scholars, such as career tours, guest speaking events and internships, by developing and/or strengthening cooperative relationships with local STEM employers and industry associations through the college's STEM-related advisory councils.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 346,385
Travel	\$ 16,500
Participant Support (Scholarships)	\$1,000,000
Other Participant Support (Testing fees, Conferences, etc.)	\$ 50,691
Materials and Supplies	\$ 6,800
Printing	\$ 2,030
Indirect Costs	<u>\$ 77,594</u>
Total Budget	\$1,500,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$1,500,000

Total amount from funder:

\$1,500,000

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Student Success
2. Equity
3. Growth and Empowerment

Strategic Initiative(s):

1. Enhance internal and external support for students
2. Advance student progression through their career and academic pathway to attainment
3. Grow and strengthen business partnerships to address workforce demands

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Contract renewal between St. Petersburg College and EdFinancial Services, LLC for Call Center Operations

Approval is sought to renew the agreement with EdFinancial Services, LLC to operate the College's Call Center Operations.

Since 2015, St. Petersburg College has outsourced its general advising, registration and financial aid call center operations. In 2017, St. Petersburg College issued Request for Proposal 04-16-17 and upon unanimous approval of the nine-member Evaluation Committee and consent of the Board of Trustees, negotiated a two-year contract with EdFinancial Services. The terms stated it was not to exceed \$1.4 million, and included a one-time cost of \$2,000 for training and set-up. The estimated annual call volume for the College was 125,000 and the agreement capped the annual inbound calls at that amount unless the College expressly authorized additional inbound calls. The agreement required EdFinancial Services to provide the College with monthly and weekly reports showing cumulative data of call volume. Additionally, the agreement included an option to renew for up to two one-year terms.

The College exercised both options to renew in the 2019-20 and in 2020-21 fiscal years, with respective 2% and 2.5% cost per-call increases. The College now seeks to extend the existing agreement under the same terms, with no per-call price increase, for a one-year term for the period of July 1, 2021 to June 30, 2022. Expenditures for the 12-month period shall not exceed \$552,000. Several different strategies have been implemented to reduce the amount of calls received. The College will issue a Request for Proposal for the 2022-23 academic year and beyond.


Jamelle Conner, Vice President, Student Affairs, Patrick Rinard, Associate Vice President, Enrollment Services; and Suzanne L. Gardner, General Counsel, recommend approval.

sh0406212

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Agreement with Oracle America, Inc to purchase and use Oracle Cloud Infrastructure (OCI) service

Approval is sought to increase the total cost of the agreement with Oracle America, Inc. from \$600,000 to \$800,000 to utilize Oracle Cloud Infrastructure (OCI) service.

This Agreement commenced on July 1, 2018 and will continue to July 28, 2021.


The change in total costs is a result of increased use over the last 15 months of Oracle Cloud Infrastructure (OCI) services hosting the PeopleSoft enterprise resource planning environments which include the college's student registration, finance and human resources systems.

Increased utilization of OCI services has improved efficiencies in application development and deployment, including recent upgrades to the college's student, finance and human resources systems and aided in support of required infrastructure expansion during the pandemic. In addition, OCI services support the college's disaster/business recovery strategy by relocating PeopleSoft into data centers across the United States.

Janette Hunt, Vice President, Finance & Business Operations; Eric Kledzik, Associate Vice President, Information Systems and David Creamer, Sr. Director, Information Systems recommend approval.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Project Number 1707-G-21-8, ICU Simulation, HEC

Approval is sought for the Board of Trustees to authorize the President to act on the Board's behalf to approve 100% construction drawings and GMP for Project Number 1707-G-21-8, ICU Simulation, HEC

In collaboration with College staff and Williamson Dacar Associates, Inc. 100% construction documents for the ICU Simulation, HEC have been completed and Foresight Construction has developed the GMP per those documents.

The Guaranteed Maximum Price (GMP) \$350,629.94, and the total projected budget for this project is \$452,811.00. The project is to be funded by donations from the Hough Family Foundation Inc. and the St. Petersburg College Foundation.

Project Description: Demolition and construction per architectural and MEP design plan for the buildout of (3) simulation labs, control room, and storage room expansion space at the Caruth Health Education Center. The provided design plan will detail the conversion of rooms 283, 283A, 284, 285, and 286 into new ICU simulation labs with a control room. Rooms 288A and 288B will be merged into a larger storage room.

The anticipated date for substantial completion is August 27, 2021. This GMP is subject to mandatory reviews for building codes, safety-to-life, the Americans with Disabilities Act (ADA) and further refinements through the value engineering process.


The College will utilize the Direct Purchase Program for this project to realize cost savings. This savings will be reported to the Board at the time of final accounting.

Tonjua Williams, President; Janette Hunt, Vice President, Finance and Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Sale of Tarpon Springs Parcel

Resolution of the Board declaring the Tarpon Spring Parcel unnecessary for educational or ancillary purposes; and authorizing the termination of said property.

In accordance with 1013.28, Florida Statutes, approval is sought for a Resolution of the Board of Trustees to declare Parcel #19-27-16-89442-000-0520 (Site 5), located at Belcher Road, Tarpon Springs, FL 34689; along with a subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located along the southeasterly edge of said parcel, unnecessary for educational or ancillary purposes; and authorizes the termination of said properties.

Spot Survey #2, Version 12, Recommendation #5.012, Disposal of real property, consisting of Tarpon Springs Campus Vacant Parcel, Parcel #19-27-16-89442-000-0520 and southerly lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5).

Approval is requested for an amendment to the current Education Plant Survey for St. Petersburg College, dated June 30, 2017, adding Recommendation #5.012, Disposal of real property, consisting of Tarpon Springs Campus Vacant Parcel, Parcel #19-27-16-89442-000-0520 located at Belcher Road, Tarpon Springs, FL 34689 and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5), as required by Section 1013.31, Florida Statutes.

Authorization and approval is sought to continue negotiations regarding sale of property located at the southwest portion of the Tarpon Springs Campus, and effectuate and finalize the sale.

On January 26, 2021, the Board authorized the President to enter into a Letter of Intent (Exhibit A) to sell approximately 18.3-acres of the Southwest portion of the Tarpon Springs Campus property adjacent to Belcher Road (Parcel #19-27-16-89442-000-0520) to purchaser, NGI Acquisitions, LLC. The transaction anticipated the negotiation of a Sales Contract and a cross access easement or inclusion of an undeveloped portion of the southeasterly edge of Parcel #19-27-16-89442-000-0490 to allow for ingress/egress to and from Highway 19. Since that time, both parties have

participated in initial due diligence and negotiations.

A delegation of authority is sought to authorize the President to enter into the Sales Contract in accordance with the Letter of Intent, and on behalf of the Board. Any such agreement will be subject to the required exercise of due diligence pursuant to the Florida Statutes and pertinent state regulations, including but not limited to, the following contingencies; full appraisal of the market value, resolution of the board that the property is unnecessary for educational purposes, approval by the state of the property spot survey and amendment of the educational plant survey reflecting intended disposal.

Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the College owns property known as “Tarpon Springs Vacant Parcel”, Parcel #19-27-16-89442-000-0520 (Site 5), located at Belcher Road, Tarpon Springs, FL 34689; along with the subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14’41’E at 200.13’ plus S88°14’41”E at 569.17’and

WHEREAS, said property is unnecessary for educational purposes, and recommended for disposal;

BE IT THEREFORE RESOLVED, that pursuant to Section 1013.28, Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes; and authorizes the termination of said property.

Dated this 20th day of April, 2021

Katherine Cole, Chair
Board of Trustees
St. Petersburg College

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

AMENDMENT #12
EDUCATIONAL PLANT SURVEY dated June 30, 2017
St. Petersburg College
April 20, 2021

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has prepared an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 30, 2017. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendations are made.

Site 5: Tarpon Springs Campus Vacant Parcel(s)

Authority:

Pursuant to Section 1013.28(1), Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, a board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an educational plant survey.

Resolution:

The Board of Trustees of St. Petersburg College determined by resolution dated April 20, 2021, that Parcel #19-27-16-89442-000-0520 located at Belcher Road, Tarpon Springs, FL 34689 and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 located at 600 County Rd 880, Tarpon Springs, FL 34689 the southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17' (Site 5), , is unsatisfactory and unnecessary for educational purposes, and recommended for disposal.

Site 5: Tarpon Springs Campus Vacant Parcel(s)

5.012 Dispose of real property, consisting of Parcel #19-27-16-89442-000-0520, in the amount of approximately 18.3 acres of undeveloped land and subdivided undeveloped portion of Parcel #19-27-16-89442-000-0490 southern lines of Lots 49 and 50 coordinates S88°14'41"E at 200.13' plus S88°14'41"E at 569.17', in the amount of approximately 3.5 acres, which has been determined by resolution of the Board of Trustees of St. Petersburg College to be unsatisfactory and unnecessary for educational purposes. This parcel will be terminated from the Facilities Inventory of St. Petersburg College and will be disposed of in the manner prescribed by Chapter 274, Florida Statutes.

Approved by the Board of Trustees of St. Petersburg College on April 20, 2021.

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College



February 3, 2021

Melissa Rutland
Rutland Florida Gulf Group, LLC
204 37th Avenue North
Suite 443
St. Petersburg, FL 33704

Via Email: mrutland@ccim.net

Re: Purchase of an approximately 18.3-acre property (depicted in Exhibit A) located on Belcher Road in Tarpon Springs, Florida, 34689 (together with all improvements thereon and rights and entitlements related thereto, the "**Property**") by NGI Acquisitions, LLC (the "**Purchaser**") from St. Petersburg College Board of Trustees ("**Seller**").

Dear Melissa:

We are pleased to submit a letter of intent to purchase the Property on the following terms:

- Purchase Price:** \$3,500,000 paid in all cash at the Closing (as defined below).
- Purchaser:** NGI Acquisitions, LLC (Novare Group) or an assignee thereof in which Novare Group maintains a direct or indirect ownership interest.
- Entitlements:** From and after the date the Contract (as defined below) is executed, and to the extent required, Purchaser shall be permitted to pursue any and all zoning approvals, Future Land Use amendments, subdivision approvals, permits and other entitlements necessary for Purchaser to be able to develop an apartment multifamily project on the Property (collectively, the "**Modified Entitlements**"). Without cost or expense to Seller, Seller shall cooperate with Purchaser's Modified Entitlements applications (if any) by signing all commercially reasonable landowner consents, applications and other similar documents required to be signed by Seller.
- Cross Access Agreement:** Purchaser shall be granted a cross access easement on property owned by the Seller (depicted in Exhibit B) so as to provide access from US Highway 19 to the Property. Purchaser and Seller shall work in good faith to ascertain feasibility of, and to finalize, a cross access agreement prior to the end of the Inspection Period, and such agreement shall define the exact location of the easement and rights therein.
- Inspection Period:** 90 days from the date the Contract is executed (the "**Inspection Period**").
- Zoning Extension:** In the event the Modified Entitlements have not been approved as of the expiration of the Inspection Period, Purchaser may extend the Inspection

Period to the date that is fifteen (15) days after the Modified Entitlements are so approved, but in no event shall such extension exceed 150 additional days.

Earnest Money: \$100,000 as of the effective date of the Contract, which shall be applicable to the Purchase Price at Closing and non-refundable to Purchaser after the expiration of the Inspection Period. The Earnest Money will be held in escrow by First American Title Insurance Company, as Escrow Agent. Such Escrow Agent will also be responsible for issuing a title commitment and title policy for this transaction.

Closing Date: One hundred eighty (180) days after the expiration of the Inspection Period; provided to allow adequate time to design and obtain permits, however, that Purchaser may elect to cause the Closing Date to occur on an earlier date by providing at least ten (10) days prior written notice to Seller; and provided further, that Purchaser may elect to extend the Closing date for two (2) thirty (30) day periods by paying Seller an extension payment for each extension of \$25,000 that is non-refundable and applicable to the Purchase Price.

Contract: Purchaser shall prepare the initial draft of the Contract and provide it to Seller to review within five (5) business days after acceptance of this letter of intent by Seller containing the terms stated herein and upon other terms that are normal and usual to commercial real estate transactions for comparable properties.

Additionally, the Contract shall be contingent on upon the following; Seller securing applicable statutory and state regulatory approvals for disposal of public property, including, but not limited to, approval of an amended Educational Plant Survey by the state of Florida, and resolution and approval of the Board of the Trustees pursuant to requirement of the Florida Statutes, 1013.28.

Exclusivity: Seller agrees that from the date of its acceptance of this letter of intent until the earlier to occur of (i) the execution of the Contract or (ii) the date which is thirty (30) days after the date of Seller's acceptance of this letter of intent (the "No Shop Period"), Seller shall negotiate exclusively with Purchaser with respect to the sale of the Property and shall not enter into any instrument with respect to the sale of the Property with any person or entity other than Purchaser.

Brokers: Purchaser is represented by a Rutland Florida Gulf Group, LLC in connection with this transaction, who will be paid a commission by Purchaser at Closing pursuant to a separate written agreement. Any other Broker representing Seller will be paid a commission by Seller at Closing pursuant to a separate written agreement.

Except as to the Exclusivity captioned paragraph, this proposal is intended to set forth merely the basis for negotiations of the Contract. The terms anticipated by this proposal are not intended to be and shall not be legally binding on any party and are understood to constitute only some of the material terms of a definitive Contract. No party shall be bound by any terms, whether proposed herein or subsequently negotiated, until a definitive written Contract is executed and delivered to both Seller and Purchaser. This proposal is subject to modification or withdrawal by either party without cause, until a written contract is signed.

In the event that the terms of this letter of intent are acceptable to Seller, please so indicate by signing this letter of intent in the space provided below on or before February 16, 2021.

Very truly yours,



James R. Borders
President
NGI Acquisitions, LLC

Accepted:

By: Tonjua Williams

Name: Tonjua Williams

Title: President

Entity Name: St. Petersburg College

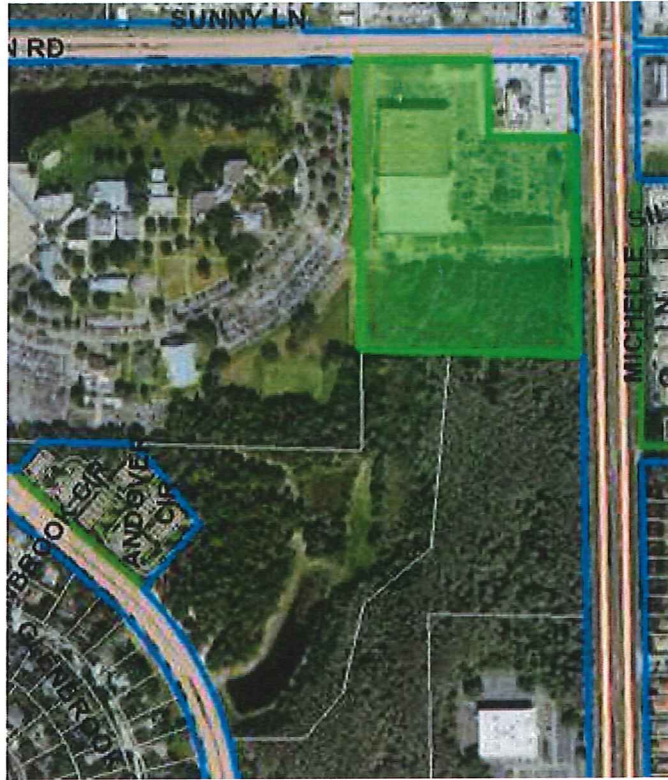
Date: 2/11/2021

Exhibit A:



Parcel #: 19-27-16-89442-000-0520

Exhibit B




Parcel: 19-27-16-89442-000-0490

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Authorization to Close on District Office Sale

Approval is sought for a Resolution of the board authorizing the president to sign all necessary documentation, including the deed, to close the transaction of the sale of the current District Office in accordance with the Sales Contract. The sale is anticipated to close on April 30, 2021, though Seminole Title.

Janette Hunt, Vice President, Finance & Business Operations and Suzanne L. Gardner, General Counsel, recommend approval.

Attachment

Resolution

WHEREAS, St. Petersburg College is a state college in the Florida College System, organized pursuant to 1001.60 Fla. Stat. and governed by a Board of Trustees, and

WHEREAS, the Trustees are granted the authority to purchase and dispose of property of the St. Petersburg College, Board of Trustees, pursuant to 1001.64(25) and (26) Fla. Stat., and to authorize the College President, or her designee, to act on behalf of the Board,

NOW THEREFORE, be it resolved that the Board authorizes the College President, Dr. Tonjua Williams, to transact all business and sign all closing documents related to the sale of the College’s District Office which is the described property as detailed on the attached Exhibit “A”, and pursuant to the Sales Contract dated September 16, 2020.

IT IS HEREBY RESOLVED that the undersigned does certify that this Resolution has been adopted by the Board of Trustees of St. Petersburg College pursuant to, and in accordance with, its authority this 20th day of April, 2021.

Board of Trustees of St. Petersburg College

By: _____

Katherine E. Cole

Its: Chairman of the Board


2020-569

EXHIBIT "A"

Lot 1, Block 1, Tadiran Site, according to the map or plat thereof as recorded in Plat Book 115, Page s 75 and 76 , Public Records of Pinellas County, Florida. Together with an easement on, over, across and under the property adjacent to the Tadiran Site (namely, Lot 19 according to the Plat recorded in Plat Book 88, Pages 79 through 85, of the Public Records of Pinellas County, Florida) for storm water drainage, retention and detention, and the location on such adjacent property of drainage facilities and structures in connection therewith, as recorded in O.R. Book 12772, Page 1932, Public Records of Pinellas County, Florida.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Dr. Tonjua Williams, President 
SUBJECT: Decertification and Dissolution of The Leepa-Rattner Museum of Art, Inc. (LRMA) as a Direct Support Organization of St. Petersburg College (*Action*)

Approval is sought to begin the process of decertifying the Leepa-Rattner Museum of Art, Inc. (“Museum” or “LRMA”) as a Direct Support Organization (“DSO”) of the College pursuant to the Florida Statutes, 1004.70, and the Board of Trustees’ Rule and Procedures, 6Hx23-1.33, *Direct Support Organizations*.

Direct Support Organizations of the College are authorized and certified by the Board to support the mission and objectives of the College and operate in a manner consistent with the goals of St. Petersburg College and in the best interest of the state. DSOs are required to submit annually documentation related to its use of college property and facilities; tax exemption status as a 501(c)3; incorporation as a Florida non-profit corporation, as well as annual financial audits and certification of compliance as required by policy and law. The Museum has maintained active status as a non-profit corporation since its founding in 2001, and is in good standing as a 501(c)(3) charity operating for the benefit and support of St. Petersburg College.

Action is sought to move the corporate status of LRMA from a DSO, and non-profit corporation, to a department of the College. This move is recommended as a cost savings measure taking into consideration the expense associated with the cost of financial, audits and corporate compliance as a separate entity, as well as other considerations as the College restructures. Further, this recommendation would provide the college with the greater integration with existing curriculum and academic endeavors. In addition, this increase internship opportunities for students and placing SPC’s Humanities and Arts programs on par with other state institutions.

Once a decision is made to decertify the Museum as a DSO, the College will work to transfer the budget and accounts, dissolve its non-profit incorporation with the state of Florida, and effectuate the proper filings to terminate 501(c)(3) status with the Internal Revenue Service.

Jamelle Conner, Vice President, Student Affairs; Teresa Wilkins, LRMA Director; and Dr. Rodrigo Davis, Provost, Tarpon Springs Campus, recommend approval



Dr. Tonjua Williams
President, St. Petersburg College
PO Box 13489
St. Petersburg, FL 33733

Dr. Williams and Trustees of St. Petersburg College,

The Leepa-Rattner Museum of Art (LRMA) has struggled for many years to stabilize its finances and integrate itself fully within the College and the Community. LRMA has made great strides over the past few years to diversify revenue streams and community outreach but continues to suffer economically. As the President of LRMA's Board of Directors, I have been involved in conversations with LRMA's Director and Accountant as well as our Board Treasurer about the financial future of the Museum. It is our firm belief that by dissolving the 501(c)3 status of the Museum and integrating it into the College, we will have both the financial stability to ensure the long-term sustainability of the Museum and the connectedness with the faculty and staff that will make integrating the Museum into the college curriculum easier. I understand that steps have been taken to begin the discussion on this proposed move between the College and LRMA's Director, and I write to you today to offer my support, and the support of the Board in this endeavor.

Most sincerely,

Linda J. Johnson, DDS

The Leepa-Rattner Museum of Art, Inc.
Board President

Leepa-Rattner Museum of Art (LRMA)

April 2021 Report for SPC BOT

LRMA Fundraising

- In FY2021, LRMA brought in a total of \$112,185 through fundraising streams. This reflects a 29% (\$25K) growth over the previous fiscal year despite the fact that the Museum was closed for 6 months due to COVID protocols.

LRMA Exhibitions:

- LRMA is installing a new exhibition in the Interactive Gallery: “Floridian Flavors: Characters, Culture, and Cuisine” – an exhibition of quilts with the Studio Art Quilters Association. Programming with the Dunedin Fine Arts Center and local quilting guilds are underway.

LRMA Programming

- Upcoming programs include:
 - Virtual Happy Hour – Tuesdays 5:30 – 6:30pm
 - Virtual Gallery Talk: Native American Textiles – April 22nd, 6pm
 - Virtual Exhibition Reception for “Floridian Flavors” – April 30th at 6pm
 - Artist Talk with R.J. Kern – May 7th at Noon
 - Virtual Movie Screening of “Woman Walks Ahead” and conversations with the director – May 20th at 6pm



April Report for BOT

INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

April 2021

Programs

April 1, 2021

St. Petersburg College's Institute for Strategic Policy Solutions Virtual Viewing

ISPS hosted a virtual viewing on a website where views from experts regarding Autism and those who have been impacted by it.

April 5, 2021 (8:00 am to 12:00 pm)

Hosted a Golf Fundraiser for World Autism Awareness Month at the Vinoy Renaissance St. Petersburg Resort & Golf Club.

April 9, 2021 (11:30 am to 1:00 pm)

Guardianship Series III- Institute for Strategic Policy Solutions, Fisher and Sauls and the Brennan Law Firm

The Last Series, Part III, explored guardianships for parents, elderly loved ones, or disabled adults who are incapacitated, including issues related to minor guardianships, incapacity and elder protections.

April 13 (2:00 pm to 3:00 pm)

The Reality of Running for Office

Join the conversation with elected officials on the realities and obstacles of running for office. Featured speakers include Connor Donovan, Tarpon Springs City Commission, Debra Prewitt, former State Representative and Mayor of New Port Richie, and Lorraine Duffy Suarez, former candidate for the Safety Harbor City Commission. The forum is in partnership with the College of Public Policy and Administration Baccalaureate Program.

April 20, 2021 (7:00 pm to 8:00 pm)

A Conversation with U.S. Ambassador Delano Lewis

ISPS will host a conversation with former U.S. Ambassador Delano Lewis to South Africa Delano Lewis to learn about his experience as an Ambassador.

April 28, 2021 (8:0 am to 12:30 pm)

SPC's Social Justice Institute

Sponsored by the Tampa Bay Super Bowl LV-Join St. Petersburg College as they launch their inaugural Social Justice Institute (SJI). The program is a half day conference culminating a semester's worth of events focused on social justice, education and engagement.

ISPS- Executive News

Kimberly G. Jackson was selected as a [2021 First Lady in African American History Honoree](#) by the board and staff of the Carter G. Woodson African American Museum for her role as Executive Director at ISPS.

ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 4/1/2021

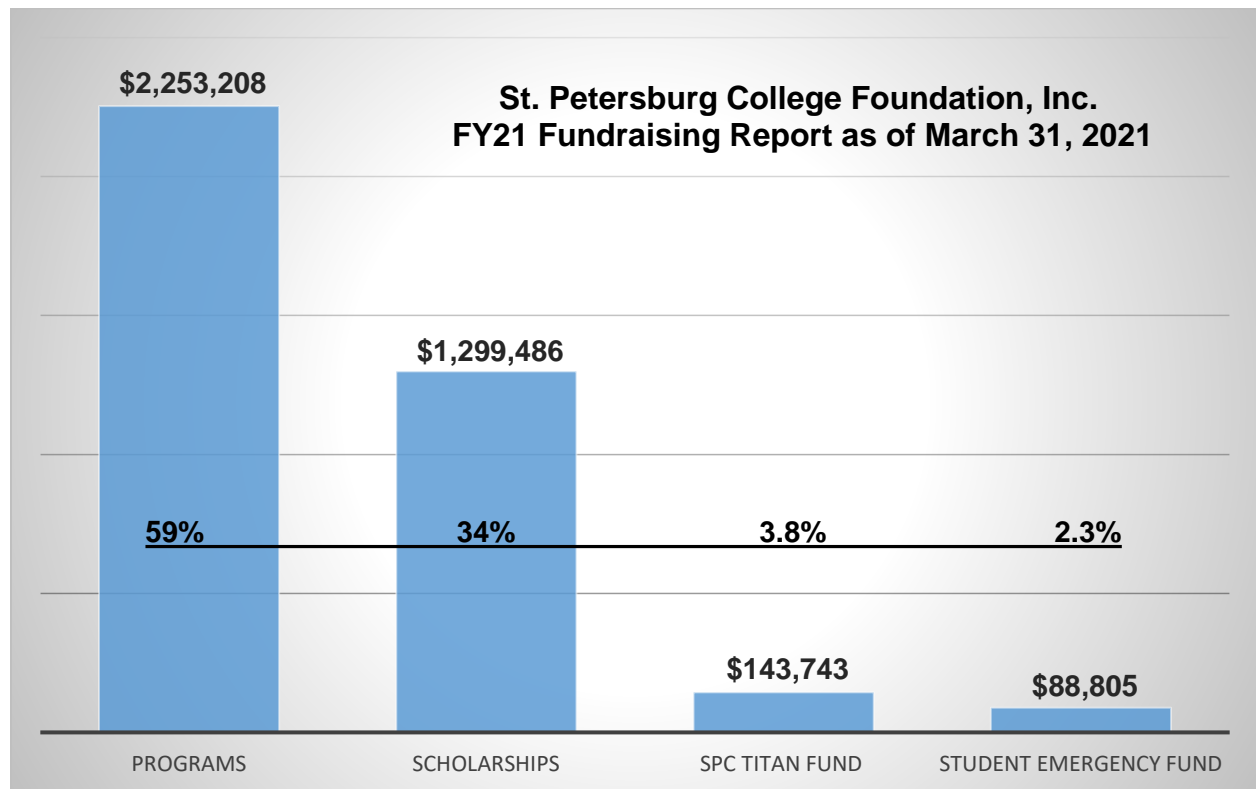
Board Members: Joseph G. Blanton, Jaelyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Steven R. Shepard (Chair), Shan Shikarpuri, Bemetra Simmons, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

Fundraising Report

Fundraising Goal; As of March 31, 2021, the Foundation has raised over \$3.8M in donor contributions.

- \$2,253,208 for College program support.
- \$1,299,486 was raised for SPC student scholarships
- \$143,743 for the SPC Titan Fund
- \$88,805 for the SPC Student Emergency Fund

The donations received through March 31, 2021 met 123% of the Foundation's fundraising goal for the fiscal year ending March 31, 2021.



As of February 28, 2021, the Foundation provided the following support to SPC:

- \$1,635,511 in scholarships to SPC students.
- \$1,298,590 in program support, providing support to such programs as
 - Hough Family Health Education Program
 - Palladium Theater
 - College of Nursing
 - College of Education
 - Fire Science Department
 - Alumni Association Awards
 - SPC Institute for Strategic Policy Solutions
 - Cecil B. Keene Summer Program
 - Leepa Rattner Museum of Art
 - Students Trip to Tallahassee
 - Brother to Brother Program
 - Men Achieving Excellence / Women on the Way Programs

Current Highlights:

- The Patrick Brett Foundation - \$100,000 for the Patrick Brett Endowed Scholarship Fund
- The Honorable and Mrs. George W. Greer - \$27,744.61 to establish the Frances Neu Endowed Scholarship Fund and to award the first recipients Fall 2021 and for the Gail Greer and Charles and Isabel Greer Endowed Scholarship Funds.
- The Matt Kilgroe Foundation – \$10,000 for the Men’s Basketball Program
- The Laure and Daryl Blume Foundation, Inc. - \$10,000 for the Men’s Basketball Program
- Mr. and Mrs. Kenneth P. Cherven - \$5,000 for the SPC Titan Fund
- Rays Baseball Foundation – \$5,000 for the First Generation Scholarship Fund
- The Foundation presented the first Virtual Donors and Scholars Appreciation Program on Tuesday, March 30th.
- The Foundation supported the Women on the Way Leadership Conference on March 5th and the Keys to Manhood Conference on March 27th.
- The Foundation and Gassman, Crotty & Denicolo, P.A. co-hosted 160 members from the community for a planned giving webinar focused on New Charitable Contribution Tax Laws on March 17th. The next event will be held on April 17th.



Palladium Board Report April 2021

1. Palladium live shows resumed with a dance recital on Saturday, March 27th. In April and May, the Palladium will host the Tampa Bay Symphony, St. Petersburg Opera and SPC's MIRA program, and some local dance schools. Our first *Palladium Presents* booking is set for Friday, May 21 when we celebrate Bob Dylan's 80th birthday with an array of singers.
2. The Palladium will present a summer of live programming starting Friday, June 25th and running through mid-September. Instead of using our nightclub, these shows are scheduled for the main hall, to allow for social distancing.
3. The Palladium's streaming series, *Palladium Live*, continues through April with dance, jazz, and blues shows.
4. Creative Loafing, Creative Pinellas and the St. Pete Catalyst all produced full stories based on Palladium news. One focused on our *Palladium Creative Class of 2021*, the fellowship program for 11 local performers. Another gave our streaming series a very positive review.
5. Our partnership with WUSF Radio continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. The Friday, April 2nd concert featured excerpts from our Joni Mitchell tribute, featuring all local musicians.

April 20, 2021

MEMORANDUM

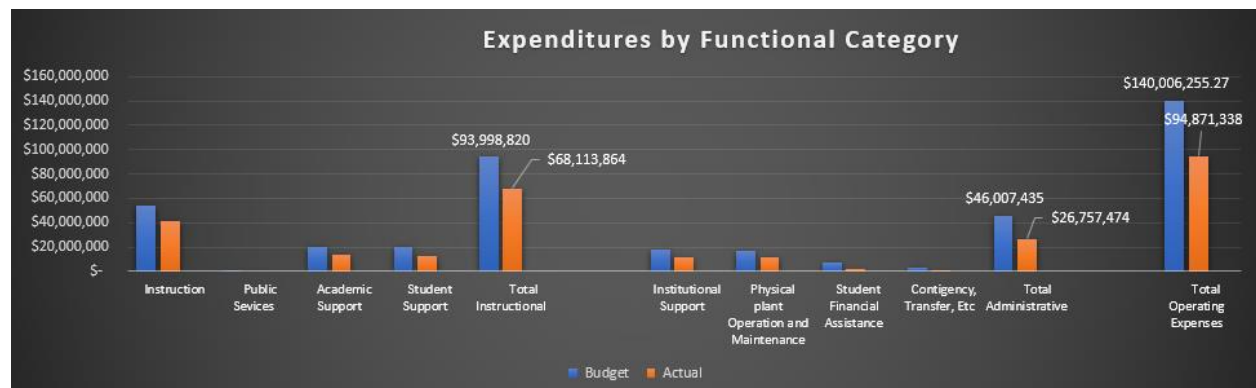
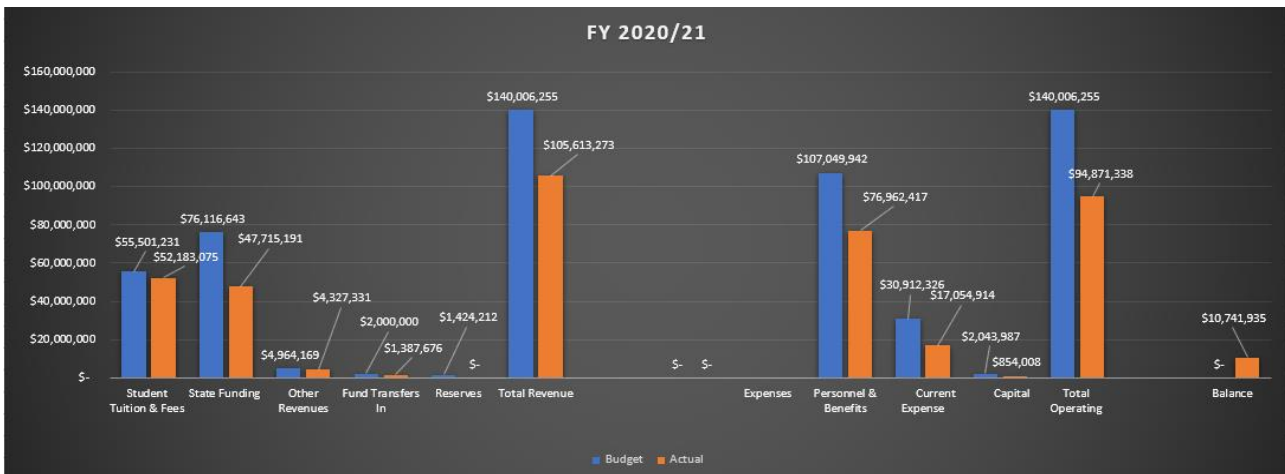
TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President

SUBJECT: Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

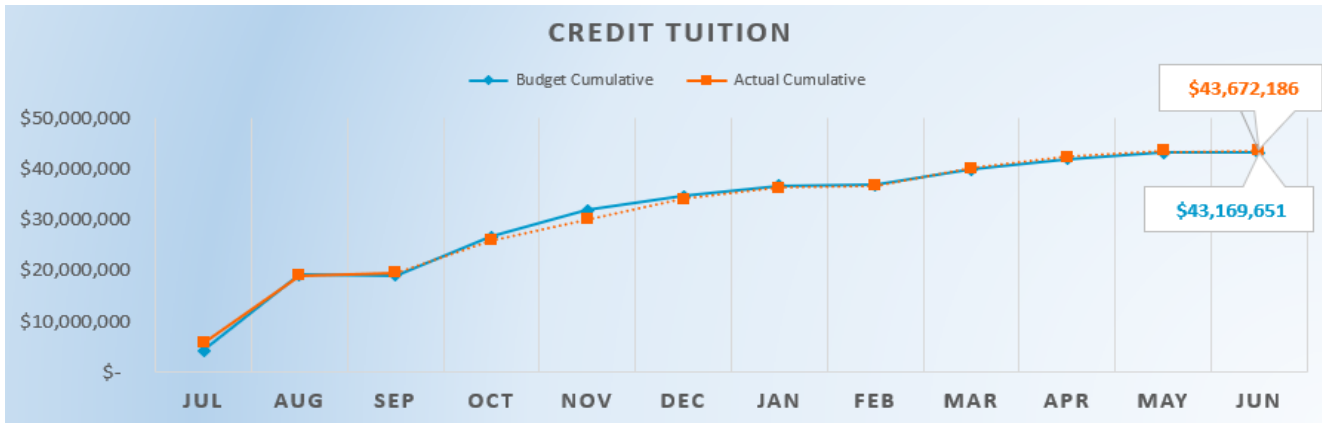
The FY20-21 fund 1 operating budget report through March 31, 2021, is attached.

As of March 31, 2021, the overall revenue is \$105.6M, which represents 75.4% of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$76.9M or 71.9% of the total budget of personnel expenses. Instructional personnel expenses account for \$63.1M and \$13.8M for Administration personnel expenses. Current and capital expense totals \$17M (55%) and \$854K (41.8%), respectively. The net balance of revenue less expense is \$10.7M.

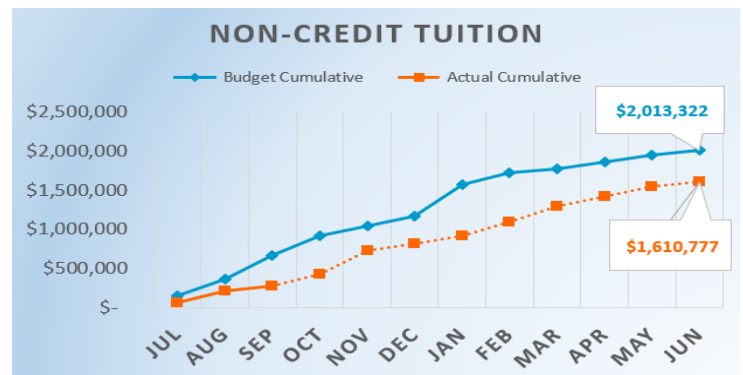


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

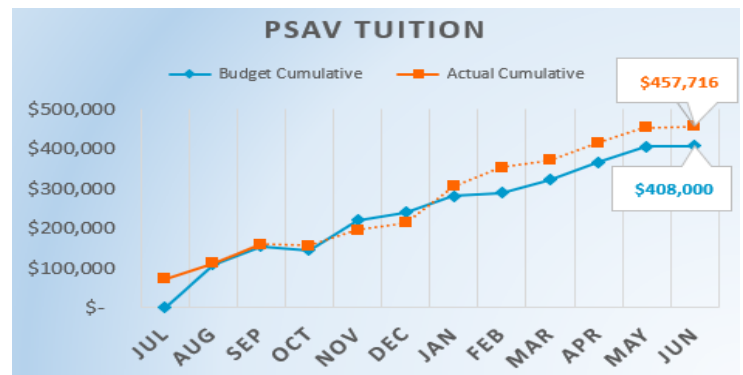
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$502K above the budgeted amount.



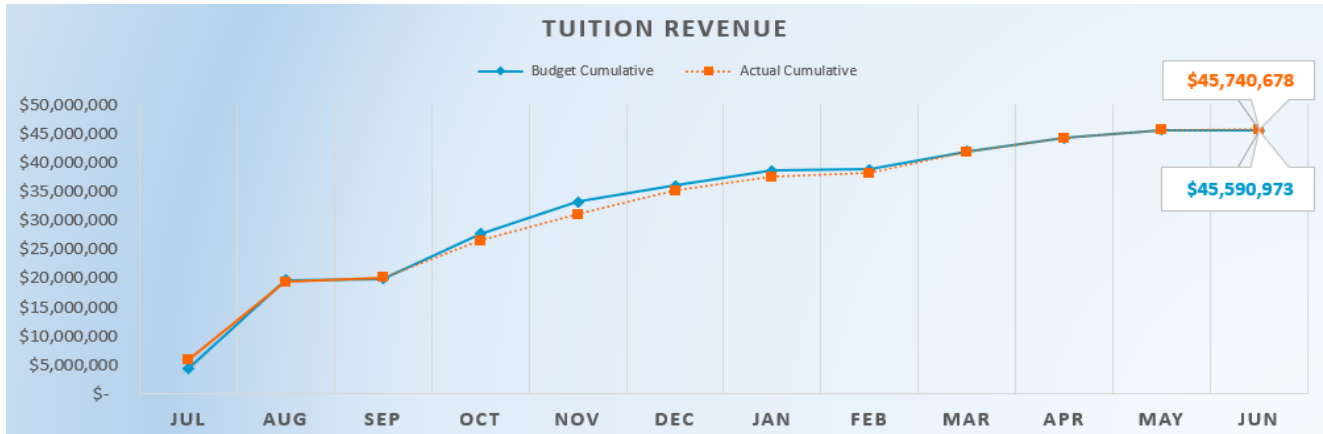
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$400K below the budgeted amount. *The chart does not include the Rapid Credentials.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of March 31, 2021, the tuition projection is \$49.7K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of March 31, 2021, the overall tuition projection is \$152K above the budgeted amount.



Hector Lora, Vice President, Budgeting.

Attachment



Operating Budget Report
March 31, 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition	\$ 45,590,973	\$ 41,789,957	91.7%
State Appropriation - FCS	\$ 62,444,891	\$ 42,580,944	68.2%
State Appropriation - Lottery	\$ 10,481,424	\$ 3,941,016	37.6%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 1,193,231	47.9%
Learning Support Access Fee	\$ 1,448,167	\$ 1,224,378	84.5%
Distance Learning Fee	\$ 3,596,130	\$ 5,392,122	149.9%
Technology Fee	\$ 2,230,419	\$ 1,991,388	89.3%
Lab Revenue Fees	\$ 1,902,742	\$ 1,339,332	70.4%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87.2%
Other Student Fees	\$ 732,800	\$ 445,898	60.8%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69.4%
Reserve	\$ 1,424,212	\$ -	0.0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75.4%

	Budget	Actual	% of YTD
Personnel & Benefits			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 17,838,349	75.1%
Administrative & Professional	\$ 24,429,658	\$ 17,537,736	71.8%
Career Service (includes OT)	\$ 17,667,689	\$ 12,014,262	68.0%
Adjunct	\$ 7,931,912	\$ 5,849,513	73.7%
Supplemental	\$ 4,258,982	\$ 3,617,058	84.9%
Other Personal Services (OPS)	\$ 1,686,557	\$ 856,409	50.8%
Student Assistants	\$ 422,851	\$ 93,203	22.0%
Health Insurance	\$ 14,228,379	\$ 9,878,615	69.4%
Other Benefits	\$ 12,372,915	\$ 9,277,272	75.0%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
Total Personnel & Benefits	\$ 107,049,942	\$ 76,962,417	71.9%

Current Expense			
Bad Debt/Unemployment	\$ 945,600	\$ (53,138)	-5.6%
Insurance (Non Health)	\$ 2,688,420	\$ 1,855,125	69.0%
Repairs & Maint	\$ 979,626	\$ 652,645	66.6%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 2,201,816	83.4%
Services and Fees	\$ 4,434,188	\$ 3,310,809	74.7%
Materials and Supplies	\$ 3,889,122	\$ 1,906,377	49.0%
Travel	\$ 394,947	\$ 20,783	5.3%
Utilities	\$ 5,195,058	\$ 3,733,308	71.9%
Other Current Expense	\$ 6,118,037	\$ 705,350	11.5%
Tech Expense/Licensing	\$ 3,627,486	\$ 2,721,838	75.0%
Total Current Expense	\$ 30,912,326	\$ 17,054,914	55.2%

Capital			
Computer Refresh Leases	\$ 1,753,697	\$ 756,141	43.1%
Capital Purchases	\$ 290,290	\$ 97,867	33.7%
Total Capital	\$ 2,043,987	\$ 854,008	41.8%

Total Operating	\$ 140,006,255	\$ 94,871,338	67.8%
------------------------	-----------------------	----------------------	--------------

Balance	\$ -	\$ 10,741,935	
----------------	-------------	----------------------	--




Operating Budget Report
March, 31 2021

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 52,183,075	94%
State Funding	\$ 76,116,643	\$ 47,715,191	63%
Other Revenues	\$ 4,964,169	\$ 4,327,331	87%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 105,613,273	75%
Expenses			
Instruction	\$ 53,615,605	\$ 41,457,553	77%
Public Sevices	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 13,690,411	68%
Student Support	\$ 20,171,721	\$ 12,965,900	64%
Total Instructional	\$ 93,998,820	\$ 68,113,864	72%
Institutional Support	\$ 18,426,657	\$ 12,099,913	66%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 11,954,447	70%
Student Financial Assistance	\$ 7,585,419	\$ 2,201,816	29%
Contigency, Transfer, Etc	\$ 2,855,152	\$ 501,297	18%
Total Administrative	\$ 46,007,435	\$ 26,757,474	58%
Total Operating Expenses	\$ 140,006,255	\$ 94,871,338	68%
Balance	\$ 0	\$ 10,741,935	

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Agreement with **The School District of Bay County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 23, 2021. Department—College of Education
2. Affiliation Agreement with **ChenMed, LLC** to provide clinical experience to students enrolled in the Clinical Medical Assistant Program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Michael Ramsey on February 24, 2021. Department—Allied Health, Workforce Education
3. Affiliation Agreement with the **Florida Department of Health, Pinellas County** to provide clinical experience to students in the Health Services Administration Baccalaureate program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 12, 2021. Department—Health Services Administration
4. Affiliation Agreement with **Galencare, Inc. dba Northside Hospital** to provide clinical experience to students enrolled in the Emergency Medical Services and Radiography programs. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 12, 2021. Departments—Emergency Medical Services & Radiography

5. Agreement with **Gulfside Healthcare Services** to provide clinical experience to students enrolled in the RN to BSN Nursing program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—RN-BSN Program
6. Agreement with **The School District of Jackson County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 23, 2021. Department—College of Education
7. Affiliation Agreement with **Largo Medical Center, Inc. dba Largo Medical Center** to provide clinical experience to students enrolled in the Health Services Administration program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 6, 2021. Department—Health Services Administration
8. Agreement with **The School District of Miami-Dade County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 20, 2020. This item is being included on this Report as it did not appear on a prior report. Department—College of Education
9. Affiliation Agreement with **Orlando Health, Inc.** to continue to provide clinical experience to students enrolled in the RN-BSN Program. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew-Liao Troth on March 4, 2021. Department—RN-BSN Program
10. Affiliation Agreement with the **Tampa General Medical Group, Inc.** to provide clinical experience students enrolled in the Clinical Medical Assistant program. The Agreement will commence as soon as possible and continue unless terminated by either party. There is no cost to the College. This item was approved by Michael Ramsey on January 13, 2021. Department—Allied Health, Workforce Education
11. Affiliation Agreement with **Watson Clinic, LLP** to provide clinical experience to students enrolled in the Physical Therapist Assistant program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Physical Therapist Assistant

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

12. Agreement with **Aqua Air** associated with the direct purchase of equipment for the Cooling Tower Replacement Project, 285-C-19-3 at the SPG Campus. The cost to the College for

this Agreement will be \$117,589. This item was approved by Janette Hunt on March 4, 2021. Department—Business Services

13. Agreement with **CenturyLink Communications, LLC dba Lumen Technologies Group** (aka Level 3) to continue the internet services at Bay Pines and the Seminole Campus for the period of three years. The Agreement will commence as soon as possible and continue through March 31, 2024. The cost to the College for this Agreement will be \$115,747.20. This item was approved by Janette Hunt on March 25, 2021. Department—Information Technology – Networks
14. Modification to the Agreement with **SpearMC Management Consulting, Inc.** to provide consulting services to implement PeopleSoft Personnel Action Functionalities into SPC PeopleSoft HCM 9.2 application. The Agreement will commence as soon as possible and continue through June 30, 2021. The cost to the College for this period was anticipated to be \$199,660; however, this modification is to increase the cost by \$18,980 to provide for increased user training services. All other terms and conditions will remain as previously advised. This modification was approved by Janette Hunt on February 9, 2021. Department—Information Technology—AIS
15. Agreement with the **City of St. Petersburg** whereby the College agrees to continue to provide personnel, equipment and facilities to provide Florida Department of Law Enforcement and certified basic recruit training to City Police Cadets. The Agreement will commence as soon as possible and continue through March 31, 2024. Although the exact revenue to the College cannot be determined at this time, it is anticipated that the revenue will not exceed \$216,500 per year during the period of the Agreement. This item was approved by Matthew Liao-Troth on March 16, 2021. Department—CJ Academies

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

16. Agreement with **Action Target, Inc.** associated with the purchase of equipment for the use at the firing range at the Allstate Center. The cost to the College for this Agreement will be \$79,000. This item was approved by Matthew Liao-Troth on March 29, 2021. Department—CJ Academies
17. Agreement with **The Arc Tampa Bay, Inc.** (ARC) to enhance the Supported Employment component of the Titans Up program. Specifically, The Arc of Tampa Bay will provide Supported Employment services in two Phases—Phase I: hands-on, person-centered discovery sessions and Phase II: job placement. The funding for the Titans Up program is through the University of Central Florida grant designed to support program development and implementation for a comprehensive transition and postsecondary (CTP) program supporting students with intellectual disabilities seeking a postsecondary experience leading to gainful employment. The ARC will be reimbursed for its services, per student, as delineated in the Agreement. The Agreement will commence as soon as possible and continue through June 30, 2022. The cost to the College during this period is anticipated to be approximately \$80,000. This item was approved by Jamelle Conner on February 15, 2021. Department—Retention Services

18. Agreement with **Ingeniux Corporation** to provide software and maintenance support services for the Ingeniux CMS software being used for the website redesign project. The software configuration includes one content management server software installation; two dynamic site server software installations; and one test/development server software installation. The Agreement will commence March 1, 2021 and continue for the period of five years. The cost to the College for Year 1 of the Agreement will be \$11,950 with a total cost over five years of \$59,750. This item was approved by Jesse Turtle on March 1, 2021. Department—Marketing & Strategic Communications
19. Agreement with **Open Presence, Inc.** for a subscription to its platform that will provide a central location for all Student Activities collegewide, clubs, orientation activities, and civic engagement opportunities. The platform allows for reporting on student participation versus student success and other analysis. The cost to the College over the three-year Agreement will be \$90,000. The Agreement will commence April 1, 2021 and continue through March 31, 2024. This item was approved by Jamelle Conner on March 17, 2021. Department—Student Affairs
20. Agreement with **Ovid Technologies, Inc.** to continue the subscription for various electronic products to support the Nursing, Health Services Administration, Dental Hygiene, and Veterinary Technology programs. Year Two of the Agreement will commence on June 30, 2021 and continues for the period of one year. The cost to the College for Year Two will be \$79,248.92. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—District Library
21. Agreement with **Pinellas Technical College (PTC)** to provide CDL Restricted A training for SPC’s lineworker program students. The College will pay PTC an amount of \$1,225 per student which will be offset by student fees. For a cohort of 16 students, the anticipated cost will be \$19,600 and the anticipated net revenue will be \$60,320. The Department anticipates delivering 4 cohorts during the contract period. The Agreement will commence as soon as possible and continue through June 30, 2022. This item was approved by Michael Ramsey on February 24, 2021. Department—Workforce Education
22. Agreement with **ProEducation Solutions** to continue to provide consulting services for Financial Assistance Services to assist in the processing of student files selected for federal verification and SAP reviews. The Agreement is for the period of one year through June 30, 2021 at a cost of \$89,000. This item was approved by Jamelle Conner on July 21, 2020. This item is being included on the Report as it did not appear on a previous report. Department—Financial Assistance Services
23. Amendment to the Agreement with **Wellround Provider Group, P.A. and Mantra Health, Inc.** to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The Agreement will commence as soon as possible and continue through June 30, 2021. The discounted costs for Year 1 were expected to be approximately \$49,410. This Second Amendment to the Agreement is to provide for additional professional counseling services with an increased cost of \$17,420 for a total first-year cost of \$66,830. All other terms and conditions of the Agreement will remain a

previously advised. This item was approved by Jamelle Conner on February 4, 2021.
Department—Student Affairs

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

24. Agreement with **AAA Club Alliance, Inc.** to provide business related travel management services for the College. The Agreement will commence on July 21, 2021 and continue for the period of one year. The anticipated cost to the College during this period is \$10,000 - \$12,000. This item was approved by Janette Hunt on January 31, 2021. Department—Business Services
25. Agreement with **AACRAO Consulting**, in partnership with the Helios Education Foundation, in planning a strategic process for the creation of a program that creates a pathway to success for Black/African American Males in Pinellas County. The Agreement will commence as soon as possible and continue through May 31, 2021. The cost to the College for this Agreement will be \$24,875. This item was approved by Jamelle Conner on February 15, 2021. Department—Retention Services
26. Agreement with **ANF Services dba Janacorp, LLC** whereby Janacorp (Nature’s Table) provides food service at the Clearwater Campus. This modification is to extend the current Agreement under the same terms and conditions for an additional year through May 17, 2022. The anticipated revenue for the renewal period is approximately \$18,000. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service
27. Amendment to the Agreement with **Economic Modeling, LLC of Moscow, Idaho** to conduct an economic impact study that includes an Economic Impact Analysis (EIA) and an Investment Analysis (IA). The EIA will examine the direct and indirect multiplier effects that occur as the College, its employees, and students spend money in the region, as well as the economic benefits generated by past students who live and work within the regional community. The IA indicates the strength of the College as an investment from the perspectives of students, taxpayers, and society as whole and projects various benefits into the future, discounts them to current dollars, and compares the present values with the costs of generating the benefits. The Agreement will commence as soon as possible and is anticipated to continue through project completion. **This Amendment will add onto the original Agreement to include a total of six Breakout reports for 2018-20 for Pinellas County, Tampa Bay Area and Florida. The cost to the College for this Amendment will be \$18,000 for a total Agreement cost of \$33,000.** This item was approved by Matthew Liao-Troth on February 12, 2021. Department—Institutional Effectiveness
28. Agreement with **Economic Modeling, LLC of Moscow, Idaho (EM)** for a license to access and use its Analyst and Career Coach software. EM will create career coach website based on data collection of SPC’s program offerings in its geographic service area. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$30,000. This item was approved by Michael Ramsey on March 3, 2021. Department—Workforce Community, and Corporate Partnerships

29. Agreement with **Getinge USA Sales, LLC** for the purchase of a ServoU ventilator and associated equipment for use in the College's Respiratory Therapy program. The Agreement will commence as soon as possible. The cost to the College for the equipment will be \$31,790.44, which is being funded through the Perkins grant. This item was approved by Michael Ramsey on January 13, 2021. Department—Career Connections
30. Agreement with **Hanover Research Council, LLC** to provide grant writing and consultation services for the preparation, development and submission of a U.S. Department of Education Title III grant. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$17,499. This item was approved by Jesse Turtle on January 20, 2021. Department—Grants Development
31. Agreement with **Howard Technology Solutions** to provide for the installation of AV equipment at the Downtown Center. The Agreement will commence as soon as possible and will continue through installation. The cost to the College for this Agreement will be \$11,692 and includes a one-year standard service contract. This item was approved by Suzanne Gardner on March 6, 2021. Department—Information Systems – AIS
32. Amendment to Agreement with **NCS Pearson, Inc. dba Pearson VUE** for the Allstate Center to continue as an authorized Pearson VUE Testing Center to allow students to test for certain Cisco and/or Microsoft industry certifications. Under the terms of the Agreement, student lab fees cover the cost of testing. This Amendment is to update the Payment Schedule in the Agreement. Based on the updated Payment Schedule, it is anticipated that the College may receive an annual revenue of approximately \$10,000. The Agreement is ongoing. This item was approved by Michael Ramsey on February 19, 2021. Department—Career Connections
33. Amendment to the Agreement with **ProEducation Solutions** to provide access to ProEd's ProDoc System for the purpose of providing electronically completed and signed documents. Under the terms of the Amendment, this access will be for the Financial Aid Office only. The Amendment will commence as soon as possible and continue through June 30, 2021. The anticipated cost to the College will be \$25,000. This item was approved by Jamelle Conner on February 18, 2021. Department—Financial Assistance Services
34. Amendment Agreement with **Ricoh Americas Corporation** which provides for staffing services and equipment for the College's Marketing & Strategic Communications department. This modification will revise certain terms of the Master Services Agreement, remove one production specialist, and extend the Agreement for an additional four months through July 23, 2021 at a cost to the College of \$28,236. This item was approved by Jesse Turtle on March 25, 2021. Department—Marketing & Strategic Communications
35. Amendment to the Agreement with **Siegel Statistical Consulting and Software Services, LLC** to provide consulting services related to activities for the development and implementation of Project HEAL, which is part of the Campus Suicide Prevention Grant. The cost to the College for this Agreement remains \$24,000 as previously advised. This Amendment is to extend the Agreement to October 5, 2021 at no additional cost to the

College. This item was approved by Jamelle Conner on February 4, 2021. Departments—Retention Services/Student Affairs

36. Agreement with **WGI (Wantman Group, Inc.)** to provide services for the delivery of an RFP, evaluation, and recommendation report regarding parking garage operation services at the College. The Agreement will commence as soon as possible and continue through completion, which is anticipated to be by December 31, 2021. The cost to the College for this Agreement will be \$17,950. This item was approved by Janette Hunt on February 25, 2021. Department—Facilities Planning & Institutional Services
37. Agreement with **Watercraft Superstore** for the use of the College’s warehouse on the TS Campus for 6 months and thereafter to continue on a month-to-month basis if needed. The Agreement can be terminated with thirty days’ notice. Watercraft will pay the College an amount of \$7,000 per month for the rental of the space (7,000 square feet). The College anticipates receiving an amount of \$42,000 over the six-month period. This item was approved by Jamelle Conner on February 1, 2021. Department—Provost Office
38. Amendment to the Agreement with **Wellround Provider Group, P.A. and Mantra Health, Inc.** to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The Agreement will commence as soon as possible and continue through June 30, 2021. The discounted costs for Year 1 were expected to be approximately \$46,890. The Amendment to the Agreement is to provide for additional professional services during the Winter Break with an increased cost of \$2,520 for a total first-year cost of \$49,410. All other terms and conditions of the Agreement will remain a previously advised. This item was approved by Jamelle Conner on January 6, 2021. Department—Student Affairs
39. Agreement with **Wright’s Media, LLC** for a one-year license for the use of awarded U.S. News badges as a promotion in digital and print mediums for the College. The total cost to the College for this Agreement will be \$14,500. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Jesse Turtle on March 3, 2021. Department—Marketing & Strategic Communications

Section E: Contracts below \$10,000

40. Agreement with **ANF Services dba Ayacorp, LLC** whereby Ayacorp (Nature’s Table) provides food service at the Health Education Center. This modification is to extend the current Agreement under the same terms and conditions for an additional year through August 31, 2022. The anticipated revenue for the renewal period is approximately \$4,800. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service
41. Agreement with **ANF Services dba Nourfack, LLC** whereby Nourfack (Nature’s Table) provides food service at the Seminole Campus. This modification is to extend the current Agreement under the same terms and conditions for an additional year through August 31, 2022. The anticipated revenue for the renewal period is approximately \$6,000. This item was approval by Janette Hunt on February 4, 2021. Department—Food Service

42. Agreement with **Apple Financial Services** to lease computer equipment for use by the Natural Science department. The lease is for the period of 60 months. The cost to the College for this lease is expected to be approximately \$6,600.60. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$1. Based on the foregoing, the total cost to the College for this lease agreement will not exceed \$6,601.60. Should funds not be appropriated to continue the lease for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 30 days' notice prior to the end of the current fiscal period. This item was approved by Janette Hunt on January 25, 2021. Department—Information Technology
43. Agreement with **Articulate Global, Inc.** to continue to provide access to the Articulate 360 Teams software used by staff to continue the work of the Title III grant. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$649. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Learning Resources
44. Amendment to the Agreement with **Augusoft, Inc.** wherein the College has a license to use the Company's Lumens iPRO solution. This Amendment is to provide for the development of modifications to the PeopleSoft integration at a cost to the College of \$3,100. The Agreement will commence as soon as possible and continue through July 31, 2021. This item was approved by Janette Hunt on January 25, 2021. Department—Information Technology
45. Agreement with **Bio-Rad Laboratories, Inc.** associated with the purchase of equipment for use in the Natural Science Department. The cost to the College for the purchase of the equipment will be \$1,420. This item was approved by Michael Ramsey on March 3, 2021. Department—Natural Science
46. Agreement with **Matthew Bowers** to provide Mental Health First Aid facilitation and program management and be paid \$500 per course as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
47. Agreement with **CAE Healthcare, Inc.** to provide support and maintenance for the CAE Replay Video Recording system used in the EMS Department. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$896. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—Emergency Medical Services
48. Agreement with the **Certified Financial Planner Board** for the renewal application being submitted by Workforce Education. The application will allow the College to become an approved education provider to deliver exam preparation non-credit classes and to be listed on a CFP Registered Program. The Agreement will commence on July 1, 2021 and continue for the period of one year. The cost to the College will be \$1,000. This item was approved by Michael Ramsey on February 11, 2021. Department—Workforce Education

49. Agreement with **Chief Empowerment Network, LLC** to provide Mental Health First Aid training and management and be paid \$500 per course as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
50. Agreement with the **City of Clearwater** to continue the use of the Jack Russell Stadium for the College’s Baseball program and for the use of the Eddie C. Moore softball complex for the College’s Softball program. The Agreement will commence as soon as possible and continue through June 30, 2023. There is no cost to the College. This item was approved by Jamelle Conner on January 19, 2021. Department—Athletics
51. Agreement with Sonia **Sullivan Clifton** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 4, 2021. Department—Workforce, Community and Corporate Partnerships
52. Agreement with **Robert Coates** to provide professional consulting services to facilitate a Collaborative Lab event in Key West, FL on May 11, 2021 for the National Association of Federal Credit Unions. The cost to the College for this Agreement will be \$3,465. This item was approved by Michael Ramsey on March 5, 2021. Department—Collaborative Labs
53. Agreement with **Community Health Centers of Pinellas, Inc.** (CHCP) whereby the College will partner with CHCP to support a new Community Health Worker (CHW) Apprenticeship program. The creation of this apprenticeship will provide a paid, structured, on-the-job, job-related didactic instruction and mentorship opportunity for participants. CHCP will select 8 apprentices who will receive Related Training Instruction (RTI) hours by CHCP and the College as delineated in the Agreement. The College will waive the \$40 application fee for the apprentices. The College will receive an amount of approximately \$6,228 from CHCP to cover course fees for Summer and Fall 2021. The Agreement will commence as soon as possible and continue through December 31, 2021. This item was approved by Michael Ramsey on January 20, 2021. Department—Career Connections
54. Agreement with **CyberSource Corporation** to assist in the processing of credit card transactions between ticketing software and the payment gateway used at the Palladium Theater. The Agreement will commence as soon as possible and automatically renew for one-year periods unless terminated by either party with 60 days’ notice. The Agreement includes a pricing term of three years. The anticipated costs to the College for payment processing and support for this Agreement are approximately \$5,000 per year for the first three years. Thereafter, additional approval will be sought. This item was approved by Jamelle Conner on January 5, 2021. Department—Palladium Theater

55. Agreement with **Allison Davidson** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 17, 2021. Department—Workforce, Community and Corporate Partnerships
56. Agreement with **Delightex, Inc.** for a subscription to CoSpaces Edu Pro, a 3D visualization platform that can be used to provide fun STEM Activities for K-12 Pinellas County school students. The goal is to highlight SPC and inform students that the College is a viable option. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$412.99. This item was approved by Janelle Conner on January 6, 2021. Department—Budgeting
57. Amendment to the Master Lease Agreement with **Dell Financial Services, LLC** to allow for all types of leasing including Fair Market Value, Buy-Out, Tax Exempt Lease Purchase, Flex Lease Purchase, and Software/Maintenance Financing. The Amendment provides five standard templates for these various leasing types, to be used by the College as applicable for leasing/purchase of Dell equipment and/or software, as deemed appropriate. There is no cost to the College associated with this Amendment. This item was approved by Janette Hunt on March 2, 2021. Department—Information Technology
58. Agreement with **Dental Imaging Technologies Corp./Kavo Kerr Special Markets** to provide service maintenance and/or replacements for four digital sensors used in the Dental Hygiene clinic at the College. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$4,596. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—Dental Hygiene
59. Agreement with **Digital Theatre (US), LLC** to provide access to the videos of performances to supplement the Humanities requirements of a Fine Arts degree. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this Agreement will be \$3,225. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—Fine Arts & Humanities
60. Agreement with **Duke Energy Business Services, LLC** whereby the College will use Duke Energy’s Basic Curriculum for the new lineworker program to be offered through the Workforce Education department at the College. The Agreement is anticipated to commence as soon as possible and continue for three years. Duke will provide the College with the curriculum; provide train-the-trainer services for lineworker course instructors and coordinate with the College on any curriculum review, changes and/or additions. The College will deliver the program; coordinate with Duke to recruit students; allow a Duke representative to participate in SPC’s program advisory committee; coordinate with Duke regarding any curriculum changes; and allow a Duke representative to observe classroom and outdoor activities. There is no cost to the College. This item was approved by Michael Ramsey on January 20, 2021. Department—Workforce Education

61. Agreement with **Stoney Dvornik, Inc.** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through June 30, 2023. The cost to the College for this Agreement is expected to be \$5,000. This item was approved by Michael Ramsey on March 29, 2021. Department—Workforce, Community and Corporate Partnerships
62. Agreement with **Education Path Co., Ltd.** to provide on ground assisting to individuals who may benefit from receiving information and help enrolling in SPC. Education Path will be paid an amount of \$1,000 per full-time student on the 20th day of the student's first semester. The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on February 21, 2021. Department—Center for International Programs
63. Agreement with **Elsevier, B.V.** to continue the subscription to the Science Direct College Edition which gives students access to the Health and Life Sciences Journals Collection. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$4,273.15. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—District Library
64. Agreement with **The Factory St. Pete** for a membership whereby The Factory will provide rental space for the Institute for Strategic Policy Solutions for the period of one year. The cost to the College for a twelve-month period will be \$7,200. The Agreement will automatically renew unless terminated by either party with 30 days' notice. This item was approved by Jamelle Conner on February 1, 2021. Department—Institute for Strategic Policy Solutions
65. Agreement with **The Florida Certification Board** whereby the College will serve as an FCB Testing Center for FCB examinations. Although the total revenue to be received under the Agreement is yet to be determined, the College will receive an amount of \$30 per student tested. The Agreement will commence as soon as possible and auto renew annually. This item was approved by Michael Ramsey on February 5, 2021. Department—Career Connections
66. Agreement with **Florida Trend** for a half-page advertisement in the September issue of Florida Trend's NEXT magazine at a cost to the College of \$5,000. The Agreement will commence as soon as possible and continue through September 30, 2021. This item was approved by Jesse Turtle on February 22, 2021. Department—Marketing & Strategic Communications
67. Agreement with **FunFlicks Outdoor Movies** to provide a 32 ft. Elite Move Screen, projection, sound, cables, weather assurance plan, FM transmitter and host for the event that will allow Student Life & Leadership to show an outdoor movie on the St. Petersburg/Gibbs Campus on February 26, 2021. The cost to the College will be \$1,716.63. This item was approved by Jamelle Conner on February 15, 2021. Department—Student Life & Leadership

68. Agreement with **Genuine Genius Technologies, LLC dba Xvoucher** for a license to access and use the Xvoucher services and software and to upload customer data to the website. The subscription service provides access to the learning exchange platform to purchase Amazon AWS learning products and services (exam vouchers). The estimated cost to the College for this Agreement over a year is approximately \$2,250. The Agreement will commence as soon as possible and continue on a month-to-month basis. This item was approved by Michael Ramsey on February 5, 2021. Department—Workforce Development
69. Agreement with **Tessa Goss** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 3, 2021. Department—Workforce, Community and Corporate Partnerships
70. Agreement with **Hyland, LLC** for a Premium Subscription to access and use Hyland Education courses for employee training. The Agreement will commence upon activation and continue for the period of one year. The cost to the College for the Agreement will be \$1,500. This item was approved by Jamelle Conner on March 17, 2021. Department—Financial Assistance Services
71. Agreement with **Infobase Learning – Facts on File** to continue to access the Films on Demand Veterinary Collection for streaming video content to support the Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$638.14. This item was approved by Matthew Liao-Troth on February 5, 2021. Department—District Library
72. Agreement with **Anne Langford** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
73. Agreement with **Gail Maguire** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 8, 2021. Department—Workforce, Community and Corporate Partnerships
74. Agreement with **North American Board of Certified Energy Practitioners** that will allow the College to become an authorized training associate provider for the new Workforce solar energy program. The Agreement will commence as soon as possible and continue for the period of one year at a cost of \$300. This item was approved by Michael Ramsey on March 22, 2021. Department—Workforce Education

75. Agreement with **Thomas Olney** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
76. Agreement with **Orkin Pest Control** to provide monthly pest control service for the Gymnasium at the St. Petersburg/Gibbs Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$732.00. This item was approved by Janette Hunt on February 1, 2021. Department—Custodial Services
77. Agreement with **Patterson Dental Supply, Inc.** to provide maintenance and support for the Eaglesoft health information system used in the Dental Hygiene Clinic for the period of one year. The Agreement will commence as soon as possible and continue through August 14, 2021. The cost to the College for this Agreement will be \$1,194. This item was approved by Matthew Liao-Troth on January 25, 2021. Department—Dental Hygiene
78. Agreement with **Pearson Education, Inc.** for an Inclusive Access Agreement whereby Pearson offers the College and its approved distributor, Barnes and Noble the right to purchase Pearson Products at an inclusive access price. The Agreement is for the period of five years through May 1, 2025. This item was approved by Janette Hunt on June 23, 2020. This item is being included on this Report as it was not included on previous reports. Departments—Finance & Business Services
79. Agreement with **Talma Pilato** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on March 1, 2021. Department—Workforce, Community and Corporate Partnerships
80. Agreement with the **Pinellas County School Board** for the 2020-21 Career Pathways Articulation which delineates articulated credit between the College, Pinellas High Schools and Pinellas Technical College. The Agreement will commence as soon as possible and continue through August 3, 2021. This item is being included on this Report as it was not included on previous reports. This item was approved by Matthew Liao-Troth on July 16, 2020. Department—Career Connections
81. Agreement with the **Pinellas County Urban League** to collaborate and provide eligible SPC students participating in the Electrical Lineworker Course the opportunity to seek service and access to the Career Connection Center, Financial Empowerment, PCUL Career Readiness Training and other PCUL services. The cost to the College for this Agreement will be \$600 to cover instruction costs for training. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will renew

automatically, unless terminated by either party. This item was approved by Michael Ramsey on March 23, 2021. Department—Workforce Education

82. Agreement with **Planet Technologies, Inc. (PT)** to assist in developing a solution for a new cloud hosted workstation environment for IT staff to use in order to access secure resources. PT will build out this solution using Azure and Windows Virtual Desktop for a 25 user pilot. This is provided at no cost to the College via a Microsoft special program. The Agreement will commence as soon as possible. This item was approved by Janette Hunt on February 1, 2021. Department—Information Technology
83. Agreement with **Planet Technologies, Inc. (PT)** to assist the College in review of business policy and the five disciplines of cloud governance: cost management, security baseline, resource consistency, identity baseline and deployment acceleration. PT will review the College environment and provide recommendations on how to better provide governance and establish credible metrics. The College Azure environment is set up and working, meeting the requirements. There is no cost to the College associated with this Agreement. This item was approved by Janette Hunt on February 18, 2021. Department—Information Technology – Networking
84. Agreement with **Pluralsight, LLC** for access to Pluralsight’s Business Professional (Academic) content for use by the College’s Institutional Effectiveness & Academic Services departments. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$2,316. This item was approved by Matthew Liao-Troth on February 27, 2021. Departments—Institutional Effectiveness & Academic Services
85. Agreement with **Powertown Line Construction (PTLC)** whereby PTLC and the College will collaborate to offer electrical lineman training programs and training modules, leading to industry-recognized certification. The College will offer administrative office space, training and classroom space, as well as parking, equipment and storage space, to PTLC at the Allstate Campus, without charge. PTLC will also be allowed access to common areas and the, to be built shell road and training yard for its business operations which will include the College’s students. PTLC will pay for the initial construction of the training yard and access road. PTLC and the College will share in any maintenance costs of the training yard, access road and training equipment as delineated in the Agreement. The College will provide the office and classroom space and cover costs for utilities, trash collection and custodial services. The College will also cover the cost to secure a partner company to produce engineering drawings to build the training yard. The Agreement will commence upon execution and continue through June 30, 2021. Thereafter, the Agreement may be extended annually if agreed to in writing by the parties. This item was approved by Michael Ramsey on August 31, 2020. Department—Workforce Education & Corporate Partnerships
86. Agreement with **RCS Pinellas** whereby the College will partner with RCS to support a food pantry at the Midtown Campus. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Jamelle Conner on July 20, 2020. This item is being included on this Report as it was not included on previous reports. Department—Student Affairs

87. Agreement with **Samani Enterprises, LLC** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 15, 2021. Department—Workforce, Community and Corporate Partnerships
88. Agreement with **Tampa Bay Business Journal** for an advertisement in the TBJ Power 100 Edition. The cost to the College for this Agreement will be \$2,750. This item was approved by Jesse Turtle on February 16, 2021. Department—Marketing & Strategic Communications
89. Agreement with **Taylor Publishing Company dba Balfour** to provide for the printing of the Yearbook for the 2020-21 year for the St. Petersburg Collegiate High School at Tarpon Springs. The cost to the College for this Agreement will be \$1,200. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—SPCHS TS
90. Agreement with **The Exchange Students Service, Inc. (TESS USA)** to provide on-the-ground assistance to prospective students in Taiwan, Egypt, India, and Rumania regarding information and enrollment in SPC programs. TESS USA will also provide assistance in international recruitment efforts. The College agrees to pay TESS USA an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on March 15, 2021. Department—Center for International Programs
91. Agreement with **TicketSearch North America, LLC** to provide ticket selling software for use at the Palladium Theater. The Agreement will commence as soon as possible and continue for the period of three years. Thereafter, the Agreement will renew automatically for three-year terms unless terminated by either party. The College agrees to pay a ticket processing fee of \$0.65 per ticket processed. It is estimated that such cost through June 30, 2021 will be approximately \$500. Thereafter, the annual cost will be determined based on the number of ticket sales. This item was approved by Jamelle Conner on March 25, 2021. Department—Palladium
92. Agreement with **The CEEDAR Center at The University of Florida** whereby the CEEDAR Center will provide funding to support the work of the CEEDAR Technical Assistance partnership. Specifically, four SPC faculty in the College of Education (COE) will receive stipends for preparation, committee work and development of modules aligned with social-emotional HLPs in consultation with SPC COE’s Advisory Board. The CEEDAR Center will also pay for each of the ten modules developed. The total amount currently to be paid by The CEEDAR Center under this Agreement will be \$3,000. The Agreement also provides for potential annual funding (not yet determined) through the end of the Agreement which is anticipated to be December 31, 2023. This item was approved by Matthew Liao-Troth on March 31, 2021. Department—College of Education

93. Agreement with **Voxy NAI, Inc. dba Voxy EnGen** for access and use of the company's English language learning platform, which will assist the College's EAP students. The Agreement will commence as soon as possible and continue for the period of three months. The cost to the College for this period will be \$800. The cost covers 20 Digital Self Study Seats to the learning platform. This item was approved by Matthew Liao-Troth on February 3, 2021. Department—Communications

94. Agreement with **Jennie Warner** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Michael Ramsey on February 25, 2021. Department—Workforce, Community and Corporate Partnerships


Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items not exceeding \$325,000.

Suzanne Gardner, General Counsel, recommends approval.

ps0331211

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Quarterly Report of Dell Financial agreements

1. Agreements with **Dell Financial Services, LLC** to lease 138 computers in various academic and administrative departments college wide and network equipment / infrastructure for the renovated Clearwater Data Center, Project # 1707-Z-20-1. The leases, **entered into between December 17, 2020 and March 20, 2021** are for a period of 60 months. The cost to the College is expected to be approximately \$464,787.05. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$5.00. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$464,792.05. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2020-2021 Budget on June 16, 2020.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President



SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee’s Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President’s designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms “SBE”, “BOT” and “ITB” stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

The listing is by Purchase Order Number:

1. **P.O. #111607 – CAE Healthcare Inc.** – This is in the amount of \$217,178.80 for healthcare manikins. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Jason Krupp, Career Connections Director.
2. **P.O. #111615 – Xerox Corp.** – This is in the amount of \$125,891.40 for printer and device usage and service fees. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Mike Meigs, AVP Business & Finance Services.
3. **P.O. #111647– PC Solutions & Integration Inc.** – This is in the amount of \$54,074.00 for Microsoft Teams phones. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by David Creamer, Sr. Director Network Systems and Telecom.
4. **P.O. #111690– Brown and Brown of Florida Inc.** – This is in the amount of \$45,000.00 for broker services. **Authority:** SBE & BOT Rule 6Hx23-5.12, G : “Professional services ...” **Recommended** by Jackie Skyrd, Chief of Staff (Acting Director of HR).

5. **P.O. #111713– Spectrum Reach** – This is in the amount of \$40,002.00 for TV advertising. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...” **Recommended** by Jason Krupp, Director of Career Connections.
6. **P.O. #111742– Ovid Technologies Inc.**– This is in the amount of \$79,248.92 for ebook access. **Authority** SBE & BOT Rule 6Hx23-5.12, Exemption C: “Library books...” **Recommended** by Matthew Liao-Troth, Vice President of Academic Affairs.
7. **P.O. #111770– Commercial Design Services Inc.**– This is in the amount of \$101,084.48 for furniture. **This is grant funded. Authority:** STATE OF FLORIDA CONTRACT 5612000-19-ACS **Recommended** by Ian Call, Principal Collegiate High School.
8. **P.O. #111789– Medical Shipment LLC.** – This is in the amount of \$55,997.00 for a Pyxis MedStation and software. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...” **Recommended** by Marie Couch, Career and Technical Education Coordinator.
9. **P.O. #111965– Sweetwater Sound Inc.** – This is in the amount of \$54,428.00 for sound equipment. **This is grant funded. Authority:** Competitive Solicitation. **Recommended** by Nathan Muehl, Acting Chair, Digital Arts and Humanities.
10. **P.O. #111974– PC Solutions & Integration INC.** – This is in the amount of \$127,471.30 for network equipment. **This is grant funded. Authority:** Competitive Solicitation. **Recommended** by David Creamer, Sr. Director Network Systems and Telecom.
11. **P.O. #111986– Hillsborough Community College** – This is in the amount of \$81,009 for B2B subawards. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Misty Kemp, Executive Director or Retention Services.
12. **P.O. #111991– State College of FL Manatee-Sarasota.** – This is in the amount of \$75,546.00 for subawards. **This is grant funded Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...”. **Recommended** by Misty Kemp, Executive Director or Retention Services.
13. **P.O. #111998–Dell Marketing LP.** – This is in the amount of \$61,140.80 for computers. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Matthew Bodie, Executive Director of Learning Resources.

Change Orders listed in numeric order:

N/A

Summary of Vendors Appearing More Than Once (exclusive of change orders)

PC Solutions & Integration INC

PO 111647- \$54,074.00

PO 111974- \$127,471.30

Total- \$181,545.30

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes

of this paragraph, “professional services” shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college’s information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.


(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Thomas Russell, Director of Procurement, Asset Management and Auxiliary Services.

April 20, 2021

Agenda Item VIII - G

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000


1. Approval was received for the Guaranteed Maximum Price (GMP) of \$235,864.00 and to issue all necessary purchase orders to A.D. Morgan Corporation for Project Number 265-R-20-2, Re-Insulation of Duct & Structure, CCET CL.

This information is provided by Janette Hunt, Vice President, Finance and Business Operations; Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services; Pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx-6.10.

April 20, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Removal of Certain Assets from Property Inventory

This memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. The following assets have been approved by the Survey Committee for removal from the inventory and have a current Net Book value of \$0.

Tag Number	Description	Acq Date
03649	Seated Dip	8/1/1989
05882	Fiber Optic Multiplexer	1/1/1988
06810	Incubator	7/1/1992
08688	Super Forearm Machine	5/1/1994
09417	10 Degree Chest Machine	6/1/1995
09670	U Shaped Station W/Lft B	8/1/1995
09872	Seated Calf Machine	1/1/1997
12283	Double Tenor/Double Seconds	7/10/1997
15406	Web Camera:Remote Control	8/19/1999
19350	Printer:Lexmark T614N	6/26/2001
20454	UPS Rackmount:Smart	11/28/2001
21646	Lounge Chair w/right arm	1/24/2002
22240	Monitor: Sony 14"	8/6/2002
22453	Computer: Dell GX260T	6/11/2002
23517	Server: Dell 2650	9/4/2002
23519	Server: Dell 2650	9/14/2002
23558	Hardness Surface Tester:Portab	8/30/2002
23613	4-Way Neck:Nautilus	5/27/2003
24092	Visual Perppresenter Camera	5/5/2003
24093	Visual Perppresenter Camera	5/5/2003
24569	Router: Cisco V620	1/16/2003
25066	Projector:PowerLite 720c	5/20/2003
25876	Equipment Rack:Soundolier	7/31/2003
26217	Projector:Epson	8/20/2003
26281	Projector:Epson	1/7/2004
26282	Projector:Epson	2/9/2004
26481	Computer:Dell GX260T	6/30/2003
26699	Touch Panel:Crestron	8/13/2003

Tag Number	Description	Acq Date
26700	Control System:Crestron	8/13/2003
26887	Lounge Chair	8/20/2003
27142	Visual Presenter:Elmo	6/2/2004
27168	Switch:Cisco Catalyst 6513	9/13/2004
28616	APC Smart UPS	9/22/2004
28969	UPS:Smart	8/31/2005
30120	Switch:Cisco C3560G-48TS	2/21/2006
30121	Switch:Cisco 3560G-48PS	2/21/2006
30125	Switch:Cisco 3560G-48PS	4/3/2006
30190	Video/Audio Switch: Crestron	6/16/2006
30394	Media Switcher- Creston	6/16/2006
30406	QM Controller/ Receiver	6/16/2006
30622	Dual Graphic Switcher:AnalogWa	6/16/2006
30643	QM Distribution Center 7X12	6/16/2006
30699	Media Manager:Creston	6/16/2006
30707	Media Manager:Crestron	6/16/2006
31126	Computer:Dell GX280	6/14/2005
31307	Computer:Dell GX280	7/18/2005
31382	Computer:Dell 670	8/10/2005
31469	Computer:Dell GX280	8/2/2005
31608	Computer:Dell GX280	9/14/2005
31909	Projector:Epson	4/25/2006
32538	Computer:Dell GX620	9/1/2005
32556	Computer:Dell GX620	9/1/2005
32877	Computer:Dell GX620	10/10/2005
33268	Computer:Dell GX620	12/9/2005
33283	Computer:Dell GX620	1/9/2006
33301	Computer:Dell GX620	12/9/2005
33486	Projector:Dell 2300MP	6/4/2006
33521	Computer:Dell GX620	1/12/2006
33522	Computer:Dell GX620	1/12/2006
33531	Computer:Dell GX620	1/12/2006
33539	Computer:Dell GX620	1/12/2006
34094	Camera:Panasonic	9/26/2006
34095	Fuginon Lens:Panasonic	9/26/2006
34096	KW Switch	9/15/2006
34193	Computer:Dell GX520	4/26/2006
34204	Computer:Dell GX520	4/26/2006
34395	Computer: Dell GX620	5/12/2006
34909	Catalyst 3560G-48PS	2/16/2007
34910	Catalyst 3560G-48PS	2/16/2007
35147	Server:Dell	12/5/2006
35194	A/D & C/D Audio Converter	9/11/2006
35204	Remote Panel Multimode	10/3/2006
35205	Remote Panel Multimode	10/3/2006
35407	56" Marshall LCD panel	1/18/2007

Tag Number	Description	Acq Date
35417	Sync Pulse Generator	1/19/2007
35493	Laptop Computer:Dell Latitude	9/13/2006
35494	Laptop Computer:Dell Latitude	9/13/2006
35584	Computer:Dell GX620	11/27/2006
35585	Computer:Dell GX620	11/27/2006
35587	Computer:Dell GX620	11/27/2006
35634	Laptop Computer:Dell Latitude	1/5/2007
35752	Smart UPS	5/30/2007
35756	UPS Rack	6/27/2007
35842	Dell Latitude Laptop	3/14/2007
36011	Visual Presenter: ELMO	5/14/2007
36235	Refrigerator	3/7/2007
36255	ID Camera	2/19/2007
36336	Glidecam Support System	5/18/2007
36442	Projector Epson_Powerlite 1810	4/11/2008
36567	Computer: Laptop	6/12/2007
36575	Computer	6/14/2007
36620	Sign: Floor Stand	6/22/2007
36639	Computer - Latitude D820	7/31/2007
36853	Laptop - Dell D520	8/3/2007
36872	Computer: OptiPlex745 miniTwr	9/24/2007
36908	Computer - Latitude D830	11/12/2007
36935	Computer - OptiPlex 755	1/28/2008
37218	Computer - OptiPlex 755 MT	5/15/2008
37438	Printer - Lexmark T642dtn	5/23/2008
37498	Computer - Optiplex 755 MT	2/1/2008
37499	Computer - Optiplex 755 MT	2/1/2008
37500	Computer - Optiplex 755 MT	2/1/2008
37502	Computer - Optiplex 755 MT	2/1/2008
37503	Computer - Optiplex 755 MT	2/1/2008
37504	Computer - Optiplex 755 MT	2/1/2008
37505	Computer - Optiplex 755 MT	2/1/2008
37506	Computer - Optiplex 755 MT	2/1/2008
37507	Computer - Optiplex 755 MT	2/1/2008
37508	Computer - Optiplex 755 MT	2/1/2008
37509	Computer - Optiplex 755 MT	2/1/2008
37510	Computer - Optiplex 755 MT	2/1/2008
37512	Computer - Optiplex 755 MT	2/1/2008
37513	Computer - Optiplex 755 MT	2/1/2008
37514	Computer - Optiplex 755 MT	2/1/2008
37515	Computer - Optiplex 755 MT	2/1/2008
37516	Computer - Optiplex 755 MT	2/1/2008
37517	Computer - Optiplex 755 MT	2/1/2008
37518	Computer - Optiplex 755 MT	2/1/2008
37519	Computer - Optiplex 755 MT	2/1/2008
37520	Computer - Optiplex 755 MT	2/1/2008

Tag Number	Description	Acq Date
37521	Computer - Optiplex 755 MT	2/1/2008
37522	Computer - Optiplex 755 MT	2/1/2008
37523	Computer - Optiplex 755 MT	2/1/2008
37524	Computer - Optiplex 755 MT	2/1/2008
37525	Computer - Optiplex 755 MT	2/1/2008
37526	Computer - Optiplex 755 MT	2/1/2008
37527	Computer - Optiplex 755 MT	2/1/2008
37555	Computer;Desktop;OptiPlex 755	2/1/2008
37557	Computer;Desktop;OptiPlex 755	2/1/2008
37560	Computer;Desktop;OptiPlex 755	2/1/2008
37583	Computer;Desktop;OptiPlex 755	2/1/2008
37588	Computer;Desktop;OptiPlex 755	2/1/2008
37592	Computer;Desktop;OptiPlex 755	2/1/2008
37723	Presentation Switcher	10/9/2008
37837	Steamscrubber Glassware	12/17/2008
37968	Vital Simulator - complete	6/20/2008
38100	Computer - OptiPlex 755 MT	6/13/2008
38120	Computer - Optiplex 755 MT	5/28/2008
38209	Computer - OptiPlex 755 MT	6/12/2008
38224	Vital Signs Simulator	6/23/2008
38317	Projector - Epson 6110i	10/1/2008
38424	Costume Case 30x30x83	7/17/2007
38426	Costume Case 30x30x83	7/17/2007
38433	Display Case Floor 20x52x51	7/17/2007
38434	Display Case 39x98	7/17/2007
38614	Matrix Switcher	7/1/2009
38645	Computer - OptiPlex 755 MT	8/22/2008
38669	Computer - OptiPlex 755 MT	8/22/2008
38670	Computer - OptiPlex 755 MT	8/22/2008
38939	Switch Catalyst 3750E	3/8/2010
38940	Switch 3750 Catalyst	3/8/2010
38941	Switch Catalyst 3750	3/8/2010
38942	Switch Catalyst 3750	3/8/2010
38943	Switch Catalyst 3750	3/8/2010
39019	Dell Laptop	2/23/2009
39025	Crestron Presentation Sys.	3/5/2009
39035	Laptop 2.40GHz 4.0GB 160GB	3/25/2009
39072	Presentation Switcher	7/1/2009
39074	Presentation Switcher	7/1/2009
39300	Gallery Walls Moveable 5 pcs.	7/17/2007
39415	Lattitude E5500 Laptop	8/20/2009
39473	Ventilator	3/29/2010
39544	Laptop Toshiba Portege	5/5/2010
39548	Toshiba Laptop Protege	5/18/2010
39562	EPS Projector XGA	8/5/2010
39710	1989 Pierce Lance Fire Engine	7/31/2009

Tag Number	Description	Acq Date
39712	Mac Book Air - 13"	5/24/2010
39789	PowerEdge R410 Server	1/11/2011
39825	Optiplex 780 MT	3/21/2011
40042	10G Base Connector Card	6/14/2011
40129	Power Supply 6000W	1/6/2011
40382	Laptop Storage Cart	5/2/2011
40420	Optiplex 780	5/10/2011
40435	Optiplex 780	5/10/2011
40642	Dell Optiplex 790 Mini Tower	8/3/2011
40960	Latitude E5520 laptop	10/30/2011
41031	Cisco- Catalyst 3750X 48 Port	1/4/2012
41036	Apple MacBook Air	1/11/2012
41275	Labwasher (lab glass washer)	5/30/2012
41278	Smart Battery Back-Up	6/15/2012
41303	Smart Battery Backup	9/24/2012
41534	Frame Power Supply	5/25/2012
41540	Switch 16x16	5/30/2012
41627	Dell E5420 Laptop	5/10/2012
41628	Dell E5420 Laptop	5/10/2012
41629	Dell E5420 Laptop	5/10/2012
41634	Dell E5420 Laptop	5/10/2012
41662	Dell Latitude E5420 Laptop	8/24/2012
41734	Dell E6520 Laptop	5/2/2012
41751	Dell E6520 Laptop	4/27/2012
41795	Mower 22HP Kawasaki	8/23/2013
41862	Audio Mixer - Vaddio	7/8/2012
41863	Audio Mixer - Vaddio	7/8/2012
42138	Countertop Electric Fryer Twin	3/14/2013
42359	Crestron Switcher QM-MD7x2	7/18/2013
42363	HP Elite 9470M Laptop	10/1/2013
42559	Digital Network Appliance	7/22/2013
42784	Partition Peter Pepper Slalom	6/9/2014
42830	Sony VAIO Laptop	8/11/2014
42831	Sony VAIO Laptop	8/11/2014
42916	Amplifier	5/30/2014
42990	Ice Machine	6/23/2014
43060	Scaler Crestron	4/2/2014
43153	Simpad - Tablet PC	3/27/2014
43198	Refrigerator Laboratory	6/8/2015
43228	Apple MacBook Pro	9/17/2014
43258	Smart UPS X3000VA	6/18/2014
43260	Smart UPS X3000VA	6/18/2014
43274	Smart UPS SMX2200	6/18/2014
43275	Smart UPS SMX2200	6/18/2014
43276	Smart UPS SMX2200	6/18/2014
43277	Smart UPS SMX2200	6/18/2014

Tag Number	Description	Acq Date
43450	Apple MacBook Air	5/22/2015
44063	Table Sandwich Prep Mega	5/17/2017
44956*	Apple MacBook Pro	1/8/2020

*Stolen – police report on file

Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Ops; Mike Meigs, Associate Vice President, Accounting Business & Financial Services; and Thomas Russell, Director of Procurement & Asset Management, recommend approval.