

**COLLEGE OF COMPUTER AND INFORMATION TECHNOLOGY
ADVISORY COMMITTEE MEETING**

DATE: Tuesday, September 9, 2014

TIME: 9:30 – 11:00 am

LOCATION: St. Petersburg College, EpiCenter Tech, Room 2-304

Members in attendance:

Sandra Beck, Susan Biszewski-Eber, Christy Boucher, Dan Brown, Alberto Contreras, Bill Cross, Dan Doyle, Sonia First, Muslim Gadiwalla, Mike Gordon, Shane Hamilton, Mayra Harley, Holly Hoopes, Mark Hunt, John Long, Steve Marcinek, Chris Paul, Rosaria Pipitone, Chrissy Risberg, Nancy Russell, Harold Schomaker, Sharon Setterlind, Darlene Westberg

Topic	Discussion/Recommendations	Action
Welcome/ Introductions	8 Advisory Committee Members (ACM) 1 Dean, 6 CCIT Faculty, 2 Academic Chairs (FAC), 2 SPC CCIT Staff, 1 College-wide Internship Coordinator, 1 Multimedia Content Developer, 1 SP/G Career Outreach Specialist, 1 Corporate Training Career Outreach Specialist	Sharon welcomed all in attendance Sharon introduced new Administrative Assistant Christy Boucher and new Academic Chair John Long
New Business	<p>A. Sharon explained changes have been made to the program leads. Some programs have been combined. Bill Cross will be lead faculty member for BAS and AS Technology Management programs, Shane Hamilton will be lead for Programming and Web development, and John Long will be lead for networking and security.</p> <p>B. Statistics for Internship Program were passed out. Sharon clarified CCIT has one internship course for all CCIT programs</p> <p>C. Discussion of certificate programs.</p> <p>1. The college wants faculty to be credentialed in any certificate they teach. This was only required for Microsoft and Cisco in the past. Brad, Adrian and Shane have looked at the Java certification, and have decided Java I can be the course students would take for certification.</p> <p>2. Sharon asked the committee to suggest certificates they would like to</p>	<ul style="list-style-type: none"> Chrissy Risberg will look at incorporating ITIL into the Systems Analysis class at the upper level

see the college offer, and stated COMP-TIA, Network +, Security + and A+ are all under consideration. ITIL, CCISP, SANS and GIAC were suggested. Sharon asked if these were certifications employers were looking for; something that will give a student with no experience skills they will need to get hired. There was discussion as to whether ITIL would be more appropriately offered through corporate training.

3. Sharon asked the committee if certifications were something their companies looked for when hiring; the majority of committee members replied they looked for experience, not certifications.

D. Bill Cross gave a presentation to the committee regarding the Capstone program.

1.The structure of the Capstone program is:

Students receive three case studies; the first is done individually. The second is done as a team, to give them practice for the third. The third case study is presented to the committee, and each team will be graded on it by the committee. Dr. Cross presented the committee with the design for the new grading rubric they will be using. Students have two meetings while in the Capstone. The first is the orientation meeting, the second will be the presentation of the final project. The students will choose their teams at orientation.

2. There have been some changes to the program. Instead of 16 weeks, the program will take a total of 8 weeks. An enterprise component will be added to give students an introduction to the real world. As suggested right now, the enterprise component would consist of two meetings at a participating company. Students would work as a team, and

	<p>complete a short-term project for participating company. They would need to spend two days at the company. One day for orientation and one day to present the completed project. There was some concern it would be difficult for the students to complete this unit, since they will have to coordinate their work schedules, and other school work, in the shortened 8 week time frame. There were several suggestions from the committee regarding ways the program could be made to fit into the shorter period.</p> <p>3. Capstone case studies will be tailored to fit the student's subcategory within the major.</p>	<p>Dr. Cross will consider suggestions from the committee and make adjustments to Capstone program.</p>
From the Floor	<p>A. A request was made for an explanation on academic titles. Sharon gave a brief description of the roles of Provost, Dean, Academic Coordinator and Academic Chair.</p>	
Date of next meeting	<p>Please mark your calendars for the next meetings, which will be on Wednesday, October 8th from 8 am to 9:30 am and October 15th from 6 pm to 7:30 pm</p>	<ul style="list-style-type: none"> • Christy will send out a calendar invite a bit closer to the meeting.
Adjournment		<ul style="list-style-type: none"> • Adjourned at 11:05 am