

MINUTES OF THE OCTOBER 8, 2024 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, October 8, 2024 via zoom. The following Board members were present: Chair Jason Butts, Vice Chair Deveron Gibbons, Katie Cole, and Thomas Kidwell. Also present was Tonjua Williams, President of St. Petersburg College and Secretary to the Board of Trustees. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College will hold a public meeting to which all persons are invited, commencing at 9:00 a.m. on Tuesday, October 8, 2024 at the St. Petersburg College via zoom. The meeting will be held for the purpose of considering routine business of the College; however, there are no rules being presented for adoption or amendment at this meeting.

A copy of the agenda may be obtained within seven (7) days of the meeting on the [SPC Board of Trustees website](#) at www.spcollege.edu, or by calling the Board Clerk at (727) 341-3241.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Brown, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](#) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency five business days before the meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the meeting and are hearing impaired, please contact the agency five business days before the meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

In accordance with the Administrative Procedure Act, the following Agenda was prepared:



ST. PETERSBURG COLLEGE

Board of Trustees Meeting

October 8, 2024

ZOOM MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS/COMMENTS

- A. Board of Trustees
 - Chair
 - Trustees
- B. General Counsel

III. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of September 20, 2024 (*Action*)

IV. PUBLIC COMMENT Pursuant to §286.0105 FS*

V. PRESIDENT'S REPORT

VI. CONSENT AGENDA

- A. OLD BUSINESS (**items previously considered but not finalized**)
 - Allstate Center Discussion
- B. NEW BUSINESS
 - 1. ADMINISTRATIVE MATTERS
 - a. Human Resources
 - i. Personnel Report (*Action*)
 - 2. GRANTS/RESTRICTED FUNDS CONTRACTS

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- a. Florida Department of Education—Pathways to Career Opportunities Grant—Grow Your Own Teacher Apprenticeship Program (*Action*)
- b. Florida Department of Education - Open Door Grant Program (*Action*)
- c. Veterans Florida—Entrepreneurship Program (*Action*)

3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- a. Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects (*Action*)

- C. AUDITS AND OTHER STATUTORY REQUIREMENTS OF DIRECT SUPPORT ORGANIZATIONS, APRIL 2023, THROUGH MARCH 31, 2024 (St. Petersburg College Foundation, and Institute for Strategic Policy Solutions) (*Action*)

VII. INFORMATIONAL REPORTS

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Informational*)
 - 2. St. Petersburg College Foundation (*Informational*)
- B. Palladium at St. Petersburg College (*Informational*)
- C. Leepa Rattner Museum of Art (*Informational*)
- D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)
- E. Innovate our Future 2024 (*Informational*)
- F. Quarterly Informational Report of Contract Items (*Informational*)
- G. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Informational*)

VIII. NEXT MEETING DATE AND SITE

November 12, 2024, EpiCenter, Collaborative Labs

IX. ADJOURNMENT

ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING TO IMMEDIATELY FOLLOW –

Presenter: Catherine Kennedy, AVP, Academic Affairs and Partnerships (see separate agenda)

*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card." Procedures for making public comments are as follows:

1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.

3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda item prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

Under Item I, Call to Order

The meeting was convened by Chair Butts at 9:00 a.m. The invocation was given by Trustee Cole and was immediately followed by the Pledge of Allegiance.

Under Item II – Recognitions/Comments

A. Board of Trustees

▪ Chair

Chair Butts thanked participants for joining virtually due to the many evacuations due to Hurricane Milton, and offered his thoughts and prayers to all.

▪ Trustees

Mr. Kidwell wished everyone safety.

B. General Counsel

Ms. Mia Conza, Vice President, General Counsel and Compliance, reported about the collective bargaining with the College's full-time faculty: In August of 2024, the parties reached a tentative agreement that was subject to ratification. The Union ratified the bargaining agreement on September 13th, 2024. The agreement is for three years until June 30th, 2027 and includes 22 articles including faculty duties and responsibilities, compensation management rights, and a no strike provision. The president has reviewed the agreement and approves of it, and recommends that the Board approve it at this time. She requested a formal motion from the board to approve the collective bargaining agreement.

Mr. Gibbons moved approval of the agreement. Mr. Kidwell seconded the motion. The motion passed unanimously.

Dr. Williams indicated her pride in all parties for reaching this agreement, noting what a great day it is for SPC.

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Mr. Gibbons echoed Dr. Williams' sentiments.

Under Item III, Review and Approval of Minutes

The minutes of the September 17 2024 Meeting Minutes of the Board of Trustees of St. Petersburg College were presented by the chairman for approval. Mr. Gibbons moved approval of the minutes as submitted. Ms. Cole seconded the motion. The motion passed unanimously

Under Item IV, Public Comments

None

Under Item V – President's Report

Dr. Williams invited Andrew MacPherson, Associate Vice President, Safety and Emergency Management, to provide an update about security at the College.

Mr. MacPherson provided the following report:

- SPC hired Amanda Benson as emergency management director
- The department handles safety escorts, lost and found, calls for service, emergency management, environmental health safety, Clery compliance, hazardous chemical inventory, institutional emergency planning, business continuity plans, preparedness/training drills and exercises
- The College's annual security report was published recently
- Updated technology with IP cloud-based cameras
- Enhanced notifications moving platforms
- Updating access control points
- Replacing end of life panic buttons
- Updating lighting in parking garage and other campus areas
- A recap of Hurricane Helene preparations and lessons
 - Minor damage: debris, Clearwater roof line minor structural issues
- SPC has the best relationships with partners than he's experienced at other institutions
- Preparing for Hurricane Milton
 - SPC is providing staging areas for partners

Mr. MacPherson continued his report:

- Systems have been checked; what can be shut down has been shut down
- Working on communications plan; all messaging has included links to shelters
- SPC is as prepared as possible

Dr. Williams noted the following:

- SPC is being told that some cities will have to turn water off
- The Commissioner and Chancellor have worked closely with the college and along with other colleges have sent resources
- Technology is in the cloud
- She is working with Duke Energy about grids

Mr. MacPherson continued his presentation:

- Shared a resources list developed post Helene
- Mental health services free of charge

Chair Butts thanked Mr. MacPherson and his team for their diligence in keeping everyone at SPC safe.

Under Item VI – A, Old Business

Allstate Center Discussion Chair Butts offered Mr. Gibbons the chance to discuss Allstate Center. Mr. Gibbons requested to table the discussion until the next meeting, given current conditions with the hurricane.

Under VI-B, New Business

The Board considered Items VI – B.1a to VI-C. Mr. Gibbons moved approval. Ms. Cole seconded the motion. The motion passed unanimously.

Chair Butts confirmed the motions and approvals were for items listed under new business.

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Human Resources
 - i. Personnel Report (*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

- a. Florida Department of Education—Pathways to Career Opportunities Grant—Grow Your Own Teacher Apprenticeship Program (*Action*)
- b. Florida Department of Education - Open Door Grant Program (*Action*)
- c. Veterans Florida—Entrepreneurship Program (*Action*)

3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

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a. Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects (*Action*)

C. AUDITS AND OTHER STATUTORY REQUIREMENTS OF DIRECT SUPPORT ORGANIZATIONS, APRIL 2023, THROUGH MARCH 31, 2024 (St. Petersburg College Foundation, and Institute for Strategic Policy Solutions) (*Action*)

Under VII, Informational Reports

- A. Direct Support Organization
 - 1. Institute for Strategic Policy and Solutions (*Informational*)
 - 2. St. Petersburg College Foundation (*Informational*)
- B. Palladium at St. Petersburg College (*Informational*)
- C. Leepa Rattner Museum of Art (*Informational*)
- D. Fiscal Year 2024-2025 College General Operating Budget Report with Tuition Revenue (*Informational*)
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Under Item VIII, Next Meeting Date and Location

The Board confirmed its next meeting date and location as Tuesday, November 12, 2024 9:00 a.m., at the SPC EpiCenter

XI. ADJOURNMENT

Having no further business to come before the Board, Chair Butts adjourned the meeting at 9:35 a.m.

*ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING
TO IMMEDIATELY FOLLOW –*

*Presenter: Catherine Kennedy, AVP, Academic Affairs and Partnerships (see separate agenda)
Chair Butts called to order the Governing Board for the St. Petersburg Collegiate High Schools at 9:35 a.m.*

Ms. Kennedy presented four items for approval:

- Teacher salary increase allocation
- School goals
- Referendum funds
- House Bill 1473: Progressive discipline plan

Mr. Gibbons asked Dr. Williams if the pay increase is in line with other colleges.

Dr. Williams replied that it is the state increase that mirrors the College's increases.

Ms. Kennedy confirmed that response.

Mr. Gibbons moved approval of the four items as presented. Mr. Kidwell seconded the motion. The motion passed unanimously.

Ms. Kennedy continued her presentation with two items for notification:

- Out-of-field teachers: 3 this year, getting certification in the spring
- All three schools received clean audits

Chair Butts adjourned the meeting at 9:44 a.m.

Tonjua Williams, Ph.D.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Jason Butts
Chairman, Board of Trustees
St. Petersburg College
FLORIDA