

MINUTES OF THE MARCH 22, 2022 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, March 22, 2022 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The following Board members were present: Chair Thomas Kidwell, Vice Chair Jason Butts, Katie Cole, Deveron Gibbons and Nathan Stonecipher. Also present was Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, March 22, 2022 at the St. Petersburg College EpiCenter, 13805 58th Street N, Clearwater, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

22-019. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES

MARCH 22, 2022
SPC EPICENTER (1-453)
13805 58th STREET N
CLEARWATER, FL
REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. Presentation of Retirement Resolutions
 - 1. Ms. Suzanne Gardner (*Attending*)
- B. SPC Spotlights
 - 1. Employee Support of the Guard and Reserve (ESGR) Above & Beyond Award

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of February 15, 2022 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STRATEGIC PRIORITIES

- 1. Academic Calendar 2022 and 2023 - Dr. Matthew Liao Troth, Vice President, Academic Affairs (*Presentation/Action*)*

B. BUDGET AND FINANCE

- 1. SPC Operating Report – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (**items previously considered but not finalized**) – None
- B. NEW BUSINESS

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1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)
 - ii. Faculty Annual Contracts (*Action*)

2. ACADEMIC MATTERS

- a. Credit Curriculum (*Action*)

3. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Service Suicide Prevention Program: Fire Service Wellness and Safety Training (*Action*)

- b. WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas – Training Agent Agreement (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- a. Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #1707-Z-20-1, Remodel of Business Tech – CL (*Action*)

- b. Request to advertise for Professional Services for the Palladium Theater Concert Hall Renovation (*Action*)

VIII. INFORMATIONAL REPORTS

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Information*)
 - 2. St. Petersburg College Foundation (*Information*)

- B. Palladium at St Petersburg College (*Information*)

- C. Leepa-Rattner Museum of Art (*Information*)

- D. Fiscal Year 2021-2022 College General Operating Budget Report with Tuition Revenue (*Information*)

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

April 19, 2022, SPC Downtown Center, Room 210

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting March 22, 2022, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

22-020. Under Item I, Call to Order

The meeting was convened by Chair Kidwell at 9:00 a.m. The invocation was given by Trustee Stonecipher and was immediately followed by the Pledge of Allegiance.

22-021. Under Item II – Recognitions

A. Presentation of Retirement Resolutions

1. Ms. Suzanne Gardner (*Attending*)

B. SPC Spotlights

1. Employee Support of the Guard and Reserve (ESGR) Above & Beyond Award

22-022. Under Item III, Comments

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

A. Board chair

Chair Kidwell shared that he will attend the SPC awards luncheon next Tuesday and State of the College the following week at Clearwater campus. Graduation is rolling in quickly May 7th. He thanked Ms. Gardner for her work, noting she was his rock when he first joined the board, reassuring and calming.

B. Board members

Mr. Stonecipher thanked Ms. Gardner for always being open to calls and dumbing things down for him, providing perfect counsel and patience. He shared that at The Brewery for a local get together recently, he caught up with Paul, director at Palladium Theatre, then thanked Paul for his leadership at Palladium to make it a special place for the St. Petersburg community through the highs and lows of COVID, his creativity to move things forward while things were stalled, and representing in the community often and well.

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Mr. Gibbons thanked Ms. Gardner for her intelligence and hard work, always receptive, answering questions. He noted it had been a tough week with Bruce Grimes passing away, former senior real estate director, and the reason SPC was able to get land for the Midtown campus; and the death of Dr. Shawn Thomas, who did a lot of good things in the community and will be sorely missed.

Ms. Cole echoed congratulations to Ms. Gardner, always available, knew just what to say and believable and trustworthy. She said she looks forward to the scholarship luncheon next week. As trustee designee for the Palladium board, she's looking forward to upcoming events. She expressed gratitude to Speaker Sprouse and President Simpson and the legislature, noting that the proposed budget is proof that Governor DeSantis has focused on workforce development. What she finds most evident about this budget is not funding new programs that cause more work and to remove existing programs. They created an opportunity to fund things that help take pressure off operations: Capital expenses, maintenance, and operational. Significant funding that has been absent the last 10 years.

Mr. Butts had no comments.

C. President

Dr. Williams provided the following update:

- Dr. Shawn Thomas started at SPC in the inaugural Brother to Brother program as a student. He worked himself through school to get his doctorate and made a huge impact in the community, a true pillar. He taught World Religion as an adjunct.
- Since last meeting, we celebrated the life of Mr. Rubin, passionate historian. She acknowledged Diana Bryson, a big part of curating the art and organizing things under Dr. Tashika Griffith. She recognized former Chief of Police Davis and Taylor and others from Gibbs Jr. College class, including Mr. Bill Cloud, the Foundation, and Jessie, noting there was a huge turnout, thanking them for their support of that event.
- Angela Lee, student, was acknowledged as 2022 Coca Cola Gold Scholar.
- 10 Titans were inaugurated in the All-Florida Academic Team.
- A week ago FAMU was back on campus recruiting students for transfer, giving out scholarships. One athlete attended the event and said "I'm going to FAMU" and they just gave him a \$2,000 scholarship. The partnership with them continues to grow and thrive. She thanked Sheryl Mundorff for strengthening that relationship, noting that Bethune-Cookman and Edward Waters are the next steps to help our students along the pathway.
- She shared that she was named one of five inductees to Tampa Bay Business Leader Hall of Fame. She expressed her gratitude since it was the College that made that happen. She celebrates the college in that award.

D. Public comments

None.

22-023. Under Item IV, Review and Approval of Minutes

The minutes of the February 15, 2022 Meeting of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Stonecipher moved approval of the minutes as submitted. Mr. Butts seconded the motion. The motion passed unanimously

22-024. Under Item V, Monthly Reports

Under Monthly Reports

A. General Counsel

Ms. Suzanne Gardner thanked everyone for their assistance then introduced Mia Conza who will be serving as acting general counsel beginning 4/11/22.

Ms. Conza thanked them for the opportunity and gave a brief history of her background and her family as a St. Petersburg native.

22-025. Under Item VI – A, Strategic Focus and Planning

Under Strategic Focus

A. STRATEGIC PRIORITIES

1. Academic Calendar 2022-23- Dr. Matthew Liao Troth, Vice President, Academic Affairs (*Presentation*)

Dr. Liao Troth presented about the Board's challenge to administration to take a hard look at SPC's academic calendar and align it with other local, specifically Pinellas County Schools so students with family obligations aren't caught between school and personal family obligations. The team also looked from the lens of SPC's mission and how to best serve students and staff.

Recommended changes: Fall term starting and ending with traditional days, adjusting the Thanksgiving holiday, now doing a full week. Spring term: Recommending starting the term one week later. Keep spring break between the first and second week terms. Also looking at Fall '23 and beyond to get ahead of the curve, and will bring recommendations after Pinellas County Schools sets their academic calendars. Annual holidays: Recommend keeping the same, with adding Juneteenth in 2023. The team will begin programming immediately after it's approved.

Ms. Cole thanked him and his team for this presentation, especially starting out with our strategic considerations, noting it was not an easy task.

Ms. Cole moved approval. Mr. Stonecipher seconded the motion. The motion passed unanimously.

B. BUDGET AND FINANCE

1. SPC Operating Budget – Dr. Hector Lora, Associate Vice President, Budgeting (*Presentation*)

Dr. Lora presented a review of functional allocations, including from the Lottery:

- Expenditures: Budget \$145.7 million
- Instructional expenses: \$59.3 million, \$54.8 million of that is salaries and benefits
- Capital expenditures: \$4.4 million

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- Administration functions: \$26.8 million, of which \$12.5 million related to salaries and benefits
- Capital expenses: \$14.3 million
- A positive variance of \$8.4 million as of today

He reviewed preliminary projection numbers:

- \$137.7 million revenue FY 21/22 year end
- Assumed 10% tuition and fees decrease

Dr. Lora thanked all the budget managers and specialists for their hard work and identifying trends and savings, then continued with the following:

- \$137.7 million year-end projection, 95% budget revenue
- Expenses: \$134.3 million, 92% budget expense
- Positive variance of \$3.4 million
- Projections don't include loss of revenue recovery, a one-time funding. With that, surplus \$11.6 million end of fiscal year.

He indicated that at the next board meeting he may come with a budget amendment for approval; for a spending plan already approved by the board and chancellor.

He reviewed the '22-'23 budget planning timeline, continuing with modified zero-based budgeting, where every dollar related to a strategic goal.

Mr. Stonecipher thanked everyone for their hard work staying on top of this and for putting together the year end projections, which are so much easier to review where we are today and where we think we'll be end of year.

Chair Kidwell thanked the team for their hard work and trustees who came before him for their push to get it to where it is today.

22-026. Under Item VII – A, Old Business

NONE

22-027. Under VII-B, New Business

The Board considered Items VII – B.1a – VII – B.4. Ms. Cole moved approval. Mr. Stonecipher seconded the motion. The motion passed unanimously.

1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
 - ii. Faculty Annual Contracts (*Action*)

2. ACADEMIC MATTERS
 - a. Credit Curriculum (*Action*)

3. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Service Suicide Prevention Program: Fire Service Wellness and Safety Training (*Action*)

 - b. WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas – Training Agent Agreement (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 - a. Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #1707-Z-20-1, Remodel of Business Tech – CL (*Action*)

 - b. Request to advertise for Professional Services for the Palladium Theater Concert Hall Renovation (*Action*)

22-028. Under XIII, Informational Reports

- A. Direct Support Organization
 1. Institute for Strategic Policy and Solutions (*Information*)
 2. St. Petersburg College Foundation (*Information*)

- B. Palladium at St Petersburg College (*Information*)

- C. Leepa-Rattner Museum of Art (*Information*)

- D. Fiscal Year 2021-2022 College General Operating Budget Report with Tuition Revenue (*Information*)

Chair Kidwell noted that the board was provided informational reports. He asked if there were any comments. There were none.

22-029. Under Item XI, Proposed Changes to BOT Rules Manual – Public Hearing - NONE

22-030. Under Item XII, President’s Report

Dr. Williams shared her excitement about the past legislative session. She feels like she’s never worked harder, noting what a privilege and pleasure it was to stand in the gap for SPC and actively participate. She thanked the BOT for their phone calls, going to Tallahassee, texting

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when asked. SPC benefited from that work. She thanked specifically Eired Eddy before moving on to her new role, Jackie, and Rebecca Turner.

SPC will get part of \$60 million in recurring funds, which hasn't happened in 12 years. The system also received \$400 million in deferred maintenance as a system; SPC is slated to get \$47.5 million of that for facilities and technology. SPC's system came together more than ever before. General revenue and lottery: \$86.3 million, all pending the governor's signature. Two plus Two and incentive pot \$: \$1.79 million and \$520K for Work Florida. In addition to \$47.5 million also got \$5 million specifically for Tarpon. Pipeline funding: \$2.4 million received, doesn't include the outcome of how they divvy up system funds. However, SPC does have some expenses that came with it: Health insurance increase estimated almost 9%. Some colleges getting 11-12% increases. Risk management insurance increasing too. Florida retirement costs this year set to be about \$1 million.

A comp study is going on now, will implement what is learned. SPC is also incurring other types of inflation, but the college is in good shape, healthier than in a long time with some opportunities there. Will know more after the governor approves the budget and SPC gets the rest of increases from state insurance and comp study and Florida retirement system increase. Many pivoted very quickly to engage the Commissioner and Chancellor. Starla turned on a dime for SPC to engage the governor while at the Gibbs campus. Speaker Sprowls also gave SPC kudos. SPC is getting well-deserved attention.

Dr. Williams indicated that next year, she will serve as Chair of Council of Presidents, the Great 28. and will be spending a lot of time in Tallahassee. Enrollment is still heavy on her mind, and she is strategizing. President's advisory council meets today to discuss that; whether SPC will ever regain what it had with the shift in short-term training in high wage goals. Students are shifting to the noncredit side. Data is providing stories that need to be reviewed and strengthen that schedule to be totally student facing giving them what they want, how, and when. Students are taking courses online at other institutions.

In April, the board will be bringing back the Foundation and ISPS to share their budgets, a DEI update, and equity report for the state, probably a recommendation for master plan for facilities, and Capital City wants to come share the outcome of the session. There are new regulations. The accrediting rule passed that must be discussed. She finished by reminding trustees that they are meeting with strategic plan workgroups immediately following this meeting.

22-031. Under Item XIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, April 19, 2022 9:00 a.m., at the SPC Downtown Center.

XII. ADJOURNMENT

Having no further business to come before the Board, Chair Kidwell adjourned the meeting at 10:02 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Thomas Kidwell
Chairman, Board of Trustees
St. Petersburg College
FLORIDA


Attachments
Board Memos and
Supplemental
Materials

Board of Trustees
Meeting

March 22, 2022

March 22, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Proposed Academic Calendar for 2022-2023

Approval is sought for the 2022-2023 Academic Calendar:

The proposed calendar was developed considering State Board Rules and Calendar Committee guidelines.

F.A.C. 6A-10.019, Required Annual Calendar for Schools and Colleges for Schools and Colleges, defines common calendars for colleges and universities, and requires three (3) common entry periods shall be established so that the first day of classes will fall on or within each of the three (3) periods listed below:

August 10 and August 31.
January 2 and January 11.
May 1 and May 16.

St. Petersburg College's start dates for Fall 2022 and Fall 2023, fall within the established time periods, therefore a request for an exception is not required.

Spring and Summer 2023 start dates begin outside the established time periods and will require a request for exception to be sent to Florida Department of Education (FLDOE) by June 30, 2022.

Matthew Liao-Troth, Vice President for Academic Affairs, and Jamelle Conner, Vice President for Student Services, recommends approval

Attachment

ST. PETERSBURG COLLEGE
2022-2023 ACADEMIC CALENDAR*

<u>FALL 2022</u>	<u>TERM 1 – 2022 (0610) AUGUST 15 – DECEMBER 9, 2022</u>
August 11	Faculty Report
August 15	Classes Begin – Regular and 8-Week 1
August 19 -December 4	Weekend College Classes Begin
September 5	Labor Day Holiday - College Closed
September 12	12 Week Classes Begin
October 7	8-Week 1 Ends – Approved Grades due in PS by 4 p.m.
October 10	8-Week 2 Begins
November 11	Veterans Day – College Closed
November 21-27	Thanksgiving Holidays – College Closed
December 9	End of term; approved Grades due in PS by 4:00pm
December 10 (venue dependent)	Commencement

<u>SPRING 2023</u>	<u>TERM II – 2023 (0615) JANUARY 17 – MAY 12, 2023</u>
December 12 – January 6, 2023	Winter Session
January 9	12-Month Faculty and Staff Report
January 12	30/36 ECH Faculty Report
January 16	Martin Luther King, Jr. Holiday – College Closed
January 17	Classes Begin – Regular and 8-Week 1
January 21 -May 6	Weekend College Classes Begin
February 13	12-Week Classes Begin
March 10	8-Week 1 Ends – Approved Grades due in PS by 4 p.m.
March 12 -19	Spring Break Holiday – College Closed
March 20	8-Week 2 Begins
April 7-9	Spring Holiday – College Closed
May 12	End of term; approved Grades due in PS by 4:00pm
May 13 (venue dependent)	Commencement

<u>SUMMER 2023</u>	<u>TERM III – 2023 (0620) MAY 22 – JULY 28, 2023</u>
May 18	Faculty Report
May 22	Classes Begin (Regular – 10-Week and 8-Week 1)
May 22 – July 28	Weekend College Classes begin
May 29	Memorial Day Holiday – College Closed
June 5	8-Week 2 Begins (Second 8 Week starts two weeks after the first day of the term)
June 19	Juneteenth Holiday – College closed
June 20	6-Week Classes Begin
July 4	Independence Day Observed – College Closed
July 14	8-Week 1 Ends- Approved Grades due in PS by 4 p.m.
July 28	End of term; approved Grades due in PS by 4:00pm

FALL 2023	TERM 1 – 2023 (0625) AUGUST 14 – DECEMBER 8, 2023
August 10	Faculty Report
August 14	Classes Begin – Regular and 8-Week 1
August 18 -December 3	Weekend College Classes Begin
September 4	Labor Day Holiday - College Closed
September 11	12 Week Classes Begin
October	8-Week 1 Ends – Approved Grades due in PS by 4 p.m.
October 9	8-Week 2 Begins
November 11	Veterans Day – College Closed
November 20-26	Thanksgiving Holidays – College Closed
December 8	End of term; approved Grades due in PS by 4:00pm
December 9 (venue dependent)	Commencement

*In accordance with Board Rule (6Hx23-1.29)

Appendix A: Administrative Dates

<u>FALL 2022</u>	<u>TERM 1 – 2022 (0610) AUGUST 15 – DECEMBER 9, 2022</u>
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April 18	Special Registration Begins
April 20	General Registration
August 12	Welcome Titans Meeting
October 25	Discovery Day – No Classes
December 5-8	Exam Days
December 10-January 11, 2023	Winter Break – 30/36 ECH Faculty
December 17– January 5, 2023	Flex Winter Break – 12-Month Faculty/A&P and Staff

<u>SPRING 2023</u>	<u>TERM II – 2023 (0615) JANUARY 17 – MAY 12, 2023</u>
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October 24, 2022	Special Registration
October 26, 2022	General Registration
May 8-11	Exam Days

<u>SUMMER 2023</u>	<u>TERM III – 2023 (0620) MAY 22 – JULY 28, 2023</u>
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March 27	Special Registration
March 29	General Registration
July 24-27	Exam Days

<u>FALL 2023</u>	<u>TERM 1 – 2023 (0625) AUGUST 14 – DECEMBER 8, 2023</u>
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April 17	Special Registration Begins
April 19	General Registration
August 11	Welcome Titans Meeting
October 24	Discovery Day – No Classes
December 4-7	Exam Days
December 9-January 10, 2024	Winter Break – 30/36 ECH Faculty
December 18– January 6, 2024	Flex Winter Break – 12-Month Faculty/A&P and Staff

Academic Calendar 2022 and 2023

BOT Meeting March 23, 2022

Strategic Considerations

- Academic Excellence
 - Align major holiday breaks with Pinellas County Schools for students' parent and family commitments (minimize distractions to students during terms which improves student success)
- Employee Engagement and Experience
 - Align major holiday breaks with Pinellas County Schools, Hillsborough Schools, USF, and other state colleges in the region for employees' parent and family commitments

Fall Term Recommendations

- **Fall Term**

- Start and end with traditional days
- Provide full week Thanksgiving Holidays

- **Implications**

- Minimizes negative impacts of distractions on students with family member who have two additional days of Thanksgiving holiday (such as arranging childcare, child at home, or for family travel)
- Break continues to provide a week of classes before before finals
- Promotes employee engagement by minimizing negative impacts of family obligations during conflicting holiday times

Spring Term Recommendations

- Spring Term
 - Start term one week later
 - Keep spring break between first and second eight-week terms
- Implications
 - Spring break would align with Pinellas County Schools, HCC, and USF
 - Later spring start will allow more enrollment of “New Years Resolution” students after the holidays
 - Later term end will shift summer start to after high school graduations for new enrollments in summer
 - Shifts one of the weeks between terms from July to January

Annual Holidays

- Martin Luther King, Jr (1/16)
- Spring Break (week in March)
- Memorial Day (last Monday in May)
- *Juneteenth (6/19) starting 2023*
- Independence Day (7/4)
- Labor Day (first Monday in September)
- Thanksgiving Holiday (week in November)
- Winter Break and Holidays (two weeks in December/January)

Questions ?





St. Petersburg College Board of Trustees Operating Report

Dr. Hector Lora - AVP, Budgeting


March 22, 2022



1

Revenues

Functional Allocations

2021-2022 

\$145.7M

Budget

\$94.46M

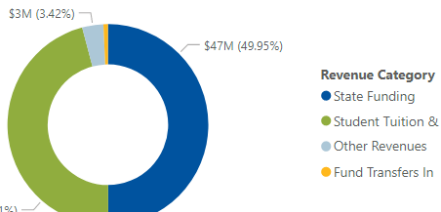
Revenues

Fiscal Year

2021-2022

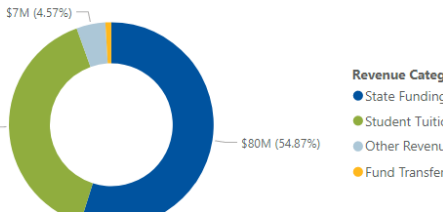
Revenue Category	Budget	Actuals	YTD
State Funding	\$79,949,374	\$47,183,890	59.02%
Student Tuition & Fees	\$57,751,790	\$43,370,918	75.10%
Other Revenues	\$6,658,195	\$3,228,228	48.49%
Fund Transfers In	\$1,350,000	\$676,534	50.11%
Total	\$145,709,359	\$94,459,570	64.83%

Actuals by Revenue Category

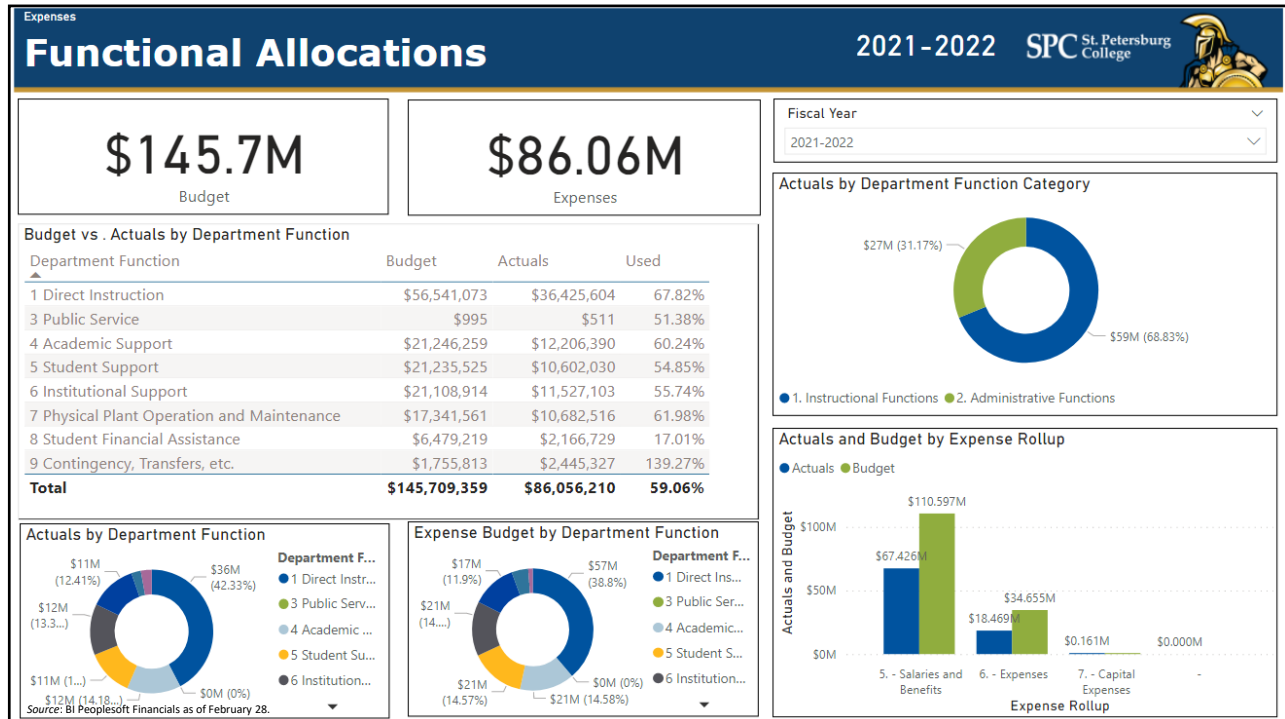


Source: BI Peoplesoft Financials as of February 28.

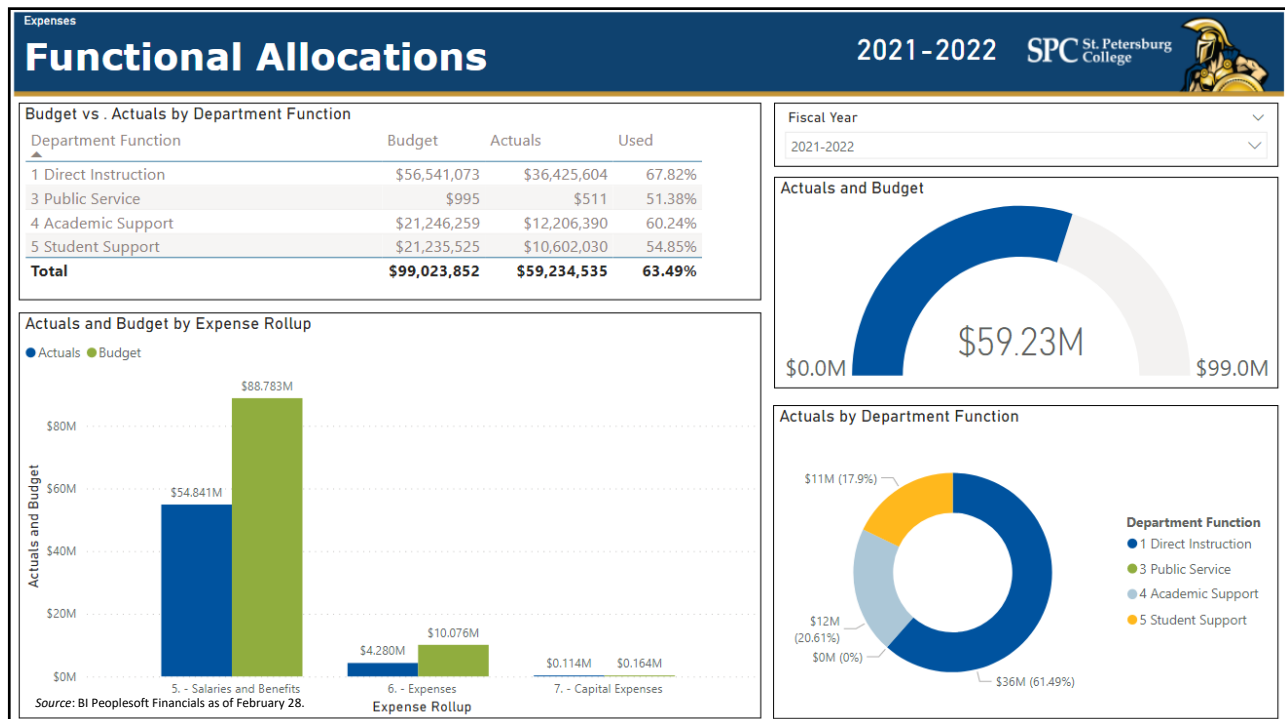
Original Budget by Revenue Category



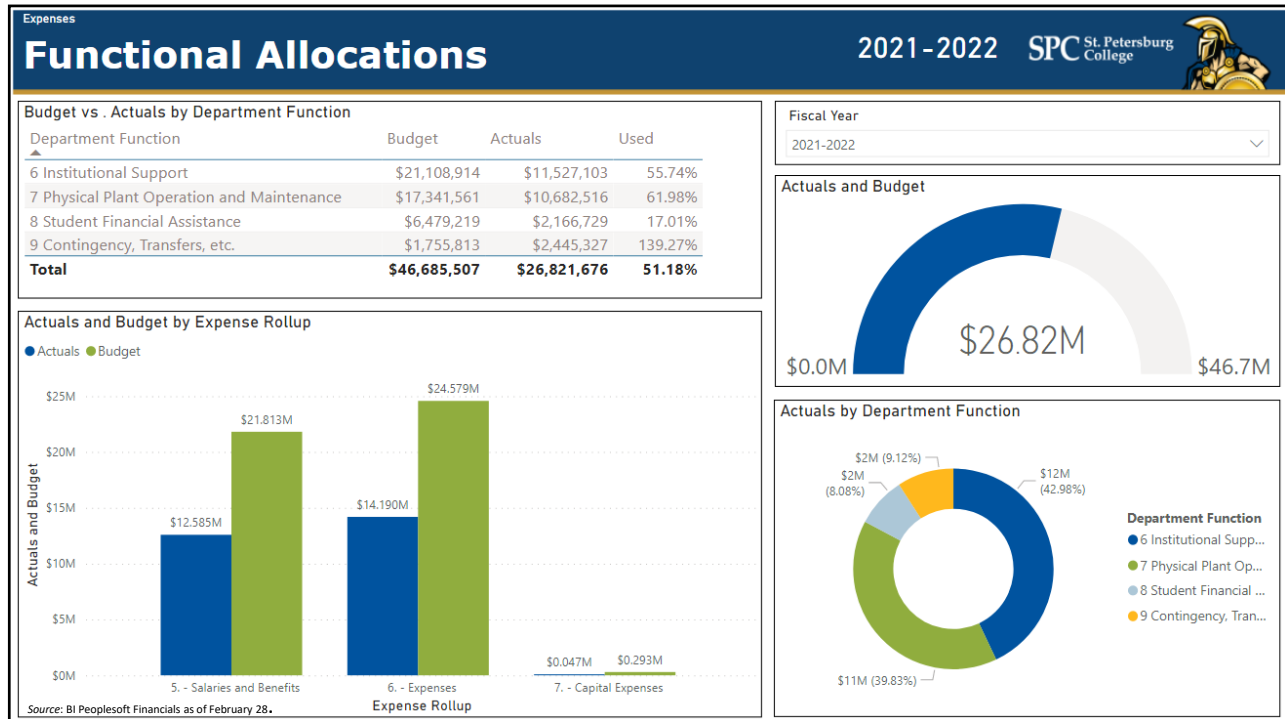
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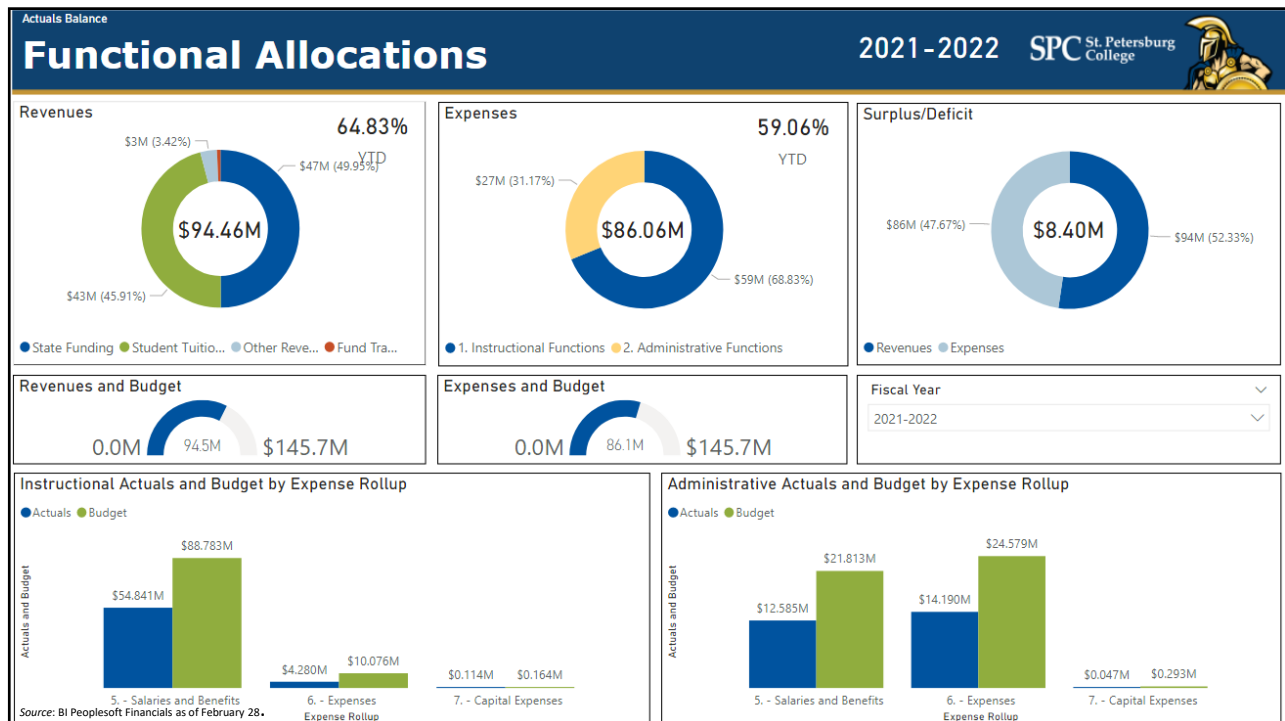
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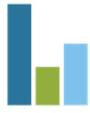
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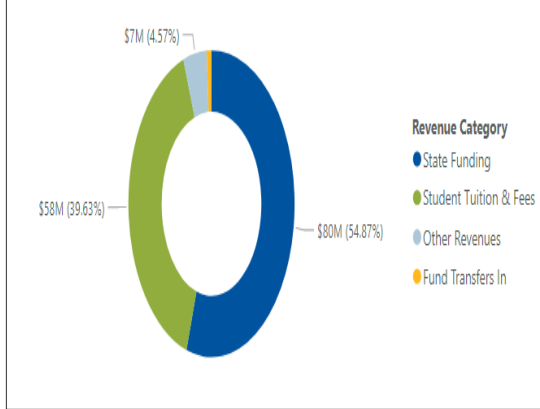


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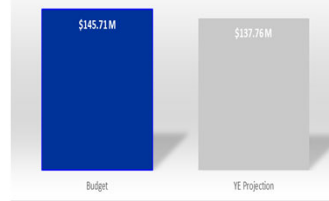


FY 21/22 Year end Projections

Original Budget by Revenue Category

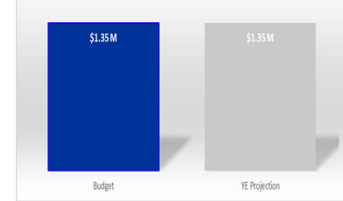


Revenue



- Tuition and Fees 10% Decrease
- State Funding
- Other Revenue

Funds Transfer In



- Auxiliary Funding
- Bookstore Commissions
- Vending Commissions
- Royalties

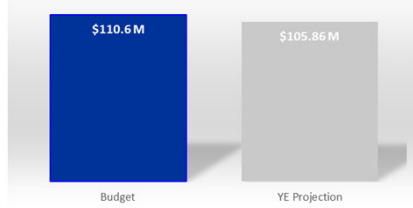


Source: BI Peoplesoft Financials as of February 28,



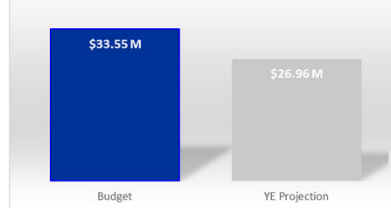
FY 21/22 Year end Projections

Personnel & Benefits



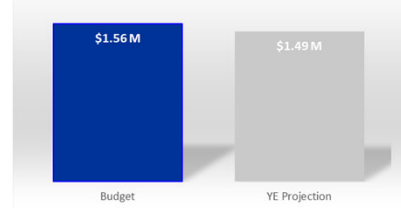
- Vacant Positions

Current Expense



- Materials and Supplies
- Utilities
- Travel
- Other Current expense

Capital

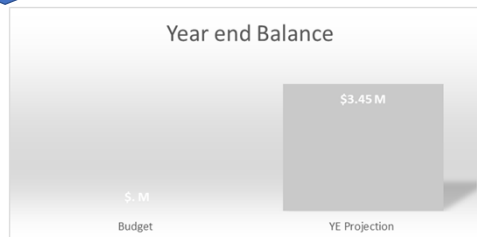
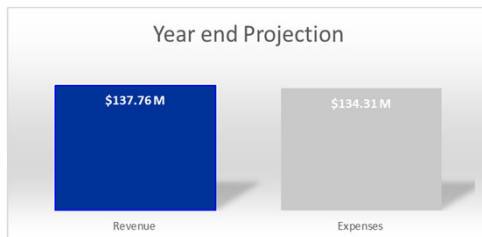


Source: BI Peoplesoft Financials as of February 28,



FY 21/22 Year end Projections

	Budget	Year End Projection	%
Revenue	\$ 145,709,359.00	\$ 137,755,174.50	95%
Expenses	\$ 145,709,359.00	\$ 134,305,708.90	92%
	\$ -	\$ 11.6M	

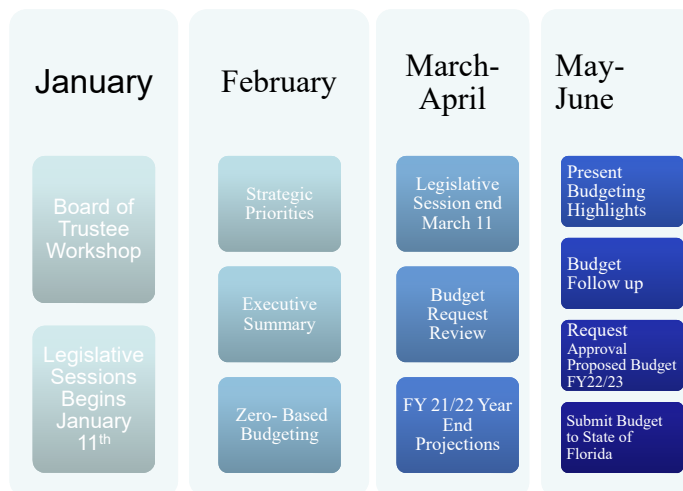


Source: BI Peoplesoft Financials as of February 28

9



FY 22/23 Budget Planning Timeline




10

Questions?



March 15, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Dr. Tonjua Williams, President 
SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Graf, Jeremy W	Athletics	Athletics Coach	2/7/2022

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Jakupovic, Edin	Institutional Research/Effect	Business Intelligence Analyst	2/7/2022
Janik, Brooke S	Associate Provost Office DT	Associate Provost	2/21/2022
Mulholland, Barbara	Dental Hygiene HC	Program Director II	2/21/2022
Seay, Antonio R	Academic & Student Affairs	Brother to Brother Program Mgr	2/28/2022
Seiter, Sondra P	Workforce/Professnl Developmnt	Grant Project Manager	2/28/2022
Sabourin, Sara A	President Support	Coordinator I, Project	2/7/2022
Swift, Christopher	Online Learning and Services	Instructional Project Mgr	2/21/2022

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Clarke, Wendy M	Registration/BusinessOffice DO	Accounting Support Specialist	2/7/2022
Shanmugam, Geetha	Associate Provost Office HC	Administrative Svcs Specialist	2/7/2022
Sparks, Summer L	Facilities&Institutional Svcs	Administrative Svcs Specialist	2/21/2022

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Tietz, Travis D	Network Systems Support	IT Security Technician	2/21/2022
Coleman, Carol A	Learning Resources	Library Svcs Paraprofessional	2/21/2022
Ibrahim, Sara	Workforce/Professnl Developmnt	Employment & Internship Spec	2/21/2022


Darryl Wright-Greene, Chief Human Resources and Talent Officer, bringing the actions forward, recommends approval.

DG-3/15/2022

March 22, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Faculty Annual Contract Recommendations (2022-2023)

Approval is sought for the following recommended personnel transactions concerning faculty appointments, which shall be enforced via contracts for employment.

Recommend appointment to a contract, contingent upon the successful completion of satisfactory service in the current contract year.

Name	Title	Effective Date
Abercrombie, Eric Neal	Faculty	8/1/2022 - 7/31/2023
Anderson, Stephanie Paro	Faculty	8/1/2022 - 7/31/2023
Applegate, Rita	Faculty	8/1/2022 - 7/31/2023
Austin, Heather M	Faculty	8/1/2022 - 7/31/2023
Baldwin, William Matthew	Faculty	8/1/2022 - 7/31/2023
Bedard, Alyssa Love	Faculty	8/1/2022 - 7/31/2023
Branham, Megan Harrison	Faculty	8/1/2022 - 7/31/2023
Brown, Cheyenne G	Faculty	8/1/2022 - 7/31/2023
Brown, Twila Jean	Faculty	8/1/2022 - 7/31/2023
Cardenas, Andres Manuel	Faculty	8/1/2022 - 7/31/2023
Crumbs, LaPorsha Chanell Mequill Catherin	Faculty	8/1/2022 - 7/31/2023
Cuthbertson, Monique S	Faculty	8/1/2022 - 7/31/2023
Davies, Joi B	Faculty	8/1/2022 - 7/31/2023
Eberhardt, Pauline A	Faculty	8/1/2022 - 7/31/2023
Ernst, Lynn A	Faculty	8/1/2022 - 7/31/2023
Gamble-Harrell, Latrena Tyree	Faculty	8/1/2022 - 7/31/2023
Gilberg, Sharon L	Faculty	8/1/2022 - 7/31/2023
Goodacre, Vera	Faculty	8/1/2022 - 7/31/2023
Hart, Jennifer Lynn	Faculty	8/1/2022 - 7/31/2023
Hofrichter, Jamie E	Faculty	8/1/2022 - 7/31/2023
Jasper, Brenda R	Faculty	8/1/2022 - 7/31/2023
Kelley, Amy June	Faculty	8/1/2022 - 7/31/2023
Kicklighter, Janice L	Faculty	8/1/2022 - 7/31/2023
King, Sonia A.	Faculty	8/1/2022 - 7/31/2023
Lamontagne, Marie Ann	Faculty	8/1/2022 - 7/31/2023
Largent, Lindsay Nicole	Faculty	8/1/2022 - 7/31/2023
Lewis, Mary E	Faculty	8/1/2022 - 7/31/2023
Lindmeier, Connie Lynn	Faculty	8/1/2022 - 7/31/2023
Mann, Michelle F	Faculty	8/1/2022 - 7/31/2023
McPherson, Dana L.	Faculty	8/1/2022 - 7/31/2023
Michels, Lisa	Faculty	8/1/2022 - 7/31/2023
Ofoulhast-Othamot, Gyldas Allan	Faculty	8/1/2022 - 7/31/2023
Olson, Leah Helene	Faculty	8/1/2022 - 7/31/2023
Palomino, Stephanie Joyce Williams	Faculty	8/1/2022 - 7/31/2023
Parke, Erin Katherine	Faculty	8/1/2022 - 7/31/2023
Poteet, Stephen Wesley	Faculty	8/1/2022 - 7/31/2023
Riggs, Carolyn N	Faculty	8/1/2022 - 7/31/2023
Robinson, Zanetta Kha	Faculty	8/1/2022 - 7/31/2023


Name	Title	Effective Date
Roe,Bobby W.	Faculty	8/1/2022 - 7/31/2023
Rojas,Andres	Faculty	8/1/2022 - 7/31/2023
Ross,Amy	Faculty	8/1/2022 - 7/31/2023
Ryan,Cheryl Marie	Faculty	8/1/2022 - 7/31/2023
Sadasivam,Krishna	Faculty	8/1/2022 - 7/31/2023
Smickle,Janice Racz	Faculty	8/1/2022 - 7/31/2023
Snell,Katy Lavonne	Faculty	8/1/2022 - 7/31/2023
Vorbroker,Diane Kohmescher	Faculty	8/1/2022 - 7/31/2023
Vukota,Kaylie Brynne	Faculty	8/1/2022 - 7/31/2023
Wathen,Clinton Mitchel	Faculty	8/1/2022 - 7/31/2023
Watkins,Stephanie	Faculty	8/1/2022 - 7/31/2023
Whaley,Kristine Michelle	Faculty	8/1/2022 - 7/31/2023
Widmer,Kathleen Marjorie	Faculty	8/1/2022 - 7/31/2023
Wood,Christy	Faculty	8/1/2022 - 7/31/2023
Yates,Claire	Faculty	8/1/2022 - 7/31/2023

Tonjua Williams, President and Cabinet Members bringing the actions forward, recommend approval.

March 22, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Credit Curriculum

The following is a summary of credit curriculum changes for which approval is sought for Summer 2022 and Fall 2022 (Terms 0605 and 0610).

New Program Highlights:

College of Computer and Information Technology:

- **Cloud Computing (CLOUD-CT):** A new 24-credit program designed to meet a growing demand within the Information Technology (IT) industry for professionals with specialized skills in cloud computing. New CLOUD subplans will also be added to COMPNET-AS and TMGT-BAS.
 - *Job Opportunities: Computer Systems Analyst, Software Developer, Computer Network Architect*

Engineering and Building Arts:

- **Field Survey Technician (FSTECH-CT):** New 18-credit program to prepare technicians for employment in business, industry, and government within the Architecture and Construction career cluster. Provides technical skill proficiency and competency-based applied learning.
 - *Job Opportunities: Surveyor, Civil Engineering Technician*

College of Education:

- **Educator Preparation Institute (EPI) with Reading Endorsement* (EPIR-CT):** New 34-credit program created to meet new FLDOE requirements for Reading Endorsement. Applicable to Elementary Education, Pre-K-Grade 3, and English Education EPI majors.
 - *Job Opportunities: Teacher*
 - *Implementation planned for Summer 2022

FLDOE General Education Legislative Updates:

House Bill 1507, Effective July 1, 2021: Beginning in the 2022-2023 academic year and thereafter, students entering a technical degree education program as defined in s. 1004.02 (13) must complete at least one identified core course in each subject area as part of the general education course requirements before a degree is awarded.

- SPC Impact: All AS programs of study, pathways and Academic Advising Reports (AAR) were updated to accommodate the specific core course list (60+ programs)

Credit Curriculum Updates for Summer and Fall 2022 (0605 and 0610)
Summary of Curriculum Activity in Programs and Courses

NEW/DELETED/MODIFIED PROGRAMS:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Transfer</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design		2			2
Business		2			2
Communications					0
Education	1	2			3
Engineering, Manufacturing, and Building Arts	1	6			7
Health Sciences and Veterinary Technology		17			17
Public Safety, Public Policy, and Legal Studies		6			6
Science and Mathematics		2			2
Social/Behavioral Sciences and Human Services		1			1
Technology	1	8			9
Total	3	46	0	0	49

NEW/DELETED/MODIFIED COURSES:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Revitalized</i>	<i>Deleted**</i>	<i>Total</i>
Arts, Humanities, and Design		1		16	17
Business		2		8	10
Communications				13	13
Education		15		12	27
Engineering, Manufacturing, and Building Arts	1	1		3	5
Health Sciences and Veterinary Technology	21	7		34	62
Public Safety, Public Policy, and Legal Studies				11	11
Science and Mathematics		1		5	6
Social/Behavioral Sciences and Human Services				3	3
Technology	6			6	12
Total	28	27	0	111	166

****5 Year Course Deactivations are reported annually on the Fall BOT Curriculum memo.**

Program & Course Updates Effective Fall 2022 (0610)

Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.

Course and program changes designated with a * are planned for Summer 2022 (0605) implementation. All others are planned for Fall 2022 (0610).

ARTS, HUMANITIES, AND DESIGN

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Digital Media	DIG-AS	Associate in Science	Changed general education courses due to new state requirements.
Music Industry/Recording Arts	MIRAS-AS	Associate in Science	Changed general education courses due to new state requirements.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	WHAT IS BEING CHANGED	RATIONALE
DIG	2410C	Basic Scripting for Videos	Major Learning Outcomes, Other	The course was last updated in 2016. The course description and learning outcomes utilized outdated video terminology and listed outdated video equipment that is no longer used in the industry. It was also written for in-person delivery.

BUSINESS

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Business Administration	BUS-AS	Associate in Science	Changed general education courses due to new state requirements.
Hospitality and Tourism Management	HMGT-AS	Associate in Science	Changed general education courses due to new state requirements.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	WHAT IS BEING CHANGED	RATIONALE
LDR	2001	Introduction to Leadership	Major Learning Outcomes, Description	Updating the course objectives and major learning outcomes for revitalization of the course under quality matters.

MAN*	4583*	*Project Management	Major Learning Outcomes, Description	Making updates to course that reflect changes in the the project management industry to ensure the most accurate curriculum for students.
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EDUCATION

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Early Childhood Education	CHDEV-AS	Associate in Science	Changed general education courses due to new state requirements. Also removing EDG 1319 since students have not registered for the one-credit courses in several years.
Educational Studies and Community Leadership	EDST-BS	Bachelor of Science	Changing subplan name. Since the Early Childhood Education term can be used for up to 3rd grade, Bachelor level students have some confusion about the content/curriculum. Preschool Education Birth to Age Four better describes the program. For those Bachelor students who may want to apply for FL DOE Alternate Certification, the Subject Area listed on the DOE website is: Preschool Education Birth to Age Four.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	WHAT IS BEING CHANGED	RATIONALE
EDF	2085	Diverse Populations	Major Learning Outcomes, Description	Course description changing to align with other state colleges in Florida. Suggested MLO revisions to align with the course description. Removed MLO 5 because it addresses school-based hours which are being removed from the class.
EEC	1603	Early Childhood Development	Prerequisites	Students who are not interested in Early Childhood register for this course because it does not have any prerequisites. This negatively affects student success rate and completion rates as per the viability report.
EEC	2907	Early Childhood Education Internship	Prerequisites	EEC 1512 is now a core course and should be added to the pre-requisite like the other core EEC courses.
EEX	3012	Nature and Needs of Exceptional Students K-12	Major Learning Outcomes, Description	Due to changes in legislation and the latest research, this course will undergo revisions. Some changes are due to cultural competency clarity in society and research that no longer supports theories regarding over-representation.
MAE	3320	Interactive Teaching Methods for Middle School	Description, Course Title, Prerequisites, Major Learning	Updating course so that it is reflective of current standards and best practices.

		Mathematics	Outcomes	
MAE	3823	Connections Through Algebraic Thinking	Major Learning Outcomes, Description, Prerequisites, Other	Updating the course so that it is reflective of current standards and best practices.
MAE	4330	Instructional Methods in Secondary Mathematics with Technology	Major Learning Outcomes, Prerequisites, Description	Updating course so that it is reflective of current standards and best practices.
MAE	4642	Assessment in Mathematics Education	Major Learning Outcomes, Description	Updating course so that it is reflective of current standards and best practices.
MAS	4203	Number Theory	Major Learning Outcomes, Description	Updating course so that it is reflective of current standards and best practices.
MHF	4404	History of Mathematics	Course Title, Major Learning Objectives, Description	Updating course so that it is reflective of current standards and best practices.
MTG	3212	Modern Geometries	Major Learning Outcomes, Description, Other	Updating objectives to more closely align with the Florida Teacher Certification Exam geometry competencies.
RED	4043	Reading within the Disciplines 5-12	Major Learning Outcomes, Prerequisites, Description, Other	This course is required for students who are interested in teaching in the secondary grades. The MLO's are being updated to align with Competencies 1 and 2 of the Florida Reading Endorsement and to reflect updated content.
SCE	4113	Science Concepts in the Elementary Classroom	Major Learning Outcomes	MLOs and performance objectives have been edited and streamlined to more closely reflect language and terminologies used in the FLDOE elementary education science competencies.
TSL	3080	ESOL Issues: Principles and Practices I P - 12	Major Learning Outcomes, Prerequisites, Other	The course coordinator completed a review of the MLOs during an ACUE course and discovered that one course outcome is no longer relevant because school-based hours have been removed. Also, two outcomes need to be revised to be more succinct.
TSL	4081	ESOL Issues: Principles & Practices II K-12	Prerequisites, Course Title	Adding EDE 4304 and EDE 4943 as prerequisites to TSL 4081 will ensure that students who register without speaking with an adviser will not be able to enroll in the class without the necessary instruction provided by EDE 4304, EDE 4943, and their prerequisites. Changing course title from "ESOL Issues: Principles & Practices II P-12" to "ESOL Issues:

ENGINEERING, MANUFACTURING, AND BUILDING ARTS

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Applied Engineering Technology	ENG-AS	Associate in Science	Changed general education courses due to new state requirements. Other changes include: updating subplan Lean Six Sigma to Quality, removing EET 1205C from the ELEC subplan, DDM subplan format updated to make the option of completing ETD 1390C or ETD 1350C more obvious to students.
Biomedical Engineering Technology	BMET-AS	Associate in Science	Changed general education courses due to new state requirements.
Building Design and Construction Management	ARCH-AS	Associate in Science	Changed general education courses due to new state requirements. Other changes include adding ETC and GIS prefixes to Major Electives and removing BCT 1781 from Estimating, Major Core.
Electronics Aide	ELECT-CT	Certificate without Financial Aid Eligibility	Updated courses to keep the certificate embedded in the ENG-AS program.
Lean Six-Sigma Green Belt	LEAN-CT	Certificate without Financial Aid Eligibility	PROSYS-AS TQM subplan removed ETI 1628 and added ETI 1110. Updated the certificate the same so it remains embedded in the AS degree.
Production Systems Management	PROSYS-AS	Associate in Science	Changed general education courses due to new state requirements. Also updating Major Core Electives to include EET 1035C to streamline registration for students in the CSYS subplan. The IIOT subplan has been removed. Subplan name change from Total Quality Management to Continuous Improvement Management and course swap made under this subplan: ETI 1628 replaced with ETI 1110.

New Courses:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	RATIONALE
ETC	2521C	Hydraulics and Hydrology	This course of study is an introduction to the basic theory, engineering concepts and design technology of hydraulics and hydrology, which is the distribution, conveyance and management of water.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	WHAT IS BEING CHANGED	RATIONALE
BCN	2054C	Construction Surveying Methods	Combined/Lab Status, Credit Hours, Description, Major Learning Outcomes	Course is being reinstated. Currently, the course is a 1 credit course. To add additional Outcomes and Objectives, the contact hours, and consequently credit hours, will need to be increased to 3 credit hours.

HEALTH SCIENCES AND VETERINARY TECHNOLOGY

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Dental Hygiene	DENH-BAS	Bachelor of Applied Science	We are deleting some of our current Electives and replacing with new ones. We have had most of the same electives for over 15 years and we think it is time to change and offer students more variety.
Dental Hygiene	DENHY-AS	Associate in Science	Changed general education courses due to new state requirements.
Emergency Medical Services	EMS-AS	Associate in Science	Changed general education courses due to new state requirements.
Health Information Technology	HIT-AS	Associate in Science	Changed general education courses due to new state requirements.
Health Sciences	HSA-TR	Transfer Plan	Updates were made to the subplans to accommodate the General Education changes made by FLDOE/legislature effective Fall 2022.
Health Sciences	HSA-AS	Associate in Science	Changed general education courses due to new state requirements.
Health Services Administration	HSA-BAS	Bachelor of Applied Science	We are submitting a program modification for HSA-BAS effective Fall 2022 (0610) to replace PAD 4232 with HSC 3211 on the Management and Human Services subplans to better prepare students for their Capstone Experience.
Paramedic	PMED-CT	Certificate with Financial Aid Eligibility	Replaced BSC 1084C with BSC 2085/L due to the general education changes to the AS degree. Changed general education courses due to new state requirements.
Radiography	RAD-AS	Associate in Science	Changed general education courses due to new state requirements.

Effective Fall 2022 (0610)

Respiratory Care	RESC-AS	Associate in Science	Changed general education courses due to new state requirements.
Surgical Services	SURG-AS	Associate in Science	Changed general education courses due to new state requirements. Several courses were modified in credit length to accommodate the addition of the POS 2041 course for Civic Literacy as well as the addition of BSC 2085/L and BSC 2086/L for Science core.
Nursing (R.N.)	NURSE-AS	Associate in Science	Nursing curriculum is moving to a concept based structure which required "rearranging" the content of the program across courses. While the content remains static, the change in delivery and structure required required new courses to be introduced.
Nursing (R.N.) - LPN Transitional Program	LPN-NURSE-AS	Associate in Science	College of Nursing curriculum going through major curriculum change to be more concept-based, requiring new courses to be developed.
Funeral Services	FUNSE-AS	Associate in Science	Updated general education courses due to new state requirements.
Orthotics and Prosthetics Technology	ORTHO-AS	Associate in Science	Changed general education courses due to new state requirements.
Physical Therapist Assistant	PTA-AS	Associate in Science	Updated general education courses due to new state requirements.
Veterinary Technology	VETTC-AS	Associate in Science	Changed general education courses due to new state requirements.

New Courses:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	RATIONALE
STS	2323	Surgical Procedures I	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.
STS	2323L	Surgical Procedures I Lab	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.
STS	2953	Surgical Technology Portfolio I	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.
NUR	1003C	LPN Transition Health Concepts	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1083	LPN Transition Professional Nursing	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1110C	Health Concepts I	The College of Nursing curriculum is going through a major programmatic update and has moved to a concept-based curriculum requiring new courses to be developed.
NUR	1111	Professional Nursing I	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.

			developed.
NUR	1112	Professional Nursing II	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1113	Professional Nursing III	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1142C	Application of Pharmacology Concepts in Nursing Therapy	This course is being updated to reflect the programmatic revisions to the curriculum which will be implemented by CON beginning in Fall 2022 (0610).
NUR	1143	Pharmacology I	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1146	Pharmacology II	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1148	Pharmacology III	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	1149	Pharmacology IV	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	2034C	Health Concepts II	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	2035C	Health Concepts III	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	2205C	Health Concepts IV	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
NUR	2940C	Practicum	College of Nursing curriculum going through major curriculum change to be more concept-based requiring new courses to be developed.
STS*	1310*	Surgical Principles and Techniques	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.
STS*	1310L*	Surgical Principles and Techniques Lab	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.
STS*	2361*	The Art of Teamwork	This course was developed as part of the new Surgical Services AS program in collaboration with BayCare.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	BEING CHANGED	RATIONALE
STS	1302	Introduction to Surgical Technology	Course Credits	Course is being reduced in credits in order to accommodate new General Education requirements for the Surgical AS program. The state updated rule 6A-14.0303 to include general education core courses for the AS degrees.
NUR	1142C	Application of Pharmacology Concepts in Nursing Therapy	Prerequisites, Other	This course is being updated to reflect the programmatic revisions to the curriculum which will be implemented by CON beginning in Fall 2022 (0610).
PHT	2810L	Physical Therapy Clinical Practice II	Prerequisites	POS 2041 will need to be listed as the prerequisite instead of the Speech course due to new State requirements.
DEH*	1710*	Biological Chemistry & Applied Nutrition	Major Learning Outcomes, Other	Making content changes to align with the change in credits and contact hours made in Summer 2021 (0595.)
DEH*	1720*	Preventive Dentistry	Description, Major Learning Outcomes, Other	Making content changes to align with the change in credits and contact hours made in Summer 2021 (0595.) Other Changes: Textbooks
DEH*	2802*	Dental Hygiene III	Major Learning Outcomes, Other	Yearly curriculum review determined the need to adjust the MLO's and include updated objectives.
DEH*	2802L*	Dental Hygiene III Clinic	Major Learning Outcomes, Other	Added one additional objective that students will learn and apply in this clinical course. Removed outdated objectives or ones not being performed in this clinical course.

PUBLIC SAFETY, PUBLIC POLICY, AND LEGAL STUDIES

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Paralegal Studies	LEGAL-AS	Associate in Science	Changed general education courses due to new state requirements.
Crime Scene Technology	CST-AS	Associate in Science	Changed general education courses due to new state requirements.
Criminal Justice Technology Public Safety Services	CJPSS-AS	Associate in Science	Changed general education courses due to new state requirements.
Digital Forensics and Computer	DIGFORN-AS	Associate in Science	Changed general education courses due to new state requirements.

Effective Fall 2022 (0610)

Investigations

Emergency Administration and Management	EAM-AS	Associate in Science	Changed general education courses due to new state requirements.
Fire Science Technology	FIRE-AS	Associate in Science	Changed general education courses due to new state requirements.

SCIENCE AND MATHEMATICS

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Biotechnology Laboratory Technology	BIOT-AS	Associate in Science	Changed general education courses due to new state requirements. BSC 2426C and BSC 2427C are the bulk of the techniques that are learned in the BIOT-AS degree. Students were not receiving enough credit for the hours spent in the classroom and the workload required in this course. Credit hours for both courses were increased.
Environmental Science Technology	ENVSC-AS	Associate in Science	Updated general education requirements due to state required changes.

Course Updates:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	WHAT IS BEING CHANGED	RATIONALE
MAC	2233	Applied Calculus I	Major Learning Outcomes, Prerequisites, Other	Course is being revised due to the length of time passed since the last revision.
BSC	2419C	Cell Culture	Credit Hours, Prerequisites, Other	Course prerequisites may restrict Baccalaureate Biology students from taking the course and need to be changed. Course workload doesn't warrant 4 credit hours and should be changed to 3.
BSC	2427C	Biotechnology Methods II	Credit Hours, Prerequisites, Other	This course, BSC 2427C, and BSC 2426C are the bulk of the techniques that are learned in the BIOT-AS degree. Students were not receiving enough credit for the 90 hours spent in the classroom and the workload required in this course.
BSC	2435	Introduction to Bioinformatics	Course Title, Description, Prerequisites	Changing prerequisites because students need a background in Genetics; BSC 2010 is not sufficient.
BSC	2931	Biotechnology Capstone	Major Learning Outcomes, Other	Updated contact hours and Major Learning Outcomes.

CHM	2211	Organic Chemistry II	Major Learning Outcomes, Other	Changing MLOs to make them more concise to aid in developing this course for online instruction.
EVR	2930	Special Topics in Environmental Science	Prerequisites	Students will be able to register directly for the course through MySPC as opposed to obtaining permission from program director. Added prereqs of EVR 1001c and EVR 1328 to generally keep course focused to students enrolled in ENVSC-AS program
PCB	2061C	Applied Genetics	Combined/Lab Status, Credit Hours, Other	Students need experience in the lab in a Genetics framework. We are eliminating the Model Systems class and the lab portion of this course will partially replace it. Course changing from 2 credits to 3 credits and from 32 contact hours to 77 contact hours.
PCB	3023	Cell Biology	Prerequisites	Increased success in PCB 3023 is expected if we add Ecology pre-requisite.
PCB	3023L	Cell Biology Laboratory	Prerequisites	Increased success in PCB 3023L is expected if we add Ecology pre-requisite.
PCB	4674	Evolutionary Biology	Prerequisites	Increased success is expected if we add pre-requisite.

SOCIAL/BEHAVIORAL SCIENCES AND HUMAN SERVICES

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Social and Human Services	HUS-AS	Associate in Science	Changed general education courses due to new state requirements.

TECHNOLOGY

Program Updates:

PROGRAM NAME	PROGRAM CODE	DEGREE TYPE	JUSTIFICATION
Computer Information Technology	CIT-AS	Associate in Science	Changed general education courses due to new state requirements.
Computer Programming and Analysis	CWPA-AS	Associate in Science	Changed general education courses due to new state requirements.
Cybersecurity	ITSC-AS	Associate in Science	Changed general education courses due to new state requirements.

Data Science	DATSCI-AS	Associate in Science	Changed general education courses due to new state requirements.
Network Administration	LINXSA-CT	Certificate with Financial Aid Eligibility	A new Cloud Computing subplan is being developed for addition to the associated AS program which will require modification to the course list for this certificate.
Networking Technologies	COMPNET-AS	Associate in Science	Changed general education courses due to new state requirements. Added new Network Infrastructure and new Enterprise Cloud Computing (CLOUD) subplans.
Technology Development and Management	TMGT-BAS	Bachelor of Applied Science	Adding a new sub plan to the Technology Development and Management BAS degree program (CLOUD). The new sub plan will focus on cloud computing. No current courses will be eliminated concurrent to the program change so students will still be able to complete program for their assigned catalog.
Web Development	WEBSDM-AS	Associate in Science	Changed general education courses due to new state requirements.

New Courses:

COURSE PREFIX	COURSE NUMBER	COURSE TITLE	RATIONALE
CEN	2940	Cloud Computing Internship	This is a new course that will be offered as part of a new certificate program and sub plan in cloud computing.
CIS	2642C	Cloud Infrastructure and Services	This course will support a new sub plan in cloud computing within the Networking AS degree program as well as a new certificate in cloud computing.
CIS	4651	Cloud Deployment and Operations	This is a new course that will be offered as part of a new sub plan in cloud computing within the Technology Development and Management BAS Program.
CNT	4425	Cloud Architectures	This is a new course that will be offered as part of a new sub plan in cloud computing within the Technology Development and Management BAS Program.
CTS	1193	Cloud Essentials	This is a new course that will be offered as part of a new certificate program and sub plan in cloud computing.
ISM	4263	Cloud Solutions	This is a new course that will be offered as part of a new sub plan in cloud computing within the Technology Development and Management BAS Program.

Five (5) Year Course Deletion

Pursuant to Florida Statute 1007.24, the State Board of Education requires institutions to purge courses listed in the Statewide Course Numbering System (SCNS) that have not been taught by the institution within the past five years. Moreover, SPC Board Rule 6A-10.0331 requires *“the president of each community college shall annually certify to the board of trustees for that university or college that the institution has complied with Section 1007.24, Florida Statutes.”*

The following courses (113) will remain Active for Transfer Purposes and un-schedulable in the Course Catalogue:


Subject	Catalog	Title	Department
ACG	3113	Intermediate Accounting II	College of Business
FIN	3461	Financial Analysis	College of Business
FIN	4324	Commercial Bank Mangement	College of Business
FIN	4345	Credit Analysis & Loan Structu	College of Business
MAN	3780	Sustainability Built Envirnmnt	College of Business
MAN	4534	Bus Arch & Process Modeling	College of Business
MAN	4720	Strategic Management & Policy	College of Business
OST	2335	Professional Comm Skills	College of Business
CGS	1172	E-Commerce Site Designer I	CCIT
CGS	1827	Web Graphics Design II	CCIT
COP	1822	Intro to Web Page Creation	CCIT
COP	2823	Advanced Web Page Creation	CCIT
ISM	4220	Netwk Techno Information Prof	CCIT
ISM	4301	Info Systems in Industry	CCIT
AML	2001	Intro to American Folklore	Communications
COM	3441	Group Comm & Team Interaction	Communications
EAP	1686	Integrated ESL: Reading, Liste	Communications
FRE	2201	Intermediate French II	Communications
FRE	2241	French Conversation & Compo II	Communications
IDS	1610	Interdis. Lit. and Psychology	Communications
IDS	1101H	Honors Interdis: Ancient	Communications
IDS	1111H	Honors IDS:Connections & Disc	Communications
IDS	1337H	Honors IDS Modern Cultures	Communications
LIT	2090	Contemporary Literature	Communications
LIT	2174	Literature of the Holocaust	Communications
LIT	2380	Introduction to Women Writers	Communications
ORI	2000	Intro to Communication as Perf	Communications
EDE	4220	Integrated Health & Recreation	College of Education
EDE	4421	Evaluation in Elementary Educ	College of Education
EDG	1319	Prof Techniques for Child Dev	College of Education
EEC	4210	Ingrtd Crrculm I PreK/Prmry Ed	College of Education
EEC	4211	Ingrtd Crrculm II PreK/Prim Ed	College of Education

EEC	4940	Pre-Kindergarten/Primary Prac	College of Education
EEC	4941	PreKindergarten/Prim Ed II	College of Education
EEX	4034	Excpt Learner Inclusive Clssrm	College of Education
EEX	4242	Diff Instr and Assmnt Excp Lrn	College of Education
LAE	4414	Lnguage Arts for PreK/Pmry Ed	College of Education
RED	4304	Early Literacy Learning and As	College of Education
RED	4335	Reading in the Content Area	College of Education
BCN	1057	Residential HVAC Systems	Engineering & Bldg Arts
BCN	2070	Avodng & Resolvng Cnstr Claims	Engineering & Bldg Arts
EGN	1002	Introduction to Engineering	Engineering & Bldg Arts
ESC	1000	Earth Science	Natural Science Dept
EVS	1001	Intro Envrnmntl Sustainability	Natural Science Dept
ZOO	4454C	Ichthyology with Laboratory	Natural Science Dept
ART	2370	Drawing for Animation	Humanities & Fine Arts
DAA	1810	Stage Movement Technique	Humanities & Fine Arts
DAA	2501	Jazz Dance II	Humanities & Fine Arts
MUC	1107	Music Comp IV:Chamber Orch	Humanities & Fine Arts
MUC	1603	Analysis of Song Lyrics	Humanities & Fine Arts
MUC	1616	Introduction to Film Scoring	Humanities & Fine Arts
MUC	1618	Film Scoring II - TV Episodic	Humanities & Fine Arts
MUC	1619	Film Scoring III-Feature Lengt	Humanities & Fine Arts
MUC	2601	Lyric Writing I	Humanities & Fine Arts
MUH	2052	The Music of the World	Humanities & Fine Arts
MUM	1310	Legal Issues Musician I	Humanities & Fine Arts
MUM	1311	Legal Issues Musician II	Humanities & Fine Arts
MUM	1312	Legal Issues for Musician III	Humanities & Fine Arts
MUM	1624	Electronic Music: Syn Samp II	Humanities & Fine Arts
MUS	2949	Co-op Work Experience	Humanities & Fine Arts
PGY	1279	Legal Issues in Photography	Humanities & Fine Arts
MAT	0018	Development Mathematics I	Mathematics
MAT	0055	Gateway-Intermediate Algebra	Mathematics
GEA	2172	Geography Developing World	Soc/Behv Sciences
GEA	2174	Geography Developed World	Soc/Behv Sciences
HUS	1021	Problem Solving &Values	Soc/Behv Sciences
LEI	1005	Intro Parks and Leisure Svcs	Parks & Leisure
LEI	1603	Intro Parks & Leisure Grnds &	Parks & Leisure
ATE	3643	Large Animal Nursing	Veterinary Tech
DEH	2930	Dental Hygiene Topics	College of Health Sci
EMS	4314	Adv EMS Administration	College of Health Sci
EMS	4315	Analy Approache to EMS Systems	College of Health Sci
EMS	4316	EMS Injury Prevention & Pub HI	College of Health Sci

EMS	1055C	Emergency Medical Responder	College of Health Sci
HIM	1211	Health Information Technology	College of Health Sci
HIM	2003	Healthcare Informatics Practic	College of Health Sci
HIM	2004	Healthcare Informatics Capston	College of Health Sci
HIM	2234	Adv ICD Coding & Reimbursement	College of Health Sci
HIM	2283	Adv CPT Coding & Reimbursement	College of Health Sci
MLT	2150	Clinical Correlations	College of Health Sci
EGN	3443	Statistics for Engineering	Health Sciences Dept
PRO	3100	Biomechanics	Health Sciences Dept
PRO	3110	Clinical Pathology	Health Sciences Dept
PRO	3505	Clinical Problem Solving	Health Sciences Dept
PRO	4850	Senior Capstone	Health Sciences Dept
PRO	1313C	Stirrup Layout and Fabrication	Health Sciences Dept
PRO	1316C	Foot Orthoses & Shoe Modifictn	Health Sciences Dept
PRO	1391C	Custom Fit Orthoses	Health Sciences Dept
PRO	2332C	Thermoplastic Check Socket Fab	Health Sciences Dept
PRO	3000C	Intro to Ortho, Prosth & Rehab	Health Sciences Dept
PRO	3120C	Gait Analysis & Pathomechanics	Health Sciences Dept
PRO	3200C	Human A & P for O& P	Health Sciences Dept
PRO	3301C	Transtibial Prosthetics	Health Sciences Dept
PRO	3310C	Lower Extremity Orthotics I	Health Sciences Dept
PRO	3311C	Lower Extremity Orthotics II	Health Sciences Dept
PRO	3500C	Clinical Methods	Health Sciences Dept
PRO	3801L	O&P Clinical Rotation	Health Sciences Dept
PRO	4001C	Advanced Topics and Lab	Health Sciences Dept
PRO	4331C	Transfemoral Prosthetics	Health Sciences Dept
PRO	4350C	Spinal Orthotics	Health Sciences Dept
PRO	4361C	Upper Extremity Prosthetics	Health Sciences Dept
PRO	4371C	Upper Extremity Orthotics	Health Sciences Dept
CJC	3163	Mgmt of Community Corrections	Public Safety
CJE	1660	File Systems For. Analysis	Public Safety
CJE	1661	Computer Hardware for Forensic	Public Safety
CJE	1665	Investigating Network Intrusio	Public Safety
CJE	1666	Operating Systems for Forensic	Public Safety
CJE	1678	Ntwk Scrty/Comptr Crm Inv	Public Safety
CJE	1770	Crime Scene Photography I	Public Safety
FFP	2610	Fire Cause & Origin Determin	Public Safety
FFP	2940	Internship	Public Safety
MAN	4863	Facilities & Property Managemt	Public Safety
PAD	4940	Internship	Public Safety

March 22, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), Fire Service Suicide Prevention Program: Fire Service Wellness and Safety Training

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) by St. Petersburg College for the Fire Service Suicide Prevention program. Permission is sought to accept an estimated \$281,150 in funding for this proposal, if awarded, and enter into any amendments, extensions, or agreements as necessary, within the original intent and purpose of the grant.

Through this Fire Service Suicide Prevention project, SPC's Center for Public Safety Innovation (CPSI) endeavors to support FEMA's goal of Ready the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through a train-the-trainer model which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. In addition, speakers will be provided as requested at conferences both nationally and regionally.

The target audience is U.S. firefighters (career, volunteer, and wildland) and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health. Education on resiliency and early warning signs of declining mental health can mitigate risk for depression and suicide among this audience. In addition, speakers will be provided as requested at conferences both nationally and regionally.

The estimated period of performance will be from October 1, 2022 through March 31, 2024. The total award amount is projected to be \$281,150 over an 18-month period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Suzanne L. Gardner, General Counsel and Eileen LaHaie, Executive Director, Center for Public Safety Innovation recommend approval.

Attachment
el0302222

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: March 22, 2022

Funding Agency or Organization: U.S. Department of Homeland Security:
Federal Emergency Management Agency

Name of Competition/Project: Fire Service Suicide Prevention Program:
Fire Service Wellness and Safety Training

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/01/22 **End:** 03/31/24

Administrator: Matthew Liao-Troth

Manager: Eileen LaHaie

Focus of Proposal:

SPC’s Center for Public Safety Innovation (CPSI) is proposing a Fire Service Wellness and Safety Training program to help build the capabilities and capacities of those in the fire service who are the first line of defense and are called upon to respond to disasters. Through this project, CPSI endeavors to support FEMA’s goal of Readyng the Nation for Catastrophic Disaster by increasing awareness and reducing the stigma regarding mental wellness so that members of the fire service feel more secure in seeking out help. Education and communication about pre-incident preparation, stress reduction techniques and suicide awareness are essential in building resilience and resistance to the effects of critical incidents. The project will be executed through delivering 12 train-the-trainer sessions which will equip individuals from fire departments to deliver suicide prevention trainings in their respective jurisdictions. Funds from this grant will allow for the delivery of an 8-hour curriculum which CPSI developed under previous grant funding. In addition, speakers will be provided as requested at four conferences both nationally and regionally. The target audience is U.S. firefighters and support personnel who have inherent cumulative exposure to trauma creating vulnerability for poor mental health

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$133,661
Travel	2,716
Consultants/Contractors	70,524
Supplies & Materials	900
Other Costs	2,940
Indirect Cost	<u>70,409</u>
Total Budget	\$281,150

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$291,181

Total amount from funder:

\$281,150

Amount/value of match:

Cash: N/A

In-kind: \$10,031

Required match or cost sharing:

No Yes X

Voluntary match or cost sharing:

No X Yes

Source of match/cost sharing:

Waived a portion of the funder's allowable indirect cost which required 5% of total budget (\$10,031)

Negotiated indirect cost:

70,409

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Community Engagement

Strategic Initiative(s):

1. Community Focus

March 22, 2022

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas – Training Agent Agreement

Confirmation is sought for an Agreement entered into, subject to the Board of Trustees' approval, with WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas (CareerSource) whereby the College will provide training to those eligible individuals sent to SPC by CareerSource staff working in the One-Stop Centers for CareerSource in Pinellas County. Permission is also sought to enter into any extensions or amendments, as may be necessary.

Under the terms of the Agreement, CareerSource will provide funding for certain training of eligible individuals under Title I of the Workforce Investment Act and other special project training funds to St. Petersburg College as the Training Agent for payment of tuition, fees, materials and supplies. The Agreement period will commence July 1, 2022 and will continue for the period of two years. The revenue that may be received during this time is a maximum of \$700,000 annually.


Matthew Liao-Troth, Vice President of Academic Affairs; Belinthia Berry, Acting Dean of Workforce Development; Suzanne L. Gardner, General Counsel; and Jason Krupp, Director of Career Connections, recommend approval.

March 22, 2022

Agenda Item VII – B.4a

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #1707-Z-20-1, Remodel of Business Tech – CL

Authorization is requested to approve Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project #1707-Z-20-1, Remodel of Business Tech – CL.

The original GMP (Guaranteed Maximum Price) for this project was \$2,822,814.69. Direct purchase was utilized by the college in the amount of \$189,097.37. As a result of these direct purchases, the college achieved sales tax savings of \$11,783.36 with \$1,760.64 of those savings unused. Change Order #1 reflects a decrease in the amount of \$270,542.09, which includes Owner Direct Purchases and an overall savings of \$81,444.72, resulting in a Final GMP of \$2,552,272.60.

Original GMP	\$ 2,822,814.69
Change Order:	\$ -
REVISED GMP:	\$ 2,822,814.69
Owner Contingency (unused):	\$ (79,684.08)
Design Build Buy-Out- (unused):	\$ -
Total Achieved Sales Tax Savings (Not Spent)	\$ (1,760.64)
Less Owner Direct Purchase	\$ (189,097.37)
Change Order - Final Closeout	\$ (270,542.09)
FINAL GMP:	\$ 2,552,272.60

The original substantial completion date was 182 calendar days from Notice to Commence, issued on March 5, 2021. Substantial Completion was on September 3, 2021.

Janette Hunt, Vice President, Finance and Business Operations; Rodney Wheaton, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

March 22, 2022

Agenda Item VII – B.4b

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President



SUBJECT: Request to advertise for professional services for the Palladium Theater Concert Hall Renovation

Authorization is sought to advertise for design and construction services for the Palladium Theater Concert Hall Renovation.

Given the anticipated scope of this project it is anticipated to exceed the four-million-dollar threshold allowable under the architectural services continuing contract.

Therefore, we propose advertising and soliciting proposals (RFPs) from companies experienced and qualified to provide construction design and engineering services for a performing arts venue in a historic building. All bidders will be requested to provide project experience. The successful bidder will be required to consult the Palladium Directors and provide leadership to multiple service providers.

Services include, but are not limited to the following:

- Theater stage and seating design.
- Acoustic and sound reinforcement design. engineering.
- Rigging, draping, and theater technology consulting.
- HVAC design engineering.
- Electrical and lighting design and consulting

When final designs are in place, the college intends to begin advertising and select a construction firm with work expected to commence immediately upon selection.

The College continues its commitment to its equity, diversity, and inclusion initiative; included is the importance of vendor/supplier diversity and the advertising process will reflect this intended purpose.


Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

March 22, 2022

Agenda Item VII – B.4c

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Amendment to the November 16, 2021 BOT Memo Agenda item VII-B.4a--
Selection of Continuing Service Contracts for Architectural Design Services and Miscellaneous Collegewide Projects for which the professional service (*Action*)

Authorization is sought to increase the allowable spend with the five architectural firms currently under continuing contracts with SPC.

On November 16, 2021, the Board approved the following five (5) firms to be utilized on a rotating basis to complete the architectural, design, engineering projects, and any other projects that arose within the then current limits of project totaling up to \$2,000,000 for which the professional service fee did not exceed \$200,000.

1. Canerday, Belfsky & Arroyo Architects, Inc.
2. DLR Group, Inc.
3. Harvard Jolly Architecture, Inc.
4. Hepner Architects, Inc.
5. Williamson Design Associates, Inc.

On December 13, 2021, the Board of Trustees' College Procedure P6Hx23-6.06, Acquisition Of Construction And Building Trades Services For College Facilities; Continuing Contracts, was amended and updated to reflect the revised Legislative language in F.S. 287.055 raising these limits of professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$4 million (\$4,000,000) and for study activity if the fee for professional services for each individual study under the contract does not exceed \$500,000.

Approval of this memo will authorize those new spend limits for the above (5) firms for the remainder of their contracts.

Janette Hunt, Vice President, Finance & Business Operations; and Rodney Wheaton, Associate Vice President, Facilities Planning & Institutional Services, recommend approval.

March 2022

Programs

February 4th, 2022 via Zoom (12:00 pm to 1:00 pm)

Volunteering in the Pandemic

As part of the Florida Civic Advance, ISPS talked to leaders in the nonprofit space – organizations such as the St. Petersburg Free Clinic, the YMCA of Greater St. Petersburg and Habitat for Humanity of Pinellas and West Pasco Counties – about how they adjusted their volunteering efforts throughout the pandemic. 25 people attended the program.

February 16th, 2022 @ SPC Seminole Campus Digitorium (6:00 pm to 7:00 pm)

Legislative Advocacy: Understanding and Navigating the Political Process

In partnership with the City of Seminole, the Seminole Chamber of Commerce and the Florida League of Cities, ISPS hosted a conversation about how to advocate and organize your constituency during the 2022 Legislative Session. Panelists included, state Senator Jeff Brandes, Scott Dudley of the Florida League of Cities and Michelle Grimsley of The Southern Group. SPC's Vice President Matthew Liao-Troth and Dean Susan Demers moderated the conversation. 25 people attended in person and 25 attended virtually.

February 18th, 2022 via Zoom (1:00 pm to 2:00 pm)

Sea Level Rise in Florida

ISPS hosted a conversation about sea level rise with leaders in the field, including Senator Ana Maria Rodriguez, Attorney Mitch Chester, John Englander, Author of "Rising Tide On Main Street and Moving to Higher Ground," and JP Brooker, Director of Florida Conservation. SPC Professor Christian Moriarty moderated while 60 people attended virtually.

March 30th, 2022 @ SPC St. Pete/Gibbs Campus Social Arts Building, Room 114 (12:00 pm to 1:00 pm)

The Stories of Black History in St. Petersburg

ISPS and the Pinellas County Urban League are hosting a discussion with students and community members about Black history in St. Petersburg.

ISPS - Executive News

The St. Petersburg Chapter of The Links, Incorporated awarded Kimberly Jackson the White Rose Award, which symbolizes a member who has gone above and beyond to foster friendship and sisterhood in the chapter.

Kimberly Jackson was also named one of Academy Prep's Five Fabulous Females for 2022.

Kimberly Jackson spoke to the Kiwanis Club of St. Petersburg on March 1st.



Kindly follow us on:



Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT March 2022 Update

Mission Moment



Mattie Velasco San Lucas is a first-generation college student and a second time mother returning to school seeking a bachelor's degree in Human Services with a concentration in Addictions Counseling. She maintains a 4.0 GPA and is enrolled in Honors courses while simultaneously pursuing her Recovery Support Specialist credential through the Florida Certification Board which will allow her to work in the Mental Health field helping to rehabilitate those suffering from Substance Abuse and Co-Occurring Disorders.

Mattie coordinates extensive service work efforts with at-risk populations of women through treatment centers and transitional housing programs. One of which is a program that offers housing, trauma therapy, and vocational placement for female victims of human trafficking. Mattie is also working toward becoming a published writer. She created a website as a forum to share her writings related to mental health, recovery, and parenting. Mattie also enjoys serving on a Trauma Informed Care Committee for the American Addiction Center which produces trainings for Mental Health professionals to become more trauma informed in the field. Mattie's goal is to assist as many at-risk women through their healing journey as are placed in her path throughout her career.

Mattie's thank you message to the donor of her DiNapoli & Skala Families scholarship:

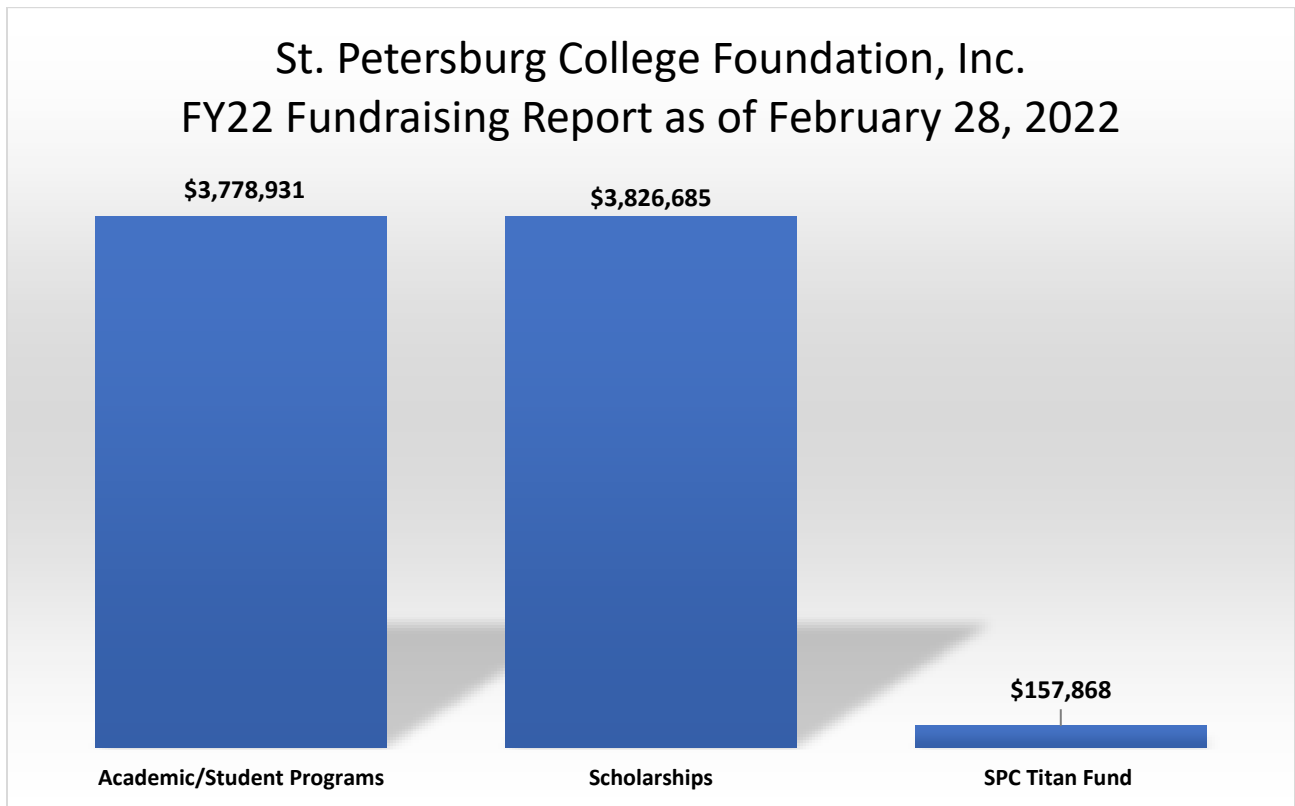
My name is Mattie Velasco, and I am writing this letter to sincerely thank the DiNapoli and Skala Families Scholarship for selecting me as a recipient for scholarship in the 2021 Fall semester. I am honored to be named a recipient for this academic year. It means the world to me that after reviewing my application, I was selected to receive this gift toward my future. These funds will help significantly in attaining my career goals at SPC and will help to foster a sense of academic security.

I am a mother of two, pursuing my BA in Human Services with the goal of becoming a Licensed Mental Health Counselor as I work and attend school full time. I am currently working in the Mental Health field with populations of at-risk women who have been victims of human trafficking. An added layer to receiving this scholarship is the sense of belonging to community. Your generosity is inspiring, and I hope to one day help others achieve their goals through my work just as you have helped me through this award.

This scholarship will help me to further cultivate my involvement in my studies, my career, as well as my community service endeavors. Through your generous spirit of giving, I am fortunate to move forward in my studies feeling better supported and more prepared on my academic journey. Again, I'd like to extend my sincere gratitude for all you do in providing these opportunities for scholarship. It has made such a positive impact on my life!

Sincerely,
Mattie Velasco

Dashboard



Fund Category	FY22	FY21	Percentage +/-
Academic/Student Programs	\$ 3,778,931	\$ 3,304,715	14%
Scholarships	\$ 3,826,685	\$ 1,269,728	201%
SPC Titan Fund	\$ 157,868	\$ 106,983	48%
Total:	\$ 7,763,484	\$ 4,681,426	66%

Expense Report:

As of February 28, 2022, the Foundation provided the following support to SPC:

- **\$1.32M** in scholarships to SPC students.
- **\$1.70M** in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Black Girl Magic Event
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing

- Dental Hygiene Department
- Fall Enrollment Initiative
- Grants Department
- Humanities & Fine Arts Department
- Learning Resources Centers
- College Marketing & Communications
- Mental Health Awareness/Allied Health
- Natural Sciences
- Palladium Theater
- Social Justice Initiative
- SPC Collegiate High School
- Veterinary Technology Program
- Welcome Back Titans Event
- Women on the Way & Keys to Manhood
- Workforce Development

Success & News (since the last meeting)

(January 25, 2022 by St. Petersburg College) St. Petersburg College announced today a partnership with Bank of America to increase economic mobility in the Tampa Bay region and address the needs of employers in key industries. Bank of America awarded SPC a \$1 million grant to support the job placement of students who are near the end of their educational pathway with a focus on students of color and those struggling financially to achieve their career goals.

Over the next three years, SPC is projected to place a minimum of 500 students into high-wage, in-demand careers by building a sustainable talent ecosystem for the future by:

- Developing a concierge-based service delivery model to place students from across the region into employment opportunities targeting information technology, business, and finance and professional services industry sectors
- Creating a centralized alignment office that serves as the primary source of information and translation between business and education across the Tampa Bay region

Bank of America last year announced a \$1.25 billion, five-year commitment to help advance racial equality and economic opportunity. The bank's support of organizations like SPC is a direct result of this commitment, which focuses on direct action in communities of color where systemic, long-term gaps have existed, and significant change is required to achieve sustainable progress.

(February 26, 2022 Bay News 9 ST. PETERSBURG, Fla.) St. Petersburg Mayor Ken Welch is declaring February 26 as Minson R. Rubin Day. The declaration comes as St. Pete College pays homage to the late local historian and archivist with an exhibit.

Rubin's collection of photos and artifacts that document the city's history with racism and the contributions of African Americans opens to the public at the school's Midtown campus located at 1300 22nd Street South.

One of Rubin's lifelong friends before he died, Ann (Thompson) Taylor, explained how important this moment is and how significant Rubin's work still is.

"A lot of the pictures Minson was able to secure were from the Times archives," Mrs. Taylor said. Minson took many of the photos on display himself to ensure that the community's story would live on and make certain that history did not repeat itself.

Some of the photos paint a good picture of life for the African American community over the years and an accurate picture of the city's history with racism, like the one of the sit-ins at Spa Beach in 1958. "It was normally arrests or the kids were beat and spat on, it was just a horrible time...many of us walked just to get the right to be so called 'free'," said Mrs. Taylor. She feels that Rubin knew they were living in revolutionary times back then, "Through Minson, the story—our lives—will not die," she said.

The exhibit officially opened to the public Saturday, February 26 with a mural unveiling and performance from Gibbs marching band.

Topic of the Month

- Calendar year performance report

Opportunities for Board Engagement

- The Donors and Scholars Appreciation Luncheon is being held on March 29 at noon at the Hilton Carillon Parkway

Palladium Board Report March 2022

1. The Palladium's new advisory board held an orientation meeting on Thursday, Feb. 24. This diverse board includes Palladium clients, performers, donors, audience and community members, and a member of the Board of Trustees. Members were briefed on the proposed by-laws of the board, the Palladium's Capital Campaign, and current Palladium initiatives.
2. We are officially in the quiet phase of the Palladium's \$8 million Capital Campaign. John Collins, former head of the St. Petersburg Arts Alliance and a veteran fund raiser, is working with Palladium leadership and the SPC Foundation to prepare campaign materials. We are meeting with potential donors to present a questionnaire about the campaign. The campaign has not been announced publicly and we don't expect to do that for at least four or five more months.
3. The Palladium has received supplemental funding from the federal Shuttered Venue Program. We continue to work closely with SPC accounting to make sure the funds are used properly in our FY 2021-22 Budget.
4. After being closed since March of 2020, the Palladium's Side Door Cabaret space is reopening for a few shows in March and April. We will see how those go and make a big marketing push to celebrate the reopening of the nightclub space in June as we enter our summer season.
5. After a strong fall, January and February ticket sales slowed due to the resurgent pandemic. We have had several major events cancel going into March. But we expect audiences to return now that the pandemic numbers are dropping again.
6. We'd like to thank Dr. Tashika Griffith for her support and encouragement during her tenure as Provost, overseeing the Palladium. We are excited to welcome Dr. Eric Carver as our new provost. On his first official day, Dr. Carver toured the facility and met with Palladium Executive Director Paul Wilborn.

**Leepa-Rattner Museum of Art (LRMA)
March 2022 Report for SPC BOT**

LRMA Collections:

The Tampa Museum of Art (TMA) transferred the ownership of two important works by Abraham Rattner from TMA to LRMA. *Clowns and Kings* and *Study for Window Cleaner* had previously been on long-term loan to LRMA since 2002.

LRMA Exhibitions:

20th Anniversary Masterworks from the Collection (Jan. 22 to Apr. 30, 2022)

- More than 60 works featuring LRMA's major collections and the giants of Modern Art, including 3 Picassos, 2 Chagalls and overview of 200 years of art Goya Jim Dine.
- ***LRMA's 20th Anniversary Celebration (Jan. 21-22, 2022)***– Opening weekend included an evening reception on Jan. 21st with over 200 guests, members of the Leepa family, past board members, stakeholders, museum members and community. On Jan. 22nd (LRMA's 20th Anniversary), the museum organized a Family & Community Day with family activities, pop-up makers market, sidewalk chalk art, docent tours, birthday cake, and panel discussion on the beginnings of LRMA.

Français Impressions: Early 20th Century French Master Printmakers (Dec. 11 to Jun. 12, 2022)

- Complements *Masterworks* and unveils new donation of seven French Impressionist prints from the Cecily Mosier Collection, including Pierre-August Renoir, Jacques Villon and others.

Greater Than 17: The Art and Influence of Stanley William Hayter (Jan. 22 to Apr. 30, 2022)

- A traveling exhibition that complements LRMA's *Masterworks* exhibitions and features 45 prints by influential artist Stanley William Hayter and international artists from Atelier 17. LRMA partnered with Tyrus Clutter, art collector, printmaker and professor at College of Central Florida in Ocala.

LRMA Education/Programs (Upcoming) <https://leeparattner.org/calendar/>

- Jan-Feb. 2022 - Re-launched our Sunday Docent Tours, Focus Friday program, and school tours
- 2/20/22 – Virtual Gallery Talk with the Curator – LRMA 20th Anniversary Masterworks, with Curator Christine Renc-Carter and special guest Lynn Whitelaw, found director
- 2/24/22 – Gallery Talk: Atelier 17 and its Founder Stanley William Hayter with scholar Ann Shafer
- 3/24/22 - Virtual Talk: The Women of Atelier 17 with scholar Christina Weyl
- 4/8/22 – Workshop: Viscosity Printmaking with Tyrus Clutter and Gallery Talk: Collecting prints with Tyrus Clutter

LRMA in the News Feb. 2022 (includes 20th Anniversary Media Coverage and Louis Markoya)

- Creative Loafing
- Tampa Bay Newspapers North Pinellas - The Beacon
- Destination Tampa Bay
- Tampa Bay Magazine
- Fox 13 News (Markoya) – covered 3 times
- SPATIAL (Markoya)– Virtual Reality Company

March 22, 2022

MEMORANDUM

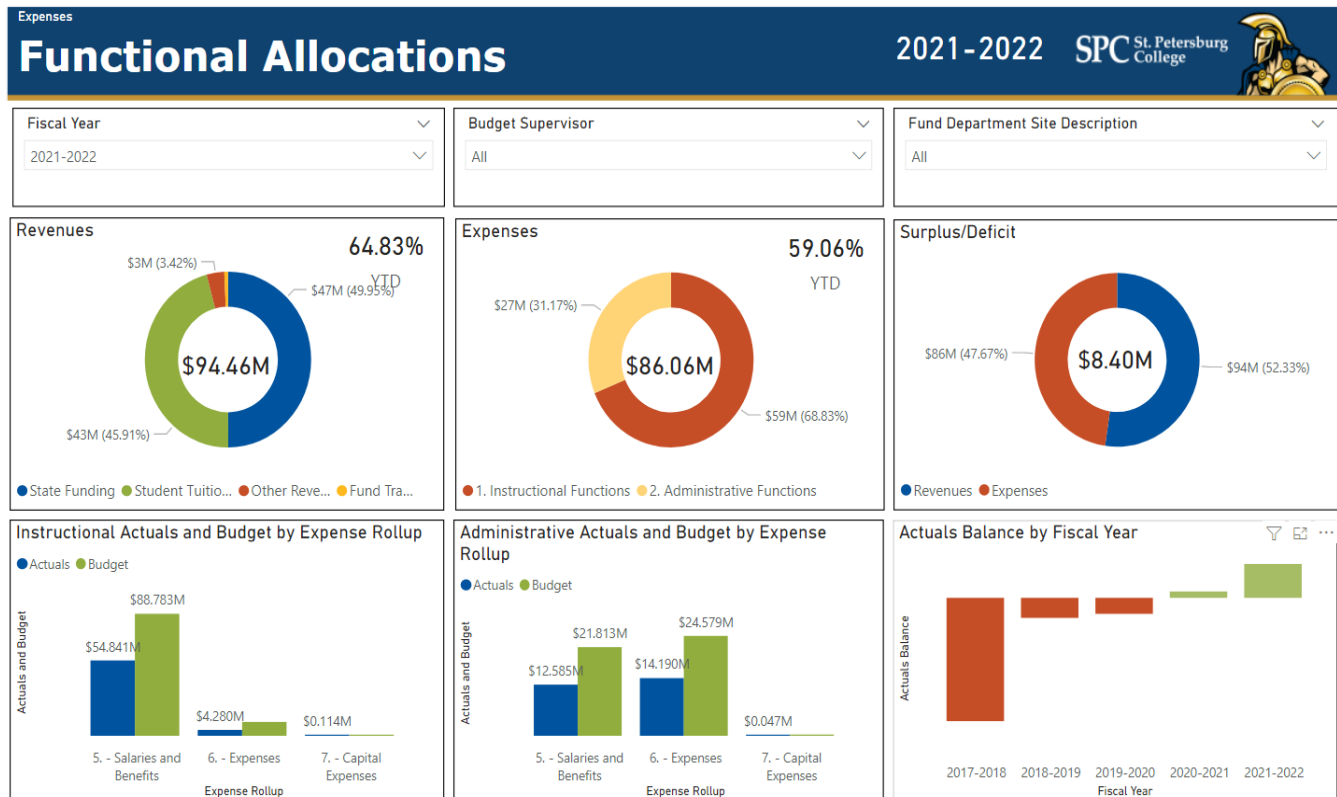
TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President

SUBJECT: Fiscal Year 2021-2022 College General Operating Budget Report with Tuition Revenue

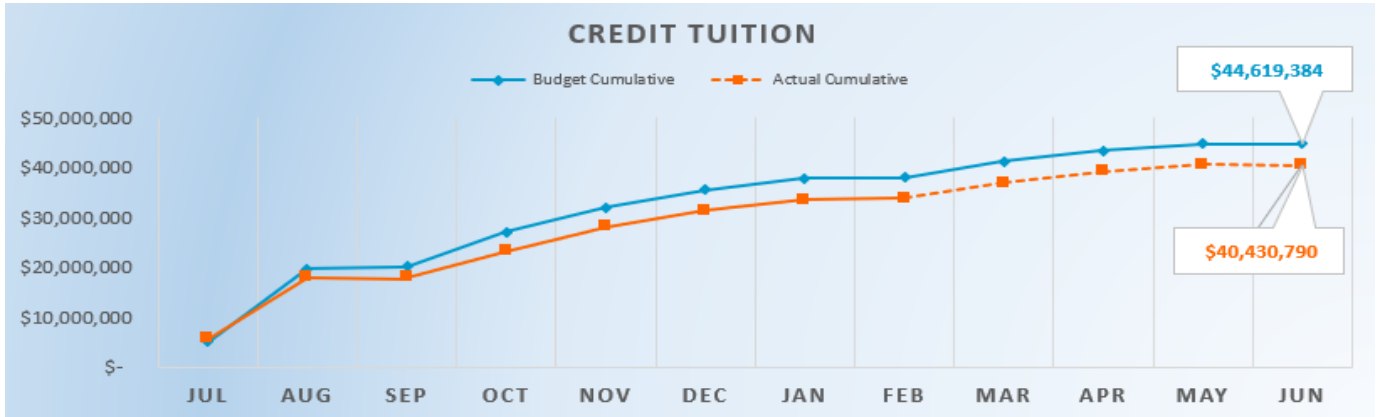
The FY21-22 fund 1 operating budget report through February 28, 2022, is attached.

As of February 28, 2022, the overall revenue was \$94.46M, which represents 64.83 % of the operating budget. The overall expense was \$86.06M, which represents 59.06 % of the operating budget. Personnel expense represents 75.9 % of the annual operating budget. As of this report date, personnel expense totals \$67.4M or 61 % of the total budget of personnel expenses. Instructional personnel expenses account for \$54.8M and \$12.6M for Administration personnel expenses. Current and Capital expense totals \$18.6M. The net balance of revenue less expense is \$8.40M.

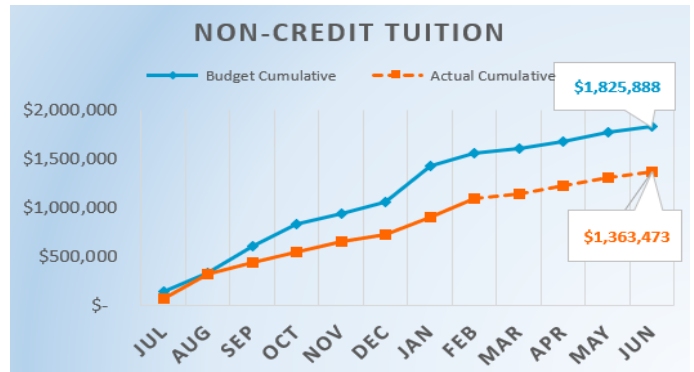


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

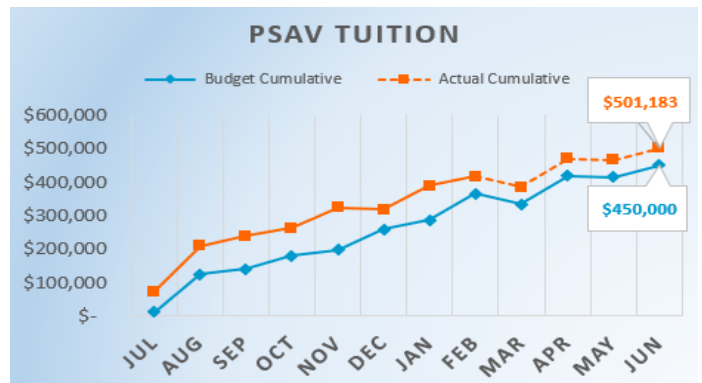
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of February 28, 2022, the tuition projected is \$4.2 M below the budgeted amount.



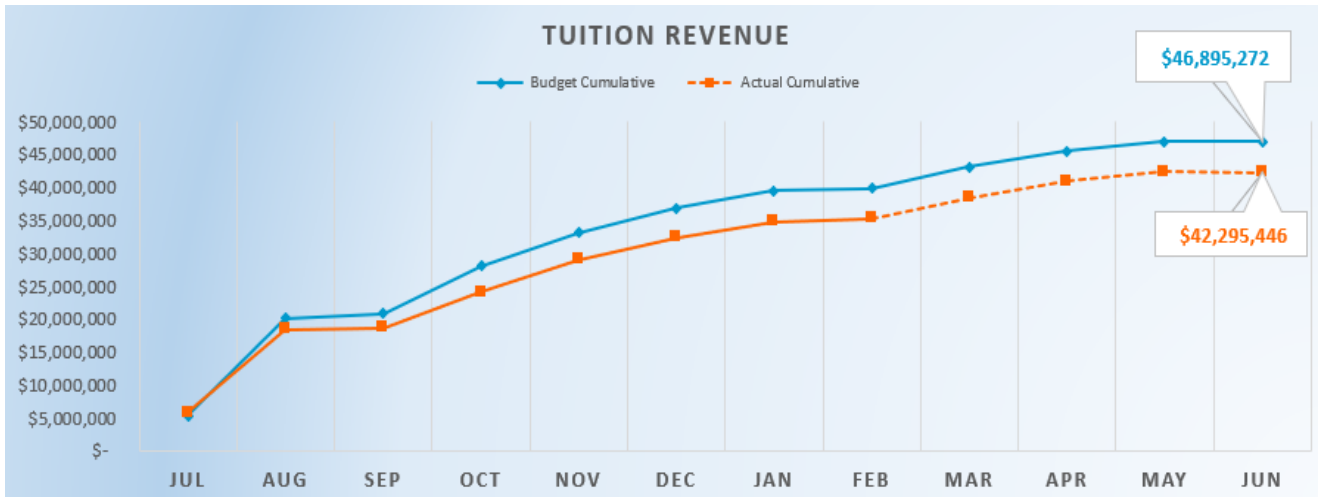
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of February 28, 2022, the tuition projected is \$462K below the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of February 28, 2022, the tuition projection is \$51K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the trending projected amount. As of February 28, 2022, the overall tuition projected is \$4.6M below the budgeted amount.



Dr. Hector Lora, Vice President, Budgeting.

Attachment



**Operating Budget Report
February, 28 2022**

	Budget		Actual		% of YTD
Revenue					
Student Tuition & Fees	\$ 57,751,790	\$	\$ 43,370,918		75%
State Funding	\$ 79,949,374	\$	\$ 47,183,890		59%
Other Revenues	\$ 6,658,195	\$	\$ 3,228,228		48%
Fund Transfers In	\$ 1,350,000	\$	\$ 676,534		50%
Total Revenue	\$ 145,709,359	\$	\$ 94,459,570		65%
	Budget		Actual		% of YTD
Expenses					
Instruction	\$ 56,541,073	\$	\$ 36,425,604		64%
Public Sevcies	\$ 995	\$	\$ 511		51%
Academic Support	\$ 21,246,259	\$	\$ 12,206,390		57%
Student Support	\$ 21,235,525	\$	\$ 10,602,030		50%
Total Instructional	\$ 99,023,852	\$	\$ 59,234,535		60%
Institutional Support	\$ 21,108,914	\$	\$ 11,527,103		55%
Physical plant Operation and Maintenance	\$ 17,341,561	\$	\$ 10,682,516		62%
Student Financial Assistance	\$ 6,479,219	\$	\$ 2,166,729		33%
Contingency, Transfer, Etc	\$ 1,755,813	\$	\$ 2,445,327		139%
Total Administrative	\$ 46,685,507	\$	\$ 26,821,676		57%
Total Operating Expenses	\$ 145,709,359	\$	\$ 86,056,210		59%
Balance	\$ -	\$	\$ 8,403,360		

*FY2021-22 excludes Net Pension adjustments.