

MINUTES OF THE AUGUST 17, 2021 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, August 17, 2021 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The following Board members were present: Chair Katie Cole, Vice Chair Thomas Kidwell, Jason Butts, Deveron Gibbons and Nathan Stonecipher. Also present were Tonjua Williams., President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, August 17, 2021 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

21-149. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
AUGUST 17, 2021

St. Petersburg College EpiCenter
13805 58th Street N
Clearwater, FL

ANNUAL ORGANIZATIONAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

A. Presentation of Retirement Resolutions and Motion for Adoption

- 1. Ms. Mary Hanlon (*Attending*)
- 2. Mr. George Leonard (*Attending*)

B. SPC Spotlights

- 1. New Faculty Governance Organization Chair – Mrs. Robin Bower Miller
- 2. New Chief Human Resources and Talent Officer – Mr. Darryl Wright-Greene

C. Annual Organizational Meeting

- 1. Election of Chairperson
- 2. Election of Vice Chairperson
- 3. Selection of Day for Regular Monthly Board Meetings
- 4. Selection of Time for Regular Monthly Board Meetings
- 5. Designation of Location for Special Board Meetings Held at Locations Other than the EpiCenter

D. Appointment of Board Members to Direct Support Organization Boards:
SPC Foundation, Inc; Institute for Strategic Policy Solutions/Appointment to
Leepa-Rattner Museum of Art (*Action*)

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of June 15, 2021 (*Action*)

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TRUSTEES OF ST. PETERSBURG COLLEGE**

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Spring/Summer 2021 Course Success Rates – Dr. Sabrina Crawford, Associate Vice President, Academic Affairs (*Presentation*)

2. Equity Diversity and Inclusion – Dr. Devona Pierre, Equity, Diversity and Inclusion Director (*Presentation*)

B. ADMINISTRATIVE MATTERS

1. Ancillary Benefit Plans for Plan Year 2022 – Mr. Darryl Wright Greene, Chief Human Resources and Talent Officer (*Presentation/Action*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (**items previously considered but not finalized**) - None

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. Workforce, Community, and Corporate Partnerships (*Action*)

3. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. U.S. Department of Education – Title III, Strengthening Institutions Program (*Action*)

- b. Florida Department of Education—Tampa Bay Consortium College Reach Out Program (*Action*)

4. Other

- a. Spot Survey #3, Version 12, Tarpon Springs Campus (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Information*)
2. St. Petersburg College Foundation (*Information*)

B. Palladium at St Petersburg College (*Information*)

- C. Leepa Rattner Museum of Art (*Information*)
- D. Quarterly Informational Report of Contract Items (*Information*)
- E. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- F. Quarterly Report of Dell Financial Agreements (*Information*)
- G. Fiscal Year End 2020-2021 College General Operating Budget Report with Tuition Revenue (*Information*)

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing –

- 6Hx23-4.17 Credit from Nontraditional Sources (*Action*)

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

September 14, 2021, EpiCenter campus

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting August 17, 2021, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: July 16, 2021

21-150. Under Item I, Call to Order

The meeting was convened by Chair Cole at 8:59 a.m., and was followed by a moment of silence for Bill Horne, Clearwater City Manager, who passed away the prior weekend. The invocation was given by Mr. Stonecipher and was immediately followed by the Pledge of Allegiance.

21-151. Under Item II – Recognitions

- A. Presentation of Retirement Resolutions and Motion for Adoption

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1. Ms. Mary Hanlon (*Attending*)
2. Mr. George Leonard (*Attending*)

Chair Cole recommended adoption of retirement resolutions for Ms. Mary Hanlon and Mr. George Leonard who received their resolutions as presented by President Williams. Mr. Gibbons so moved. Mr. Stonecipher seconded the motion. The motion passed unanimously.

B. SPC Spotlights

1. New Faculty Governance Organization Chair – Mrs. Robin Bower Miller

Dr. Williams announced that Robin Bower Miller will help SPC build bridges between administration and faculty to grow together. She has been with the College full-time for 34 years, a member of the Southern State Communication Association (chair of the Community College Division), past president of FGO at Clearwater, leader of Phi Theta Kappa, so actively participating at SPC, being part of the change desired.

2. New Chief Human Resources and Talent Officer – Mr. Darryl Wright-Greene

Dr. Williams noted that Mr. Wright-Greene has 15 years of HR experience. Comes from Dallas, understands the college system, has overseen transitions, changes, talent acquisitions, building processes and policies and systems that connect to ensure a good employee experience. He has two bachelor's degrees: criminal justice and telecommunications, master's in business administration.

C. Annual Organizational Meeting

Election of Chairperson

Mr. Gibbons nominated Mr. Kidwell as chairperson. Mr. Stonecipher seconded the motion. The motion passed unanimously.

Election of Vice Chairperson

Mr. Gibbons nominated Mr. Butts as vice chairperson. Mr. Stonecipher seconded the motion. The motion passed unanimously.

Mr. Gibbons thanked Chair Cole for her hard work and diligence, sharing he is most proud to say he served with her because she walked SPC through some very tough and difficult times. He expressed his appreciation for the job she's done.

Dr. Williams presented Chair Cole with a plaque, noting her appreciation that she can call Chair Cole any time, any day.

Chair Cole gave the following comments: SPC is a treasure because of each of you in the room, the students, the people who spend so much time working diligently to provide for our community. That's what I've learned the most in my four years on this board. Especially the past two years as chair. The impact is for the community as a whole. Watching students graduate and seeing celebrations for first time in college grads, generations of families who celebrate success,

employment numbers. I will never forget first week on board. While at a scholarship lunch for SPC foundation, I sat with a woman who had worked at Raymond James for 25 years in IT then as an assistant. She got a new manager who asked if this what she wanted to do. "I don't have a degree so it's what I can do." He had her enroll in a certification program, she graduated, got a scholarship through the Foundation, got her certificate, and the day after she walked into work and received a significant raise financially simply because she had that piece of paper, she didn't know she could get. She wasn't changing positions. "Now I have a degree to say I can be paid more to do it." It was sad that it took a degree to do that, but so wonderful we can provide those opportunities seamlessly and with such diversity for people in our community to not just get their first job but to move up and get that hand up. The team at SPC, navigating the past 18 months, the nimbleness, the growth, flourishing despite the pandemic, thank you all for the opportunity to serve. And I look forward to continuing.

Chair Kidwell and Mrs. Cole switched seats so Chair Kidwell could assume his new role as chair. Chair Kidwell then thanked Mrs. Cole.

Selection of Day for Regular Monthly Board Meetings

Third Tuesday of each month.

Selection of Time for Regular Monthly Board Meetings

9:00 AM.

Designation of Location for Special Board Meetings Held at Locations Other than the EpiCenter

EpiCenter.

Chair Kidwell noted that the 2021-2022 board meetings is going from 11 to 10 meetings, two board workshops.

Mr. Gibbons nominated Mr. Kidwell as chairperson. Mr. Stonecipher seconded the motion. The motion passed unanimously.

- D. Appointment of Board Members to Direct Support Organization Boards:
SPC Foundation, Inc; Institute for Strategic Policy Solutions/Appointment to
Leepa-Rattner Museum of Art (*Action*)

Chair Kidwell appointed Mr. Stonecipher for SPC Foundation and Mr. Gibbons for ISPI, and indicated the board would also continue relationships with Leepa Ratner, Leepa Ratner Museum, and Palladium. Appointments not needed for those, but Mr. Butts has stepped forward with Leepa Ratner. Mrs. Cole will try to create the same thing we have with Leepa Ratner at The Palladium.

Mr. Gibbons motioned to approve. Mrs. Cole seconded the motion. The motion passed unanimously.

21-152. Under Item III, Comments

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

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A. Board Chair

Mr. Kidwell noted that Mrs. Cole is a hard act to follow and how honored he is to be sitting in this chair. He shared his activities in the two months since the last meeting:

- Attended the State Board of Education meeting at the Seminole campus. The governor and his wife came and spoke. Dr. Williams gave a great speech with video. Provost Strickland and the Seminole staff did an amazing job. There were protestors. It was standing room only. A great showing for SPC to host the event.
- Attended the SPC Appreciation Night at the Threshers game; he noted that his background is minor league baseball. It's an amazing place for an event like that. I brought both my kids, it's family-friendly. It's inexpensive. The camaraderie in the stands was fun. I hope we can do that moving forward.
- He looks forward to tomorrow night, the Presidential Scholarship ceremony.

B. Board Members

Mr. Stonecipher shared how extremely grateful he was that Mrs. Cole sat in that chair through the ups and downs of the College. The College was in great hands with her, she handled every situation with grace, ease, a calm presence, exactly what is needed in that chair. It's been a great privilege getting to know her better, a wonderful human being. Now we get to help chair Kidwell out with his new position. He will do a fantastic job, will always have the best interest of the College at his heart. He thanked Chair Kidwell for stepping up and serving. At the Welcome Titans event, seems like the College is running again after walking for a year. That was a great opportunity to bring the College together before kicking off a new year. The energy in the room was great, the staff did a great job. This will be a good school year. He expressed that he is anxious to get going.

Mr. Butts thanked Mrs. Cole, wished the new chairperson good luck, and thanked Mr. Gibbons for the nomination. He shared that his family also had an amazing time at the baseball game and how much he is looking forward to the new semester.

Mr. Gibbons shared that he looks forward to working with the new chair and vice chair, indicating that he has been on this board 18-19 years and thinks this is the best and most cohesive board. He expressed his appreciation for Mrs. Cole's leadership.

C. President

Dr. Williams indicated pride in starting the new year off strong, doing what needs to do to move forward.

- Two new programs: 23 credit hour medical device networking and cybersecurity certificate and 24-hour audio production and engineering cert. Short-term rapid credentials are really booming right now. These are just two certificates to help students be job ready.
- Chris Littlewood, instructional technology coordinator, was one of six people across the state appointed to the Florida Independent Living Council for people with disabilities.
- State Board of Ed meeting: Got text back from commissioner who thought it was handled extremely well. Received notice at that meeting SPC is getting \$61,000 from the state and

scholarships. Had a student highlighted there with the commissioner, awarded one of the scholarships.

- Alfonso Mestre represented Venezuela at the Olympics, was an SPC online student this summer, took final exam in Japan and 1st place in men's 400 freestyle, 2nd in men's 800 freestyle.
- Another online student, Robert Finky, took 1st place in men's 800 freestyle final. Took exams while training in Hawaii and competing in Tokyo.
- Employee appreciation night: 900 employees registered for it. Dr. Williams had a chance to meet families, talk to people for the first time, those sharing their loved ones with the college, celebrating the good work of the College's employees and recognize them for the work they have done.
- Welcome Titans was great, face-to-face and virtual. Highlighted the new strategic plan. Gave kudos to the College family, recognized employees who earned higher degrees.
- Spent a week in Washington with the American Association of Community Colleges (she sits on that board). She spent time with Secretary of Labor and Education and learned goals for AACCC and challenges for community colleges nationwide. She chairs the economic commission and will be working more on economic and workforce for the nation of community colleges, and also on policy and advocacy group.

D. Public Comment pursuant to §286.0105 FS

None.

21-153. Under Item IV, Review and Approval of Minutes

The minutes of the June 15, 2021 Meeting of the Board of Trustees of St. Petersburg College were presented by the chair for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Stonecipher seconded the motion. The motion passed unanimously

21-154. Under Item V, Monthly Reports

Under Monthly Reports

A. General Counsel

Miss Gardner referred to the new law summary booklet, an annual summary of bills passed during the last session. Last meeting Arid and Capital City went through a summary of them, 13 bills. The College continues to go through and review things needed to do to stay in compliance or stay in policy. The booklet is also online at SPC's website and will include live links to bills and revised statute.

21-155. Under Item VI – A, Strategic Focus and Planning

Under Strategic Focus

VI. STRATEGIC PRIORITIES

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Spring/Summer 2021 Course Success Rates – Dr. Sabrina Crawford, Associate Vice President, Academic Affairs (*Presentation*)

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Dr. Crawford reviewed Fall enrollment update:

- 8% down.
- 65% of students who stopped out said it was COVID related.
- Conversation with Dean Demers: Continuing students indicate they know what it takes to take a full load of classes, they're exhausted, will be back, just can't do it right now.
- Beginning students realize that mental health concerns for entering classes is highest it's ever been.
- Biggest drops in white student, down 2%. Hispanic up 1%. Black same as last fall.
- Full-time students is up 6%. Unheard of for SPC.

She shared Fall success rates:

- 80.5% got A, B, or C in 19-20. 79.4% in 20-21. But this will increase 1-1.5% based on when we pulled the numbers.
- We had the best spring in a long time. Usually lower than fall success rates. Went up from 77.6 to 78.8%.
- Summer: a bit of a dip in 20-21. Final numbers will come in October. Summer is usually a large % of transient students. And we're now competing against all other institutions offering online education.
- Low student enrollment really affects success rates.

She shared Spring success rates:

- Record year for us, black males. Black male gap closed by 6.7%. that's huge. FTIC: single digits for the first time in forever. From 34% to 8% a few years ago.
- Female, both Hispanic and black struggled the most this spring. Very different needs. They do best in baccalaureate programs. Face to face too. black females have largest need. That gap increased 6.3%. gateway classes females gap closed by 3%. If they take the classes earlier in the program they're more likely to persist.

She reviewed summer success rates:

- We're exhausted.
- Hispanic students were stars of the summer. Increased by just over .6%.
- Hispanic male closed gap by 10.2%.
- Gateway classes Hispanics closed gap by 5.6%.
- Black males down 2.5%, first time in a long time.

Mr. Stonecipher indicated it will be hard to figure out what all this means. This is a product of the pandemic, new learning environments. He asked about the conversation about how SPC will start weighing all this new information since what is reviewed now is completely different than what three years ago.

Dr. Crawford replied that seven years ago, the College did things for all students; now it's doing things better for smaller groups of students. During the pandemic, the students have different needs. There's the African-American male program, starting an African-American female program, a first-generation program initiative. That elicits better one-on-one responses for SPC.

Dr. Williams indicated Mr. Stonecipher's question is a good one: What is the new normal. How does SPC build the new baseline? This might be it. Focusing on equity, looking at bringing on affinity groups, people's sense of belonging. This year will be development of the new normal. It's difficult to compare enrollment apples to apples from two years ago. The needs of students and employees are different. How we work, learn, play is different. When the board did the strategic plan, they made a choice of innovating the future to create the new landscape. Mr. Stonecipher is right on point.

Mr. Stonecipher reminded the group that as SPC innovates and comes up with creative ways to figure out a new baseline, it's important to not lower the expectations of the institution. Keep standards high for the students through exhaustion or not and get creative in how to make them successful here and in the real world.

Dr. Crawford shared that the faculty have been amazing, reaching out to students every single day in spades. It's a much more high-touch environment.

Mrs. Cole acknowledged the amazing job SPC did of recognizing the difference of increases in students enrolling in school because they don't have something else to do; the pandemic vs. the other economic recessions. Implementing these programs, student services, online services, an impressive pivot. That led into the success rates. This was a unique societal issue. She said there's a lot of work to do, but the collective discussion among administrators in different departments is showing the fruits of those labors.

Dr. Crawford applauded the board for setting up the College for being recognized for keeping things going without lowering that bar.

2. Equity Diversity and Inclusion – Dr. Devona Pierre, Equity, Diversity and Inclusion Director (*Presentation*)

Dr. Pierre indicated she just completed her first year at SPC and shared the following:

- We do three things: compliance, advocacy, education.
- She defined EDI, with belonging in the center, engaging the full potential of the individuals.
- She highlighted the vision, mission, values and goals of mutual respect, inclusiveness, belonging.
- Student diversity survey:
 - 88% SPC students feel they're in a culture of caring.
 - Feeling like they belong: 83%.
 - We feel confident in the results and know we need to do the same for our employees. Will collaborate with our chief HR officer.
- Next steps:
 - HERI staff climate survey.
 - Complete employee diversity dashboard with real-time data.

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- Revise onboarding process.
 - Review, revise, and create college procedures.
 - Create an EDI advisory committee to ensure everyone that's a stakeholder is a part of EDI at SPC.
 - Launch EDI website.
- The past summer brought tremendous success with faculty members and summer institution. Focused on cultural competence. Will build on that this academic year.

She highlighted that hers is a new position, and not one person's job. She has a team of dedicated professionals behind her and is excited about the possibilities.

Chair Kidwell asked trustees who had been on the board longer how it compares to before that. Is it getting better?

Dr. Williams replied yes, with a lot of work to do. She shared the challenge of not having the needed policies, that this year of discovery was needed. The diversity dashboard is not just boys and girls and ages, it's how many are being hired from diverse companies. How many minorities are promoted, LGBTQ, women vs. men. There is a lot of data on students but not on employees. Not on the contracts. The dashboard will capture that. Mr. Gibbons has questioned the foundation on that. Now that we have our HR leader, Dr. Pierre has a team, the advisory group, and the plan will have metrics and data. Hopefully before December a strategic plan will be shared that rolls into the College's plan.

Mr. Gibbons applauded the president for hiring an equity officer. Most organizations have institutional racism. Many may not realize it. They have outgrown their practices and processes. They get comfortable, not meaning to hurt anyone. He shared his own company's diversity and this challenge: Is the data asking the right questions? How do you utilize the information properly? He commended Mayor Baker's City of St. Petersburg dashboard. He expressed how much work it will be to change the culture at SPC and how much he believes SPC is headed in the right direction.

Mr. Kidwell noted that this is a very good first step.

Dr. Pierre assured the board that policies and procedures are being reviewed for equity.

Dr. Williams added that in discussions about diversity, equity, and inclusion, practices must also be considered. SPC has a lot of practices, the way it's always been done. They are harder to change. Every voice should be heard. Everyone should be considered.

Mr. Gibbons reminded the board that he challenged the Foundation, bringing light to issues. And things have turned the corner.

Mr. Gibbons asked for a workshop discussion about a series across the county on race and invite people to talk to the president and board to discuss how the board can better assist race relations.

Mrs. Cole and Dr. Williams indicated she thinks ISPS is ideal for that.

B. ADMINISTRATIVE MATTERS

1. Ancillary Benefit Plans for Plan Year 2022 – Mr. Darryl Wright Greene, Chief Human Resources and Talent Officer (*Presentation/Action*)

Mr. Darryl Wright Greene thanked his team and their work prior to his taking this new position, the healthcare benefit advisory committee, everyone who had a voice about the benefits they desired, Brown & Brown as agent of record, the HR department, and Florida Consortium.

He reviewed:

- The current ancillary benefits, negotiated two years ago: Dental, vision, STD, LTD, EAP, and Group Life.
- Self-insured vs. fully-insured.
- The quote process.
- The recommended life insurance, disability rollout plan with MetLife.
- The recommended dental, vision, EAP programs (EAP cost will lower, coverages will increase).
- Recommended vs. Consortium plan and why Consortium was not chosen.
- Next steps: employee communication then implementation end of August with benefit guides available September 27, 2021. Sessions for Spanish and Vietnamese-speaking employees.
- Aetna plan for retirees has been extended a year before moving over to Florida Blue.

Mr. Gibbons asked about Brown & Brown's payment for services. He requested to see something in writing. He expressed this is not the best option, noting that the committee didn't understand what they were reviewing, and requested the board vote it down.

Mr. Stonecipher indicated agreement with Mr. Gibbons' points. However, unless the insurance groups know they have a pool of people they may have access to they won't spend the time offering rates. The RFP is the competitive process.

Mr. Gibbons shared that employees should make decisions. They will leave the group and get a competitive price. They will then talk to each other. Did SPC review all the variables?

Mr. Butts indicated it's spreading the risk and reiterated that insurance companies won't participate unless there's a pool. Brokers can waive commissions and charge the organization a fee. To ensure the best rates, you have several brokers go to market, but that has drawbacks as well. Insurance is not an easy solution for everyone. Brown & Brown is a quality organization, they compete with his company. The rates on a whole seem in line.

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Mrs. Cole noted that in light of timing, an open market for employees won't drive the cost based on the pool of employees. Companies will not be responsive to having a plan without a guarantee of some level of participation. That didn't work previously.

Dr. Williams reminded that the net was cast wide and the companies wanted a guaranteed number of participants, so the prices went up, which didn't work well for the committee. What wasn't done in the past was keep it closed. This time it was open through Brown & Brown. The companies asked for guarantees. There is a large number of participants. But SPC could not guarantee numbers to the insurance companies. She shared that Trustee Gibbons has a point, and his request was taken into consideration and the committee decided these plans were better and cheaper.

Mr. Gibbons indicated he was not attacking Brown & Brown. He respectfully disagreed and anticipates getting outvoted. He doesn't think his request was heard properly. Mr. Butts described something more along the lines of what was requested. More than one broker should have been used.

Mr. Stonecipher requested this be noted so that in the future the conversation can be had and more time to decide the process. He made a motion to approve the ancillary benefit plan presented. Mrs. Cole seconded the motion. The motion passed with one opposition.

21-156. Under Item VII – A, Old Business
NONE

21-157. Under VII-B, New Business

1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
2. Workforce, Community, and Corporate Partnerships (*Action*)
3. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. U.S. Department of Education – Title III, Strengthening Institutions Program (*Action*)
 - b. Florida Department of Education—Tampa Bay Consortium College Reach Out Program (*Action*)
4. Other
 - a. Spot Survey #3, Version 12, Tarpon Springs Campus (*Action*)

The Board considered Items VII – B.1a -VII. – B.4a Mr. Gibbons moved approval. Mrs. Cole seconded the motion. The motion passed unanimously.

Chair Kidwell opened the meeting for public hearing again to discuss the rules manual repeal.

21-158. Under XIII, Informational Reports

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Information*)
2. St. Petersburg College Foundation (*Information*)

B. Palladium at St Petersburg College (*Information*)

C. Leepa Rattner Museum of Art (*Information*)

D. Quarterly Informational Report of Contract Items (*Information*)

E. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)

F. Quarterly Report of Dell Financial Agreements (*Information*)

G. Fiscal Year End 2020-2021 College General Operating Budget Report with Tuition Revenue (*Information*)

21-159. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing -

- 6Hx23-4.17 Credit from Nontraditional Sources (*Action*)

Ms. Gardner announced the BOT rules require administrative work of the board to advertise and change a rule. The BOT procedures are worked on administratively and passed that way. The materials the board has is the request to repeal a rule that's become obsolete. The College would like the board to remove it from the rules and add them to an existing college procedure. It was duly advertised and is now before the board for approval.

Mr. Stonecipher made a motion to revise the BOT rules manual. Mr. Gibbons seconded the motion. The motion passed unanimously.

21-160. Under Item XII, President's Report

Dr. Williams discussed the good start to the school year.

- Mask wearing: SPC decided to expect employees and staff to use masks indoors when not socially distant and provided support staff with the tools necessary. It is not a requirement, but recommended for others. She noted frustrations on both sides. She noted that since July SPC has had 32 cases and been flexible with employees and supporting them. The issue was discussed at Welcome Titans.

21-161. Under Item XIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, September 14, 2021 9:00 a.m., at the EpiCenter, Room 1-453.

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TRUSTEES OF ST. PETERSBURG COLLEGE**

XII. ADJOURNMENT

Having no further business to come before the Board, Chair Kidwell adjourned the meeting at 10:58 am. Mrs. Cole made a motion to adjourn. Mr. Stonecipher seconded the motion. The motion passed unanimously.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

New Chair
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental
Materials

Board of Trustees Meeting
August 17, 2021



New Faculty Governance Organization Chair



Robin Bower-Miller

Robin Jo Bower-Miller has been a College Instructor for over 37 years and has been teaching full time at SPC for 34 years. She has been a member of the Southern States Communication Association where she served as Chair of the Community College Division and Secretary. She is an award winning photographer.

Robin is Past President or the -Clearwater Faculty Governance Organization (1994-1996) and was a FGO Senate member from 1991-1996, and 2004-2006, representing the Clearwater Campus. Robin was also Clearwater Campus advisor to the Tau Zeta chapter of Phi Theta Kappa National Honor Society of Two Year Colleges.

She received her M.A. in Speech Communication from the University of Maryland, and her B.S. in Speech Communication from Towson University, also in Maryland. Prior to teaching full time at SPC she taught Communication courses at the American University in Washington D. C., University of Baltimore, and Towson University. In addition to teaching she has served as a communication consultant for the U.S. Department of Defense, Westinghouse, and Stetson University of Law.



New Chief Human Resources & Talent Officer



Mr. Darryl Wright-Greene comes to SPC with 15 years of experience spearheading comprehensive Human Resources functions; his education, extensive background, and management abilities have allowed him to become an asset to different employers in his career.


In his most recent position at Dallas College, formerly known as Dallas County Community College District, he served as an Executive Director of Human Resources and Deputy Title IX Coordinator for Richland Campus (DCCCD). He was responsible for overseeing various functions: talent acquisition, talent management, talent development, benefits, Human Resource Information System, diversity and inclusion, policy and process development, compliance management, budgeting, payroll, employee relations, and strategic planning.

Darryl holds two Bachelor of Arts Degrees, one in Criminal Justice and the second in Telecommunications, both from Michigan State University. Darryl also holds two Masters degrees, the first is a Master of Business Administration from Madonna University and the second is a Master of Divinity from Ashland University. Darryl is currently pursuing a Doctorate in Higher Education Administration (ABD) from Liberty University.

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: 2021 – 2022 Proposed Board of Trustees Meeting Schedule

Approval is sought to schedule the 2021-2022 St. Petersburg College Board of Trustees meetings according to the proposed schedule below.

Proposed meeting dates and locations:

August 17, 2021	EpiCenter
September 14, 2021	EpiCenter
October 19, 2021	Seminole Campus
November 16, 2021	Tarpon Springs
December 14, 2020	None
January 25, 2022	EpiCenter (Workshop)
February 15, 2022	Midtown
March 22, 2022	EpiCenter
April 19, 2022	EpiCenter
May 17, 2022	Downtown (Workshop)
June 21, 2022	EpiCenter
July	None

St. Petersburg College

2021 - 2022 School Calendar

August 2021						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

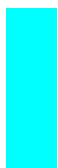
July 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



BOT Meetings



College Closed



1st Day of Fall Classes is August 10, 2021
 All College Day is October 26, 2021
 1st Day of Winter Session December 13, 2021
 1st Day of Spring Classes is January 10, 2022
 1st Day of Summer Classes is May 16, 2022

Direct Support Organizations

2020-2021 Current assignments

SPC Foundation, Inc.

Nathan Stonecipher

- Quarterly
- 11:30am – 1:00pm
- SPC District Office

Institute for Strategic Policy Solutions

Bridgette Bello

- Quarterly; 6:00pm - 7:00pm
- SPC EpiCenter

Leepa-Rattner Museum of Art

Tommy Kidwell

- Quarterly (Feb, May, Aug, Nov)
- 3:30pm -5:30pm
- SPC Tarpon Springs Campus

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules Manual, which are being submitted for your consideration.

6Hx23-4.17 Credit From Nontraditional Sources The proposed changes to the Rule will repeal the Rule which is no longer needed since it is duplicative of content included in College Procedure P6Hx23-4.28 *Acceleration Mechanisms*.

Suzanne L. Gardner, General Counsel, recommends approval.

ps0728011

Attachment



6Hx23-4.17 CREDIT FROM NONTRADITIONAL SOURCES

This Rule is being repealed and applicable provisions will shift to a College Procedure.

~~In addition to instruction provided by the College, credit may be accepted for transfer from the following sources: The Advanced Placement Program, the International Baccalaureate Program, the College-Level Examination Program, Assessment of Prior Learning/Experiential Learning Program (ELP), and Correspondence or Extension Courses. The maximum amount of credit which may be accepted from all sources in combination is 45 semester hours. In instances where students utilize only one source, the maximum amount of credit which may be accepted is as follows:~~

Advanced Placement Examinations	45 semester hours
International Baccalaureate Program	30 semester hours
College-Level Examination Program	45 semester hours
Assessment of Prior Learning/ Experiential Learning Program (ELP)	45 semester hours
Correspondence or Extension Courses	15 semester hours

~~I. Advanced Placement~~

~~Advanced Placement examinations are a special program of the College Entrance Examination Board (CEEb) offering special instruction to high school seniors.~~

~~The examination must have been taken while the student was still enrolled in high school.~~

~~Advanced Placement credit is treated as transfer credit. The procedures followed for the granting of credit are the same as those followed for the College-Level Examination Program.~~

~~Scores are reported to the College on a scale of 5 to 1, with 5 being the highest. Credit will be granted to students who achieve scores of 3, 4, or 5, on one or more of the advanced placement program examinations. Such credits will be transferable to institutions of higher education within the state of Florida which participate in the state Advanced Placement Program. The following table describes the subject areas for which Advanced Placement examinations are available and the necessary score(s) which must be achieved to earn the specified hours of credit.~~

Advanced Placement Examination	Exam Score Required	SPJC Course Equivalence	Credit Hour Granted
American History	3, 4, or 5	AMH-2010	3
	3, 4, or 5	AMH-2020	3

Biology	3, 4, or 5	BSC-1005	3
	3, 4, or 5	BSC-1010C	4
Calculus	3	MAC-2311	5
	4 or 5	MAC-2311	5
	4 or 5	MAC-2312	5
Chemistry	3, 4, or 5	CHM-1045	3
	3, 4, or 5	CHM-1046	3
English	3	ENC-1101	3
	3	LIT-2110	3
	4 or 5	ENC-1101	3
	4 or 5	ENC-1102	3
European History	3	EUH-1001	3
	4 or 5	EUH-1000	3
	4 or 5	EUH-1001	3
French	3	FRE-2200	3
	4 or 5	FRE-2200	3
	4 or 5	FRE-2201	3
German	3	GER-2200	3
	4 or 5	GER-2200	3
	4 or 5	GER-2201	3
Music	3 or 4	MUT-2126	4
	5	MUT-2126	4
	5	MUT-2127	4
Physics	3	PHY-1053	3
	4 or 5	PHY-1053	
	4 or 5	and 1054	6
Spanish	3	SPN-2200	3
	4 or 5	SPN-2200	3
	4 or 5	SPN-2201	3

II. International Baccalaureate

St. Petersburg College will grant college credit to a student who presents a score of 4, 5, or 6 on one or more of the International Baccalaureate examinations. Credit thus granted is transferable among Florida institutions of higher education participating in the statewide articulation agreement.

~~III. College-Level Examination Program (CLEP)~~

~~The College participates in the general examination program and the selected subject examination program. Decision as to acceptability of subject examinations is made by the Educational and Student Services Office, within the restrictions imposed by Paragraph 6A-14.031(1)(a), State Board of Education Regulations.~~

~~The acceptable examinations, minimum acceptable scores for each examination, the course(s) for which credit will be granted and the number of semester hours credit for each examination are published in a brochure, "College-Level Examination Program at St. Petersburg Junior College," by the Central Records' Office.~~

~~Score reports are transmitted by the Educational Testing Service, Princeton, N.J., to the Central Records' Office. The Central Records' Office evaluates the test results, prepares an advanced standing notification (a copy of which is furnished to the student), and the courses for which credit has been granted are entered into the student's course file. These credits are entered as institutional credit, without grades or quality points. The percentile score (for general examinations) or the scaled score (for subject examinations) is also recorded. No record of examinations on which scores are below the acceptable level is kept on the permanent record.~~

~~The required level of performance on the examinations will be that required to insure transferability under the articulation agreement.~~

~~IV. Credit by Assessment of Prior Learning/Experiential Learning Program (ELP)~~

~~Credit may be awarded under this area for learning in a discipline or program area(s) offered by the College. The assessment of learning shall take place through means consistent with generally accepted techniques of measuring college-level learning. The techniques may include written and oral examinations, portfolio evaluations, interview assessments, and project or product evaluations. In addition, other methods of evaluation shall include use of ACE guidebooks, DANTES, the MOS Specialty Guide, the CAEL Guide, and correlation of military training with college-level credit. Such assessment shall certify levels of attainment consistent with the content and performance expectations established in the curriculum of the College for equivalent courses. Experiential Learning Program (ELP) replaces internal/challenge exams and other methods of evaluating and crediting prior learning. The discipline program directors, by collegewide agreement, will determine which courses within the curriculum of the department may be eligible for assessment through Experiential Learning. Program directors will consult annually with~~

~~advisory committees, discipline instructors, and Experiential Learning coordinators to update the listing of courses eligible for assessment through the Experiential Learning Program. Program directors in the Associate in Science and Certificate Programs may limit credit earned through Experiential Learning to 50 percent of the core courses and/or courses within the major. If a student can demonstrate prior learning, the College will award credit for achievement rather than have the student repeat the learning sequence. Information concerning such assessments may be secured from the associate provost or the Experiential Learning Office on each campus.~~

~~When the student has successfully completed an assessment of prior learning, credit is reported according to described procedures:~~

- ~~A. When the student completes the assessment, the ELP Office will notify the student of the outcome. The credit and a grade of "P" will be reported for the course if credit is awarded.~~
- ~~B. A student may not be registered for a course and be simultaneously evaluated for his/her prior learning of that course.~~

~~Pursuant to State Board of Education Rule 6A-14.054, matriculation and tuition fees shall not be charged for the assessment of prior learning or the awarding of credit based on prior learning, regardless of whether the prior learning was acquired through instruction provided by the College or through instruction or experience external to the College.~~

~~Students who are evaluated for the assessment of prior learning shall be charged a fee as prescribed in District Board of Trustees' Rule 6Hx23-5.17 Student Fees.~~

~~V. Correspondence Courses~~

~~A maximum of 15 semester hours of correspondence credit may be accepted provided:~~

- ~~A. The course was administered by an accredited institution.~~

~~VI. Credits under Advanced Placement, International Baccalaureate, and CLEP are awarded without letter grades or quality points assigned. Credits awarded under ELP utilize a "P" grade. Credit will not be awarded which is duplicative of credit awarded through any other examination program, courses taken at St. Petersburg Junior College, or courses received in transfer. However, if the course(s) for which credit is awarded under this Rule has a previous grade of "F," the provisions of Rule 6Hx23-4.15 will be applied.~~

Specific Authority: 240.319(2) & (3) 1001.64(4)(a) and (b), F.S.
Law Implemented: 240.319(4)(b), 240.321, 240.325, F.S.; SBE Rules 6A-14.031, 6A-14.054, 6A-14.0247, 6A-14.0262(8), F.A.C. 1001.64(4)(a) and (b), F.S.

History: Formerly - 6Hx23-4-6.03. Adopted - 10/16/75. Readopted - 10/25/77. Amended - 11/30/81, 1/22/86, 12/10/87, 4/27/89, 10/17/89. Filed - 10/17/89. Effective 10/17/89; 1/19/93. Filed - 1/19/93. Effective - Session I, 1993-94; 1/19/99. Filed - 1/19/99. Effective - Session I, 1999-2000; 5/18/99. Filed - 5/18/99. Effective - 5/18/99; 8/17/21. To Be Filed – 8/17/21. Proposed Date To Be Repealed Effective – Upon Board Approval.

Spring/Summer 2021 Course Success Rates

33,265

5,978

31,194

2.2%

August BOT 2021

Course Success Rate Trends

Old Goal: Increase Course Success by 2.0% to 80.2%

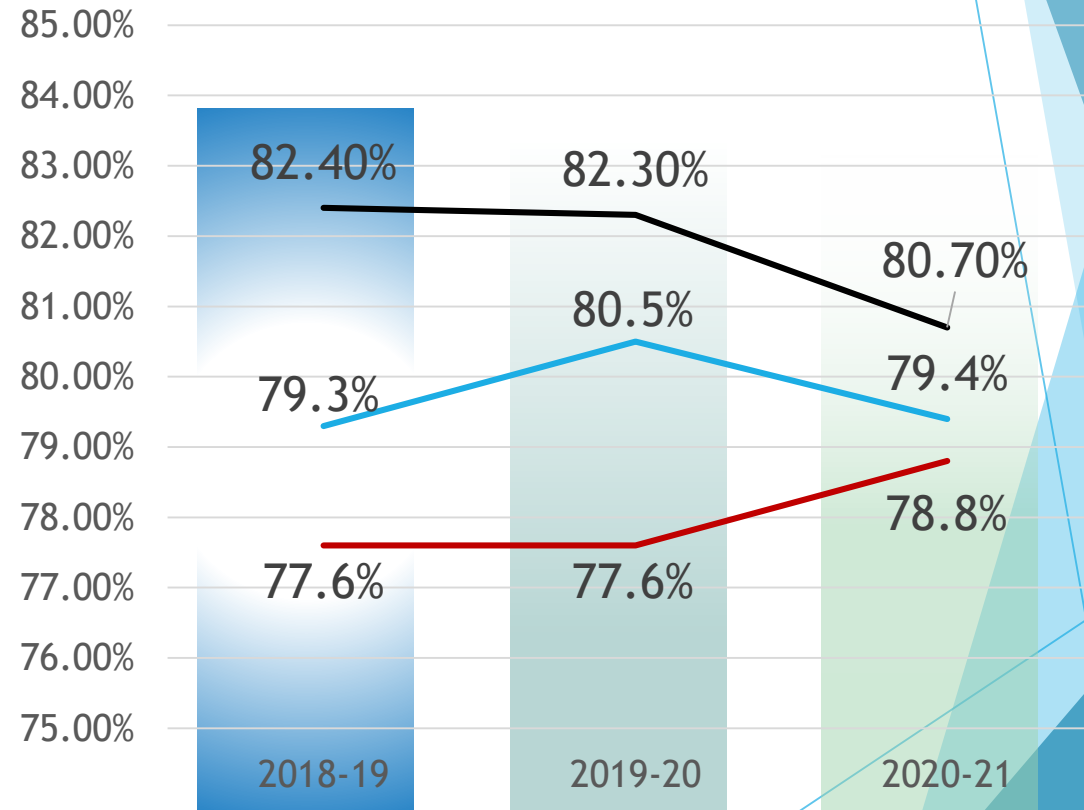
The Course Success Rate is the number of A, B and C letter grades divided by the overall number of grades.

$$\frac{A, B, C}{A, B, C, D, F, W, WF, I}$$

All Students	Number of Grades	Success Rates
Spring 2019	78,286	77.6%
Spring 2020	77,780	77.6%
Spring 2021	70,423	78.8%
Summer 2019	29,304	82.4%
Summer 2020	29,120	82.3%
Preliminary Summer 2021	25,755	80.7%

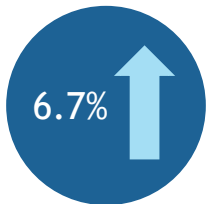
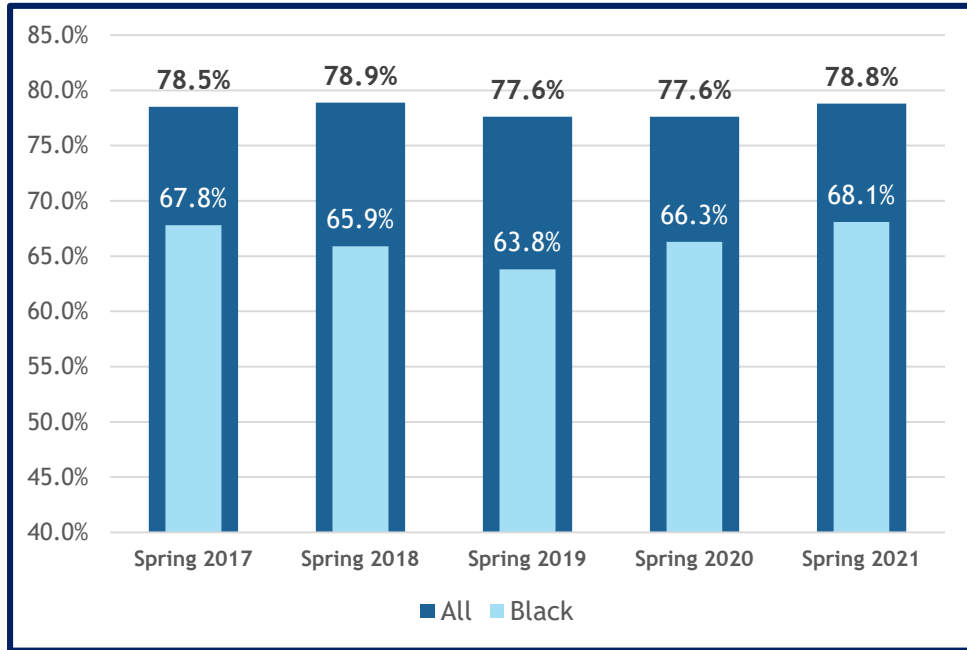
Note: Excludes Pass/Fail grading basis courses and audits
Summer 2021 grades pulled day after grades close

College Success Rates Trends



— Annual Success Rates — Spring Success Rates. - Summer Success Rates

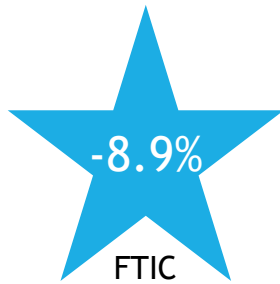
Spring 2021 Success Rates



Black Males



Black Females



FTIC
Black Male Gap

The story of our female students

BEST IN



BS/BA



Face to face

NEEDS SUPPORT



Black females

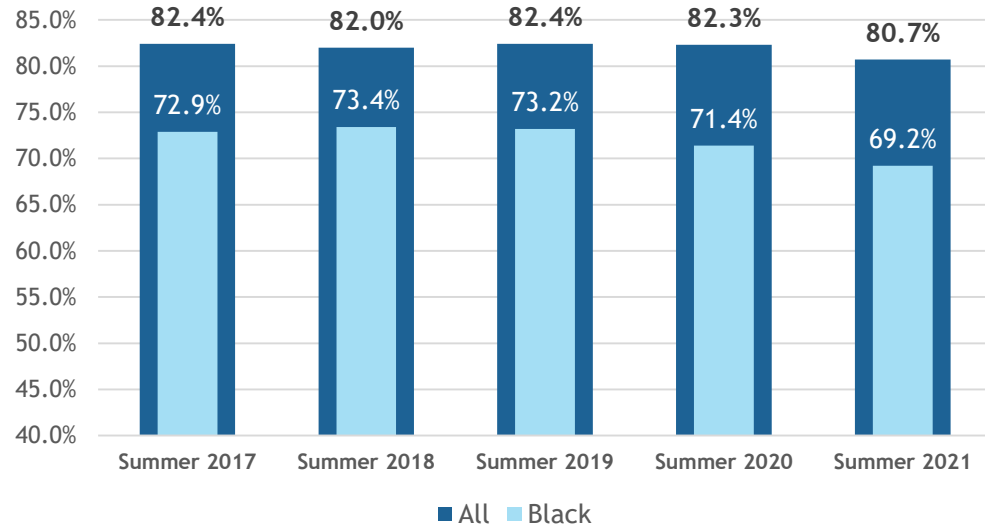
GAP CLOSURE

3.0% ↑

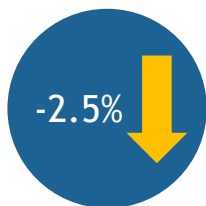
Gateway courses

Source: BI as of 6/10/2021

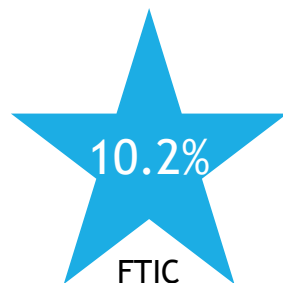
Summer 2021 Success Rates



Hispanic Males



Black Males



FTIC
Hispanic Male
Gap

Summer Story

BEST IN
BS/BA

Face to face

NEEDS SUPPORT
Black Students

GAP CLOSURE
5.6% ↑
Hispanic Gateway Course

Source: BI as of 8/2/2021

Noteworthy Observations/Next Steps

Spring

- Overall success rates show a slight increase over last Spring!! - GREAT News!
- Males, especially Black and Hispanic male students showed positive gains in both success rates and in DECREASING the achievement gap over past three Springs. (-6.9% and -1.9%)
- Black and Hispanic female students showed the largest drops.
- Success rates for FTIC students continue to decrease, mostly for Hispanic students and White females - Black and Black males showed increases.
- **FTIC Black and Black Male Gaps single digit gaps FOR THE FIRST TIME!**
- Slight gain in FTIC Gateway Course success - mainly for Black females. White females show the greatest drops.

Summer

- Slight decline overall but inline for such an early pull to be close to flat.
- Greatest declines for Black FTIC students (males -2.5% and females -1.7%) with only minor decreases in gap.
- Greatest gains in Hispanic males (gap closed to -0.9% and **FTIC Hispanic males (exceeded to 10.2%)**)

Questions ?



33,265

7,680

1,214

5,978

8.7%

9.8%

31,194

266,205

2.2%

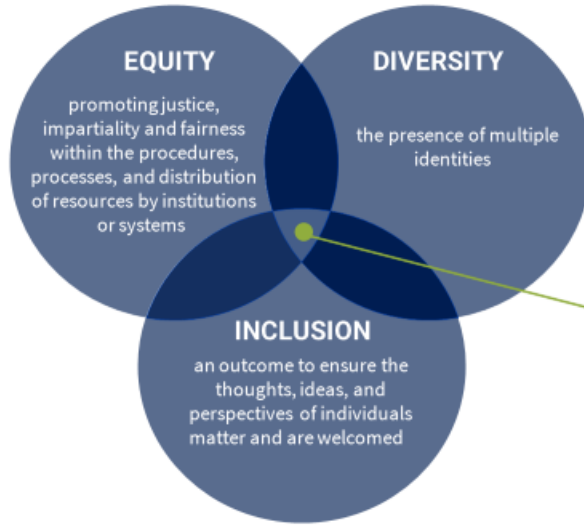
Equity, Diversity & Inclusion at St. Petersburg College

Dr. Devona F. Pierre
Equity, Diversity & Inclusion Director



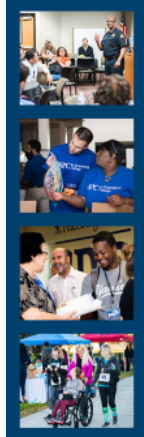
What We Do





EDI Defined

BELONGING
 an organization that engages full potential of the individual, where innovation thrives, and views, beliefs and values are integrated



Our VISION

To create and nurture a culture of inclusion and a sense of belonging in all aspects of the college.

Our MISSION

To champion institutional excellence through equity, diversity, and inclusion in order for our students, employees, alumni, and community partners to thrive and excel. It is our goal to cultivate inclusiveness, mutual respect, and a sense of belonging throughout the college and the community.

Our VALUES

Integrity - Respect - Equity - Transparency
 Diversity - Collaboration - Inclusion



Our Goals



1 Mutual Respect



2 Inclusiveness



3 Belonging

1

Mutual Respect

Infuse a greater sense of cultural competence (humility) through our students.

- Create a curriculum to advance cultural competence where all feel respected.
- Present culturally sensitive faculty and staff experts in the classroom.
- Produce workforce ready students who are prepared for diverse working and learning environments.



2

Inclusiveness

Cultivate inclusiveness by improving the recruitment, hiring, retention and promotion of skilled, highly engaged, and culturally competent employees.

- Build an equity-based workforce.
- Streamline training for employees to strengthen hiring and onboarding.



3

Belonging

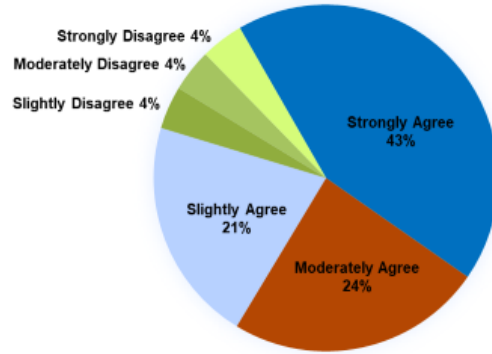
Enhance student and employee sense of belonging by developing an equity-minded culture.

- Create a platform and spaces that allow conversation on issues that impact our community.
- Create a learning and working environment where individuals feel respected, supported and valued.



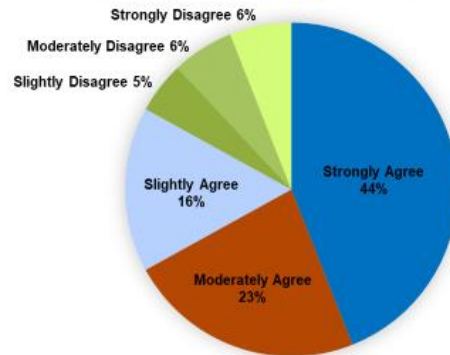
Student Diversity Survey

Currently, there is a culture of caring at this college.



Student Diversity Survey

During the current academic year at this college, I have felt like I belong.





Next Steps

- Administer the Higher Education Research Institute's (HERI) Staff Climate Survey
- Complete the employee Diversity Dashboard
- Revise the Onboarding Process
- Review, Revise, and Create College Procedures
- Create an EDI Advisory Committee
- Launching our EDI Website
 - Compliance of SPC Websites

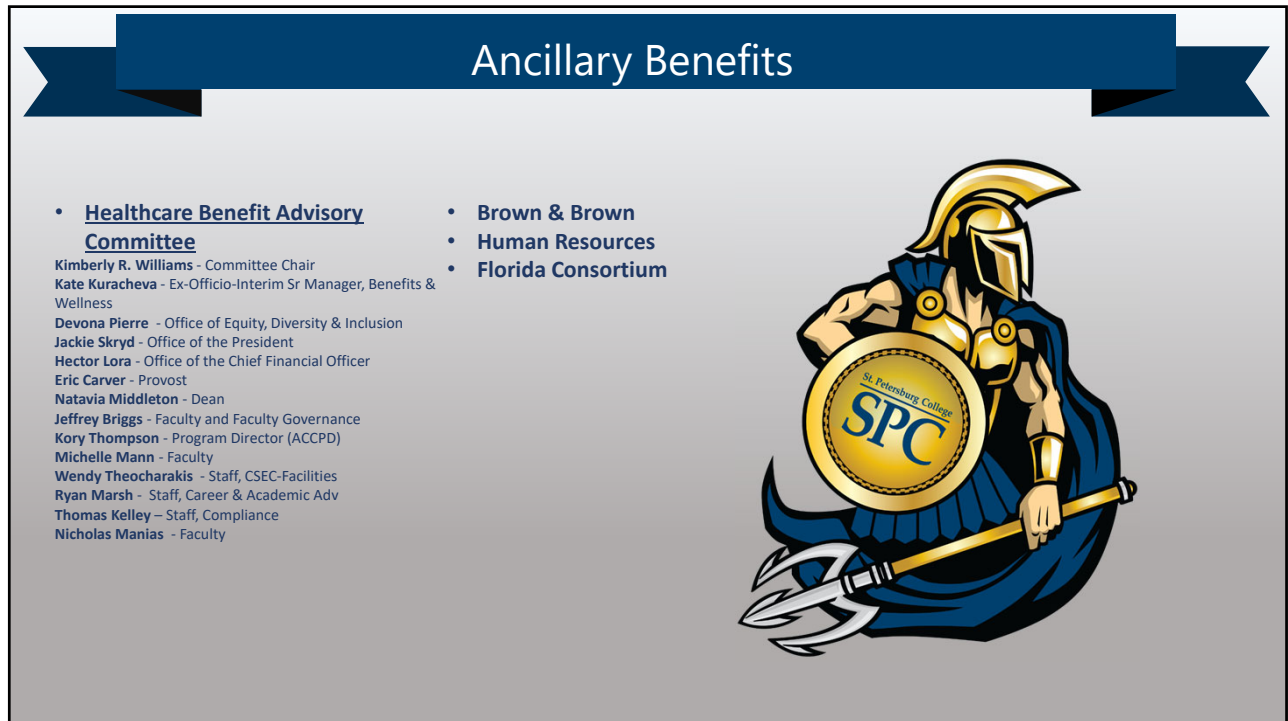


Questions





1



2



Current Ancillary Benefits at a Glance

Dental - SPC pays 100% of the EE benefit for the lower plan
Vision, STD, and LTD – Employees are responsible for 100% of the cost

	Dental (Aetna) Self- Funded	STD (Hartford) Fully- Insured	LTD (Hartford) Fully- Insured	Vision (EyeMed) Fully-Insured
High Plan	543	188	300	671
Low Plan	591	142	152	262
Total Enrolled	1134	330	452	933

3



Current Ancillary Benefits at a Glance

EAP and Group life – SPC pays 100% of the cost.
Voluntary Life - Employees are responsible for 100% of the cost.

	Group Life (Hartford) Fully-Insured	Voluntary Life (Hartford) Fully-Insured	EAP (Deer Oaks) Fully-Insured
Total Enrolled	1258	614	1258

4



What Was the Bid Process & Committee Process

- Brown & Brown provided the Committee with an comprehensive overview of the current coverages and solicited their feedback to determine SPC’s Ancillary Benefits needs and wants .
 - B&B assessed all of the networks and cost of current benefits. (Self-insured vs. Fully-insured dental plan)
 - The Feedback from the committee was to include a Vision plan that offers both contacts and lenses every 12 months.

- SPC contracts B&B to act as our Broker of Record (BOR) to managed the RFP process for our Ancillary benefits.
 - B&B received numerous proposals from various vendors
 - All quotes were reviewed with the Committee
 - The Committee narrowed down plan choices and vendor selection for final negotiations

- Florida Consortium also presented quotes which were compared to the quotes that Brown & Brown received.

5



Recommendations

It is recommended that these plans are moved from Hartford to MetLife:

Basic Life

- *Creates a \$82,000 cost savings for SPC*
- Same Coverage
- 3 Year Rate Guarantee

Short Term Disability

- *Premiums reduce for employees (\$18,000 per year)*
- Same Coverage
- 3 Year Rate Guarantee

Voluntary Life

- Employees pay the same premium for coverage
- *Employees can purchase up to 100% of the same coverage they purchase on themselves for their spouse (current coverage only allows 50%)*
- *No reduction schedule at age 70 (currently benefits reduce by 50%)*
- 3 Year Rate Guarantee

Long Term Disability

- *Premiums reduce for employees (\$13,000 per year)*
- Same Coverage
- 3 Year Rate Guarantee

6



Recommendations

Move from Aetna to MetLife

Dental

- Moving into a Fully-Insured Plan in comparison to the current Self-Funded Plan will create a cost savings of *\$71,000 SPC*.
- Coverage Enhancements
- Include *Coverage for dental implants*
- *3 Year Rate Guarantee*

Continue with EyeMed

Vision

- Keeping same 2 plans in place, *while adding a 3rd richer plan* to include coverage for lenses and contacts each year
- 2 plans include Lasik discounts
- Rates are *guaranteed for 4 years*

Continue with Deer Oaks

Employee Assistance Program

- Current program is highly utilized by employees and dependents
- Utilization is triple the national industry average
- Program includes up to 8 face to face visits
- Retirement counseling and on-site services are available
- Current premiums are guaranteed for another 2 years


7



Employer & Employee Premiums Current Plans

<u>Life of Coverage</u>	<u>Current Carrier</u>	<u>Annual Premium</u>	<u>Employer Annual Premium</u>	<u>Employee Annual Premium</u>
<i>Dental - Self Funded</i>	Aetna	\$877,915	\$463,149	\$414,766
<i>Vision</i>	EyeMed	\$76,870	\$0	\$76,870
<i>Life</i>	Hartford	\$305,038	\$305,038	\$0
<i>Voluntary Life</i>	Harford	\$212,323	\$0	\$212,323
<i>STD</i>	Hartford	\$61,412	\$0	\$61,412
<i>LTD</i>	Hartford	\$94,988	\$0	\$94,988
<i>Employee Assistance Program</i>	Deer Oaks	\$22,708	\$22,708	\$0
Total Estimated Annual Premium		\$1,651,254	\$790,895	\$860,359


8



Employer & Employee Premiums Recommended Plans

<u>Life of Coverage</u>	<u>Recommended Carrier</u>	<u>Annual Premium</u>	<u>Employer Annual Premium</u>	<u>Employee Annual Premium</u>
Dental - Fully Insured	Metlife	\$807,944	\$433,035	\$374,909
Vision	Eyemed - Triple Option	\$96,821	\$0	\$96,821
Life	Metlife	\$223,200	\$223,200	\$0
Voluntary Life	Metlife	\$212,323	\$0	\$212,323
STD	Metlife	\$43,515	\$0	\$43,515
LTD	Metlife	\$82,915	\$0	\$82,915
Employee Assistance Program	Deer Oaks	\$22,708	\$22,708	\$0
Total Estimated Annual Premium		\$1,489,426	\$678,943	\$810,483

9



Recommended Plan vs. Consortium Plan

Life, STD and LTD:

- Premiums with MetLife were more competitive
- Coverages with MetLife were superior
- Consortium premiums were guaranteed for only 1 year while MetLife's premiums are guaranteed for 3 years

Dental:

- Consortium contract with current carrier is expiring, therefore they are going through a bid process now and there is no plan yet selected for SPC to consider

10



Recommended Plan vs. Consortium Plan

Vision:

- EyeMed network is stronger than proposed VSP network
- EyeMed provided enhanced benefit plans vs Consortium plans
- EyeMed can provide 3 plan options, while Consortium only provides 2 plan options

Employee Assistance Program:

- Consortium premiums were the same as current vendor
- Current vendor has a rate guarantee for 2 more years, while Consortium vendor has a rate guarantee for 1 year
- Current vendor has high utilization and is a trusted vendor

11



Next Steps

- Communication will be sent to employees about selected benefit plans **upon Board Approval**
- Vendor Implementation will begin **end of August beginning of September**
- Benefit Guides will be available as of **September 27, 2021**
- Ancillary Benefit Q&A sessions are scheduled between **October 11 and October 29, 2021** with individual sessions for Spanish and Vietnamese employees.
- Open Enrollment is **November 1 – November 14, 2021**

12



SPC Aetna Group Medicare Advantage plan for Retirees

Last year we extended the SPC Aetna Group Medicare Advantage plan for Retirees; however it is ending on 12/31/2021.

There are currently 18 retirees enrolled in the plan with monthly premiums ranging from \$221.94 to \$233.99.

Resolution:

SPC will educate and offer the 18 impacted retirees about the Florida Blue Medicare plan (\$271.39 monthly premium) which is currently in place.

13



Q&A


Questions?

14

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Westervelt, Thomas	Principle Database Admin	Administrative Information Sys	6/21/2021-6/30/2022
Witt, Neil P	Career & Academic Advisor	Student Support Services - SP	7/26/2021-6/30/2022
Wright-Greene, Darryl	Chief Human Res & Talent Off	Human Resources DO	6/28/2021-9/30/2022
Kiernan, Tiffany I	Career & Academic Advisor	Student Support Services - SP	7/26/2021-6/30/2022

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Boccio, Jaylene L	Career & Academic Advisor	Student Support Services - SP	6/28/2021-6/30/2022
Conforti, Christine R	Laboratory Coordinator	Natural Science SPG	8/9/2021-6/30/2022
Echols, Chelsea B	Scholar&Stu Fin Assist Officer	Financial Assistance Services	8/9/2021-6/30/2022
Elcius, Molineaei E	Career & Academic Advisor	Associate Provost Office SPG	6/28/2021-6/30/2022
Patterson, Marika L	Career & Academic Advisor	Student Support Services - SP	6/28/2021-6/30/2022
Kielich, Melanie C	Project Manager - COVID Relief	Grant Development	6/14/2021-6/30/2022
Essix, Shirell A	Cust Relationship Mgt Coord	Marketing&StrategicCommunicatn	7/12/2021-6/30/2022

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Hopkins, Angela	Nursing Sr Instr Supp Spec	New Initiative Program - HC	7/26/2021
Rambaran, Rajiv	Enrollment Specialist	Academic & Student Affairs	7/26/2021
Reynolds, Dalton	Enrollment Specialist	Academic & Student Affairs	7/26/2021
Young, Stephanie R	Sr Administrative Svcs Speclst	Workforce/Professnl Developmnt	7/26/2021
Bogan, Jerrosha	Student Support Advisor	Financial Assistance Services	7/1/2021
Bryson, Diana C	Museum Technician (Acting)	Leepa/Rattner Museum	6/28/2021
Fullerton, Barbara G	CRM Specialist	Marketing&StrategicCommunicatn	7/12/2021
Gordon, Samaria J	Accounting Support Specialist	Financial Assistance Services	7/1/2021
Knoblauch, Dianna L	Student Support Specialist	Financial Assistance Services	7/1/2021
Pinkney, Matthew T	Enrollment Specialist	Academic & Student Affairs	7/26/2021
Stein, Emily N	Administrative Svcs Specialist	Associate Provost Office HC	7/12/2021

FACULTY			
Name	Title	Department/Location	Effective Date
Crumbs, LaPorsha C	Faculty	Nursing HC	8/9/2021-7/31/2022
Gamble-Harrell, Latrena T	Faculty	Nursing HC	8/9/2021-7/31/2022
Lewis, Mary E	Faculty	Nursing HC	8/9/2021-7/31/2022
Palomino, Stephanie J	Faculty	Natural Science SPG	8/9/2021-7/31/2022
Vorbroker, Diane K	Faculty	Natural Science CL	8/1/2021-7/31/2022

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Gonzalez, Krisbeth	OPS Career Level 5	Career Connections	7/1/2021
Butts, Tyler J	Professional Trainer-OPS	Emergency Medical Services HC	7/12/2021
Johnson, Joslynn T	OPS Career Level 5	Human Resources Emp Support	7/26/2021
Kimber, Dawn M	OPS Career Level 5	Help Desk Technical Support	7/21/2021
Patel, Shreya	OPS Career Level 5	Career Connections	7/12/2021
Smith, Brendan P	Professional Trainer-OPS	Emergency Medical Services HC	6/14/2021
Smith, Brendan P	Professional Trainer-OPS	Emergency Medical Services HC	6/14/2021
Williams, Robert D	Professional Trainer-OPS	Fire Sciences	7/19/2021
Yaquinto, Regina	OPS Career Level 4	Workforce/Professnl Developmnt	6/14/2021


Darryl Wright-Greene, CHRTO, recommends approval

VW/DWG-08/11/21

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: U.S. Department of Education – Title III, Strengthening Institutions Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education, by St. Petersburg College for the Title III-Strengthening Institutions Program (SIP). Permission is also sought to accept an estimated \$2,224,144 in funding over a five-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The goal of the Strengthening Institution Program, often referred to as Title III, is to help eligible institutions become self-sufficient and expand their capacity to serve low-income FTIC students by providing funds to improve and strengthen the institution's academic quality, institutional management, and fiscal stability. This program focuses on increasing enrollment, achievement, persistence, retention, and graduation of low-income and high-need students. SPC's proposal, *Becoming a Titan*, is designed to increase student enrollment and retention over five years, and the College's ability to sustain its institutional efforts. For the Title III proposal, SPC will develop new approaches to the delivery of student enrollment and onboarding. Activities to be implemented using this funding will include: 1) Personalization and automation of student entry points; 2) A New Student Orientation Upgrade & Convocation; 3) Formalizing a First Year Experience. Additionally, the proposal will include the creation of a \$200,000 endowment, using \$100,000 of grant funds to be matched 1:1 by the SPC Foundation fundraising efforts.

The estimated period of performance will be from October 1, 2021 through September 30, 2026. The total project budget is projected to be \$2,224,144 over a five-year period, of which will be entirely allocated to the College. The College will contribute an estimated \$336,675 in cash contribution to institutionalize two positions in the final three program years and establish an endowment. In addition, SPC will support the project with an estimated in-kind amount of \$751,366 for staff time for a total contribution of \$1,008,041. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; Sabrina Crawford, Associate Vice President, Academic Services; Pat Rinard, Associate Vice President, Student Experience and Strategic Innovation, recommend approval.

Attachment
ks0728212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: August 17, 2021

Funding Agency or Organization: U.S. Department of Education

Name of Competition/Project: Title III, Strengthening Institutions Program (SIP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/21 **End:** 9/30/26

Administrator: Sabrina Crawford

Manager: Amber Estlund

Focus of Proposal:

The overall goal of The College Experience project is to increase student success and institutional effectiveness by developing a cohesive, enriching and supportive environment for staff and students. Targeting all First Time in College students, SPC will focus on the following key areas: 1) Comprehensive Enrollment Systems through the redesign of the New Student Orientation, enhanced Student Life Skills course and integrated academic and career advising; 2) Enhance Teaching and Learning by creating 20 academic active learning toolkits for Gateway Courses and 4 non-academic toolkits for out of class support, to be housed in a newly developed Virtual Learning Commons; 3) Integrated Support Services through a business process review, allowing SPC to align and integrate its current support systems, as well as incorporate a new Customer Relationship Management system. Woven throughout this project is faculty-to-faculty training and college-wide staff professional development on each component of the project.

Through the implementation of the Becoming a Title project, SPC will yield new infrastructure and programming to support students during the grant and beyond. Targeting all First Time in College students, SPC will focus on the following key areas: 1) An up-to-date application system capable of capturing student type indicators; Automated student record collection systems to simplify the onboarding process for new students; and Targeted communications to onboarding students based on student type to foster a deeper connection to the College; and 2) A new FYE Office to oversee programmatic enhancements for first-year students; An online orientation program to highlight support programming available; A multi-site convocation approach to connect students with SPC personnel and programs; Piloted and refined FYE courses to deliver academic success skills and workforce readiness content; Professional development of FYE faculty; and an expanded slate of co-curricular activities for second-semester students.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 923,793
Fringe	\$ 349,302
Supplies & Materials	\$ 64,000
Travel	\$ 72,000
Other (Student Assessments, Bandwidth & Endowment)	\$ 153,875
Contractual (Evaluator, Consultant & Development)	\$ <u>661,175</u>
Total Budget	\$ 2,224,145

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 3,312,186

Total amount from funder: \$ 2,224,145

Amount/value of match: Cash: \$336,675 (*institutionalization of 2 staff positions beginning Y2 & Endowment*)
In-kind: \$ 751,366 (*including staff time*)

Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No Yes <input checked="" type="checkbox"/>
Source of match/cost sharing:	General Operating Budget
Negotiated indirect cost:	SPC will not recover indirect costs
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):


1. Student Success
2. Growth and Empowerment

Strategic Initiative(s):

1. Recruitment and Retention Plan
2. Community Focus

August 17, 2021

MEMORANDUM

TO: Board of Trustees St. Petersburg College
FROM: Tonjua Williams, President 
SUBJECT: Workforce, Community, and Corporate Partnerships

Approval is sought for the recommended changes to Workforce Education courses within the 2021-2022 catalog year.

Workforce Education, Technology: Added five new online courses to expand our online offerings.

- DKP0803 Adobe Certified Associate (ACA) Certification Online: Photoshop
- DKP0804 Adobe Certified Associate (ACA) Certification Online: InDesign
- DKP0805 Adobe Certified Associate (ACA) Certification Online: Illustrator
- NWT0811 Amazon AWS Certified Cloud Practitioner Certification Online
- NWT0816 Amazon AWS Solutions Architect Associate Certification Online

Workforce Education, Lifelong Learning-Guardianship: Changed one course to increase course fee and update course content.


- LGN0540 Professional Guardianship

Belinthia Berry, Acting Dean of Workforce Recommend Approval

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Florida Department of Education—Tampa Bay Consortium College Reach Out Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education by St. Petersburg College for the Tampa Bay Consortium College Reach Out Program (CROP). Permission is sought to accept an estimated \$237,669.83 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the College Reach-Out Program is to increase the college access and retention of low-income and educationally disadvantaged students in grade six through grade 12. As a regional initiative, CROP Tampa Bay Consortium (TBC), led by SPC, provides support and academic services to approximately 400 low income, educationally disadvantaged students in grades 6-12 across Tampa Bay, reaching 22 middle schools and 36 high schools in four counties. CROP's goal is to increase the number of students, particularly minorities and low-income students, who will qualify for and complete postsecondary education. Now in its 28th year, the Consortium consists of SPC, University of South Florida, Hillsborough Community College and State College of Florida, Manatee-Sarasota. St. Petersburg College serves as the fiscal and tracking agent for the Consortium and oversees the entire funding awarded to the Consortium.

The estimated period of performance is from September 1, 2021 through August 31, 2022. The total project budget is projected to be \$237,669.83 over a one-year period. Of this amount, the College anticipates receiving approximately \$61,933 for its services over this same period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attachment

ks0728212

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: August 17, 2021

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Tampa Bay Consortium College Reach Out Program (CROP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/1/21 **End:** 8/31/22

Administrator: Misty Kemp

Manager: Keisha Blue

Focus of Proposal:

The College Reach Out Program Tampa Bay Consortium (TBC) is a consortium of Hillsborough Community College; State College of Florida, Manatee-Sarasota; the University of South Florida; and St. Petersburg College serving as fiscal agent. The Consortium provides academic support services and enrichment programs to middle and high school students who have the potential to complete college, but may not have the skills and/or knowledge necessary to do so without additional support. Even before the COVID-19 pandemic, school data across the four counties in the TBC service area indicated a need for high levels of support for students and families at the lower end of the economic spectrum, particularly for minority students. Reports show that the pandemic has exacerbated that need for many low-income and minority students and widened achievement gaps. The goal of the TBC is to increase the number and percent of low-income, educationally disadvantaged students in grades 6 through 12 who enter and successfully complete postsecondary education by increasing academic preparedness and college readiness. The consortium approach allows partner institutions to share best practices and resources in serving students.

The program will serve approximately 400 students in grades 6-12, providing the following services: year-round, supplemental academic instruction, including summer enrichment programs and a summer residential program at USF; student and parent workshops on topics pertinent to post-secondary enrollment, such as financial aid and course selection and sequencing; and, supportive student services, including one-on-one mentoring and educational activities such as campus tours and cultural outings, to ensure students have access to every resource available to promote their success in high school and motivation toward post-secondary education. The program engages both parents and students to increase participation and engagement.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 25,393.00
Fringe	\$ 4,040.00
Travel	\$ 8,000.00
Printing and Supplies	\$ 3,500.00
Other (Workshops, Teachers, and Fees)	\$ 21,000.00
Contractual (Consortium Partners)	<u>\$ 175,736.83</u>
Total Budget	\$ 237,669.83

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 781,253.20
Total amount from funder:	\$ 237,669.83 (SPC's Portion - \$61,933.00)

Amount/value of match:	Cash: \$397,226.23 (SPC's Contribution - \$93,687)
	In-kind: \$102,913.14 (SPC's Contribution - \$1,158)
	Other Funding Sources: \$ 43,444.00 (SPC's Contribution - \$ 0)

Required match or cost sharing:	No	Yes	X
Voluntary match or cost sharing:	No	Yes	X
Source of match/cost sharing:	Staff and program funds, room and facility usage		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus
	2. Equity
	3. Student Success
Strategic Initiative(s):	1. Community Engagement
	2. Academic Excellence

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Spot Survey #3, Version 12, Tarpon Springs Campus

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 30, 2017, adding:

- Recommendation 5.013, for Alpha Beta Gamma Building Roof Survey of the Tarpon Springs Campus, (Site 5), Facility #85, 600 E. Klosterman Road, Tarpon Springs, FL 34689, as required by Section 1013.31, Florida Statutes.
- Recommendation 5.014, for Leepa Rattner Museum of Art Exterior Refurbishing of the Tarpon Springs Campus, (Site 5), Facility #96, 600 E. Klosterman Road, Tarpon Springs, FL 34689, as required by Section 1013.31, Florida Statutes.
- Recommendation 5.015, for Leepa Rattner Museum of Art Site Lighting Installation of the Tarpon Springs Campus, (Site 5), Facility #96, 600 E. Klosterman Road, Tarpon Springs, FL 34689, as required by Section 1013.31, Florida Statutes.

Dr. Tonjua Williams, President; Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services

August 2021

Programs

June 25th, 2021 (1:00 pm to 2:00 pm)

Mental Health and the Criminal Justice System

Judge Steve Leifman, Ashley Najjar Roura of the Public Defender's Office and Sheriff Bob Gualtieri spoke about how mental health and the criminal justice system are connected, including the policies, programs and services in a conversation moderated by Pinellas County Commissioner Kathleen Peters. 149 people attended virtually.

July 8, 2021 (6:00 pm to 7:00 pm)

Criminal Justice Reform with Senators Brandes and Rouson

State Senators Jeff Brandes and Darryl Rouson shared their assessment of criminal justice reform in Florida in a conversation moderated by Judge Dee Anna Farnell. 30 people attended the program in person while 40 attended virtually. The *St. Pete Catalyst* [covered](#) the program as well.

July 13, 2021 (7:00 pm to 8:30 pm)

2021 St. Petersburg City Council Forum

Residents of St. Petersburg learned more about the candidates for St. Petersburg City Council in a forum moderated by Al Ruechel. 50 people attended the program in person while it has 1,173 views online.

July 14, 2021 (7:00 pm to 8:30 pm)

2021 St. Petersburg Mayoral Forum

Residents of St. Petersburg learned more about the candidates for Mayor of St. Petersburg in a forum moderated by Al Ruechel. 75 people attended the program in person while it has 795 views online. *Florida Politics* [covered](#) the forum as well.

ISPS - Executive News

David Klement, the Institute for Strategic Policy Solutions' first Executive Director, passed away in early June. ISPS shared the following [statement](#).

Kimberly G. Jackson spoke to the Florida Economic Club - Tampa Bay on June 2nd and to the New Port Richey Rotary Club on June 30th.

Jacqui May, Statewide Coordinator, participated in the Florida Department of Education's end-of-year assessment review. Sam Jenkins, Project Coordinator, and Jacqui May, Statewide Coordinator, provided an overview of ISPS to the June 17th Academic Affairs Town Hall.



Kindly follow us on:



Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT August 17 Meeting

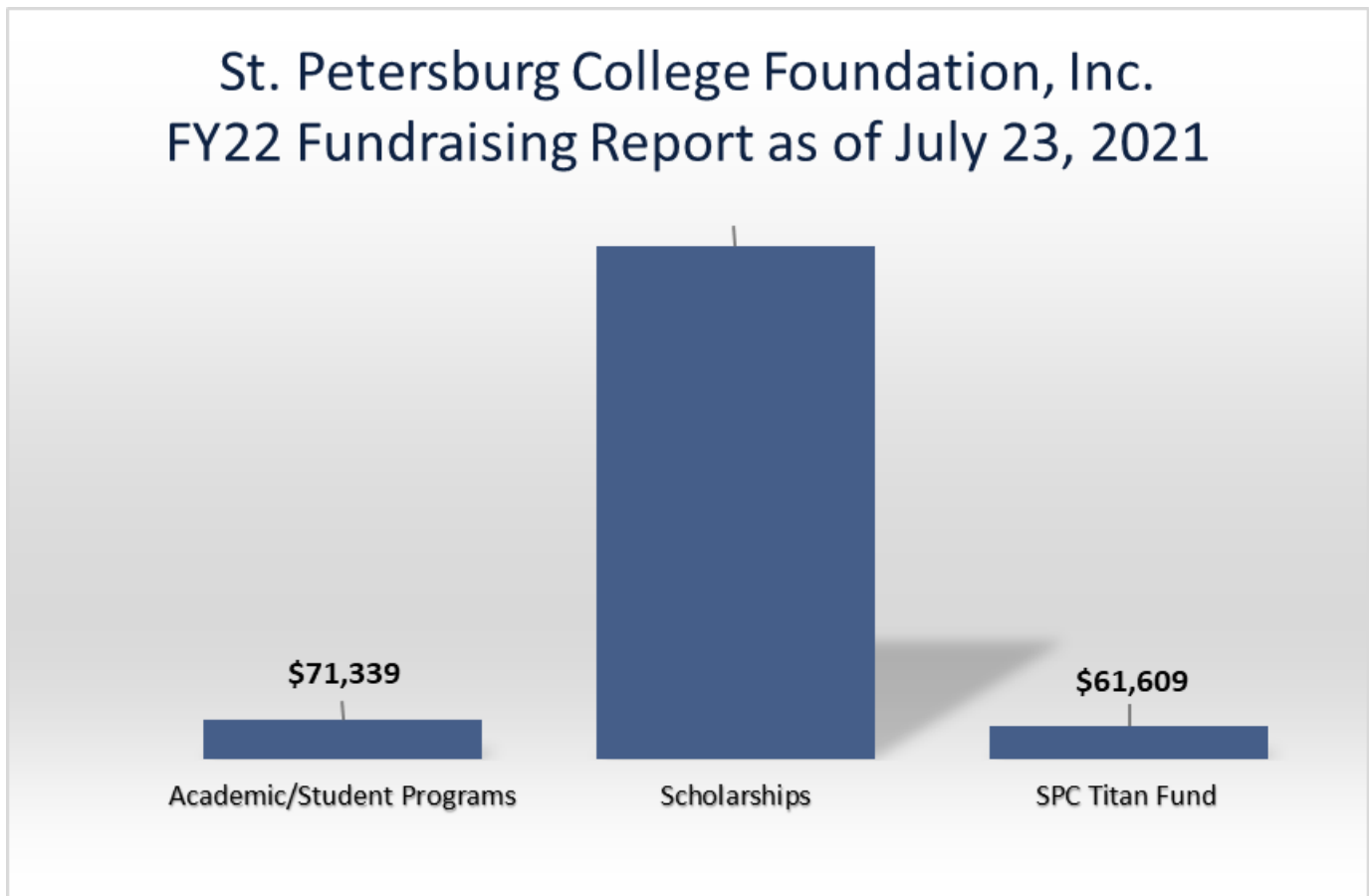
Mission Moment

I was told at a young age that due to medical conditions; I would not be able to carry a child to term. I had a few miscarriages around the age of 20 and finally accepted that I would not be a mother. I went to culinary school and began enjoying my life as a chef. In 2012 I fell in love with a man. In June of 2013 we found out that I was pregnant. It was not a happy occasion as I just KNEW I would have a miscarriage. When I passed the 3-month mark (which had never previously happened), I knew I was finally going to have a family. We were thrilled. At 5 months pregnant, my son's father died in a car accident. It took me a while to recover, but once I did, I knew that I needed a new career that would allow me to spend more time with my miracle baby. My son is my motivation for obtaining my RN and eventually my NP degree.

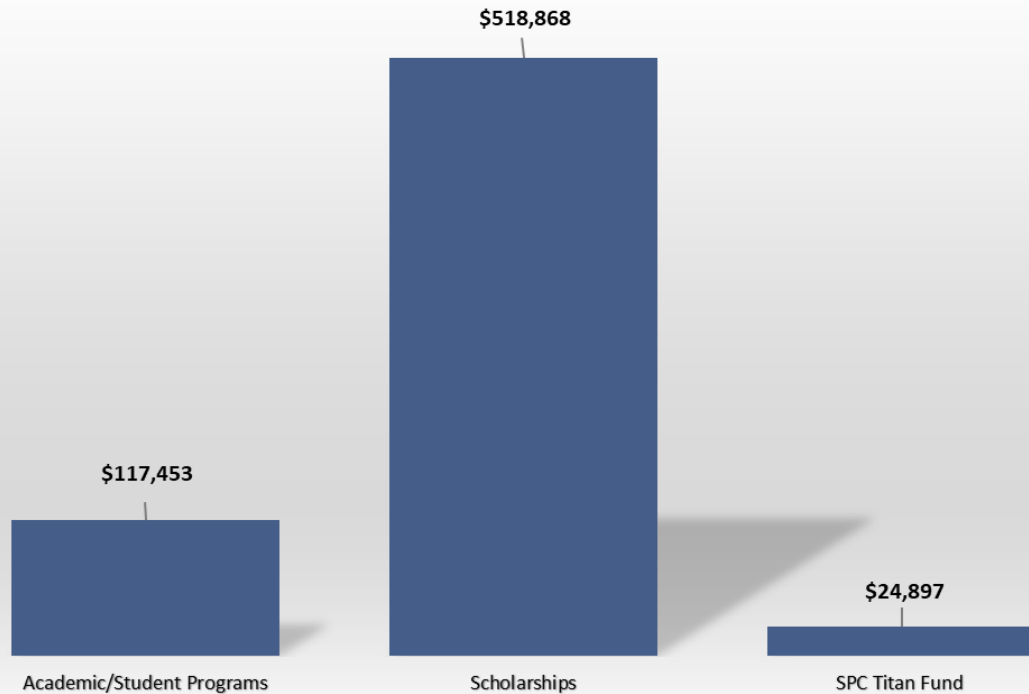
Florida Blue Nursing and Allied Health Scholarship made a huge impact on her ability to stay in school and continue her education. She also aspires to one day be able to give back as her donors have so graciously given to her.

Kaley's thank you video – <https://spcollege.thankview.com/video/preview/c1378550-ce9f-11eb-888a-b32b231995ce>

Dashboard



St. Petersburg College Foundation, Inc.
FY21 Fundraising Report as of July 23, 2020



Success (since the last meeting)

Expense Report:

As of June 30, 2021, the Foundation provided the following support to SPC:

- \$638,728 in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing
 - Humanities & Fine Arts Department
 - Learning Resources Centers
 - Mental Health Awareness
 - Natural Sciences

- Palladium Theater
 - Social Justice Initiative
 - SPC Collegiate High School
 - Women on the Way & Keys to Manhood
 - Workforce Development
 - \$346,307 in scholarships to SPC students.
-
- Graham-Pelton, fundraising consultant for the 100th comprehensive campaign, has finalized their feasibility report. Graham-Pelton conducted face-to-face interviews with donors and board members, created meaningful surveys that was sent via email to a variety of donors, alumni and staff, and suggested processes and procedures to ensure the success of the upcoming comprehensive campaign. The study was shared with Dr. Tonjua Williams for her thoughts and vision. The next steps are to share with the SPC leadership and key investors, then to conduct a vision session to identify funding opportunities.
 - We have completed the search for our new Executive Director of the Foundation. This position is vital in securing meaningful, transformative gifts to the Foundation. Official announcement coming shortly.
 - We are in the beginning stages of implementing a new President's Circle giving society. The society will be instrumental in recognizing our generous donors and continuing annual support to the Foundation.
 - Lastly, we are in the beginning stages of creating a new donor recognition wall for our St. Pete/Gibbs campus. The donor recognition wall will recognize the various levels of our new President's society.

Topic of the Month

- Titan Fund supported \$40 application fee waivers at the "Get it Done" event
- Titan Fund supported \$50,000 towards marketing efforts to close the gap for Fall '21

Opportunities for Board Engagement

- Help identify new Foundation Board members by bringing suggestions to Dr. Williams and Jesse Turtle.



Palladium Board Report August 2021

1. The Palladium's 2021-22 show calendar is filling up quickly, with lots of our established clients returning included multiple dates from The Florida Orchestra. The Palladium's successful and award-winning chamber music series will also return in 2022 for a full season that includes a concert by the Julliard String Quartet.
2. In response to the increased COVID numbers, The Palladium delayed the reopening of our Side Door Cabaret. All shows are now occurring in Hough Hall with limited capacity seating.
3. Our box office returned to live, in-person box office hours, as well as phone service and on-line service. Ticket sales remain at a satisfactory level.
4. The Palladium's partnership with **WUSF Radio** continues with *Side Door Live* audio-only concerts airing on the first Friday of each month. On Friday, August 6th, the concert featured St. Petersburg guitarist Nate Najar, and will help promote his August 27th show at the Palladium.
5. The Palladium was proud to be the site of the 2021 SPC Welcome Back event. We are worked closely with event organizers to make the return in person event a success.

Leepa-Rattner Museum of Art (LRMA)

August 2021 Report for SPC BOT

Status Update

- LRMA's 501c3 has been dissolved and the museum has been incorporated into the college.
- A lack of accounting staff at the college led to the decision to terminate taxable revenue streams at LRMA including the Museum Store, Admission, and Membership. Continuing these efforts would lead to the requirement of a monthly sales-tax calculation which SPC accounting is unable to accommodate.
 - o Admission – Admission fees have been discontinued at LRMA. The Museum is currently functioning on a “requested donation of \$10” for entry.
- All donations to LRMA are held and managed by the SPC Foundation Friends of the Leepa-Rattner Museum account. Fundraising efforts are being carried out in cooperation with the Foundation and the process of migrating data from LRMA's CRM (DonorView) to the SPC Foundation CRM (Raiser's Edge) is in process.
- LRMA's Audit has not been finalized but the auditors have expressed an unmodified opinion on the statements and have no findings. The operating loss was \$140,119 for FY21. Disclosures about the 501c3 dissolution are discussed in the Management's Discussion & Analysis and the footnotes under Subsequent Events.

LRMA Exhibitions:

- Current Exhibitions:
 - o *Floridian Flavors: Characters, Culture & Cuisine* (through August 15th)
 - o *Stitching the Transatlantic: Liberian Quilts from the John Singler Collection* (through August 29th)
 - o *African American Prints from the Jim + Martha Sweeny Collection* (through August 29th)
 - o *The Art of Sports: Summer Olympics* (through August 29th)
- *Louis Markoya: A Deeper Understanding* is a new exhibition opening at LRMA on Friday, August 27th. As a former protégé of master surrealist Salvador Dalí, Louis Markoya is a multi-media artist and engineer who is bringing modern technology into classical art. Markoya merges the tradition of oil painting with fractal geometry, mathematics and 3-D holographic technology to depict human thought and emotion. Featuring more than 70 oil paintings, sculptures and interactive lenticular prints, this retrospective exhibition dives deep into Markoya's fascinating cerebral world. From his time spent with the master surrealist to his more recent exploration of fractal imagery, this exhibition also includes rare collaborative works by Dalí from Markoya's personal collection, LED-illuminated lenticular prints and chessboard, and a 3-D film experience. The exhibition and artist are being featured on Fox 13 News, Tampa Bay Magazine, Tampa Bay Times, Creative Loafing, and other local news networks.


- Exhibition opening scheduled from 6pm-8pm on Friday, August 27th in the FA Lobby.
- Artist talk scheduled for Sunday, August 29th from 3-5pm in FA 132.

LRMA Programming

- Online educational classes for the Museum continue to be popular. This month's class, *The Art of Ancient Egypt* has 25 enrolled. The class meets via ZOOM on Wednesday evenings from 6pm-7pm.
- Virtual Gallery Talk: African American Prints from the Jim + Martha Sweeny Collection – Thursday, August 12th, 5:30-6:30pm. Join LRMA's Curator, Christine Renc-Carter, retired SPC Instructor and artist Marjorie Greene-Graff, and Philadelphia-based master printmaker Allan Edmunds, founder of the Brandywine Workshop and Archives, for an in-depth exploration of the exhibition on view now.
- Friday, August 13th 2pm: LRMA, in cooperation with the Dunedin Fine Arts Center is pleased to welcome the public to a demonstration in the FA Lobby by visiting Egyptian craftsmen, The Tentmakers of Cairo. They will be demonstrating their brilliantly colored applique work, as seen in the marketplace in the heart of Old Islamic Cairo.

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Training Affiliation Agreement with the **48th Medical Group Royal Air Force Lakenheath UK** to provide clinical experience to students enrolled in the BAS Health Services Administration program as required for their Capstone project. The Agreement will commence as soon as possible and continue unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 26, 2021. Department—BAS Health Services Administration
2. Affiliation Agreement with **Adventist Health System/Sunbelt, Inc. dba AdventHealth Orlando** to provide clinical experience to students enrolled in various health related programs. The Agreement will commence as soon as possible and continue through July 31, 2023. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 25, 2021. Departments—Health Sciences, Nursing, CE Nursing
3. Agreement with **The School District Alachua County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 25, 2021. Department—College of Education
4. Agreement with **The School District Citrus County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 28, 2021. Department—College of Education

5. Affiliation Agreement with the **City of Clearwater, Fire Department** to provide clinical experience to students enrolled in the Emergency Medical Services program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 19, 2021. Department—Emergency Medical Services
6. Agreement with **The School District Columbia County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 25, 2021. Department—College of Education
7. Affiliation Agreement with **Community Health Centers of Pinellas** that will allow students in various health related programs to obtain clinical experience. There is no cost to the College. The Agreement will commence as soon as possible and continue unless terminated by either party. This item was approved by Matthew Liao-Troth on June 25, 2021. Department—College of Health Sciences
8. Affiliation Agreement with **Florida Department of Health, Leon County** to provide clinical experience to health care profession students. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Health Sciences
9. Affiliation Agreement with **Fresenius Medical Care North America** to provide clinical experience to students enrolled in the RN to BSN Nursing Program. The Agreement will commence as soon as possible and continue unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 30, 2021. Department—RN to BSN Program
10. Affiliation Agreement with **HCA West Florida Division** that will allow students in various health related programs to obtain clinical experience in HCA West Florida Division Hospitals. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Departments—College of Nursing; Health Sciences; Workforce Development
11. Agreement with **The School District Hendry County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on January 29, 2021. This item is being included on this Report as it was not included on the previous report. Department—College of Education

12. Agreement with **The School District of Jackson County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
13. Agreement with **Lehigh Valley Health Network** to provide clinical experience to students enrolled in the Health Services Administration Program. There is no cost to the College. The Agreement will commence as soon as possible and continue through May 12, 2024. This item was approved by Matthew Liao-Troth on June 25, 2021. Department—College of Health Sciences
14. Agreement with **The School District of Manatee County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
15. Agreement with **The School District of Marion County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 19, 2021. Department—College of Education
16. Affiliation Agreement with **Mayo Clinic Jacksonville** to provide clinical experience to students enrolled in the Health Information Management program. The Agreement will commence as soon as possible and will continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—Health Information Technology
17. Agreement with **The School District of Nassau County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
18. Affiliation Agreement with the **OHI West, Inc. dba Bayfront Health St. Petersburg** to provide clinical experience to students enrolled in various clinical and non-clinical programs at the College. The Agreement will commence as soon as possible and will continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 19, 2021. Department—College of Health Sciences
19. Agreement with **The School District Okaloosa County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. The College agrees to pay \$400 honorarium per full-time intern for student teaching at the

conclusion of the term. This item was approved by Matthew Liao-Troth on June 25, 2021. Department—College of Education

20. Agreement with **The School District of Orange County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
21. Agreement with **The School District Polk County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on June 28, 2021. Department—College of Education
22. Agreement with **The School District of St. Lucie County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
23. Agreement with **The School District of Suwanee County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education
24. Agreement with **The School District of Volusia County Florida** to provide for student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 17, 2021. Department—College of Education

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

25. Agreement with **EdCERT, LLC dba ACUE** to provide services to deliver 17 microcredential cohorts and training towards the ACUE faculty certification. The Agreement will commence as soon as possible and continue through December 31, 2021. The cost to the College for this Agreement will be \$293,250. This item was approved by Tonjua Williams on May 6, 2021. Department—CETL
26. Agreement with **Jones Lang Lasalle Americas, Inc.** for licensing and implementation of an Integrated Facilities Management software program. The Agreement includes software licensing, implementation support, technical assistance, training program, maintenance plan and project management support. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be

\$214,730. This item was approved by the President on April 8, 2021. Department—Facilities Planning and Institutional Services

27. Agreement with **Panopto, Inc.** to provide services for the conversion and migration of all SPC videos currently hosted on the spcollege.ensemblevideo.com site and provide ongoing video hosting/lecture capture services. The Agreement commenced on July 15, 2021 and will continue through April 14, 2025. The initial 9-month transition period of the Agreement is at no cost. The total cost to the College for the Agreement over the Agreement period will be \$120,000. This item was approved by Janette Hunt and Matthew Liao-Troth on June 25, 2021. Departments—Tech Fees GSDEF & HEERF Funds USDOE0759
28. Agreement with **Pinellas County School Board (PCSB)** to continue the existing Dual Enrollment, Early College Program agreement and to provide the necessary staffing resources and support services for students. In addition to SPC providing space, furniture, equipment, supplies, and utilities, SPC shall share in the expenses associated with providing three full-time guidance counselors and one full-time senior data management technician. SPC shall contribute \$250,000 toward the expense of these PCSB Early College personnel. Other Early College personnel employed by SPC include one program director and two program coordinators. The Agreement will commence July 1, 2021 and continue through June 30, 2022. This item was approved by the President on May 24, 2021. Department—Dual Enrollment/Early College
29. Agreement with **Pinellas Ex-Offender Re-Entry Coalition, Inc. a/k/a People Empowering and Restoring Communities (PERC)** to provide program delivery and wrap around services associated with the College’s Agreement with the City of St. Petersburg, for the Workforce Readiness and Development Program—St. Pete Works!, which was approved by the Board September 15, 2020. The cost to the College for this Agreement, which will be reimbursed by the City of St. Petersburg, is anticipated to be approximately \$245,000 per year. The Agreement will commence as soon as possible and continue through November 30, 2023. This item was approved by the President on April 8, 2021. Department—Workforce Development
30. Modification to the Agreement with **Sierra-Cedar, Inc.** to provide PeopleSoft (PS) Administrative Support consulting services on a time and expense basis. Services will be performed on a remote basis as requested and may relate to: Post PT 8.58 and PUM Upgrade issues; ongoing PUM updates for each application; possible assistance with OCI migration to new OCI Tenancy; and Cloud Manager setup and configuration in new OCI Tenancy. The Agreement was approved through March 31, 2021 at a cost of \$113,580. This second modification will extend the Agreement through June 30, 2021 at an additional cost not to exceed \$39,600. This item was approved by Janette Hunt on April 14, 2021. Department—Information Systems – Business Services
31. Modification to the Agreement with **SpearMC Management Consulting, Inc.** to provide consulting services to implement PeopleSoft Personnel Action Functionalities into SPC PeopleSoft HCM 9.2 application. The Agreement will commence as soon as possible and continue through June 30, 2021. The cost to the College for this period was anticipated to

be \$218,640; however, **this modification is to increase the cost by \$6,150** to provide for increased support for the implementation of Personnel Action Functionalities in SPC's PeopleSoft HCM 9.2 application. All other terms and conditions will remain as previously advised. This modification was approved by Janette Hunt on April 14, 2021. Department—Information Technology—AIS

32. Additional Modification to the Agreement with **SpearMC Management Consulting, Inc.** to provide consulting services to implement PeopleSoft Personnel Action Functionalities into SPC PeopleSoft HCM 9.2 application. The Agreement will commence as soon as possible and continue through June 30, 2021. The cost to the College for this period was anticipated to be \$224,790 (see item above); however, **this additional modification is to increase the cost by \$580** to provide for increased support for the implementation of Personnel Action Functionalities in SPC's PeopleSoft HCM 9.2 application. All other terms and conditions will remain as previously advised. This modification was approved by Janette Hunt on May 20, 2021. Department—Information Technology—AIS

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

33. Agreement with **Career America, LLC dba Ocelot** to provide the GetAnswers Service with Enrollment Management Chatbot and Financial Aid Chatbot that gives students access to Financial Assistance videos and communication throughout the Chatbot via the College's website. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College over the three-year period will be \$77,000. This item was approved by Jamelle Conner on April 14, 2021. Department—Financial Assistance Services
34. Agreement with **Gulf Coast Jewish Family & Community Service, Inc.** to provide wrap around case management services to residents enrolled in the City of St. Petersburg, St. Pete Works! economic development program. The Agreement will commence on April 20, 2021 and continue through November 30, 2023. The cost to the College for this Agreement, which is funded through the City of St. Petersburg Workforce Readiness and Development Program grant, will not exceed \$80,000 per year. This item was approved by Belinthia Berry on May 10, 2021. Department—St. Pete Works! – Workforce Community and Corporate Partnerships
35. Agreement with **Info-Tech Research Group, Inc.** to provide diagnostic tools and key research to systematically help improve IT department's performance in the areas of project prioritization, resource allocation, Cloud governance and cost controls, digital classroom-post-COVID era. The Agreement will commence as soon as possible and continue for the period of two years. The cost to the College for this Agreement will be \$66,160.21. This item was approved by Janette Hunt on June 3, 2021. Department—Information Services – AIS
36. Agreement with **National University of Health Sciences** to continue to lease space in the main Annex of the Health Education Center. The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this

Agreement will be \$60,917.00. This item was approved by Janette Hunt on June 29, 2021. Departments—Finance & Business Operations and Facilities Planning

37. Agreement with **Wellround Provider Group, P.A.** and **Mantra Health, Inc.** to continue to provide Telemental Health and Related Technology Professional Services to SPC students seeking mental health assistance. The renewal Agreement will commence as soon as possible and continue for the period of one year. Costs to the College for the Agreement are anticipated to be approximately \$79,925.00. This item was approved by Jamelle Conner on May 25, 2021. Department—Student Affairs

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

38. Agreement with **Accessible Information Management, LLC (AIM)** to provide database hosting and maintenance services for the AIM online services management software and system that serves approximately 1,900 Accessibility Services students college-wide. The Agreement will commence on July 1, 2021 and continue for the period of three years. The costs for Year 1 will be \$14,420.56. Costs for Years 2 and 3 are yet to be determined as they may vary based on student enrollment. Costs for years two and three will be approved via the Purchasing process. This item was approved by Jamelle Conner on May 11, 2021. Department—Retention Services
39. Agreement with **Barry University** to continue to lease space at the Health Education Center. The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this Agreement will be \$25,128. This item was approved by Janette Hunt on June 1, 2021. Departments—Finance & Business Operations and Facilities Planning
40. Agreement with **Baxter Healthcare Corporation** associated with the Purchase of Baxter Infusion Pumps with cloud-based software for use in Engineering, Manufacturing and Building Arts programs. The Agreement includes an annual cloud-based software subscription and Safety Management System license. The cost to the College for this Agreement will be \$32,400 for Year One to cover the equipment purchase and one-year software license. Thereafter, the Agreement will automatically renew for one-year periods for the payment of software license fees. The annual fees are currently anticipated to be \$950; however, they may be increased in an amount not to exceed 5% for any renewal period. This item was approved by Matthew Liao-Troth on April 19, 2021. Department—Engineering, Manufacturing & Building Arts
41. Agreement with **CAE Healthcare, Inc.** to provide support and maintenance for the CAE Fidelis Lucina and Apollo Nursing simulators used in the Nursing Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$16,793.80. This item was approved by Matthew Liao-Troth on May 11, 2021. Department—College of Nursing
42. Agreement with **Ellen Fontana CPA, LLC** to provide accounting services for the Institute for Strategic Policy Solutions. The Agreement will commence on April 1, 2021 and continue

for the period of one year. The cost to the College will be \$10,500. This item was approved by Jamelle Conner on April 26, 2021. Department—Institute for Strategic Policy Solutions

43. Agreement with **GreyHeller, LLC dba Appsiian** for the installation of Appsiian software to support IT security across all functional PeopleSoft environments. Greyheller will assist in the configuration of rules governing user access to PeopleSoft including technical solutions, design and configuration, testing and training. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$38,832. This item was approved by Janette Hunt on May 14, 2021. Department—Information Systems – AIS
44. Agreement with **Hanover Research Council, LLC** to provide grant services such as grant-seeking funding strategy, grant prospecting, program development guidance, grant proposal development and grant alerts. The Agreement will commence as soon as possible and continue through May 31, 2022. The cost to the College over this period will be \$49,500. This item was approved by Jesse Turtle on May 12, 2021.
45. Agreement with **Howard Technology Solutions** to provide installation, labor, programming/commissioning and proper function of the A/V equipment purchased to upgrade the Board of Trustees’ meeting room at the EpiCenter. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement will be \$11,345.00. This item was approved by Janette Hunt on May 11, 2021. Department—Information Systems – AS
46. Agreement with **JTomik Investment Planning Group, LLC** to provide course instruction as part of the College’s Certified Financial Planner training program. Under the terms of the Agreement, JTomik will be paid \$2,090 per course for 6 of the 7 courses and \$2,475 for the final Capstone course (for 8-9 students). The expenses associated with this Agreement (for 8-9 students) are estimated to be approximately \$15,015. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Belinthia Berry on June 3, 2021. Department—Workforce Education
47. Agreement with **Mauldin & Jenkins, LLC** to provide auditing services for the St. Petersburg Collegiate High School North Pinellas (TS) for the year ended June 30, 2021. The cost to the College for this Agreement will be \$13,500. The Agreement will commence as soon as possible and continue through project completion which is anticipated to be September 30, 2021. This item was approved by Matthew Liao-Troth on May 2, 2021. Department—SPCHS, TS
48. Agreement with **Mauldin & Jenkins, LLC** to provide auditing services for the St. Petersburg Collegiate High School (SP/G) for the year ended June 30, 2021. The cost to the College for this Agreement will be \$13,750. The Agreement will commence as soon as possible and continue through project completion which is anticipated to be September 30, 2021. This item was approved by Matthew Liao-Troth on May 2, 2021. Department—SPCHS, SP/G

49. Agreement with **National University of Health Sciences** to continue to lease a portable structure at the Health Education Center. The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this Agreement will be \$18,689.00. This item was approved by Janette Hunt on June 29, 2021. Departments—Finance & Business Operations and Facilities Planning
50. Agreement with **National University of Health Sciences** to continue to lease space in the O & P Building of the Health Education Center. The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this Agreement will be \$34,213.00. This item was approved by Janette Hunt on June 29, 2021. Departments—Finance & Business Operations and Facilities Planning
51. Agreement with **St. Petersburg Downtown Partnership, Inc. (SPDP)** to continue to lease space at the Downtown Center for the period of July 1, 2021 through June 30, 2024. SPDP will pay the College an amount of \$20,943.23 per year (\$19,665 plus \$1,278.23 sales tax). This item was approved by Janette Hunt on June 29, 2021. Departments—Finance & Business Operations and Facilities Planning
52. Agreement with **Talx Corporation** to provide Equifax verification services for employment and income for the Career Connections department as part of the Rapid Credentials grant. The Agreement will commence as soon as possible and is ongoing in nature. The cost to the College for the initial one-year period is anticipated to be \$13,000. This item was approved by Michael Ramsey on April 13, 2021. Department—Career Connections
53. Agreement with **Vaco, LLC** to provide IT consulting services on a project basis. The Agreement will commence as soon as possible and remain in effect unless terminated by either party. The consultant will be paid an hourly rate of \$175.00. The initial project under this Agreement is anticipated to be approximately 10 weeks at 15 hours per week for an estimated cost of \$26,250. This item was approved by Janette Hunt on May 21, 2021. Department—Information Technology—Business Services
54. Amendment to the Agreement with **Waste Connections of Florida f/k/a Progressive Waste Solutions of Florida, Inc.** to provide recycling services at various locations at the College. This item is to Amend the Agreement to remove two recycling bins from the Agreement (one from District Office and one from HEC). The original cost of the Agreement was \$32,868; however, with this modification the total cost for the three-year Agreement will be \$31,468. The three-year Agreement period continues through June 30, 2022. This item was approved by Janette Hunt on July 7, 2021. Department—Custodial Services
55. Agreement with **WEPA, Inc.** to lease three student printing kiosks for the Midtown (Jamerson) Center. The Agreement will commence as soon as possible and continue for the period of two years. The cost to the College over the two years period is expected to be \$16,128. This includes the monthly fee for each kiosk, shipping and installation fees and estimated impression charges. This item was approved by Janette Hunt on May 24, 2021. Department—Procurement

56. Agreement with **Zahn Associates, Inc.** for the development of certification content along with marketing and recruitment of students for the Certified Financial Planner program. Zahn will also provide training and vetting of certified instructors, student and instructor course materials and be paid \$200 per student/per course. The College will also pay instructors for teaching the course at an hourly rate determined by the number of students in the course. Costs for this Agreement will be offset by student fees. Although the exact revenue to the College is unknown, the College anticipates a net revenue of approximately \$25,035 per cohort and may offer 7 cohorts during a fiscal year. This Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Belinthia Berry on June 3, 2021. Department—Workforce Education

Section E: Contracts below \$10,000

57. Agreement with **AARP** whereby the College and AARP will continue to collaborate on the *Closing the Manufacturing Skills Gap* Initiative. The parties will collaborate to carry out the following components of the Initiative: 1) marketing, advertising and social media outreach to promote advanced manufacturing industry training/education and veteran, service member and military family engagement for prospective students who are over age 50 (50-plus); 2) planning and conducting events to engage with 50-plus members of the community; 3) creating and sustaining a focus on encouraging traditionally underrepresented populations, including 50-plus women, minorities, veterans and others, to pursue education and training in STEM fields; 4) designation of staff members at the College to assist 50-plus students and prospective students; and 5) providing training opportunities for AARP members who participate in certain programs and activities related to the Advanced Manufacturing program and the College and this Initiative. The Agreement will commence as soon as possible and continue through June 30, 2022. There is no cost to the College associated with entering into this Agreement. This item was approved by Matthew Liao-Troth on April 19, 2021. Department—Natural Science and Engineering
58. Dual Enrollment Agreement with **Admiral Farragut Academy, Inc.** (AFA) that will allow eligible AFA students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
59. Agreement with **The American Stage, Inc.** to continue to lease space at the Downtown Center (Community Room, small conference room and other spaces as may be approved by the Provost for special events). The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this Agreement will be \$6,000 plus any costs by the College for Security personnel used for special events held outside SPC's normal business hours. This item was approved by Janette Hunt on June 1, 2021. Departments—Finance & Business Operations and Facilities Planning

60. Agreement with **Anixter/Wesco** delineating the terms and conditions associated with the purchase of security cameras and DVR equipment for use in the SP/G Library. The cost to the College for this Agreement will be \$3,764.46. This item was approved by Jamelle Conner on May 24, 2021. Department—Library, SP/G
61. Agreement with **Sandra Anthony** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through May 31, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on May 13, 2021. Department—Workforce, Community and Corporate Partnerships
62. Agreement with **APG Electric, Inc.** to provide, program, install, and test associated monitor modules for the BDA system to the existing Simplex fire alarm panel in Room 336-B at the Student Success Center on the SP/G Campus. The cost to the College for this Agreement will be \$4,450. This item was approved by Janette Hunt on May 25, 2021. Department—Business Services
63. Agreement with **Belfor USA, Group** to provide disaster recovery and remediation services to the College. The Agreement will commence as soon as possible and continue for the period of three years. The Agreement is a result of a solicitation created in collaboration with the Florida College System Risk Management Consortium for the benefit of the 28 colleges in the Florida College system (RFP 17-20C). Under the Agreement SPC may use disaster recovery and remediation services when desired to comply with the solicitation and performance requirements of FEMA. Although the costs to the College are unknown, any costs would be consistent with the rates delineated in RFP 17-20C. This item was approved by Janette Hunt on June 1, 2021. Department—Facilities Planning/Institutional Services
64. Agreement with **BrenCO, LLC** to provide disaster recovery and remediation services to the College. The Agreement will commence as soon as possible and continue for the period of two years. The Agreement is a result of a solicitation created in collaboration with the Florida College System Risk Management Consortium for the benefit of the 28 colleges in the Florida College system (RFP 17-20C). Under the Agreement SPC may use disaster recovery and remediation services when desired to comply with the solicitation and performance requirements of FEMA. Although the costs to the College are unknown, any costs would be consistent with the rates delineated in RFP 17-20C. This item was approved by Janette Hunt on June 1, 2021. Department—Facilities Planning/Institutional Services
65. Agreement with **Wilson-Brown Consulting, LLC** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$2,000. This item was approved by Belinthia Berry on June 18, 2021. Department—Workforce, Community and Corporate Partnerships

66. Agreement with **CAE Healthcare, Inc.** to provide support and maintenance for the CAE METIman simulator used in the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$5,746.00. This item was approved by Matthew Liao-Troth on May 11, 2021. Department—Emergency Medical Services
67. Dual Enrollment Agreement with **Calvary Christian High School (CCHS)** that will allow eligible CCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
68. Agreement with the **C.I. OZI International S.A.S.** to provide on-the-ground assistance to prospective students in Latin America regarding information and enrollment in SPC programs. C.I. OZI International S.A.S. will also provide assistance in international recruitment efforts. The College agrees to pay C.I. OZI International S.A.S. an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Center for International Programs
69. Agreement with the **CM Study Overseas** to provide on-the-ground assistance to prospective students in Central America regarding information and enrollment in SPC programs. CM Study Overseas will also provide assistance in international recruitment efforts. The College agrees to pay CM Study Overseas an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on May 26, 2021. Department—Center for International Programs
70. Agreement with **Jennifer Cobin** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through April 30, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Michael Ramsey on April 1, 2021. Department—Workforce, Community and Corporate Partnerships
71. Agreement with **Credly, Inc.** that will allow for the use of Credly’s digital badging platform to create, manage, and monitor credentialing, certificate or badge programs as part of the St. Pete Works initiative. The Agreement will commence as soon as possible and continue for the period of one year; thereafter, the Agreement will auto renew for one-year periods unless terminated by either party. The cost to the College for the current period will be \$2,500.

This item was approved by Belinthia Berry on June 18, 2021. Department—Workforce Institute, Community & Corporate Partnerships

72. Agreement with the **Dai Duong Education** to provide on-the-ground assistance to prospective students in Vietnam regarding information and enrollment in SPC programs. Dai Duong Education will also provide assistance in international recruitment efforts. The College agrees to pay Dai Duong an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on May 26, 2021. Department—Center for International Programs
73. Dual Enrollment Agreement with **Dunedin Academy** (DA) that will allow eligible DA students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
74. Agreement with **Education Links Co., Ltd.** to provide on ground assisting to individuals who may benefit from receiving information and help enrolling in SPC. Education Links will be paid an amount of \$1,000 per full-time student on the 20th day of the student's first semester. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on April 15, 2021. Department—Center for International Programs
75. Agreement with the **Education s.r.o.** to provide on-the-ground assistance to prospective students in the Czech Republic and the rest of Europe regarding information and enrollment in SPC programs. Education s.r.o. will also provide assistance in international recruitment efforts. The College agrees to pay Education s.r.o an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on June 21, 2021. Department—Center for International Programs
76. Agreement with **EE & G Construction & Electrical, LLC** to provide deep cleaning/sanitization of the Anatomy Lab in the O & P Building on the HEC Campus. The cost to the College for this Agreement will be \$4,800. The Agreement will commence as soon as possible and conclude upon project completion. This item was approved by Jamelle Conner on May 25, 2021. Department—Provost Office
77. Agreement with **Empowering Creative** to provide video production services whereby Empowering Creative will produce two videos to highlight the St. Pete Works program and its offerings for use on the College's website and social media outlets. The Agreement will

commence as soon as possible and continue through video completion. The cost to the College will be \$3,500. This item was approved by Belinthia Berry on May 28, 2021. Department—Workforce Institute, Community & Corporate Partnerships

78. Agreement with **Gallagher Student Health & Special Risk** to accept its 2021-22 International Student Injury and Sickness Insurance Proposal to offer international students and international student athletes the ISS Basic/ICS Basic Plan Designs that provide student medical and/or accident insurance coverage. As part of this transaction, the College will designate Arthur J. Gallagher Risk Management Services as the College's exclusive insurance broker with respect to the international student insurance policy that runs from August 17, 2021 through August 16, 2022. International students will be required to enroll in the applicable Insurance Plan at registration, unless they provide proof of comparable coverage. International students will pay an annual rate of \$999 (\$1,215 for student athletes) for coverage for the twelve-month period. They may also choose to enroll family members at additional costs. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 23, 2021. Department—Center for International Programs
79. Agreement with **Habitat for Humanity of Pinellas and West Pasco Counties (HHPWPC)** to coordinate referrals between HHPWPC and the College whereby each provides specific services relating to workforce development and affordable homeownership. This coordinated effort of referrals and marketing is designed to link workforce development opportunities and supportive services essential for Habitat homeownership applicants and participants to acquire the skills necessary to increase their earned income and move toward their goal of homeownership. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. There is no cost to the College. This item was approved by Belinthia Berry on May 28, 2021. Department—Workforce Education
80. Agreement with **Howard Technology Solutions** to provide installation, labor, programming/commissioning and proper function of the A/V equipment purchased to upgrade the Seminole Campus Conference area. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement will be \$7,428.00. This item was approved by Janette Hunt on May 11, 2021. Department—Information Systems – AS
81. Dual Enrollment Agreement with **Indian Rocks Christian School (IRCS)** that will allow eligible IRCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
82. Agreement with **I-Study Co., Ltd.** to provide on ground assisting to individuals who may benefit from receiving information and help enrolling in SPC. I-Study will be paid an amount

of \$1,000 per full-time student on the 20th day of the student's first semester. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on April 15, 2021. Department—Center for International Programs

83. Agreement with **Gloria Kochalka** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on May 28, 2021. Department—Workforce, Community and Corporate Partnerships
84. Agreement with **Learning Sciences International, LLC** for a subscription to its iObservation products including the full package for Marzano Protocol + Library, the iObservation Fidelity Module Building License, and the iObservation Fidelity Module Building Session Manager Individual License for use at the Collegiate High School TS. The cost to the College for this Agreement will be \$1,240. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on June 10, 2021. Department—SPCHS TS
85. Agreement with **Debbie Lieberman** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through May 31, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on May 13, 2021. Department—Workforce, Community and Corporate Partnerships
86. Agreement with **Larry Lieberman** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through May 31, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on May 13, 2021. Department—Workforce, Community and Corporate Partnerships
87. Agreement with **Daniel Lubinski** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through April 30, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Michael Ramsey on April 9, 2021. Department—Workforce, Community and Corporate Partnerships
88. Agreement with the **School District of Manatee County** for the use of the Allstate Center driving range at agreed upon dates/times commencing July 1, 2021 and continuing through June 30, 2022. The College anticipates receiving an amount of \$3,000 under this Agreement. This item was approved by Matthew Liao-Troth on May 10, 2021. Department—CJ Academies
89. Agreement with the **MatchUP Global, Inc.** to provide on-the-ground assistance to prospective students in Latin America regarding information and enrollment in SPC programs. MatchUP Global will also provide assistance in international recruitment efforts.

The College agrees to pay Matchup an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Center for International Programs

90. Agreement with **Jennifer McGinnis** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through May 31, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on May 13, 2021. Department—Workforce, Community and Corporate Partnerships
91. Agreement with **Music Theatre International** for a license that will allow the College's theater department to perform the musical production, "The World Goes Round," this summer. The performances will be held on July 8—11, 2021. The cost to the College for this Agreement will be \$1,437.50. This item was approved by Matthew Liao-Troth on April 7, 2021. Department—Fine Arts & Humanities
92. Agreement with **National University of Health Sciences** to continue to lease space at the East Annex of the Health Education Center. The Agreement will commence on July 1, 2021 and continue through June 30, 2022. The anticipated revenue to the College under this Agreement will be \$7,861.00. This item was approved by Janette Hunt on June 29, 2021. Departments—Finance & Business Operations and Facilities Planning
93. Dual Enrollment Agreement with **Northside Christian School (NCS)** that will allow eligible NCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
94. Agreement with **Maritza Novoa-Hadley** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through April 30, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Michael Ramsey on April 9, 2021. Department—Workforce, Community and Corporate Partnerships
95. Agreement with **Ovid Technologies, Inc.** to continue the licenses associated with new purchases of e-Books to support the Nursing Program. The Agreement will commence as soon as possible and continue unless terminated by either party. The cost to the College will be \$7,086. This item was approved by Matthew Liao-Troth on May 7, 2021. Department—District Library

96. Agreement with **Pinellas County School Board** for the joint use of College and School Board facilities at no charge pending availability. Rental fees may be charged for use of the SP/G Music Center, Gymnasium, Planetarium; the CL Arts Auditorium; the SE Digitorium & Conference Center; the Palladium; Collaborative Labs; Leepa-Rattner Museum and Bay Pines. The Agreement will commence on July 1, 2021 and continue for the period of one year. This item was approved by Janette Hunt on May 13, 2021. Department—Finance & Business Operations
97. Agreement with **Prymel Elements, LLC** to redesign and manage the website for the St. Pete Works program. Prymel will conduct graphic design work including creation of materials such as fliers, brochures, infographics, social graphics, leaflets, and reports. Prymel will also develop a comprehensive and targeted marketing plan for the St. Pete Works program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$8,000. This item was approved by Belinthia Berry on June 17, 2021. Department— Workforce, Community and Corporate Partnerships
98. Agreement with **Raymond James and Associates (RJA)** for a non-disclosure contract whereby the College agrees not to disclose proprietary information disclosed by RJA during collaborative business efforts, and particularly during its Capture the Flag competition. There is no cost to the College. The Agreement will commence as soon as possible and continue for two years. This item was approved by Matthew Liao-Troth on May 25, 2021. Department—College of Computer and Information Technology
99. Dual Enrollment Agreement with **St. Petersburg Catholic High School (SCHS)** that will allow eligible SCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2021 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. This item was approved by Matthew Liao-Troth on June 24, 2021. Department—Dual Enrollment/Early College
100. Agreement(s) with **Swank Motion Pictures, Inc.** to provide a 12-month streaming license that will allow the College to stream the motion picture “John Adams Episode 2” for academic use. The cost to the College for this Agreement will be \$225. The Agreement will commence as soon as possible and continue for the period of one year. The College will also enter into a separate Digital Campus Agreement that will delineate other terms and conditions associated with the licensing of various Titles from Swank. The Digital Campus Agreement will commence upon execution and continue for the period of one year at no cost to the College. This item was approved by Matthew Liao-Troth on April 14, 2021. Department—Learning Resources
101. Agreement with **Swank Motion Pictures, Inc.** to provide a 12-month streaming license that will allow the College to stream the motion picture “Just Mercy” for academic use. The cost to the College for this Agreement will be \$225. The Agreement will commence as soon as

possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on April 10, 2021. Department—Learning Resources

102. Agreement with **Jaimmy Taylor** to provide Mental Health First Aid training and management and be paid \$500 per workshop as delineated in the Agreement. The Agreement will commence as soon as possible and continue through April 30, 2022. The cost to the College for this Agreement is expected to be \$1,000. This item was approved by Belinthia Berry on April 9, 2021. Department—Workforce, Community and Corporate Partnerships
103. Agreement with **TFR Enterprises, Inc.** to provide disaster recovery and remediation services to the College. The Agreement will commence as soon as possible and continue for the period of two years. The Agreement is a result of a solicitation created in collaboration with the Florida College System Risk Management Consortium for the benefit of the 28 colleges in the Florida College system (RFP 17-20C). Under the Agreement SPC may use disaster recovery and remediation services when desired to comply with the solicitation and performance requirements of FEMA. Although the costs to the College are unknown, any costs would be consistent with the rates delineated in RFP 17-20C. This item was approved by Janette Hunt on June 1, 2021. Department—Facilities Services
104. Agreement with **Trackman, Inc.** to provide a license Agreement for use of the Trackman radar detector at the Jack Russell Stadium. The Agreement will commence as soon as possible and continue through December 31, 2022. There is no cost to the College. This item was approved by Jamelle Conner on April 16, 2021. Department—Athletics
105. Agreement with the **Ustudy Global** to provide on-the-ground assistance to prospective students in Latin America regarding information and enrollment in SPC programs. Ustudy Global will also provide assistance in international recruitment efforts. The College agrees to pay Ustudy an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on June 21, 2021. Department—Center for International Programs
106. Agreement with **Validity, Inc.** for a 12-month subscription which provides DemandTools access to one Salesforce production database and unlimited development databases for all Salesforce administrators. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$795.68. This item was approved by Jesse Turtle on April 1, 2021. Department—Marketing & Strategic Communications
107. Agreement with **Velociteach** whereby Velociteach will create a secure link that will be trackable via Tapfiliate to track SPC students registering for its online project management e-learning courses. Velociteach will pay the College 20% of the revenue received as a result of those registrations. Based on an estimate of 25 participants, the College would receive approximately \$1,940. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Belinthia Berry on May 18, 2021. Department—Workforce Education, Business & Finance

108. Agreement with **Uvonda Wilkerson** to provide professional consulting services to develop the Surgical Technology Program at the College. The consultant will work closely with the Dean in the development of SACSOC documentation, submission or proposals to SACSOC and the development of curriculum for the Program. The Agreement will commence as soon as possible and continue through project completion. The cost to the College will be \$2,000. This item was approved by Matthew Liao-Troth on June 11, 2021. Department—College of Health Sciences
109. Agreement with **WorkNet Pinellas dba CareerSource Pinellas** to continue to lease space at the Tarpon Springs Campus. The Agreement will commence July 1, 2021 and continue through June 30, 2022. WorkNet Pinellas will pay the College an amount of \$899.60 during the renewal period. This item was approved by Janette Hunt on June 1, 2021. Departments—Finance & Business Operations and Facilities Planning
110. Agreement with the **Young Education Studies Intercambio** to provide on-the-ground assistance to prospective students in Brazil and Latin America regarding information and enrollment in SPC programs. Young Education Studies Intercambio will also provide assistance in international recruitment efforts. The College agrees to pay Young Education Studies an amount of \$1,000 minus any required taxes, per enrolled student (20 days after the drop/add refund period). Such cost is offset by student fees for the program(s). The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Matthew Liao-Troth on June 21, 2021. Department—Center for International Programs

Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items not exceeding \$325,000.

Suzanne Gardner, General Counsel, recommends approval.

ps0731211

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 3 (\$65,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee's Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President's designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms "SBE", "BOT" and "ITB" stand for the State Board of Education, the St. Petersburg College Board of Trustees, and Invitation to Bid, respectively.

The listing is by Purchase Order Number:

1. **P.O. #112187 – GEM Supply Company Inc.** – This is in the amount of \$297,150.00 for floor scrubbers. **This is grant funded. Authority:** Awarded to lowest received quote. **Recommended** by Rodney Wheaton, AVP Facilities Planning and Institutional Services.
2. **P.O. #112188 – Pure Air Control Services INC.** – This is in the amount of \$156,922.50 for HVAC condition assessment. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: "Purchases at ... (E & I contract# CNR01488)" **Recommended** by Rodney Wheaton, AVP Facilities Planning and Institutional Services.
3. **P.O. #112286– Pinellas Ex-Offender Re-Entry Coalition.** – This is in the amount of \$85,000.00 for rehabilitation services. **Authority:** RFC Id 32628 on 9/15/20. **Recommended** by Belinthia Berry, Acting Dean Workforce.
4. **P.O. #112298– Jones Lang Lasalle Americas Inc.** – This is in the amount of \$214,730.00 for facilities management software. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, F: "Services or commodities ..."
Recommended by Rodney Wheaton, AVP Facilities Planning and Institutional Services.

5. **P.O. #112356– Interado Life and Safety Inc.** – This is in the amount of \$69,250.00 for 911 connectivity for phone system. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...”
Recommended by David Creamer, Executive Director IT Infrastructure/CISO.
6. **P.O. #112448– Acue-** This is in the amount of \$293,250.00 for faculty training and certification. **This is Grant Funded. Authority** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities...” **Recommended** by Matthew Liao-Troth, VP Academic Affairs, Instruction and Academic Programs.
7. **P.O. #112487– Best Buy Stores LP–** This is in the amount of \$75,482.59 for computers. **This is grant funded. Authority:** Awarded to lowest received quote **Recommended** by Vonda Woods, Director of Accounting Services. (**See note below**)
8. **P.O. #112487A– Best Buy Stores LP –** This is in the amount of \$75,482.59 for computers. **This is grant funded. Authority:** Awarded to lowest received quote **Recommended** by Vonda Woods, Director of Accounting Services.
9. **P.O. #112557– Howard Technology Solutions –** This is in the amount of \$323,646.00 for projectors. **This is grant funded. Authority:** Awarded to lowest received quote **Recommended** by Vonda Woods, Director of Accounting Services.
10. **P.O. #112590– Wellround Provider Group PA.** – This is in the amount of \$75,925.00 for mental health services for students. **Authority:** RFC Id 33341 on 5/25/21
Recommended by Jamelle Conner, Vice President of Student Affairs.
11. **P.O. #112594– Apex Office Products INC.** – This is in the amount of \$75,499.46 for student swag products. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” **Recommended** by Mike Meigs, AVP Business and Financial Services.
12. **P.O. #112673– Bank of America –** This is in the amount of \$100,376.13 for equipment rental. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption F: “Services or commodities ...” **Recommended** by Mike Meigs, AVP Business and Financial Services.
13. **P.O. #112762– Info-Tech Research Group Inc.** – This is in the amount of \$66,160.21 for diagnostic tools for IT productivity enhancement. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Purchases at ...” GSA # GS-35F-298GA **Recommended** by Mike Meigs, AVP Business and Financial Services.
14. **P.O. #112868– Clifton Larson Allen LLP.** – This is in the amount of \$66,160.21 for HEERF grant compliance. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services ...” **Recommended** by Vonda Woods, Director of Accounting Services.
15. **P.O. #112901– B & H Photo-Video Inc.** – This is in the amount of \$105,540.00 for ELMO projectors. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12,

Exemption D: “Purchases at ...” EI2013 **Recommended** by Janette Hunt, VP Finance and Business Operations.

16. **P.O. #112965– i3 Group Services LLC.** – This is in the amount of \$178,236.00 for student loan management services. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption I: “Single source at ...” **Recommended** by Michael Bennett AVP of Financial Assistance Services.

17. **P.O. #112986– Pinellas Ex-Offender Re-Entry Coalition.** – This is in the amount of \$162,139.20 for rehabilitation services. **Authority:** RFC Id 32628 on 9/15/20. **Recommended** by Belinthia Berry, Acting Director Workforce.

Change Orders listed in numeric order:

N/A

Summary of Vendors Appearing More Than Once (exclusive of change orders)

Best Buy Stores LP

PO 112487 - \$75,482.59

PO 112487A- \$75,482.59

PO 112487 was erroneously canceled by Best Buy and was rewritten identically as 112487A.

Pinellas Ex-Offender Re-Entry Coalition

PO 112286- \$85,000.00

PO 112986- \$162,139.20

Total- \$247,139.20

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Three threshold amount [\$65,000] as specified in Section 287.017, Florida Statutes, require a competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference

in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Three threshold [\$65,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.


(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Karen Reynold, Purchasing Manager.

August 17, 2021

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 


SUBJECT: Quarterly Report of Dell Financial Agreements

1. Agreements with **Dell Financial Services, LLC** to lease Network related equipment for the newly renovated Clearwater Data Center and Cloud Storage solutions, as well as Audio Visual equipment for the EPI BOT conference room(s). The seven term leases, **entered into between March 22, 2021 and July 21, 2021** are for a period of 36-60 months. The cost to the College for these leases is expected to be approximately \$1,120,789.97, with a cumulative buy out total of \$7.00 due at lease end. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$1,120,794.97. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2020-2021 Budget on June 16, 2020 and the 2021-2022 Budget on June 15, 2021 (Hector Lora).

July 31, 2021

MEMORANDUM

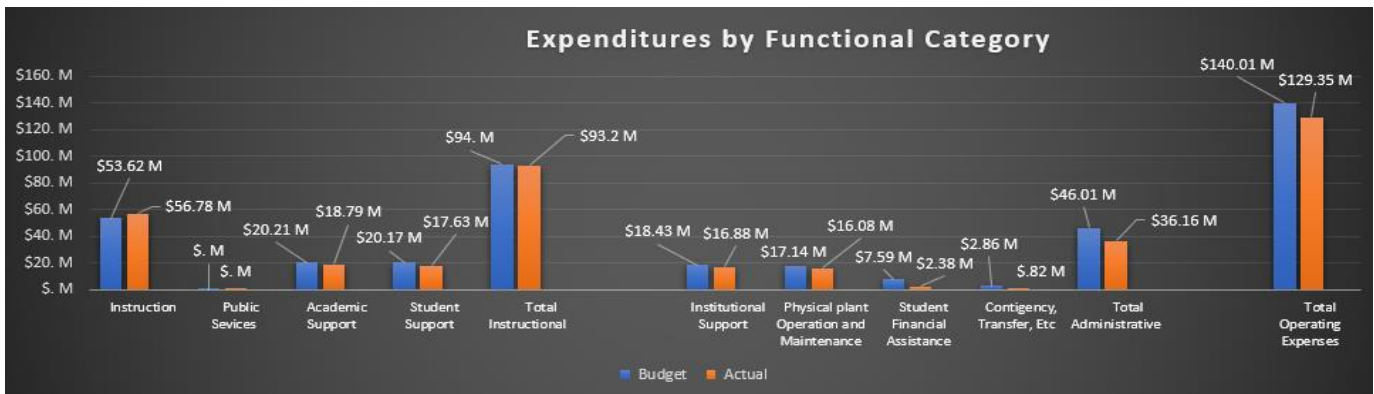
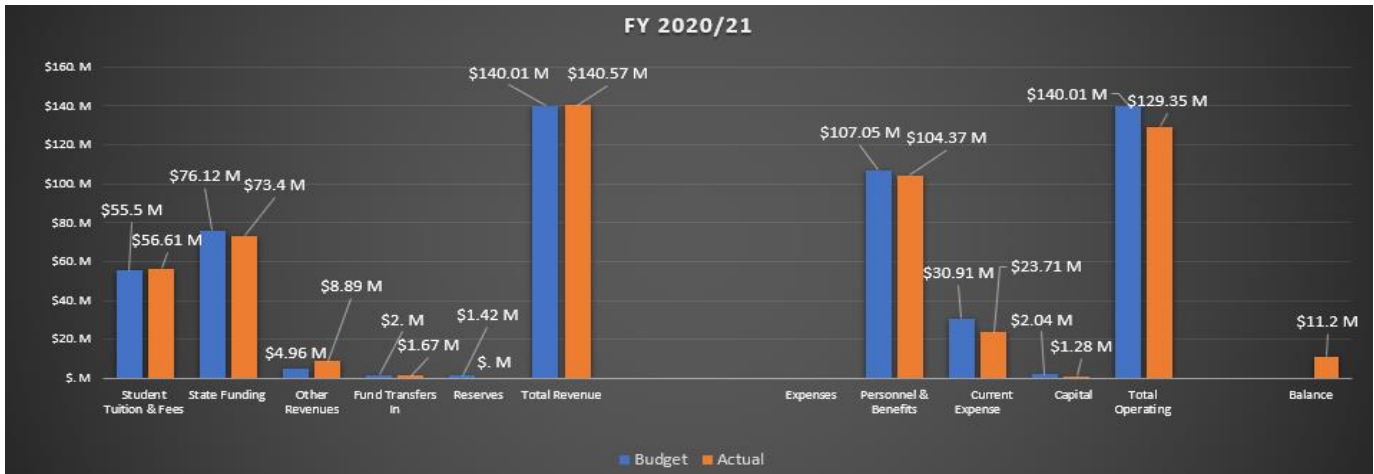
TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Fiscal Year End 2020-2021 College General Operating Budget Report with Tuition Revenue

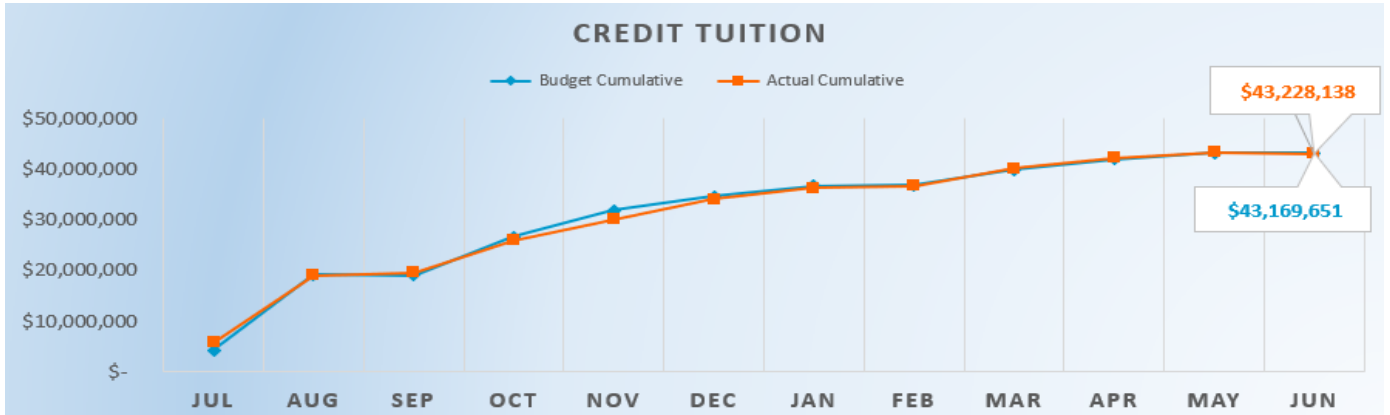
The FY20-21 fund 1 operating budget report through June 30, 2021, is attached.

As of June 30, 2021, the overall revenue was \$140.5M, which represents 102 % of the operating budget. Personnel expense represents 76.46% of the annual operating budget. As of this report date, personnel expense totals \$104.3M or 97.5 % of the total budget of personnel expenses. Instructional personnel expenses account for \$85.6M and \$18.7M for Administration personnel expenses. Current and capital expense totals \$23.7M (76.7%) and \$1.3M (62.6%), respectively. The net balance of revenue less expense is \$11.2M; which includes loss of revenue recovery.

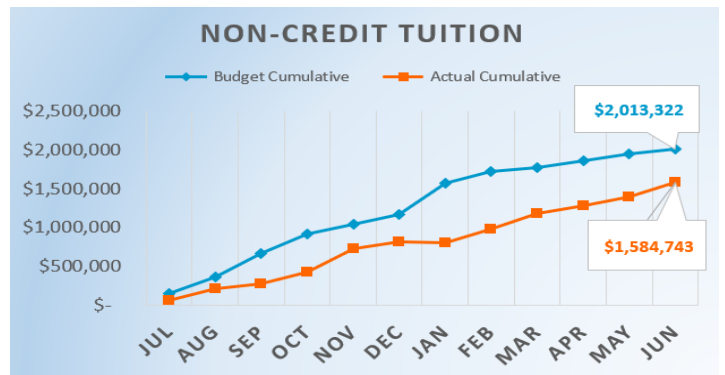


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

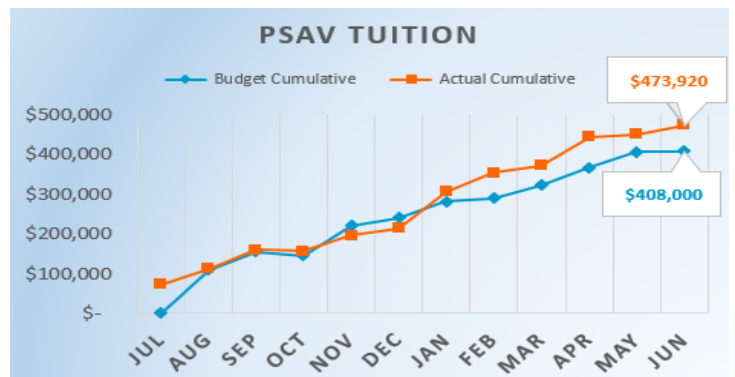
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of June 30, 2021, the tuition actual is \$58.6K above the budgeted amount.



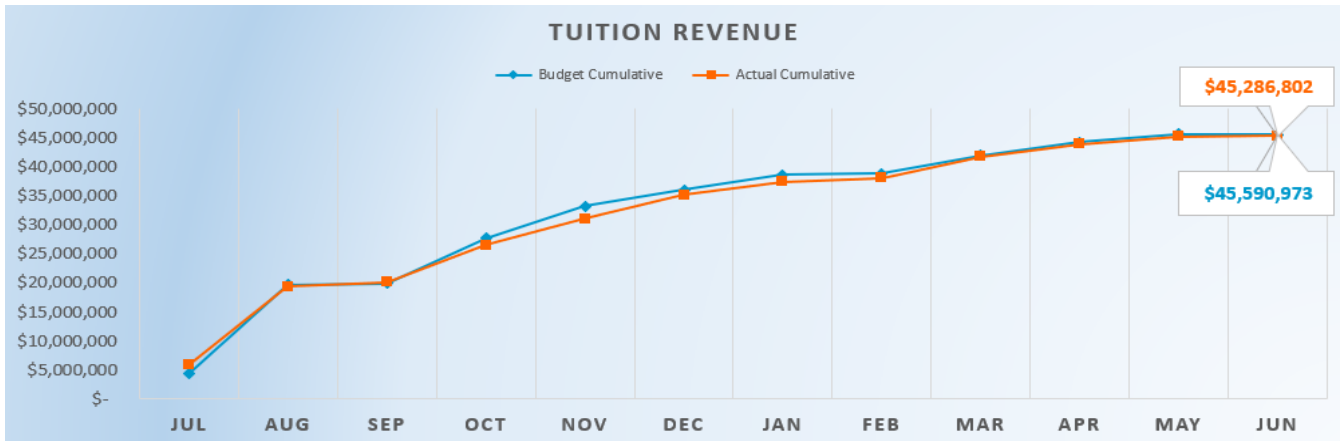
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of June 30, 2021, the tuition actual is \$428.5K below the budgeted amount. *The chart does not include the Rapid Credentials.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of June 30, 2021, the tuition actual is \$65.9K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of June 30, 2021, the overall tuition actual is \$304K below the budgeted amount.



Dr. Hector Lora, Vice President, Budgeting.

Attachment



**Operating Budget Report
June, 30 2021**

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 55,501,231	\$ 56,613,817	102%
State Funding	\$ 76,116,643	\$ 73,399,258	96%
Other Revenues	\$ 4,964,169	\$ 8,889,854	179%
Fund Transfers In	\$ 2,000,000	\$ 1,670,316	84%
Reserves	\$ 1,424,212	\$ -	0%
Total Revenue	\$ 140,006,255	\$ 140,573,245	100%
Expenses			
	Budget	Actual	% of YTD
Instruction	\$ 53,615,605	\$ 56,784,426	106%
Public Sevices	\$ 1,105	\$ 55	5%
Academic Support	\$ 20,210,389	\$ 18,785,504	93%
Student Support	\$ 20,171,721	\$ 17,625,428	87%
Total Instructional	\$ 93,998,820	\$ 93,195,413	99%
Institutional Support	\$ 18,426,657	\$ 16,881,732	92%
Physical plant Operation and Maintenance	\$ 17,140,206	\$ 16,077,520	94%
Student Financial Assistance	\$ 7,585,419	\$ 2,383,721	31%
Contingency, Transfer, Etc	\$ 2,855,152	\$ 815,961	29%
Total Administrative	\$ 46,007,435	\$ 36,158,934	79%
Total Operating Expenses	\$ 140,006,255	\$ 129,354,347	92%
Balance	\$ 0	\$ 11,218,898	**

** The balance include loss of revenue recovery.

**FY2020-21 excludes Net Pension adjustments and OPEB-Health Insurance.