

**St. Petersburg College & Pinellas County Schools**  
**Early Admission Program**  
**2024-2025 Student Performance Contract**

The Early Admission (EA) Program is a full-time college program that places students on the college campus with conditions that are nearly identical to a traditional college student. Below is a comprehensive list of points each EA program student and their parent(s)/guardian(s) should understand prior to the start of the experience.

1. Course work taken by EA Program students is college-level and will have the same depth, breadth, rigor and pace for all students regardless of age or grade placement. These courses are subject to the same standards, policies, and responsibilities as other college students unless otherwise restricted by federal, state, or local requirements. Curriculum content, evaluation, and selection of appropriate instructional materials are the prerogative of the college instructor and will not differ for dual enrolled EA Program students.
2. St. Petersburg College (SPC) is an open campus where EA Program and all dual enrolled students are attending classes with non-high school aged students. As such, it is certain that EA Program students will encounter students of various ages and backgrounds while on the SPC campus. Additionally, should an EA Program student choose to leave campus for any reason, SPC's officers, trustees, employees, and agents are released from all liability, claims of demands for any damage, loss, or injury to the student, his/her property, or the parent's property in connection with the student's actions.
3. EA Program students must abide by all SPC policies and procedures and the Pinellas County School Board *Student Code of Conduct*.
  - a. A major infraction that would result in an out-of-school suspension for a traditional high school student will result in removal from the Early Admission Program and a return to the high school setting.
  - b. A violation of the SPC Board of Trustees Rules and College Procedures may result in removal from the Early Admission Program and a return to the high school setting.
  - c. Students who are disruptive to the learning environment will be removed from the Early Admission Program.
4. The PCS EA Counselor or Program Coordinator are the first point of contact for parents who wish to discuss academic progress in a college course or request information about school or classroom activities. Parents do not have direct access to their student's college instructors or academic records.
5. EA Program students must attend every class in their schedule, including the high school Seminar class that provides dedicated time for college and career planning as well as proper orientation to the SPC campus and resources. After two unexcused absences, the student may be required to return to their assigned high school. The Early Admission counselors will monitor student progress and assist in addressing academic and attendance concerns in all classes. In addition, students must electronically submit a time calendar each term to the PCS ECP Counselor.
6. EA Program student schedules must meet the following requirements each fall and spring term:
  - a. Five College classes must total at least 15 credit hours and must be selected from the requirements of the Associate of Arts (A.A.) degree. These classes must be taken at the home college campus unless otherwise approved by their EA Program Coordinator. Exceptions will only be made when a class is not available on the home campus.
  - b. Each term, the schedule will include a "Seminar" that is a high school course taught by the PCS EA Counselor.
  - c. Students not actively participating in a class after the 70% point in the term will automatically receive a grade of "WF" on both transcripts, which has the same impact on

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the GPA as a final grade of “F”.

d. Students cannot take more than two fully online classes on Spring and Fall Terms.

7. EA students understand that during the summer term;
  - a. Students may not take more than two courses; only students with 3.0 college GPA may request an online course with a limit of one online; for courses that require a corequisite such as a lab, only one part may be taken online.
  - b. Students are not permitted to take 4 or 6 week courses.
8. EA students are not eligible to enroll in Winter Session classes.
9. Students may not be enrolled in any additional high school courses including through Pinellas Virtual School or Florida Virtual School.
10. EA Program students must maintain strong academic standing in order to continue with the program. Students may be removed from the program and be required to return to high school under any of the following circumstances:
  - a. The student’s college GPA falls below 2.0.
  - b. The student’s unweighted high school GPA falls below 3.0.
  - c. The student falls off track for an on-time graduation.
  - d. The student’s Bright Futures eligibility is jeopardized.
11. As in the high school setting, students must return their books at the end of each term. Students are financially responsible for the replacement of lost or damaged textbooks.
12. Participation and/or recognition at high schools is impacted by participation in EA Program as outlined below:
  - a. EA Program students are not eligible to qualify for the valedictorian or salutatorian honors within their assigned high school.
  - b. EA Program students may not opt out of the program during a semester. If an EA Program student wishes to return to high school, the parent must notify the EA Program Coordinator to determine the date the student will return to the high school setting.
  - c. Students who leave EA Program (voluntarily or due to academic or behavior concerns) in the middle of their senior year have the option to return to their assigned high school if there is a seat available for a “traditional” student. Upon acceptance no student is permitted to return to Osceola Fundamental HS or Richard O. Jacobson HS since all seats are application program seats.
  - d. EA Program students must successfully complete courses required for high school graduation by the end of fall term of the senior year. EA students who have not met their high school graduation requirements by the end of the fall term of their senior year will be returned to their zoned school. EA students are not permitted to request reassignment to another high school.
  - e. Students entering the EA program must have a transcript at the end of their junior year that shows a student has met their high school graduation requirements for the following courses: Biology, Geometry, World History, and HOPE
  - f. EA Program students may participate in athletics and other extra-curricular activities at their assigned high school. Extra-curricular activities are defined as those that occur before or after the school day and do not require participation in a course that supports the activity. If an EA Program student violates the *Student Code of Conduct*, participation in future high school activities will be restricted and, depending on the severity of the offense, the student may be removed from the Early Admission Program.

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**PLEASE RETURN THIS PORTION BY THE END OF THE EARLY ADMISSION PROGRAM  
ORIENTATION MEETING**

*I hereby agree to and accept all the terms listed in the Early Admission Program's Student  
Performance Contract.*

\_\_\_\_\_  
**PRINT STUDENT NAME & SPC ID NUMBER**

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**PRINT PARENT NAME**

\_\_\_\_\_  
**PARENT SIGNATURE**

\_\_\_\_\_  
**TODAY'S DATE**

\_\_\_\_\_  
**PCS-EA PROGRAM COUNSELOR SIGNATURE**