

# MINUTES OF THE MAY 18, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

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The Board of Trustees of St. Petersburg College met on Tuesday, May 18, 2021 at the St. Petersburg College EpiCenter, 13805 58<sup>th</sup> Street N, Clearwater, Florida. The following Board members were present: Chair Katie Cole, Vice Chair Thomas Kidwell, Jason Butts, Deveron Gibbons and Nathan Stonecipher. Also present were Tonjua Williams., President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

## NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, May 18, 2021 at the St. Petersburg College EpiCenter, 13805 58<sup>th</sup> Street N, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu), or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at [www.spcollege.edu](http://www.spcollege.edu)

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

**21-122.** In accordance with the Administrative Procedure Act, the following Agenda was prepared:

## AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES  
May 18, 2021

51757

ST. PETERSBURG COLLEGE  
EPICENTER (1-453)  
13805 58<sup>th</sup> Street N  
CLEARWATER, FL

**REGULAR MEETING: 9:00 A.M.**

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

**II. RECOGNITIONS**

- A. Presentation of Retirement Resolution
  - 1. Ms. Ginny White (*Attending*)
- B. SPC Spotlight

**III. COMMENTS**

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

**IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of April 20, 2021 (*Action*)

**V. MONTHLY REPORTS**

- A. General Counsel

**VI. STRATEGIC FOCUS**

**A. STUDENT SUCCESS**

- 1. Meeting Students Everywhere They Are: Strengthening Our Services and Supports  
– Dr. Leslie Hafer, Provost, St. Petersburg Gibbs Campus and Mr. Michael Bennett,  
Associate Vice President, Financial Assistance Services (*Presentation*)

**B. BUDGET AND FINANCE**

- 1. Budget Highlights Fiscal year 2021-2022 – Dr. Hector Lora, Associate Vice  
President, Budgeting (*Presentation*)

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TRUSTEES OF ST. PETERSBURG COLLEGE**

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**VII. CONSENT AGENDA**

- A. OLD BUSINESS (items previously considered but not finalized)
- B. NEW BUSINESS
  - 1. ADMINISTRATIVE MATTERS
    - a. Human Resources
      - i. Personnel Report (*Action*)
      - ii. Executive/Administrative/Managerial and Professional Contract Recommendations (*Action*)
      - iii. Faculty Annual Contract Recommendations (*Action*)
    - 2. GRANTS/RESTRICTED FUNDS CONTRACTS
      - a. Florida Department of Education (FLDOE) – Apprenticeship State Expansion (ASE) Mini-Grant (*Action*)
      - b. Duke Energy Foundation – Powerful Communities: Workforce (*Action*)
      - c. Pinellas County Board of County Commissioners - Social Action Funding (*Action*)
    - 3. Other
      - a. Project Priority List (*Action*)
      - b. Lab Fees (*Action*)

**VIII. INFORMATIONAL REPORTS**

- A. Direct Support Organization
  - 1. Leepa-Rattner Museum of Art (*Information*)
  - 2. Institute for Strategic Policy and Solutions (*Information*)
  - 3. St. Petersburg College Foundation (*Information*)
- B. Palladium at St. Petersburg College (*Information*)
- C. Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections (*Information*)

**IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None**

**X. PRESIDENT’S REPORT**

**XI. NEXT MEETING DATE AND SITE**

**June 15, 2021, EpiCenter, 1-453**

## **XII. ADJOURNMENT**

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting May 18, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: May 7, 2021

### **21-123. Under Item I, Call to Order**

The meeting was convened by Chair Cole at 9:00 a.m. The invocation was given by Chair Cole and was immediately followed by the Pledge of Allegiance.

### **21-124. Under Item II – Recognitions**

#### **A. Presentation of Retirement Resolutions and Motion for Adoption**

Dr. Williams recommended adoption of retirement resolutions for Ms. Virginia White (who was joined by family and colleagues). Ms. White received her resolution as presented by Dr. Williams and Chair Cole.

### **21-125. Under Item II-B, SPC Spotlight**

Dr. Williams shared how much she enjoyed graduation and thanked marketing and Pat Rinard and his team, indicating the events were amazing and heavily attended, with lots of chatting and messaging going on. She indicated how proud she is of how the team handled it and thanked board members for attending the grad walk. About 2,500 graduated in May. She thanked The Patrick Brett Foundation gave SPC a \$100,000 donation; the foundation focuses on scholarships for second-chancers (those who have had a rough start and want to change their lives). Dr. Williams shared that a \$20,000 grant for apprenticeships came in, and that the ISPS team's golf tournament raised more than \$30,000 in support of autism. Some funding went to the education department to help with training and work on autism.

### **21-126. Under Item III, Comments**

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

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A. Board Chair: Chair Cole echoed Dr. Williams's applause for the team who put on the graduation festivities and The Patrick Brett Foundation donation, indicating that Terry Brett has been an amazing supporter of the College and thanked The Foundation and its organizing group for continuing Terry's service by giving back to the College. She shared that the legislature's budget is not refined and that SPC owes a lot of thanks to Speaker Sprowls, Senator Hooper, and Representative Latvala who really stepped up on behalf of the entire state college system, and particularly SPC.

B. Board Members

Mr. Kidwell agreed that the graduation ceremonies were fantastic and echoed thanks to The Patrick Brett Foundation. He knows the family well and said they do great work for SPC.

Mr. Butts echoed the kudos to the graduation team. It was his first time attending ceremonies and he said he was honored to participate in the Seminole and Tarpon graduations. He thanked the deans, provosts, and professors.

Mr. Stonecipher didn't have anything additional.

Mr. Gibbons said he went to the graduation walk at Gibbs with Mr. Kidwell and thought it was very well done and well organized. He lifted up Mike Bennett, saying he goes unnoticed a lot, has been president of the national association, and he is the nuts and bolts of this College getting financial aid done right, adding that he is a rock star and that all of SPC appreciates him. Don't go anywhere. He shared the loss of two people (Reggie Reed and Dr. Luz) and wished them god speed in their new careers. He asked for a list of who is on the Auxiliary and Palladium boards and asked for a report on those programs, adding that SPC hired a young lady from USF do diversity and equity programs. Dr. Williams indicated she is coming before the board in August.

C. Dr. Williams provided an update to the line worker program that began in March with many partners. Each group is comprised of about 14 students and they are moving. Five just signed an agreement to work with Duke Energy; they already have a job and haven't finished the program (earning \$50,000+ without the degree; they can come back and earn their degree). The next program starts in June. These types of programs are changing lives of those who need it the most, underserved populations. One is a female, many are minority. She said credit is due to Belinthia and her team and that she looks forward to offering more of those types of training programs and will do her best to highlight those who get jobs. Dr. Williams said that SPC had achieved budget goals already for the summer enrollment, with work still to be done to ensure class sizes are correct and enrollment is higher, which will be the focus in the next round post-pandemic. She noted that the original goal was to continue to mandate face masks and social distancing for the fall, and then the CDC came out with something different. As of

today, some universities have removed the face mask mandate, making them optional. She has a video going out today about the updates with the caveat that “this may change.” She shared something someone said in a meeting last week: If you’re vaccinated, act vaccinated, noting that it’s time to move forward and carry on our lives as best as possible.

D. Public: None.

**21-127. Under Item IV, Review and Approval of Minutes**

The minutes of the April 20, 2021 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Stonecipher moved approval of the minutes as submitted. Mr. Kidwell seconded the motion. The motion passed unanimously

**21-128. Under Item V, Monthly Reports**

- A. General Counsel: Ms. Gardner provided two brief updates: Closing of sale of the College’s district office is this Friday 5/21. Discussions have resumed with SEIU about the adjunct faculty union contract with the first session on collective bargaining later this week.
- B. Chair Cole congratulated Ms. Hunt and Ms. Gardner, the facilities team, and IT, noting that a lot of moving pieces went into relocation of staff, administration, and equipment. She said she looks forward to years of reduced expenses due to that.

**21-129. Under Item VI – A, Strategic Focus and Planning**

Under Strategic Focus

**A. STUDENT SUCCESS**

1. Meeting Students Everywhere They Are: Strengthening Our Services and Supports – Dr. Leslie Hafer, Provost, St. Petersburg Gibbs Campus and Mr. Michael Bennett, Associate Vice President, Financial Assistance Services (*Presentation*)

Dr. Hafer provided a review of student affairs and its departments and responsibilities:

- COVID-19 allowed advancement of ideas and strategies to help students through the most difficult times of their lives. She said the department had been working on new and creative ways to serve students, so they were ready.
- Digitalizing student affairs: Website updates, advisor dashboard, virtual advising center (16,063 student interactions in advising and financial aid 8/20-4/21)
- Expanding our reach: Just-in-time resources, Mantra Health, Student Life & Leadership ramped up virtual activities and updated the learning plans.
- Next steps for the virtual experience: Mew operational hours beginning 7/6/21 expanded to 8 PM M-R, to 5 PM F, and Saturday hours 10-3. Updating scheduling system and mobile alerts, adding kiosks for on-campus virtual services.
- SENSE Survey (every other year): This work began years ago and was magnified during COVID. Last administered in Fall 2020. From the moment they began engaging with

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SPC through the end of first 3 weeks of first semester. She synthesized it for the board members: “We’re awesome.” exceeding the “Achieving the Dream” and other cohort in many areas.

Mike Bennett gave a brief update on financial assistance services/financial aid office. Students can get questions answered through webpages, letters, emails, robocalls, videos, on campus, printed collateral, social media, chatbot (which will be updated for greater user experience). 17,500 students were awarded financial assistance totaling almost \$94 million. SPC got these funds to students in record time. He reviewed the financial literacy program, including the newest component: A financial wellness series including United Way virtual presentations. He reviewed the financial assistance services team: 60 talented, highly motivated staff on eight campuses. They are creating a peer advisor program in the upcoming year. He thanked Dr. Williams and the board for their support.

Mr. Stonecipher asked what the main reason for the decline in borrowing by \$50M was, aside from general education.

Mr. Bennett replied that it was a combination of everything, with ongoing training, looking at ways to work with students and discouraging overborrowing.

Mr. Stonecipher added that it’s about ensuring they know all the options, the long-term effects of their decisions.

Mr. Bennett agreed and said the overall program is titled “It’s my future.” By borrowing less here, it’s better long term.

Mr. Gibbons noted that SPC had a big issue with students not paying back loans. Mr. Bennett came to the board and said he would figure it out and fix it. This is a part of that effort. He’s been working on this and has done a really good job for at least five years.

Dr. Williams further commented that the College does bear the burden when students don’t pay loans back. Education is the biggest part of Mike’s plan. And the digitizing with automated messaging to students has really helped. She applauded all the work financial aid has done, especially being one of the first to come out with the automated document scanning, making things move quicker and students getting quicker response.

Mr. Bennett added that it gives the department opportunities for more personal connection. Dr. Williams said it is the same with advising. Digitization has been a game changer. The data you just saw was during the heat of COVID. Students still felt the new tools made a difference for them.

Dr. Hafer announced that Dr. Misty Kemp will be at an upcoming meeting to provide more information.

Chair Cole thanked the presenters, saying that this is such an example of how much there was to do four years ago. Dr. Williams had a really long list and you all have really stepped up for us to check those things off the list.

## B. BUDGET AND FINANCE

### 1. Budget Highlights Fiscal year 2021-2022 – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)

Dr. Lora reviewed SPC's operating fund as of 4/30/21.

- Revenue: Budget \$140 million, Actual \$115.6 million (83% of YTD revenue)
- He shared that the 6% holdback funds have been released for the colleges. Good news!
- Instructional Expenses: Budget \$94 million, Actual \$75.7 million.
- Expenses by administrative: Budget \$46 million, Actual \$29.9 million. Combined: Budget \$140 million, Actual \$105 million. YTD total revenue: \$115.6 million, \$105.7 million YTD expenses. Surplus \$9.8 million.
- FY 21/22 budget highlights: General Appropriations Act FY 2021-22. Increase \$5.8 million general revenue increase + Special projects + lottery – special projects – student success fund – FRS(FCS) = Net difference 5.6M increase
- He thanked those for their excellent work with legislation
- He reviewed the enrollment projection (1% FTE), auxiliary fund (not using reserves for the first time in 8 years), operational expenses (non-health insurance increase increased 18%), financial and operational efficiency (salary increases are a priority of Dr. Williams), SPC's comeback (the new norm), workforce.
- He reminded the board that this is work done the last couple of years. Not just this year when COVID hit us.

### 21-130. Under Item VII – A, Old Business NONE

### 21-131. Under VII-B, New Business

#### 1. ADMINISTRATIVE MATTERS

##### a. Human Resources

##### i. Personnel Report (*Action*)

##### ii. Executive/Administrative/Managerial and Professional Contract Recommendations (*Action*)

##### iii. Faculty Annual Contract Recommendations (*Action*)

#### 2. GRANTS/RESTRICTED FUNDS CONTRACTS

##### a. Florida Department of Education (FLDOE) – Apprenticeship State Expansion (ASE) Mini-Grant (*Action*)

##### b. Duke Energy Foundation – Powerful Communities: Workforce (*Action*)

##### c. Pinellas County Board of County Commissioners - Social Action Funding (*Action*)



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3. Other
  - a. Project Priority List (*Action*)
  - b. Lab Fees (*Action*)

The Board considered Items VII – B.1a -VII. – B.3b. Mr. Stonecipher moved approval. Mr. Kidwell seconded the motion. The motion passed unanimously.

## **21-132. Under XIII, Informational Reports**

### A. Direct Support Organization

1. Leepa-Rattner Museum (LRMA) (*Information*)
2. Institute for Strategic Policy and Solutions (*Information*)
3. St. Petersburg College Foundation (*Information*)

### B. Palladium at St. Petersburg (*Information*)

### C. Fiscal Year 2020-21 College General Operating Budget Report with Tuition Revenue Projections (*Information*)

Chair Cole reviewed the informational reports in each board members' packet including Leepa-Rattner, ISPS, the SPC Foundation (just had year-end; another extremely successful year; love to see the TITAN fund growing, she thanked Jesse), and Palladium. She shared that she had lunch last week with someone talking about college issues and was amazed SPC hasn't raised tuition. She indicated the board's commitment to continue to not raise it with the support of everything done over the past five years with zero based budgeting, financial aid, and others. She indicated no proposed changes to the BOT Rules Manual, reminded the board of Dr. Lora's one-on-one meetings with respect to the budget in June, and alerted the board that Dr. Williams's review and contract negotiations would be distributed in the next six weeks.

## **21-133. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing - NONE**

## **21-134. Under Item XII, President's Report**

Dr. Williams's report included:

- Great legislative session. She thanked the board because some participated in conversations and went behind the scenes and helped us through the session. She begins her role as policy and advocacy chair for the Florida College System in June and will be leaning on many of you for concepts, thoughts, ideas, and people you know. She noted her excitement, noting that her role will give the College opportunities and the change to meet other legislators outside the area who are making decisions.
- When the board reconvenes in June, the three-year strategic plan overview will be presented, with the new budget, president's evaluation, and the board self-evaluations, which will provide a better look at the fall.
- SPC is hosting the State Board of Education in July. The Governor may be here in August so everyone needs to be prepared for both opportunities.

- Working with administration and faculty on Policy 233, the House bill about faculty in the classrooms, for rules and changes needed in classrooms, whether online or on campus.
- Starting unique workforce offerings in north county.

Dr. Williams noted that she will keep the Board abreast of what happened legislatively, with the legislative manual, which she wants to distribute to the College family so they're fully aware of what came out, what impacts SPC, and how the College is addressing it. Everyone is ready to roll. She noted there is no board meeting in July; that time is used as amp up time for the College to get admissions ready for the fall and to welcome faculty and staff back.

**21-135. Under Item XIII, Next Meeting Date and Location**

The Board confirmed its next meeting date and location as Tuesday, June 15, 2021 9:00 a.m., at the EpiCenter, Room 1-453.

**XII. ADJOURNMENT**

Having no further business to come before the Board, Chair Cole adjourned the meeting at 9:54 a.m.

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**Tonjua Williams, Ph.D.**  
**Secretary, Board of Trustees**  
St. Petersburg College  
FLORIDA

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**Katherine E. Cole**  
**Chairman, Board of Trustees**  
St. Petersburg College  
FLORIDA

**Attachments**  
**Board Memos and**  
**Supplemental**  
**Materials**

**Board of Trustees Meeting**  
**May 18, 2021**

VI – B.1 Budget Presentation

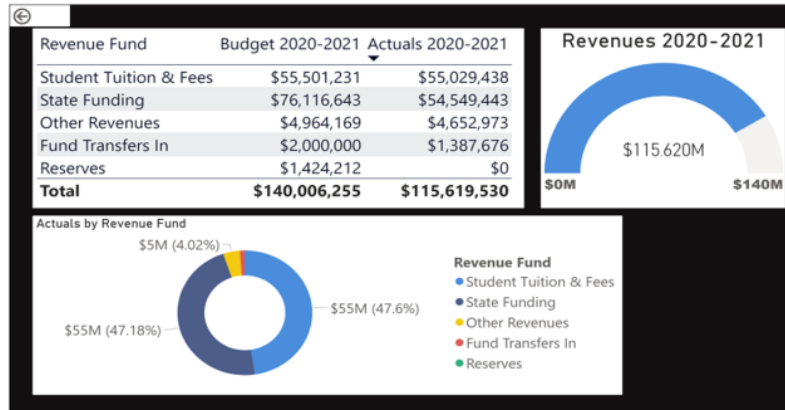
# St. Petersburg College Board of Trustees Operating Report

Hector Lora - AVP, Budgeting

May 18, 2021



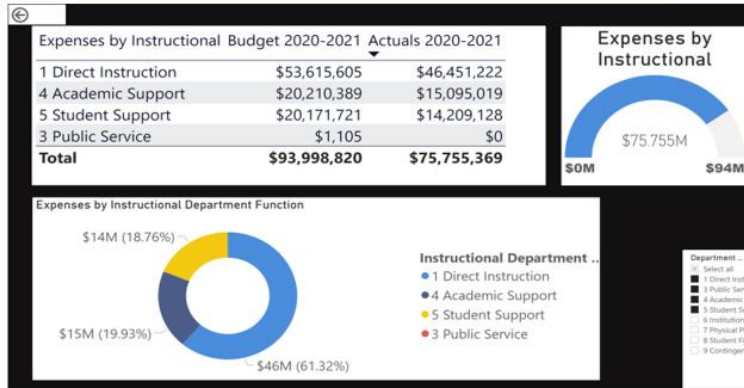
## Operating Fund as of April 30, 2021



Source: BI PeopleSoft Financials as of April 30



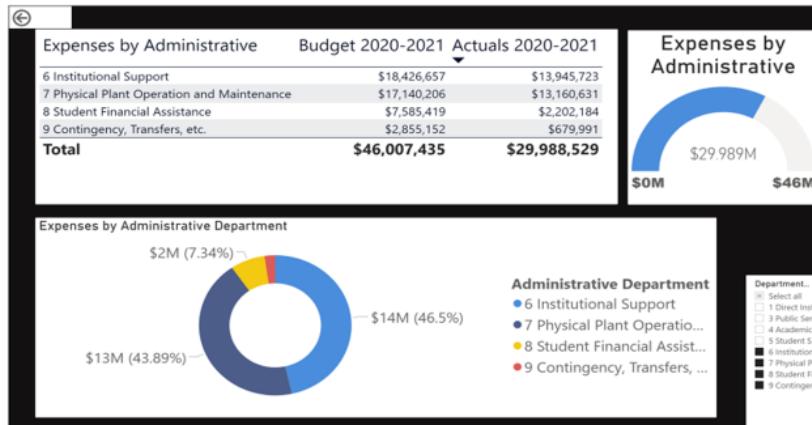
## Operating Fund as of April 30, 2021



Source: BI PeopleSoft Financials as of April 30



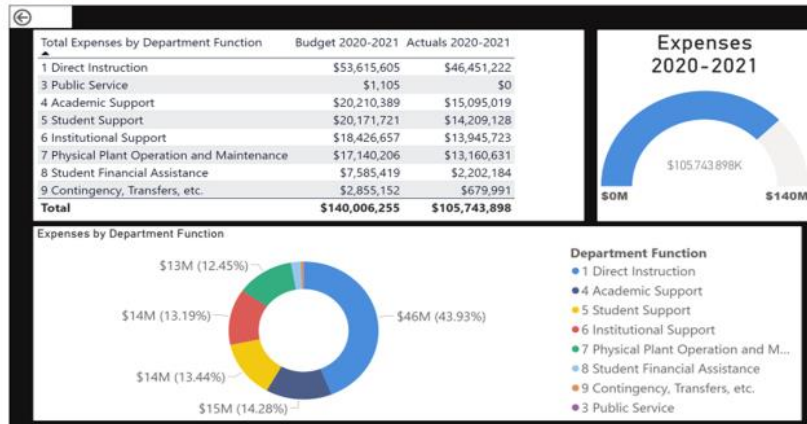
## Operating Fund as of April 30, 2021



Source: BI PeopleSoft Financials as of April 30



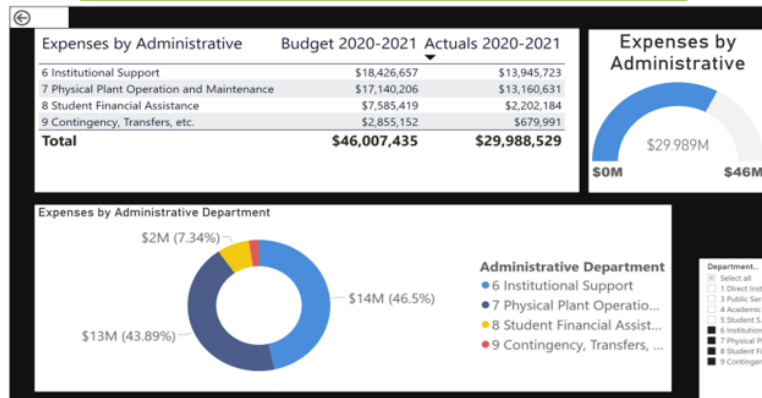
# Operating Fund as of April 30, 2021



Source: BI PeopleSoft Financials as of April 30



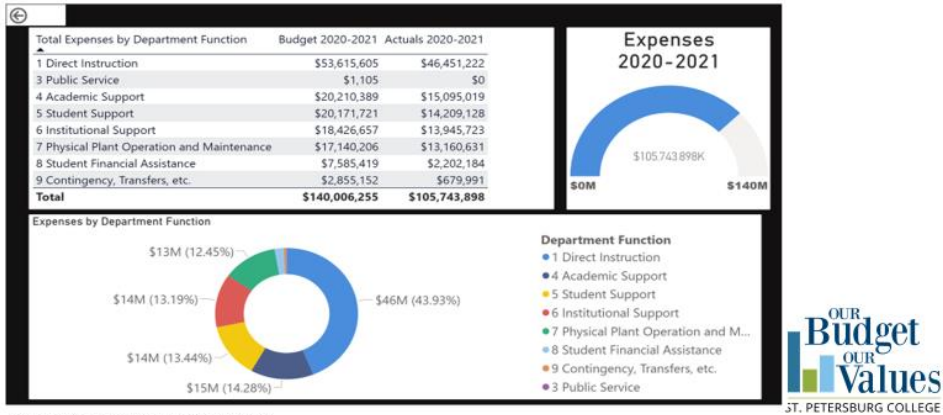
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Source: BI PeopleSoft Financials as of April 30

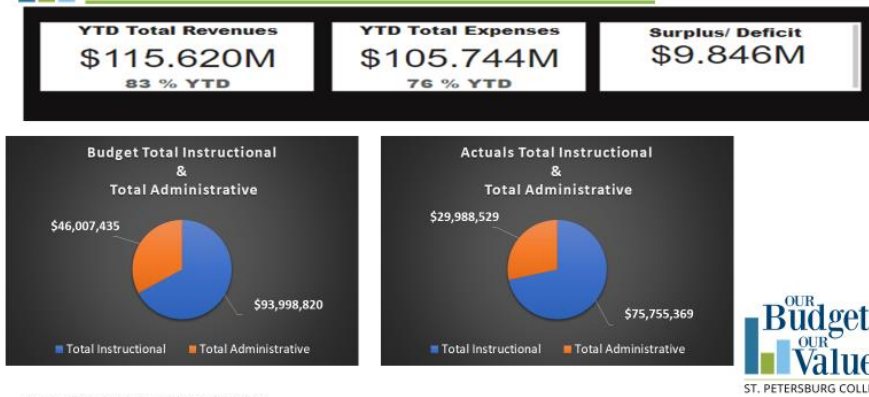


## Operating Fund as of April 30, 2021



Source: BI PeopleSoft Financials as of April 30

## Operating Fund as of April 30, 2021

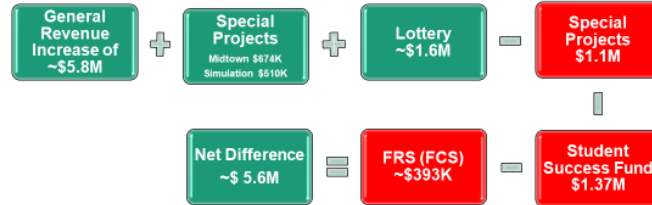


Source: BI PeopleSoft Financials as of April 30



## FY 21/22 Budget Highlights

### ➤ General Appropriations Act FY 2021-22



Source: <https://www.flsenate.gov/Session/Bill/2021/2500/BillText/er/PDF>



## FY 21/22 Budget Highlights

- Enrollment Projection 1% FTE
- Auxiliary Fund
- Operational Expense
  - Non Health Insurance Increase
  - Financial and Operational Efficiency
  - SPC's Comeback
  - Workforce





# Questions?

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## VI – A. 2 Meeting Students Everywhere They re : Strengthening Our Services and Support



## Student Affairs

### Student Affairs Departments/Responsibilities



#### VALUE STATEMENT

##### *STUDENT SUCCESS*

We believe students are the heart of SPC, and we align resources, decisions, and efforts to empower them to succeed.



- Admissions & Records
- Athletics
- Accessibility Services
- Articulations/Transfer
- Campus Business Office
- Career & Academic Advising
- Community Outreach
- Financial Assistance Services
- Graduation & Commencement
- Ombudsman
- New Student Onboarding
- Online Proctored Testing
- Online Webinars
- Placement Testing
- Recruitment
- Scholarships
- Student Life & Leadership
- The Student Experience (including technology and facilities)
- Veterans Services
- Women on the Way
- Wrap Around Services (e.g., CCAMPIS, B2B, Verizon)

# Digitalizing Student Affairs

## Website Updates

**CAREER AND ACADEMIC ADVISING**  
As SPC students and advisors utilize digital resources for learning and scheduling, these program modifications, transfer information and registration tools, among many other questions you may have. Here's how you can connect.

**APPOINTMENTS**  
Meet with your assigned advisor for a 30-minute appointment on Zoom, virtually through Zoom or by phone. Available times for advisors:

**Monday-Thursday**  
8:30am - 1pm  
Friday  
8:30am - 12pm

**VIRTUAL ADVISING CENTER**  
If you need additional assistance, contact your assigned Virtual Advising Center to connect with the 100+ advisors located through Zoom.

**Monday-Thursday**  
11am - 4pm  
**Friday**  
11am - 12pm

**CAMPUS HOURS**  
This is welcome to visit a computer center in building 1010, but not available outside. Please note that Zoom meetings are required in SPC buildings.

**Monday-Thursday**  
8:30am - 12pm  
**Friday**  
8:30am - 12pm

- Simplified website
- MySPC updates now assigned advisor is on landing page

**CONNECT WITH AN ADVISOR**  
We partner to assist in your advising process. Please contact your assigned advisor or visit our Virtual Advising Center.

1. Set up an appointment  
Navigate to Advising through Zoom  
https://www.spc.edu/adv  
11am - 4pm - 12pm

2. Access the Virtual Advising Center  
https://www.spc.edu/adv

## Advisor Dashboard

**My Caseload**

Last Name	First Name	Student ID	PTC	Last Conf Item	Acad Status	SAP 2021	Career Status	Eng GPA	MIP	Community	Flag	Cons	Action
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## Virtual Advising Center

16,063  
Student Visits  
August 2020-April 2021

Student Virtually "Walks-in"

- In Student's Environment
- Convenient and Comfortable
- Multitask while Waiting for Next Available Advisor



Greet Student

- One-on-One Interaction
- Asks Probing Questions to Determine Services Needed

Connects with Advisor

- One-on-One Conversation in Zoom Breakout Room
- Audio and Video

# Expanding Our Reach

## Just-in-Time Resources

**SPC Student Resource Board**

Online Study Tips, Online Time Management Tips, SPC Resources, Technology Tips & Resources, Wellness Resources, SPC Food Pantry, SPC Learning Center, Student Health and Wellness Resources, SPC Food Pantry, SPC Learning Center, Student Health and Wellness Resources, SPC Food Pantry, SPC Learning Center, Student Health and Wellness Resources.

## Student Life & Leadership

**African American History Month 2021 @ St. Petersburg College**

February 2 @ 8pm - **Netflix Watch Party: Beyoncé - SPX Beats**  
Join SPX Beats members for a watch party of Beyoncé's new album, *RENAISSANCE*, on Netflix. Hosted by SPX Beats.

February 16 @ 8pm - **Game of Thrones**  
Join SPX Beats members for a watch party of the final season of Game of Thrones on Netflix. Hosted by SPX Beats.

February 17 @ 11:30AM - **Black History Month**  
Join SPX Beats members for a virtual event celebrating Black History Month. Hosted by SPX Beats.



**Mantra Health**

"Mantra helped me realize that I needed to take care of my mental health, which led to an overall drop in my anxiety, depression and focus problems with ADHD. It has helped me stay focused on school work and stress less about school."

**Learning Plan**

Approved: [ ] Pending: [ ] Not Approved: [ ]

By: [ ]

**Add a course**

Course Subject: [ ]

Course Title: [ ]

Course ID: [ ]

Course ID (Optional): [ ]

Not been added

Updated Learning Plan

# Next Steps For The Virtual Experience

212,509 Student Interactions

July 2020-May 5, 2021

## Aligning Resources and Support

- 4 Extended Evenings and Weekends Career and Academic Advisors
- Student Services Beyond Advising (e.g., Financial Aid, Testing, Business Office, Accessibility Services) will also assist students in online capacity.
- Update our current system to provide virtual walk-ins and mobile scheduling
- Expansion of Campus Virtual KIOSKS to allows students to engage on-campus with virtual services.

### New Operational Hours Starting July 6, 2021

#### Campus Hours

8:30 am 5:30 pm M-R  
8:30 am to 1:00 pm F

#### Virtual Hours

8:30 am to 8 pm M-R  
8:30 am to 5 pm F  
10 am to 3 pm S



## SENSE Survey

Item 18: Think about your experiences from the time of your decision to attend SPC through the end of the first three weeks of your first semester.							
		2020 SPC	2018 SPC	2020 ATD	2018 ATD	2020 Cohort	2018 Cohort
18d. I was able to meet with an academic advisor at times convenient for me.	Strongly Agree	42.8%	37.9%	27.8%	28.2%	27.4%	26.7%
	Agree	32.8%	39.9%	38.6%	41.3%	38.3%	39.7%
	Neutral	17.7%	17.0%	24.3%	22.5%	25.0%	24.6%
	Disagree	4.9%	4.0%	7.0%	6.2%	7.0%	6.8%
	Strongly Disagree	1.8%	1.3%	2.3%	1.8%	2.3%	2.2%
18e. An advisor helped me to select a course of study, program, or major.	Strongly Agree	45.0%	39.3%	31.3%	31.0%	31.1%	29.8%
	Agree	31.8%	33.9%	34.2%	36.0%	34.8%	35.5%
	Neutral	12.9%	16.3%	18.0%	17.4%	17.8%	18.2%
	Disagree	6.5%	7.7%	11.8%	11.4%	11.7%	12.0%
	Strongly Disagree	3.8%	2.9%	4.7%	4.2%	4.6%	4.5%
18f. An advisor helped me to set academic goals and to create a plan for achieving them.	Strongly Agree	33.0%	27.2%	21.0%	20.7%	21.5%	20.5%
	Agree	27.9%	32.1%	26.8%	28.3%	27.8%	28.0%
	Neutral	23.8%	25.3%	27.5%	27.3%	27.1%	27.6%
	Disagree	10.1%	12.8%	18.8%	18.3%	18.0%	18.4%
	Strongly Disagree	5.3%	2.7%	5.9%	5.4%	5.6%	5.6%
18g. An advisor helped me to identify the courses I needed to take during my first semester/quarter.	Strongly Agree	49.9%	44.7%	35.7%	35.9%	35.4%	34.2%
	Agree	31.6%	40.5%	39.9%	42.2%	40.1%	41.5%
	Neutral	10.8%	8.5%	13.4%	12.3%	13.7%	13.5%
	Disagree	5.1%	5.3%	7.6%	6.6%	7.4%	7.4%
	Strongly Disagree	2.6%	1.0%	3.4%	3.0%	3.3%	3.3%
18h. A college staff member talked with me about my commitments outside of school (work, children, dependents, etc.) to help me figure out how many courses to take.	Strongly Agree	20.6%	17.4%	13.3%	12.7%	13.1%	12.8%
	Agree	18.4%	21.3%	19.4%	19.9%	19.3%	20.0%
	Neutral	24.8%	23.1%	24.3%	24.5%	25.1%	25.1%
	Disagree	24.1%	26.3%	31.2%	31.3%	30.8%	30.5%
	Strongly Disagree	12.1%	12.0%	11.8%	11.6%	11.7%	11.6%

Green = Highest Aspect of Student Engagement in comparison to 2020 Cohort  
Bright Green = Areas we exceed the ATD and overall cohort for 2020

# SENSE Survey

**Item 18: Think about your experiences from the time of your decision to attend SPC through the end of the first three weeks of your first semester.**

		2020 SPC	2018 SPC	2020 ATD	2018 ATD	2020 Cohort	2018 Cohort
18a. The very first time I came to this college I felt welcome.	Strongly Agree	36.0%	38.2%	32.3%	31.9%	32.1%	31.4%
	Agree	39.1%	42.4%	43.5%	45.1%	43.6%	44.8%
	Neutral	21.9%	17.6%	21.8%	20.9%	22.1%	21.6%
	Disagree	1.5%	1.5%	1.7%	1.5%	1.7%	1.6%
	Strongly Disagree	1.5%	0.3%	0.7%	0.5%	0.6%	0.6%
18l. The college provided me with adequate information about financial assistance (scholarships, grants, loans, etc.).	Strongly Agree	30.7%	27.7%	20.6%	20.6%	20.5%	20.1%
	Agree	30.0%	31.7%	32.8%	33.7%	33.0%	33.5%
	Neutral	23.6%	25.3%	26.5%	26.3%	27.1%	26.7%
	Disagree	11.6%	11.0%	14.2%	13.7%	13.8%	13.8%
	Strongly Disagree	4.1%	4.4%	5.9%	5.8%	5.6%	5.8%
18j. A college staff member helped me determine whether I qualified for financial assistance.	Strongly Agree	24.3%	22.2%	15.0%	15.2%	15.1%	15.1%
	Agree	19.9%	20.9%	22.0%	22.9%	22.5%	23.1%
	Neutral	25.0%	24.0%	25.8%	25.5%	26.1%	26.0%
	Disagree	22.4%	24.5%	26.5%	26.1%	26.0%	25.8%
	Strongly Disagree	8.4%	8.4%	10.7%	10.3%	10.2%	10.1%
18p. At least one college staff member (other than an instructor) learned my name.	Strongly Agree	26.7%	24.1%	23.7%	24.3%	24.1%	24.4%
	Agree	25.1%	21.9%	24.3%	25.4%	25.0%	20.5%
	Neutral	26.2%	19.5%	18.6%	18.0%	18.7%	18.4%
	Disagree	13.0%	21.7%	21.2%	20.9%	20.5%	20.5%
	Strongly Disagree	9.0%	12.8%	12.2%	11.5%	11.8%	11.4%
23. Was a specific person assigned to you so you could see him/her each time you needed information or assistance?	Yes	68.7%	55.3%	66.6%	33.7%	31.8%	30.8%
	No	31.3%	44.7%	33.4%	66.3%	68.2%	69.2%

Bright Green = Areas we exceed the ATD and overall cohort for 2020



## Financial Assistance Services

### How do students get their questions answered?

*We provide information to them...*

72 webpages with 162 updates  
 600.6K letters, emails & robocalls  
 5.3K videos watched  
 Printed collateral & Social media presence

### How do students get their questions answered?...and they ask us.

107.5K PETE questions answered!  
 April 2020 - 598% increase in questions due to COVID  
 24.8K Call Center incoming phone calls  
 33.9K FAS walk-ins & phone calls  
 17.3K A\$KFA\$ online inquiries



# Financial Assistance Services

## For Families and Students

- 17.5K Awarded Students
- \$93.7M Disbursed- 54% Grants
- CARES Act & CARES 2- 17,212 students have received **\$10,760,850!!!**
- Covered **\$1.2M** of outstanding balances for 3,000+ students
- Institutional Scholarships

### It's MY FUTURE!

Comprehensive program to encourage financial literacy, debt management and default prevention

- ★ SUCCESS in lowering borrowing levels
  - ★ Through class presentations and on campus events, borrowing decreased by **\$50.5M in 8 years** while Pell stayed relatively the same
- ★ SUCCESS in lowering delinquency and default
  - ★ I3 Group - students speak with a live, trained counselor - **17.1K cures!**
  - ★ intuition™ - online portal for student loan management and budgeting tools - **21.6K registrations!**
- ★ SUCCESS in lowering Cohort Default Rate
  - ★ Highest rate - FY 2011 - **21.9%**
  - ★ Most recent Official Rate - FY 2017 - **11.5%**
  - ★ Most recent draft rate - FY 2018 - **9.49%**
  - ★ Projected rate - FY 2019 - **3.5%**
- ★ Newest component - FINANCIAL WELLNESS SERIES
  - ★ VIRTUAL presentations on successful student loan repayment, intuition™ registration, and a different featured topic every other week
  - ★ Featured topics include: Taxes, Budgeting, Scholarships, Credit & Identity Theft, Banking & Saving, Work-Don't Borrow and Adulting: Financial Advice for New Adults
  - ★ Funded by United Way grant

# Financial Assistance Services

## Community Outreach

- Pinellas County School Board Partnership
  - FAFSA events - **1.1K** students reached since 2011-12
  - FAFSA: *Fill It Out!* events - VIRTUAL, hands-on, individual assistance with completing the FAFSA
- Florida College Access Network
  - SPC Collegiate High School - **winner** of Florida FAFSA Challenge

## Electronic Updates

- ProDocs - **45** student-use financial aid forms are electronic
- Perceptive Content - college-wide imaging system
  - **26** workflows & **400+** work queues with **12.5M** documents!

## Who We Are

- 44 full-time, 3 part-time and 13 students
  - 8 Campuses
- 71 Student employees
  - \$227.1K in earnings
  - COMING SOON! Peer Advisors
- Professional Development & Leadership
  - Witness for Subcommittee on Higher Education & Workforce Training
  - Financial Aid associations - Florida, Southern & National
    - Including Past National Chair, past Eastern President & Past Florida & NJ Presidents
  - Advisory Boards - NASFAA, ASA, Sallie Mae, College Board
  - Presentations - NASPA, FABSA & FACC
  - Leadership St. Pete
  - Memberships - Institute for Financial Literacy
  - Financial Aid Certification Exams


Questions



May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Personnel Report

Approval is sought for the following recommended personnel transactions:

<b>HIRE Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Walsh, Robert	Donor Database Administrator	Resource Development DO	04/19/2021 - 06/30/2021
Cox, Christina	Instr Allied Health Coord	Workforce/Professnl Developmnt	04/19/2021 - 06/30/2021
Moeller, Karen	Payroll Manager	Payroll	05/03/2021 - 06/30/2021

<b>SUPPLEMENTAL Temporary</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Snell, Katy L	Faculty - supplemental	Speech - Letters TS	5/3/2021

<b>HIRE Temporary</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Demmons, Christopher J	OPS Career Level 5	Marketing&StrategicCommunicatn	4/27/2021
Haynes, Joseph P	OPS Career Level 5	Marketing&StrategicCommunicatn	4/27/2021
Popovich, Gregory L	OPS Career Level 5	Learning Resources	4/26/2021
Poshi, Marietta	OPS Career Level 5	Career Connections	4/19/2021
Ellison, Terry S	OPS Career Level 5	Learning Resources	5/3/2021
Gaetz, Adam F	OPS Career Level 5	Learning Resources	5/10/2021
Vann, Eric J	Professional Trainer	Criminal Justice AC	4/19/2021
Bindman, Daniel G	Professional Trainer	Criminal Justice AC	4/26/2021
Collar, Shirley A	Professional Trainer	Career Connections	4/15/2021

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Jackie Skryd, Chief of Staff, bringing the actions forward, recommends approval.


VW 051121



May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Renewal of Faculty and Administrative & Professional Annual Contracts

According to the regulations outlined in the Florida legislature and Florida Department of Education, the College issues annual employment contracts to those administrative & professional (A&P) staff whom the College chooses to reappoint. Contracts may be issued for the entire fiscal year, or a shorter period, for each faculty member and A&P staff member according to the needs of the College.

The detailed lists of faculty and A&P staff to be reappointed with annual contracts for fiscal year 2021-22 is available on the Office of Human Resources website at <https://hr.spcollege.edu/>. The College seeks board authorization for the President to approve and issue contracts for the fiscal year, or portion thereof, as provided on the detailed roster.

The A&P contract language is slightly revised for fiscal year 2021-22, with the following changes:

1. The Board agrees to employ the Administrator and the Administrator agrees to accept the position of \_\_\_\_\_ at St. Petersburg College beginning \_\_\_\_\_ and ending \_\_\_\_\_ and to pay the Administrator for services rendered an annual salary of \$ \_\_\_\_\_ delivered in installments according to the College's biweekly payroll schedule for administrative personnel; however, this annual amount is subject to an adjustment or salary reduction on a temporary basis in accordance with the College's strategic personnel plan, and based on a financial urgency, decrease in state appropriations or student enrollment, and other such factors as may adversely impact the budget and operations.
  
8. On the date indicated below and in accordance with s. 1012.855 Fla. Statutes, the Board authorizes execution of this Contract for Employment subject to the signature of the Administrator. This Contract supersedes and replaces any previous Contracts unless specifically notified otherwise.


As of July 1st, the College will no longer issue A&P compensation in 24 semi-monthly installments; rather, compensation will return to a regular biweekly payroll process. The A&P staff have been notified of this change.

Faculty continuing contracts to be renewed will be recommended at the June Board meeting for approval at that time.

May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Florida Department of Education – Apprenticeship State Expansion Mini-Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education, by St. Petersburg College for the Apprenticeship State Expansion Mini-Grant Program. Permission is also sought to accept an estimated \$20,000 in funding over a one year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The Florida Department of Education has partnered with the Florida Association for Career and Technical Education (FACTE) to offer the Apprenticeship State Expansion (ASE) Mini-Grant. The ASE Mini-Grant supports the expansion of Registered Apprenticeship Programs (RAPs) in the state through education and outreach. The purpose of this funding is to strengthen partnerships that bring value and a sustainable approach to recruitment, training and retention of apprentices for multiple industry sectors.

SPC has submitted a proposal to support the growth and expansion of its current apprenticeship programs. Currently offering apprenticeships in Healthcare and Information Technology, SPC seeks to enhance the program by strengthening relationships with employers and building awareness and opportunities for underrepresented populations, such as women, veterans, racial/ethnic minorities and out of school youth and adults. The project will build capacity by enhancing and/or creating new apprenticeships with current and/or new employers, and by creating an awareness campaign such as through the development of web and video material and social media marketing. Funding will also include staff support to assist with project implementation.

The estimated period of performance will be from July 1, 2021 through June 30, 2022. The total project budget is projected to be \$20,000 over a one-year period. See attached Information Summary for additional information.

Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Director, Career Connections, recommend approval.

Attachment

ks0503212

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** May 18, 2021

**Funding Agency or Organization:** Florida Department of Education

**Name of Competition/Project:** Apprenticeship State Expansion Mini-Grant

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 7/01/21 **End:** 6/30/22

**Administrator:** Belinthia Berry

**Manager:** Jason Krupp

**Focus of Proposal:**

St. Petersburg College (SPC) has submitted a proposal to expand its Registered Apprenticeship Programs (RAP), with an emphasis on Information Technology. Working with current partner employers such as Geographic Solutions, the goal of the grant program will be to increase the number of IT apprentices, such as Information Technology Analysts and Computer Support Specialists. Funding will support a part-time Administrative Services Specialist to provide increased support for current employers to assist with the growth and development of the program and contribute to its overall success in reaching training goals and increasing their workforce numbers. Funding will also help expand outreach to underrepresented populations, including racial/ethnic minorities, women and veterans, through the development of video and web content. Working with internal and external partners, content will be shared through targeted social media marketing/paid advertising on relevant social media platforms to build awareness of SPC apprenticeship programs and recruit new apprentices.

Through strengthening relationships with employers and helping them develop long-term strategies for success, business partners will continue to invest in cultivating talent through apprenticeships and realize the value and return on their investment.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 13,613
Fringe	\$ 2,586
Marketing	\$ 3,801
Total Budget	\$ 20,000

**Funding:**

Total proposal budget: (includes amount

requested from funder, cash and in-kind matches listed below)	\$ 20,000
Total amount from funder:	\$ 20,000
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

**College Values, Strategic Initiatives and Activities Addressed:**

Values:


1. Community Focus
2. Growth & Empowerment

Strategic Initiatives:

1. Align County-Wide Priorities and Needs
2. Increase Strategic Connections by Partnering with Businesses

May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, Ph.D., President   
**SUBJECT:** Duke Energy—Workforce Development Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Duke Energy Foundation by St. Petersburg College for the Powerful Communities: Workforce funding opportunity. Permission is also sought to accept an estimated \$50,000 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

Duke Energy Foundation's Powerful Communities: Workforce grants support initiatives that cultivate the future energy workforce and outreach to underrepresented populations in energy. Duke Energy has been a long-time partner of the College and SPC Foundation, supporting first-generation scholarships and the development of SPC's Electrical Lineworker Program. The SPC Foundation has been invited to apply for the Workforce Development grant in support of the Electrical Lineworker Program. This program addresses the growing shortage of electrical lineworkers and related support personnel in the Tampa Bay region by building a sustainable pathway from community engagement to education and future employment. Developed in partnership with industry leaders, SPC's Electrical Lineworker program provides standardized training for the regional energy industry while helping underemployed individuals gain solid, hands-on workforce skills that lead to better wages and economic mobility. The goals of the program will be to refine the current curriculum, expand capacity to serve an increased number of students, and strengthen partner relationships to assist students with job placement upon successful completion.

The estimated period of performance will be from July 1, 2021 through June 30, 2022. The total project budget is anticipated to be \$50,000, of which the College anticipates receiving the full award amount. See attached Information Summary for additional information.

Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Boys, Director Workforce Education recommend approval.

Attachment

ks053212

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** May 18, 2021

**Funding Agency or Organization:** Duke Energy Foundation

**Name of Competition/Project:** Powerful Communities: Workforce

**SPC Application or Sub-Contract:** SPC Foundation Application

**Grant/Contract Time Period:** **Start:** 7/1/21 **End:** 6/30/22

**Administrator:** Belinthia Berry

**Manager:** Jason Boys

**Focus of Proposal:**

With funding from the Duke Energy Foundation, SPC will expand its Electrical Lineworker Training Program. Developed in partnership with industry leaders, SPC’s lineworker program provides standardized training to help increase the talent pool of qualified, skilled lineworkers for private and public utility companies in the region. The program works with community partners to recruit underrepresented populations including racial/ethnic minorities and women and help underemployed individuals gain solid, hands-on workforce skills that lead to better wages and economic mobility. The 14-week/336-hour course includes both classroom and hands-on instruction in SPC’s new Power Florida Training Center at SPC’s Allstate campus. The course includes Bucket Truck Rescue, Pole Top Rescue, Restricted Class A CDL license, CPR/First Aid and OSHA 10 certification.

Funding will contribute to the hiring of a full-time instructor to expand current capacity, adding an additional cohort and serving a total of approximately 56 students. The grant will also support the CPR classes and career development workshops for participants as part of the course curriculum; cover the addition of a shade structure and picnic tables for the Power Florida Training Center; and provide participant training supplies. The outdoor structure will provide essential shade and a rest area to protect participants from sun and heat exhaustion during long outdoor training hours. The training supplies for participants will include specialized boots and tool kits required for practical instruction on electrical poles in SPC’s training yard, and other materials such as PPE, shirts, water, etc.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services for one year. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 29,069
Curriculum support	\$ 5,280
Equipment	\$ 5,000

Materials and training supplies	\$ <u>10,651</u>
Total Budget	\$ 50,000

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 50,000
Total amount from funder:	\$ 50,000
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	N/A	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	N/A	

**College Values, Strategic Initiatives and Activities Addressed:**

Values:	1. Community Focus 2. Growth & Empowerment
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Strategic Initiatives:	1. Align County-Wide Priorities and Needs 2. Increase Strategic Connections by Partnering with Businesses
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May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Pinellas County Board of County Commissioners - Social Action Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Pinellas County Board of County Commissioners by St. Petersburg College for the Pinellas County Human Services Social Action Grant Program. Permission is also sought to accept an estimated \$150,000 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

Pinellas County Human Services is seeking to support social service organizations that provide critical services directly to Pinellas County citizens. The goals of the program are to address the health, economic, and social well-being of Pinellas County residents in need of assistance.

With an emphasis on workforce programming, SPC has submitted a proposal to increase the economic opportunities for underserved populations, specifically African American Males. The Brother to Brother program is highly focused and integrated model of academic, personal and professional resources intended to give layers of support to the target population. The grant will support the ongoing development of the Brother to Brother program, viewing academic success and soft skills training as foundational for long-term economic mobility. Funding will focus on areas of greatest need for the target population including advising, mentoring, personal and professional development, and other related activities.

The estimated period of performance will be from October 1, 2021 through September 30, 2022. The total project budget is projected to be \$150,000, of which the College anticipates receiving the full award amount. See attached Information Summary for additional information.

Jamelle Conner, Vice President of Student Affairs; Suzanne L. Gardner, General Counsel, and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attachment

bbm043021



**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** May 18, 2021

**Funding Agency or Organization:** Pinellas County Board of County Commissioner

**Name of Competition/Project:** Human Services Social Action Grant

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 10/01/2021    **End:** 09/30/2022

**Administrator:** Misty Kemp

**Manager:** Aaron Keith

**Focus of Proposal:**

Pinellas County Human Services is accepting applications from non-profit organizations for its Social Action Grant Program. The program provides funding to social service organizations and 501c3 organizations for priority services that directly serve Pinellas County citizens. The goals of the program are to address the health, economic, and social well-being of Pinellas County residents in need of assistance.

SPC has submitted a proposal to increase the economic opportunities for African American Males, an underserved population in Pinellas County. SPC’s Brother to Brother program is a multi-pronged approach that uniquely focuses on engaging and supporting African American male students in a way that will increase retention, success rates, and completion of certificates and/or degrees. Through individualized advising and mentorship, personal and professional workshops, service learning and social engagement opportunities, the Brother to Brother program helps African American males develop relevant workforce skills and attain post-secondary credentials, resulting in increased economic mobility.

The grant funds will primarily cover the salaries for the Brother to Brother Program Manager and Student Support Advisor and costs to facilitate engaging activities that encourage academic achievement and promote personal and professional development.

**Budget for Proposal:**

Personnel	\$ 89,275
Fringe Benefits	\$ 40,174
Educational Expense	\$ 15,015
Materials and Supplies	\$ 2,000
Program Activities	\$ 3,536

**Total Budget** **\$ 150,000**

**Funding:**

Total budget: (includes amount requested from funder, cash and other funding listed below) **\$ 150,000**  
Total amount from funder: **\$ 150,000**  
Amount/value of match: **Cash: N/A**  
**In-kind: N/A**  
Required match or cost sharing: **No  Yes**  
Voluntary match or cost sharing: **No  Yes**  
Source of match/cost sharing: **N/A**  
Negotiated indirect cost: **N/A**  
(Fixed) administrative fee: **N/A**  
Software/materials: **N/A**  
Equipment: **N/A**  
Services: **N/A**  
Staff Training: **N/A**  
FTE: **N/A**  
Other: **N/A**

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s): 

1. Student Success
2. Community Focus


  
Strategic Initiative(s): 

1. Academic Excellence
2. Community engagement

May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, President 

**SUBJECT:** Project Priority List (PPL)

**Approval is sought for the review and approval of the attached College Project Priority List (PPL).**

This new Project Priority List (PPL) (see attached) outlines those projects on which the College plans to expend Capital Outlay and Debt Service (CO&DS) funds or State Board of Education (SBE) bonds and is being updated to correspond with our current Five-Year Educational Plant Survey, effective May 16, 2017, and as amended. When SBE bonds are sold under this program the repayment will be made from future CO&DS allocations. The source of CO&DS funds is license tag fees.

The projects for which these funds are to be expended must appear on the approved PPL and the Five-Year Educational Plant Survey. The PPL can be modified at any time and all "A" priority projects must be completed before funds can be expended on "B" or "C" priority projects.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services

Board and further delineated in the Department of Education Office of Funding and Financial Reporting's *Financial and Program Cost Accounting and Reporting for Florida Schools, 2013* (Red Book), pursuant to rule 6A-1.001, FAC, and SREF, section 1.4(4).

- (4) **Depository Account for School Boards.** The school boards shall establish a depository account into which shall be deposited proceeds and interest earned from the sale of each issue of school district bonds. A separate Bond Construction Fund Account is to be created in the school depository for this purpose. The following funds, and interest earned, may also be deposited into the account, with a separate accounting by fund source:
- (a) **State Capital Outlay Funds.**
  - (b) **Proceeds of SBE Bonds.**
  - (c) **Proceeds of Revenue Certificates.** Unless otherwise restricted by issuing resolution.
  - (d) **Receipts from Local Capital Improvement Tax Levies.**
  - (e) **Proceeds from sections 1011.14 and 1011.15, F.S., Loans.**
  - (f) **Transfers from Operating Funds.**
  - (g) **Federal Sources.** As allowed by federal statutes and as directed by the Commissioner.
  - (h) **Proceeds from the Sale of Real Property.**
- (5) **CO&DS Funds are Available to Boards.** Each Board is entitled to CO&DS funds on the basis of instructional units. CO&DS funds are currently authorized under the following provisions:
- (a) **Administered and Expended.** All funds accruing to or benefiting a board under Article XII, Subsection 9(d), of the Constitution of the State of Florida, as amended, shall be administered and expended in compliance with requirements and laws relating to capital outlay expenditures and construction of educational plants. This includes current funds, the proceeds of SBE capital outlay bond issues (COBI) and other loans intended to be serviced at any time from CO&DS.
  - (b) **Use of Funds.** CO&DS funds shall be used only for the following purposes:
    1. The SBE may use motor vehicle license tax funds to pay debt service on bonds issued by the State under provisions of the Constitution of the State of Florida, and to pay the costs of administration.
    2. CO&DS flow-through moneys (nonbonded proceeds) may be used by a Board to pay lease-purchase agreements that are eligible for expenditure of CO&DS funds or debt service on loans, including principal and interest; to pay principal and interest on local district bonds, provided all projects paid from this source of funds are reviewed by the Office and approved by the Commissioner, on a Project Priority List (PPL); to pay loans made under the provisions of sections 1011.14 and 1011.15, F.S., when the proceeds of such loans are used to pay for capital outlay projects eligible for the expenditure of CO&DS funds; to pay for survey-recommended capital outlay projects in order of priority, as determined by law, rule and other requirements.
    3. Proceeds from SBE COBIs may be used by a Board to pay for survey-recommended capital outlay projects that are included in the district's approved PPL, in order of priority, as determined by law, rule and other requirements.
  - (c) **Proceeds for Designated Projects.** Proceeds of CO&DS funds derived from SBE bonds may be expended only for the costs of the projects designated in the original (OEF SCOA-1FC or OEF SCOA-1PS, as applicable) or amended (OEF 216FC or OEF 216PS, as applicable) resolutions requesting and authorizing the issuance of the bonds. If the Board finds that, subsequent to validation, it is more advantageous to the district to change the projects, it may, by formal resolution request that the SBE amend the list of projects included in the original bond resolution.

Expenditures for projects included on the amended list shall not be made until approval of the amended PPL is received.

- (d) **Establish Priority of Projects.** The priority of CO&DS projects shall be established by the following procedures:
1. The Board shall formulate a proposed building program for projects to be paid from CO&DS funds. This proposed building program shall be based on a current approved educational plant survey, and shall list the projects in the order of priority as determined by the Board survey, law, rules and other requirements.
  2. The Office shall verify that the proposed building program and the priority of projects conform to the provisions of the Constitution of the State of Florida, laws and SREF. The Office shall submit the list to the Commissioner for approval. When approved by the Commissioner, the building program and priority of projects shall be followed for the issuance of bonds to pay for the projects, and for the "pay-as-you-go" method of purchasing projects. If the Office finds that the proposed building program and priority of projects do not conform to applicable regulations, the Office shall notify the Board and identify the reasons for the nonconformity and suggestions for change.
  3. Exceptions to the order of priority may be allowed if the Board submits evidence that it will be advantageous to the welfare of the district or will provide substantial savings. A Board requesting an exception shall present a statement in writing to the Office setting forth justifications and the Office shall make a recommendation on the request for exception to the Commissioner.
  4. The PPL shall remain in effect until all projects are completed or until changed by a new approved PPL and the project remains in the current approved educational plant survey.
- (e) **Expenditure in Order of Priority.** CO&DS funds, the proceeds of loans, lease-purchase and bond issues serviced by CO&DS funds shall only be expended by Boards in the order of priority as established below. All Priority A projects recommended in a survey must be under contract before lower priority projects are eligible for expenditure of CO&DS funds, except as prescribed in this section.
1. Priority A:
    - a. New construction, remodeling or renovation of educational and auxiliary facilities and plants; equipment for educational programs and auxiliary facilities; sites or additions to sites; site development; site improvement incident to new construction; and correction of safety-to-life, health and sanitation deficiencies.
    - b. During any fiscal year, a Board has the authority to encumber up to 20 percent of its current entitlement of CO&DS funds for equipment for existing satisfactory facilities.
  2. Priority B:
    - a. Maintenance and repair of an educational plant recommended for continued use in an educational plant survey.
    - b. Other capital outlay and educational plant improvement purposes authorized by law and requirements.
    - c. Ancillary facilities.
- (f) **Expenditure after all Survey Needs are Met.** If a Board has met all of its capital outlay needs as determined in its educational plant survey, it may apply to the SBE for approval of expenditure of CO&DS funds for purposes determined by the Board. A request for approval of expenditure of these funds shall be submitted electronically to the Office on a PPL through EFIS.

Return **three copies** with original signatures as needed to:

Office of Educational Facilities  
Florida Department of Education  
325 West Gaines Street  
1054 Turlington Building  
Tallahassee, Florida 32399-0400  
(850) 245-0494  
Fax : (850) 245-9304

FLORIDA DEPARTMENT OF EDUCATION

**Office of Educational Facilities**

**REQUEST TO STATE BOARD OF EDUCATION  
FOR APPROVAL OF ORDER OF PRIORITY  
FOR EXPENDITURE OF STATE CAPITAL OUTLAY FUNDS  
(FLORIDA COLLEGES)**

**St. Petersburg College**

Florida College System Institution Name

For OEF Use Only

In accordance with the provisions of Section (9)(d), Article XII, of the Constitution of the State of Florida, as amended (referred to as the School Capital Outlay Amendment, “the Amendment”), and of rules of the State Board of Education based thereon and relating to the order of priority of capital outlay projects financed from funds derived under the Amendment, approval of the State Board of Education is hereby requested for the attached project priority list of college capital outlay projects.

The District Board of Trustees of **St. Petersburg College** certifies that this list of projects and the order of priority assigned are based on (a) a survey as set forth in Section 1013.31, F.S., dated **May 16, 2017**, as amended; (b) rules of the Florida Administrative Code relating to priority of projects, as set forth in Section 2.1(5), SREF; and (c) other pertinent information relating to capital outlay needs of the college.

As said funds become available, the said Board proposes to implement these projects as nearly as practicable in the order given, subject to changes made by state law and the Florida Administrative Code.

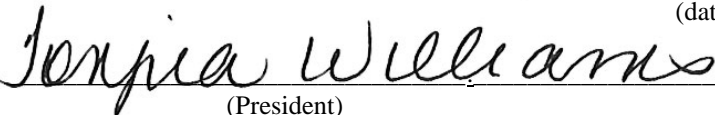
Projects are placed in the proper category according to the following:

- I. **Completed** - Once a Certificate of Final Inspection (OEF Form 209, “certificate”) has been issued or a project not requiring a certificate has been completed, the project is placed in the “completed” category. The project will be eligible for the expenditure of state capital outlay funds during the fiscal year in which the certificate was issued or the project completed, and for one additional fiscal year thereafter, after which it should not be listed unless there are outstanding encumbrances. Completed projects are identified only by the project priority list number and date of the certificate or completion date, whichever is applicable.
- II. **Under Construction** - Once a contract or purchase order has been executed for a project, the project is placed in the “under construction” category. It remains there until the certificate is issued or the project is completed, whichever is applicable.
- III. **Planned** - While a project is in the planning stage and State Board of Education approval is being requested for the expenditure of state capital outlay funds, the project is placed in the “planned” category. It remains there until a contract or purchase order is executed for the project.
- IV. **Deleted** - When no contract or purchase order has been executed for a project at the beginning of a new five-year educational plant survey or the Board of Trustees no longer wants to construct a project, the project is placed in the “deleted” category. Deleted projects are identified only by project number.

Adopted by the District Board of Trustees of **St. Petersburg College** on **May 18 2021**.

(date)

ATTEST:

  
(President)

(See instructions on reverse.)

**REQUEST TO STATE BOARD OF EDUCATION  
FOR APPROVAL OF ORDER OF PRIORITY  
FOR EXPENDITURE OF STATE CAPITAL OUTLAY FUNDS**

**INSTRUCTIONS FOR PROJECT PRIORITY LIST (PPL)**

- A. Project categories are listed in the following order: (1) completed, (2) under construction, (3) planned, and (4) deleted. See cover sheet (Page 1 of 3) for definitions of categories.
- B. Columns contain the following information:
- Column (1): Project Number – As designated by the college. Once a project has been completed or deleted, its number cannot be reused within a five-year period.
- Column (2): Priority Rating Letter – Assigned in accordance with SREF, Section 2.1(5)(e).
- Column (3): Project Description – Including site number and name, based on one or more current educational plant survey recommendations, including custodial and sanitation facilities, as needed. The recommendations, which comprise a project, are cited verbatim from the survey report in the project description. It is helpful to include the recommendation numbers as well.
- Column (4): Estimated Cost – As figured by the college.
- C. All projects included on the PPL are paid for partially or completely by funds accruing under the provisions of Section 9(d), Article XII, of the Constitution of the State of Florida, as amended. Such funds are referred to by various terms, often used interchangeably: (a) “COBI” – capital outlay bond issue funds, (b) “CO&DS” – capital outlay and debt service funds, (c) “SBE” – State Board of Education bond funds, and (d) “SCOA” – School Capital Outlay Amendment funds.
1. Projects must be recommended by the current educational plant survey, conducted in accordance with Section 1013.31(1), F.S., and SREF, Section 3.1.
  2. Projects must have a priority rating letter, as established by SREF, Section 2.1(5)(e).
  3. All “A” priority projects, which have first priority in eligibility for expenditure of funds, as named above, must be listed before any “B” priority projects are listed. One or more “B” priority recommendation items may be included in an “A” priority project, providing the project includes a majority of “A” type facilities and is constructed under a single contract.
  4. Projects assigned a “B” priority are eligible for expenditure of funds, as named above, after all “A” projects recommended in the current survey are under contract.
  5. Exceptions to priority requirements are explained in SREF, Section 2.1(5)(d)3.
- D. Collegewide recommendations may be listed on the PPL as follows:
1. Lifesafety corrections, pursuant to SREF, Chapter 5 may be aggregated and listed as one project.
  2. Modifications for accessibility by handicapped persons, pursuant to Sections 553.501-553.513, F.S., may be aggregated and listed as one project.
  3. Replacement of roofs and membranes, pursuant to Section 423.12, Florida Building Code, may be aggregated and listed as one project.
  4. Replacement or purchase of equipment for existing facilities, pursuant to SREF, Section 2.1(5)(e)1.b., may be aggregated and listed as one project.
  5. Provision of sanitation facilities, pursuant to Section 423.16, Florida Building Code, may be aggregated and listed as one project, or may be included in individual projects.
  6. Provision of custodial facilities, pursuant to Section 423.20, Florida Building Code, may be aggregated and listed as one project, or may be included in individual projects.





May 18, 2021

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President



**SUBJECT:** Fees

**Approval is also for the proposed FY21-22 Lab Fee Schedule.**

Florida Statute 1001.64(10) states that each Board of Trustees shall establish fees. In addition to standard tuition and fees, this authorization extends to user fees, as specified in Florida Statute 1009.23(12(a)). User fees can only be charged to the persons receiving the service and shall not exceed the cost of the services provided. Laboratory fees are considered a user fee. They are intended to cover costs associated with a lab course, such as consumables, additional support personnel to offer class, specialized equipment and software. The following proposed lab fee schedule is limited to course updates within the Academic Discipline. **There are no proposed changes to increase laboratory fees.**

**Lab Fees by Academic Discipline**

**Proposed course updates to the academic discipline:**

<i>PHYSICAL THERAPIST</i>	PHT1121L-PHT2820L, <b>PHT2252L</b>	\$57.45
<i>EMERGENCY MEDICAL SERVICES (EMS)</i>	EMS1119L-EMS2665, <b>EMS2659C</b>	\$82.04
<i>VETERINARY TECHNOLOGY</i>	ATE1110L-ATE2945, ATE2050C, <b>ATE1412C, ATE2722L, ATE1944, ATE2946</b>	\$139.36
<i>COMPUTER &amp; INFO TECH</i>	CET1171C-CET2856, CTS1303-CTS2370, <b>CTS1411, CTS2370, CIS2352, CGS1560, CIS4200, CTS1120, CTS1314, CTS2106, ISM4320, ISM4324</b>	\$75.00
<i>ENGINEERING TECH</i>	BME1008, CET1114C, EET1015C-EET2155C, ETD1320C-ETD2392C, ETM1010C-ETM2315C, ETS1412-ETS2604C, <b>ETI2041, ETS2450C, ETS2470C</b>	\$62.59
<i>COLLEGE OF EDUCATION BACC</i>	EDE4940-EDE4943, EEX4940, MAE3941-MAE4943, RED3309-RED4519, SCE4940-SCE4943, <b>EDG4940, EEC4948</b>	\$41.01
<i>FINE ARTS (Applied Music Composition)</i>	MUC1101-MUC1107, MUC1616-MUC1619, MVP1411, MVP2421, MVS2328, MVW2324, <b>MVV1411, MVV2421</b>	\$120.00

**Eliminated lab fees:**

<i>EMERGENCY MEDICAL SERVICES (EMS)</i>	EMS1059C, EMS1522C, EMS2331	\$82.04
<i>COMPUTER &amp; INFO TECH</i>	CET2670, CET2682, CET2856, CTS1303, CTS1327, CTS1334	\$75.00
<i>COMMUNICATIONS (Sign Language)</i>	INT1000L	\$17.26

Janette Hunt, Vice President, Finance & Business Operations, Matthew Liao-Troth, Vice President, Academic Affairs, and Jamelle Conner, Vice President, Student Affairs, recommend approval.

## Leepa-Rattner Museum of Art (LRMA)

### May 2021 Report for SPC BOT

#### LRMA Exhibitions:

- LRMA's current exhibitions are open to the public through May 16th
  - o *About Face: Celebrating Diversity* in LRMA's Works on Paper Gallery
  - o *Jared Ragland & Cary Norton: Where You Come From Is Gone - Where You Come From is Gone* on view in the North Galleries of the Museum
  - o *Leonard Baskin: Native American Portraits* and a collaborative exhibition of Native American Artist works from the collections of the Museum and the St. Petersburg College Foundation in the center galleries of the Museum.
- Studio Art Quilt Associates, Inc., a state-wide quilting guild has partnered with LRMA to exhibit members' artworks in an exhibition "Floridian Flavors: Characters, Culture + Cuisine" which opened May 4<sup>th</sup>.
- On May 28<sup>th</sup>, two new exhibitions will open at the Museum which continue LRMA's dedication to highlighting the diversity of our community and giving a platform to the underrepresented.
  - o *Transatlantic Stitches: Liberian Quilts from the John Singler Collection*. Shown for the first time in the Southeastern United States, this exhibition showcases Liberian quilts from the private collection of scholar John Singler. These quilts highlight the connections between West African women and the United States and give voice to the traditions and trade over time.
  - o *African American Prints from the Jim + Martha Sweeny Collection*. This exhibition showcases newly gifted artworks to the museum (2020 acquisitions) from collectors Jim and Martha Sweeny. The artworks showcase African American art and artists from the mid-twentieth century to today.

#### LRMA Programming

- Online educational classes for the Museum continue to be both popular and a source of revenue generation
  - o . Upcoming classes include:
    - African Art – June 2021
    - Melanesian Art – July 2021
    - Ancient Egyptian Art – August 2021



## May Report for Spring 2021 ~

### INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

*May 2021*

#### Programs

**April 26-30, 2021**

##### **Earth to Autism Social Media Takeover**

Earth to Autism “took over” our social media channels to share content in support of Autism awareness.

**May 7, 2021 (8:00 am to 9:00 pm)**

##### **Understanding Quality Care Amid COVID Series III – Institute for Strategic Policy Solutions and Leadership St. Petersburg Alumni Association Physical and Health Environment**

In the final series Dr. Frederic Guerrier of Rosa Park Medical Center and Bayfront Physician will lead the discussion on health and physical behaviors that impact different populations in our county.

**May 10, 2021 (1:00 pm to 2:00 pm)**

##### **2021 Pinellas County Legislative Wrap-up**

Members of the Pinellas County Delegation will reflect and answer questions on the 2021 Legislative Session.

**May 11, 2021 (12:30 pm to 1:30 pm)**

##### **Election Laws in Florida and their Implications**

Pasco County Supervisor of Elections Brian Corley, Hillsborough County Supervisor of Elections Craig Latimer, and Pinellas County Supervisor of Elections Julie Marcus will join us for a discussion of election laws in Florida, including updates from the 2021 Legislative Session and implications for voting.

**May 26, 2021 (12:00 pm to 1:00 pm)**

##### **Food Insecurity from an Intergenerational Standpoint**

Families and communities struggle daily with food insecurity. Panelists including Duggan Cooley, CEO of the Pinellas Community Foundation, and Jennifer Yeagley, CEO and Shaina Bent, COO of St. Petersburg Free Clinic, will examine national trends in food access as well as what is happening in Pinellas County to address this issue. AARP will sponsor this conversation.

#### **ISPS- Executive News**

Kimberly G. Jackson was selected as a Lightning Community Hero. Additionally, Mrs. Jackson was selected as a 2021 First Lady in African American History Honoree by the board and staff of the Carter G. Woodson African American Museum for her role as Executive Director at ISPS.

ISPS Statewide Coordinator, Jacqui May, Ph.D. represented ISPS at the Florida State College Student Government Association Annual Conference and presented at the annual John D. Calandra Institute International Conference on the role of historic urban ethnic enclaves in shaping national public policy regarding housing and education.

# ST. PETERSBURG COLLEGE FOUNDATION BOARD REPORT 5/1/2021

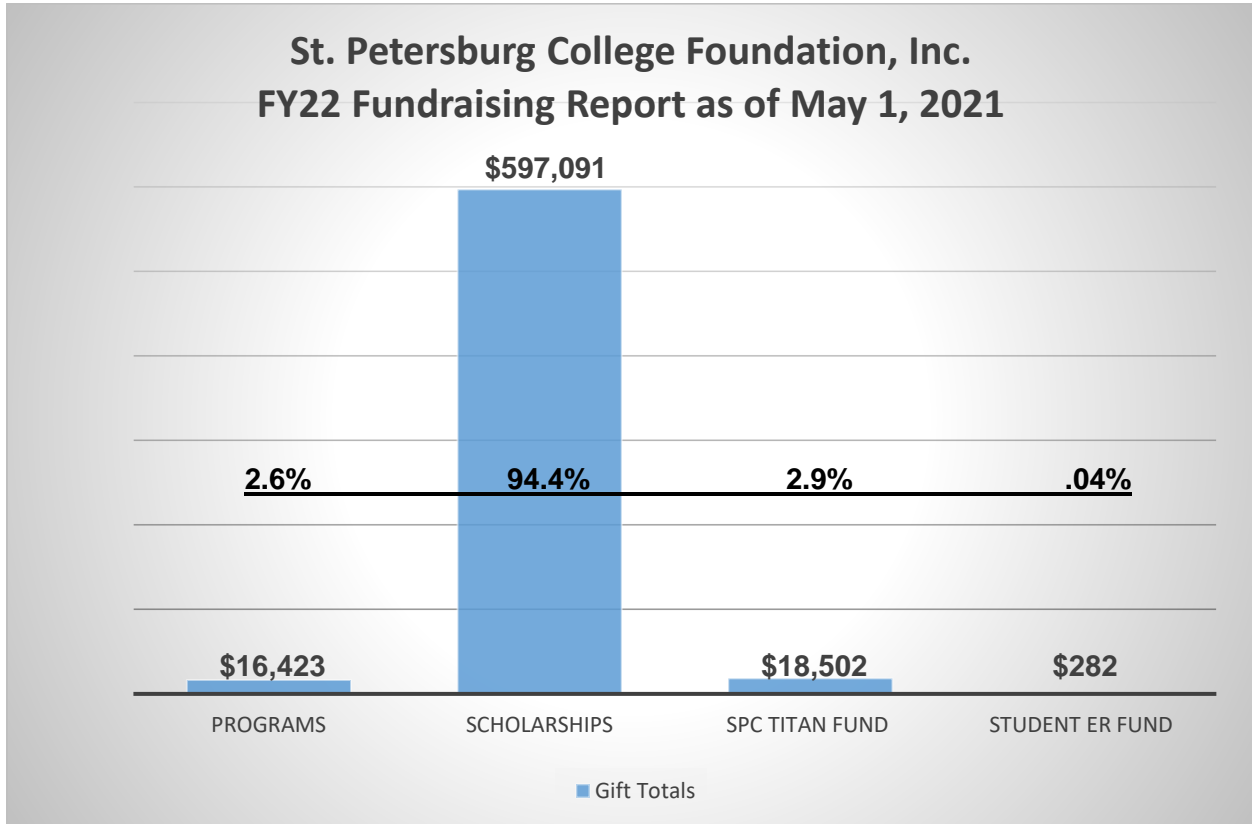
**Board Members:** Joseph G. Blanton, Jaclyn Boland, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll, Beth Horner, Bill McCloud, Mike Meigs (Treasurer), Jacqueline Munro, Steven R. Shepard (Chair), Bemetra Simmons, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning (Vice Chair) and Tonjua Williams

## Fundraising Report

**Fundraising Goal;** As of April 30, 2021, the Foundation has raised over \$632,297 in donor contributions.

- \$597,091 was raised for SPC student scholarships
- \$16,423 for College program support
- \$18,502 for the SPC Titan Fund
- \$282 for Student Emergency Fund

The donations received through April 30, 2021 met 18% of the Foundation’s fundraising goal for the fiscal year ending March 31, 2022.



As of March 31, 2021, the Foundation provided the following support to SPC:

- \$2,643,617 in scholarships to SPC students.
- \$1,513,518 in program support, providing support to such programs and departments as;
  - Hough Family Health Education Program
  - Palladium Theater
  - College of Nursing
  - College of Education
  - Fire Science Department
  - Alumni Association Awards
  - Institute for Strategic Policy Solutions
  - Leepa Rattner Museum of Art
  - Titan Achievement Awards
  - Workforce Development – Mental Health Initiative
  - Learning Resource Centers
  - Humanities & Fine Arts Department, including the MIRA Program.
  - Natural Science & Engineering Department
  - St. Petersburg College Collegiate High Schools
  - College of Veterinary Technology
  - Marketing and Strategic Communications
  - Grants Development
  - Students Trip to Tallahassee
  - Brother to Brother Program
  - Men Achieving Excellence / Women on the Way Programs

**Current Highlights:**

- Mr. Mark W. Foster - \$500,000 to support the Sanford & Gertrude Hauber Scholarship Fund.
- Hough Family Foundation - \$400,000 to support the Hough Family Health Education Program Fund.
- Community Foundation Tampa Bay - \$50,000 to support Mental Health First Aid Training through Workforce.
- Community Foundation Tampa Bay - \$47,500 to support the LEAP Tampa Bay Fuse Scholarship for the Spring 2021 term.
- The Florida College System Foundation - \$17,094 to support the Helios Fast Track Enroll Now Scholarship Fund.
- Allegany Franciscan Ministries - \$10,000 to support the Tampa Bay Capacity Building Collaborative Fund.
- Father Michael O'Brien - \$5,321.80 to support the Bishop Robert N. Lynch Pinellas Hope Scholarship Fund.
- Baynard, McLeod, Lang & Winter, P.A. - \$5,000 gift on behalf of the Mildred M. and Robert S. Baynard Charitable Trust to support the Robert & Mildred Baynard Ethics in Business Scholarship Fund.
- GTE Financial - \$5,000 to support the Women on the Way Leadership Conference, Business Plan and Elevator Pitch and Keys to Manhood.
- Smith & Associates Real Estate - \$5,000 to support the Palladium.
- The Foundation held an appeal for the Women's Basketball Program which raised over \$5,000.

- The Foundation supported the Business Plan & Elevator Pitch Competition on May 5<sup>th</sup>.
- The Foundation and Gassman, Crotty & Denicolo, P.A. has co-hosted 600 members from the community for planned giving webinars held on March 17<sup>th</sup> and April 17<sup>th</sup>.
- The Foundation will host a check presentation on Thursday, May 20<sup>th</sup> at 12:00 pm at the Midtown Center for the Patrick Brett Foundation who recently contributed \$100,000 to the Patrick Brett Foundation Scholarship Fund.



## Palladium Board Report May 2021


1. Live shows have returned to the Palladium with limited capacity. However, patrons, staff, and artists continue to wear masks and remain socially distanced and when moving around the theater.
2. The Palladium will present a summer of weekend-only live programming starting Friday, June 25<sup>th</sup> and running through mid-September. All shows are scheduled for the main hall, to allow for social distancing.
3. The theater's partnership with **WUSF Radio** continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. On Friday, May 7<sup>th</sup>, the concert featured saxophonist Valerie Gillespie and her band in a show recorded in 2017.
4. The Palladium Theater hosted the MIRA Emerging Artists Spring Showcase in April which featured the talented SPC "Rock Ensemble". This was the first MIRA showcase to be fully produced by students in MIRA's newly developed *Performing Arts and Event Management* capstone course. Students worked on the marketing & promotions as well as the production of the concert which was attended by SPC students, faculty, staff, and patrons. The showcase was presented live online via SPC Radio's Facebook channel.



May 18, 2021

**MEMORANDUM**

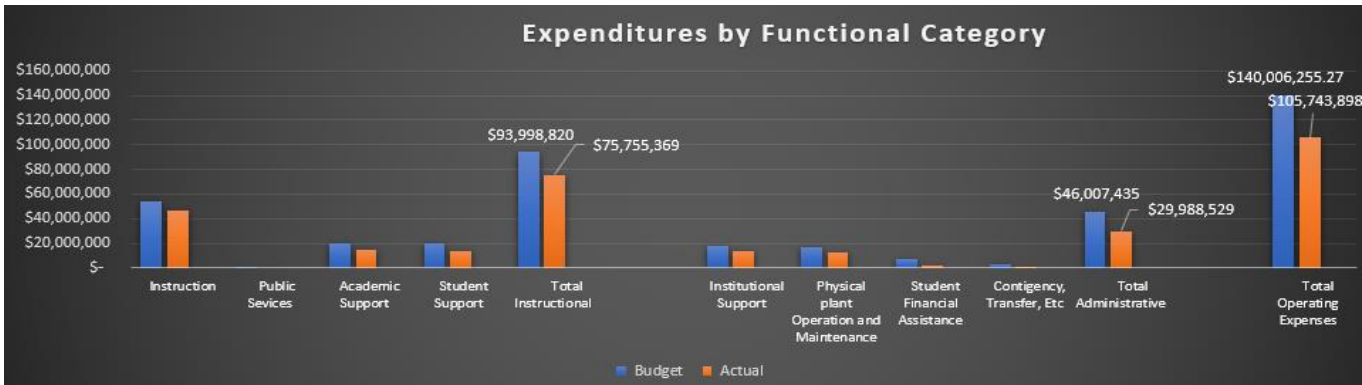
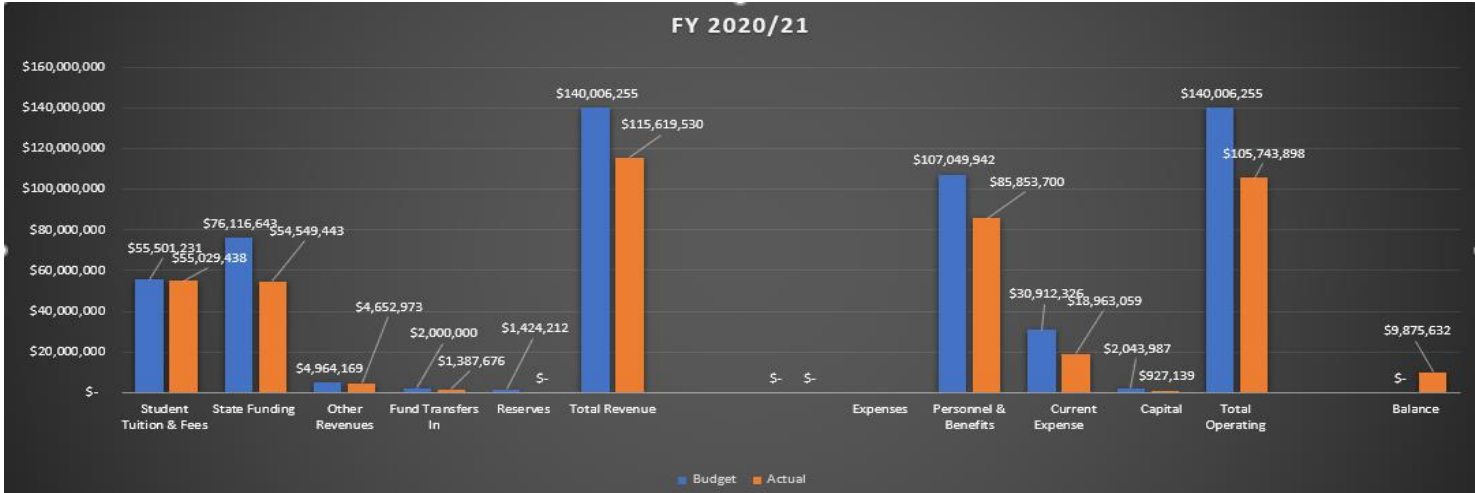
**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Fiscal Year 2020-2021 College General Operating Budget Report with Tuition Revenue Projections

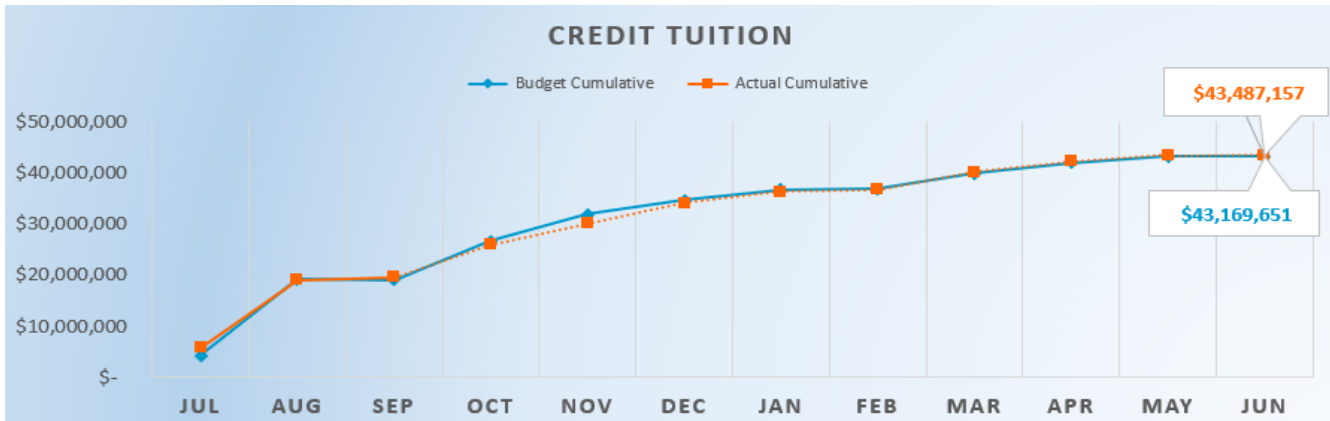
**The FY20-21 fund 1 operating budget report through April 30, 2021, is attached.**

As of April 30, 2021, the overall revenue is \$115.6M, which represents 82.6 % of the operating budget. Personnel expense represents 76.5% of the annual operating budget. As of this report date, personnel expense totals \$85.8M or 80.2 % of the total budget of personnel expenses. Instructional personnel expenses account for \$70.3M and \$15.5M for Administration personnel expenses. Current and capital expense totals \$18.9M (61.3%) and \$927K (45.4%), respectively. The net balance of revenue less expense is \$9.8M.

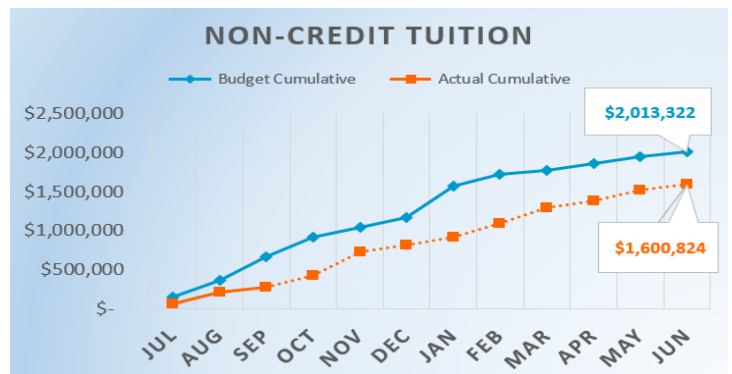


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

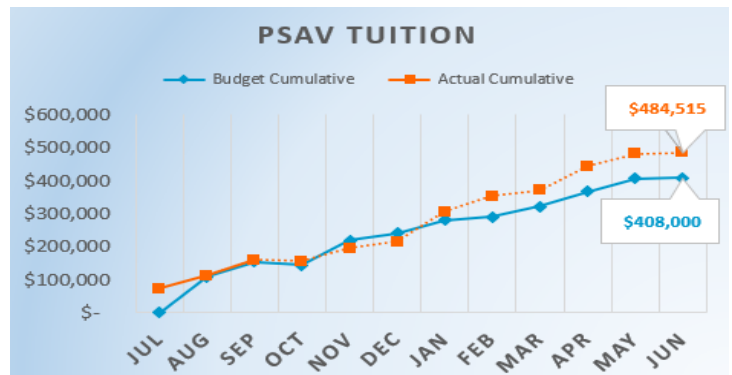
**Credit Tuition Revenue** – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of April 30, 2021, the tuition projection is \$317K above the budgeted amount.



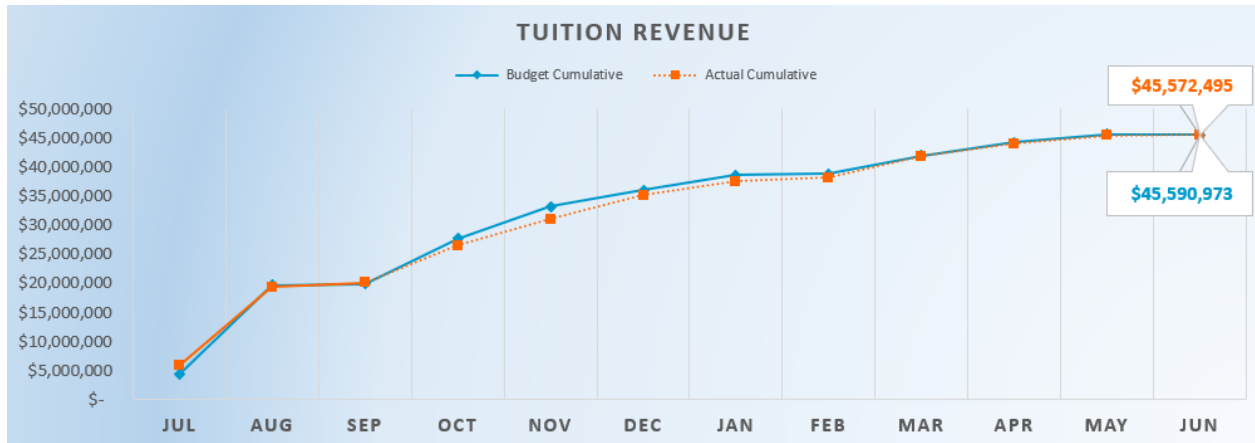
**Non-Credit Tuition Revenue** – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of April 30, 2021, the tuition projection is \$412K below the budgeted amount. \*The chart does not include the Rapid Credentials.



**Postsecondary Adult Vocational Tuition Revenue** – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of April 30, 2021, the tuition projection is \$76.5K above the budgeted amount.



**Total Tuition Revenue** - The chart below displays the total operating tuition budget to the trending projected amount. As of April 30, 2021, the overall tuition projection is \$18.5K below the budgeted amount.



Hector Lora, Vice President, Budgeting.

Attachment



**Operating Budget Report**  
April, 31, 2021

	<b>Budget</b>	<b>Actual</b>	<b>% of YTD</b>
<b>Revenue</b>			
Student Tuition	\$ 45,590,973	\$ 43,963,033	96.4%
State Appropriation - FCS	\$ 62,444,891	\$ 47,312,108	75.8%
State Appropriation - Lottery	\$ 10,481,424	\$ 5,911,524	56.4%
State Appropriation - Performance Funding	\$ 2,490,328	\$ 1,325,811	53.2%
Learning Support Access Fee	\$ 1,448,167	\$ 1,290,333	89.1%
Distance Learning Fee	\$ 3,596,130	\$ 5,662,107	157.5%
Technology Fee	\$ 2,230,419	\$ 2,094,903	93.9%
Lab Revenue Fees	\$ 1,902,742	\$ 1,504,673	79.1%
Industry Certifications	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 4,964,169	\$ 4,652,973	93.7%
Other Student Fees	\$ 732,800	\$ 514,389	70.2%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69.4%
Reserve	\$ 1,424,212	\$ -	0.0%
<b>Total Revenue</b>	<b>\$ 140,006,255</b>	<b>\$ 115,619,530</b>	<b>82.6%</b>

	<b>Budget</b>	<b>Actual</b>	<b>% of YTD</b>
<b>Personnel &amp; Benefits</b>			
Instructional/Faculty-Full time	\$ 23,746,044	\$ 19,562,171	82.4%
Administrative & Professional	\$ 24,429,658	\$ 19,608,543	80.3%
Career Service (includes OT)	\$ 17,667,689	\$ 13,292,993	75.2%
Adjunct	\$ 7,931,912	\$ 6,804,574	85.8%
Supplemental	\$ 4,258,982	\$ 4,139,585	97.2%
Other Personal Services (OPS)	\$ 1,686,557	\$ 963,702	57.1%
Student Assistants	\$ 422,851	\$ 110,419	26.1%
Health Insurance	\$ 14,228,379	\$ 11,108,422	78.1%
Other Benefits	\$ 12,372,915	\$ 10,263,293	82.9%
Other Personnel Expenses	\$ 304,955	\$ -	0.0%
<b>Total Personnel &amp; Benefits</b>	<b>\$ 107,049,942</b>	<b>\$ 85,853,700</b>	<b>80.2%</b>

<b>Current Expense</b>			
Bad Debt/Unemployment	\$ 945,600	\$ (6,616)	-0.7%
Insurance (Non Health)	\$ 2,688,420	\$ 2,559,329	95.2%
Repairs & Maint	\$ 979,626	\$ 734,020	74.9%
Scholarships/Fee Waivers	\$ 2,639,842	\$ 2,202,184	83.4%
Services and Fees	\$ 4,434,188	\$ 3,611,698	81.5%
Materials and Supplies	\$ 3,889,122	\$ 2,139,827	55.0%
Travel	\$ 394,947	\$ 24,312	6.2%
Utilities	\$ 5,195,058	\$ 4,065,496	78.3%
Other Current Expense	\$ 6,118,037	\$ 796,709	13.0%
Tech Expense/Licensing	\$ 3,627,486	\$ 2,836,099	78.2%
<b>Total Current Expense</b>	<b>\$ 30,912,326</b>	<b>\$ 18,963,059</b>	<b>61.3%</b>

<b>Capital</b>			
Computer Refresh Leases	\$ 1,753,697	\$ 773,288	44.1%
Capital Purchases	\$ 290,290	\$ 153,850	53.0%
<b>Total Capital</b>	<b>\$ 2,043,987</b>	<b>\$ 927,139</b>	<b>45.4%</b>

<b>Total Operating</b>	<b>\$ 140,006,255</b>	<b>\$ 105,743,898</b>	<b>75.5%</b>
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<b>Balance</b>	<b>\$ -</b>	<b>\$ 9,875,632</b>	
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**Operating Budget Report  
April, 31 2021**

	Budget	Actual	% of YTD
<b>Revenue</b>			
Student Tuition & Fees	\$ 55,501,231	\$ 55,029,438	99%
State Funding	\$ 76,116,643	\$ 54,549,443	72%
Other Revenues	\$ 4,964,169	\$ 4,652,973	94%
Fund Transfers In	\$ 2,000,000	\$ 1,387,676	69%
Reserves	\$ 1,424,212	\$ -	0%
<b>Total Revenue</b>	<b>\$ 140,006,255</b>	<b>\$ 115,619,530</b>	<b>83%</b>
<b>Expenses</b>			
Instruction	\$ 53,615,605	\$ 46,451,222	87%
Public Sevices	\$ 1,105	\$ -	0%
Academic Support	\$ 20,210,389	\$ 15,095,019	75%
Student Support	\$ 20,171,721	\$ 14,209,128	70%
<b>Total Instructional</b>	<b>\$ 93,998,820</b>	<b>\$ 75,755,369</b>	<b>81%</b>
Institutional Support	\$ 18,426,657	\$ 13,945,723	76%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 13,160,631	77%
Student Financial Assistance	\$ 7,585,419	\$ 2,202,184	29%
Contigency, Transfer, Etc	\$ 2,855,152	\$ 679,991	24%
<b>Total Administrative</b>	<b>\$ 46,007,435</b>	<b>\$ 29,988,529</b>	<b>65%</b>
<b>Total Operating Expenses</b>	<b>\$ 140,006,255</b>	<b>\$ 105,743,898</b>	<b>76%</b>
<b>Balance</b>	<b>\$ 0</b>	<b>\$ 9,875,632</b>	