

**Advisory Committee Luncheon & Meeting Minutes  
December 4, 2019 1:00 p.m.**

**Members Present:**

John Fleming	Todd VanAuken	Howard Pleines	Robin Olin
Deborah Laneau	Cynthia Baldree	Kristopher Antonio	Nick Antesberger
Joseph Winiecki	Karen Lukasik	Howard Pleines	Shayna Reid
Linda Kelsey	Deanna Stentiford	Blair Brandemihl	Zoran Mijotovic
Stephen Weber	Mary Wise	Herb Williams	Sharon Nelson (Student)
Tony McArtor	Christina Hatcher	Kristen Lanza	Charleston Fritts (Advising)
Lori Bass	Megan Morris	Brittany Weber	
Dr. Robert Entel (Medical Advisor)			

**Members Not Present:**

Dominica Mitola

**Agenda:**

1. Twenty-five students matriculated into the program in January of 2019 and twenty remain for a retention rate of 80%. We did lose a student from this cohort this past semester because this individual's clinical objectives were not satisfactorily met.

**Action Plan:** The retention rate is above the program's benchmark of 75%. As a result, no action is warranted at this time. However, we will continue to develop innovative methods to increase retention.

2. Our new second year students are eager to fill transporter and tech aid positions that will soon be vacated by our graduates currently working in these positions within your respective departments.

**Action Plan:** Please keep the program informed as any of these or similar positions become available.

3. Twenty-four students matriculated into the program in January of 2018 and nineteen will graduate for a retention rate of 79%. We are currently experiencing a robust job market and as a result, almost all of them have secured employment as of this date. In fact, four of them have accepted positions in IR, two in CV, one in MRI and one in Lithotripsy.

**Action Plan:** The retention rate is above the program's benchmark of 75%, so no action is warranted at this time.

4. Twenty-five new first year students will matriculate into the program starting on 1/13/20.

**Action Plan:** These students will be contacting our clinical settings to schedule their required eight hours of observation. It is recommended that they attend two facilities in four-hour time blocks and I would prefer that they observe general radiography procedures as opposed to the other imaging modalities. Please ensure that they wear proper attire. Additionally, this is an observation only experience with no hands-on interactions.

5. In order to encourage fellowship between the first year students and the second year students, we will continue our tradition of having a spring class picnic. It will be held at Philippe Park on 4/01/20.

**Action Plan:** All clinical instructors are invited and encouraged to attend the class picnic.

6. The dates for the **Atlanta Student/Educator Seminar** will be from **February 28 through March 4th, 2020**. Students who do not attend the seminar will be required to attend clinic on their regularly scheduled days.

**Action Plan:** Note that the seminar occurs the week before the college's spring break.

7. Following a lengthy discussion, it was determined that more research will be required before adding Tampa Bay Vascular Institute as a clinical setting.

**Action Plan:** John and Todd will gather additional information from this facility and present their findings at the next meeting.

8. The following handouts were distributed:

- a) Second Year Clinical Objectives
- b) ACH Rotation
- c) Session II Student Clinical Rotations
- d) Faculty Clinical Schedules
- e) A Team Approach to Orientation Forms (**Please return to SPC as soon as possible.**)
- f) Competency Templates (**to be distributed in January during the second week of clinic**)

9. Todd announced the recipient of the fifth annual Outstanding Clinical Instructor Award. This year's award was presented to Shayna Reid from Carlisle Imaging Center. Shayna is a true professional in every sense of the word and our students are very fortunate to receive training from such a highly skilled and proficient radiographer. Indeed, she has set the bar very high for next year's recipient.

**Action Plan:** None.

10. The program recently received notification that funding has been secured for the purchase of an upright bucky that will hold our flat panel image receptor. The bucky is an added safety measure to ensure that the detector is not damaged due to improper handling.

**Action Plan:** John will secure the quotes required to begin the process of purchasing this piece of equipment.

11. The Subcommittee on Program Assessment (SPA) met in November of this year to conduct a comprehensive review of the following:

- a) Program Mission Statement
- b) Program Goals
- c) Student Learning Outcomes
- d) Program's Assessment Plan
- e) Program Effectiveness Template

The SPA concluded that all levels of program assessment are still relevant and reflective of community needs.

**Action Plan:** All levels of the program's assessment plan were approved by the advisory committee.

12. The SPA also conducted a thorough review of the final program assessment results and program effectiveness data for the **Class of 2018**. This analysis consisted of a systematic examination of the following:

- a) Assessment Plan Results (student learning outcomes & program effectiveness data)
- b) Clinic II Final Evaluation Outcomes
- c) Clinic V Final Evaluation Outcomes
- d) ARRT Results
- e) Graduate Survey Results
- f) Employer Survey Results

**Action Plan:** All data fell above the benchmark for each outcome and the group made no additional recommendations.

13. The program is in the process of developing a model for training radiographers in the following imaging modalities:

1. IR
2. CV
3. Mammography
4. MRI
5. CT

The premise is to have local health care organizations provide and vet their own employees to train in each modality within their own clinical settings. In a nutshell, SPC will provide the clinical courses and guidance for preparing for the national board examination while each health care organization will provide the clinical space. The protocol for this training may take up to six months to complete.

**Action Plan:** John will work with community leader to design this training opportunity.

14. Student evaluations of faculty members, clinical instructors and hospitals/clinics were distributed and discussed. These evaluations are to be given to each department manager.

**Action Plan:** None noted.

**The meeting was adjourned at 4:00 p.m.**