

## Enrollment Process for Transient/Non-Degree Students

### ***For RNs who want to take any BSN level course as a transient student from another institution:***

You will need to:

- Complete the online application to SPC as a non-degree program/transient student.
- Use your SPC student email (received after you apply) for all correspondence with the college.
- If you are taking classes at a non-public Florida college, submit a current, completed Transient Form with appropriate approval/signature(s) from your home institution. Please scan and email your transient form from your SPC email address to [HEC\\_Advising@spcollege.edu](mailto:HEC_Advising@spcollege.edu).
- If you are taking classes at a Florida public college, complete the online Transient Student Admission Application under the Current Students tab at [FLVC.org](http://FLVC.org).
- Search for classes on the SPC website in [MySPC](#).
- From your SPC email address, email your transient student registration request for the semester specified on your home institution's Transient Form to [HEC\\_Advising@spcollege.edu](mailto:HEC_Advising@spcollege.edu). Include your name, SPC student id #, RN license # and class #(s). Transient students will not be enrolled prior to the Friday before the start date of the requested/approved classes.

### ***For RNs who want to take any BSN level course without applying for the degree:***

You will need to:

- Complete the online application to SPC as a non-degree program student.
- Use your SPC student email (received after you apply) for all correspondence with the college.
- Email documentation of your regionally accredited AS degree in nursing, RN license number and completion of SPC course prerequisite requirements to [HEC\\_Advising@spcollege.edu](mailto:HEC_Advising@spcollege.edu).
- Search for classes on the SPC website in [MySPC](#).
- From your SPC email address, email your registration request for the semester you want enrollment to [HEC\\_Advising@spcollege.edu](mailto:HEC_Advising@spcollege.edu). Include your name, SPC student id #, RN license # and class #(s). Non-degree seeking students will not be enrolled prior to the Friday before the start date of the requested classes.