

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES SEPTEMBER 19, 2023

St. Petersburg College – Gibbs Campus
6605 5th Avenue North, Room SU 236
St. Petersburg, FL

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. SPC Spotlights
 - 1. New Public Safety Training Director, Mr. Steven Marfongella
 - 2. SPC Week – Jesse Turtle, Vice President, Institutional Advancement and Exec. Director of Foundation

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 15, 2023 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

- 1. Fall 2023 Student Profile and Enrollment Strategy Impacts– Dr. Jamelle Conner, Vice President, Student Affairs (*Presentation*)
- 2. Summer 2023 and 2022-23 Student Success Report - Dr. Matthew Liao-Troth, Vice President, Academic Affairs (*Presentation*)

B. STRATEGIC PRIORITIES

- 1. Better Jobs, Better Lives – Drs. Conner, Liao-Troth, and Skryd (*Presentation*)
- 2. Real Estate & Master Plan Update: Allstate & Health Education Centers – Ms. Janette Hunt, Vice President, Finance and Business Operations and CBRE Representative (*Presentation*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (items previously considered but not finalized) - None
- B. NEW BUSINESS
 - 1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
 - b. Carry Forward Spending Plan (*Action*)
 - 2. ACADEMIC MATTERS
 - a. Credit Curriculum Changes for Spring 2024 (Term 0630) and Summer 2024 (Term 0635) (*Action*)
 - 3. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. U.S. Department of Education—Child Care Access Means Parents in School (*Action*)
 - b. U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services-Victim of Crime Assistance Program (*Action*)
 - 4. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
 - a. Rapid7 LLC—Purchase of Security Information and Event Management Solution (*Action*)
 - 5. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 - a. Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc., Fire Panel Deferred Maintenance (*Action*)
 - b. Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc., Camera Maintenance (*Action*)
 - c. Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc., Locks Deferred Maintenance (*Action*)
 - d. Approval of TK Elevator Company for Elevator Deferred Maintenance (*Action*)
 - e. Request to advertise for Invitations to Bid (ITB) for sale of Allstate Center and Health Education Center properties (*Action*)

VIII. INFORMATIONAL REPORTS

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Information*)
Next ISPS Meeting November 13, 2023, SPG, SU 316, 6:00pm
 - 2. St. Petersburg College Foundation (*Information*)
Next Foundation meeting November 16, 2023, 11:30 am – 1:00 pm
- B. Palladium at St Petersburg College (*Information*)
Next Palladium meeting October 19, 2023, 11 am – 1:00 pm

C. Leepa Rattner Museum of Art (*Information*)
Next LRMA Advisory Board meeting November 1,2023, 3:00-5:00 pm

D. Fiscal Year End 2022-2023 College General Operating Budget Report with Tuition Revenue (*Information*)

XI. PRESIDENT'S REPORT

X. NEXT MEETING DATE AND SITE

October 17, 2023, EpiCenter, 1-453

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting September 19, 2023, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: September 8, 2023



Public Safety Training Director (Fire Training Center)

Chief Steven Marfongella

- Mr. Marfongella has over 30 years of experience in the fire and rescue service, previously serving as Fire Chief for the City of Inverness, as Fire Chief for Baker County, and as a Firefighter and Lieutenant for Big Corkscrew Island Fire Control and Rescue.
- He has also served as a fire instructor at Edison State College, Lee County School District, and EMT instructor at Crystal River High School.
- Mr. Marfongella is a graduate of Edison State College with an Associate of Science in Fire Science, a graduate of Florida Southwestern State College with a Bachelor of Science in Public Safety, and has multiple state certifications in fire and rescue services.



Fall 2023 Student Profile and Enrollment Strategy Impacts



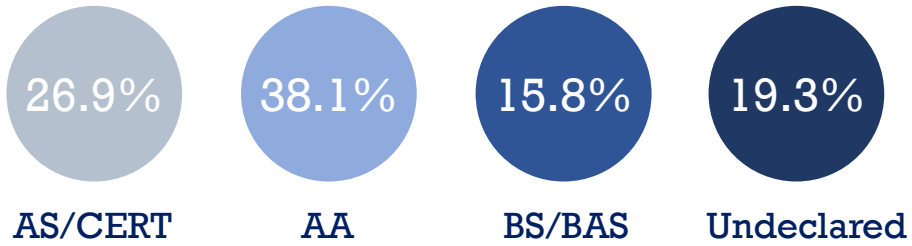
Dr. Jamelle Conner
Vice President, Student Affairs

S T . P E T E R S B U R G C O L L E G E

September 2023

Fall 2023 Student Profile

Degree Enrollment



Race/Ethnicity



Budget Tuition Goals

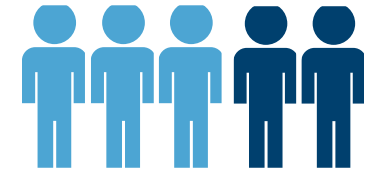


16%
Dual Enrollment

26
Average Age

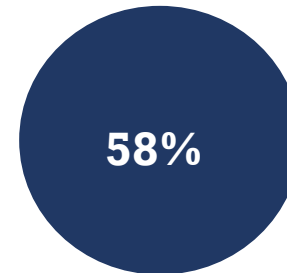
5.1%
Full-time Increase

67%
Work

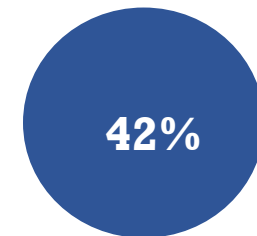


3 in 5 students are women

26%
Have Children



F2F/Blended/
Live Online



Online Only

Modality



Fall Enrollment

- **3%** increase in applications compared to 2022
- **500+** prospective students attended our Summer “Get It Done” Days
- First Day of Term Enrollment:
 - New Students: **+6%** in Headcount, **+5%** in SSH
 - FTIC **+7%** in Headcount and SSH
 - Readmit Students: **+1%** in Headcount and SSH
- **99** Community Events, **73** High School Events, and hosted **99** Events
- 2,320 Recruiter and 1,540 Enrollment Specialist appointments

Enrollment Strategies

Targeted Outreach to Meet Fall 2023 Goal 12Week Express and 8Week2 Sessions

- **2,582** Previous Dual Enrollment Students
- **226** Get It Done Attendees
- Current Students Adding a Class
- **319** Checklist Complete, Not Enrolled
- **51** Checklist Complete, Application Fee Not Paid
- **249** Courses in Shopping Cart
- 50 Promise Scholarship Applicants with Checklist Items Not Completed
- **1,681** SPC included on FASFA but not enrolled
- **3** Webinars Specific to 12 Week Express Session



SPC *Promise Scholarship*



Target Population

- Students who graduate from a high school in the 5 Low Income Zip Codes (Tarpon Springs, Clearwater, Pinellas Park, Northeast, and Lakewood)
- Must register in the fall immediately following graduation
- Must enroll for a least 6 credit hours (Fall and Spring)

The Promise

The SPC *Promise Scholarship* will cover tuition and fees up until the end of the student's 3rd academic year

Communities

- Approx **50%** of housing unit rents are **35%** or more of their monthly income
- In Pinellas Park, **32%** of those 25 or older only have a high school diploma
- In the 33705 zip code, **43%** of children under 18 are living in poverty

The Impact

- **461** SPC *Promise Scholarships* awarded (Exceeding our goal!)
- **35%** increase in enrollment from these 5 schools (**501** students enrolled)
- **\$532K** of tuition and fees being covered

The SPC Promise Scholarship will provide hope and a hand up for students who need it the most, lifting them out of generational poverty in the process. It's a powerful new tool in SPC's ongoing commitment to economic mobility and student success.

Pre-Orientation

- MyCourses
- Videos and resources
- 4 main assignments to receive certificate
 - Intro to MyCourses
 - Student Readiness Assessment
 - Your Keys to Success! survey
 - Career Coach

Face-to-Face Orientation-Engagement Activities

- Career Exploration
- First Day Basics
- Developing your Resource Network
- Academic Planning

By the Numbers

- **902** participated in F2F Orientation
- **100%** of participants found the content helpful
- Keys to Success Survey (New)
 - Improving Math (**52%**), Study (**48%**), Writing (**40%**) and Time Management (**39%**) Skills
 - Paying for College (**41%**)

First-Time Titans

The screenshot shows a Facebook post from the page 'First-Time Titans', posted 25 days ago. The post text reads: 'Classes start Monday!! Any questions we can help answer before your first day?'. Below the text are engagement metrics: 2 likes, 68 comments, and 972 views. There are buttons for 'Like' and 'Comment'. A link says 'View 6 more comments'. Below the post are three comments from students:

- ashley moore** (25d): 'the link is located in the calendar in your course. In your course, you will also see information in the course content (on the top tool bar) on how the zoom classes work.' (1 like)
- Julian Laporte** (Student, 25d): 'Are cameras required to be turned on?' (1 like, 3 replies)
- Joshua Gonzalez** (Student, 25d): 'What's a blended class?' (1 like, 5 replies)
- Emma Simpson** (Student, 25d): 'What is my courses email? I cannot find it. I want to add it into my outlook app.' (1 like, 1 reply)

Anything you would like to tell us about your orientation experience?

Student Voices

“It made me feel supported to succeed and do well.”

“My orientation experience was very good and helpful, and I believe I am on the right path for success now”

“This is my first college experience, so I'm glad this orientation was very open and welcome. I look forward to being a student here.”

“I like how thorough the people were to help us be better at SPC”

“I feel good about starting at SPC and I enjoy the campus and opportunities. Also, the people here are cool”

“It was nice to see how many people can help you at SPC.”

“I liked the orientation. All the major points were hit, and I feel like I have a great support system behind me.”

“It was great. I felt very welcomed by staff members and felt that they really care.”

“I enjoyed the orientation a lot more than I expected. I feel very cared for, and I even made a new friend already.”



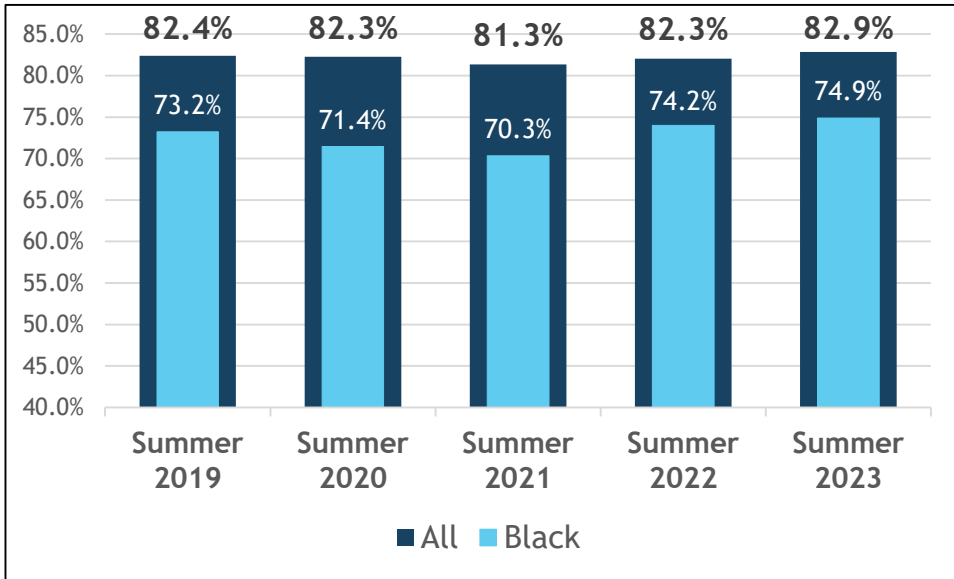
Summer 2023 Student Success and 2022-2023 Student Success

BOT Meeting September 19, 2022

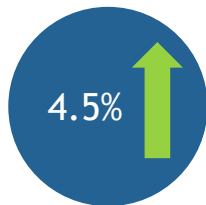
Summer 2023 Success Rates



Met Gap Closure goal of 8% for the second summer term!!



Hispanic FTIC Males



Black Males



Black Females Online

The Story of Black Student Success Gap Closure

BEST IN

8 Week 1

Gateway Courses:
POS 2041
CGS 1070

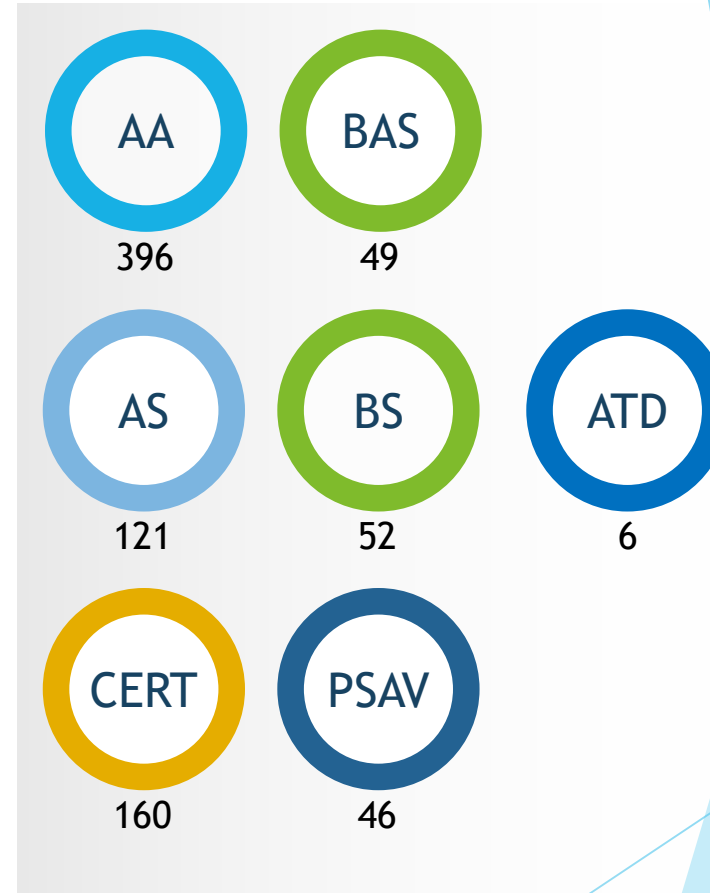
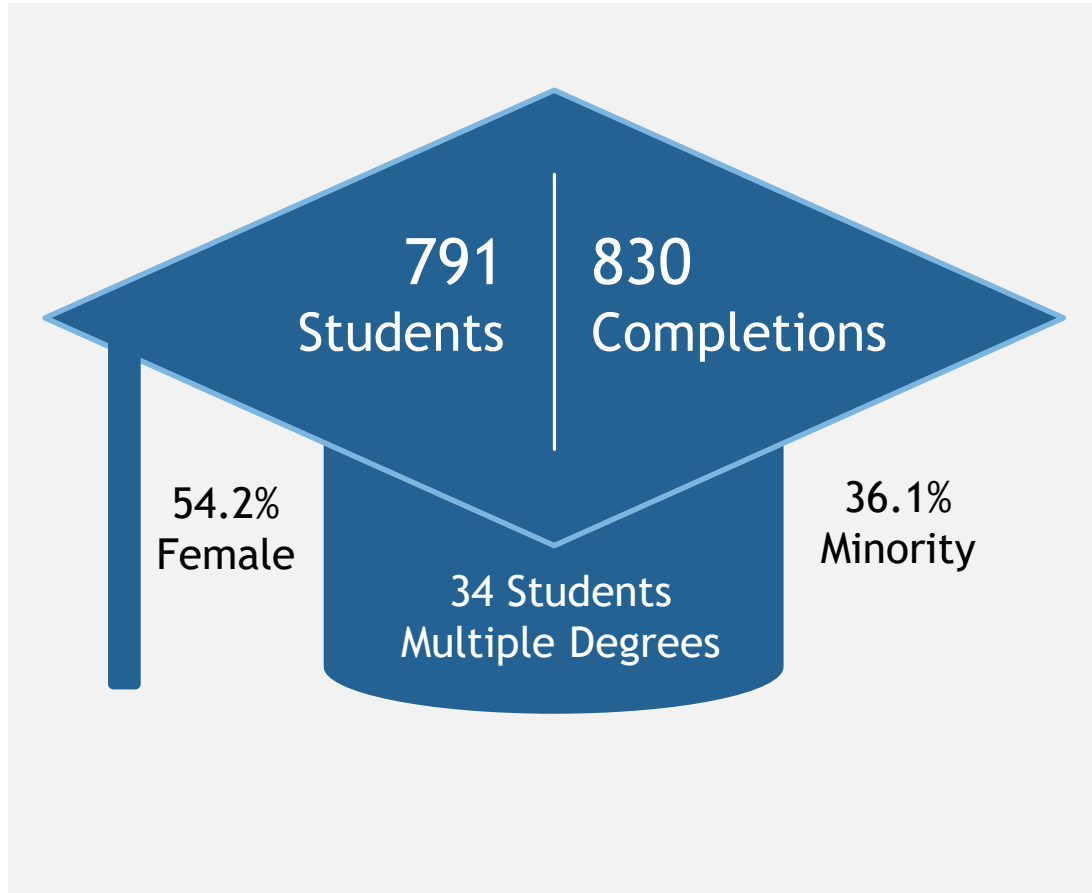
NEEDS SUPPORT

Gateway Courses:
ACG 2021
STA 2023

Readmit Students

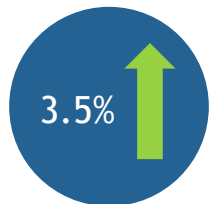
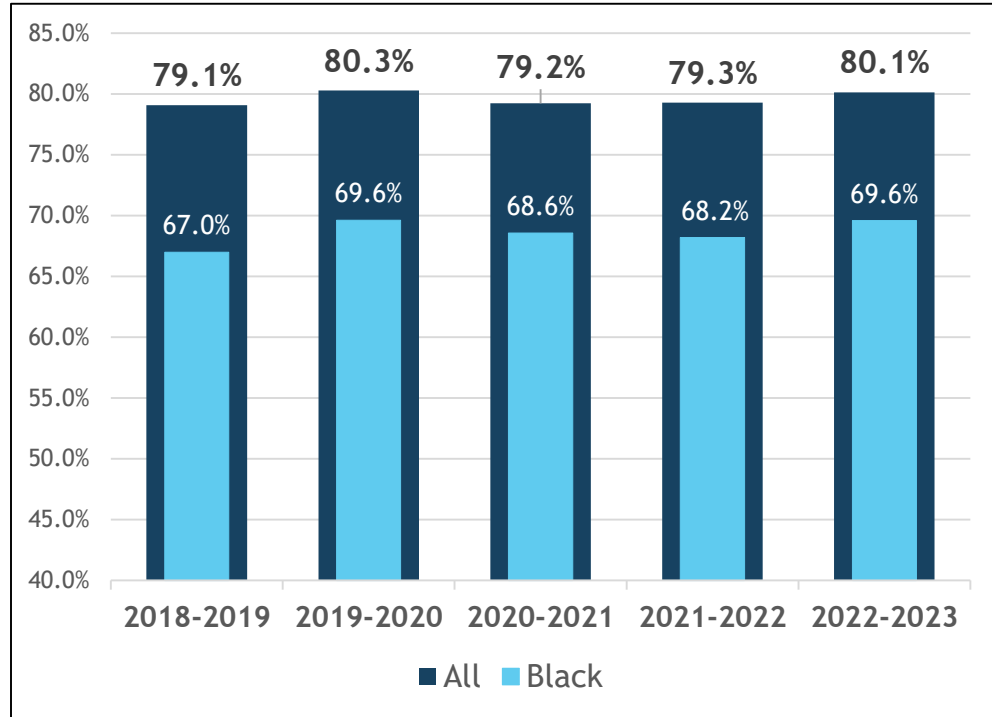
Source: BI as of 8/31/23

Summer 2023 Graduates

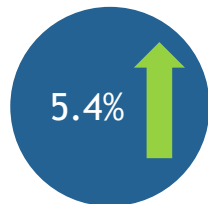


Source: BI as of 8/31/23

2022-2023 Success Rates



Hispanic FTIC
Males



Black Males



Black Females
Online

The Story of Black Student Success Gap Closure

BEST IN

8 Week 1

Gateway Courses:
POS 2041
CGS 1070

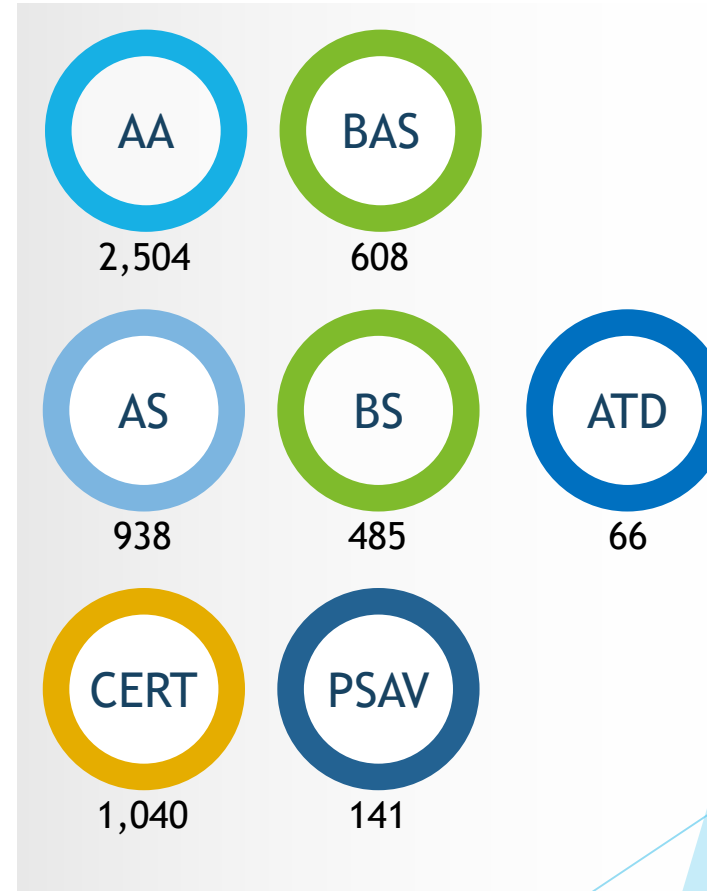
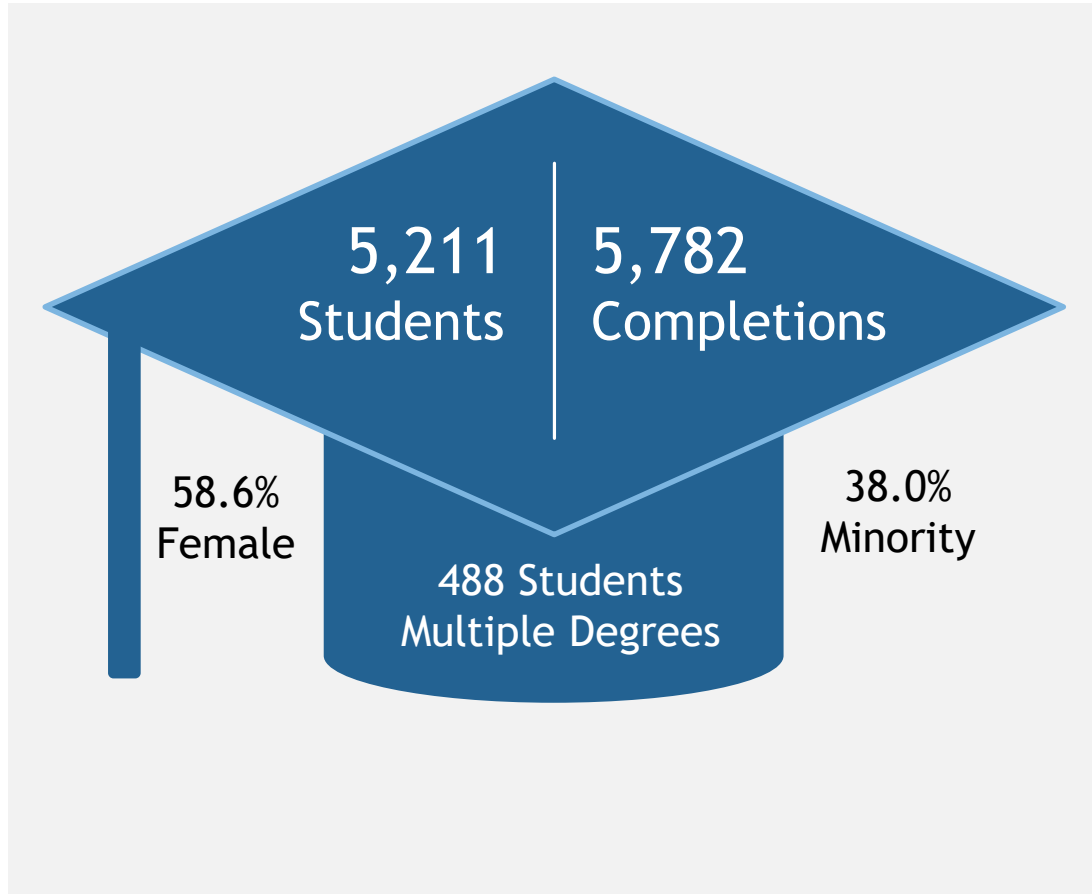
NEEDS SUPPORT

Gateway Courses:
MAC 1105
MGF 1106

Express
Session

Source: BI as of 8/31/23

2022-2023 Graduates



Source: BI as of 8/31/23

Questions ?



7,680
1,214

33,265

8.7%

8.8%

5,978

1.3%

266,205

31,194

2.2%

*Better Jobs,
Better Lives*

**BETTER JOBS,
BETTER LIVES,
BETTER FUTURES**



*Better Jobs,
Better Lives*

BETTER JOBS, BETTER LIVES

- **Too many people are living in poverty.**
- **Disconnect between available talent and employment**
- **Higher education → higher earnings + lower unemployment**



*Better Jobs,
Better Lives*

A FRAMEWORK FOR STUDENT SUCCESS

Access to opportunity.

Enrollment reflects service area
Students have high and equitable
access to programs of value

Success in college.

Students learn
Students complete

Success after graduating.

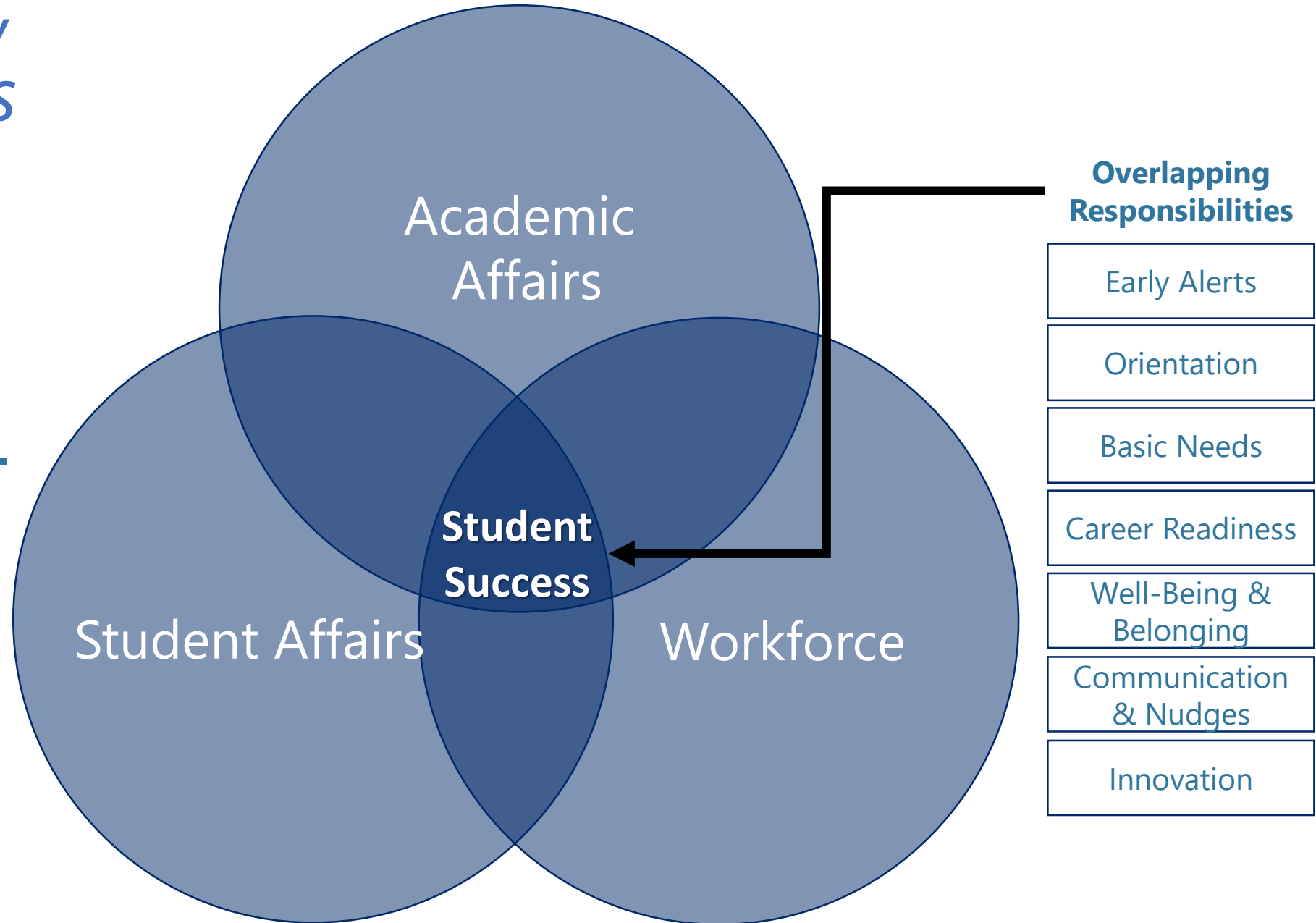
Students get good jobs
Students transfer and attain bachelor's
Equity in transfer and workforce outcomes for
students of color and low-income students

CCRC

**COLLEGE
EXCELLENCE
PROGRAM**
◆ aspen institute

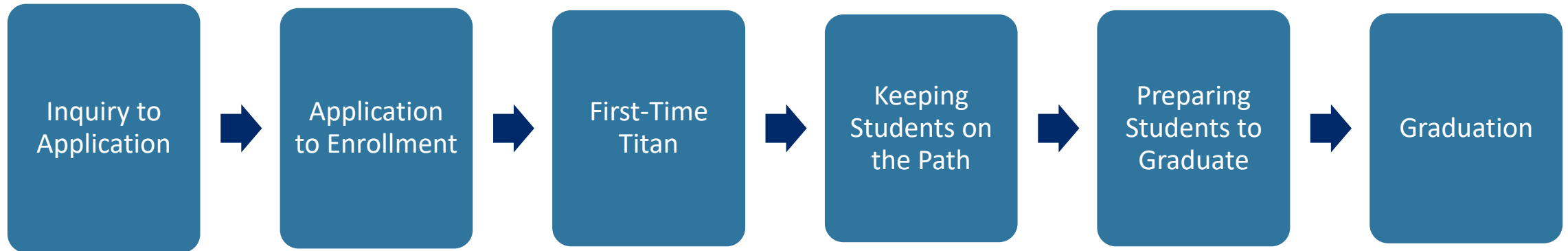
*Better Jobs,
Better Lives*

**New Definition
of Student
Success = Post-
Graduate
Success**



*Better Jobs,
Better Lives*

STUDENT SERVICES PATH TO GRADUATION



*Better Jobs,
Better Lives*

SUPPORTS

- **SPC's Promise Scholarship**
- **First-Time Titans**
- **Advising Case Management Approach**
- **Titan Care Centers**
- **Career Development Services**



*Better Jobs,
Better Lives*

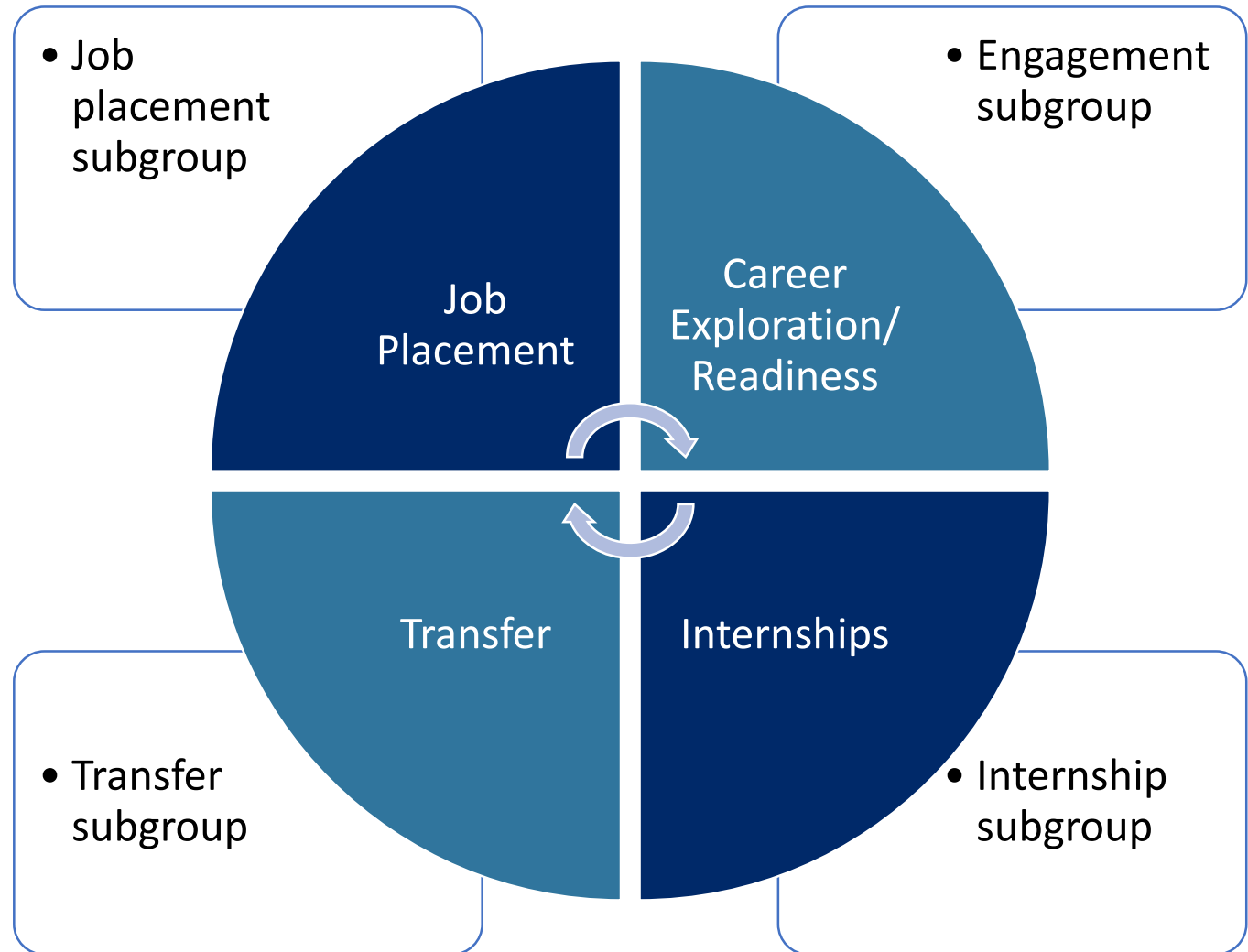
WORKFORCE

- **Focus on Economic Mobility Through**
 - **Corporate partnerships**
 - **Aligning programs to workforce needs**
 - **Improving equitable access and transition to college**
 - **Enhancing job placement & job readiness**



Better Jobs, Better Lives

TALENT PATHWAYS





Real Estate & Master Plan

Allstate & Health Education Centers

Board of Trustee Meeting
September 19, 2023



Recap - Facilities Master Plan

Facilities Master Plan: multi-year strategy to align physical space to college plan, it provides framework for growth and capital improvements

In addition, the SPC Master Plan Addresses:

- Improve 28% space utilization
- Reduce oversubscription in physical footprint assets
- Enhance academic synergy
- Generate diverse funding for future capital projects that align with mission critical initiatives
- Reduce facilities maintenance costs in alignment with usage



Recap - Allstate Program Moves

EMS AS Program

Allstate to SPG

EMT Certificate

Allstate to SPG

Line Worker Certificate

Allstate to SPG

Paramedic Certificate

Allstate to SPG

Corrections/Law Enforcement
(PSAV)

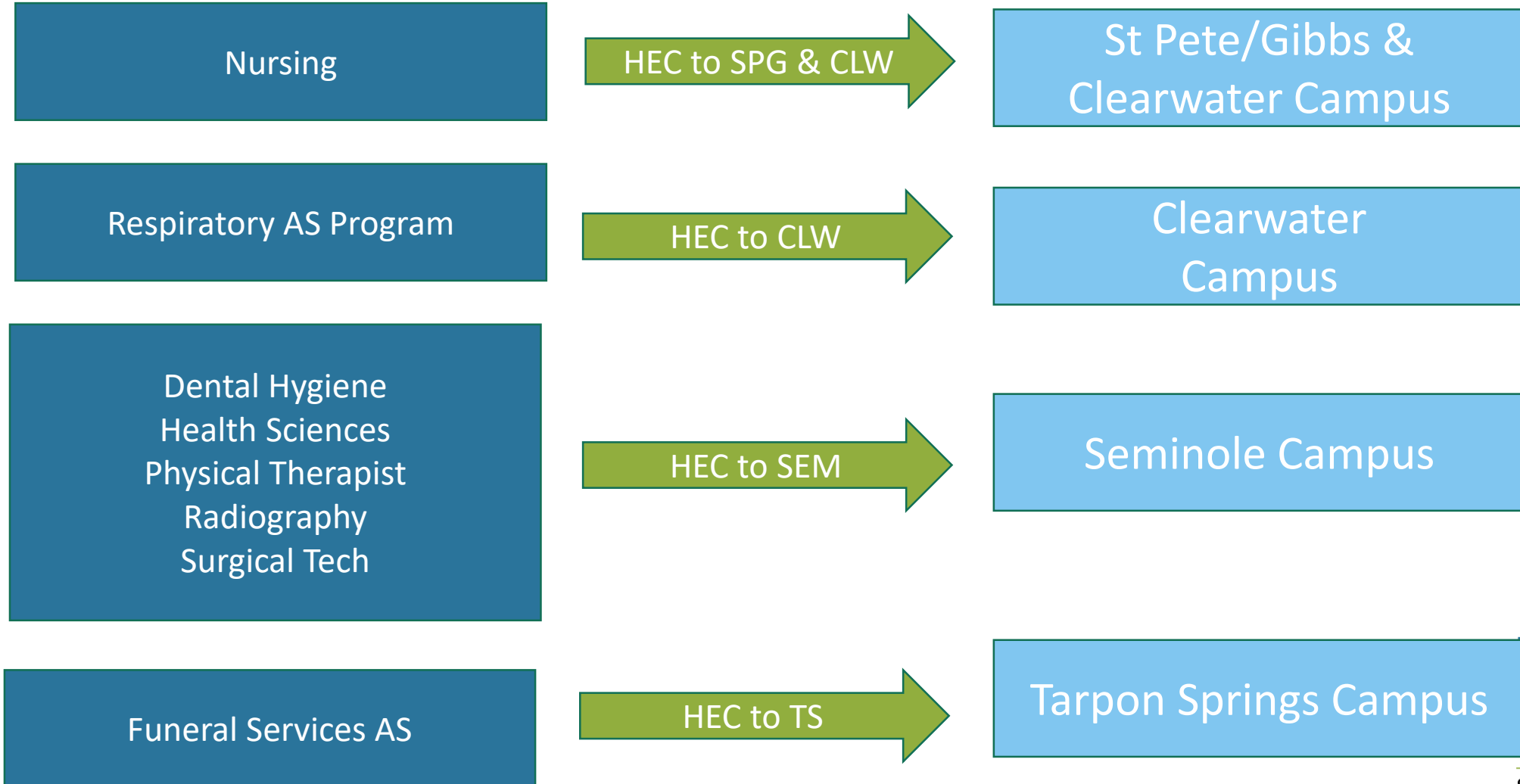
Allstate to EPI

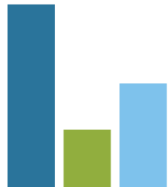
St Pete/Gibbs
Campus

Epi Service Center



Recap - HEC Program Moves





Recap - Actions

JUN 2022

- BOT approved HEC South Annex, Coliseum Lot, SPG Wellness unnecessary for educational purposes

AUG 2022

- BOT approved Savills real estate broker

OCT 2022

- Master Plan & Real Estate Update to BOT

NOV 2022

- BOT approved Savills broker contract

JAN 2023

- Master Plan & Real Estate update to BOT

FEB 2023

- City presentation to BOT
- BOT approved Allstate parcel 1&4, HEC and Vet Tech unnecessary for educational purposes

APR 2023

- BOT approved RFI for brokerage services

MAY 2023

- BOT approved CBRE real estate broker
- Master Plan & Real Estate update to BOT

JUN 2023

- BOT approved 5-YR Facilities Plant Survey & CIP

AUG 2023

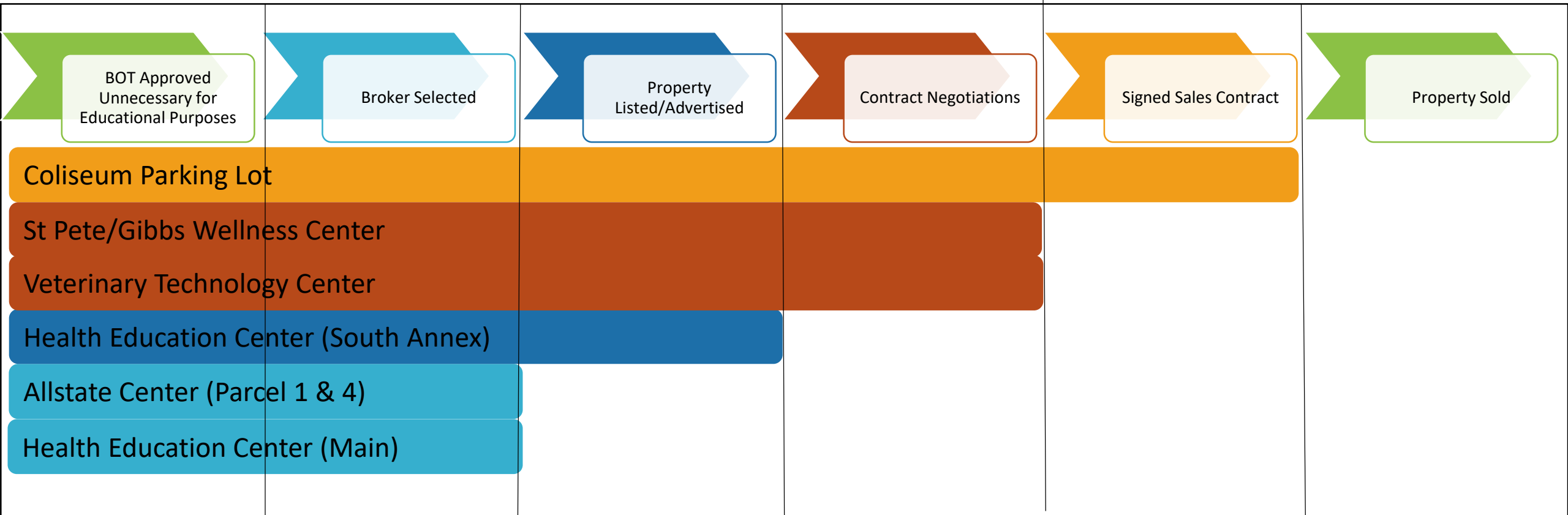
- BOT approved CBRE broker contract
- Facilities Master Plan & Real Estate Update Memo to BOT

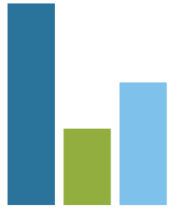
SEP 2023

- *CBRE Presentation to BOT*
- *Request BOT approval to advertise Allstate & HEC*



Real Estate Update

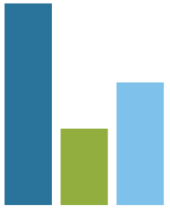




Benefits

Fiduciary Responsibility to improve asset management.	Redirect funds toward student spaces & support.	Generate resources to invest in academic spaces.	Eliminate maintenance & operational expenses.	Optimize resource allocation & usage	Reduce property damage risks
	Align property assets to strategic goals	Demonstrate responsible stewardship of assets	Invest in state-of-the-art spaces and equipment	Provide enhanced support to students, faculty and staff	
		Accessible distances to Allstate Program for northern county area	Strengthen partnerships?		

Questions



CBRE Introduction



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Date: September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Curran, Jessica	Program Director II	Humanities & Fine Arts SE	8/7/2023
Stanich, Samantha	Communications/PR Coordinator	Marketing&StrategicCommunicatn	8/21/2023
Wheeler, Reshia A	Program Director II	Health Information Mgmt HC	8/7/2023

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Andrasik, Stephen J	Associate Dean	Academic Affairs	8/1/2023
Bennett, Rachel B	Assistant Dean	Ethics TS	8/1/2023
Bueller, Daniel J	Associate Dean	Academic Affairs	8/1/2023
Gorham, Tricia	Academic Program Director	Veterinary Technology	8/1/2023
Hofrichter, Jamie E	Academic Program Director	Nursing HC	8/1/2023
Johnson, Hannah A	Assistant Dean	Mathematics SPG	8/1/2023
King, Laurie A	Assistant Dean	Ethics SPG	8/1/2023
Lattenhauer, Naly	Coord, Early College/Dual Enrl	Early College/Dual Enrollment	8/21/2023
Lordahl, Lisa A	Career & Academic Advisor	Counseling & Advisement HC	8/21/2023
Mancini, Emerald S	Accounting/Financial Analyst	NTPI/WMD Grant - AC	8/21/2023
Meyer, Heather N	Assoc Dir, Learning Resources	Learning Resources	8/21/2023
Moore, Joy B	Associate Dean	Academic Affairs	8/1/2023
Muehl, Nathan	Associate Dean	Humanities & Fine Arts SPG	8/1/2023
Olson, Leah H	Academic Program Director	Nursing HC	8/1/2023
Prifti, Bledar	Assistant Dean	Social & Behavioral Science SP	8/1/2023
Rivero, Douglas	Assistant Dean	Social & Behavioral Science SE	8/1/2023
Ulrich, Shannon M	Associate Dean	Academic Affairs	8/1/2023
Krause, Daniel R	Career & Academic Advisor	Counseling & Advisement DT	8/21/2023
Tucker, Fredrick W	Career & Academic Advisor	Counseling & Advisement CL	8/1/2023
Essex, Kaylee L	Systems Analyst	Administrative Information Sys	8/7/2023
Estlund, Amber L	Assistant Dean	Communications SPG	8/1/2023
Kilgore, Pelagia J	Assistant Dean	Mathematics TS	8/1/2023
Long, Johnie V	Associate Dean	College of Computer & InfoTech	8/1/2023
Moore, Grace L	Assistant Dean	Natural Science TS	8/1/2023
Wilson, Ian J	Assistant Dean	Communications CL	8/1/2023

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Barnes, Sydney E	Student Support Specialist	Associate Provost Office SPG	8/7/2023
Case, Evelyn S	Sr Administrative Svcs Assist	Humanities & Fine Arts SPG	8/21/2023
Gorman, Jessica S	Laboratory Specialist	Natural Science SPG	8/7/2023
Bredbenner, Monique	Career & Academic Advisor	Counseling & Advisement HC	8/7/2023
Edwards, Claudine M	Custodian	Custodial Services SPG	8/21/2023
Pham, Ariana	Student Support Specialist	Financial Assistance Services	8/21/2023
Ryan, Anne M	Sr InstructionalSupportSpeclst	College of Education	8/1/2023

TRANSFER/PROMOTION Budgeted Career Service			
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Name	Title	Department/Location	Effective Date
Meyers, Dennis M	Sr Security Officer	Campus Security CL	8/21/2023
Mulligan, Nina M	Library Svcs Paraprofessional	Learning Resources	8/21/2023
Zaldana, Anthony	Sr Tech Support Specialist	Administrative Information Sys	8/28/2023
Arroyo, Alquimides	Security Officer	Campus Security CL	8/7/2023
Martinez, Erika G	Administrative Svcs Specialist	College of Education TS	8/21/2023
Arroyo, Alquimides	Security Officer	Campus Security CL	8/7/2023
Martinez, Erika G	Administrative Svcs Specialist	College of Education TS	8/21/2023

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date

FACULTY			
Name	Title	Department/Location	Effective Date
Welch, John H	Faculty	Social & Behavioral Science CL	8/1/2023
Collar, Shirley A	Faculty	Health Information Mgmt HC	8/1/2023
Chestnutt Jr, Thomas E	Faculty	Mathematics CL	8/5/2023
Glowacki, Thomas J	Faculty	Humanities & Fine Arts SPG	8/5/2023
Trammel, Christopher B	Faculty	Academic Affairs	8/7/2023
Miklos, Rebecca J	Faculty	Collegiate High School -Tarpon	8/7/2023
Todak, Elizabeth M	Faculty	Emergency Medical Services HC	8/1/2023
Vernon, James C	Faculty	College of Computer & InfoTech	8/7/2023
Barnett, Rebekah	Faculty	Human Services HC	8/1/2023
Costa, Nicole L	Faculty	Mathematics CL	8/1/2023
Hetzel, Daniel A	Faculty	Humanities & Fine Arts SPG	8/1/2023
Mormino, Amy E	Faculty	Humanities & Fine Arts CL	8/7/2023
Poshi, Marietta	Faculty	Business Administration SP	8/1/2023
Randelman, Robert E	Faculty	Natural Science TS	8/1/2023
Shuman, Susan L	Faculty	Natural Science TS	8/1/2023
Smith, Alysha M	Faculty	College of Education	8/7/2023

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Black, Louise	Adjunct Faculty	Baccalaureate Programs	8/6/2023
Black, Louise	Adjunct Faculty, Bach	Baccalaureate Programs	8/6/2023
Brace, Amber J	Adjunct Faculty, Bach	Baccalaureate Biology	8/14/2023
Brito, Camilla P	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Byrne Peterson, Siobhan M	Faculty - supplemental	Natural Science TS	8/1/2023
Charleston, Jody	Faculty - supplemental	Business Administration SP	8/1/2023
Competelli, Patrick M	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Costa, Nicole L	Faculty - supplemental	Mathematics SPG	8/14/2023
Cox, Christina	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/21/2023
Cress, Andrea	Adjunct Faculty, Bach	Baccalaureate Biology	8/1/2023
Cundiff, Robert S	Adjunct Faculty	Communications TS	8/1/2023
Cutliffe, Temara J	Faculty - supplemental	Health Information Mgmt HC	8/1/2023
Davis, Darlene L	Contributed Service	Early College/Dual Enrollment	8/14/2023
Duncan, Heather B	Faculty - supplemental	College of Education	8/1/2023
Earle, Michael	Faculty - supplemental	Social & Behavioral Science SP	8/1/2023
Freed, Cynthia A	Adjunct Faculty	College of Education	8/1/2023
Garas, Ahab	Adjunct Faculty	Early College/Dual Enrollment	8/14/2023
Gladstone, Douglas	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Hennessy, Kevin P	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Hetzel, Daniel A	Faculty - supplemental	Humanities & Fine Arts SPG	8/1/2023
Hofrichter, Jamie E	Faculty - supplemental	Nursing HC	8/14/2023
Jacobs, Jeri-Lyn	Adjunct Faculty	Social & Behavioral Science CL	8/14/2023
Jaworski, Alicia M	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/21/2023
Jones-Cruder, LaTuana D	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/8/2023
Kemp, Norene	Faculty - supplemental	College of Computer & InfoTech	8/1/2023
Kemp, Norene	Faculty - supplemental	College of Computer & InfoTech	8/1/2023

Klee, Amber L	Contributed Service	Early College/Dual Enrollment	8/14/2023
Lynford, Elyse K	Contributed Service	Nursing HC	8/1/2023
Macauley, Karen	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Martin, James J	Adjunct Faculty	Social & Behavioral Science CL	8/28/2023
Martin, Sidney E	Project Deliverable-Flat Amt	Academic EffectivenessAssesmt	8/22/2023
Patterson, Kenneth	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/21/2023
Price, Tim E	Faculty - supplemental	Business Administration SP	8/1/2023
Raisch, Steven D	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Saavedra, Joshua A	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Sherdiwala, Monti J	Faculty - supplemental	Mathematics CL	8/1/2023
Silvers, Stefanie C	Faculty - supplemental	Social & Behavioral Science CL	8/14/2023
Slaughter, Gerald Z	Faculty - supplemental	Business Administration SP	8/1/2023
Slaughter, Gerald Z	Faculty - supplemental	Business Administration SP	8/1/2023
Smith, Brendan P	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/28/2023
Snoots, Christina M	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Storm, Martin A	Faculty - supplemental	College of Education	8/1/2023
Storm, Martin A	Faculty - supplemental	Mathematics SPG	8/1/2023
Sullivan, Michael C	Professional Trainer-OPS	Fire Sciences	8/7/2023
Sullivan, Michael C	Professional Trainer-OPS	Fire Sciences	8/7/2023
Sullivan, Michael C	Professional Trainer-OPS	Fire Sciences	8/7/2023
Tave, Carolina	Professional Trainer-OPS	Workforce/Professional Developmnt	8/21/2023
Taylor, Ashley A	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Thomas, Tracy G	Faculty - supplemental	Communications TS	8/1/2023
Todak, Elizabeth M	Faculty - supplemental	Emergency Medical Services HC	8/14/2023
Tran, Andrea N	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Vernon, James C	Faculty - supplemental	College of Computer & InfoTech	8/14/2023
Vernon, James C	Faculty - supplemental	College of Computer & InfoTech	8/14/2023
White, Julia M	Faculty - supplemental	Communications SE	8/14/2023
Winckel, Christopher J	Professional Trainer-OPS	CJI AA/AS DOC AC	8/7/2023
Bishop, Tameka	Adjunct Faculty	Mathematics SPG	8/7/2023
Blinn, David H	Adjunct Faculty	Business Administration SP	8/1/2023
Brace, Amber J	Adjunct Faculty	Natural Science CL	8/21/2023
Burton, Barry	Adjunct Faculty, Bach	Baccalaureate Programs	8/1/2023
Chavez, Veronica P	Adjunct Faculty, HTF for HEC	Nursing HC	8/21/2023
Derrick, Megan	Adjunct Faculty	Communications SPG	8/14/2023
Distasio, Daniel A	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Dugan, Amy L	Adjunct Faculty	Natural Science CL	8/21/2023
Franklin, Lauren H	Adjunct Faculty, HTF for HEC	Nursing HC	8/21/2023
Glavatskyy, Liliya	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Green, Alexa R	Adjunct Faculty	Natural Science SPG	8/1/2023
Jones, Charles H	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Lawrence, Jennifer L	Adjunct Faculty, HTF for HEC	Nursing HC	8/14/2023
Morgan, Dianna	Professional, Hourly-OPS	Accessibility Services	8/21/2023
Myers, Paul	Adjunct Faculty	Mathematics TS	8/7/2023
Peck, Rhonda	Adjunct Faculty	Mathematics TS	8/1/2023
Polojac-Chenoweth, Denise	Adjunct Faculty	Mathematics TS	8/7/2023
Preisler, Daniel	Adjunct Faculty	Mathematics TS	8/21/2023
Pupke, Cole T	Professional Trainer-OPS	CJI AA/AS DOC AC	8/21/2023
Scantlebury, Daniela M	Adjunct Faculty	Natural Science SE	8/1/2023
Silverboard, Jill	Adjunct Faculty, Bach	Baccalaureate Programs	8/1/2023
Swain, Lisa	Instructor, Temporary Sub	Collegiate High School -Tarpon	8/21/2023
Turner, Valerie L	Adjunct Faculty	Mathematics TS	8/1/2023
Vukota, Sergej	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Black, Louise	Adjunct Faculty	Baccalaureate Programs	8/6/2023
Brachna, Kelsey C	Adjunct Faculty	Mathematics SPG	8/1/2023
Brito, Anna F	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	8/14/2023
Campbell, Gary	Adjunct Faculty	Communications CL	8/28/2023
Champigny-Hotel, Sophie M	Adjunct Faculty	Communications SE	8/1/2023

Chestnutt Jr, Thomas E	Adjunct Faculty	Mathematics CL	8/7/2023
Concepcion, Iris N	Adjunct Faculty, HTF for HEC	Nursing HC	8/7/2023
Glowacki, Thomas J	Adjunct Faculty	Humanities & Fine Arts SPG	8/7/2023
Hesting, John P	Adjunct Faculty	Social & Behavioral Science SE	8/28/2023
Martin, James J	Adjunct Faculty	Social & Behavioral Science CL	8/28/2023
Moran, Meredith B	Adjunct Faculty	Human Services HC	8/1/2023
Ortiz, Justin	Adjunct Faculty	Natural Science CL	8/1/2023
Ryan, Anne M	Faculty - supplemental	College of Education	8/7/2023
Sharp, Lara L	Adjunct Faculty	Engineering Technology CL	8/7/2023
Silsby Mannerud, Celeste N	Adjunct Faculty	Humanities & Fine Arts CL	8/1/2023
Sinclair, Steven G	Adjunct Faculty	Humanities & Fine Arts SE	8/7/2023
Sinclair, Steven G	Adjunct Faculty	Humanities & Fine Arts CL	8/7/2023
Smith, Ligeia S	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/7/2023
Staples, Janie K	Professional Trainer-OPS	CJI AA/AS DOC AC	8/7/2023
Andura, Maria Ines	Professional Trainer-OPS	Workforce/Professnl Developmnt	8/21/2023
Boardman, Erica S	Adjunct Faculty	Nursing HC	8/1/2023
Broome, Ryan	Contributed Service	Early College/Dual Enrollment	8/14/2023
Buitrago, Marlana A	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Cagle, Jacob T	Adjunct Faculty, Bach	Baccalaureate Biology	8/7/2023
Damon, Tammy	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Dobbins, Denkenesh	Adjunct Faculty	Natural Science CL	8/1/2023
Fleischman, Jessica M	Contributed Service	Early College/Dual Enrollment	8/14/2023
Gehring, Mason C	Adjunct Faculty	Humanities & Fine Arts CL	8/1/2023
Hood, Donald H	Adjunct Faculty	Mathematics CL	8/1/2023
Hubbard, Christoper J	Adjunct Faculty	Humanities & Fine Arts CL	8/1/2023
Jones, Hannah R	Adjunct Faculty	Communications SE	8/14/2023
Knowles Jr, Curtis M	Adjunct Faculty	College of Computer & InfoTech	8/1/2023
Krusemark, Amy	Contributed Service	Early College/Dual Enrollment	8/14/2023
Lentz, Savanna D	Adjunct Faculty, HTF for HEC	xNURSNG-HC Nursing HC	8/1/2023
Looney, Jay	Contributed Service	Early College/Dual Enrollment	8/14/2023
McFerrin, William R	Adjunct Faculty	Social & Behavioral Science TS	8/1/2023
Mcintyre, Clarence M	Contributed Service	Early College/Dual Enrollment	8/14/2023
Meier, Lacie M	Adjunct Faculty	Communications SE	8/14/2023
Neikens, Daniel	Adjunct Faculty	Natural Science SE	8/1/2023
Pappalardo, Mark T	Adjunct Faculty	Business Administration SP	8/1/2023
Pile, Richard T	Contributed Service	Early College/Dual Enrollment	8/14/2023
Saavedra, Joshua A	Adjunct Faculty	Emergency Medical Services HC	8/1/2023
Sardoni, Brianne L	Adjunct Faculty	Communications CL	8/14/2023
Sullivan, Michael C	Professional Trainer-OPS	Fire Sciences	8/7/2023
Taylor, Christina L	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Tynan, Amanda M	Adjunct Faculty, HTF for HEC	Nursing HC	8/1/2023
Varvil Jr, Terry R	Adjunct Faculty	Mathematics SPG	8/1/2023

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Corbit, Hope	OPS Career Level 8	College Attorney DO	8/28/2023
Higgins, David	OPS Career Level 4	Student Services	8/7/2023
Woods, Michael A	OPS Career Level 3	Leepa/Rattner Museum	8/1/2023
Tedder, Mckayla R	OPS Career Level 1	Learning Resources	8/21/2023
Gniewosz, Alexis G	OPS Career Level 4	Humanities & Fine Arts SE	8/14/2023
Halbach, Kara M	OPS Career Level 5	Admissions & Central Records	8/21/2023

Darryl Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

DB 9-4-2023

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President

SUBJECT: Carryforward Spending Plan

Authorization is requested to approve Florida College System Carryforward Spending Plan pursuant to 1013.841 Florida Statutes.

In July 2019, the State of Florida adopted 1013.841 Florida Statute that requires “Florida College System institutions with a final FTE of 15,000 or greater for the prior year that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance.”

Currently, the development of the three-financial plan will include a comprehensive fiscal direction, focus on Financial Vitality actions, and support the strategic goals set forth by the Board of Trustees. Academic Excellence, Economic Mobility, Community Engagement, and Employee Engagement & Experience.

In all our resources, St. Petersburg College looks to continue efforts of Innovating Our Future by:

- Closing achievement gaps;
- Preparing students for careers;
- Serving as a catalyst for positive change;
- Building an inclusive culture of care; and
- Delivering the College’s strategic vision using financial sustainability.

As we continue our efforts of prudent fiscal stewardship, we understand the need to invest in the future of St. Petersburg College. The report below illustrates a list of carryforward items to meet future needs.

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Carryforward Amount
1.	(c) Completion of remodeling project	Health Education Program Capital Project	8,000,000
2.	(b) Completion of renovation, repair or maintenance project	Capital Master Plan Projects	7,630,876
3.	(e) Operating expenditures	Technology Refresh	5,000,000
4.	(e) Operating expenditures	Academic & Student Success Innovation	3,610,000
5.	(e) Operating expenditures	Employee Experience & Engagement	1,390,000
6.	(e) Operating expenditures	Student Success Initiative Program	3,000,000
7.	(g) Commitment to contingency reserve related to state declared emergency	State of Emergency Contingency	13,343,375
Total as of July 1, 2023: *			\$ 41,974,251

Janette Hunt, Vice President, Finance and Business Operations; Hector Lora, Associate Vice President, Budgeting, Mike Meigs, Associate Vice President, Accounting, Business & Finance Services recommend approval.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Credit Curriculum

The following is a summary of credit curriculum changes for which approval is sought for Spring 2024 (Term 0630) and Summer 2024 (0635). Where noted with an *, approval is being sought for Fall 2023 (0625).

New Program Highlights:

College of Education:

- **Training and Development (TRNDEV-ATC):** A new 18 credit program designed to prepare completers for adult learning, corporate training, and professional development. It will also be embedded in the Educational Studies and Community Leadership BS program's Training and Development subplan.
 - *Job Opportunities: Nonprofit Volunteer Trainer, Training and development role in government or private sector, Adult Learning Teacher*

Transfer Plans: The following transfer plans provide students with a clearly defined path and seamless transition to a Baccalaureate program offered at St. Petersburg College.

- ***Internal – Educational Studies Training and Development (TRNDEV-TR)**
- ***Internal – Secondary Education Mathematics (MTSED-TR)**
- ***Internal – Human Services (HUMSVC-TR)**

Credit Curriculum Updates for Spring 2024 (0630) and Summer 2024 (0635)
Summary of Curriculum Activity in Programs and Courses

NEW/DELETED/MODIFIED PROGRAMS:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Transfer</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design					0
Business					0
Communications					0
Education	1	1			2
Engineering, Manufacturing, and Building Arts				1	1
Health Sciences and Veterinary Technology		2		1	3
Public Safety, Public Policy, and Legal Studies					0
Science and Mathematics					0
Social/Behavioral Sciences and Human Services					0
Technology					0
Total	1	3	0	2	6

NEW/DELETED/MODIFIED COURSES:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Revitalized</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design		1			1
Business		2			2
Communications		3			3
Education	2	12	5		19
Engineering, Manufacturing, and Building Arts					0
Health Sciences and Veterinary Technology		6		1	7
Public Safety, Public Policy, and Legal Studies		5			5
Science and Mathematics		2			2
Social/Behavioral Sciences and Human Services		7			6
Technology		2			2
Total	2	40	0	1	43

Program & Course Updates Effective Spring 2024 (0630)

Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.

ARTS, HUMANITIES, AND DESIGN

Course Updates:

Course Prefix & Number	Course Title	Rationale
MUM 2680	Audio Technician Foundations	Updating course title and MLOs to better reflect the outcomes of the course.

BUSINESS

Course Updates:

Course Prefix & Number	Course Title	Rationale
ACG 2450	Accounting Software Applications	The course content of ACG 2450 has changed over the last several years and may not be accurately reflected in the MLOs. The textbook has also changed but was never reflected the course information.
MAN 4570	International Procurement & Outsourcing	Added MGTMG-T-BAS and SUSMG-T-BAS and removed INTBUS-BAS from Requisites. Updated MLOs.

COMMUNICATIONS

Course Updates:

Course Prefix & Number	Course Title	Rationale
MMC 2000	Introduction to Mass Communications	3 year course review. Updating Course Description and Major Learning Outcomes.
MMC 2100	Writing for the Mass Media	3 year course review. Updating Course Description and Major Learning Outcomes.
MMC 2700	Mass Media and Popular Culture	3 year course review. Updating Course Description and Major Learning Outcomes.

EDUCATION

Program Updates:

Program Code	Program Title	Rationale
PKPED-BS	Prekindergarten/Primary Education (age 3 through grade 3) with Infused ESOL and Reading Endorsements	This program is being reactivated with an increased focus on content knowledge to support the development of effective early childhood educators. The program is being reactivated due to an increased demand for early childhood educators, not just in our local communities, but nationally.

New Courses:

Course Prefix & Number	Course Title	Rationale
EEC 4247	Integrated Humanities, Social Science and Arts	New course for the reactivation of PKPED-BS.
EEX 4294	Differentiated Instruction	New course for the reactivated PKPED-BS.

Course Updates:

Course Prefix & Number	Course Title	Rationale
EEC 2300	Developing Cognitive Activities for Young Children (Math, Language Arts, Science, Social Studies, Health)	3 year course review. Updating Major Learning Outcomes.
EEC 3005	Child Growth and Development in Early Childhood	Course review and development for reactivation of PKPED-BS. Course is being revised to reflect the most up-to-date content for the Age 3 - Grade 3 program.
EEC 4210	Integrated Curriculum I for Prekindergarten / Primary Education	Course is being reactivated and will be revised to reflect the needs of the PKPED-BS program (reactivated). The MLOs have been updated to reflect an increased focus on content knowledge in early childhood education, as students in this pathway must take and pass a subject area exam. This is the first in a series of 2 courses focused on content knowledge.
EEC 4211	Integrated Curriculum II: For Prekindergarten/Primary Education	The course is being reactivated and will be revised to reflect the needs of the PKPED-BS program (reactivated). The MLOs have been updated to reflect an increased focus on content knowledge in early childhood education, as students in this pathway must take and pass a subject area exam. This is the second in a series of 2 courses focused on content knowledge.

EEC 4314	Social/Emotional Competence	Course reactivation for PKPED-BS.
EEC 4940	Pre-Kindergarten/Primary Education Practicum I	Course reactivation for PKPED-BS.
EEC 4941	Pre-Kindergarten/Primary Education Practicum II	Course reactivation for PKPED-BS.
EME 2040	Introduction to Educational Technology	3-year course review. Updating Description and Major Learning Outcomes.
RED 3309	Early and Emergent Literacy K-2	Course review for reactivated PKPED-BS. The course is being revised to reflect the new Reading Competencies and to align more closely with the Age 3 - Grade 3 program.
RED 4043	Reading within the Disciplines 5-12	This course is being modified to reflect the updated reading competencies from the Florida Department of Education. These competencies must be updated to ensure that the coursework within the standalone reading endorsement reflects the most up-to-date state requirements.
RED 4342	Foundations of Research Based Practices of Reading Education and Application of Instruction	This course is being modified to reflect the updated reading competencies from the Florida Department of Education.
RED 4511	Intermediate Literacy 3-6: Reading, Writing and Thinking	This course is being modified to reflect the updated reading competencies from the Florida Department of Education. These competencies must be updated to ensure that the coursework within the standalone reading endorsement reflects the most up-to-date state requirements.
RED 4519	Diagnosis and Intervention in Reading for Diverse Students K-12	This course is being modified to reflect the updated reading competencies from the Florida Department of Education.
RED 4541	Foundations of Reading Assessment	This course is being modified to reflect the updated reading competencies from the Florida Department of Education.
RED 4654	Foundations and Applications of Differentiated Instruction	This course is being modified to reflect the updated reading competencies from the Florida Department of Education.
RED 4844	Reading Practicum	This course is being modified to reflect the updated reading competencies from the Florida Department of Education.
RED 4940	Final Reading Internship	This course is being modified to reflect the updated reading competencies from the Florida Department of Education. These competencies must be updated to ensure that the coursework within the standalone reading endorsement reflects the most up-to-date state requirements.

EEC 2300	Developing Cognitive Activities for Young Children (Math, Language Arts, Science, Social Studies, Health)	3-year course review. Updating Major Learning Outcomes.
EEC 3005	Child Growth and Development in Early Childhood	Course review and development for reactivation of PKPED-BS. The course is being revised to reflect the most up-to-date content for the Age 3 - Grade 3 program.

ENGINEERING, MANUFACTURING, AND BUILDING ARTS

Program Deactivations:

Program Code	Program Title	Rationale
SIXSG-CT	Six Sigma Black Belt	Program closing. Proposal to inactivate in all areas due to no students in pipeline.

HEALTH SCIENCE AND VETERINARY TECHNOLOGY

Program Updates:

Program Code	Program Title	Rationale
FUNSE-AS	Funeral Services	Program will be limited access/selective admission. FSE 1000 & FSE 2061 changing on Program of Study from Major Core to Support/Pre-Entry so students can complete the two courses prior to program admission.
HSA-GEN-AS	Health Sciences: General Health Sciences Focus	Removed HLP 1080 (1 credit) as it is no longer available to SPC General population. The course is used exclusively by the Collegiate High Schools. Removing the course required the restructuring of the Science requirement.

Program Deactivations:

Program Code	Program Title	Rationale
HAS-ORTHO-AS	Health Sciences: Orthotics and Prosthetics Focus	Program closing due to closure of ORTHO-AS for which this program was intended to prepare students.

Course Updates:

Course Prefix & Number	Course Title	Rationale
DEH 2400	General and Oral Pathology	Course review. We found that topics being taught on this course were being taught in another course, and therefore are removing them from this course. This is a content-heavy course, so by removing one or two topics that are being taught, it allows slowing the pace of the course for better student knowledge retention.

DEH 4854	Leadership in Dental Hygiene	Updating Major Learning Outcomes for the 3 year course review.
HSC 1524	Introduction to Infectious Disease	To meet accreditation standards for teaching Funeral Services students by American Board of Funeral Service Education, adjusting developmental education pre-reqs.
PHT 2220	Therapeutic Exercise in Physical Therapy	The MLOs and course objectives are being modified to better reflect the expected level of assessment of the material. This will benefit the students by providing a better guide for preparing for their assessments.
ATE 3316	Finance for the Veterinary Manager	Course review. Updating Major Learning Outcomes.
ATE 4319	Veterinary Hospital Marketing	Course review. Updating Major Learning Outcomes.

Course Deactivations:

Course Prefix & Number	Course Title	Rationale
ATE 3200*	Safety and Regulatory Compliance in Veterinary Technology	This course has not been on the program of study since 0560 and there is a replacement course already designated for anyone that may still need it. Currently enrolled students under that requirement have all completed the course.

PUBLIC SAFETY, PUBLIC POLICY, AND LEGAL STUDIES

Course Updates:

Course Prefix & Number	Course Title	Rationale
BUL 2131	Legal Environment of Business	Updating currency and relevancy of course materials. Removing overly specific details from the MLOs.
PLA 2940	Legal Assistant Seminar and Work Experience	Adjusting the MLOs to reflect more current and accurate expectations for the course as well as updating the course description to be broader.
CJE 3341	Patrol Issues in Law Enforcement Administration	Updating the course description, MLOs and objectives to align with Bloom's Taxonomy.
CJE 3611	Criminal Investigations Theory and Practice	Updating course description and MLOs and objectives to align with Blooms Taxonomy.

PAD 3034*	Survey of Public Policy	Updating course description, MLOs and objectives to align with Blooms Taxonomy and the new course textbook.
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SCIENCE AND MATHEMATICS

Course Updates:

Course Prefix & Number	Course Title	Rationale
MAC 1114	Trigonometry	3 Year Course Review. Updating Major Learning Outcomes and Objectives.
EVR 1328	Natural Resources Conservation and Management	Updating Course Description and Major Learning Outcomes to better fit course assessments.

SOCIAL/BEHAVIORAL SCIENCES AND HUMAN SERVICES

Course Updates:

Course Prefix & Number	Course Title	Rationale
ECO 2023	Principles of Microeconomics	3 year course review. Updating Course Description and Major Learning Outcomes.
HUS 1450	Dual Diagnosis I	3 year course review. Updating Major Learning Outcomes.
HUS 2550	Social Services and the Disenfranchised	3 year course review. Updating Course Description and Major Learning Outcomes.
POS 2112	State & Local Government	3 year course review. Updating Course Title and Major Learning Outcomes.
PSY 1012	General Psychology	3 year course review. Updating Course Description and Major Learning Outcomes.
SOP 2002	Social Psychology	3-year course review. Updating Course Description, Objectives, Course Topics, Major Learning Outcomes (MLOs), and Required/Recommended Textbooks.
SYG 2000	Introduction to Sociology	3 year course review. Title changing from Introductory Sociology to Introduction to Sociology. Some wording changing in the MLOs to better fit with Bloom's Taxonomy.

TECHNOLOGY

Course Updates:

Course Prefix & Number	Course Title	Rationale
Effective Spring 2024 (0630)		8


Number

CET 1171C	Computer Repair Essentials	3 year course review. Updating course description and Major Learning Outcomes.
CIS 4651	Cloud Deployment and Operations	This course is new but development was not completed by the original faculty member. New faculty developing the course has requested changes to the course. Updating course description and Major Learning Outcomes.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: U.S. Department of Education—Child Care Access Means Parents in School

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education in support of the St. Petersburg College Child Care Access Means Parents in School (CCAMPIS) program. Permission is sought to accept an estimated \$1,895,136 in funding over a four-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The U.S. Department of Education's *Child Care Access Means Parents in School* (CCAMPIS) program is a multi-year program that works to improve persistence and retention for Pell-eligible students with children. The grant supports childcare vouchers on a sliding scale basis, as well as wrap-around support services for low-income students.

SPC has submitted a proposal to support its voucher-based CCAMPIS program serving Pell-eligible students with children. Child care services will be provided through outsourced contracts with licensed and accredited child care providers located throughout the county and Tampa Bay area, ensuring access to child care for students where they live, and supporting students' choice in quality early education providers. Vouchers will be provided on a sliding fee scale, with priority given to full-time students needing full-time child care. The program will also provide significant wrap around support through scholarships, childcare registration fees, life skills and financial literacy workshops, peer support, on-campus events, referrals for basic needs supports and more, to help parents succeed. Through requested CCAMPIS funding, significant leveraged institutional investment, and dedicated partnerships with community agencies, this program will serve an estimated 75 students per year. SPC will leverage the subject matter expertise of the Early Learning Coalition of Pinellas County (ELC), Juvenile Welfare Board and United Way Suncoast by providing cross-referrals for services and support and participating in county-wide child care initiatives.

The estimated period of performance will be from October 1, 2023 through September 30, 2027. The total project budget is projected to be \$1,895,136, of which the College anticipates receiving the full award amount. See attached Information Summary for additional information.

Jamelle Conner, Vice President of Student Affairs; Mia Conza, General Counsel; and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attachment

gms081723

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 19, 2023

Funding Agency or Organization: U.S. Department of Education

Name of Competition/Project: Child Care Access Means Parents in School

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/01/23 **End:** 9/30/27

Administrator: Jamelle Conner

Manager: Misty Kemp

Focus of Proposal:

St. Petersburg College's (SPC) *Child Care Access Means Parents in School* program (CCAMPIS) will increase access to critically needed childcare and wrap around services for an estimated 75 low-income students each year. In addition to childcare vouchers, CCAMPIS services will include 1:1 academic and social support from program staff, career and academic advising, financial literacy and life skills workshops, peer support networks, on-campus activities and connections to college and community wrap-around services to meet basic needs. These services will be provided throughout Pinellas county and the Tampa Bay area. Participants will also be eligible for dedicated scholarship funding from the SPC Foundation to defray the cost of attendance and support continued enrollment and degree completion. Program efforts will be led by two full-time CCAMPIS staff as well as leveraged time from: 1) a Student Support Advisor coordinating basic needs services such as laptop lending and food pantries to help high-needs, at-risk students; and 2) Early Childhood Education faculty to provide resources for parents and providers.

Community partners, including Early Learning Coalition, Juvenile Welfare Board and United Way Suncoast, will provide technical assistance in working with providers, referrals for social services, and cross-referrals for childcare assistance. Along with partners, this program leverages significant institutional resources, including: Scholarships from the SPC Foundation, to cover tuition, fees and books, as well as funds to cover events and activities for participants; SPC Match to cover child care registration fees and/or supplemental voucher support; and SPC in-kind match to cover a percentage of staff time for the Student Support Advisor and Early Childhood Education faculty.

With approximately 69% of the total program budget going directly to student support through vouchers, scholarships and childcare registration fees, the program will provide a minimum of 120 childcare vouchers for full- or part-time care and help increase academic success, persistence, retention and completion for participants.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. The U.S. Department of Education requires the sub-specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 407,916
Fringe	\$ 151,480
Travel	\$ 13,000
Supplies	\$ 10,000
Contractual (Child Care Vouchers)	\$ 1,224,000
Other (Printing and Membership)	\$ 1,200
Indirect (15%, less Contractual)	<u>\$ 87,540</u>
Total Budget	\$ 1,895,136

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 2,312,472
Total amount from funder:	\$ 1,895,136

Amount/value of match:	Cash: \$398,000
	In-kind: \$19,336

Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No Yes <input checked="" type="checkbox"/>
Source of match/cost sharing:	SPC <i>and</i> SPC Foundation
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A


College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Student Success
	2. Community Focus
	3. Growth and Empowerment
Strategic Initiative(s):	1. Academic Excellence
	2. Economic Mobility
	3. Community Engagement

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: U.S. Department of Justice, Victims of Crime Act (VOCA) Formula Grant Program via Office of the Florida Attorney General, Division of Victim Services-Victim of Crime Assistance Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Office of the Florida Attorney General, the pass-through agency for the U.S. Department of Justice Victims of Crime Act (VOCA) funding program by St. Petersburg College for the Victim of Crime Assistance program. Permission is sought to accept an estimated \$965,294 in funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Victims of Crime Assistance (VOCA) program is to support the provision of services to victims of crime, including responding to their emotional and physical needs, stabilizing their lives after victimization, assisting them with understanding and participating in the criminal justice system, and providing victims of crime with a measure of safety and security. The goal of the project is to deliver training throughout Florida directed toward people encountering victims as part of their work. SPC will oversee and coordinate the delivery of various face-to-face and online trainings, creating a more comprehensive and cohesive system of care through training and education.

The estimated period of performance will be from October 1, 2023 through September 30, 2024. The total award amount is projected to be \$965,294 over a one-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, General Counsel; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation recommend approval.

Attachment

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September 19, 2023

M E M O R A N D U M

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Rapid7 LLC—Purchase of Security Information and Event Management Solution

Approval is sought to enter into an Agreement with Rapid7 LLC, either directly or through a reseller, to purchase Security Information and Event Management (SIEM) subscriptions and services.

- **The Agreement will commence once signed and will continue for a period of 36 months.**
- **The total cost for the subscriptions and services to the College covered by this Agreement is \$424,465.00.**

A SIEM system aggregates raw logs (i.e., historical records of information processed, recorded, accessed, etc.), notifications, and alerts from various equipment, systems, and sensors; performs correlation of that information based on detection rules; and triggers alerts of different severities based on the configuration of those detection rules. This system provides visibility into real-time threats to improve the time to first detection of a security event and increase the speed at which Information Technology (IT) can respond to those threats to improve the security posture of the College.

The agreement with Rapid7 for a SIEM will provide St. Petersburg College with modern security technology and services. The system will enable the College to perform both machine and user-based analytics to quickly detect when and where a security event is beginning. With this technology, the College will be better equipped to remediate issues as they are developing rather than to be reactionary after an event. This technology will also play a critical role within the College's IT environment as a central repository for audit logs across all systems maintained by internal personnel, including the central computing systems and cloud services environments that host many critical SPC systems such as the PeopleSoft systems (Student, Finance & Human Resources) and Microsoft based email and MS Teams remote collaborative systems. Finally, this system will collect audit logs from all internet and internal firewalls, network sensors, and endpoint security applications to further assist the College's response to an event.


Patrick Rinard, Vice President, Information Technology/CIO; Jimmy Hester, Information Security Officer; and Mia Conza, General Counsel, recommend approval.

jh082123

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

**SUBJECT: Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc.,
Fire Panel Deferred Maintenance**

Authorization is sought to approve negotiations with Foresight Construction Group, Inc., delegate authority for the President to approve the Guaranteed Maximum Price (GMP), and open necessary purchase orders.

Foresight Construction Group, Inc. was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020. The funding for this scope of work constitutes a portion of the previously approved overall budget for Deferred Maintenance (as approved by the Board memo in May 2023) as well as the Fund Balance Carry Forward.

Facilities Planning and Institutional Services are requesting the delegation of authority to the President for the purpose of negotiating a Guaranteed Maximum Price (GMP) and issuing all relevant purchase orders related to this project. The total requested authorization will not exceed the \$1,636,683 project budget.

Project Description: Updating Fire Panels in 12 buildings across the Clearwater, St. Pete/Gibbs, Downtown Center, and Midtown Campuses. Updates will bring panels into current code compliance.

Project Number	Project Name	Budget
337-A-23-2	Clearwater Campus DFR, CL	\$617,328
337-B-23-3	St Pete/Gibbs Campus DFR, SPG	\$924,355
337-E-23-15	Downtown Center Reno, DFR DT	\$45,000
337-H-23-16	Midtown Ctr Gym Reno, DFR MT	\$50,000
Project Budget		\$1,636,683

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President

**SUBJECT: Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc.,
Camera Deferred Maintenance**

Authorization is sought to approve negotiations with Foresight Construction Group, Inc., delegate authority for the President to approve the Guaranteed Maximum Price (GMP), and open necessary purchase orders.

Foresight Construction Group, Inc. was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020. The funding for this scope of work constitutes a portion of the previously approved overall budget for Deferred Maintenance (as approved by the Board memo in May 2023) as well as the Fund Balance Carry Forward.

Facilities Planning and Institutional Services are requesting the delegation of authority to the President for the purpose of negotiating a Guaranteed Maximum Price (GMP) and issuing all relevant purchase orders related to this project. The total requested authorization will not exceed the \$1,301,000 project budget.

Project Description: Replacement of cameras for improved public safety and security at the Downtown Center, Midtown, and Seminole Campuses.

Project Number	Project Name	Budget
337-C-23-4	Seminole Campus Reno DFR, SE	\$31,500
337-E-23-15	Downtown Center Reno, DFR DT	\$45,000
337-H-23-16	Midtown Ctr Gym Reno, DFR MT	\$18,000
	Contingency Funding	\$811,000
Project Budget		\$1,301,000

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Guaranteed Maximum Price (GMP), Foresight Construction Group, Inc., Locks Deferred Maintenance

Authorization is sought to approve negotiations with Foresight Construction Group, Inc., delegate authority for the President to approve the Guaranteed Maximum Price (GMP), and open necessary purchase orders.

Foresight Construction Group, Inc. was selected through the Continuing Service Contracts for Construction Management & Design Services as approved by the Board of Trustees on April 21, 2020. The funding for this scope of work constitutes a portion of the previously approved overall budget for Deferred Maintenance (as approved by the Board memo in May 2023) as well as the Fund Balance Carry Forward.

Facilities Planning and Institutional Services are requesting the delegation of authority to the President for the purpose of negotiating a Guaranteed Maximum Price (GMP) and issuing all relevant purchase orders related to this project. The total requested authorization will not exceed the \$905,500 project budget.

Project Description: Replacement of existing locks for improved public safety and security at the Downtown Center, Midtown, and Seminole Campuses.

Project Number	Project Name	Budget
337-C-23-4	Seminole Campus Reno DFR, SE	\$31,500
337-E-23-15	Downtown Center Reno, DFR DT	\$45,000
337-H-23-16	Midtown Ctr Gym Reno, DFR MT	\$18,000
	Approved Fund Balance Carry Forward	\$689,000
Project Budget		\$905,500

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President

SUBJECT: Approval of TK Elevator Company for Elevator Deferred Maintenance

Authorization is requested to enter into a contract with TK Elevator Company for services associated with bringing elevators up to current code requirements.

TK Elevator Company was selected as part of the NCPA Maintenance Agreement Contract 02-43 based on proposals totaling \$499,102.16. Funding for this scope of work is a portion of the previously approved total Deferred Maintenance budgets.


Project Number	Official Project Name	Vendor Proposal
337-A-23-2	Clearwater Campus Reno DFR, CL	\$59,274.00
337-B-23-3	St. Pete/Gibbs Campus DFR, SPG	\$268,652.18
337-C-23-4	Seminole Campus Reno DFR, SE	\$39,558.48
337-G-23-1	Epicenter Reno DFR, EPI	\$76,711.16
337-K-23-9	Allstate Renovations DFR, AC	\$34,570.17
337-L-23-8	Health Edu Ctr Reno DFR, HEC	\$13,186.16
337-D-23-5	Tarpon Springs Campus Reno DFR, TS	\$7,150.01
Total		\$499,102.16

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

September 19, 2023

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Request to advertise for Invitations to Bid (ITB) for sale of Allstate Center and Health Education Center properties

Authorization is sought to advertise for Invitations to Bid (ITB) for the Health Education Center (Site 8) and Allstate Center Parcels #1 and #4 (35-31-16-49734-004-0010 and 35-31-16-49734-002-0010).

On August 15, 2023, the Board of Trustees approved the College entering into an agreement and any amendments, or extensions as necessary, with CBRE, Inc. for real estate broker services for the disposition of the Allstate Center parcels #1 & #4 (35-31-16-49734-004-0010 and 35-31-16-49734-002-0010) and the Health Education Center (Site 8) (collectively, the “Properties”).

CBRE, Inc. proposes to issue Invitations to Bid (ITB) for the Properties in collaboration with SPC’s Procurement Department to ensure all public procurement requirements are met. CBRE will assist with a pricing and marketing strategy, including materials tailored to the College’s specific goals.

Once the ITB process is complete, and selections are made, the Board will be advised of the outcome.

Janette Hunt, Vice President, Finance and Business Operations; and Mia Conza; General Counsel, recommend approval.

Programs

July 27th, 2023 via the ISPS Website (12:00 pm to 1:00 pm)

[Tampa Bay Area Legislative Wrap-Up](#)

ISPS and the Tampa Bay Partnership reflected on the 2023 Legislative Session. Al Ruechel hosted the conversation with Senators Ed Hooper and Darryl Rouson. *The Tampa Bay 100* [spotlighted](#) the program ahead of the premiere.

September 21st, 2023 @ Hillsborough Community College Ybor City Campus – Ybor Room

[Hispanic Heritage Month](#)

Join ISPS, the Hispanic Chamber of Commerce of Tampa Bay, Hillsborough Community College, and a group of Tampa Bay Area Hispanic leaders as they share about the role their heritage has played in their personal and professional lives. Moderated by Josh Rojas from Bay News 9, the panel includes: Lisset Hanewicz, the first Hispanic St. Petersburg City Council Member, Diane Cortes, President of Acumen Strategist, Laurimar Paniagua, Somos HCC Chair, Maria Bermudez-Torres, President of Tampa Hispanic Heritage, Inc., Maribel Garrett, City of Tampa's Community Engagement Coordinator & Hispanic Liaison and Myriam Irizarry, the first Hispanic Pinellas County Judge.

September 28th, 2023 @ SPC Downtown Center (1:00 pm to 2:00 pm)

[Keeping Community in Community College](#)

Join ISPS, the Downtown Neighborhood Association, and the St. Petersburg Downtown Partnership for presentation by writer and urbanist Peter Kageyama as he explores ways that state colleges can activate their surrounding communities.

News

- Board Updates
 - ISPS welcomes Trustee Katie Cole to the Board of Directors. Thank you to Trustee Deveron Gibbons for your service and support.
 - ISPS additionally welcomes Valerie Ellis Lavin and Tarruck Wheeler to the [Board of Directors](#).
 - ISPS hosted a quarterly Board of Directors' meeting on August 7th at the SPC Seminole Campus.
 - Board Chair Jo-Lynn Brown, Tampa Bay Business & Wealth Magazine's Managing Editor, won a Florida Magazine Association Charlie Award for a [December 2022 cover story](#).
 - [Brett Bina](#) and [Dr. Tom Furlong](#) were featured as Catalyst Influencers.
- Team Updates
 - The new vote-by-mail rules were added to the [Voter's Education Page](#). ISPS plans to further cover these vote-by-mail updates in later video content.



Kindly follow us on:

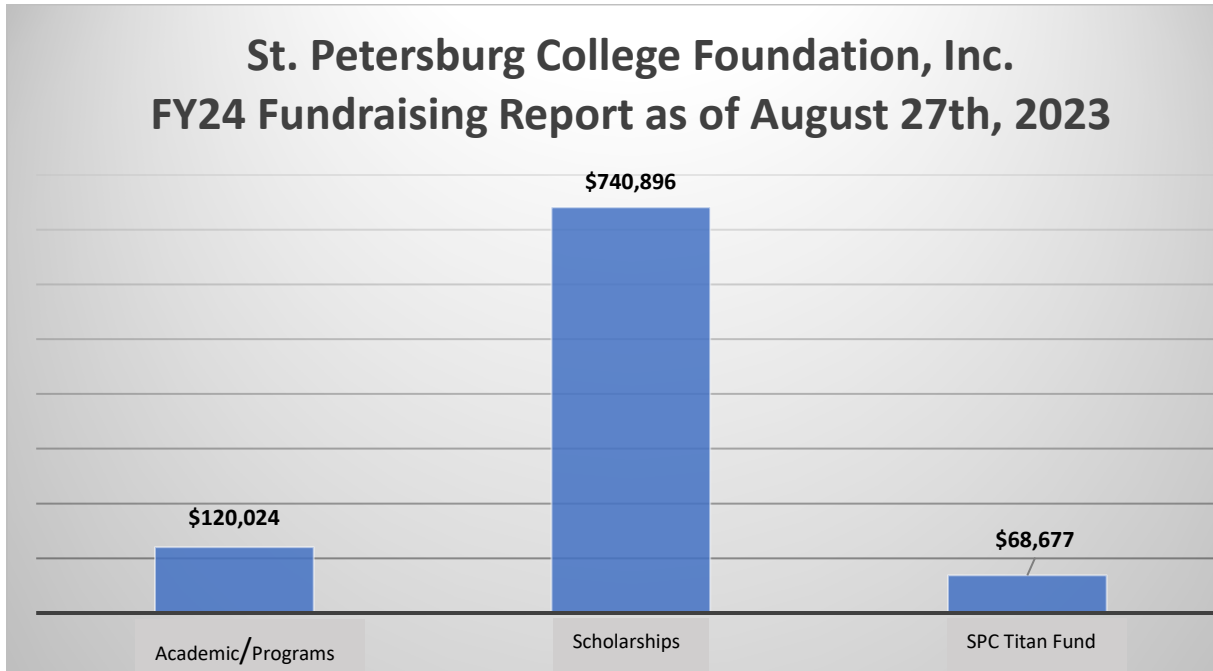


Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT August 2023 Update

Dashboard



Fund Category	FY24	FY23
Academic/Student Programs	\$ 120,024	\$ 1,102,433
Scholarships	\$ 740,896	\$ 5,491,838
SPC Titan Fund	\$ 68,677	\$ 492,795
Total:	\$ 929,597	\$ 7,087,066

Expense Report:

As of August 28th, the Foundation provided the following support to SPC:

- **\$821K** in scholarships to SPC students.
- **\$900K** in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Black Girl Magic Event
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing
 - Dental Hygiene Department

- Fall Enrollment Initiative
- Grants Department
- Humanities & Fine Arts Department
- Learning Resources Centers
- College Marketing & Communications
- Mental Health Awareness/Allied Health
- Natural Sciences
- Palladium Theater
- Social Justice Initiative
- SPC Collegiate High School
- Veterinary Technology Program
- Welcome Back Titans Event
- Women on the Way & Keys to Manhood
- Workforce Development

Topic of the Month

- Our Annual SPC Day this coming September 12th.

Palladium Board Report

September 2023

1. The Palladium's first season was 1998. Our 2023 season marks the theater's 25th anniversary. We will celebrate the anniversary and kick off the \$10 million Capital Campaign for theater renovation on October 25th with a gala event in Hough Hall and the Side Door.
2. The design contract for the Palladium Renovation was approved. The design team visited the Palladium on Friday, August 18th for a walk-thru for a new member of the design team. The entire team returns on September 6 and 7 to start work. SPC Facilities is coordinating that visit.
3. The Palladium's summer of sell-outs continues. We sold all seats for the Summer Jam show on Saturday, August 19th and all seats for our Side Door show on August 25th. We had more than 400 in attendance for a Clearwater Jazz Holiday fundraiser on August 18th and our bossa nova show on Saturday, August 26th.
4. Palladium was nominated for a Best of the Bay award as Best Performing arts venue.
5. The Palladium scored 96.3 on the City of Saint Petersburg arts grant application in 2022, the highest score of all applicants. Because of that score, the Palladium did not have to reapply in 2023 and was awarded more than \$21,000 in this grant cycle.
6. The Palladium also received a \$5,000 grant from the Bailey Foundation to produce the premier performance of a chamber music work based on the mangrove trails at Weedon Island. The composer teaches at the University of Florida.
7. Applications for our 2023-24 class of Creative Fellows set a record for applicants. A Palladium committee will select the new class in September and will make the announcement this fall.
8. Please see our upcoming events for September 2023:
<https://mypalladium.org/event-listing/>.

**Leepa-Rattner Museum of Art (LRMA)
September 2023 Report of SPC BOT**

LRMA Exhibitions

Fall 2023

This Fall, LRMA celebrates the arts in education with three exhibitions that highlight SPC’s award-winning Fine Arts, Humanities, and Digital Arts faculty, unveils new acquisitions by Donald Saff and Robert Rauschenberg, who were innovators in arts and higher education, and debuts *Visual Metaphors Pinellas County High School Student Exhibition*, which was previously hosted by the Museum of Fine Arts, St. Pete for the past 40 years.

LRMA also celebrates Hispanic Heritage with a series of exhibitions and programs.

- **SPC Visual Arts Faculty Exhibition 2023** (September 16-December 17, 2023)
This biannual exhibition highlights new work by 14 faculty from SPC’s Fine Arts, Humanities and Digital Arts programs and honors 2 Professor Emeriti for their contributions to multiple generations of students at SPC. LRMA will host a series of gallery talks with faculty throughout the semester.
- **Donald Saff: Constellation Series** (September 16-December 17, 2023)
LRMA unveils this recent major acquisition of 16 etchings by Donald Saff and two color photographs by Robert Rauschenberg. Saff is an educator, innovator, author, artist, and horologist who founded Graphicstudio at USF. Saff’s Constellation Series explores the perception of time and space through the symbolism of mapping the stars.
- **New Acquisition Spotlight - Robert Rauschenberg: The China Series** (September 16-December 17, 2023)
Saff worked with internationally renowned artist Robert Rauschenberg who was the first Western contemporary artist to exhibit in the People’s Republic of China. Together, they launched a serial project of international exhibitions as a catalyst for positive social change.
- **The Hurricane Within: Vibrancy and Resilience of Hispanic Heritage** (September 9-December 17, 2023)
LRMA commemorates Hispanic Heritage month with reverence to Hispanic arts and culture through the eyes of Cuban and Chilean artists from the collection. Programs include Hispanic Poetry readings and artist talks.
- **Visual Metaphors: Pinellas County Schools High School Show** (October 21 – December 1, 2023)

LRMA Education/Programs – LRMA has a robust fall program schedule and is collaborating with SPC Faculty on a series of Lunch & Learn gallery talks to support the 2023 SPC Visual Arts Faculty Exhibition. Please visit <https://leeparattner.org/calendar/>

- Weekly - **Docent tours**: Wednesdays & Sundays at 2:00 p.m.
- Monthly - **Focus Friday lecture series**, first Fridays at noon. *February-May, September-December:
 - September 1, 2023, Joan Duff-Bohrer, *Requiem*, 1998, Charcoal on paper
 - October 6, 2023, Bosco Sodi, *Muro*, 2019, Clay timber/video (Hispanic Heritage Month)
- Monthly - **Leap into Art: Monthly children’s story/art hour**. Partner with Palm Harbor Library, 3-4pm.
- September 15 - Faculty Exhibition opening reception, 6-8 pm.
- September 26 - Ikebana Demonstration in partnership with Palm Harbor Library, 11:30-12:30 pm.
- September 29 - SPC Portfolio Day, organized by Kevin Grass and LRMA, 11 am – 1 pm.
- September 29 - **Poetry Reading**: Yuly Restrepo & Gloria Muñoz (Hispanic Heritage Month), 6-8 pm.
- HIGHLIGHTS Oct.-Nov: Oct. 12 – Film Premiere (Elizabeth Indianos), Nov. 16 – Japanese Performance Art

LRMA in the News – August 2023

- [Creative Pinellas Arts Coast Journal – Material Mastery](https://creativepinellas.org/magazine/material-mastery/) by Emily Stehle 8/9/23

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September 19, 2023

MEMORANDUM

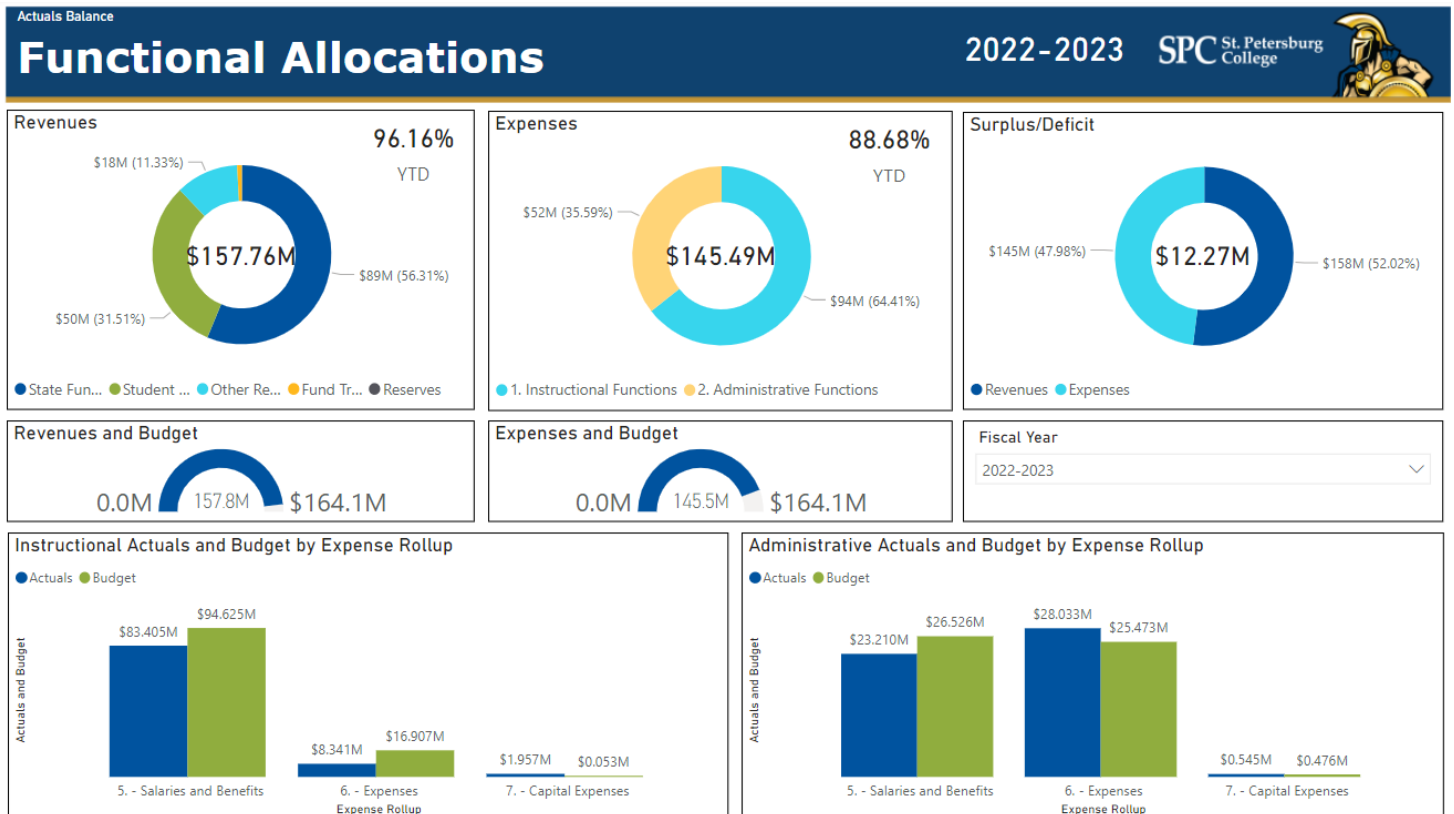
TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President

SUBJECT: Fiscal Year End 2022-2023 College General Operating Budget Report with Tuition Revenue

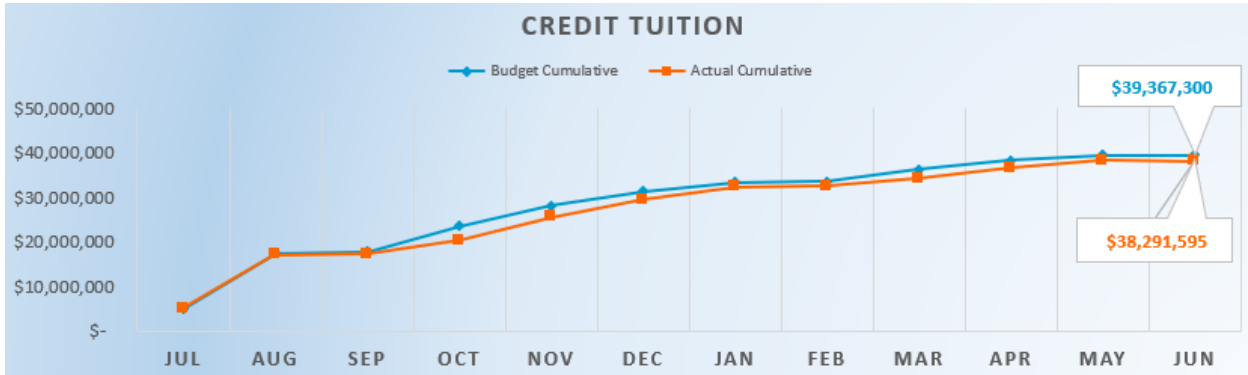
The FY22-23 fund 1 operating budget report through June 30, 2023, is attached.

As of June 30, 2023, the overall revenue was \$157.76M, which represents 96.16 % of the operating budget. The overall expense was \$145.49M, which represents 88.68 % of the operating budget. Personnel expenses represent 73.84 % of the annual operating budget. As of this report date, personnel expenses total \$106.6M or 88 % of the total budget of personnel expenses. Instructional personnel expenses account for \$83.4M and \$23.2M for Administration personnel expenses. Current and Capital expenses total \$38.89M. The net balance of revenue less expense is \$12.27M; which includes loss of revenue recovery and excludes net pension adjustments.

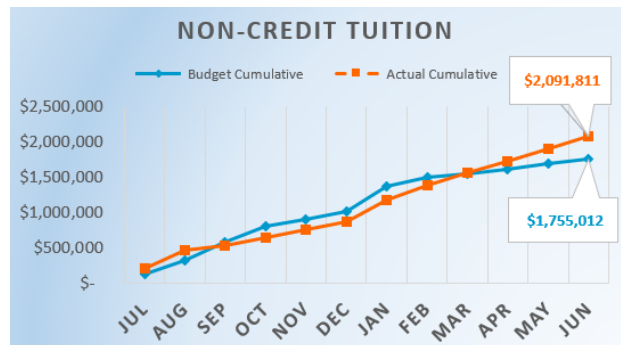


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue: credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

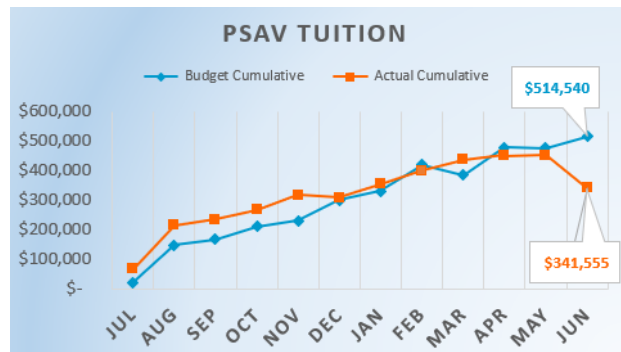
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the actual amount. As of June 30, 2023, the tuition actual is \$1.076 M below the budgeted amount.



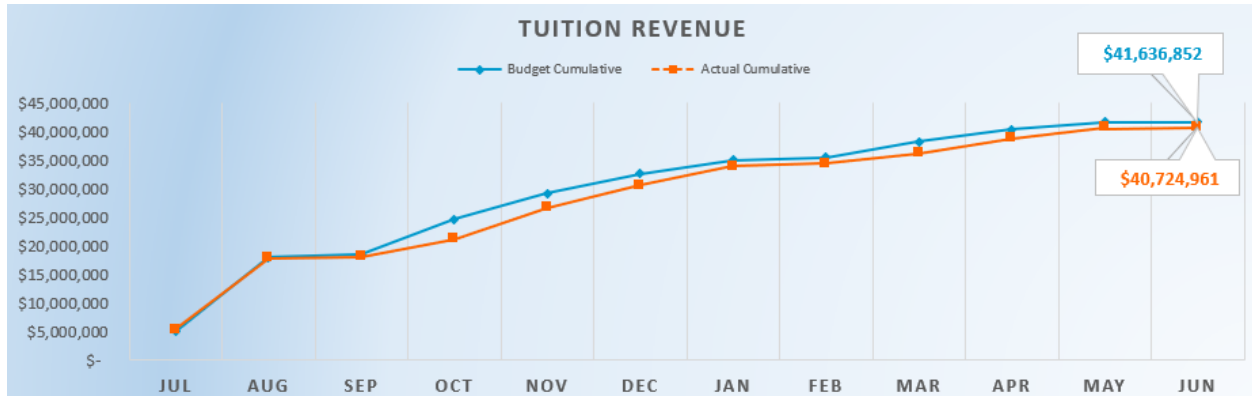
Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the actual amount. As of June 30, 2023, the tuition actual is \$337K above the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the actual amount. As of June 30, 2023, the tuition actual is \$173K below the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the actual amount. As of June 30, 2023, the overall tuition actual is \$912 K below the budgeted amount.



Dr. Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution

Attachment



**Operating Budget Report
June, 30 2023**

	Budget		Actual	% of YTD
Revenue				
Student Tuition & Fees	\$ 51,981,580	\$	\$ 49,710,983	96%
State Funding	\$ 91,118,156	\$	\$ 88,838,750	97%
Other Revenues	\$ 11,359,768	\$	\$ 18,118,396	159%
Fund Transfers In	\$ 1,500,000	\$	\$ 1,095,130	73%
Reserve	\$ 8,101,252			
Total Revenue	\$ 164,060,756	\$	\$ 157,763,259	96%
	Budget		Actual	% of YTD
Expenses				
Instruction	\$ 62,561,377	\$	\$ 53,253,585	85%
Public Sevcies	\$ 995	\$	\$ -	0%
Academic Support	\$ 26,071,026	\$	\$ 21,825,022	84%
Student Support	\$ 22,952,552	\$	\$ 18,625,230	81%
Total Instructional	\$ 111,585,950	\$	\$ 93,703,837	84%
Institutional Support	\$ 26,825,016	\$	\$ 22,668,205	85%
Physical plant Operation and Maintenance	\$ 17,607,303	\$	\$ 19,672,442	112%
Student Financial Assistance	\$ 2,372,798	\$	\$ 2,481,474	105%
Contigency, Transfer, Etc	\$ 5,669,689	\$	\$ 6,965,140	123%
Total Administrative	\$ 52,474,806	\$	\$ 51,787,262	99%
Total Operating Expenses	\$ 164,060,756	\$	\$ 145,491,098	89%
Balance		\$	\$ -	\$
			\$ 12,272,162	

*FY2022-23 excludes Net Pension adjustments.