

MINUTES OF THE MARCH 19, 2024 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, March 19, 2024 at the St. Petersburg College Seminole Campus, Conference Center, 9200 113th Street, Seminole, Florida. The following Board members were present: Chair Jason Butts, Vice Chair Deveron Gibbons, Katie Cole, and Thomas Kidwell. Also present was Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, March 19, 2024 at the St. Petersburg College Seminole Campus, Conference Center, 9200 113th Street, Seminole, Florida. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

24-034. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES March 19, 2024

ST. PETERSBURG COLLEGE
Seminole Campus (Conference Center)
9200 113th Street
Seminole, FL

SPECIAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS

- A. SPC Spotlights

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of February 20, 2024 (*Action*)

V. MONTHLY REPORTS

- A. General Counsel

VI. STRATEGIC FOCUS AND PLANNING

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Survey of Entering Student Engagement Survey Results (SENSE) Fall 2023 – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Services (*Presentation*)
2. First Time Titans: An SPC First-Year Experience – Dr. Amber Estlund, Assistant Dean, Communication (*Presentation*)

MINUTES OF THE MARCH 19, 2024 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

B. STRATEGIC FOCUS

1. Foundation Year in Review FY 24 – Mr. Jesse Turtle, Vice President, Institutional Advancement and Executive Director of SPC Foundation (*Presentation*)

VII. CONSENT AGENDA

A. OLD BUSINESS (items previously considered but not finalized)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)
 - ii. Faculty Annual Contract Recommendations (2024-2025) (*Action*)
- b. Annual Membership Assessment in Florida College System Risk Management (*Action*)
- c. Credit Curriculum Fall 2024 (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. Florida Department of Education – Equipment Upgrade and Modernization Grant (*Action*)
- b. Florida Department of Economic Opportunity—Florida Job Growth Grant Fund—Semiconductor, Mechatronics, Automation, and Robotics Training for Technicians (SMART Tech) (*Action*)
- c. Duke Energy Foundation – Vibrant Economies (*Informational*)

3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

- a. Technology Refresh (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- a. Change Order #1 and Certificate of Final Inspection/Project Acceptance, 1707-N-22-5 Workforce Incubator, TS (*Action*)

VIII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Information*)
2. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg College (*Information*)

C. Leepa Rattner Museum of Art (*Information*)

D. Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue (*Information*)

IX. PRESIDENT'S REPORT

X. NEXT MEETING DATE AND SITE

April 16, 2024, SPC Clearwater Campus, ES 102

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting March 19, 2024, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: March 8, 2024

24-035. Under Item I, Call to Order

The meeting was convened by Chair Butts at 9:06 a.m. The invocation was given by Trustee Gibbons and was immediately followed by the Pledge of Allegiance.

24-036. Under Item II – Recognitions

A. SPC Spotlights

Dr. Williams provided the following updates:

- Applauded Gibbs and Midtown for hosting academic excellence program at the Palladium to recognize middle and high schoolers. Seven high school seniors were presented with Dr. Mac J. Williams scholarship to SPC.
- SPC awarded 2024 highly established action plan seal, 1 of 93 institutions, for work working with the next generation of voters
- Dominick Ingargiola was recently recognized by Pinellas County Schools as an outstanding student mentor
- Professor Greg Byrd was recognized for a poem he wrote for the City of Dunedin, which has been turned into a video and included as part of the recent State of the City meeting
- Proud to announce that today the podcast Standing in the Gap launches, featuring thought leaders who foster positive change in education and beyond

24-037. Under Item III, Comments

Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

MINUTES OF THE MARCH 19, 2024 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

A. Board Chair

Chair Butts announced that the annual audit is finished, he received good news that it went well, and thanked the team.

B. Board members

Mr. Gibbons shared his disappointment that he could not attend the Sprowles dedication last month, and that Congressman Bilirakis told him it was a nice event. He again recognized Sprowles as transforming SPC.

Mr. Kidwell shared that he is now on the Foundation board and has attended a few meetings, noting they are doing great work. He recognized Jesse Turtle for his 5th anniversary, indicating there is so much love and appreciation from the board members to him.

C. President

None.

D. Public comments

None.

24-038. Under Item IV, Review and Approval of Minutes

The minutes of the February 20, 2024 Meeting Minutes of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Mr. Kidwell seconded the motion. The motion passed unanimously.

24-039. Under Item V, Monthly Reports

- A. Miss Conza reported that SPC continues to bargain with full-time faculty. 11 articles have been agreed to and six are outstanding. Meetings will continue Friday and sessions are scheduled through April.

24-040. Under Item VI – A, Strategic Focus and Planning

Under Strategic Focus

A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT

1. Survey of Entering Student Engagement Survey Results (SENSE) Fall 2023 – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Services (*Presentation*)

Dr. Crawford presented an update about the SENSE survey completed every three years:

- Allows SPC to see what the experience is for entering students
- To learn what helps retain and support students
- SPC is far in excess of comparators in 4 of 6 categories

- First generation categories: 4 of 6 similar to first slide
- Highest aspects of student engagement:
 - Early connections, clear pathways, high expectations, college readiness all improved
- Improving areas:
 - Engaged learning, academic and social support; both categories did improve, but overall needs work
- Continued areas of concern:
 - College readiness, engaged learning (reverse analysis)

2. First Time Titans: An SPC First-Year Experience – Dr. Amber Estlund, Assistant Dean, Communication (*Presentation*)

Dr. Estlund provided an update about First Time Titans:

- FYE Pilot
- Building an SPC Network, a relational approach
- Program highlights: 16 faculty mentors, faculty mentors paired with peer mentors, campus events, collaborations with Titan Cares, Student Life & Leadership, Career Navigators, and Advising, experiential learning opportunities
- Thanked faculty members
- Reviewed first-time Titan benefits for both students and faculty

Dr. Williams noted that SPC's focus now is ensuring students earn credentials complete, transfer, or go straight to work in high wage paying jobs and that the first semester is critical to engage them and help guide through the process. There is a large number of students who aren't prepared or may not have support at home. Many of them are also not academically prepared. She continued that, while it's important to get information about student success, it's also important to have information on student non-success. She applauded the 16 faculty members, noting that this is a good investment SPC is making in students. There's also the SESSI survey of currently enrolled students.

Mr. Gibbons asked how many of the students are straight from high school or have taken a gap coming to SPC, noting that it makes a big difference. He asked how many coming from public schools are unprepared, noting that learning after coming back to school after 20 years is different than just coming back from a summer break. He shared that last week he took his son on college visits, and he was impressed with two of the schools that created a buddy system for new students with the students getting a two-credit class. He suggested that SPC may want to consider that.

Ms. Estlund indicated the team is digging into the numbers of traditional vs. non-traditional and can get back to the board about that. She noted that SPC does have the peer mentoring program and is seeking to institutionalize it and build it up. Often students don't realize they need any help until second semester; they log more hours in the peer mentoring centers. She noted it's a slow building process.

Mr. Gibbons noted the need to consider incentivizing the ones being student mentors.

MINUTES OF THE MARCH 19, 2024 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Dr. Williams noted that the data also shows the good work of the student affairs team and that identified areas will be considered for improvement.

Chair Butts congratulated the team and thanked faculty members who are making the difference.

B. STRATEGIC FOCUS

1. Foundation Year in Review FY 24 – Mr. Jesse Turtle, Vice President, Institutional Advancement and Executive Director of SPC Foundation (Presentation)

Mr. Turtle announced fundraising for the fiscal year is record-breaking at \$12,091,543. Then he proceeded with this update:

- FY runs April through March
- FY23: \$7,345,205
- FY24: \$12,091,543: Hough Family Foundation, Mitchell Family (April 18th ceremony to celebrate on Tarpon Springs campus), Estate of Jere Fishback
- 100th anniversary campaign quiet phase: \$25,327,242. 100% participation from this board and the Foundation board.
- Working goal \$30 million, determined three years ago. May go to a \$40 million goal by end of 2027. September 12th, 2025 will go public, the anniversary of SPC.
- 4,150 students awarded scholarships
- 100 programs supported
- Titan Achievement Grant renamed SPC Innovation Grant. \$150,000: 45 application submissions, 12 grants awarded
- Actively recruiting for five more Foundation board members
- September 12: Seminole campus hosting SPC Day
- April 4: Donors and Scholars lunch
- April 17: Trustees and Foundation Board social

Chair Butts thanked Mr. Turtle and the team for getting the sphere of influence wider and wider. Mr. Gibbons thanked Mr. Turtle and his team and reminded people that the Board and Foundation were formerly in an adversarial relationship; how nice it is to be in alignment now. He congratulated Dr. Williams for putting together the right team.

24-041. Under Item VII – A, Old Business

NONE

24-042. Under VII-B, New Business

The Board considered Items VII – B.1a -VII. B.4a. Ms. Cole moved approval. Mr. Kidwell seconded the motion. The motion passed unanimously.

24-043. Under XIII, Informational Reports

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Information*)
 - 2. St. Petersburg College Foundation (*Information*)
- B. Palladium at St. Petersburg College (*Information*)
- C. Leepa Rattner Museum of Art (*Information*)
- D. Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue (*Information*)

Chair Butts asked for an update at the next meeting about the Pathways Program.

24-044. Under Item XII, President's Report

Dr. Williams reported that there is so much to be excited about at SPC:

- Legislative update:
 - State health insurance program: Senate and House \$80 million investment to join the state's insurance plan. Not a cost saving to the College, but to the employees, with more benefits. The colleges committed to paying the same amount. Now it's a 30-day wait for the governor. The colleges are continuing to advocate and she will keep everyone posted. What this means: To bring in 28 state colleges and employees into the new health plan will take a lot of work. If the governor says yes, no later than July 1, 2025 it'll be transitioned over. The colleges may have a split year, with half the year with the consortium, and half the year with new plan. She hopes for a January start, but it may not be feasible.
 - HB403 proposed new laws about collegiate license plates. She tasked Mr. Turtle with looking into that.
 - Capital City is second to none:
 - Asked for \$800,000 for the Palladium; \$1 million got approved by House and Senate
 - Asked for \$1 million for South County Manufacturing hub; both the House and Senate got the \$1 million.
 - Both are also on the governor's desk
 - She thanked Melissa
 - Approved SPC to continue the nursing program funding, the CAPE Incentive funds; \$1.6 billion given back to SPC in the program fund; Nursing incentive \$59 million, student success initiative funds \$30 million, 2+2 student success \$17 million, workforce incentive funds \$13 million. They did not approve any tuition increases for any institutions.
 - HB1285 is about college board members; details not yet clear
 - Last year, two bills passed:
 - 1. SB240 student money back guarantee bill; workforce program ensuring certain salary or tuition refund. That is in full play. SPC's first three programs: Nursing, radiology, and dental hygiene. When it comes to better jobs, better

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lives, it's a state requirement and SPC's desire to go beyond the goal post of graduation.

2. HB233, in session since 2022, required by statute to conduct annual survey of employees and students expressing their beliefs and viewpoints on campus. An outside vendor was selected to assist. Student surveys have gone out. Employee surveys are forthcoming.

- Strategic plan: There have been several workgroups and will be brought to the board at a future meeting
- Moving to ensure a process is in place to help students transfer, including to SPC
- Invited all to attend CEO Conversation Thursday night with Melissa Seixas; 500+ have registered to attend
- Women on the Way symposium is Friday

Chair Butts extended his gratitude for the extraordinary work in Tallahassee with all 28 colleges.

Mr. Gibbons asked Dr. Williams to let board members know to help in advocating for the college. He congratulated her on the health insurance.

24- Under Item XIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, April 16, 2024 9:00 a.m., at the SPC Clearwater Campus

XII. ADJOURNMENT

Having no further business to come before the Board, Chair Butts adjourned the meeting at 10:12 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Jason Butts
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental Materials

Board of Trustees Meeting
March 19, 2024

Attachments
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SENSE FALL 2023

Survey of Entering Student Engagement Survey. Results

Board of Trustees Meeting
March 2024

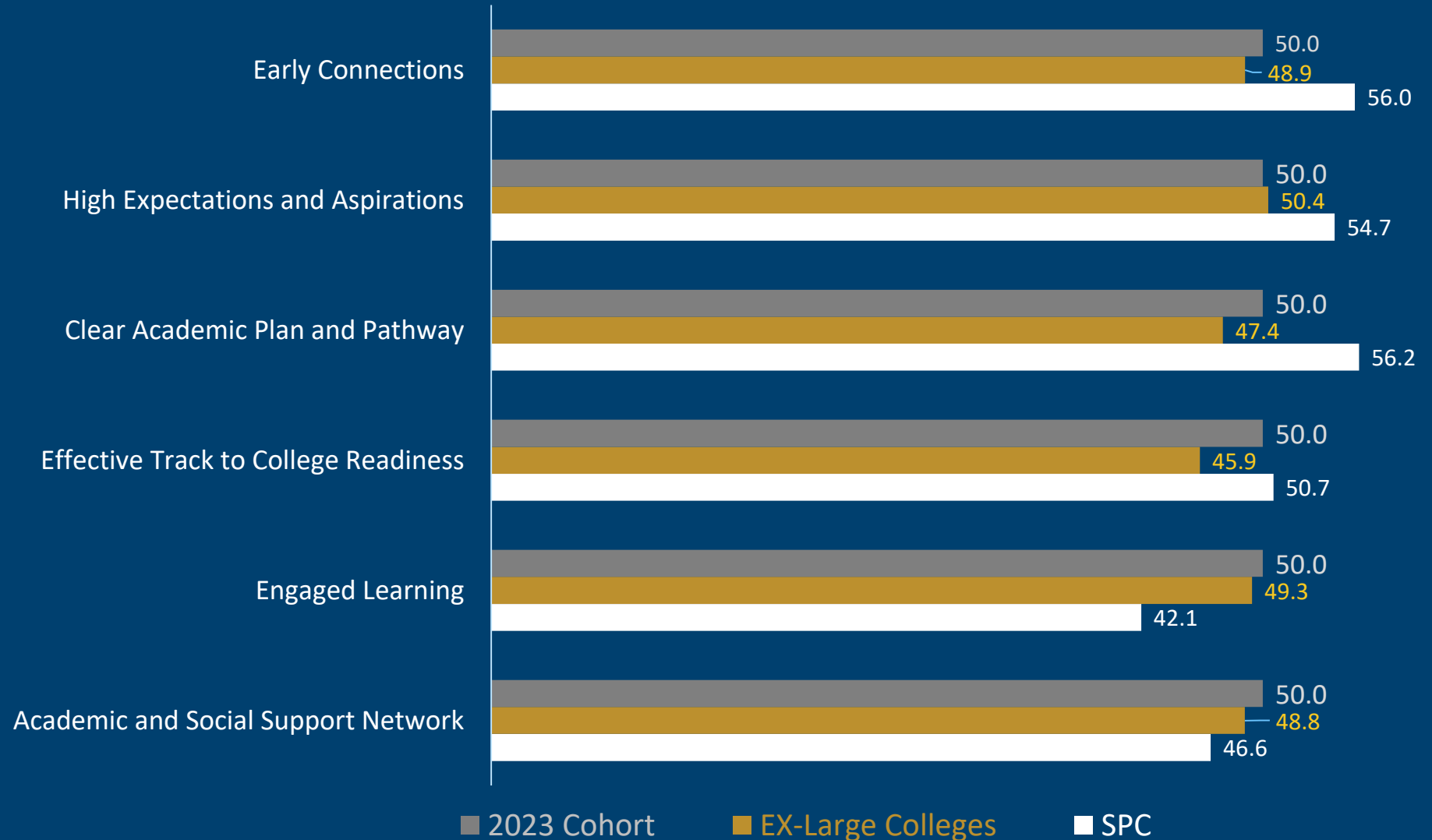


SENSE Overview

- Focuses on “Front Door” or earliest weeks of College Experience
- Grounded in research about what works in retaining and supporting entering students
- Administered in 4th and 5th weeks of term
- 6 Categories
 - Early Connections
 - High Expectations and Aspirations
 - Clear Academic Plan and Pathway
 - Effective Track to College Readiness
 - Engaged Learning
 - Academic and Social Support Network

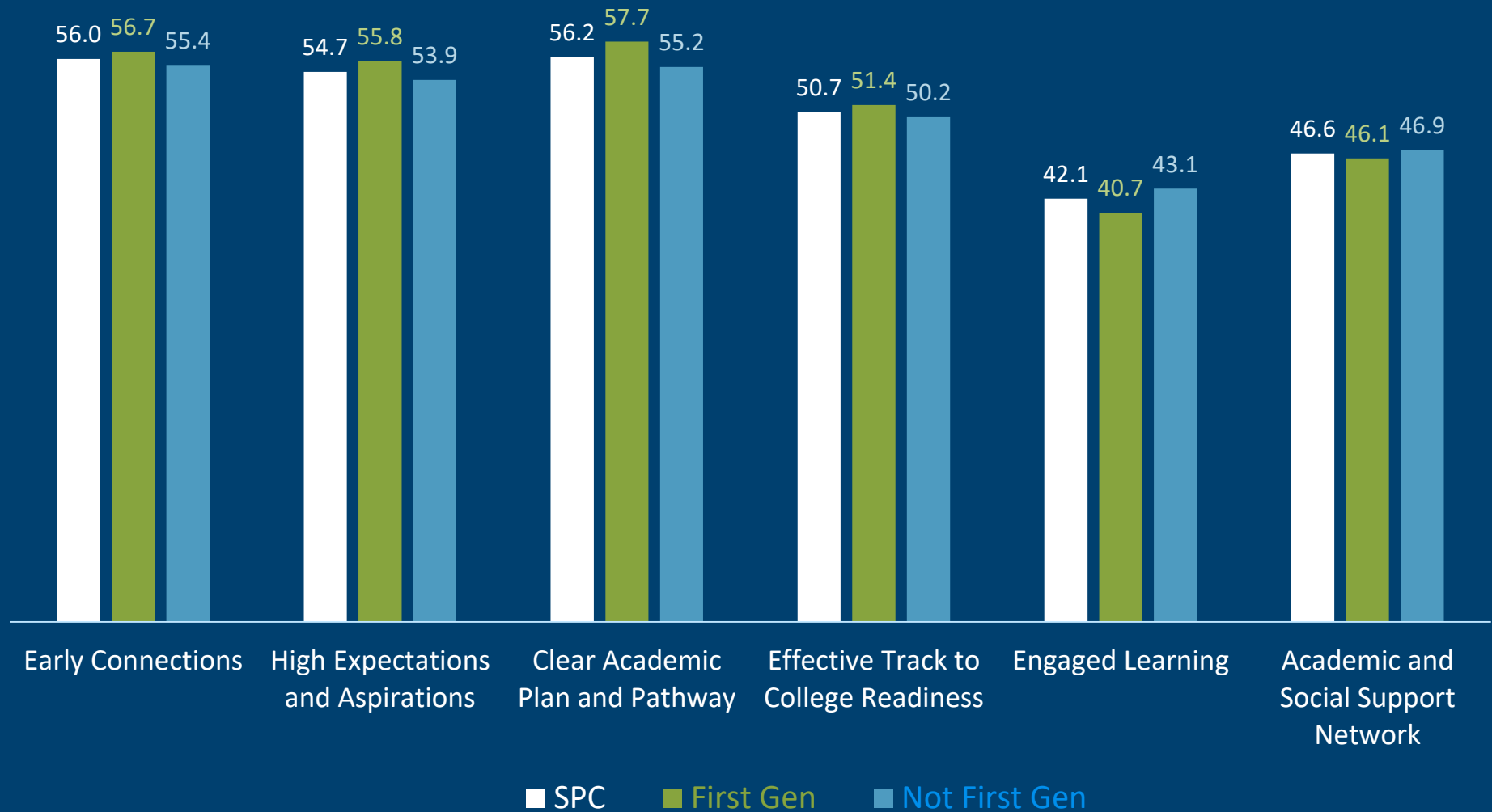


BENCHMARK Categories Overview





First Generation Categories Overview





Highest Aspects of Student Engagement

Early Connections

First time I came to College I felt welcomed

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
78.90%	78.80%	79.10%	80.30%

3.8%



High Expectations

Instructors want me to succeed

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
88.60%	90.00%	87.70%	88.50%

4.5%



Clear Pathways

Met with advisor at a convenient time

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
81.90%	81.50%	82.20%	71.20%

6.3%



College Readiness

I learned my strengths/ weaknesses

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
77.20%	81.60%	74.60%	75.10%

1.7%





Improving Areas

Engaged Learning

Work with other students on a project

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
51.70%	48.80%	53.00%	71.60%



Academic and Social Support

At least one new student knows my name

SPC All	First Gen	Not First Gen	2023 Cohort First Gen
61.00%	59.40%	62.20%	74.80%





Continued Areas of Concern

College Readiness

Learning to improve study skills

SPC All	First Gen	Not First Gen	2023 Cohort	Ex Large Colleges
73.30%	75.50%	72.00%	75.20%	75.70%

1.1%



Engaged Learning

Never ask for help from an instructor (reverse analysis)

SPC All	First Gen	Not First Gen	2023 Cohort	Ex Large Colleges
29.80%	33.70%	27.20%	22.50%	22.60%

5.1%



Engaged Learning

Never used an electronic tool to contact instructor about coursework (reverse analysis)

SPC All	First Gen	Not First Gen	2023 Cohort	Ex Large Colleges
34.30%	36.50%	32.80%	23.10%	23.90%

11.2%



Engaged Learning

Never receive prompt feedback from instructors (reverse analysis)

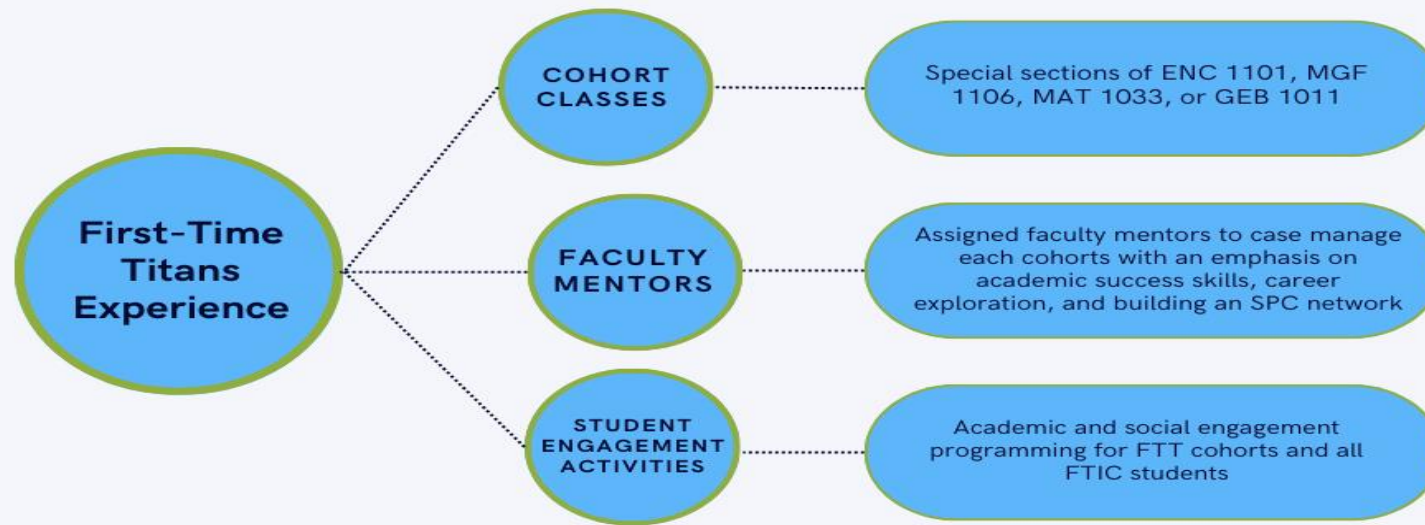
SPC All	First Gen	Not First Gen	2023 Cohort	Ex Large Colleges
17.10%	14.70%	18.70%	19.60%	19.70%

2.8%





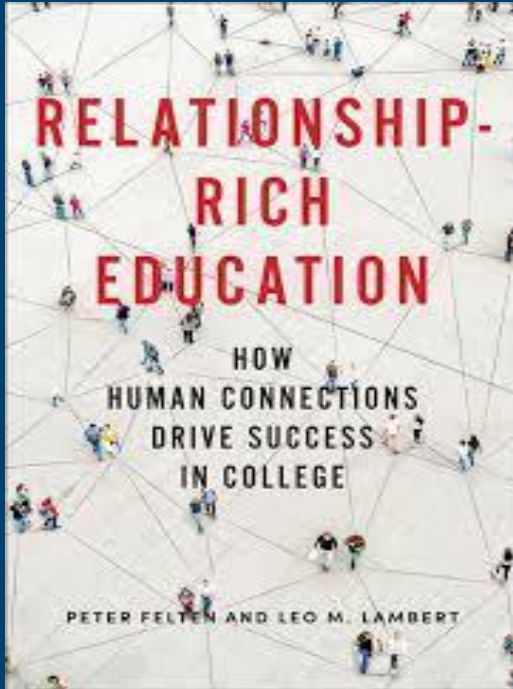
FYE Pilot: First-Time Titans 23-24



FIRST-TIME
TITANS



Building an SPC Network



- First-Time Titans utilizes a relational approach to belonging at SPC
- Student-Student
- Student-Faculty-Student
- Student-Faculty-College



Program Highlights

- 15 faculty mentors across disciplines
- Faculty mentors paired with peer mentor
- Mentor-hosted campus engagement events
- Guest speaker, Harlan Cohen
- Collaborations with Titan Cares, Student Life & Leadership, Career Navigators, and Advising
- Experiential Learning Opportunities
 - DT/MT First-Time Titan trip to the Dali Museum
 - TS First-Time Titan “Wild Careers” Workshop at Busch Gardens



First-Time Titan Benefits

Student Benefits:

- Academic success skill support
- Assistance navigating SPC resources
- Experiential learning opportunities
- One-on-one and group engagement activities

Faculty Mentor Benefits:

- Increased engagement with students beyond the classroom
- Cross-discipline faculty relationships
- Campus and college-wide collaborations
- Professional development





First-Time Titans: An SPC First-Year Experience

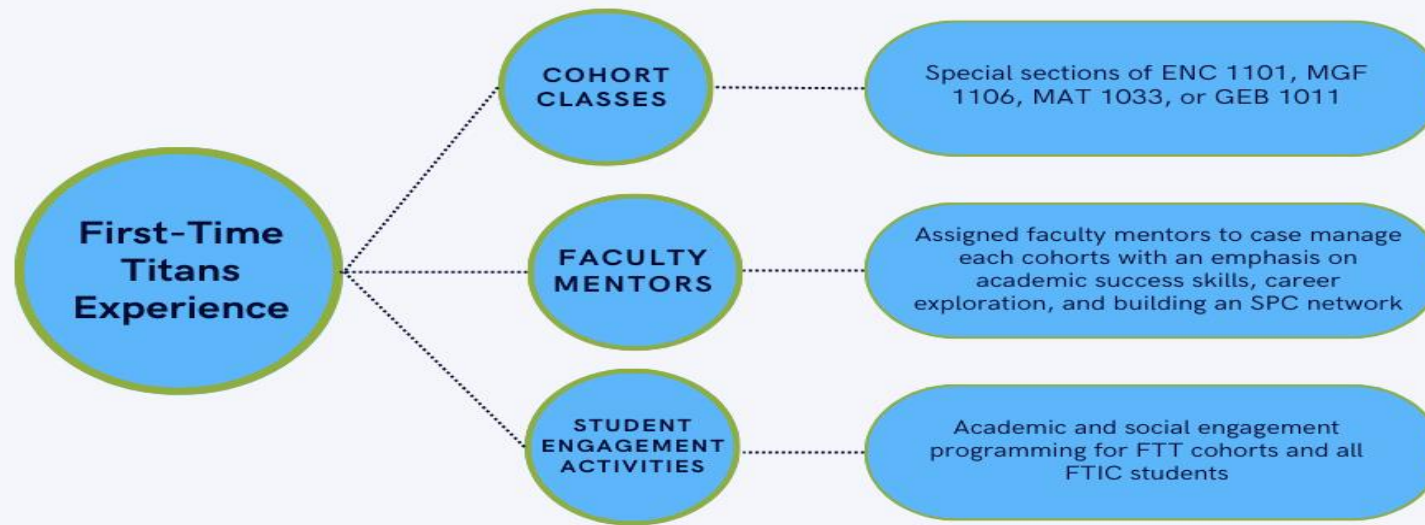
Dr. Amber Estlund

First-Time Titans Academic Lead

March 2024



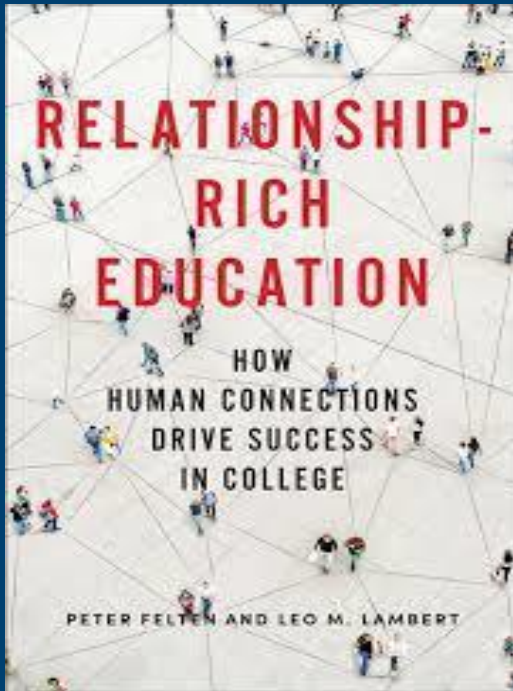
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FIRST-TIME
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23-24 First-Time Titan Faculty Mentors

CLW: Eric Abercrombie

Eartha Barnett

Jessica Curtis

Dawn Joyce

SPG: Meg Delgato

Katherine Lin

Marta Przyborowski

SE: Sharon Olsen

Tony Smith

Pete Westmoreland

DT: Jacqueline Frazer

Tara Newsom

James Worden

TS: Manoli Gerakios

Valerie Lanham

Nick Manias



First-Time Titan Benefits

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QUESTIONS ?



Foundation Year in Review

FY24 (04/01/23 – 03/31/24)

Jesse A. Turtle, VP Institutional Advancement
& Executive Director of SPC Foundation





\$12,091,543

Total gifts and pledges raised FY24 (April 1, 2023 – March 31, 2024)



The Numbers

- Fiscal Year 2023
Overall - \$7,345,205
- Fiscal Year 2024
Overall - \$12,091,543
\$5.5M Hough Family Foundation
\$1M Mitchell Family
\$1.M Estate of Jere Fishback
- 100th Anniversary Campaign
\$25,327,242





Making an Impact \$4,805,664



4,150 students awarded scholarships – Over \$2.7M
100 programs supported – Over \$2.1M



SPC Innovation Grant \$150,000



45 application submissions – \$957,930

12 grants awarded (35 member selection committee)



Foundation Staff

Scholarships

Anna Hays– Scholarship Manager

Anne Sumner– Scholarship Specialist

- College wide selection and awarding
- Over 5,000 scholarships '22-'23
- Over \$2.7M awarded '22-'23

Database Administration & Finance

Bonnie Harris – Donor Database Administrator

Tim Scott – Accountant/Business Manager

- Blackbaud – Raiser's Edge/Financial Edge
- Annual Impact Report – Endowment Reports
- 200,000 records
- Approximately \$90M in assets

Development

Debbie Swink – Executive Director of Development

Paola Leon – Assistant Director of Development

- Leadership annual giving (\$1,000+)
- Major gifts (\$25,000+)
- Planned giving – Helen Leslie Society

Annual Giving & Alumni Engagement

Theresa McFarland – ED Annual Giving & Alumni

Alissa Horner – AG & AE Coordinator

- Annual gifts (under \$1,000)
- Faculty & Staff giving
- Events
- Newsletters – Social Media



Foundation Office Facts

- 501(c)(3) Direct Support Organization
- Foundation Board of Directors (20 members)
- Over 470 funds – restricted, unrestricted, endowed, annual
- SPC Day – September 12
- Helen K. Leslie Legacy Society Lunch
- Donors & Scholars Lunch
- SPC Innovation Grant
- Fundraise for the entire College – Raise community awareness
- We are all fundraisers – Ambassador, Advocate, Asker




THANK YOU!



March 6, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Bullock, William	Videographer	Marketing&StrategicCommunicatn	2/5/2024
Dooley, Karly	Asst Dir, Scholar&Stu Fin Asst	Financial Assistance Services	2/12/2024
Hack, Sara R	Reference & Instruction Librn	Learning Resources	2/26/2024
Roux, Abdul	Career & Academic Advisor	Counseling & Advisement DT	2/19/2024
Bell, Kyle M	A/V Systems Coordinator	Network Systems Support	2/12/2024

TRANSFER/PROMOTION Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date
Bullard, Derrick L	Coord, Early College/Dual Enrl	Early College/Dual Enrollment	2/1/2024
Woods, Benjamin M	Student Success Specialist	Associate Provost Office HC	2/12/2024

HIRE Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Stebbins, Brittany N	Administrative Svcs Specialist	Nursing HC	2/19/2024
Campbell, Erinn	Enrollment Specialist	Enrollment Management DO	2/26/2024
Gil, Crisnely	Administrative Svcs Assistant	Registration SPG	2/26/2024
Pospasil-Woods, Stacey L	Accounting Support Technician	Accounts Payable	2/12/2024
Verrier, Corbin M	Landscaper	Landscape Services SPG	2/26/2024
Gordon, Samaria J	Administrative Svcs Specialist	Social & Behavioral Science TS	2/19/2024
Van Auken, Olivia R	Administrative Svcs Specialist	Dental Hygiene HC	2/26/2024

TRANSFER/PROMOTION Budgeted Career Service			
Name	Title	Department/Location	Effective Date
Fitzgerald, Paula	Materials Mgmt Supervisor	Facilities&Institutional Svcs	2/5/2024
Kapteina, Fred	Sr Landscaper	Landscape Services DO	2/12/2024
Laubengeyer, Michael A	Lead Custodian	Custodial Services SE	2/19/2024
Penzotti, Michael A	Landscaper Supervisor	Landscape Services SPG	2/12/2024

RENEWAL CONTRACT Budgeted Administrative & Professional			
Name	Title	Department/Location	Effective Date

FACULTY			
Name	Title	Department/Location	Effective Date
Jordan, Christopher C	Faculty	Emergency Medical Services HC	2/20/2024

SUPPLEMENTAL Temporary			
Name	Title	Department/Location	Effective Date
Brito, Anna F	Professional Trainer-OPS	Emergency Medical Services HC	2/22/2024

Childers, David A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Christopoulos, Eleni M	Adjunct Faculty	Humanities & Fine Arts CL	2/26/2024
Clarke, Heather M	Faculty - supplemental	Business Administration SP	2/15/2024
Clem, Angela S	Faculty - supplemental	Nursing HC	2/1/2024
Crumbs, LaPorsha C	Faculty - supplemental	Nursing HC	2/1/2024
Daum, Michael	Faculty - supplemental	Communications CL	2/6/2024
DeMarco, Matthew	Adjunct Faculty, HTF for HEC	Emergency Medical Services HC	2/5/2024
Donovan, Michael	Professional Trainer-OPS	Fire Sciences	2/17/2024
Donovan, Michael	Professional Trainer-OPS	Fire Sciences	2/17/2024
Donovan, Michael	Professional Trainer-OPS	Fire Sciences	2/17/2024
Hughes, Stacey R	Faculty - supplemental	Communications SPG	2/5/2024
McCusker, Marie A	Faculty - supplemental	Nursing HC	2/1/2024
Price, Virginia	Faculty - supplemental	Veterinary Technology	2/27/2024
Pryby, Felicia K	Adjunct Faculty, HTF for HEC	Nursing HC	2/26/2024
Rachakonda, Girish	Adjunct Faculty, Bach	Natural Science SE	2/27/2024
Scanlon, Maura A	Faculty - supplemental	Natural Science CL	2/22/2024
Childers, David A	Professional Trainer-OPS	Fire Sciences	2/17/2024
King, Danielle L	Professional Trainer-OPS	Workforce/Professnl Developmnt	2/5/2024
Lingle, Erica R	Professional Trainer-OPS	Workforce/Professnl Developmnt	2/5/2024
Starkweather, Adrienne L	Professional Trainer-OPS	Workforce/Professnl Developmnt	2/5/2024
Clark, Shawn M	Professional Trainer-OPS	SE Public Safety Institute AC	2/17/2024
Angle, James S	Professional Trainer-OPS	Fire Sciences	2/17/2024
Angle, James S	Professional Trainer-OPS	Fire Sciences	2/17/2024
Angle, James S	Professional Trainer-OPS	Fire Sciences	2/17/2024
Bodine, Christopher	Professional Trainer-OPS	Fire Sciences	2/17/2024
Burford, Scott T	Professional Trainer-OPS	Fire Sciences	2/17/2024
D'Amico, Kevin J	Professional Trainer-OPS	Fire Sciences	2/17/2024
D'Amico, Kevin J	Professional Trainer-OPS	Fire Sciences	2/17/2024
DeMarco, Matthew	Adjunct Faculty	Emergency Medical Services HC	2/5/2024
DeWolfe, John A	Professional Trainer-OPS	Fire Sciences	2/17/2024
DeWolfe, John A	Professional Trainer-OPS	Fire Sciences	2/17/2024
DeWolfe, John A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Fair, Jonathan M	Professional Trainer-OPS	Fire Sciences	2/17/2024
Graham, Jevon A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Graham, Jevon A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Guiles, Charles J	Professional Trainer-OPS	Fire Sciences	2/17/2024
Haynes, Jason P	Professional Trainer-OPS	Fire Sciences	2/17/2024
Haynes, Jason P	Professional Trainer-OPS	Fire Sciences	2/17/2024
Iorio, Anthony J	Professional Trainer-OPS	Fire Sciences	2/17/2024
Keane, Robert D	Professional Trainer-OPS	Fire Sciences	2/17/2024
Kummerer Jr, Neil E	Professional Trainer-OPS	Fire Sciences	2/17/2024
Kummerer Jr, Neil E	Professional Trainer-OPS	Fire Sciences	2/17/2024
Kummerer Jr, Neil E	Professional Trainer-OPS	Fire Sciences	2/17/2024
Layfield, Thomas J	Professional Trainer-OPS	Fire Sciences	2/17/2024
Layfield, Thomas J	Professional Trainer-OPS	Fire Sciences	2/17/2024
Layfield, Thomas J	Professional Trainer-OPS	Fire Sciences	2/17/2024
McCarthy, Steven B	Professional Trainer-OPS	Fire Sciences	2/17/2024
Pilson, Timothy A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Pilson, Timothy A	Professional Trainer-OPS	Fire Sciences	2/17/2024
Poirrier, Adam L	Professional Trainer-OPS	Fire Sciences	2/17/2024
Rodriguez, Eddie	Professional Trainer-OPS	Fire Sciences	2/17/2024
Santana, Steven B	Professional Trainer-OPS	Fire Sciences	2/17/2024
Santana, Steven B	Professional Trainer-OPS	Fire Sciences	2/17/2024
Schonborn, Brian P	Professional Trainer-OPS	Fire Sciences	2/17/2024
Sclafani, Louis R	Professional Trainer-OPS	Fire Sciences	2/17/2024
Shedler, Alan	Professional Trainer-OPS	Fire Sciences	2/17/2024
Shedler, Alan	Professional Trainer-OPS	Fire Sciences	2/17/2024
Shedler, Alan	Professional Trainer-OPS	Fire Sciences	2/17/2024

Ulevich, Jeffrey S	Professional Trainer-OPS	Fire Sciences	2/17/2024
Ulevich, Jeffrey S	Professional Trainer-OPS	Fire Sciences	2/17/2024
Williams, Robert D	Professional Trainer-OPS	Fire Sciences	2/17/2024
Williams, Robert D	Professional Trainer-OPS	Fire Sciences	2/17/2024
Beall, Cameron L	Professional Trainer-OPS	Criminal Justice AC	2/12/2024
Romain, Robert J	Professional Trainer-OPS	Workforce/Professnl Developmnt	2/12/2024
Skoff, Brittany L	Adjunct Faculty	Natural Science CL	2/5/2024
Walguamery, Khristian M	Professional Trainer-OPS	Criminal Justice AC	2/19/2024

HIRE Temporary			
Name	Title	Department/Location	Effective Date
Gonzalez, Alfredo	OPS Career Level 2	Associate Provost Office SPG	2/19/2024
Robaina, Chris W	OPS Career Level 5	Palladium	2/26/2024
Di Roma, Mary Cay	OPS Career Level 5	Admissions & Central Records	2/26/2024
Pantelides, Sherry K	OPS Career Level 4	Early College/Dual Enrollment	2/19/2024
Acosta, Andrew E	OPS Career Level 2	Natural Science SPG	2/12/2024
Burgess, Morgan C	OPS Career Level 5	Palladium	2/19/2024
Gonzalez, Angela S	OPS Career Level 5	Marketing&StrategicCommunicatn	2/12/2024
Morales Jr, Luis A	OPS Career Level 5	Desktop Software Support	2/26/2024
Morgan, Camille M	Coach-OPS	Athletics	2/5/2024

Darryl Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

DB 3-6-2024

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, President 

SUBJECT: Faculty Annual Contract Review Process (Information)

The deans addressed a number of factors associated with each faculty member as part of the decision-making process. These factors include:

- Student Course Success Rates
- Student Course Survey of Instruction Scores
- Participation in Out of Class Support
- College Service and Duties Outside the Classroom
- Professional Development Completed
- Professional Development Plan for the coming year in collaboration with Dean
- Class Observations
- Strengths

Fifty-one faculty are recommended for annual contracts for the 2024-2025 academic year.


The Center for Excellence in Teaching and Learning and the Instructional Design, Education and Support Team continue to provide innovative teaching workshops, webinars, and training to help faculty meet the changing needs of our current student population.

Matthew Liao-Troth, Vice President, Academic Affairs

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Dr. Tonjua Williams, President 

SUBJECT: Faculty Annual Contract Recommendations (2024-2025)

Approval is sought for the following recommended personnel transactions concerning faculty appointments, which shall be enforced via contracts for employment.

Recommend appointment to a contract, contingent upon the successful completion of satisfactory service in the current contract year.

Name	Title	Effective Date
Abercrombie, Eric Neal	Faculty	8/1/2024 - 7/31/2025
Abernethy, Gary J.	Faculty	8/1/2024 - 7/31/2025
Alexander, Cory	Faculty	8/1/2024 - 7/31/2025
Applegate, Rita	Faculty	8/1/2024 - 7/31/2025
Austin, Heather M	Faculty	8/1/2024 - 7/31/2025
Barnett, Eartha	Faculty	8/1/2024 - 7/31/2025
Barnett, Rebekah	Faculty	8/1/2024 - 7/31/2025
Bednarski, Julia Ann	Faculty	8/1/2024 - 7/31/2025
Bushman, Gregory Alan	Faculty	8/1/2024 - 7/31/2025
Costa, Nicole L	Faculty	8/1/2024 - 7/31/2025
Crumbs, LaPorsha Chanell Mequill Catherin	Faculty	8/1/2024 - 7/31/2025
Davies, Joi B	Faculty	8/1/2024 - 7/31/2025
Davy-Marquardt, Jennifer R	Faculty	8/1/2024 - 7/31/2025
De La Piedra, Gregory Paul	Faculty	8/1/2024 - 7/31/2025
Fanfan, Vanessa	Faculty	8/1/2024 - 7/31/2025
Frazer, Jacqueline	Faculty	8/1/2024 - 7/31/2025
Goodacre, Vera	Faculty	8/1/2024 - 7/31/2025
Gunter-Moyers, Kimberly D	Faculty	8/1/2024 - 7/31/2025
Hetzel, Daniel A	Faculty	8/1/2024- 7/31/2025
Jasper, Brenda R	Faculty	8/1/2024 - 7/31/2025
Jordan, Christopher Charles	Faculty	8/1/2024 - 7/31/2025
Largent, Lindsay Nicole	Faculty	8/1/2024 - 7/31/2025
Lassiter, Vonet L	Faculty	8/1/2024 - 7/31/2025
Lin, Katherine	Faculty	8/1/2024 - 7/31/2025
McCormick, Robert Scott	Faculty	8/1/2024 - 7/31/2025
McPherson, Dana L.	Faculty	8/1/2024 - 7/31/2025
Mormino, Amy Ellen	Faculty	8/1/2024 - 7/31/2025
Negron, Arlenne	Faculty	8/1/2024 - 7/31/2025
Overdorf, Rebecca L	Faculty	8/1/2024 - 7/31/2025
Palomino, Stephanie Joyce Williams	Faculty	8/1/2024 - 7/31/2025
Peters, Mark	Faculty	8/1/2024- 7/31/2025
Poling, Loretta	Faculty	8/1/2024 - 7/31/2025
Poshi, Marietta	Faculty	8/1/2024 - 7/31/2025
Quaglia, Chelsea Leigh	Faculty	8/1/2024 - 7/31/2025
Randelman, Robert Ellis	Faculty	8/1/2024 - 7/31/2025
Rodriguez, Rosa E	Faculty	8/1/2024 - 7/31/2025
Rostetter, Anna L	Faculty	8/1/2024 - 7/31/2025
Ruiz, Alexis Jeannette	Faculty	8/1/2024 - 7/31/2025
Sadasivam, Krishna	Faculty	8/1/2024 - 7/31/2025
Shuman, Susan L.	Faculty	8/1/2024 - 7/31/2025


Name	Title	Effective Date
Smith,Alysha M	Faculty	8/1/2024 - 7/31/2025
Smith,Franklin	Faculty	8/1/2024 - 7/31/2025
Storm,Martin	Faculty	8/1/2024 - 7/31/2025
Vernon,James C	Faculty	8/1/2024 - 7/31/2025
Watkins,Stephanie	Faculty	8/1/2024 - 7/31/2025
Weber,Susan	Faculty	8/1/2024 - 7/31/2025
Weber,Brittany L	Faculty	8/1/2024 - 7/31/2025
Welch,John Howard	Faculty	8/1/2024 - 7/31/2025
Westmoreland,John Peter	Faculty	8/1/2024 - 7/31/2025
Whaley,Kristine Michelle	Faculty	8/1/2024 - 7/31/2025
Yates,Claire	Faculty	8/1/2024 - 7/31/2025

Tonjua Williams, President and Matthew Liao-Troth, Vice President for Academic Affairs, recommend approval.

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Annual Membership Assessment in Florida College System Risk Management Consortium


Confirmation is sought for payment of St. Petersburg College’s 2024-2025 membership assessment in the Florida College System Risk Management Consortium (FCSRMC) for the policy period of March 1, 2024 through February 28, 2025, in the amount of \$3,190,844. The membership assessment covers administrative defense, general and automobile liability, property, worker’s compensation (statutory and employer’s liability), faithful performance money and securities, errors and omissions, fiscal agent bond, fine arts, and cybersecurity risk. Additional assessments are also included in this amount to account for the uncertainty of future claims. These additional assessments have been included in the College’s membership assessment since the 2019-2020 policy period. The FCSRMC calculations for the policy period of March 1, 2024 through February 28, 2025 are as follows:

Other Coverage Costs	Property Value Assessment	Worker’s Compensation Assessment	75% Confidence Level of Catastrophic Losses	75% Confidence Level of All Other Losses	24-25 Total Assessment
\$575,504	\$1,751,405	\$339,408	\$419,655	\$104,872	\$3,190,844

Mia Conza, General Counsel; Tom Kelley, Executive Director of Compliance; and Kara Schrader-Smith, Risk Management Coordinator, recommend approval.

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Credit Curriculum: Fall 2024 (0640)

Approval is sought for proposed Curricular changes for the Fall 2024 Academic term.

The proposed curriculum was developed by the Academic Deans and faculty to ensure that the curriculum of St. Petersburg College is current, relevant and in compliance with requirements of the Florida Department of Education.

Matthew Liao-Troth, Vice President for Academic Affairs, recommends approval.

Attachment

The following is a summary of credit curriculum changes for which approval is sought for Fall 2024 (Term 0640).

New Program Highlights:

College of Business:

- **Corporate Entrepreneurship & Innovation (COENTR-ATC):** 18-credit corporate entrepreneurship certificate program developed to address the evolving landscape of modern business. This certificate will also be embedded within SPC's Management and Organizational Leadership BAS.
 - *Job Opportunities: Innovation Manager, Business Development Manager, Change Management Specialist*
- **Green Innovations and Social Entrepreneurship (GREENTR-CT):** 18-credit green innovations certificate program that combines sustainability with cutting-edge technology to align to workforce needs and meet market demand.
 - *Job Opportunities: Chief Sustainability Officer, Urban and Regional Planner, Wind Energy Development Manager*

College of Computer & Information Technology:

- **Cloud Computing Technology (CLOUD-AS):** 60 credit degree Associate of Science program designed to prepare students to fill a workforce need identified by the state of Florida, other state college stakeholders, and industry professionals.
 - *Job Opportunities: Computer Network Support Specialists, Computer Systems Analysts, Information Security Analysts, Computer Network Architects*

College of Education:

- **Secondary English Education with Reading and ESOL Endorsement (ENGEDR-BS):** 120-credit Bachelor of Science program preparing students for teacher certification in a critical shortage area as identified by the state of Florida. *(Pending DOE approval)*
 - *Job Opportunities: Secondary School Teacher*

College of Health Sciences:

- **Cardiopulmonary Science (CARD-BS):** 122-credit Bachelor of Science program developed to provide Registered Respiratory Therapists with an AS degree with the skills and knowledge to increase scope of practice and earn advanced certifications. *(Pending DOE approval)*
 - *Job Opportunities: Registered Respiratory Therapist (particularly a management role), Respiratory Care Educator*

Fine Arts/Humanities Department:

- **Digital Media (DIGME-BAS):** 120-credit Bachelor of Applied Science program developed to provide career opportunities to both Digital Media AS and AA students. This program offers upward mobility into leadership/management positions in fields such as digital media, graphic design, video, and media production. *(Pending DOE approval)*
 - *Job Opportunities: Video Editor, Videographer, Web Designer/Digital Designer, Film/creative Producer, Art Director*

Transfer Plans: The following transfer plans provide students with a clearly defined path and seamless transition to a Baccalaureate program offered at St. Petersburg College or a Florida public university.

- **Internal – Secondary English Education with Reading and ESOL Endorsement**
- **New College of Florida – Economics**
- **New College of Florida – Psychology**
- **New College of Florida – Chemistry**
- **USF Tampa - Cybersecurity**

Credit Curriculum Updates for Fall 2024 (0640)
Summary of Curriculum Activity in Programs and Courses

NEW/DELETED/MODIFIED PROGRAMS:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Transfer</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design	1	2			2
Business	2	4		1	7
Communications					0
Education	1	2	1		4
Engineering, Manufacturing, and Building Arts					0
Health Sciences and Veterinary Technology	1	4			5
Public Safety, Public Policy, and Legal Studies		3			3
Science and Mathematics		2	1	2	5
Social/Behavioral Sciences and Human Services		3	2		5
Technology	1	5	1		7
Total	6	25	5	3	39

NEW/DELETED/MODIFIED COURSES:

<i>Career & Academic Community</i>	<i>New</i>	<i>Modified</i>	<i>Reactivated</i>	<i>Deleted</i>	<i>Total</i>
Arts, Humanities, and Design		3			3
Business	4	12	2		18
Communications	5				5
Education	5	14		1	20
Engineering, Manufacturing, and Building Arts					0
Health Sciences and Veterinary Technology	7	5		1	13
Public Safety, Public Policy, and Legal Studies		8		5	13
Science and Mathematics	5	12	1		18
Social/Behavioral Sciences and Human Services		11			11
Computers & Info Technology	2	6			8
Total	28	71	3	7	109

Program & Course Updates Effective Fall 2024 (0640)

Note: Closed programs follow a three-year teach-out period and deleted courses follow a five-year teach-out period, unless otherwise indicated.

ARTS, HUMANITIES, AND DESIGN

Program Updates:

Program Code	Program Title	Rationale
DIG-AS	Digital Media	Changing pathway sequencing. MGF 1106 will no longer satisfy the General Education Math core requirement. Effective catalog year 2024-2025 this course will be replaced with MGF 1130. Pathway update is required.
MIRAS-AS	Music Industry/Recording Arts	Adding GEB 1011 as an "or" option to major core, so students have the option of taking MUM 2707 or GEB 1011. Swapping sequencing of POS 2041 and ESC 1000C in pathway to give students time to retake the course and/or exam if not passed the first time around.

Course Updates:

Course Prefix & Number	Course Title	Rationale
MUM 2600	Professional DAW Application	Updating MLOs and course description.
MUM 2601	Studio Recording Techniques & Music Production	Updating MLO's, objectives, and course description
MUM 2601L	Studio Recording Techniques & Music Production Lab	Updating MLOs and description.

BUSINESS

Program Updates:

Program Code	Program Title	Rationale
ACTAP-CT	Accounting Technology Operations	The certificate doesn't include areas of need as presented by the employers: taxes and payroll accounting. The certificate will now include two new courses and remove two to meet these needs. The courses are as follows: Remove CGS1100 and Add APA2501 Remove GEB1011 and Add TAX2000

Per state math gen ed changes, removing MGF 1106/1107 and

adding MGF 1130.

BUS-AS	Business Administration	Adding new course APA 2501 Payroll Accounting to the Accounting Operations subplan and removing CGS 1515. Adding the prefixes APA, FOS, and FSS to the IDSB suplan (18 credit LD options). Per state math gen ed changes, removing MGF 1106/1107 and adding MGF 1130 to the following subplan core courses: ACCTG, ENT, FINSV/BANK, IDSB, MGMT, MKT, SUP.
MGTORG-BAS	Management and Organizational Leadership	Adding new course FIN 3400 to major core courses as alternative to FIN 3403.
SUSMGT-BAS	Sustainability Management	Adding new course FIN 3400 as an option to the Major Electives requirement, removing historical course HFT 2276 from LD Support course options. Removing EVR 2316 from the LD Support Courses due to 5 year course deactivation.

Program Deactivations:

Program Code	Program Title	Rationale
HMGT-AS	Hospitality and Tourism Management	Program going into Teach-out then deactivation. Program demand has declined, and higher degrees are available in the marketplace which leads to higher-paying jobs. This degree currently doesn't lead to high-wage jobs after graduation, as defined by the State of Florida's DOE. Last Admit Term (LAT) = Fall 2024 (640) Web removal = Summer 2025 (650) Last Term Valid for graduation (LTV) = Summer 2029 (710) (5yrs) / Summer 2027 (680) (3yrs)

New Courses:

Course Prefix & Number	Course Title	Rationale
APA 2501	Payroll Accounting	There is a high demand in accounting for employees with entry-level skills. This course will enable SPC students to be competitive for positions in payroll accounting. This course will also prepare students to successfully complete a national certification exam. APA 2501 will be incorporated into the BUS-AS and the Accounting Certificate to provide a more complete accounting education for students seeking accounting positions.
FIN 3400	Introduction to Financial Management	This course will be presented as an alternative to FIN 3403 (major core course) within the BAS MOL program

and the BAS Sustainability Management Program (major elective course). MOL and Sustainability Mgt students lack essential course prerequisites, including College Algebra and Financial Accounting, critical to success in the Financial Management (FIN3403) course. The FIN 3400 course will still contain essential foundational and applied financial management concepts.

GEB 1432	Applied Artificial Intelligence (AI) in Business	The integration of artificial intelligence (AI) into various industries, especially business, has grown exponentially in recent years. This course addresses the pressing need for individuals with the skills to effectively leverage AI technologies to drive business success.
MAN 1060	Introduction to Business Sustainability	There currently are no lower division courses focused on business sustainability. This course is needed because of its relevance to the modern business environment, its potential to give students a competitive advantage, and its alignment with stakeholder expectations and regulatory requirements. This course will equip future business leaders with the knowledge and skills needed to address sustainability challenges and opportunities while promoting ethical and responsible business practices.

Course Updates:

Course Prefix & Number	Course Title	Rationale
ACG 2021	Financial Accounting	There have been changes in a few areas of accounting. The course is being updated to reflect the current industry trends.
ACG 2071	Managerial Accounting	There have been changes in a few areas of accounting. The course is being updated to reflect the current industry trends.
ACG 2450	Accounting Software Applications	3-year course review Also, based on this class's new technologies and software, the CGS1100 pre-requisite is no longer applicable.
ENT 2612	Creativity and Innovation in a Business Environment	This class will become part of the new Entrepreneurship & Innovation ATC program. The course is no longer offered in the Digital Media program as originally intended. DIG 2545 and 2091 prerequisites are irrelevant for the new ATC and must be removed.
GEB 3213	Business Communication for Professional Effectiveness	3 year course review. Updating Description and MLOs.

MAN 1500	Supply Chain Operations	Course was developed over 6 years ago and needs to be updated. Industry certifications will be embedded into course content.
MAN 1590	Supply Chain Practices	Course was developed over 6 years ago and needs to be updated. Industry certifications will be embedded into course content.
MAN 3240	Applied Organizational Behavior	The course outline has not been updated since 2012. Updating the course description to reflect the current course objectives using better verbs under Bloom's for actual course update.
MAR 2321	Advertising	Updating course to reflect the rapidly evolving dynamics of the advertising industry. The field is profoundly influenced by technological advancements, shifts in consumer behavior, and emerging trends in digital media.
MAR 3802	Marketing Management	This course has not been reviewed since 08/15/2013, and it is no longer relevant. The course is being updated so that it covers current marketing management career skills and fits within the marketing pathway.
MAR 4836	Concept and Product Development	Updating the concept and product development course to ensure its relevance and effectiveness in a rapidly evolving business landscape.
TAX 2000	Federal Individual Income Taxation	This course needs to be updated for tax law changes since the last time a curriculum outline was approved.

Course Reactivations:

Course Prefix & Number	Course Title	Rationale
MAN 2930	Current Trends in Management	Reactivation of course for the new program GRENTR-CT. Course to be special topics/seminar. This course will allow the flexibility to cover emerging trends and technologies as it relates to green businesses, innovations and social enterprises.
FOS 2201	Food Safety and Sanitation	This course will be offered in the AS Business Administration and IDS subplan. It will not be replacing another course.

COMMUNICATIONS

New Courses:

Course Prefix & Number	Course Title	Rationale
AML 3201	Major Movements in American Literature since 1865	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
AML 3682	American Multi-Ethnic Literature	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
ENL 4294	Topics in British Literature since 1800	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
LIN 4680	Modern English Grammar	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
LIT 3103	Literature of the World	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.

EDUCATION

Program Updates:

Program Code	Program Title	Rationale
EPI-CT	Educator Preparation Institute (EPI)	Removing historical course RED 4014 as an "or" major core option and swapping course out on pathway with the other option, RED 4043.
CHDEV-CT	Early Child	CHDEV-AS has phased out and now we need to replace an AS-

Development specific course in the certificate with a different course. Removing EEC 1308 and replacing with HUM 1020.

New Courses:

Course Prefix & Number	Course Title	Rationale
LAE 3323	Methods of Teaching English in the Middle School	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
LAE 3940	Methods of Teaching English in the Middle School Practicum	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
LAE 4335	Methods of Teaching English in the Secondary School	This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.
LAE 4942	Internship: Secondary English Education	<p>This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.</p> <p>This final internship experience provides candidates with an opportunity to apply content and pedagogical knowledge in the classroom and demonstrate their impact on student learning.</p>
LAE 4941	Methods of Teaching English in the Secondary School Practicum	<p>This course will be part of the newly developed Secondary English Education program in the COE. This course provides relevant content knowledge to support students in their pursuit of teacher certification in Secondary English Education.</p> <p>This practicum experience course provides candidates with an opportunity to apply content and pedagogical knowledge in the classroom.</p>

Course Updates:

Course Prefix & Number	Course Title	Rationale
EDF 1005	Introduction to Education	MLOs were updated to reflect the most current legislation in the state and provide relevant content to students. This course is also being recommended to change from a 16 week course to an 8 week course.
EDF 3660	Education and Public Policy in the United States	Updating course objectives and MLOs to better reflect the required candidate competencies.
EDF 4944	EPI Practicum	Updating course objectives and MLOs to better reflect the required candidate competencies.
EDG 4419	Building Classroom Management and Discipline	Updating course objectives and MLOs to better reflect the required candidate competencies.
EEC 1223	Observation and Assessment in Early Childhood	3 year course review. Updating course objectives and MLOs to better reflect the required candidate competencies.
EEC 1603	Early Childhood Development	3 year course review. Updating course objectives and MLOs to better reflect the required candidate competencies.
EEC 2002	Foundations of Child Care and Educational Administration	3 year course review. Updating course objectives and MLOs to better reflect the required candidate competencies.
EEC 2312	Developing Creative Activities for Young Children	3 year course review. Updating course objectives and MLOs to better reflect the required candidate competencies.
EEC 3266	Program Planning for Infants & Toddlers	3 year course review. Updating course objectives and MLOs to better reflect the required candidate competencies.
EEX 3012	Nature and Needs of Exceptional Students K-12	MLOs were updated to be relevant to today's teachers and students. This course will also be changed from a 16 week course to a 12 week course.
EEX 4221	Educational Assessment of Exceptional Students	Following C&I review, course MLOs and objectives were revised.
EEX 4940	Internship: Exceptional Student Education	Student will need to pass all the state exams prior to taking this course. Updating prerequisites to reflect

required submission of passing scores on the General Knowledge Test (GKT), Professional Education exam (ProED) and the Subject Area Exam (SAE).

SSE 4112	Social Studies Content in the Elementary Classroom	Updating course objectives and MLOs to better reflect the required candidate competencies.
TSL 4939	ESOL Capstone	Modifying some wording MLOs to make the objectives more measurable.

Course Deactivations:

Course Prefix & Number	Course Title	Rationale
EEX 4606	Behavior Management of Exceptional Learners	This is a variable credit course that is only offered to teachers pursuing recertification, and is not connected to a degree program. This course is not being used as a requisite for any course. This course is a stand-alone course and is not incorporated into any programs.

GENERAL

Program Updates:

Program Code	Program Title	Rationale
GEN-AA	Associate in Arts Degree	Effective Fall 2024: MGF 1106 and MGF 1107 will be removed from core course list and moved to elective list for Gen Ed Math per Florida rule 6A-14.0303. SYG 2000 will be removed from and AMH 2010 will be added to core course list for Gen Ed Social and Behavioral Science. OCE 2001 and GLY 2010 will be added to core course list for Gen Ed Natural Science requirement. Adding footnotes on Program of Study gen ed historical courses.
GEN-AS	General	Effective Fall 2024: MGF 1106 and MGF 1107 will be removed from core course list and moved to elective list for Gen Ed Math per Florida rule 6A-14.0303. SYG 2000 will be removed from and AMH 2010 will be added to core course list for Gen Ed Social and Behavioral Science. OCE 2001 and GLY 2010 will be added to core course list for Gen Ed Natural Science requirement. Adding footnotes on Program of Study gen ed historical courses.

HEALTH SCIENCES AND VETERINARY TECHNOLOGY

Program Updates:

Program Code	Program Title	Rationale
HSA-BAS	Health Services Administration	The Respiratory (RESC) subplan is being closed for admission due to the launch of the Cardiopulmonary BS program. Pending approval from FLDOE, March 2024.
SURG-AS	Surgical Services	Major Core Courses on 2nd Spring Term are being updated to the following. The course block will remain 10 total credits. STS 2324L changing from 2cr to 1cr STS 2944C changing from 4cr to 5cr
NURS-BS	Nursing	This program is undergoing a substantive change to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. In addition, it is being updated to enhance achievement of program outcomes as appropriate.
VETTC-BAS	Veterinary Technology	<p>The clinical students will benefit from the merger of two courses that have some redundancy between them. This merger provides an opportunity for a new required course within the clinical core: The Veterinary Technologist and One Health. ATE 3658 and ATE 3616 will be merged to Advanced Veterinary Nursing. The new course, The Veterinary Technologist and One Health will provide three credits that will be needed to satisfy the clinical track. It will not affect course types or sequence but the Clinical pathway will list the new courses.</p> <p>Removing ATE 3643 elective from elective options in all tracks, as the course is historical. Program has decided to remove ATE 3914 (no longer offered) from the Clinical and Hospital subplan elective options. Removing ATE 3515 from Subplan Combined Track General Electives list as this course is part of the major core.</p>

New Courses:

Course Prefix & Number	Course Title	Rationale
NUR 3684	Health Promotion in Nursing	This course is being added as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. In addition, it was updated to enhance achievement of program outcomes as appropriate.
NUR 3931	Issues and Trends in Nursing	This course is being added as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the

American Association of Colleges of Nursing. In addition, it was updated to enhance achievement of program outcomes as appropriate.

NUR 4667	Globalization of Nursing Practice	This course is being added as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. In addition, it was updated to enhance achievement of program outcomes as appropriate.
NUR 4827	Leadership in Nursing	This course is being added as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. In addition, it was updated to enhance achievement of program outcomes as appropriate.
NUR 4950	Capstone	This course is being added as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. In addition, it was updated to enhance achievement of program outcomes as appropriate.
ATE 4637	Advanced Veterinary Nursing: Patient Care for Hospice, Hospitalized and Surgical Patients	This course will combine the essential parts of two other courses in the baccalaureate program, ATE 3658 Small Animal Nursing and Anesthesia and ATE 3616 Small Animal Nursing. It will eliminate overlap between the two courses and integrate the concepts from both courses to increase the proficiency of veterinary technologists in providing advanced care to hospitalized, surgical, and hospice patients. <i>(Pending SCNS approval)</i>
ATE 4665	One Health and the Veterinary Technologist	The baccalaureate veterinary technology program is revising its curriculum within its clinical core to provide students knowledge regarding One Health, a global system transdisciplinary system, that looks at the intersection between human health, animal health, and the environment. Veterinary technologists educated on One Health are better situated for careers in public health, increasing economic and career opportunities within the veterinary technology profession. <i>(Pending SCNS approval)</i>

Course Updates:

Course Prefix & Number	Course Title	Rationale
NUR 3125	Pathophysiology	This course is undergoing a major modification of its major learning outcomes as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. Updating course description as well.
NUR 3655	Nursing in a Multicultural Society	This course is undergoing a major modification of its major learning outcomes as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. Course description and requisites are also being updated.
NUR 3805	Professional Roles and Dimensions of Nursing Practice	This course is undergoing a major modification of its major learning outcomes as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing.
NUR 3874	Informatics and Clinical Reasoning	This course is undergoing a major modification of its major learning outcomes as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. Updating course description as well.
NUR 4169	Evidence-Based Research Utilization	This course is undergoing modification of its major learning outcomes as part of an overall program update to be consistent with national standards and new requirements for baccalaureate nurse education from the American Association of Colleges of Nursing. Updating credit hours. Course description update as well.

Course Deactivations:

Course Prefix & Number	Course Title	Rationale
ATE 3744	Advanced Veterinary Terminology	We merged this content with Pharmacology when we revised the program and removed all 1 credit courses. This was done approximately 4 years ago - We should not have

any students who will still need to complete ATE 3744. It is being removed as a pre-req to one course this same cycle. It is not shared by other programs. No teach-out is anticipated.

PUBLIC SAFETY, PUBLIC POLICY, AND LEGAL STUDIES

Program Updates:

Program Code	Program Title	Rationale
PPA-BS	Public Policy and Administration	Removing historical major elective course PUP 3023 from Program of Study.
PSA-BAS	Public Safety Administration	Removing historical courses from Program of Study: CJC 3163 from Criminal Justice subplan core options and MAN 4863 from major elective course options.
CJPSS-AS	Public Safety	Adding courses to Law Enforcement subplan to align with new state-mandated articulations for advanced Law Enforcement training.

Course Updates:

Course Prefix & Number	Course Title	Rationale
PHI 2103	Critical Thinking and Ethical Decision Making	We are updating the major learning outcomes and course objectives as part of our three year review process. Our goal is to align the MLO's and objectives to be closer to the way the course is actually taught, and to update the description accordingly.
PHI 2621	Applied Ethics II	This modification reflects updated and more descriptive MLO's, course description and objectives. This is part of a 3-year review.
PLA 1104	Legal Research and Writing	Revising pursuant to 3-year course review.
PLA 1730	Online Legal Research	Revising pursuant to 3-year course review.
PLA 2114	Advanced Legal Research and Writing	Revising pursuant to 3-year course review.
CJE 1640	Introduction to	This course is part of the core classes for the newly

	Crime Scene Technology	reconfigured Public Safety CJPSS Crime Scene track. New objectives will align with other core classes.
CJE 1680	Introduction to Computer Related Crime Investigations	Updating the course MLOs, objectives, and description.
PAD 4232	Grant Administration & Resource Development	Revising pursuant to 3-year course review.

Course Deactivations:

Course Prefix & Number	Course Title	Rationale
PLA 2303	Criminal Litigation I	Our program previously required students to select 3 areas from 6 specialty areas each of which had a two semester sequence. The nature of the practice has changed so that all areas are required to have entry level knowledge in all six areas. This is the first course in the old two semester sequence made up of PLA 2303 and 2323. We have changed our curriculum to require six one semester courses. The one semester replacement course in this content area is PLA 2304 Criminal Law and Procedure.
PLA 2323	Criminal Litigation II	Our program previously required students to select 3 areas from 6 specialty areas each of which had a two semester sequence. (Omitting three content areas). The nature of the practice has changed so that all areas are required to have entry level knowledge in all six areas. This is the first course in the old two semester sequence made up of PLA 2303 and 2323. We have changed our curriculum to require six one semester courses. The one semester replacement course in this content area is PLA 2304 Criminal Law and Procedure.
PLA 2601	Wills, Trusts and Estates	Our program previously required students to select 3 areas from 6 specialty areas each of which had a two semester sequence. (Omitting three content areas). The nature of the practice has changed so that all areas are required to have entry level knowledge in all six areas. This is the first course in the old two semester sequence made up of PLA 2601 and 2603. We have changed our curriculum to require six one semester courses. The one semester replacement course in this content area is PLA 2600 Wills, Trusts and Estates.

PLA 2603	Guardianship and Elder Law	Our program previously required students to select 3 areas from 6 specialty areas each of which had a two semester sequence. (Omitting three content areas). The nature of the practice has changed so that all areas are required to have entry level knowledge in all six areas. This is the first course in the old two semester sequence made up of PLA 2601 and 2603. We have changed our curriculum to require six one semester courses. The one semester replacement course in this content area is PLA 2600 Wills, Trusts and Estates which will include guardianship and elder law considerations.
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PLA 2801	Family Law II	Our program previously required students to select 3 areas from 6 specialty areas each of which had a two semester sequence. (Omitting three content areas). The nature of the practice has changed so that all areas are required to have entry level knowledge in all six areas. This is the first course in the old two semester sequence made up of PLA 2800 and 2801. We have changed our curriculum to require six one semester courses. The one semester replacement course in this content area is PLA 2800 Family Law.
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SCIENCE AND MATHEMATICS

Program Updates:

Program Code	Program Title	Rationale
BIOT-AS	Biotechnology Laboratory Technology	Removing historical course ETI 1030 from major electives list.
BIOLOGY-BS	Biology	Removing HSC 3201, ANS 3006, and ANS 3440 as a major elective courses and adding new course, EVR 4207C Wetlands under the EEOB subplan electives. Also adding new courses, PCB 4402 and BSC 3453C as major elective courses to both subplans.

Program Deactivations:

Program Code	Program Title	Rationale
EVSC-AS	Environmental Science Technology	Closing program due to low enrollment and low completion rates for several years. Many strategies have been implemented to increase enrollment and completions without yielding significant results.

LAT: Spring 2024 (0635)

		Remove from website: Spring 2025 (0645) LTV/Deactivation in Meta & PS: Spring 2029 (0705)
WQT-CT	Water Quality Technician	Certificate is being closed as part of the Environmental Science AS closure due to low enrollment. LAT: Spring 2024 (0635) Remove from website: Spring 2025 (0645) LTV/Deactivation in Meta & PS: Spring 2029 (0705)

New Courses:

Course Prefix & Number	Course Title	Rationale
MGF 1130	Mathematical Thinking	This course is part of the new "Mathematical Thinking in Context" math pathway and is a Math General Education core course. The statewide math pathways will be implemented Fall 2024.
MGF 1131	Mathematics in Context	This course is part of the new "Mathematical Thinking in Context" math pathway and is a Math General Education elective course. The statewide math pathways will be implemented Fall 2024.
BSC 3453C	Research Methods in Biology	Research methods in biology is an intermediate level course focusing on field and laboratory techniques used to study biological systems. The course is designed to be a next step for students who have taken many of the upper division biology core courses and desire to pursue research. This will be offered in the Baccalaureate Biology program. It is not replacing a course; it is supplementing existing coursework.
EVR 4027C	Wetlands	This course has been taught as a Special Topics class. The course title does not display on the transcript, except to say Special Topics. Therefore, having students be able to take a Wetlands course that runs consistently and have it listed on the transcript will benefit students applying to future programs within their academic experience and future work as ecological professionals and more. This will be a new elective course in the Biology BS program.
PCB 4402	Disease Ecology	Disease ecology will be an intermediate level course focusing on how host-pathogen interactions and the environment influence the spread of disease in plants, animals, and human populations. This will be offered in the Baccalaureate Biology program. It is not replacing a course; it is supplementing existing coursework.

Course Updates:

Course Prefix & Number	Course Title	Rationale
MAC 1140	Pre-Calculus Algebra	Revising the prerequisites for MAC 1140 to ensure the prerequisites are consistent with MAC 1114. The course description, MLOS, prerequisites, and objectives are being modified to ensure students are prepared for MAC 2311.
MAC 1147	Pre-Calculus Algebra/Trigonometry	This course is being revised, as part of the course review, to ensure consistency with the prerequisites and learning outcomes for MAC 1114 and MAC 1140. Testing prerequisite language is being updated for accuracy and standardization.
STA 2023	Elementary Statistics	This course is part of the "Statistical Reasoning" math pathway. The statewide math pathways will be implemented in Fall 2024. The pathway recommendations include a revision of the course prerequisites and some learning objectives. Also updating course description.
STA 2023H	Honors Elementary Statistics	This course is part of the "Statistical Reasoning" math pathway. The statewide math pathways are scheduled to be implemented in Fall 2024. The pathway recommendations include a revision of the course prerequisites.
BCH 4024	Biochemistry	Bacc Bio group met to review pre-reqs and MLOs. MLOs were reviewed to update for accuracy. Three MLOs #8 A-C are being deleted.
EVR 1001C	Introduction to Environmental Science	Reviewed according to 3 year Course Review Process. Updating the course description.
GLY 2010	Physical Geology	Effective Fall 2024, this course has been designated as a General Education Natural Science Core course option. Course description and MLOs were updated to align with DOE standards.
MCB 3020L	Microbiology Lab	Bacc Bio group met to review the MLOs to update for accuracy. #1 d MLO word "HIV" being removed, #1 h MLO word "microarray" being removed.
OCE 2001	Introduction to Oceanography	Effective Fall 2024, this course has been designated as a General Education Natural Science Core course option. Course description and MLOs were updated to align with DOE standards.
PCB 3023	Cell Biology	MLOs were reviewed to update for accuracy. MLOs #6 F-J will be removed. Some pre-reqs are not needed for this required course. Pre-req PCB 3043 and PCB 3043 Lab are

PCB 3023L	Cell Biology Laboratory	being removed. Pre-req or Co-req BSC 3017 will be added. Bacc Bio group met to review pre-reqs and MLOs. MLOs were reviewed to update for accuracy. #2 c. "identification by Western blot analysis and quantitative" wording is being removed. Some pre-reqs are not needed for this required course. BSC 3017 will be added as a pre-req or co-req. PC 3043 and PCB 3043 lab pre-reqs will be removed.
PCB 4024	Molecular Biology	Bacc Bio group met to review pre-reqs. Some pre-reqs are not needed for this required course. Pre-reqs PCB 3023 and PCB 3023 Lab will be added. CHM 2046 Pre-req will be removed.

Course Reactivations:

Course Prefix & Number	Course Title	Rationale
MAC 2234	Applied Calculus II	We have received a student inquiry about offering the course in Fall 2024 to fulfill a degree transfer requirement to UF. Unless we receive increased student demand, our goal is to offer it on an as-needed basis as a Directed Independent Study. Removing prerequisite test option; per Dean Chang this course level is not able to be tested into.

SOCIAL/BEHAVIORAL SCIENCES AND HUMAN SERVICES

Program Updates:

Program Code	Program Title	Rationale
HUMSVC-BS	Human Services	Removing HUS 1431 from Support Course requirement as it is not a core course in the HUS-AS program and therefore does not articulate fully from the HUS-AS. Replacing course with HUS 1445.
HUS-AS	Social and Human Services	Removing historical course HUS 1021 from ADS subplan elective options. Removing HUS 1427 from ADS subplan for 5 yr course deactivation and moved HUS 1011 to ADS Subplan core. Removing HUS 1040 from SOC and YDP subplans' electives for 5 yr course deactivation.
AMH-ATC	Applied Mental Health	Program is updating courses to include topics for specialized cohort of First Responders/Law Enforcement. Two courses are being removed: HUS 3204 and HUS 4442. They are being replaced with existing courses: HUS 4700 and HUS 4945. All courses will remain embedded in HUMSVC-BS for articulation

between programs.

Course Updates:

Course Prefix & Number	Course Title	Rationale
AMH 2010	History of the United States I	The course outline was reviewed to meet the 3-year-course-review.
AMH 2020	History of the United States II	The course outline was reviewed to meet the 3-year-course-review requirement.
CLP 2140	Abnormal Psychology	3-Year Review Proces. This is in compliance with the SACS accreditation process and will benefit students in achieving the required learning outcomes for this course.
DEP 2102	Child Development	Modifications are being suggested with this three-year course review to better align language and outcomes with Bloom's taxonomy. Adding to prerequisite "minimum grade of C".
HUS 1013	Strategies for Building Self Esteem	Course syllabus major learning outcomes and objectives are being updated to reflect a higher level of Bloom's Taxonomy.
POS 2949	Co-op Work Experience	The course outline was reviewed to meet the 3-year-course-review requirement. Correcting number of repeats allowed.
PSY 2949	Co-op Work Experience	Modifications are being suggested with this three-year course review to better align language and outcomes with Bloom's taxonomy.
SLS 1101	The College Experience	The course has not been reviewed since 2015 and is undergoing review for the 3 year process. MLOs and Course objectives are being modified to meet C&I standards.
SLS 1301	Career and Life Planning	Course has not been reviewed since 2007. Course is undergoing 3 year course review process. Learning outcomes are expanding to include college readiness skills.
SYG 2221	Woman and Society	Modifications are being suggested with this three-year course review to better align language and outcomes with Bloom's taxonomy.
SYG 2430	Marriage and Family	Modifications are being suggested with this three-year course review to better align language and outcomes with Bloom's taxonomy.

TECHNOLOGY

Program Updates:

Program Code	Program Title	Rationale
CIT-AS	Computer Information Technology	<p>CCIT AS students have difficulty in some cases with gaining an employer placement for the required internship to successfully complete the program. We would like to add a capstone experience course as alternative option as a last resort for those students.</p> <p>The academic pathway will remain the same from standpoint of recommended courses and progression. But, an option will be added to allow internship OR capstone to satisfy work-based learning requirements.</p>
CLOUD-CT	Cloud Computing	<p>The Cloud Computing Certificate modification is necessary to ensure proper course alignment with the new Cloud Computing Technologies AS degree program. It will be necessary to remove and add courses to accomplish the alignment.</p> <p>Removing: CTS 1411, CTS 2370, CTS 2433 Adding: CTS 1120, CTS 1328, CTS 2312</p>
COMPNET-AS	Networking Technologies	<p>Removing the CLOUD subplan (will now be in the new CLOUD-AS program). This also affects the NETWORK subplan which will also be removed, and all courses moved to Major Core. LAT for these subplans will be Summer 2024 (635).</p> <p>Any courses removed from the program will continue to be offered or equivalent alternatives made available for students needing to complete the program.</p>
CWPA-AS	Computer Programming and Analysis	<p>Deactivating 4 courses (CEN 2211, 2212, 2932, COP 2932) for 5 year deactivation process. Also removing 2 major elective groupings: Internet of Things (IoT) Programming and Special Topics.</p>
DATSCI-AS	Data Science	<p>CCIT AS students have difficulty in some cases with gaining an employer placement for the required internship to successfully complete the program. We would like to add the capstone experience as alternative option as a last resort for those students.</p> <p>The academic pathway will remain the same from standpoint of recommended courses and progression. But, an option will be added to allow internship OR capstone to satisfy work-based learning requirements.</p>

New Courses:

Course Prefix & Number	Course Title	Rationale
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CIS 2950	Computer Science Capstone Experience	Course being developed to offer students an alternative to the internship requirement. CCIT AS students have difficulty in some cases with gaining an employer placement for the required internship to successfully complete the program. We would like to add the capstone experience as alternative option as a last resort for those students.
CTS 2312	Cloud Security	This new course will fulfill the curriculum need for content not offered in any of the existing courses. It will be exclusive to the new Cloud Computing Technology AS program. It is not replacing an existing course.

Course Updates:

Course Prefix & Number	Course Title	Rationale
CET 2620	Enterprise Core Technologies	This course is being updated to align with changes in the CCNP Core Enterprise certification.
CIS 2642C	Cloud Infrastructure and Services	This course is being updated to align with updated course curriculum.
CNT 1000	Network Fundamentals	This course is being updated to align with updated course curriculum.
CTS 1328	Windows Server Hybrid Administration	This course is being updated to the latest Windows Server hybrid environment and also to align with our upcoming Cloud AS degree.
CTS 2106	Fundamentals of the Linux Operating System	This course is being updated to align with new curriculum and also to align with our upcoming Cloud AS degree.
CTS 2321	Linux System Administration	This course is being updated to align with updated curriculum.

Five (5) Year Course Deletion

Pursuant to Florida Statute 1007.24, the State Board of Education requires institutions to purge courses listed in the Statewide Course Numbering System (SCNS) that have not been taught by the institution within the past five years. Moreover, SPC Board Rule 6A-10.0331 requires *“the president of each community college shall annually certify to the board of trustees for that university or college that the institution has complied with Section 1007.24, Florida Statutes.”*

The following courses (35) will remain Active for Transfer Purposes and un-schedulable in the Course Catalogue:

Subject	Course #	Course Title	College/School/Dept.
BCH	3023	Elementary Organic and Biological Chemistry	COE
BSC	4032	Issues & Challenges in Science Education	COE
CEN	2211	Programming for Embedded Devices	CCIT
CEN	2212	Introduction to Programming the IoT	CCIT
CEN	2932	Emerging Topics in Software Engineering Technologies	CCIT
CGS	1821	Web Graphics	CCIT
COM	2000	Introduction to Communication	Comm
COP	2932	Emerging Topics in Computer Programming Technologies	CCIT
DIG	2502C	Interactive Design II	HUM
DIG	2560	Planning and Management of Digital Media Authoring	HUM
EDE	4314	Mathematical Concepts and Procedures in the K-6 Classroom	COE
EDF	4490	Research in Educational Studies	COE
EDF	4781	Educational Issues for the 21st Century	COE
EDF	4932	Senior Capstone for Educational Studies	COE
EDF	4952	Study Abroad in Education	COE
EEC	3731	Health, Safety, and Nutrition for the Young Child: Birth to Age 8	COE
EEX	3280	Career/Vocation Assessment and Instructional Planning	COE
ENL	2012H	Honors British Literature I (To 1800)	Comm
ENG	2103	World Cinema	Comm
EUH	1001	Development of Western Civilization II	COSBS
EVR	2316	Solar Energy Principles and Applications	Nat Sci
HFT	1210	Supervision in the Hospitality Industry	COB
HFT	1500	Marketing in the Hospitality Industry	COB
HFT	2254	Lodging Operations	COB
HUS	1040	Introduction to Developmental Play	COSBS

HUS	1427	Dependent Women: Society and Addiction	COSBS
MNA	1760	Customer Service II: Developing Exceptional Customer Service	COB
MUM	1030	Performance Techniques	HUM
MVK	2125	Popular Piano Techniques II	HUM
MVS	1416	Applied Guitar Performance	HUM
MVS	2327	Electric Bass for Rock, Jaxx, Blues & Funk II	HUM
MVV	1411	Applied Voice Performance	HUM
MVV	2421	Applied Voice Performance	HUM
PEM	1102	Basic Conditioning	Nat Sci
SCE	4832	Science Concepts and Procedures in the P-12 Classroom	COE
TPP	2260	Introduction To Camera Performance	HUM

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Economic Opportunity—Florida Job Growth Grant Fund—Semiconductor, Mechatronics, Automation, and Robotics Training for Technicians (SMART Tech)

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Economic Opportunity in support of the Florida Job Growth Grant Fund: Workforce Training grant. Permission is sought to accept an estimated \$6,411,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The purpose of the Florida Job Growth Grant Fund, under the category of Workforce Training, is to provide participants with transferable and sustainable workforce skills in targeted, high-demand occupations. SPC's proposal, *Semiconductor, Mechatronics, Automation and Robotics Training for Technicians (SMART Tech)* will expand non-credit pathways to employment in short-term technician training to include Industry 4.0 skills, applicable across multiple employers and supporting Florida's growing semiconductor industry. The program will outreach to unemployed, underemployed, and veterans to place them in high wage paying technicians jobs and apprenticeships, establishing a pipeline of technician talent for years to come.

Funding will support a laboratory technical specialist, equipment, facility renovations, tuition, training materials, outreach, stakeholder convenings and contracted services.

The estimated period of performance will be from April 1, 2024 through March 31, 2027. The total project budget is projected to be \$6,411,000, of which the College anticipates receiving the full amount. See attached Information Summary for additional information.

Jackie Skryd, Vice-President, Workforce and Corporate Partnerships; Belinthia Berry, Dean of Workforce Development; and Mia Conza, General Counsel, recommend approval.

Attachment
gms022024

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: March 19, 2024

Funding Agency or Organization: Florida Department of Economic Opportunity

Name of Competition/Project: Florida Job Growth Grant Fund: Workforce Training – *Semiconductor, Mechatronics, Automation, and Robotics Training for Technicians (SMART Tech)*

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 4/1/24 **End:** 3/31/27

Administrator: Belinthia Berry

Manager: TBD

Focus of Proposal:

The goal of SPC’s *SMART Tech* program is to create a pipeline of qualified candidates for key targeted occupations in the advanced manufacturing environment including the growing semiconductor industry. To accomplish this, the project has four objectives: 1) Support the development of an industry 4.0 Automation and Robotics Lab at SPC’s Midtown campus to offer fundamental hands-on training through space renovation and equipment purchases; 2) Enhance and expand short-term training options that address the skill gaps identified by businesses; 3) Outreach and enroll participants into targeted short-term training programs to support skills upgrade; and 4) Ensure job placement into high-wage jobs to strengthen the regional talent pipeline and economic mobility for participants.

These short-term workforce training options will provide foundational skills that may articulate towards new or existing certificates or an associate degree within SPC’s Engineering Technology program. This progression provides a pathway to advanced level careers, helping participants earn high demand, high wage jobs in the engineering technology field while fulfilling industry needs. By developing short-term, upskilling training options and articulations for college degree credit, the *SMART Tech* project will help build opportunities for students to gain stackable credentials so they can seamlessly continue their education if they choose or go right into the workforce. Collectively, these activities will support training for an estimated 275 participants over the three-year grant period.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 219,535
Equipment	\$ 2,000,679
Facilities	\$ 3,355,000
Tuition	\$ 90,000
Training Materials	\$ 78,000
Other (Materials and Supplies, Outreach, Contract Services)	\$ 442,318
Indirect Costs	\$ 381,650
Total Budget	\$ <u>225,468</u>
	\$ 6,411,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 9,911,000
Total amount from funder:	\$ 6,411,000
Amount/value of match:	Cash: N/A
	In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other: State of Florida Coronavirus State Fiscal Recovery Fund (SFRF)	\$3,500,000		

College Values, Strategic Initiatives and Activities Addressed:

Value(s):	1. Economic Mobility
	2. Community Engagement

Strategic Initiative(s):	1. Workforce Alignment
	2. Innovation and Technology

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: Florida Department of Education – Equipment Upgrade and Modernization Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education by St. Petersburg College for the Equipment Upgrade and Modernization grant program. Permission is also sought to accept an estimated \$116,147 in funding over four months for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Department of Education is offering an Equipment Upgrade and Modernization grant to all approved Perkins V Career and Technical Education secondary and post-secondary programs. SPC was chosen to submit an upgrade postsecondary proposal supporting the Associate in Science in Architectural Design and Construction Technology program.

The equipment upgrade proposal enhances the Architectural Design and Construction Technology program through the purchase of a Zenith 60 LTE Flexible Rover set, to support surveying.

The estimated period of performance will be from March 1, 2024 through June 30, 2024. The total project budget is projected to be \$116,147 over this period, of which the College anticipates receiving the full amount.

Matthew Liao-Troth, Vice President, Academic Affairs; Natavia Middleton, Dean of Natural Science and Engineering; and Mia Conza, General Counsel, recommend approval.

Attachment
gms022024

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: March 19, 2024

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Equipment Upgrade and Modernization (EUM) grant

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 3/01/24 **End:** 06/30/24

Administrator: Natavia Middleton

Manager: Sidney Martin

Focus of Proposal:

This year’s Florida Department of Education Perkins V Career and Technical Education (CTE) Equipment Upgrade and Modernization Grant is designed to offer post-secondary agencies that have a current need for equipment upgrades or modernization to an approved Perkins V CTE program. SPC has submitted an equipment upgrade proposal to support the Architectural Design and Construction Technology program with the purchase of three Zenith 60 LET Flexible Rover sets, 22 computers, tablets and Zoom Stations.

Pinellas County construction projects are significantly growing and expanding; however, the lack of skilled surveying technicians is hampering these construction activities. Moreover, over the past few decades, the number of workers in the construction industry has steadily declined despite the variety and number of career paths within the field with strong family-sustaining incomes. Overall employment in construction and extraction occupations is projected to grow 4 percent from 2021 to 2031, about as fast as the average for all occupations; this increase is expected to result in 252,900 new jobs over the decade. In addition to new jobs from growth, there will be a need to replace retiring workers with approximately 723,400 openings each year, on average. With a median annual wage for this group as \$48,210 in May 2021, this was higher than the median annual wage for all occupations of \$45,760 (bls.gov). Having the equipment and supplies needed to support this growth is essential.

The new surveying equipment will allow the College to teach the skills that are needed to master field and office work for the surveying technician.

Budget for Proposal:

Equipment	\$ 112,225
Materials and Supplies	\$ 3,922

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 116,147
Total amount from funder: \$ 116,147

Amount/value of match: Cash: N/A
In-kind: N/A
Required match or cost sharing: No X Yes
Voluntary match or cost sharing: No X Yes
Source of match/cost sharing: N/A
Negotiated indirect cost: N/A
(Fixed) administrative fee: N/A
Software/materials: N/A
Equipment: N/A
Services: N/A
Staff Training: N/A
FTE: N/A
Other: N/A


College Values, Strategic Initiatives and Activities Addressed:

Value(s):
1. Student Success
2. Community Focus

Strategic Initiative(s):
1. Economic Mobility
2. Academic Excellence

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: Tonjua Williams, Ph.D., President 
SUBJECT: Duke Energy—Workforce Development Grant (Information)

This informational memo provides a summary of a grant proposal that was submitted in collaboration by the St. Petersburg College Foundation and St. Petersburg College to The Duke Energy Foundation. The grant will provide an estimated \$50,000 in funding over a one-year period for this proposal. If awarded, funding will be channeled under the direction of the SPC Foundation as a non-profit entity.

Duke Energy Foundation provides grants to strengthen and uplift communities throughout Florida. Through initiatives that cultivate vibrant economies, grants support workforce development training for jobs vital to the energy economy, with a focus on underrepresented populations. The St. Petersburg College Foundation has been invited to apply for a grant to support SPC’s Electrical Lineworker Program. This program addresses the growing shortage of electrical lineworkers in the Tampa Bay region by building a sustainable pathway from community engagement to education and future employment. Aligned with Duke Energy’s goal of creating vibrant economies through workforce development training, the program helps underemployed and underrepresented individuals gain solid, hands-on workforce skills that lead to better wages and economic mobility. Project goals for the upcoming year will be to increase low income program participants, including increasing access and affordability through scholarship support, and to continue to provide quality training, including soft skills training that help students gain jobs in the industry.

The estimated period of performance will be from July 1, 2024 through June 30, 2025. The total project budget is anticipated to be \$50,000 of which the College anticipates receiving the full award amount.

Jackie Skryd, Vice President of Workforce Development and Corporate Partnerships; Mia Conza, General Counsel; and Jesse Turtle, Vice President of Institutional Advancement and Executive Director of the Foundation.

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March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Technology Refresh

Approval is sought to purchase laptops, desktops, servers, network equipment and other ancillary technology as part of the College’s comprehensive technology refresh program. These purchases will be made before June 30, 2024 at an amount not to exceed \$1,500,000 and are crucial to ensure that St. Petersburg College continues to provide a cutting-edge and efficient technology environment for our students, faculty, and staff.

Key areas of focus will be classroom technology, conference room technology, technology in the College’s large meeting spaces (e.g., Music Center at St. Petersburg Gibbs, Arts Auditorium at Clearwater, and the Digitorium at Seminole), laptops for faculty and staff, and infrastructure servers, routers, and switches.

The benefits of the technology refresh include:

- **Improved Performance:** Upgrading to the latest computer models will significantly enhance processing speeds and overall system performance.
- **Enhanced Security:** Newer computers come equipped with advanced security features, reducing vulnerabilities, and ensuring a more secure computing environment.

The College will negotiate prices with a number of technology vendors with a proven track record of delivering high-quality, reliable products and excellent customer support, including, but not limited to, Dell, Apple, Palo Alto, and PCS, to meet the institutional needs.

The proposed budget for this phase of the computer refresh program will not exceed \$1,500,000. This budget allocation includes the cost of computers, necessary peripherals, licensing, and any associated installation or configuration services.

Patrick Rinard, Vice President, Information Technology; Steve Moody, Director, Technical Support Services; and Mia Conza, General Counsel, recommend approval.

March 19, 2024

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President



SUBJECT: **The Chris Sprowls Workforce Innovation Hub-** Change Order #1 and Certificate of Final Inspection/Project Acceptance, 1707-N-22-5 Workforce Incubator, TS

Authorization is requested to approve Change Order #1 and Project Acceptance for 1707-N-22-5 Workforce Incubator, TS

Change Order #1 reflects an extension of time of 29 days due to nationwide manufacturer delays in mechanical equipment. The original, expected substantial completion date was January 7, 2024. The actual substantial completion date was February 5, 2024. Charles Perry Partners, Inc. (CPPI) was responsible for providing the necessary labor and materials. This extension of time does not reflect poorly on the performance of CPPI and does not affect the approved guaranteed maximum price.

The State Requirements for Education Facilities (SREF), 2014, Chapter 4, Section 4.3, requires that final payment shall not be made until a certificate of occupancy has been issued, the project has been completed, and the Board of Trustees accepts the project. The architect, Harvard Jolly Architects, Inc., inspected the work on this project and certified the project was substantially complete in accordance with the contract documents. Facilities Planning and Institutional Services have received the certificate of occupancy. Board acceptance of the project will allow for final payment and project closeout subject to the correction of final punch list items, including building code requirements, and receipt of complete project close-out documents.

Janette Hunt, Vice President, Finance and Business Operations; and

Adam Colby, Associate Vice President, Facilities Planning and Institutional Services,
recommend approval.

Programs

February 28th, 2024 @ SPC Clearwater Campus ES-104 (11:00 am to 12:00 pm)

Economic Development in Florida

ISPS will host a program with business leaders, including Jamal Sowell, Former Florida Secretary of Commerce, Joe Lugo, Chief of Staff, Amplify Clearwater, Suzanne Christman, Director of Business Development, Pinellas County Economic Development, Mike Bishop, Senior Vice President, Pasco Economic Development Council, Steven Cover, Director of Planning, City of Bradenton and Christie Bruner, Vice President of Advocacy, St. Petersburg Area Chamber of Commerce (moderator), to discuss economic development in Florida.

March 20th, 2024 @ University of South Florida (USF) - Tampa Campus - C.W. Bill Young Hall (4:00 pm to 5:30 pm)

Congressman Bill Young Documentary

ISPS will host a second showing of the Congressman Young documentary in partnership with USF's Joint Military Leadership Center.

News

- Board of Directors Updates
 - ISPS will host a [quarterly](#) Board of Directors' meeting on May 13th.
 - The Board elected Dr. Alysen Heil, Dean of Workforce Development and Career and Technical Education at Pasco-Hernando State College and Daniel Mageras, Certified Financial Planner, as Chair and Vice Chair of the Board, respectively.
 - Brett Bina participated in investors panel discussion.
- Team Updates
 - ISPS published its [February](#) newsletter.
 - ISPS will present at the Florida College System Activities Association (FCSAA) Student Government Association (SGA) Advisors Conference at the College of Central Florida.



Kindly follow us on:



Kimberly G. Jackson, Esq.
Executive Director
ISPS

Palladium Board Report

March 2024

1. The theater had a booth for the Localtopia event on Saturday, Feb. 24. The Palladium handed out tote bags and stickers with the theater's new logo. Lots of show schedules were also given away along with a special discount code for people attending Localtopia. The booth was also set up with a mobile ticket sales laptop and we sold some tickets as well.
2. The Design Team continues to work on concepts for the Palladium renovation. We expect to have more definite plans to review in early March.
3. Fundraising for the renovation project continues on numerous fronts. Bills in the Florida House and Senate seek \$850,000 in support for the project (last year the theater was awarded \$850,000 for the design phase). We are also seeking one-time funding from the City of St. Petersburg and Pinellas County (through the TDC). This goes along with a robust effort to raise additional funds privately.

**Leepa-Rattner Museum of Art (LRMA)
March 2024 Report of SPC BOT**

LRMA Updates

- **LRMA's \$1 million gift** from the Mitchell family update: Unveiling reception will be held April 18, 2024, at 1:30-3:30 pm. Name recognition gallery signage donated by Ed Hoffman and Creative Contractors.
- **AAM Reaccreditation** – AAM peer review site visit is scheduled for April 1-2, 2024. SPC General Council is reviewing the MOU for the SPC Foundation's shared authority of the care of the LRMA collection. Directors from the Gregory Allicar Museum of Art at Colorado State University and Ackland Art Museum at the University of North Carolina, Chapel Hill will audit LRMA's collection, review policies, and interview key SPC and Museum staff, volunteers, and community partners.

LRMA Exhibitions

Spring 2024 - Things are in full bloom at the LRMA with four exhibitions that delight the senses and challenge our perceptions of contemporary art.

- ***The Beauty of Excess: The Pattern and Decoration Movement*** (January 20-April 28, 2024) celebrates the visual and metaphorical splendors of the Pattern and Decoration Movement with 30 vibrant works by Miriam Schapiro, Robert Zakanitch, Robert Kushner, and others. In addition to unveiling new acquisitions by Henri Matisse and Faith Ringgold, LRMA has partnered with USF, University of Tampa, MFA, St. Petersburg, and the Roth Collection with works that further explore this beautiful world of color and pattern.
**LRMA will partner with the Tampa Museum of Art on joint programming in March and April.*
- ***Kim Kirchman: An Allegory of Spring*** (January 20-April 28, 2024) is the retirement exhibition for SPC Fine Arts Professor, Kim Kirchman. Her organic shaped, floral patterned ceramic vessels are inspired by the Pattern and Decoration movement and offer a glimpse into the profound mind and journey of a native Floridian.
- ***Benny Andrews: Everything That Rises Must Converge*** (January 20-April 28, 2024) Benny Andrews' illustrations of nine short stories for Flannery O'Connor's *Everything That Rises Must Converge* reveal the flawed characters in these stories in apocalyptic moments presented with comic detachment.
- ***State of the Digital Arts: Pinellas County K-8th Grade*** (April 2-May 5, 2024) includes 100 works by Pinellas elementary and middle school students exploring digital media. *Awards reception is April 25, 2024 6-7:30 pm.*

Summer 2024 - Tampa Bay Surface Design Guild and Donald Sultan prints, on view May 18-Aug. 4, 2024.

Fall 2024 – Barton Gillmore, SPC Fine Arts Faculty Retirement (retrospective) and Bruce Marsh/Delores Coe (retrospective), on view Aug. 24 – Dec. 15, 2024.

LRMA Education/Programs - Please visit <https://leeparattner.org/calendar/>

- Weekly **Docent tours:** Wednesdays & Sundays at 2:00 p.m.
- Monthly **Focus Friday lecture series**
 - Mar. 1, noon, Howardina Pindell, Katrina (honoring Women's History Month)
 - Apr. 5, noon, Dale Chihuly, Venetian Drawing series
- Monthly **Leap into Art: Monthly children's story/art hour.** Partner with Palm Harbor Library, 3-4pm.

Upcoming Special Programs

- Mar. 1, 2024 Film Screening: LIBERTAIRE – The Play by Elizabeth Indianos, 6 – 8 pm
- Mar. 7, 2024 Mask Performance by Suzanne Benton, 6 - 8pm
- Apr. 25, 2024 Cello, Poetry and Art with Carlyn and Greg Byrd (time to be determined)

LRMA in the News

Bay News 9 – TV interview \$1 Million Donation 2/27/24:

[Leepa-Rattner Museum of Art gets \\$1M dollar donation \(baynews9.com\)](https://www.baynews9.com/story/news/local/leepa-rattner-museum-of-art-gets-1-million-dollar-donation/2024/02/27/leepa-rattner-museum-of-art-gets-1-million-dollar-donation/2024/02/27/)

Tampa Bay Newspapers – The Beacon / Suncoast News 2/8/24:

https://www.suncoastnews.com/arts_and_entertainment/lrma-receives-1m-donation/article_524c4266-b699-5c74-96e1-7e95cd4f31d4.html

Tampa Bay Business and Wealth 2/21/24: <https://tbbwmag.com/2024/02/20/siblings-donate-1-million-for-spcs-leepa-rattner-museum-of-art-to-honor-late-brother/>

March 19, 2024

MEMORANDUM

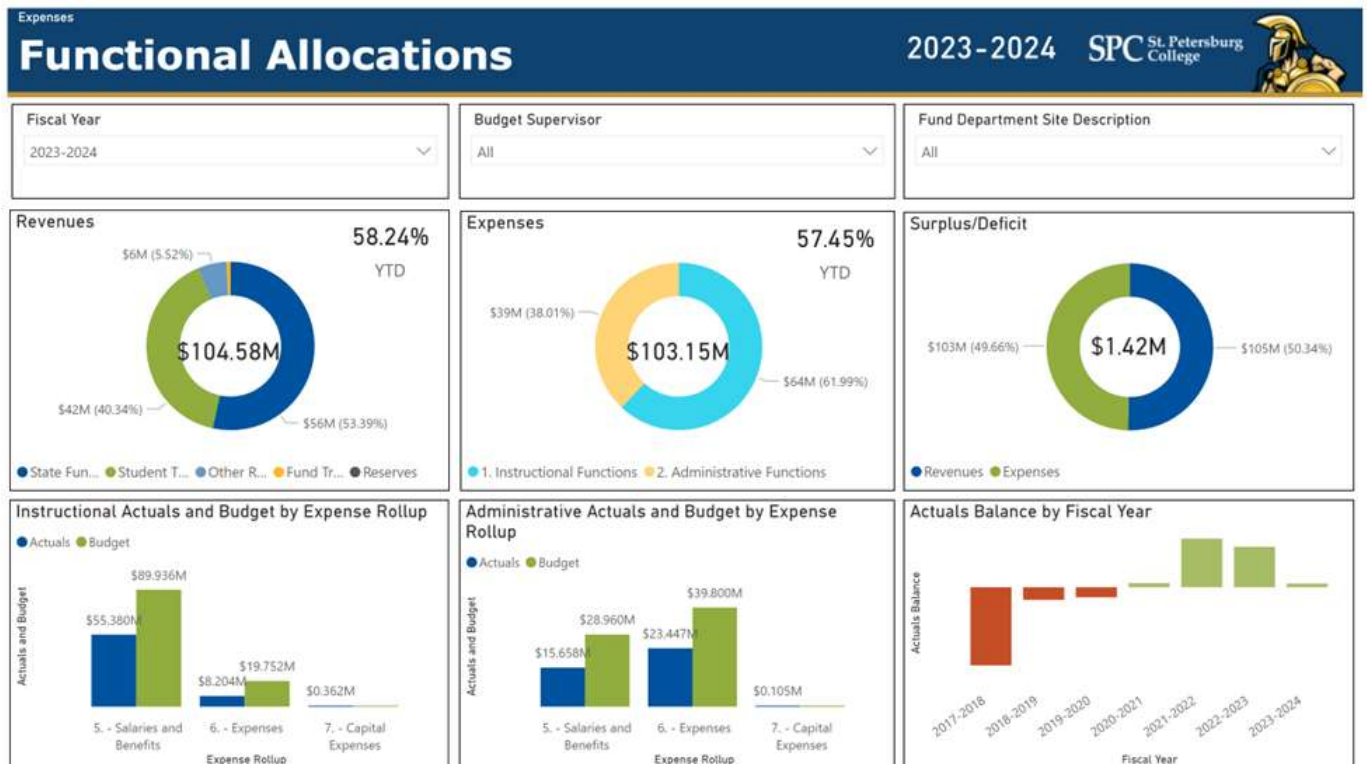
TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President

SUBJECT: Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue

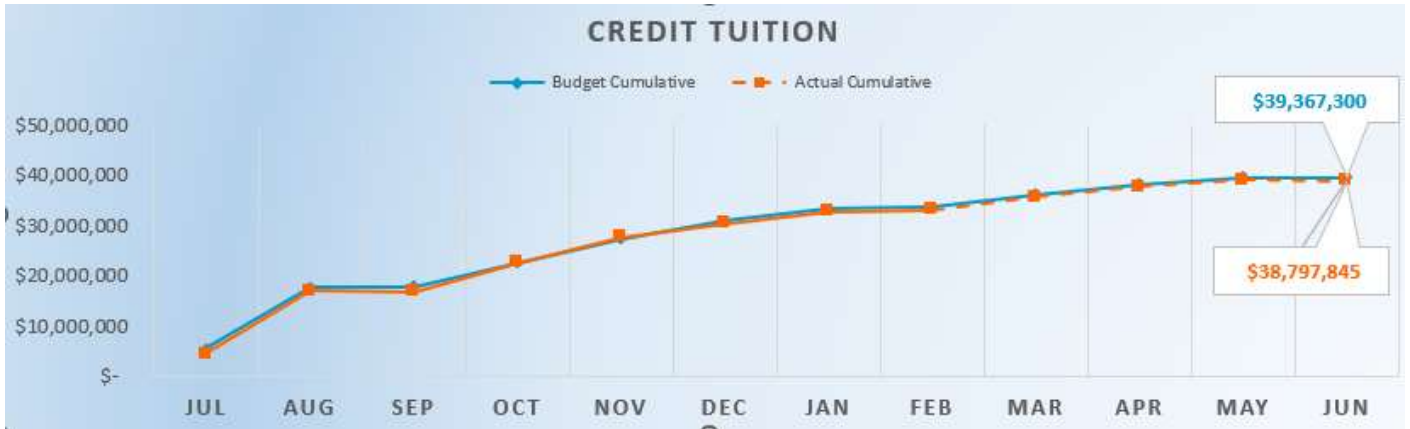
The FY23-24 fund 1 operating budget report through February 29, 2024, is attached.

As of February 29, 2024, the overall revenue was \$104.58M, which represents 58.24 % of the operating budget. The overall expense was \$103.15M, which represents 57.45 % of the operating budget. Personnel expenses represent 74.11 % of the annual operating budget. As of this report date, personnel expenses total \$71.03M or 59.7 % of the total budget of personnel expenses. Instructional personnel expenses account for \$55.3M and \$15.7M for Administration personnel expenses. Current and Capital expenses total \$32.12M. The net balance of revenue less expense is \$1.42M; which excludes net pension adjustments.

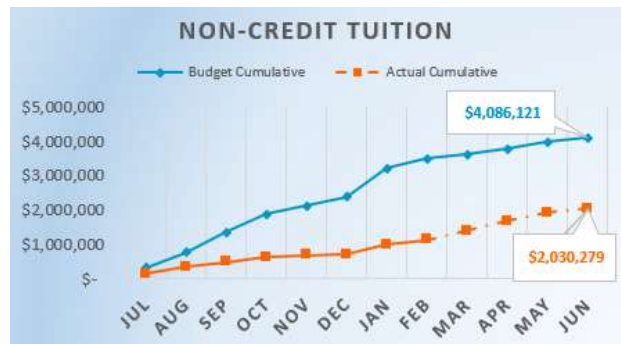


Displayed below are charts for projected tuition revenue. There are three types of tuition revenue: credit tuition, non-credit tuition, and postsecondary adult vocational tuition.

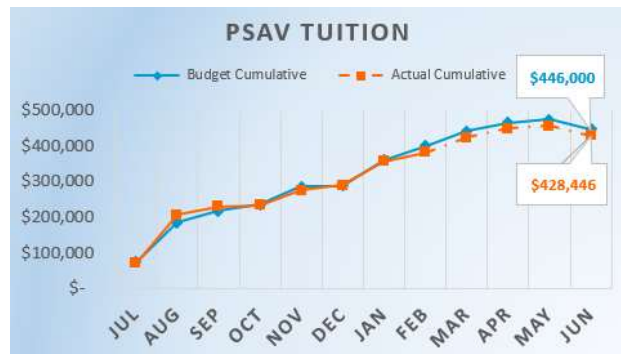
Credit Tuition Revenue – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of February 29, 2024, the tuition projected is \$569K below the budgeted amount.



Non-Credit Tuition Revenue – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of February 29, 2024, the tuition projected is \$2M below the budgeted amount.



Postsecondary Adult Vocational Tuition Revenue – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the projected amount. As of February 29, 2024, the tuition projected is \$17K below the budgeted amount.



Total Tuition Revenue - The chart below displays the total operating tuition budget to the projected amount. As of February 29, 2024, the overall tuition projected is \$2.6 M below the budgeted amount.



Dr. Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution

Attachment



**Operating Budget Report
February 29, 2024**

	Budget	Actual	% of YTD
Revenue			
Student Tuition & Fees	\$ 54,321,149	\$ 42,183,241	78%
State Funding	\$ 96,184,765	\$ 55,837,684	58%
Other Revenues	\$ 8,304,325	\$ 5,775,041	70%
Fund Transfers In	\$ 1,600,000	\$ 781,781	49%
Reserve	\$ 19,140,000	\$ -	0%
Total Revenue	\$ 179,550,239	\$ 104,577,747	58%
Expenses			
Instruction	\$ 61,647,786	\$ 37,040,587	60%
Public Service	\$ -	\$ -	0%
Academic Support	\$ 26,674,788	\$ 14,476,470	54%
Student Support	\$ 22,017,747	\$ 12,428,042	56%
Total Instructional	\$ 110,340,322	\$ 63,945,099	58%
Institutional Support	\$ 28,669,383	\$ 16,000,203	56%
Physical plant Operation and Maintenance	\$ 20,186,666	\$ 12,916,790	64%
Student Financial Assistance	\$ 2,341,848	\$ 2,304,059	98%
Contingency, Transfer, Etc	\$ 18,012,021	\$ 7,988,620	44%
Total Administrative	\$ 69,209,918	\$ 39,209,672	57%
Total Operating Expenses	\$ 179,550,239	\$ 103,154,771	57%
Balance	\$ (0)	\$ 1,422,976	

*FY2023-24 excludes Net Pension adjustments.