

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES January 16, 2024

ST. PETERSBURG COLLEGE
Douglas L. Jamerson Jr, Midtown Center (Community Room)
1300 22nd St S
St. Petersburg, FL

SPECIAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. Presentation of Retirement Resolutions
 - 1. Ms. Tammy Cappleman (*Attending*)
 - 2. Ms. Kimberly Kirchman (*Attending*)
 - 3. Dr. Robin Wilber (*Attending*)
- B. SPC Spotlights

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of October 17, 2023 (*Action*)
Board of Trustees' Workshop of November 14 2023 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS

A. STRATEGIC PRIORITIES

- 1. Financial Assistance Services – Mr. Michael Bennett, Associate Vice President, Financial Assistance Services (*Presentation*)
- 2. Accreditation Update – Dr. Matthew Liao Troth, Vice President, Academic Affairs (*Presentation*)

VII. CONSENT AGENDA

- A. OLD BUSINESS (**items previously considered but not finalized**)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

a. Human Resources

i. Personnel Report (*Action*)

b. Naming of SPC St. Pete/Gibbs Campus Student Lounge (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

a. Florida Department of Education- College Reach Out Programs (CROP) (*Action*)

b. Department of Labor- Strengthening Community Colleges Training Grant (*Action*)

c. Florida Education Fund- Center of Excellence (COE) (*Action*)

d. National Science Foundation- Advanced Technological Education (ATE) Track 2 (*Action*)

e. National Science Foundation- Advanced Technological Education (ATE) Track 4 (*Action*)

f. National Science Foundation- Louis Stokes Alliances for Minority Participation (LSAMP) Bridges to Bachelorette Program (B2B) (*Action*)

3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

a. Florida Department of Education– Prepping Institutions, Programs, Employers and Learners Through Incentives for Nursing Education (PIPELINE) Funding- Anatomage Tables (*Action*)

b. Contract with Mutara, Inc. for Development, Delivery and Maintenance of New Online Admissions Application (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

a. Sale of Allstate Center Parcels Revision (*Action*)

b. Sale of Health Education Center (*Action*)

c. Request to advertise for Invitations to Bid (ITB) for sale of Allstate Center and Health Education Center properties (*Action*)

d. Request to Advertise for Design/Build Services for a new Public Safety Center at the Allstate Campus (*Action*)

e. Request to Approve Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project # 1707-M-22-9, Simulation City, AC (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Information*)

2. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg College (*Information*)

C. Leepa Rattner Museum of Art (*Information*)

D. Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue (*Information*)

E. Quarterly Informational Report of Contract Items (*Action*)

IX. PRESIDENT’S REPORT

X. NEXT MEETING DATE AND SITE

February 20, 2024, Tarpon Springs Campus

XI. ADJOURNMENT

*ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING
TO IMMEDIATELY FOLLOW –*

*Presenter: Catherine Kennedy, AVP, Academic Affairs and Partnerships, Dr. Ian Call, Principal, SPCHS, Raquel Hairston, Principal SPCSHS, Ryan Halstead, Principal, SPCHSNP
(see separate agenda)*

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting January 16, 2024, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: January 5, 2024

Financial Assistance Services

Michael J. Bennett

Associate Vice President, Financial Assistance Services

S T . P E T E R S B U R G C O L L E G E

January 2024



By the Numbers

49

Full-Time
Staff

7

Federal Work
Study

\$39.8M CARES since Spring 2020

\$230.8K (305 Students) Promise
Scholarship

\$15/Hr. Work Study

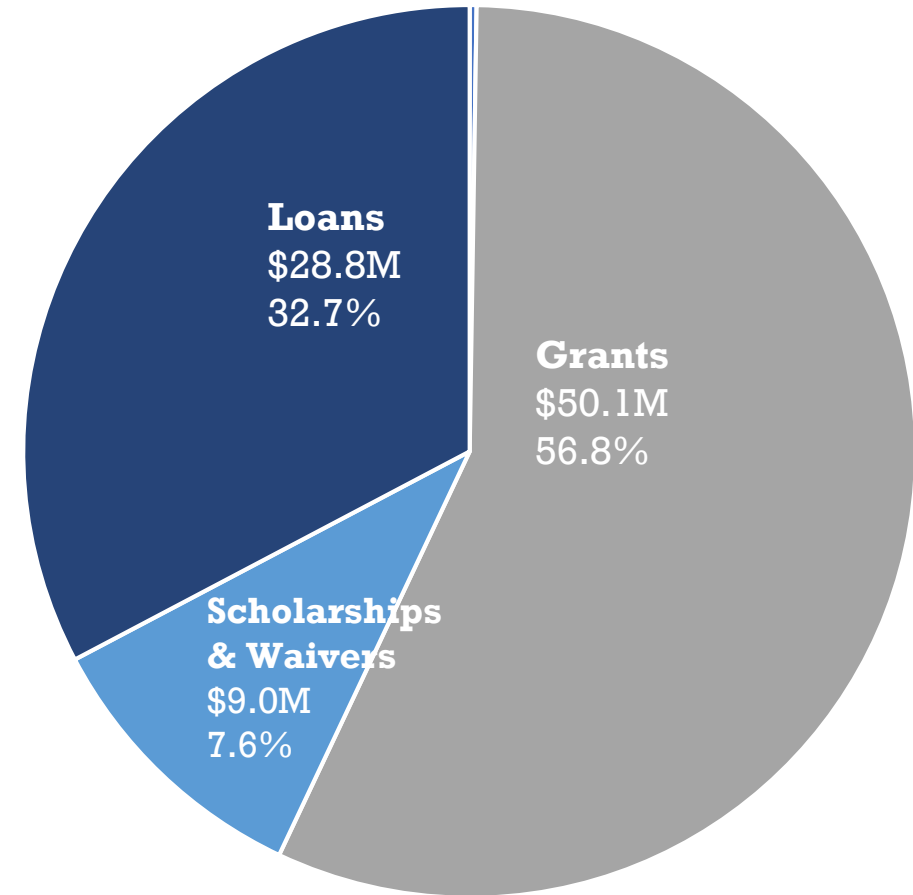
Withdrawals

60% vs. **70%**

2022-23

\$88.2M total aid

23,148 applicants / 9,551 recipients



FAS Staff has AMAZING skills, dedication, flexibility & teamwork displaying pride and ownership of their area and role



FAFSA Simplification & FUTURE Acts

2022-23 & 2023-24 changes already in place

2024-25 changes on the horizon

- Largest updates to the FAFSA since Reagan era – easier, more modern for student completion
- Major changes to processing (queries, equations, packaging, Pell tables, budgets, Verification and more)
 - IRS can share more data than in prior years

Timeline

- FAFSA available to students on **Dec. 31** (typically available on Oct. 1)
- FAS will begin **processing in February** (typically starts in November)

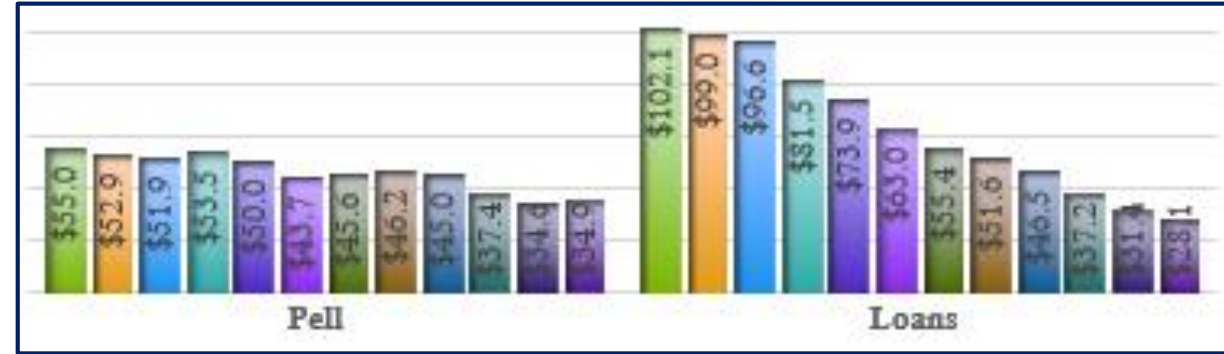
Pell Projection:

- 2021-22 using current methodology – \$30.8M total/\$5.7K per student
- 2021-22 using new methodology – **\$65.1M total/\$6.3K per student**

Student Loan Update

Student Loan Borrowing
↓
\$74M in 12 Years

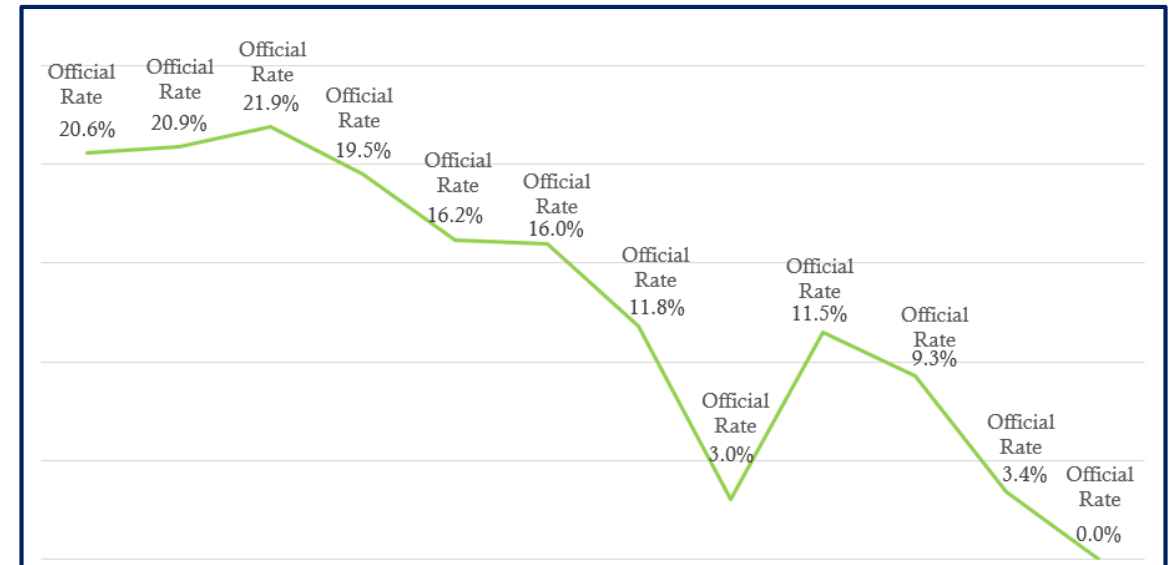
Cohort Default Rate down from highest of **21.9%**



Total loan amount less than Pell amount since
2020-21

Repayment began in October after a three-year pause

Borrower Defense Claims **KUDOS** to **FAS & Legal**- All 59 submitted within 60-day deadline



Regulatory Compliance: Creating a Regulatory Culture

- Federal Program Institutional Review in 2022 – **no liabilities or fines!!**
- State A-133 and State Financial Aid Program audits – **no findings**
- Veteran Program Review
 - Department of Defense Audit – **no findings**
 - VA State Approving Agency Review – **no findings**
- Assistant Director – Tarpon Springs, Compliance & Training
 - **Will Scott**

Questions



Accreditation Update

*Board of Trustees
January 16, 2024*





SACSCOC Update

- The Southern Association of Colleges and Schools' Commission on Colleges (SACSCOC) has been our institutional accreditor since 1931, we were granted Distance Education Approval and transitioned to baccalaureate institution in 2001, and our accreditation was most recently affirmed in 2018
 - Institutional accreditation is required per Florida Statute, and for recognition and participation in several Federal programs (such as Federal Financial Aid, and federal grants)
- 10-year accreditation cycle
- Note that programmatic accreditation is different, and is usually tied to board certification or professional licensure of graduates



SACSCOC 5th Year Interim Report

- 22 Sections
- 2-year Process
- All Writers Attended December 2021 Virtual Conference
- Quality Enhancement Plan (QEP) Summer Conference 2021, 2022
- December 2022 Annual Meeting & Ongoing Correspondence
- Submitted September 2023
- Results Originally Expected at December 2023 Annual Meeting, no follow up questions or correspondence during review, but notified November 28th that results were to be expected on January 12th

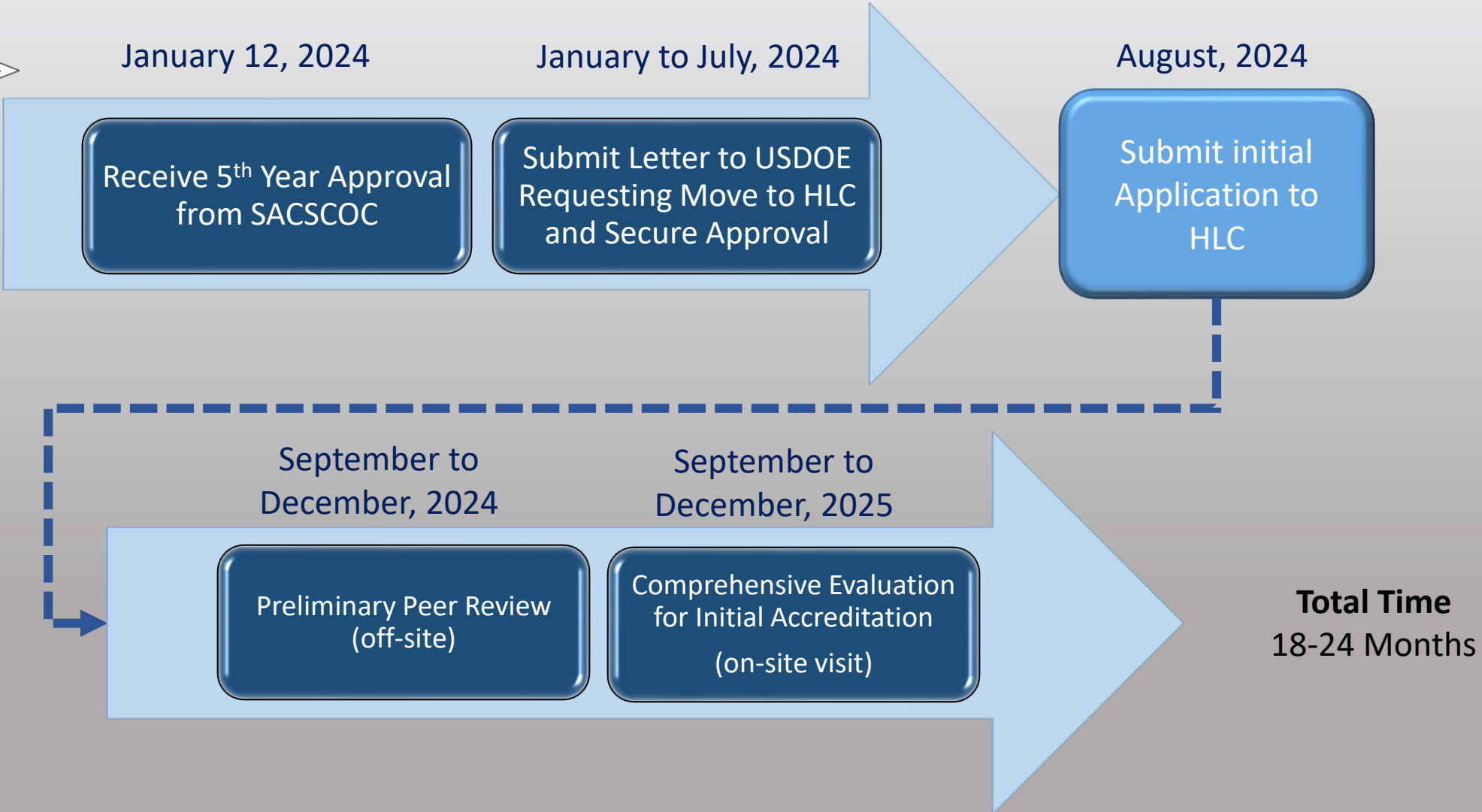


SACSCOC 5th Year Interim Report

- Results Highlights
 - (to be updated as appropriate on 12 January)
- Receipt of report triggers transition to new accreditation per state statutes enacted by SB7044 in 2022
- Attended Higher Learning Commission in spring of 2023 along with multiple schools from the Florida College System and State University System



Timeline For Move to HLC



- Costs:**
- Initial Application \$5,000
 - Peer Review \$10,000
 - Comprehensive Evaluation \$2,650 + expenses
 - Location Visits \$750 per site plus expenses


Questions?



January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Jean-Baptiste, Claudius K	Provost, DT (Acting)	Associate Provost Office SPG	11/11/2023
Miele, Morgan	Student Support Mgr (Acting)	Counseling & Advisement SPG	11/11/2023
Showers, Denotra L	Associate Provost SPG (Acting)	Associate Provost Office SPG	11/11/2023
Aponte-Garrido, Yenifer	Sr Web Analyst/Programmer	Online Learning and Services	11/6/2023
Hudson, JoCynda L	Title IX Coord/ EEO Officer	Human Resources	11/27/2023
Robertson, Marcus A	Sr Information Tech Analyst	Administrative Information Sys	11/6/2023
Williams, Antonia A	Career & Academic Advisor	Student Support Services SE	11/13/2023

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Kelley, Thomas M	Executive Dir, Compliance	College Attorney DO	11/25/2023

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Estrella, Juana	Custodian	Custodial Services TS	11/27/2023
Kappmeyer, Michael	Facilities Specialist	Facilities Construction & Plan	11/27/2023
Sander-Nazario, India	Library Services Technician	Learning Resources	11/13/2023
Chen, Jennifer M	Administrative Svcs Specialist	Athletics	11/13/2023

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Jackson, Christian E	Accounting Support Specialist	Accounts Payable	11/6/2023
Sandifer, Emily	Sr InstructionalSupportSpeclst	Learning Resources	11/25/2023
Wolf, Lynne V	Sr Administrative Svcs Speclst	Early College/Dual Enrollment	11/1/2023

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date

FACULTY			
Name	Title	Department/Location	Effective Date

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Miklos, Rebecca J	Instructor, Temporary Sub	Collegiate High School -Tarpon	11/13/2023
Bujak, Joanne D	Professional Trainer-OPS	Workforce/Professnl Developmnt	11/28/2023
Dean, Marianne J	Adjunct Faculty, Bach	Baccalaureate Biology	11/28/2023
Distasio, Daniel A	Professional Trainer-OPS	Emergency Medical Services HC	11/6/2023
Ducker, Khalifa L	Professional Trainer-OPS	Emergency Medical Services HC	11/28/2023
Reybitz, Arianna M	Adjunct Faculty	Natural Science CL	11/2/2023
Williams, Antonia A	Faculty - supplemental	Communications CL	11/13/2023
Dorr, Randall S	Professional Trainer-OPS	Criminal Justice AC	11/13/2023
Miklos, Rebecca J	Instructor, Temporary Sub	Collegiate High School -Tarpon	11/27/2023
Chaiser, Stephanie M	Adjunct Faculty	Emergency Medical Services HC	11/27/2023
Daleski, Katie	Adjunct Faculty, HTF for HEC	Radiography HC	11/13/2023

Duff, Molly A	Adjunct Faculty	Humanities & Fine Arts CL	11/13/2023
Dyck, Benjamin M	Adjunct Faculty	Emergency Medical Services HC	11/13/2023
Gambel, Zoe E	Professional Trainer-OPS	Criminal Justice AC	11/13/2023
Gruner, Paola	Adjunct Faculty, Bach	College of Education	11/13/2023
Johnson, Lynn D	Professional Trainer-OPS	Workforce/Professnl Developmnt	11/13/2023
Larson, Kristopher A	Adjunct Faculty	Social & Behavioral Science CL	11/13/2023
Mead, Felicia M	Adjunct Faculty	Emergency Medical Services HC	11/13/2023
Nuszkowski, Stephanie L	Adjunct Faculty	Emergency Medical Services HC	11/13/2023
Pearson, Ryan D	Professional Trainer-OPS	Criminal Justice AC	11/13/2023
Pratt, Katherine M	Adjunct Faculty, Bach	Ethics CL	11/13/2023
Servis, Michael S	Adjunct Faculty	Emergency Medical Services HC	11/13/2023
Short, Jaclyn M	Professional Trainer-OPS	Criminal Justice AC	11/13/2023
Yancey, Jake R	Professional Trainer-OPS	Criminal Justice AC	11/13/2023

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Atkinson, Dianna L	OPS Career Level 5	Learning Resources	11/13/2023
Binuelo-Acosta, Yovani	OPS Career Level 2	Student Activities CL	11/13/2023
Brooks, DeAnna L	OPS Career Level 2	Natural Science CL	11/27/2023
French, Helen L	OPS Career Level 8	Palladium	11/27/2023
Dunkin, Lily J	Professional, Hourly-OPS	Humanities & Fine Arts CL	11/6/2023
Shuler, Aidan G	OPS Career Level 5	Learning Resources	11/13/2023


Darryl Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

DSB 12-12-2023

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Naming of College Facility

Approval is sought to name the Student Lounge of the SS Building on the SPC St. Pete/Gibbs Campus as the Carroll Family Student Lounge – in recognition of the Carroll Family for their contributions to St. Petersburg College.

Mike Carroll is an alum of SPJC and has served on the SPC Foundation Board of Directors since 2015. He and his wife, Janet, have supported scholarships for 1st generation students, the President’s Initiative Fund, the SPC Student Emergency Fund and the SPC Titan Fund. Most recently, the Carroll’s made a 100th Anniversary Campaign a gift of \$275,000 to support the Carroll Family Fund.

- Total gifts and pledges for 100th Anniversary Campaign: **\$275,000**
- Cumulative giving to St. Petersburg College to date: **\$513,300**
- Mike has served 9 years on the SPC Foundation Board (FY15– Present)
- Served 2 years as Chair of the SPC Foundation Board of Directors


Board of Trustees Rule #6Hx23-6.14 provides guidance on naming St. Petersburg College Facilities. The intent of the rule is to allow the College to honor and recognize significant contributions to the College by an individual either through extraordinary service and/or philanthropic giving. The corresponding procedure to the above rule provides guidance on a committee process to consider recommendations before the President’s review. The following college-wide committee was created to consider this naming opportunity at the Tarpon Springs Campus:

- Jason Butts, Trustee
- Jesse Turtle, VP, Institutional Advancement & Executive Director of the Foundation
- Leslie Hafer, Provost
- Charleston Fritts, Student Life and Leadership Coordinator
- Davie Gill, Athletics Director
- Carol Weideman, Faculty

Jason Butts, Chair and Tonjua Williams, President, and the above-named committee members recommend approval.

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Florida Department of Education—Tampa Bay Consortium College Reach Out Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education by St. Petersburg College for the Tampa Bay Consortium College Reach Out Program (CROP). Permission is sought to accept an estimated \$258,152.23 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the College Reach-Out Program is to increase college access and retention of low-income and educationally disadvantaged students in grade six through grade 12. As a regional initiative, the CROP Tampa Bay Consortium, led by SPC, provides support and academic services to approximately 440 low-income, educationally disadvantaged students in grades 6-12 across Tampa Bay, reaching 52 middle schools and 26 high schools in four counties. CROP's goal is to increase the number of students, particularly minorities and low-income students, who will qualify for and complete postsecondary education. The Consortium consists of SPC, University of South Florida, Hillsborough Community College and State College of Florida, Manatee-Sarasota. St. Petersburg College serves as the fiscal and tracking agent for the Consortium and oversees the entire funding awarded to the Consortium.

The estimated period of performance is from September 1, 2023 through August 31, 2024. The total project budget is projected to be \$258,152.23 over a one-year period. Of this amount, the College anticipates receiving approximately \$65,277.19 for its services over this same period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; and Mia Conza, General Counsel, recommend approval.

Attachment

gms120623

BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS

Date of BOT Meeting: January 16, 2024

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Tampa Bay Consortium College Reach Out Program (CROP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/1/23 **End:** 8/31/24

Administrator: Jamelle Conner

Manager: Keisha Blue

Focus of Proposal:

The College Reach Out Program Tampa Bay Consortium (TBC) provides academic support services and enrichment programs to middle and high school students who have the potential to complete college but may not have the skills and/or knowledge necessary to do so without additional support. Even before the COVID-19 pandemic, school data across the four counties in the TBC service area indicated a need for high levels of support for students and families at the lower end of the economic spectrum, particularly for minority students. Reports show that the pandemic has exacerbated that need for many low-income and minority students and widened achievement gaps. The goal of the TBC is to increase the number of low-income, educationally disadvantaged students in grades 6 through 12 who enter and successfully complete postsecondary education by increasing academic preparedness and college readiness. The consortium approach allows partner institutions to share best practices and resources in serving students.

This regional initiative led by SPC provides support and academic services to approximately 440 low-income, educationally disadvantaged students in grades 6-12 across Tampa Bay, reaching 52 middle schools and 26 high schools in four counties. The Consortium consists of SPC, University of South Florida, Hillsborough Community College and State College of Florida, Manatee-Sarasota. Activities include summer enrichment programs and a summer residential program at USF; student and parent workshops on topics pertinent to post-secondary enrollment, such as financial aid and course selection and sequencing; supportive student services, including one-on-one mentoring; and, educational activities such as college tours and cultural outings. Funding supports personnel, travel to educational outings, educational and office materials, printing and supplies for events.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel \$ 29,602.40

Fringe	\$ 2,346.40
Travel	\$ 23,100.00
Printing	\$ 200.00
Office materials	\$ 650.00
Contract services	\$ 5,877.00
Supplies and Instructional materials	\$ 3,501.39
Contractual (Consortium Partners)	<u>\$ 192,875.04</u>
Total Budget	\$ 258,152.23

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 832,536.76
Total amount from funder:	\$ 258,152.23 (SPC's Portion - \$65,277.19)

Amount/value of match:	Cash: \$433,900.22 (SPC's Contribution - \$114,931.28)
	In-kind: \$111,705.31 (SPC's Contribution - \$0)
	Other Funding Sources: \$28,779.00 (SPC's Contribution - \$ 0)

Required match or cost sharing:	No	Yes	X
Voluntary match or cost sharing:	No	Yes	X
Source of match/cost sharing:	Staff and program funds, room and facility usage		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus
	2. Equity
	3. Student Success
Strategic Initiative(s):	1. Community Engagement
	2. Academic Excellence

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: U.S. Department of Labor – Strengthening Community Colleges (SCC4) Training Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Labor by St. Petersburg College for the Strengthening Community Colleges Training grant program. Permission is also sought to accept an estimated \$5,750,000 in funding over a four-year period for this proposal, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the U.S. Department of Labor Strengthening Community Colleges (SCC4) training grant is to build community colleges' capacity to meet the skill development needs of employers and to equitably support students in obtaining good jobs in in-demand industries. To meet this purpose, SPC has partnered with Valencia College and Daytona State College to create the Advanced Manufacturing Industry 4.0 on the I-4 High Tech Corridor (I4²) workforce solution. The colleges will create accelerated workforce pathways leading to certifications and articulated credits for job placement of an estimated 1,385 socially and economically disadvantaged individuals into high paying, good jobs with career advancement opportunities.

Funding will cover staffing, an industry 4.0 gap analysis to assist with new curriculum and certification development, equipment and supplies, travel, annual convenings, participant support costs, certification fees and contracted services including outreach services, evaluation and collaborative labs.

The period of performance will be from September 1, 2024 through August 31, 2028. The total project budget is projected to be \$5,750,000 over a four-year period, of which the College anticipates receiving the full amount.

Jackie Skryd, Vice President Workforce Development and Corporate Partnerships; Mia Conza, General Counsel; and Belinthia Berry, Dean of Workforce, recommend approval.

Attachment
gms112923

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: January 16, 2024

Funding Agency or Organization: U.S. Department of Labor

Name of Competition/Project: Strengthening Community Colleges Training Grant (SCC4)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 09/01/2024 **End:** 08/31/2028

Administrator: Belinthia Berry

Manager: Marie Couch

Focus of Proposal:

The U.S. Department of Labor’s Strengthening Community Colleges Training Grant (SCC4) seeks to enhance sector-based career pathway programs using strategies rooted in evidence leading to positive employment outcomes and sustainable systems changes. SPC’s Advanced Manufacturing Industry 4.0 on the I-4 High Tech Corridor (I4²) Workforce solution includes partners Valencia College and Daytona State College and has four main project goals: 1) Develop new and elevate existing non-credit curriculum in collaboration with industry, leading to certifications and articulated credit, enhancing education of the Advanced Manufacturing (AM) Industry 4.0 pipeline; 2) Augment the number of socially and economically disadvantaged individuals into good Advanced Manufacturing jobs; (3) Establish a regional consortium approach to AM Industry 4.0 including joint faculty professional development and implementing best practices for community and industry engagement; and (4) Monitor and evaluate the partnership with stakeholders to promote high quality industry positions, fostering partnerships with community organizations, CareerSource, Labor Unions leading to students’ sustainable career success.

Working with 23 employer partners, 9 community-based organizations, 2 labor unions, 3 CareerSources and 11 associations supporting advanced manufacturing, the project will serve an estimated 1385 participants throughout the Central Florida High Tech Corridor over the 4-year grant period. Funding will be used for I4² staffing, an industry 4.0 gap analysis, equipment and supplies, travel, annual convenings, participant support costs, certification fees and contracted services including outreach services, curriculum development, evaluation and collaborative labs.

Overall, this collaboration will help strengthen the pipeline of qualified advanced manufacturing students entering high-paying careers, with career advancement opportunities, in the region.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 647,789
Fringe	\$ 343,328
Travel	\$ 35,136
Equipment \$	\$ 105,000
Supplies	\$ 23,500
Contracts (PD, Instruction, Outreach, Evaluation)	\$ 425,042
Contracts for VC, DSC subrecipients	\$3,334,877
Participant Support (scholarship, certification fees)	\$ 364,237
Indirect Costs	\$ 471,091
Total Budget	\$5,750,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 5,750,000
Total amount from funder:	\$ 5,750,000


Amount/value of match:	Cash: N/A
	In-kind:
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Personnel	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other (scholarships):	

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Community Focus
	2. Student Success
Strategic Initiative(s):	1. Community Engagement
	2. Academic Excellence

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Florida Education Fund - Center of Excellence Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Education Fund by St. Petersburg College for the Center of Excellence Program grant opportunity. Permission is sought to accept an estimated \$21,000 in funding over one year for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Education Fund's mission is to strengthen the larger community by creating and implementing programs and services that lead to institutional enhancement and greater educational advancement for historically underrepresented groups. Established in 1984, the Centers of Excellence (COE) are community-based initiatives whose mission is to identify and motivate underserved elementary and secondary students to pursue higher education.

The four primary components of the COE are: 1) developing Academic Enrichment Centers where students receive after-school assistance with homework/tutoring to build skills in language arts/communication and mathematics; 2) recognizing high achieving students and inducting them into the National Achievers Honor Society; 3) sponsoring countywide and regional Black History Competition, Culture Brain Bowl, mathematics, and spelling competitions; and 4) participating in the Annual Statewide Brain Bowl Competitions and Florida National Achievers Society Summit.

The estimated period of performance will be from July 1, 2023 through June 30, 2024. The total project budget is projected to be \$21,000 over a one-year period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; and Mia Conza, General Counsel, recommend approval.

Attachment

gms011624

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: January 16,2024

Funding Agency or Organization: Florida Education Fund

Name of Competition/Project: Center of Excellence Program (COE)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/23 **End:** 6/30/24

Administrator: Jamelle Conner

Manager: Nikishea Wright

Focus of Proposal:

The Center of Excellence Program (COE) utilizes group achievement strategies to support African American and other historically under-represented students and promote higher education. The COE includes 4 components: 1) Academic Enrichment Centers; 2) National Achievers Society; 3) Black History and Culture Brain Bowl and Mathematics Brain Bowl Competitions; and 4) an Annual Statewide Brain Bowl Competition and Florida National Achievers Society Summit.

SPC will serve approximately 200 students through various COE activities, and also engage local organizations such as churches and recreation centers to leverage resources and achieve program goals. Funding will support transportation costs associated with field trips for educational and cultural events; student activity costs; student/parent seminars and meeting expenses; and costs for materials, printing, and supplies.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Salaries & Benefits	\$ 1,667
Printing and Supplies	\$ 150
Travel	\$ 9158
Student Activities Cost (materials & supplies)	\$ 9700
Other Expenses	<u>\$ 325</u>
Total Budget	\$ 21,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 21,000
Total amount from funder: \$ 21,000

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No X Yes
Voluntary match or cost sharing: No X Yes
Source of match/cost sharing: N/A
Negotiated indirect cost: N/A
(Fixed) administrative fee: N/A
Software/materials: N/A
Equipment: N/A
Services: N/A
Staff Training: N/A
FTE: N/A
Other: N/A

College Values, Strategic Initiatives and Activities Addressed:


Value(s):
1. Student Success
2. Community Engagement
3. Equity

Strategic Initiative(s):
1. Academic Excellence
2. African American Male Initiative

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: National Science Foundation – Advanced Technological Education (ATE)—
Track 2

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College to the National Science Foundation for the Advanced Technological Education (ATE) Grant funding opportunity. Permission is also sought to accept an estimated \$650,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

SPC's proposal for the ATE Track 2 grant program will support the College's *Improving Curriculum and Enhancing Enrollment for Today's Engineering Technology Workforce (ICE)* initiative. This initiative was developed as a direct response to the growing demand for high-technology semiconductor-based skills in the Advanced Manufacturing industry in the Tampa Bay region and beyond. The goals of SPC's *ICE* project are to: 1) enhance, modernize and expand SPC's Engineering Technology (ET) curriculum to include semiconductor fabrication and photovoltaics systems; 2) increase awareness of SPC's ET programs through targeted outreach to both high school students and adult populations, with a focus on underrepresented populations; and 3) increase enrollment, diversity and retention in SPC's ET programs to build a robust talent pipeline for today's Advanced Manufacturing workforce. The project aims to serve more than 140 two-year ET students through new courses and curriculum, more than 120 high school students through camps and outreach activities, and at least 30 secondary teachers through professional development workshops.

The estimated period of performance will be from July 1, 2024 through June 30, 2027. The total project budget is approximately \$650,000, of which the College anticipates receiving the full funding amount over the three-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, General Counsel; and Natavia Middleton, Natural Sciences, Engineering Technology and Building Arts, recommend approval.

Attachment

gms120623

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: January 16, 2024

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Advanced Technological Education (ATE) Project (Track 2)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 07/1/24 **End:** 3/30/27

Administrator: Sidney Martin

Manager: Andres Cardenas-Valencia

Focus of Proposal:

With the global semiconductor market expected to be a \$1 trillion industry by 2030, there is a strong national and regional focus on building a workforce with skills in semiconductor-based technologies. The goals of SPC's ICE project are to: 1) enhance, modernize and expand SPC's Engineering Technology (ET) curriculum to include semiconductor fabrication and photovoltaics systems; 2) increase awareness of SPC's ET programs through targeted outreach to both high school students and adult populations, with a focus on underrepresented populations; and 3) increase enrollment, diversity and retention in SPC's ET programs to build a robust talent pipeline for today's Advanced Manufacturing workforce. Activities will include: development and implementation of new courses, curriculum and a new sub-plan/certificate in microelectronics; development and implementation of outreach strategies, including secondary teacher workshops, summer camps, and targeted community events such as workshops, information sessions and/or industry guest speakers; and, providing wrap around support for both prospective and current students, such as 1:1 follow up to guide students from inquiry through to application and enrollment, and connect them to available resources to encourage retention and completion. The project team will work closely with industry partners, including Plasma Therm, Intellitech, Inc. and Eclipse Energy Systems, for feedback and review of curriculum, and with community partners including Pinellas County Schools and Pinellas County Urban League, to develop outreach strategies.

Funding will support curriculum development, equipment for new courses and curriculum, personnel including a Recruitment and Retention Coordinator to develop targeted, sustainable recruitment and retention strategies, travel, materials and supplies, and outreach. Anticipated outcomes include sustainable collaboration with internal and external partners and a 15% increase (50 students) in ET program enrollment. Overall, these activities will help increase awareness of career and academic pathways that lead to well-paying jobs and strengthen the talent pipeline of skilled technicians for the regional and national Advanced Manufacturing industry.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 147,603
Fringe Benefits	\$ 67,332
Travel	\$ 24,702
Participant Support Costs	\$ 11,500
Equipment	\$ 164,000
Materials and Supplies	\$ 54,000
Printing	\$ 1,000
Outreach	\$ 9,986
Other (Evaluator, SMEs)	\$ 51,900
Indirect Costs	\$ 117,978
Total Budget	\$ 650,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 650,000
Total amount from funder:	\$ 650,000
Amount/value of match:	Cash: N/A
	In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives, and Activities Addressed:


- Values:
1. Student Success
 2. Community Focus
 3. Growth and Empowerment
 4. Equity

- Strategic Initiative(s):
1. Academic Excellence
 2. Economic Mobility

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: National Science Foundation – Advanced Technological Education (ATE)—
Track 4

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees’ approval, by St. Petersburg College to the National Science Foundation for the Advanced Technological Education (ATE) Grant funding opportunity. Permission is also sought to accept an estimated \$70,000 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

SPC has submitted a proposal for the ATE Track 4 grant, which supports planning grants for ATE National Centers. The goal of an ATE Center is to develop an integrated approach to technical education that defines and disseminates the critical knowledge and skills required to support the advanced technology industries in the U.S.

With the rapid onset of Industry 4.0 (I4.0) technologies in the advanced manufacturing industry in the past decade, there is an immediate need to create a nationwide strategy for two-year Engineering Technology degree programs across the country to coordinate efforts to meet today’s national workforce needs. SPC ATE Planning Grant proposal will support the planning and development of a national ATE Center in the area of Engineering Technology (ET). SPC will lead the project, alongside several educational partners, to plan for and develop the infrastructure for a proposed ATE Engineering Technology National Center of Excellence (ET Center). The goals of the planning grant project are to: 1) formalize the planning committee; 2) identify and refine the needs and skills to be addressed by the national ET Center; and 3) create the infrastructure for the proposed ET Center.

The estimated period of performance will be from February 1, 2024 through January 31, 2025. The total project budget is approximately \$70,000, of which the College anticipates receiving the full funding amount over the three-year period. See attached Information Summary for additional information.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, General Counsel; and Natavia Middleton, Natural Sciences, Engineering Technology and Building Arts, recommend approval.

Attachment

gms120423

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: January 16, 2024

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Advanced Technological Education (ATE) Project (Track 4)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 02/1/24 **End:** 1/31/25

Administrator: Natavia Middleton

Manager: Sidney Martin

Focus of Proposal:

SPC's ATE Track 4 proposal builds on current efforts among Engineering Technology (ET) education leaders to identify strategies for strengthening ET education. SPC will partner with the Florida Advanced Technological Education Center (FLATE), Western Carolina University in North Carolina, and South Central College in Minnesota to identify a team of educators and industry leaders that will participate in a Planning Committee to assist with establishing a proposed ATE Engineering Technology National Center of Excellence (ET Center). The planning grant will be utilized to establish the ET Center's infrastructure, including its goals, objectives, activities and anticipated outcomes. Planning grant activities will include: establishing working committee subgroups to address specific skills areas; developing and disseminating industry and education surveys; and, engaging a subject matter expert to analyze data, provide recommendations and produce a final white paper that outlines the proposed ET Center's infrastructure. The white paper will serve as a foundation for submitting future funding proposals for the ET Center. This project will engage approximately 50 higher education faculty and staff among two- and four-year degree institutions and academic and industry organizations, through planning meetings, surveys and a culminating summit that brings stakeholders together to clearly define the vision of the proposed ET Center. Funding will support the Collaborative Labs summit, travel for educators to attend the summit, contract services to pay the Co-Principal Investigators from Western Carolina University and South Central College, and a subject matter expert to provide data analysis and final report. Overall, the project will contribute to a greater understanding of national Engineering Technology educational needs, which will, in turn, contribute to the U.S. manufacturing industry by developing a national strategy for technical preparation for a globally competitive workforce.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Travel	\$ 36,667
Contract Services (PIs, SME)	\$ 20,000
Contract Services (Collaborative Labs)	\$ 10,000
Indirect Costs	\$ 3,333
Total Budget	\$ 70,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 70,000
Total amount from funder:	\$ 70,000
Amount/value of match:	Cash: N/A
	In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives, and Activities Addressed:

- Values:
1. Student Success
 2. Community Focus
 3. Growth and Empowerment

- Strategic Initiative(s):
1. Academic Excellence
 2. Community Engagement

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: National Science Foundation—Louis Stokes Alliances for Minority Participation (LSAMP) Tampa Bay Bridge to the Baccalaureate Grant Alliance Program (B2B)

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation in support of the Louis Stokes Alliances for Minority Participation Tampa Bay Bridge to the Baccalaureate Grant Alliance Program. Permission is sought to accept an estimated \$1,500,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The *Tampa Bay Bridge to the Baccalaureate (TB-B2B)* Alliance represents a strategic regional partnership of educational institutions and innovative academic supports that will significantly increase the number of underrepresented minority (URM) students transferring to baccalaureate degrees in Science, Engineering, Technology, and Math (STEM). Led by SPC, TB-B2B includes Hillsborough Community College, State College of Florida Manatee-Sarasota, and the University of South Florida System. In this renewal proposal, TB-B2B will continue to develop an educational pipeline that engages URM students from secondary school through post-secondary enrollment, associate degree attainment, and transfer to a STEM baccalaureate program. Program success will be met through the following goals: 1) Increase the number of URM students enrolling in STEM programs of study; 2) Increase URM student math literacy using evidence-based academic supports; 3) Increase URM student retention, persistence, and completion in STEM programs of study; and 4) Increase the number of URM students matriculating into STEM Baccalaureate degree programs. TB-B2B will significantly enhance outcomes for URM students and promote greater diversity in both STEM academic degree programs and the STEM workforce.

The estimated period of performance will be from May 1, 2024 through April 30, 2027. The total project budget is projected to be \$1,500,000, of which the College anticipates receiving \$637,849. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; and Mia Conza, General Counsel, recommend approval.

Attachment

gms12012023

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: January 16, 2024

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Louis Stokes Alliances for Minority Participation Tampa Bay Bridge to the Baccalaureate Grant Alliance Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 05/1/24 **End:** 04/30/27

Administrator: TBD

Manager: Jaylene Boccio

Focus of Proposal:

The goal of NSF’s *Bridge to the Baccalaureate Grant* and the *Tampa Bay Bridge to the Baccalaureate Alliance (TB-B2B)* is to significantly increase the number of underrepresented minority students transferring to four-year baccalaureate programs in Science, Technology, Engineering, and Math (STEM) across the Tampa Bay region. As a renewal of the currently funded program, *TB-B2B* will continue to support this goal through the following activities: 1) Targeting STEM outreach to incoming and current students at each Alliance institution to increase enrollment in STEM areas of study; 2) Providing STEM outreach and engagement activities to secondary/pre-college students and non-traditional students such as veterans and adult learners; 3) Providing experiential learning through undergraduate research and career exploration, as well as internships with industry partners; 4) Continuing Alliance-wide activities and virtual networking; 5) Providing summer bridge programming to improve success in gateway mathematics courses; 6) Promoting transfer to STEM baccalaureate programs at SPC and Alliance institutions, at USF through FUSE and non-FUSE articulations, and at other four-year institutions through developed articulation agreements, college tours and other events. Faculty and administrators from each of the partner institutions will work collaboratively with local school districts, STEM industry representatives, and other educational institutions to ensure underrepresented minority students have the support and engagement necessary to successfully pursue and complete a baccalaureate education in STEM. With a goal of serving 450 students over the three-year period, the Alliance seeks to increase URM transfers by 30% across the three partner community colleges by the end of the grant period.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 452,062
Travel	\$ 9,602
Participant Support Costs	\$ 13,800
Other (Supplies, Outreach, MyMathLab)	\$ 6,104
Subawards (HCC, SCF, Horizons)	\$ 862,151
Indirect Costs (33%)	<u>\$ 156,281</u>
Total Budget	\$ 1,500,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 1,500,000
Total amount from funder:	\$ 1,500,000
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	N/A	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	N/A	

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Student Success 2. Growth and Empowerment
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Strategic Initiative(s):	1. Academic Excellence 2. Economic Mobility
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January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Anatomage, Inc.—Purchase of Anatomage Tables—Florida Department of Education—Prepping Institutions, Programs, Employers and Learners Through Incentives for Nursing Education (PIPELINE) Funding

Approval is sought to purchase up to seven Anatomage Tables from Anatomage Inc., through the College’s The Interlocal Purchasing System (TIPS) member ID, for an estimated cost of \$537,425 using Florida Department of Education PIPELINE Funding. The intent of this purchase is to ensure faculty and students have the necessary tools that they need to support nursing and other healthcare programs with engaging, hands-on activities that promote teaching and learning with real anatomy in 3D formats.

The Florida Department of Education’s PIPELINE grant rewards performance and excellence among nursing education programs at the Florida College System Institutions and school district postsecondary technical career centers through the passage of Senate Bill 2524. These PIPELINE funds have been allocated based upon recent performance in nursing education programs including the number of nursing education program completers, by program; first-time National Council of State Boards of Nursing Licensing Examination (NCLEX) passage rate of the institution’s nursing education program completers, by program; and excellence among nursing education programs with an average first-time NCLEX passage rate above the national average. The expenditure of these funds is not limited in the statute to only nursing programs.

The Anatomage Table is the most technologically advanced 3D anatomy visualization system for anatomy and physiology education and is being adopted by many of the world’s leading medical schools and institutions. Six Anatomage convertible (horizontal and vertical) tables will be purchased and ready for use in SPC libraries to support biology classes and nursing students; one Anatomage Vet table will be purchased to support veterinary technology students. The cost will include online training, crates, one-year warranties and shipping and handling costs.

Matthew Liao-Troth, Vice President of Academic Affairs; Mia Conza, General Counsel; Louisiana Louis, Dean of Nursing; and Natavia Middleton, Dean of Natural Sciences and Engineering, recommend approval.

gms112823

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Contract with Mutara, Inc. for Development, Delivery and Maintenance of New Online Admissions Application

Approval is sought to enter into a Professional Services Agreement and a Subscription Agreement with Mutara, Inc. to develop, implement and provide annual maintenance of the College's new online admissions application. The Professional Services Agreement will commence upon execution and continue through completion of services/deliverables. The Subscription Agreement will commence on January 17, 2024 and continue through June 30, 2029. The cost to the College for the Professional Services Agreement is \$82,000. The cost to the College for the Subscription Agreement through June 30, 2029 is expected to be \$1,204,870. The cost to the College for both Agreements will not exceed \$1,286,870.

Currently, St. Petersburg College maintains seven (7) different applications for admissions all of which require significant support and create a disjointed experience for prospective, current and returning students. Mutara's software will streamline the application process for prospective students, reduce administrative workload, and provide valuable insights for data-driven decision-making. This software meets industry-standard security protocols to safeguard sensitive applicant information and complies with data protection regulations and guidelines. The implementation of this new admissions application system is projected to yield significant returns in terms of increased efficiency, improved applicant experience, and enhanced data-driven decision-making. These benefits will contribute directly to our institution's reputation and enrollment goals.

Under the terms of the Professional Services Agreement, Mutara will review the College's admissions strategy and processes surrounding the online application and onboarding and implement the features defined by the documented and approved strategy. Deliverables will include a Design Thinking Workshop; UX Design and Configuration; and Processing, Validation, Prompting, Storage, and Integration Logic. These services will be provided for a fixed price of \$82,000.

Under the terms of the Subscription Agreement, Mutara will provide ongoing student application services. Costs for subscription services are \$100,000 through June 2024 and \$196,000 through June 30, 2025. Thereafter, the subscription fee will be adjusted annually at the beginning of each subscription period through June 30, 2029. The annual subscription fee is based on an amount equal to an enrollment fee of \$20 per student yielded from the online admissions application. The overall cost is based on an estimated average enrollment growth of 6%. Based on the foregoing, the expected subscription costs for this Agreement through June 30, 2029 are \$1,204,870.

Jamelle Conner, Vice President, Student Affairs; and Mia Conza, General Counsel, recommend approval.

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Sale of Allstate Center Parcels Revision

On February 21, 2023, the Board of Trustees approved the Resolution to declare Allstate Center property, Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-002-0010, unnecessary for educational or ancillary purposes; and authorize the disposal of said properties. This memorandum is to revise the approval.

Approval is sought to adopt a revised Resolution of the Board declaring the Allstate Center property, Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020, unnecessary for educational or ancillary purposes; and authorizing the disposal of said property.

In accordance with 1013.28, Florida Statutes, approval is sought for a revised Resolution of the Board of Trustees to declare Allstate Center property, Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020 identified in Exhibit A, unnecessary for educational or ancillary purposes; and authorize the disposal of said properties.

Approval is sought for Spot Survey #3, Version 3, Recommendation #9.002, Disposal of real property, consisting of Allstate Center Property (Site 9).

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023, adding Recommendation #9.002, Disposal of real property, consisting of the Allstate Center property, Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020 located at 3200 34th Street South, St. Petersburg, Florida 33711 (Site 9), as required by Section 1013.31, Florida Statutes.

Janette Hunt, Vice President, Finance & Business Operations, recommends approval.

Attachment

Exhibit A



Parcels Included in Disposition

Parcel 1 (35-31-16-49734-004-0010): 138,748+/- SF (2 story); 10.95+/- Acres

Parcel 2 (35-31-16-49734-004-0020): Vacant Land; 6.23+/- Acres

Parcels are Excluded from Disposition

Parcel 3 (35-31-16-49734-003-0041): Vacant Land; 0.48+/- Acres

Parcel 4 (35-31-16-49734-002-0010): 8,716+/- SF (1 story); 0.99+/- Acres

Parcel 5 (35-31-16-49734-002-0020): Vacant Land; 0.62+/- Acres

Parcel 6 (35-31-16-49734-002-0031): 23,261+/- SF (1 story); 3.34+/- Acres

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the College owns property known as “AC”, Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020 (Site 9), located at 3200 34th Street South, St. Petersburg, Florida 33711; and

WHEREAS, said property is unnecessary for educational purposes, and recommended for disposal;

BE IT THEREFORE RESOLVED, that pursuant to Section 1013.28, Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes and authorizes the disposal of said property.

Dated this 16th day of January 2024

Jason Butts, Chair
Board of Trustees
St. Petersburg College

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

AMENDMENT #3
EDUCATIONAL PLANT SURVEY dated June 29, 2023
St. Petersburg College
January 16, 2024

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has prepared an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendations are made.

Site 9: Allstate Center

Authority:

Pursuant to Section 1013.28(1), Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, a board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an educational plant survey.

Resolution:

The Board of Trustees of St. Petersburg College determined by resolution dated January 16, 2024, that Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020 (Site 9), located 3200 34th Street South, St. Petersburg, Florida 33711 (Site 9), is unsatisfactory and unnecessary for educational purposes, and recommended for disposal.

Site 9: Allstate Center

9.002 Dispose of real property, consisting of Parcels #35-31-16-49734-004-0010 and #35-31-16-49734-004-0020, in the amount of approximately 17.18 acres of land, including Facilities #72, #74, and #75, which have been determined by resolution of the Board of Trustees of St. Petersburg College to be unsatisfactory and unnecessary for educational purposes. These parcels will be terminated from the Facilities Inventory of St. Petersburg College and will be disposed of in the manner prescribed by Chapter 274, Florida Statutes.


Approved by the Board of Trustees of St. Petersburg College on January 16, 2024.

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Sale of Health Education Center

On February 21, 2023, the Board of Trustees approved the Resolution to declare Health Education Center property, Parcel #30-30-16-71730-000-0010 unnecessary for educational or ancillary purposes and authorized the disposal of said property. This memorandum is to revise the approval.

Approval is sought to adopt a revised Resolution of the Board declaring the Health Education Center property as listed below and identified in Exhibit A unnecessary for educational or ancillary purposes and authorizing the disposal of said property.

In accordance with 1013.28, Florida Statutes, approval is sought for a revised Resolution of the Board of Trustees to declare the Health Education Center property parcels listed below and identified in Exhibit A (the “Parcels”) unnecessary for educational or ancillary purposes, and to authorize the disposal of said Parcels.

1. Parcel #30-30-16-71730-000-0010
2. Parcel #30-30-16-35046-000-0120
3. Parcel #30-30-16-71100-099-0010
4. Parcel #30-30-16-71100-099-0060
5. Parcel #30-30-16-71100-099-0070
6. Parcel #30-30-16-71100-099-0080
7. Parcel #30-30-16-71100-100-0010
8. Parcel #30-30-16-71100-100-0040
9. Parcel #30-30-16-71100-100-0110
10. Parcel #30-30-16-71100-100-0091
11. Parcel #30-30-16-71100-100-0131
12. Parcel #30-30-16-71100-100-0140
13. Parcel #30-30-16-71100-100-0150
14. Parcel #30-30-16-71100-100-0152
15. Parcel #30-30-16-71100-100-0151

Approval is sought for Spot Survey #3, Version 2, Recommendation #8.002, Disposal of real property, consisting of Health Education Center Property (Site 8).

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023, adding Recommendation #8.002, Disposal of real property, consisting of Health Education Center property (parcels listed below), located at 7200 66th Street N, Pinellas Park, Florida 33781 (Site 8), as required by Section 1013.31, Florida Statutes.

1. Parcel #30-30-16-71730-000-0010
2. Parcel #30-30-16-35046-000-0120
3. Parcel #30-30-16-71100-099-0010
4. Parcel #30-30-16-71100-099-0060
5. Parcel #30-30-16-71100-099-0070
6. Parcel #30-30-16-71100-099-0080
7. Parcel #30-30-16-71100-100-0010
8. Parcel #30-30-16-71100-100-0040
9. Parcel #30-30-16-71100-100-0110
10. Parcel #30-30-16-71100-100-0091
11. Parcel #30-30-16-71100-100-0131
12. Parcel #30-30-16-71100-100-0140
13. Parcel #30-30-16-71100-100-0150
14. Parcel #30-30-16-71100-100-0152
15. Parcel #30-30-16-71100-100-0151

Janette Hunt, Vice President, Finance & Business Operations recommends approval.
Attachment

Exhibit A

Parcels Included in Disposition

Parcel 1 (30-30-16-71730-000-0010): 185,951 +/-SF (1-story 21,300 +/-SF and 2-story 164,651 +/-SF); 9.1102 +/- Acres

Parcel 2 (30-30-16-35046-000-0120): 31,391 +/-SF (3-story); 2.2927 +/- Acres

Parcel 3 (30-30-16-71100-099-0010): Vacant Land; 0.5258 +/- Acres

Parcel 4 (30-30-16-71100-099-0060): Vacant Land; 0.1717 +/- Acres

Parcel 5 (30-30-16-71100-099-0070): Vacant Land; 0.1744 +/- Acres

Parcel 6 (30-30-16-71100-099-0080): Vacant Land; 0.2934 +/- Acres

Parcel 7 (30-30-16-71100-100-0010): Vacant Land; 0.4389 +/- Acres

Parcel 8 (30-30-16-71100-100-0040): Vacant Land; 0.5603 +/- Acres

Parcel 9 (30-30-16-71100-100-0110): Vacant Land; 0.8663 +/- Acres

Parcel 10 (30-30-16-71100-100-0091): Vacant Land; 0.2784 +/- Acres

Parcel 11 (30-30-16-71100-100-0131): Vacant Land; 0.1631 +/- Acres

Parcel 12 (30-30-16-71100-100-0140): Vacant Land; 0.1631 +/- Acres

Parcel 13 (30-30-16-71100-100-0150): Vacant Land; 0.1442 +/- Acres

Parcel 14 (30-30-16-71100-100-0152): Vacant Land; 0.1446 +/- Acres

Parcel 15 (30-30-16-71100-100-0151): Vacant Land; 0.1454 +/- Acres

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the College owns property known as “Health Education Center”, Parcel #30-30-16-71730-000-0010, Parcel #30-30-16-35046-000-0120, Parcel #30-30-16-71100-099-0010, Parcel #30-30-16-71100-099-0060, Parcel #30-30-16-71100-099-0070, Parcel #30-30-16-71100-099-0080, Parcel #30-30-16-71100-100-0010, Parcel #30-30-16-71100-100-0040, Parcel #30-30-16-71100-100-0110, Parcel #30-30-16-71100-100-0091, Parcel #30-30-16-71100-100-0131, Parcel #30-30-16-71100-100-0140, Parcel #30-30-16-71100-100-0150, Parcel #30-30-16-71100-100-0152, and Parcel #30-30-16-71100-100-0151 (Site 8), located at 7200 66th Street N, Pinellas Park, Florida 33781; and

WHEREAS, said property is unnecessary for educational purposes, and recommended for disposal;

BE IT THEREFORE RESOLVED, that pursuant to Section 1013.28, Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes and authorizes the disposal of said property.

Dated this 16th day of January 2024

Jason Butts, Chair
Board of Trustees
St. Petersburg College

Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

AMENDMENT #2
EDUCATIONAL PLANT SURVEY dated June 29, 2023
St. Petersburg College
January 16, 2024

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has prepared an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendations are made.

Site 8: Health Education Center

Authority:

Pursuant to Section 1013.28(1), Florida Statutes, and Section 1.4(4), State Requirements for Educational Facilities – 2014, a board may dispose of land or real property, which is determined by resolution of the Board to be unnecessary for educational purposes, and if recommended in an educational plant survey.

Resolution:

The Board of Trustees of St. Petersburg College determined by resolution dated January 16, 2024, that Parcel #30-30-16-71730-000-0010, Parcel #30-30-16-35046-000-0120, Parcel #30-30-16-71100-099-0010, Parcel #30-30-16-71100-099-0060, Parcel #30-30-16-71100-099-0070, Parcel #30-30-16-71100-099-0080, Parcel #30-30-16-71100-100-0010, Parcel #30-30-16-71100-100-0040, Parcel #30-30-16-71100-100-0110, Parcel #30-30-16-71100-100-0091, Parcel #30-30-16-71100-100-0131, Parcel #30-30-16-71100-100-0140, Parcel #30-30-16-71100-100-0150, Parcel #30-30-16-71100-100-0152, and Parcel #30-30-16-71100-100-0151 (Site 8), located 7200 66th Street N, Pinellas Park, Florida 33781 (Site 8), is unsatisfactory and unnecessary for educational purposes, and recommended for disposal.

Site 8: Health Education Center

8.002 Dispose of real property, consisting of Parcel #30-30-16-71730-000-0010, Parcel #30-30-16-35046-000-0120, Parcel #30-30-16-71100-099-0010, Parcel #30-30-16-71100-099-0060, Parcel #30-30-16-71100-099-0070, Parcel #30-30-16-71100-099-0080, Parcel #30-30-16-71100-100-0010, Parcel #30-30-16-71100-100-0040, Parcel #30-30-16-71100-100-0110, Parcel #30-30-16-71100-100-0091, Parcel #30-30-16-71100-100-0131, Parcel #30-30-16-71100-100-0140, Parcel #30-30-16-71100-100-0150, Parcel #30-30-16-71100-100-0152, and Parcel #30-30-16-71100-100-0151, in the amount of approximately 19.53 acres of land, including Facilities #61, #63, #64, #65, and #66 totaling approximately 220,142 square feet, which has been determined by resolution of the Board of Trustees of St. Petersburg College to be unsatisfactory and unnecessary for educational purposes. These parcels will be terminated from the Facilities Inventory of St. Petersburg College and will be disposed of in the manner prescribed by Chapter 274, Florida Statutes.

Approved by the Board of Trustees of St. Petersburg College on January 16, 2024.


Tonjua Williams, President
of the College and Secretary to the
Board of Trustees St. Petersburg College

|

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Request to advertise for Invitations to Bid (ITB) for sale of Allstate Center and Health Education Center properties

Authorization is sought to advertise for Invitations to Bid (ITB) for the Health Education Center (Site 8) and Allstate Center Parcels identified in Exhibit A.

On August 15, 2023, the Board of Trustees approved the College entering into an agreement and any amendments, or extensions as necessary, with CBRE, Inc. for real estate broker services for the disposition of the Allstate Center (Site 9) and the Health Education Center (Site 8) (collectively, the “Properties”).

CBRE, Inc. proposes to issue Invitations to Bid (ITB) for the Properties in collaboration with SPC’s Procurement Department to ensure all public procurement requirements are met. CBRE will assist with a pricing and marketing strategy, including materials tailored to the College’s specific goals.

Once the ITB process is complete, and selections are made, the Board will be advised of the outcome.

Janette Hunt, Vice President, Finance and Business Operations; and Mia Conza; General Counsel, recommend approval.

Attachment

Exhibit A

Allstate Center (Site 9)

1. Parcel #35-31-16-49734-004-0010
2. Parcel #35-31-16-49734-004-0020

Health Education Center (Site 8)

3. Parcel #30-30-16-71730-000-0010
4. Parcel #30-30-16-35046-000-0120
5. Parcel #30-30-16-71100-099-0010
6. Parcel #30-30-16-71100-099-0060
7. Parcel #30-30-16-71100-099-0070
8. Parcel #30-30-16-71100-099-0080
9. Parcel #30-30-16-71100-100-0010
10. Parcel #30-30-16-71100-100-0040
11. Parcel #30-30-16-71100-100-0110
12. Parcel #30-30-16-71100-100-0091
13. Parcel #30-30-16-71100-100-0131
14. Parcel #30-30-16-71100-100-0140
15. Parcel #30-30-16-71100-100-0150
16. Parcel #30-30-16-71100-100-0152
17. Parcel #30-30-16-71100-100-0151

January 16, 2024

Agenda Item VII – B.4d

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Request to Advertise for Design/Build Services for a new Public Safety Center at the Allstate Campus.

Authorization is sought to advertise for design/build services for a new Public Safety Center at Allstate Campus.

As per the November Board Workshop, the College plans to construct a new Public Safety Center on the eastern parcels (35-31-16-49734-002-0031, 35-3-16-49734-002-0020, and 35-31-16-49734-002-0010) of the Allstate Campus. The eastern parcels currently host the shooting range, Heart Building, and Sim City. The purpose of the new Public Safety Center is to house the Law Enforcement and Corrections programs, which will need relocation due to the sale of the western parcels (35-31-16-49734-004-0010 and 35-31-16-49734-004-0020). The western parcels currently encompass the location of the main building and driving pad. The EMS, Paramedic, and Line Worker programs, which are currently housed in the main building at the Allstate Campus, are scheduled to be relocated to the St. Pete/Gibbs Campus.

The timing and relocation of programs are critical in preparation for the anticipated property sale of the west parcels (35-31-16-49734-004-0010 and 35-31-16-49734-004-0020). Due to this and the limited project scope, the Design/Build delivery method of construction is recommended for this project. This will allow for faster completion of the project and will minimize costs. A continuing contract architect will be selected to develop the design criteria. The College will advertise, interview, and recommend firms to the Board, ranked by preference. The project will consist of approximately 25,000 gross square feet and will include classrooms, offices, student commons, and the relocation of various program-specific spaces (e.g. simulation classroom, mock apartment, mock jail, and defense tactics room). The estimated construction cost is \$14,375,000. The project will be constructed on the remaining east parcels of the Allstate Campus.


Janette Hunt, Vice President, Finance and Business Operations; and
Adam Colby, Associate Vice President, Facilities Planning and Institutional Services,
recommend approval.

January 16, 2024

Agenda Item VII – B.4f

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: 1707-M-22-9 Simulation City AC

Authorization is requested to approve Change Order #1, Substantial Completion, Final Accounting, and Certificate of Final Inspection/Project Acceptance, Project # 1707-M-22-9, Simulation City, AC

In August 2022, the Board of Trustees authorized the purchase of four (4) hurricane-rated modular buildings for \$623,167.64 from Safeware/Creative Modular Buildings Inc. and authorized the President to approve a GMP with Kenyon and Partners, Inc. The original GMP (Guaranteed Maximum Price) for this project was \$214,567.43 and did not require adjustment.

Original GMP:	\$ 214,567.43
Change Order:	\$ -
REVISED GMP:	\$ 214,567.43
Owner Contingency (if any unused):	\$ -
Total Achieved Sales Tax Savings (Not Spent):	\$ -
Less Direct Purchase:	\$ -
Change Order - Final Closeout	\$ -
FINAL GMP:	\$ 214,567.43

The original substantial completion date was September 1, 2023. Substantial Completion was on August 31, 2023.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

January 16, 2024

Agenda VII – B.5a

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Fire and Public Safety Training Facility Lease Extension

Authorization is sought to extend the existing Fire/EMS Training Facility Lease with Pinellas County, Florida by 18 years to May 17, 2064, due to proposed facility enhancements which require a longer-term for compliance with Florida Statute §1013.16 and the State Requirements for Educational Facilities (SREF). This authorization also includes authority for the President to enter into any amendments, extensions or renewals of the foregoing lease, including, but not limited to, changes to the lease period, price per square foot, and space utilized.

The College leases a portion of property in Clearwater, Florida from Pinellas County, Florida for operations of its Fire and Public Safety programs pursuant to a lease initially executed by the College with approval from the Board of Trustees on October 30, 2003, and amended on May 18, 2005. The term of the lease currently in effect ends on May 17, 2045.

The College seeks to replace outdated portables with a 5,000-square-foot permanent structure on the premise as part of Fire Training Center Renovation DFR, FTC, project number: 337-J-23-17. This replacement is to be funded by the estimated project budget of \$1,750,000 as approved in the May 2023 Board of Trustees meeting.

Florida Statute §1013.16 and SREF prohibit the College from constructing on leased property unless a forty-year lease term is established. To facilitate compliance with these provisions, the College is seeking authorization to extend the current lease for the Fire/EMS Training Facility with Pinellas County by 18 years to 2064.

Janette Hunt, Vice President, Finance and Business Operations; and
Adam Colby, Associate Vice President, Facilities Planning and Institutional Services,
recommend approval.

Programs

November 16th, 2023 @ SPC Seminole Campus Digitorium (UP-160) (5:30 pm to 7:00 pm)

2023 Grand Debate

ISPS produced a multi-college competition where students engaged in debate about crucial topical issues and compete for cash. ISPS hosted five different colleges, including SPC, Hillsborough Community College (HCC), Polk State College, Eastern Florida State College and Miami Dade College. Congratulations to the winners of the Grand Debate: 1) Simeon Sanders (\$1200) – HCC, 2) Kiara Crumby (\$500) – HCC and 3) Diamond Jamal (\$250) – SPC.

November 29th, 2023 @ SPC Seminole Campus Digitorium (UP-160) (5:00 pm to 6:00 pm)

Congressman Bill Young Documentary

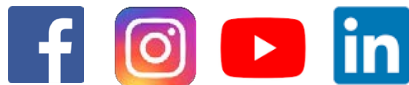
October 18th, 2023 marked 10 years since the passing of Congressman Bill Young, the visionary and inspiration behind the Institute. ISPS celebrated and reflected on his legacy, including ISPS's history, through a video reflection. *Tampa Bay Business & Wealth* [previewed](#) the showing of the documentary.

News

- Board Updates
 - ISPS will host a [quarterly](#) Board of Directors' meeting on February 12th at the SPC Clearwater Campus.
 - Jeff Johnson was [included](#) in Florida's Most Influential Business Leaders.
 - Nikki Gaskin-Capehart was profiled in [The Weekly Challenger](#) & the [Leadership St. Pete Alumni Association](#) (LSPAA).
 - Adam Johnson made the Dean's List at Harvard.
 - Tarruck Wheeler started with the U.S. Department of Veterans Affairs as an AI Prompt Engineer Executive Officer through an internship program.
- Team Updates
 - ISPS published its [November](#) and [December](#) newsletters.
 - Kimberly G. Jackson was presented with the LSPAA President's Award.
 - ISPS will launch a collaborative government mentoring program in the Spring semester with seasoned government leaders and members from the SPC Public Policy and Administration Baccalaureate Program.
 - ISPS is working on our 2023 End of the Year Report. A preview of our achievements include:
 - Produced over 20 programs both hybrid and in-person.
 - Advanced the statewide mission by connecting with the Florida College System Activities Association.
 - Enhanced our statewide voter education series by providing state resources for students.
 - Onboarded six new board members from around the state of Florida.



Kindly follow us on:

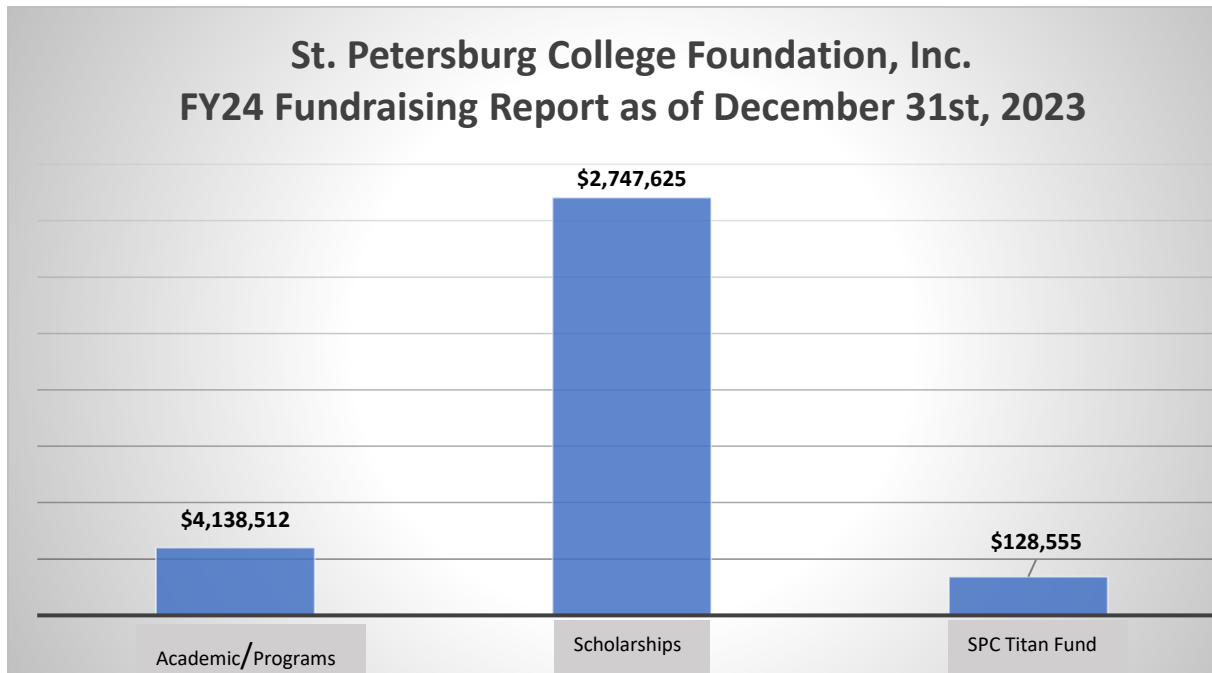


Kimberly G. Jackson, Esq.
Executive Director
ISPS

Foundation Report

BOT December 2023 Update

Dashboard



Fund Category	FY24	FY23
Academic/Student Programs	\$ 4,138,512	\$ 1,102,433
Scholarships	\$ 2,747,625	\$ 5,491,838
SPC Titan Fund	\$ 128,555	\$ 492,795
Total:	\$ 7,014,692	\$ 7,087,066

Expense Report:

As of December 31st, the Foundation provided the following support to SPC:

- **\$1.7M** in scholarships to SPC students.
- **\$1.8M** in program support, providing support to such programs as
 - Alumni Association
 - Academic Affairs Department
 - African American Male Initiative
 - Athletic Boosters
 - Black Girl Magic Event
 - Business Plan & Elevator Pitch Competition
 - College of Education
 - College of Nursing
 - Dental Hygiene Department
 - Fall Enrollment Initiative
 - Grants Department

- Humanities & Fine Arts Department
- Learning Resources Centers
- College Marketing & Communications
- Mental Health Awareness/Allied Health
- Natural Sciences
- Palladium Theater
- Social Justice Initiative
- SPC Collegiate High School
- Veterinary Technology Program
- Welcome Back Titans Event
- Women on the Way & Keys to Manhood
- Workforce Development

Topic of the Month

- Our Donors and Scholars Luncheon on Thursday, April 4th, 2024.

Palladium Board Report

January 2024

1. The Palladium finished 2023 strongly. From Monday, Nov. 27 through Sunday, Dec. 17, the theater did not have an open date.
2. The architecture and design team worked through the holidays on plans for the Palladium renovation. Look for a full report on the design and cost side of the project in the February report.
3. Two more donors have given \$100,000 each to the Capital Campaign for the renovation. Both those gifts are fully paid and in the Foundation account. Another gift of \$50,000 is expected early next week.
4. The Duke Energy Foundation has issued a \$10,000 grant to the Palladium to support our Creative Fellowship program. Our 2024 class has been selected and will be announced soon. The program grants Tampa Bay area performers \$2,500 to create new programming for the Palladium.
5. On January 20, the Palladium is celebrating the 90th birthday of jazz legend John Lamb with an all-star concert in Hough Hall. John, a veteran of the Duke Ellington orchestra and an in-demand bass player, will be presented with the annual Palladium Jazz Award.
6. The theater's business continues strong in the first two quarters of 2024. The calendar has just 13 open dates between January and May, and those dates are on Monday, Tuesday, or Wednesday.

**Leepa-Rattner Museum of Art (LRMA)
January 2024 Report of SPC BOT**

LRMA Updates

- **LRMA has received a \$1 million** pledge from Mary Mitchell Avery and Dewey Mitchell to honor their late brother James W. Mitchell, Jr. to rename LRMA's North and South Galleries. The gift will support upgrades to LRMA's Interactive Gallery, including Picasso's *Guernica* interactive mural, and LRMA's endowment. The SPC Foundation, LRMA and SPC Marketing are coordinating the press release, announcement event, and article for Illuminations magazine.
- **SPC Innovation Grant** – LRMA was awarded a \$22,000 grant from the SPC Foundation to support the development of an Augmented Reality technology to create interactive experiences with works from the LRMA collection.
- **AAM Reaccreditation** – Phase 1 (Self-Study) has been completed. Christine Renc-Carter LRMA Executive Director is working with the SPC Foundation on one outstanding required document. Phase 2 site visit with peer reviewers is March-April 2024.

LRMA Exhibitions

Spring 2024 - Things are in full bloom at the LRMA with four exhibitions that will delight the senses while challenging our perceptions of contemporary art.

- ***The Beauty of Excess: The Pattern and Decoration Movement*** (January 20-April 28, 2024)
This exhibition celebrates the visual and metaphorical splendors of the Pattern and Decoration Movement with 30 vibrant works by Miriam Schapiro, Robert Zakanitch, Robert Kushner, and others. In addition to unveiling new acquisitions by Henri Matisse and Faith Ringgold, LRMA has partnered with USF, University of Tampa, MFA, St. Petersburg, and the Roth Collection with works that further explore this beautiful world of color and pattern.
- ***Kim Kirchman: An Allegory of Spring*** (January 20-April 28, 2024)
This retirement exhibition for SPC Fine Arts Professor, Kim Kirchman offers a glimpse into the profound mind and journey of a native Floridian. Kirchman's organic shaped, floral patterned ceramic vessels are inspired by the Pattern and Decoration movement.
- ***Benny Andrews: Everything That Rises Must Converge*** (January 20-April 28, 2024)
Benny Andrews' illustrations of nine short stories for Flannery O'Connor's *Everything That Rises Must Converge* reveal the flawed characters in these stories in apocalyptic moments presented with comic detachment.
- ***State of the Digital Arts: Pinellas County K-8th Grade*** (April 2-May 5, 2024) includes 100 works by Pinellas elementary and middle school students exploring digital media.

Summer 2024 – Tampa Bay Surface Design Guild

Fall 2024 – Barton Gillmore, SPC Fine Arts Faculty Retirement (retrospective) and Bruce Marsh (retrospective)

LRMA Education/Programs - Please visit <https://leeparattner.org/calendar/>

- Weekly **Docent tours:** Wednesdays & Sundays at 2:00 p.m.
- Monthly **Focus Friday lecture series**
 - Feb. 2, noon Radcliffe Bailey, *Between Two Worlds* (honoring Black History Month)
- Monthly **Leap into Art: Monthly children's story/art hour.** Partner with Palm Harbor Library, 3-4pm.

Upcoming Special Programs

- Jan. 20, 2024 Spring 2024 Exhibitions Opening Reception, 6 – 8 pm
- Jan. 30, 2024 String Quartet Performance presented by ABC Art Book Reading Club, 12:30-1:30 pm
- Feb. 16, 2024 Kim Kirchman Artist Talk, 6 – 8 pm

Highlights from Fall 2023

- Nov. 16, 2023 - Japanese Performance Art Event with visiting artists from Japan, LRMA partnership with Student Life & Leadership, International Programs, Learning Resources Center. 150 people attended.
- SPC Faculty Exhibition Lecture Series highlighted seven professors.
- Visual Metaphors: Pinellas County High School Student Show and Awards Ceremony. 200 people attended.

LRMA in the News

Tampa Bay Newspapers / The Beacon – Art in Full Bloom at the Leepa-Rattner Museum of Art – December 19, 2023

https://www.tbnweekly.com/diversions/article_511e37b6-9dbf-11ee-86a2-3f73edc5c808.html

January 16, 2024

MEMORANDUM

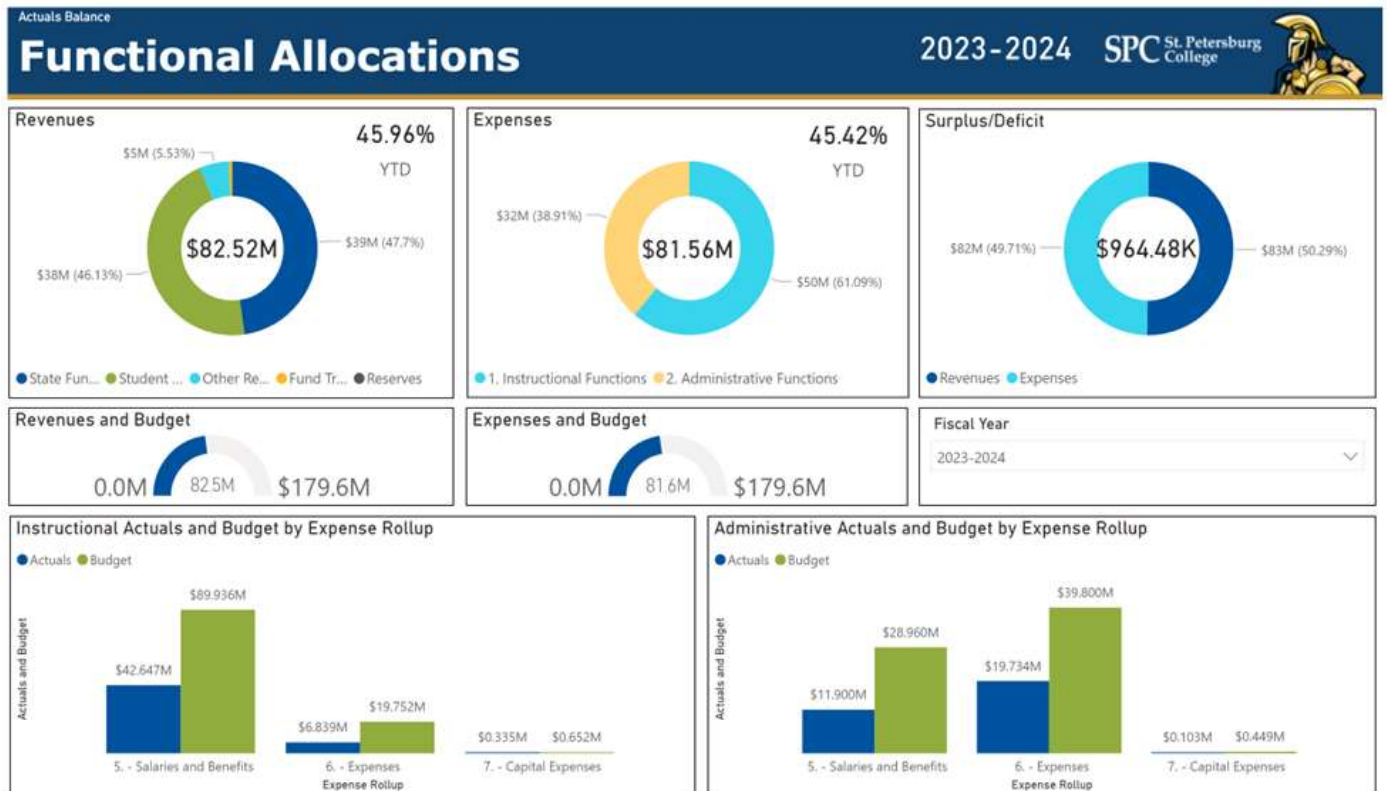
TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue

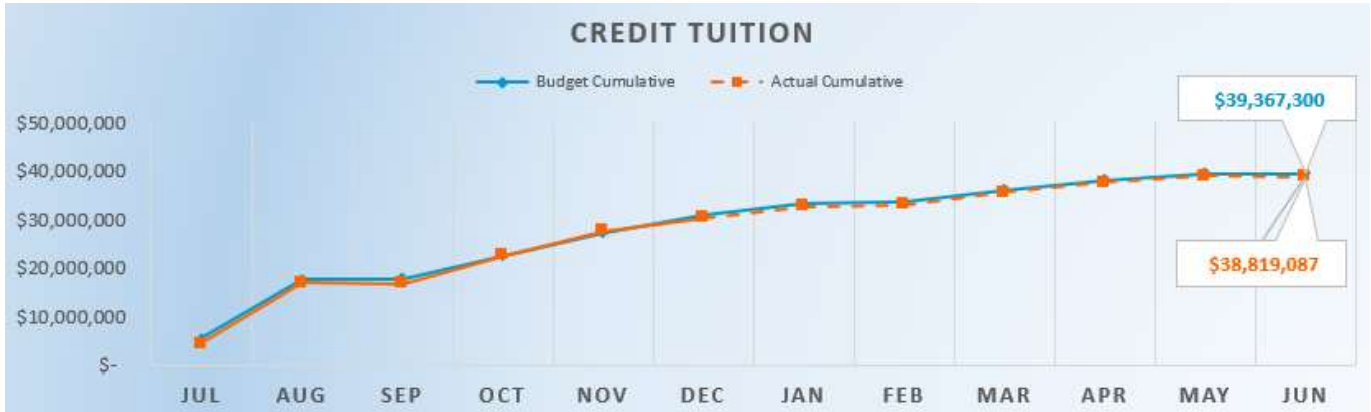
The FY23-24 fund 1 operating budget report through December 31, 2023, is attached.

As of December 31, 2023, the overall revenue was \$82.52M, which represents 45.96 % of the operating budget. The overall expense was \$81.56M, which represents 45.42 % of the operating budget. Personnel expenses represent 74.11 % of the annual operating budget. As of this report date, personnel expenses total \$54.5M or 45.9 % of the total budget of personnel expenses. Instructional personnel expenses account for \$42.6M and \$11.9M for Administration personnel expenses. Current and Capital expenses total \$27.06M. The net balance of revenue less expense is \$964.48K; which excludes net pension adjustments.

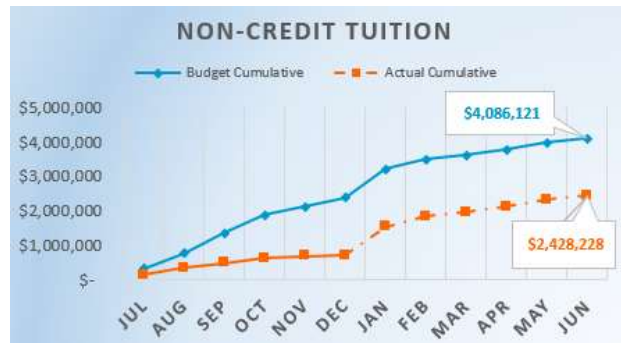


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue: credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

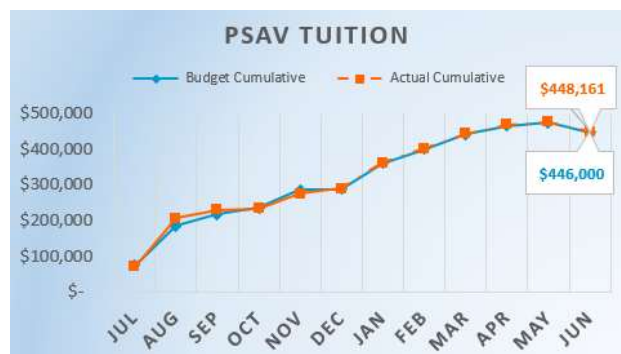
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of December 31, 2023, the tuition projected is \$548K below the budgeted amount.



Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of December 31, 2023, the tuition projected is \$1.6M below the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the projected amount. As of December 31, 2023, the tuition projected is \$2K above the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the projected amount. As of December 31, 2023, the overall tuition projected is \$2.2 M below the budgeted amount.



Dr. Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution

Attachment




**Operating Budget Report
December 31, 2023**

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 54,321,149	\$ 38,066,496	70%
State Funding	\$ 96,184,765	\$ 39,365,014	41%
Other Revenues	\$ 8,304,325	\$ 4,565,195	55%
Fund Transfers In	\$ 1,600,000	\$ 525,746	33%
Reserve	\$ 19,140,000	\$ -	0%
Total Revenue	\$ 179,550,239	\$ 82,522,451	46%
Expenses			
Instruction	\$ 61,647,786	\$ 29,486,430	48%
Public Service	\$ -	\$ -	0%
Academic Support	\$ 26,674,788	\$ 11,049,794	41%
Student Support	\$ 22,017,747	\$ 9,284,366	42%
Total Instructional	\$ 110,340,322	\$ 49,820,590	45%
Institutional Support	\$ 28,669,383	\$ 12,515,574	44%
Physical plant Operation and Maintenance	\$ 20,186,666	\$ 9,861,885	49%
Student Financial Assistance	\$ 2,341,848	\$ 1,424,797	61%
Contingency, Transfer, Etc	\$ 18,012,021	\$ 7,935,129	44%
Total Administrative	\$ 69,209,918	\$ 31,737,385	46%
Total Operating Expenses	\$ 179,550,239	\$ 81,557,975	45%
Balance	\$ (0)	\$ 964,477	

*FY2023-24 excludes Net Pension adjustments.

January 16, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Affiliation Agreement with **Conifer Health Solutions** to provide clinical/practicum experience for students enrolled in the Health Information Management Program. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on December 4, 2023. Department—College of Health Sciences
2. Affiliation Agreement with the **City of Madeira Beach** to provide Field Internship experience for students enrolled in the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for a period of one year. Thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. There is no cost to the College. This item was approved by Matthew Liao-Troth on November 29, 2023. Department—College of Health Sciences
3. Agreement with **Pinellas County Animal Services** to provide for the use of animals that are owned by the County Animal Shelter for the College's Veterinary Technology courses. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 26, 2023. Department—Veterinary Technology
4. Agreement with the **Santa Rosa School District** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue through June 30, 2028. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 9, 2023. Department—College of Education

5. Agreement with the **Sarasota County School District** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 9, 2023. Department—College of Education

Section B: Contracts above \$100,000 (\$100,001-\$325,000)

6. Amendment to the Agreement with **Melissa Iris Gonzalez** to provide professional services as an independent contractor to perform duties of a Strategic Initiatives Executive for the College. This Amendment will add cost to cover certain expenses at an estimated cost to the College of \$20,000. Accordingly, the total cost to the College, including this Amendment, through June 30, 2024, is anticipated to be \$180,000. This item was approved by the President on October 20, 2023. Department—President’s Office
7. Agreement with **Innovation Network Technologies Corporation** for the purchase of a license that will support email security at the College. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$128,547.50. This item was approved by Patrick Rinard on December 1, 2023. Department—Information Technology
8. Amendment to the Agreement with **PowerTown Construction, LLC (PTLC)** to provide workforce instruction associated with electrical lineworker training programs, modules, and industry recognized certification. The Amendment will continue the Agreement through February 22, 2024. The anticipated cost to the College for the extension period (July 1, 2023 through February 22, 2024) is \$115,710. Costs will be offset by student fees and/or funding provided by Duke Energy. This item was approved by Jackie Skryd on December 5, 2023. Department—Workforce Education - Manufacturing

Section C: Contracts above \$50,000 (\$50,001-\$100,000)

9. Agreement with **EEI Manufacturing Services dba Englander Enterprises** to provide instruction and instructor/student training materials associated with the Institute for Printed Circuits (IPC) certification training to be delivered to students, required to meet industry soldering standards. The Agreement will commence as soon as possible and continue for the period of one year. The anticipated cost to the College for this Agreement is \$60,450. Costs will be offset by student fees. This item was approved by Jackie Skryd on December 5, 2023. Department—Workforce Education - Manufacturing
10. Agreement with **Insight Global** to provide recruiting services, associated with three critical open positions, for Information Technology. The College will pay Insight a recruiter fee in an amount equal to 23% of the annual base compensation for each position. The cost to the College for this Agreement is anticipated to be \$67,624.40. The Agreement will commence as soon as possible. This item was approved by Patrick Rinard on October 5, 2023. Department—Information Technology

11. Agreement with **OrgChart, LLC** to provide services, training and support associated with the Leve 3 Implementation package for development and implementation of organization chart(s) for the College. OrgChart will deliver a comprehensive buildout to see reporting structures and a contact information directory of who reports to whom and what they are responsible for. This will include automated data adoption from PeopleSoft, implementation overrides, employee photo integration, up to 5 chart templates with custom calculations, the setup of OrgChart Viewer, creation of master pages, the setup of Chart Builder, definition/implementation of security overlay, portal integration, single sign on, end user administration training, and acceptance testing. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$53,195. This item was approved by Darryl Wright-Greene on October 19, 2023. Department—Human Resources
12. Agreement with **SHI International Corp** to provide technical consulting, training, and support services (Unified Enterprise Support and Proactive Services) associated with the College’s Microsoft related projects such as Office 365 Security, Azure and others. The cost to the College for this Agreement is \$91,124.25. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Patrick Rinard on November 16, 2023. Department—Information Technology
13. Agreement with **Transact Campus, Inc.** to continue to facilitate multiple term payments through the student portal. Transact will provide maintenance and support for the Transact System, including the Transact IFT, Customer Research Center, User Emulation, ePayment, PeopleSoft Integration Package, Terminal ID, eMarket, Administration, and Cashiering Modules. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement is \$54,335.05. This item was approved by Janette Hunt on September 26, 2023. This item is included in this Report as it was not presented previously. Department—Business Services

Section D: Contracts above \$10,000 (\$10,001-\$50,000)

14. Agreement with **Barry University** to continue to lease space at the Health Education Center. The Agreement will commence on January 1, 2024 and continue through December 31, 2024. The anticipated revenue to the College under this Agreement is \$25,128. This item was approved by Janette Hunt on November 15, 2023. Department—Facilities Planning & Institutional Services
15. Agreement with **BlueAlly Technical Solutions** to provide consulting services to configure, test, and validate cross-tenant identity synchronization between the College’s faculty, staff, and student Microsoft 365 Tenants. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$28,305. This item was approved by Patrick Rinard on November 2, 2023. Department—IT Infrastructure

16. Agreement with **CFM Partners, Inc.** to provide services associated with Noncurrent Records Storage and Destruction tracking. CFM will provide a one-time setup, custom report, storage, site license, and user licenses. The Agreement will commence as soon as possible and continue for a period of three years. The cost to the College for this Agreement is \$41,000. This item was approved by Mia Conza on November 30, 2023. Department—Office of the General Counsel
17. Agreement with **d2 Insights, LLC** to provide consulting services associated with improving services provided by the Benefits Department in Human Resources. The Agreement will commence as soon as possible and continue through September 2, 2024. The cost to the College for this Agreement is \$38,250. This item was approved by Darryl Wright-Greene on October 5, 2023. Department—Human Resources
18. Agreement with **Expert Messenger, Inc.** to continue to provide college-wide courier services. The Agreement will commence as soon as possible and continue for the period of one year. The estimated cost to the College for the renewal period is \$43,000. This item was approved by Janette Hunt on October 23, 2023. Department—Mail & Distribution
19. Agreement with **Fiesta Solutions Party Rental** for the rental of tents, including set-up and break-down for the College's Discovery Day to be held on October 31, 2023. The cost to the College for this Agreement is \$18,871.66. This item was approved by Darryl Wright-Greene on October 3, 2023. Department—Human Resources
20. Agreement with the **Florida Association of Insurance Agents (FAIA)** to continue to partner with the College to offer pre-licensing insurance courses. FAIA will provide course content, course instruction, and student completions information. The College will assist students with registration and inform students regarding state licensure requirements. The College will also maintain the LMS and be responsible for reporting completions to the state. The estimated cost for this Agreement is \$8,000 with an anticipated net revenue of approximately \$12,000. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Jackie Skryd on December 4, 2023. Department—Workforce, Community and Corporate Partnerships
21. Agreement with **Insight Global** to provide recruiting services, associated with two open positions, for Information Technology—Academic Technology. The College will pay Insight a recruiter fee in an amount equal to 23% of the annual base compensation for each position. The cost to the College for this Agreement is anticipated to be \$38,065. The Agreement will commence as soon as possible. This item was approved by Patrick Rinard on October 30, 2023. Department—Information Technology—Academic Technology
22. Agreement with **W. Colston Leigh** to provide the services of guest speaker Zeke Faux to speak at the *Applied Ethics Annual Goree Lecture* to be held on March 27, 2024. The cost to the College for this Agreement is \$12,500. This item was approved by Matthew Liao-Troth on November 30, 2023. Department—Ethics Department

23. Agreement with **Mauldin & Jenkins, LLC** to provide auditing services associated with the Internal Control and Data Security Audit as required by the College's Agreement with the Florida Department of Highway Safety & Motor Vehicles. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$22,450. This item was approved by Patrick Rinard on November 13, 2023. Department—Information Technology
24. Amendment to the Agreement with **The District Board of Trustees of Miami Dade College, Florida (MDC)** whereby MDC provides grant funding to support SPC's Apprenticeship Program, specific to sponsored IT employers in Pinellas County. SPC will use this funding to cover the cost for its employment of IT apprentices as part of the College's Apprenticeship Program. The Amendment will extend the Agreement through June 30, 2024. It is anticipated that the funding to be received from MDC and paid to the employer during the extension Agreement period will be approximately \$11,940. This item was approved by Jackie Skryd on September 25, 2023. This item is included in this Report as it was not presented previously. Department—Workforce, Community and Corporate Partnerships
25. Agreement with **National Council for Behavioral Health dba National Council for Mental Wellbeing (NCMW)** to provide Mental Health First Aid training for new instructors through the Workforce Institute. The College will provide participants and venue and NCMW will provide training. The Agreement will commence as soon as possible and continue through completion of the training. The cost to the College for this Agreement is \$26,000. This item was approved by Jackie Skryd on October 7, 2023. Department—Workforce Institute
26. Agreement with the **National University of Health Sciences** to continue to lease space in the O & P Building of the Health Education Center. The Agreement will commence on January 1, 2024 and continue through December 31, 2024. The anticipated revenue to the College under this Agreement is \$34,213. This item was approved by Janette Hunt on November 15, 2023. Department—Facilities Planning & Institutional Services
27. Agreement with the **National University of Health Sciences** to continue to lease a portable structure at the Health Education Center. The Agreement will commence on January 1, 2024 and continue through December 31, 2024. The anticipated revenue to the College under this Agreement is \$18,689. This item was approved by Janette Hunt on November 15, 2023. Department—Facilities Planning & Institutional Services
28. Agreement with **Ovid Technologies** to continue the subscription to the Lippincott Advisor used to support the Nursing Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$13,632. This item was approved by Matthew Lio-Troth on October 6, 2023. Department—Learning Resources

29. Agreement with **Ovid Technologies** to continue the subscription to various electronic journals used to support Nursing and Dental Hygiene programs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$13,414. This item was approved by Matthew Liao-Troth on October 6, 2023. Department—Learning Resources
30. Agreement with **Ovid Technologies** to continue the subscription to LWW Nursing and Health Professions Premier Collection used to support Nursing and other Allied Health programs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$26,139. This item was approved by Matthew Liao-Troth on October 6, 2023. Department—Learning Resources
31. Agreement with **POS-Impact** to provide evaluator services to review goals and assessments prior to submission of the National Science Foundation’s IUSE: Innovation in Two-Year College STEM Education grant application. If the grant is awarded, POS-Impact will also develop an assessment plan related to the five areas identified in the Agreement to meet the additional grant goals. Should the grant be awarded, the cost to the College for this Agreement is \$29,810. This item was approved by Matthew Liao-Troth on November 14, 2023. Department—Academic Affairs
32. Third Amendment to the Agreement with **State College of Florida, Manatee-Sarasota (SCF)** to continue to provide services as part of the National Science Foundation Louis Stokes Alliance for Minority Participation (LSAMP) grant received by SPC. This Amendment is to provide an additional \$13,000 to SCF for its services as approved by the College. Other than this budget increase, the Agreement with SCF will continue through November 30, 2025 under the same terms and conditions as previously approved. This item was approved by Jamelle Conner on November 17, 2023. Department—Grants Development
33. Agreement with **Stockman Search, Inc.** to provide recruitment services for the upcoming vacancy in the College of Nursing. The Agreement will commence as soon as possible and continue until a group of qualified candidates for the position is located. The cost to the College for this Agreement is \$26,043.52. This item was approved by Matthew Liao-Troth on November 16, 2023. Department—Academic Affairs
34. Agreement with **Tranquility Hill Enterprises, LLC** to provide professional consulting services including marketing, sales, and business development for the College’s Collaborative Labs. The Agreement will commence as soon as possible and continue through June 30, 2024. The College will pay the consultant \$23,500, inclusive of expenses incurred, over the period of the Agreement. In addition, the consultant will be paid a commission of 10% based on the gross contract price for any business for which the engagement occurs pursuant to the terms of the Agreement. The commission amount is anticipated to be \$15,600. Based on the foregoing, the total anticipated costs for this Agreement are \$39,100. This item was approved by Jackie Skryd on December 5, 2023. Department—Collaborative Labs

35. Agreement with **Vital Design, LLC** to provide digital advertising management services for the College. Services include discovery and set-up and monthly media advertising and management. The Agreement will commence as soon as possible and continue unless terminated by either party with 60 days' notice from the beginning of any calendar month. The cost to the College for this Agreement through June 30, 2024 is expected to be \$45,583. Thereafter, should the Agreement be continued, additional expenditure approval will be sought at that time. This item was approved by Jesse Turtle on October 11, 2023. Department—Marketing & Strategic Communications
36. Agreement with **Xerox Corporation** to provide scanning services for the Facilities Department. Xerox will digitize an estimated 5000 large format construction drawings. The cost to the College for this Agreement is \$16,485. The Agreement will commence as soon as possible and continue through project completion. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning & Institutional Services

Section E: Contracts \$10,000 and below

37. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring for the Allstate Center Firing Range building security system dialer including associated cellular fees. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on December 5, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
38. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring for the Health Education Center East Annex building security system dialer including associated cellular fees. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on December 5, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
39. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring for the Health Education Center main building security system dialer including associated cellular fees. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on December 5, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
40. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring for the Health Education Center O & P building security system dialer including associated cellular fees. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on December 5, 2023. Department—Facilities Planning and Institutional Services – In-house Construction

41. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring for the Allstate Center main building security system dialer including associated cellular fees. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on December 5, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
42. Agreement with **APG Electric, Inc.** to provide security panel replacement for the East Annex at the Health Education Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$2,475. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
43. Agreement with **APG Electric, Inc.** to provide security panel replacement for the Main Building at the Health Education Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$6,100. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
44. Agreement with **APG Electric, Inc.** to provide security panel replacement for the O & P Building at the Health Education Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$5,225. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
45. Agreement with **APG Electric, Inc.** to provide security panel replacement for the Main Building at the Allstate Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$5,345. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
46. Agreement with **APG Electric, Inc.** to provide security panel replacement for the Firing Range at the Allstate Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$3,565. This item was approved by Janette Hunt on October 19, 2023. Department—Facilities Planning and Institutional Services – In-house Construction
47. Agreement with **APG Electric, Inc.** to provide security panel replacement for the Library at the Seminole Campus. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$5,575. This item was approved by Janette Hunt on September 29, 2023. This item is included in this Report as it was not presented previously. Department—Facilities Planning and Institutional Services – In-house Construction

48. Agreement with **APG Electric, Inc.** to provide security panel replacement for the Chiller Plant at the Seminole Campus. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$3,550. This item was approved by Janette Hunt on September 29, 2023. This item is included in this Report as it was not presented previously. Department—Facilities Planning and Institutional Services – In-house Construction
49. Agreement with **APG Electric, Inc.** to provide 24-hour monitoring of the security system dialer for the Seminole Campus Chiller Plant, including associated cellular fees. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$456. This item was approved by Janette Hunt on September 29, 2023. This item is included in this Report as it was not presented previously. Department—Facilities Planning and Institutional Services – In-house Construction
50. Agreement with **Best Buddies International, Inc.** to establish a Best Buddies Chapter for intellectually disabled students at the College. The Chapter will provide a club for these students including leadership of a host site coordinator and faculty advisor. Best Buddies provides training materials and documents, leadership training opportunities and staff support. There is no cost to the College. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Jamelle Conner on October 6, 2023. Department—Retention Services
51. Agreement with **Birchmore Group, Inc.** to provide a set of two reindeer with handlers and display pen for the *Tropical Wonderland* event to be held on the Seminole Campus on November 28, 2023. The Agreement includes transport, delivery, set and strike for a total cost to the College of \$2,500. This item was approved by Jamelle Conner on November 15, 2023. Department—Student Life & Leadership
52. Agreement with **Birchmore Group, Inc.** to provide snow for the *Tropical Wonderland* event to be held on the Seminole Campus on November 28, 2023. The Agreement includes labor and delivery for a total cost to the College of \$6,635. This item was approved by Jamelle Conner on November 15, 2023. Department—Student Life & Leadership
53. Agreement with **Clearwater Plumbing** to furnish labor and materials for the installation of cast iron pipe and fittings, stainless steel utility sink/faucet, and tankless electric water heater at the Midtown Campus. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$8,430. This item was approved by Janette Hunt on October 10, 2023. Department—Facilities Planning & Institutional Services
54. Agreement with **EBSCO Publishing, Inc.** to renew the license for the Harvard Business Review for Course Work which allows faculty and students to conduct research and download and print content for courses. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$5,540. This item was approved by Matthew Liao-Troth on November 7, 2023. Department—Learning Resources

55. Agreement with **Elsevier, B.V.** to renew the online access to Critical Care Nursing Clinics of America; Nursing Clinics of North America; Radiology Clinics of North America; Veterinary Clinics of North America; Small Animals Practice; and the Journal of the American Dental Association. The Agreement will commence as soon as possible and continue through December 31, 2024. The cost to the College for this Agreement is \$5,650.42. This item was approved by Matthew Liao-Troth on October 23, 2023. Department—Learning Resources
56. Agreement with the **Florida Department of Law Enforcement (FDLE)** that will allow the College to continue to be designated as a test site to administer the FDLE’s State Officer Certification Exam. There is no cost to the College associated with entering into this Agreement. Any fees for exams are paid by students. The Agreement will commence as soon as possible and continue for the period of four years. This item was approved by Jackie Skryd on October 26, 2023. Department—Workforce, Community & Corporate Partnerships
57. Agreement with **The Florida Legislature, Florida Historic Capitol Museum** for use of the Senate Chamber, Room 215, at the Florida Historic Capitol Museum by Leadership SPC participants on January 10, 2024. The cost to the College for this Agreement is \$500. This item was approved by Darryl Wright-Greene on November 30, 2023. Department—Human Resources
58. Agreement with **For Good Movement, Inc.** to provide B Corps consulting services for the College of Business. Services will include delivering presentations and tutorials for the Fall, Spring, and Summer sessions; coordinating speakers for each of the three presentations; connecting with B Corps partners to provide hands-on experiential learning opportunities for students; and providing integration of the Florida for Good B Corps curriculum with MAN 4061 Learning Management System prior to January 2024. For Good Movement will also provide curriculum materials, impact assessment materials and marketing. The cost to the College for the Agreement is \$1,500. The Agreement will commence as soon as possible and continue through August 31, 2024. This item was approved by Matthew Liao-Troth on November 7, 2023. Department—College of Business
59. Agreement with **Guild Education, Inc.** to provide students with additional resources to obtain tuition assistance offered by their employers. The College will provide a landing page on the SPC and Guild’s websites and Guild will work with SPC to facilitate the onboarding of students who are being sponsored by their employers. Guild will provide sponsorship letters approved by the student’s employer to pay for all or a portion of the tuition at SPC. Guild will facilitate payments to the College from student sponsor. The Agreement will commence as soon as possible and continue unless terminated by either party. For the term of this Agreement, Guild will waive its payment processing fee for services. Accordingly, there is no cost to the College. This item was approved by Jamelle Conner on October 6, 2023. Department—Recruitment Services

60. Second Amendment to the Agreement with **Horizon Research, Inc.** to continue to provide services as part of the National Science Foundation Louis Stokes Alliance for Minority Participation (LSAMP) grant received by SPC. This Amendment is to provide an additional \$5,000 to Horizon Research for its services as approved by the College. Other than this budget increase, the Agreement with Horizon Research will continue through November 30, 2025 under the same terms and conditions as previously approved. This item was approved by Jamelle Conner on November 17, 2023. Department—Grants Development
61. Agreement with **Howard Technology Solutions** to provide programming and cable pull/installation of a 98 active optical USB 3.0 cable from an SPC camera to a PC as per the terms of the Agreement for this project. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$9,067.50. This item was approved by Patrick Rinard on November 14, 2023. Department—Information Technology
62. Agreement with **Infobase Learning** to continue to access the Films on Demand Physical Therapy Collection for streaming video content to support the Physical Therapy Program. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$1,070.29. This item was approved by Matthew Liao-Troth on November 7, 2023. Department—Learning Resources
63. Agreement with **Intercultural Advocacy Institute** to continue to lease space at the Tarpon Springs Campus. The Agreement will commence on January 19, 2024 and continue through January 18, 2025. The anticipated revenue to the College under this Agreement is \$3,446.07. This item was approved by Janette Hunt on November 15, 2023. Department—Facilities Planning & Institutional Services
64. Agreement with **Northeast High School** to allow its ROTC program participants to use the obstacle course at the Allstate Center for fitness training after high school hours. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on October 23, 2023. Department—Public Safety Academies
65. Agreement with **Orkin Pest Control** to provide pest service for the Clearwater Campus Library. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period is \$5,376. This item was approved by Janette Hunt on November 14, 2023. Department—Custodial Services
66. Agreement with **Orkin Pest Control** to provide pest service for the Tarpon Springs Campus Administration, Gama and Agora buildings. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period is \$4,315. This item was approved by Janette Hunt on October 26, 2023. Department—Custodial Services

67. Agreement with **Orkin Pest Control** to provide pest service for the Allstate Center portables and firing range. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period is \$4,906.22. This item was approved by Janette Hunt on October 3, 2023. Department—Custodial Services
68. Agreement with **Orkin Pest Control** to provide pest service for the interior and exterior of the Health Education Center. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period is \$8,813.53. This item was approved by Janette Hunt on September 29, 2023. This item is included in this Report as it was not presented previously. Department—Custodial Services
69. Agreement with the **Pinellas County School Board** for a Career Pathways Articulation that will provide for the articulation between the College, Pinellas County High Schools and Pinellas Technical College. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Jackie Skryd on November 6, 2023. Department—Career Pathways
70. Agreement with the **Pinellas County School Board** to establish and update collegiate high school programs in dual enrollment for the next school year. The Agreement is for an annual period and is to be executed prior to January 1st of each year. This Agreement is pursuant to Florida Statutes 1007.273 which requires colleges to work with their school districts for this purpose. There is no cost to the College. This item was approved by Matthew Liao-Troth on November 30, 2023. Departments—Academic Affairs; University Partnership Center
71. Agreement with **Rent College Pads, Inc.** whereby Rent College Pads will create and customize a platform for use on the College’s website to provide rental listings for College students and staff. Users will be able to search for off-campus housing options via the customized platform. There is no cost to the College for this Agreement. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Matthew Liao-Troth on November 2, 2023. Department—International Programs
72. Agreement with **Respondus** for a license to use the *Respondus Monitor* service that will provide authentication, monitoring and recording of online examinations for SPC classes as requested by faculty. The license will commence as soon as possible and continue through July 31, 2024 at a cost to the College of \$2,888. The College will work with Respondus to integrate their service with D2L. This item was approved by Matthew Liao-Troth on November 13, 2023. Department—Online Learning Services
73. Agreement with **Shutterfly, Lifetouch, LLC** to provide services as the publisher for the Yearbook for the St. Petersburg Collegiate STEM High School for the 2023-24 through 2025-26 School Years. The cost to the College for this Agreement over the three-year period is anticipated to be \$9,676. This item was approved by Matthew Liao-Troth on October 9, 2023. Department—St. Petersburg Collegiate STEM High School

74. Agreement with **Sonocent, LLC aka Glean for Education** to provide use of its Google Chrome browser-based application that will allow users to record class lectures, annotate notes, import images and Power Points to sync with notes, and provide transcription of recorded audio. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$8,000. This item was approved by Jamelle Conner on October 23, 2023. Department—Retention Services
75. Agreement with **Springshare, LLC** to continue to provide Libguides, a template-driven content management system for the College’s libraries. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this renewal is \$5,315. This item was approved by Matthew Liao-Troth on October 23, 2023. Department—Learning Resources
76. Agreement with the **City of St. Petersburg** for the rental of the Coliseum facility for the College of Nursing Pinning Ceremony to be held on December 7, 2023. The cost to the College for this Agreement, including facility rental and services, is \$4,396. This item was approved by Matthew Liao-Troth on November 14, 2023. Department—College of Nursing
77. Agreement with **Trend Magazine, Inc. (Florida Trend)** for a full-page advertisement in Florida Trend’s Economic Backbone Section. The Agreement will commence as soon as possible and continue through November 30, 2023. The cost to the College for this Agreement is \$7,500. This item was approved by the Jesse Turtle on October 19, 2023. Department—Marketing & Strategic Communications
78. Agreement with the **University of Tampa** to loan artwork to the College for the *Pattern & Decoration Movement* Exhibition to be held at the Leepa-Rattner Museum from January 8, 2024 through May 6, 2024. There is no cost to the College. This item was approved by Jamelle Conner on November 29, 2023. Department—Leepa-Rattner Museum of Art
79. Agreement with **Walgreen Co.** to provide vaccinations at the College’s Discovery Day on October 31, 2023. Based on giving approximately 200 vaccines, the estimated cost to the College for this Agreement is \$1,500. This item was approved by Darryl Wright-Greene on October 25, 2023. Department—Human Resources

Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items, including those with expenditures not exceeding \$325,000.

Mia Conza, General Counsel, recommends approval.

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